

MEMBERS Mitch Martin Chairman  
PRESENT: Dave Bowen  
Jim Liegl  
Elizabeth Schutt  
David Stringfellow

ABSENT: Jennifer Lucachik Secretary  
Mary Ann Rood  
Paul Ziarnowski Vice Chairman  
Jay Boardway Town Board Liaison  
Michael Kobiolka Town Attorney

ALSO Thelma Faulring Secretary to the Boards and Committees  
PRESENT: Sarah desJardins Planning Consultant  
Dana Darling Co-Developer Deanna Drive subdivision extension project

MEETING TO ORDER

Chairman Martin called the meeting to order at 7:31 PM. and appointed Mrs. Schutt to serve as a regular voting member this evening.

SET PUBLIC HEARING DATE – PRELIMINARY PLAT FOR PROPOSED DEANNA DRIVE SUBDIVISION EXTENSION

Mr. Martin: Friday I met with the developer, the Highway Superintendent along with our Planning Consultant. It was my understanding that the Highway Superintendent was okay with proceeding forward; he did not approve the plans, but approved them enough to at least take the next step forward. He did not sign off on the final project he’s simply saying ‘yes, I understand what’s happening here and you can move forward.’

I just wanted to make that point. So I’m looking for a motion to set that hearing from a member of the Board.

Mr. Liegl: I make a motion to set the hearing for the preliminary plat for the proposed Deanna Drive subdivision.

Mr. Martin: Is there a second?

Mrs. Schutt: I’ll second.

Mr. Martin: On the question? All in favor? 4 were in favor

Mr. Stringfellow: I am opposed.

Mr. Bowen: I would like some discussion.

Mr. Martin: I said ‘on the question.’ So I guess we’re not voting.

Mr. Bowen: I would like to have the minutes of the last meeting because there issues other than the signing by the roads department on the plat; there were some issues on footage.

Mr. Martin: Couple of things. First my apologies on the minutes I did direct Thelma to put the agenda together as it is laid out now, she did not send the minutes, she will have them for the next meeting. The Highway Superintendent did ask the question about the width of the road and he felt it was acceptable that it is done in other areas of Town.

Mr. Bowen: But is not in accordance with the plan, with the Code?

Mrs. desJardins: The Town Engineer was comfortable with the information on the plan at this point. It was clear that there will be some discussions back and forth between highway and the developer on things that they don’t agree on at this time, but they felt the plans were sufficient enough to move forward. There are things that have to be worked on still.

Mr. Martin: The Highway Superintendent also said that he would not sign off on the plans if there were not curbs, and proper drainage that would run into the curb.

Mr. Bowen: By this Board sending it to Public Hearing does mean that we approve it?

Mrs. desJardins: Absolutely not. In fact you have to have two public hearings, this is just a preliminary public hearing. The plans very well could change based on public input. We know these plans are not set in stone. So we need to get the input from the public and based on that may have to go back revise the plans again, and maybe again and again. This is just the first step.

Mr. Bowen: So my understanding is that we still have input in the process.

Mr. Martin: Any other questions?

Mr. Stringfellow read from Town Code Section 104-9 B

‘The signature of the Highway Superintendent is required. The aforesaid prints shall bear the signature of the Highway Superintendent as an indication that he has reviewed the plat in consultation with Town Engineer and has no objection to the proposal.’

Mr. Martin: I witnessed him sign it; there is a copy, do you have it?

Secretary Faulring: I don’t have it right here, I can get it from my office.

Mr. Stringfellow: So he has no objection to the proposal?

Mr. Martin: As it stands now but he...

Mr. Stringfellow: But he wants it changed?

Mr. Martin: Yes, he said that he won’t sign off on the final until he gets curbs.

Mrs. desJardins: He’s not signing off on the plan he’s just signing that he’s aware of it; the way he put it ‘I’m aware of it and I’m okay with the layout.’

Mr. Martin: But he still wants final approval after it comes through the Public Hearing and comes back to us.

Mrs. desJardins: He is not objecting to the proposal; the plans are going to need to be revised; the proposal itself in general he’s not opposed too, he’s not opposed to the subdivision but there are things that are going to have to be worked out. In addition to what we get from public input too.

Mr. Martin: Any other questions?

Mr. Bowen: Did he sign the plan or he didn’t?

Mr. Martin: He signed it.

Mr. Martin: Are there any other questions?

Mr. Bowen asked Mr. Stringfellow to read the Code Section again; Mr. Stringfellow obliged; it is noted above.

Mr. Stringfellow: I know that the Town Engineer has reviewed the plat and has submitted a list of 40 things that he thought needed to be corrected, changed or whatever and I have been told that the Highway Superintendent wants to see curbs.

Mr. Darling: I understand what Dave is trying to say but what we’re here for is just to keep the ball rolling. This by no chance approves anything that’s written right now. Say Bobby Telaak did give it 100% approval like you’re asking for David that would say the public input didn’t have anything to do with it because Bobby’s already approved it. This is just to say he approves the concept and that just keeps the ball rolling.

Mr. Martin: And it will come back to this Board, we will vote on it and make a recommendation to the Town Board.

Mrs. desJardins: No you have sole jurisdiction over subdivisions, the Planning Board. You will hold a Public Hearing and then will close it and then they need to revise as based on... whenever they get to a point where Hannon, I assume, is comfortable with it, you’ll get it back again for another Public Hearing so you’ll see several times.

Mr. Bowen: Can we have the process verified? I think that’s the problem here.

Mrs. desJardins reviewed:

- They came in for a sketch plan (concept)
  - You dealt with that
- Then they did the Engineer plan
- The next step is Public Hearing, which by law you have hold within 45 days of Preliminary Plat being complete

- o Maybe there are different opinions of what is complete but as far as the Engineer is concerned is when Bob Telaak signed the plan or tonight
- o You have to get public input, that’s all you’re doing
- o Then based on that you can say change x, y or z
- Then you will close the public hearing
- They have to go away then Jim Hannon and Bob Telaak have to agree or come to a compromise get the plans where engineering is comfortable with them
- Then they come back for another public hearing
  - o To introduce the changes to the public
- Eventually you will approve or not approve, the Planning board has jurisdiction over the subdivision

Mrs. desJardins once again explained the Highway Superintendent’s signature on the Preliminary Plat is ONLY to acknowledge that he is aware of the project and IS NOT an approval.

Mr. Martin: Are there any other questions? Being no further questions I would like to take a roll call vote on the motion, Jim would you amend you motion to include a date?

Mr. Liegl: I will make a motion to schedule a Public Hearing for March 14, 2017 at 7:30 PM on the Preliminary Plat for the proposed Deanna Drive Subdivision extension.

Mr. Martin: Do I have a second?

Mrs. Schutt: Yes you do.

Mr. Martin: Any questions? Being none, please take a roll call vote:

Secretary Faulring repeated the motion made by Mr. Liegl; If you are in favor of that motion please say ‘yes.’

Mr. Bowen	yes	Mr. Liegl	yes	Mrs. Schutt	yes
Mr. Stringfellow	no	Mr. Martin			yes

Mr. Martin: The motion passes.

RECOMMENDATION OF THE PLANNING BOARD FOR APPOINTMENT OF ‘ALTERNATE’ MEMBER TO ‘VOTING’ MEMBER STATUS

Mr. Martin: Since we have Elizabeth as an alternate member and we’re missing an active member, because Jennifer was not reappointed to the Board, to which I would like to say we appreciate the effort and time she put in and was a great asset to this Board; with that being said I would like to recommend to the Town Board we move Elizabeth from alternate member to actual member.

Mr. Stringfellow: Second.

Mr. Martin: Any questions? All in favor?

All were in favor of the motion.

ELECTION OF PLANNING BOARD RECORDING SECRETARY

Mr. Bowen: I will make a motion for Elizabeth.

Mr. Liegl: I second.

Mr. Martin: Any questions? All in favor?

Mrs. Schutt abstained from the vote. All were in favor of the motion.

Mr. Martin: Is there any other business.

Secretary Faulring: Can I have your permission to sign your name to letters with my initials.

Mr. Martin: Yes of course. Also if there is only one meeting at that meeting, if there is need for a second meeting it will be decided at that first meeting. We talked in the past and minutes are always on the agenda.

Mr. Stringfellow made a motion to adjourn, seconded by Mr. Liegl and carried.

Respectfully submitted,

Thelma Faulring  
Secretary to the Boards and Committees