

AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
February 1, 2023 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance and Opening Prayer
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from January 18, 2023
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Association of Erie County Gov 1-26-2023 Meeting
2. Erie County Consortium Meeting Notice
3. Resignation Letter from Connie Miner
4. Library Thank You Letter
5. NYSEG – Municipal Officials Meeting
6. NYSEG – Fact Sheet – Trip Savers
7. Erie County New York Report on Water Line Improvements for Reconstruction/Slope Stabilization of Back Creek Road (CR 438)

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Approval for new member to Boston Vol. Fire Co.
3. 2023 Association of Town Mtg Training attendance request by Thomas Murphy
4. 2023 Association of Town Mtg Training attendance request by Allison Koczur
5. Appoint Part-Time Clerk for Code at \$18.97/hr
6. Resolution 2023-14 Adoption of Workplace Violence Policy
7. Resolution 2023-15 Approve the CodeRED Service Agreement
8. Resolution 2023-16 Ratifying Procurement Of 2024 International CV515 with Snowplow and Dump Package for Highway Department Use
9. Application for Use of Facility – Boston Young at Heart Seniors – Carolyn Latosinski

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

REGULAR BOARD MEETING
JANUARY 18, 2023

DRAFT TOWN HALL
7:30 P.M.

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Deputy Supervisor Hawkins, Attorney for the Town Costello, and Deputy Town Clerk Derk.

Regular business:

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to approve the minutes of the January 4, 2023 reorganizational meeting.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Selby upon review by the Town Board, that fund bills in the amount of \$429,749.27 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Dog Control Officer Report for December 2022

Dog Seizure and Disposition Record for 2022

Town Clerk Report December 2022

Town Clerk 2022 Annual Report

Letter from Office of the New York State Comptroller, Re: 2022 Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums

Letter from Erie County Department of Environment and Planning, Re: Community Development Block Grant Report - 10/01/2022-12/31/2022

NYS Agricultural & Markets Report, Town of Boston DCO Inspection Report of 12/28/2022

New business:

Supervisor Keding stated the floor is open for public comment.

The following person was heard:

Jay Jackson

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik,

RESOLUTION 2023-12

REIMBURSEMENT OF EMERGENCY SQUAD FUEL EXPENSE

The town fuel pumps became unusable at the end of November 2021 leading to the town board authorizing at the December 1, 2021 board meeting, a repair to the gas pumps which included an upgrade to a new GasBoy System which was not fully completed and all parties re-enrolled until early 2022; and during the timeframe of the repairs, the Boston Emergency Squad amassed a total gas bill of \$1,009.51 by procuring gas from other locations; and that the Town Board of the Town of Boston hereby authorizes a one-time reimbursement out of the 2022 budget in the amount of \$1,009.51.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes	Carried
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A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby,

RESOLUTION 2022-13

EXTENSION OF CINTAS SUPPLY CONTRACT

The Town of Boston entered into a three year supply contract with Cintas from January 2020 to January 2023 for the supply, maintenance, and cleaning of floor mats and uniforms, as well as the procurement of cleaning supplies and paper products; and the Town Supervisor, Town Hall Laborer, and Highway Union Steward met with Cintas regarding a contract extension; and the Town Board of the Town of Boston authorizes the Supervisor to sign and renew the Cintas contract for a three-year extension.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes	Carried
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Reports and Presentations:

Highway Superintendent Telaak reported on the following:

As far as the Parks Superintendent, all the Christmas decorations have been taken down and put away. The Highway Department, everything is going along well. We have a few minor breakdowns, but nothing serious. Everything is good.

Councilwoman Selby reported on the following:

I recently signed up for the free classes for EMS. I strongly encourage everybody to take advantage of this. Classes are CPR, AED, and child/infant CPR classes, extremely important for everyone. The classes are free and they are scheduled for the end of January through early February. I thank the EMS for holding these classes. When I called to sign up, they said "We are giving back" and "Go Bills". I think it has a lot to do with the Bills and Number 3.

Publicly thanked Connie Miner, our grant writer. She recently accepted a new position to better herself. She has been a grant writer for the Town since 1996. I have personally worked with her for twenty years; she is a fabulous grant writer. We are going to miss her dearly. All the years of Community Development Block grants and DASNY grants. She has helped the Town tremendously. I will miss her personally.

Councilman Cartechine reported on the following:

I would like to echo Kathy 's sentiments about Connie Miner. Connie's been a pleasure to work with, she brought a lot of great things to the Town. We certainly wish her well. I have enjoyed working with her and will miss working with her, congratulations and best of luck. We appreciate that she is going to help us transition for a little bit and wrap up some loose ends.

Councilwoman Lucachik reported on the following:

As the liaison for the grant writer for the town, my sentiments exactly. I never actually got to meet Connie, but her expertise and what she recommends doing and not doing and when is impeccable. We will miss her.

Councilwoman Martin reported on the following:

Connie Miner, I had the opportunity to work with her once. I wish her well in her new endeavors. She's definitely going to be a great loss for the Town.

I received an invitation for Boston Emergency Squad Installation Dinner, which is this Saturday. I unfortunately cannot attend, but congratulations in advance to the Squad and their leadership.

Town Clerk Quinlan reported on the following:

DRAFT
Statement regarding Senior Tax Exemptions: For all property owners of residential property, please note that the Town of Boston, Erie County, Hamburg Central School, Orchard Park Central School, Eden Central School, and Springville Griffith all offer exemptions for low-income seniors. Property owners must own and live in the home, be aged 65 by December 31, 2023 and have a household income of less than \$37,399. Each taxing jurisdiction has a different income limit, but if the income is below \$37,399, there is some type of exemption available. The deadline for filing the application with the Assessor is March 1, 2023. Please contact the Assessor's office at 941-6113 if you have any questions.

Supervisor Keding reported on the following:

Next week, Monday, NYSEG is going to be having a municipal officers meeting. They will be discussing billing and NYSEG's infrastructure. NYSEG has had some billing problems of not billing customers for months. If you recall one of the board meetings in December and also hit social media where there were scheduled power outages, so they could fix the transmission lines coming up from the Southern Tier. Specifically, from Pennsylvania, which affected residents here in Town of Boston, Sardinia, Colden and Concord. There's a lot of information that should be shared at that meeting. When I receive that information, I will be going to Town website and social media and also in my report at the next Board meeting. Hopefully NYSEG is working with the Public Service Commission. Whatever information I receive I will be happy to report back.

I did attend the Buffalo Niagara Partnership advocacy meeting this past week with other elected officials, from across Erie County. They help out small businesses across Erie County, almost like a Chamber of Commerce would. They receive some great awards. Some of the hot topics that we see in the media, social media, and in newsprint is the transition over to electric. There are pretty strong opinions, I saw a lot of unilaterally both Republicans and Democrats shaking of their heads, we can do better here. If you have any questions about this advocacy agenda, you can stop at or call my office.

North Boston Town Park, that project is still underway, nearing completion. The laminated beams that we have been long awaiting on, should be here next week. It is good news, then the roof can be put on. We then can start buttoning up the utilities, electrical and the plumbing. Erie County Department of Health is going to be holding additional Narcan trainings. Sadly, this is something that even the school systems are starting to see. Just a few grams could potentially be fatal to someone. Once we see some of that training, that will be going on the Town's website.

Echoing all of my fellow board members sentiments regarding our grant writer Connie Miner. She has done a great job. In the past four to five years, she's brought in almost a million dollars of grant money to the Town, which is huge. She's been a great asset. We've partnered on a lot of different things. One of the biggest ones was the Consolidated Funding Application, that helps the Town update our Comprehensive Plan. Hats off to Connie, she and I had a lengthy conversation on Friday and she's going to be a loss, she's left behind big shoes to fill. We're looking for grant writer to fill those shoes, we do have all our water projects and other outstanding projects.

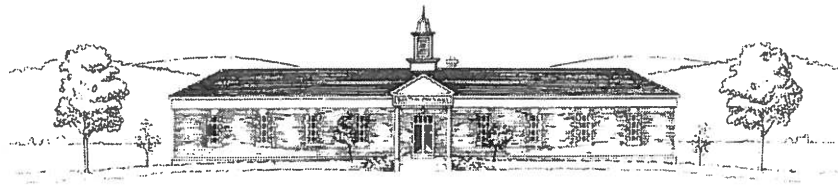
Last Friday, the Town's Emergency Manager Matt Whiting and I went out to the Erie County emergency training facility on Broadway for the Deland training to follow up and recap from the winter storm and blizzard. The emergency manager and I know how to operate the deland along with other elected officials. So, if there are assets that other municipalities have that we can share in those times of need. It was a great class. I'm looking forward to attending the Boston Emergency Squad Installation Dinner on Saturday.

A motion was made by Supervisor Keding and was seconded by Councilwoman Martin to adjourn the meeting at 7:50 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



TOWN OF BOSTON

Town Board Meeting: February 1, 2023

Abstract #1 – 2022 Payables	Journal #PA-3615	\$ 14,133.88
Less Credit – A Fund	Amazon	- 8.00
Less Credit – DB Fund	American Rock Salt	- 128.71
		\$ 13,997.17
Abstract #2 – 2023 Payables	Journal #AP-3616	\$ 27,622.41
Less Credit – DB Fund	Amazon	- 37.53
		\$ 27,584.88

Total Payables Due

\$ 41,582.05

Breakout by Fund:	2022	2023	Total
General (A) Fund:	\$ 13,900.82	\$ 15,290.41	\$ 29,191.23
Highway (DB) Fund:	\$ (128.71)	\$ 11,434.56	\$ 11,305.85
Lighting (L30) Fund:	\$ -	\$ -	\$ -
Fire (SF) Fund:	\$ -	\$ 55.00	\$ 55.00
Ambulance (SM) Fund:	\$ 225.06	\$ 804.91	\$ 1,029.97
Refuse & Garbage (SG) Fund:	\$ -	\$ -	\$ -
Water Funds:	\$ -	\$ -	\$ -
Trust & Agency (TA):	\$ -	\$ -	\$ -
Capital Projects (H00):	\$ -	\$ -	\$ -

Total expenses submitted for approval:

\$ 13,997.17 \$ 27,584.88 \$ 41,582.05

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

February 1, 2023 - A B S T R A C T – 2022 Payables

Town of Boston Journal Proof Report Fiscal Year: 2022

Created By: epericak

Journal Number: PA - 3615		Journal Desc: AP Batch 50		Journal Date: 12/31/2022	Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	12/31/2022	Fund A00 Prior AP Account	\$0.00	\$13,900.82	\$0.00	21
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2022- 12-01 Dec. 2022 - Justice Court Funds to State/County	12/31/2022	Vendor#: 178	\$4,463.00	\$0.00	\$0.00	12
A00-1320-0402-0000	SPECIAL AUDITS	Drescher & Malecki LLP 2301020 Accounting Services 12/1/22 - 12/31/22 (2 hr JE & Bank Rec Review / 1 hr Dept Audits)	12/31/2022	Vendor#: 1747	\$200.00	\$0.00	\$0.00	5
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 2301020 Accounting Services 12/1/22 - 12/31/22 (2 hr JE & Bank Rec Review / 1 hr Dept Audits)	12/31/2022	Vendor#: 1747	\$300.00	\$0.00	\$0.00	4
A00-1620-0400-0000	BUILDINGS- CONTR	FSR Contracting, Inc. FTB0622- 01 Boston EMS Hall - Masonry Door Opening - work performed in July 2022 (Res. 2022-41)	12/31/2022	Vendor#: 2049	\$6,275.00	\$0.00	\$0.00	3
A00-1620-0400-0000	BUILDINGS- CONTR	ERIE COUNTY WATER AUTHORITY Q4 2022 - Acct. #12810500-5 Acct. #12810500-5 - Town Hall (Oct. - Dec. 2022)	12/31/2022	Vendor#: 96	\$98.99	\$0.00	\$0.00	8
A00-1620-0400-0000	BUILDINGS- CONTR	East Aurora Advertiser 190933 Springville Journal - Cleaner Job Posting (12/8/22)	12/31/2022	Vendor#: 1869	\$66.00	\$0.00	\$0.00	11
A00-1620-0400-0000	BUILDINGS- CONTR	East Aurora Advertiser 191266 Springville Journal - Cleaner Job Posting (12/15/22)	12/31/2022	Vendor#: 1869	\$66.00	\$0.00	\$0.00	19
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	ERIE COUNTY WATER AUTHORITY Q4 2022 - Acct. #60550160-9 Acct. #60550160-9 - Boys & Girls Club (Oct. - Dec. 2022)	12/31/2022	Vendor#: 96	\$57.61	\$0.00	\$0.00	7
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	OFFICE OF REAL PROPERTY TAX RP 22-47 RPS Annual Licensing Fee for Fiscal Year 2022 - 2023	12/31/2022	Vendor#: 1302	\$1,300.00	\$0.00	\$0.00	14
A00-3620-0400-0000	SAFETY INSPECT- CONTR	East Aurora Advertiser 190934 Springville Journal - Code Enforcement Job Posting (12/8/22)	12/31/2022	Vendor#: 1869	\$66.00	\$0.00	\$0.00	16
A00-3620-0400-0000	SAFETY INSPECT- CONTR	East Aurora Advertiser 191265 Springville Journal - Code Enforcement Job Posting (12/15/22)	12/31/2022	Vendor#: 1869	\$66.00	\$0.00	\$0.00	18
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 1140126253 Sweatshirts for Highway and Parks	12/31/2022	Vendor#: 1296	\$101.37	\$0.00	\$0.00	15
A00-5132-0400-0000	GARAGE-CONTR	ERIE COUNTY WATER AUTHORITY Q4 2022 - Acct. #70542520-4 Acct. #70542520-4 - Highway Barn (Oct. - Dec. 2022)	12/31/2022	Vendor#: 96	\$362.18	\$0.00	\$0.00	6
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 1140126252 Sweatshirts for Highway and Parks	12/31/2022	Vendor#: 1296	\$225.49	\$0.00	\$0.00	1

February 1, 2023 - A B S T R A C T – 2022 Payables

Town of Boston Journal Proof Report Fiscal Year: 2022

Created By: epericak

Journal Number: PA - 3615		Journal Desc: AP Batch 50		Journal Date: 12/31/2022		Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC	LIQ	Seq #
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	Amazon Capital Services 1LGH-MR91-CYMC Nutrition Credit Memo - Ice Cream Scoop Returned from Invoice #19TR-JKCR-1699	12/31/2022	Vendor#: 2003	\$0.00	\$8.00	\$0.00		10
A00-7110-0400-0000	PARKS- CONTR	UNIFIRST CORP. 1140126252 Sweatshirts for Highway and Parks	12/31/2022	Vendor#: 1296	\$217.18	\$0.00	\$0.00		2
A00-7550-0400-0000	CELEBRATIONS- CONTR	East Aurora Advertiser 191264 Springville Journal - Christmas/New Year's Insert (12/15/22)	12/31/2022	Vendor#: 1869	\$22.00	\$0.00	\$0.00		17
A00-7550-0400-0000	CELEBRATIONS- CONTR	East Aurora Advertiser 191711 Springville Journal - Christmas/New Year's Insert (12/29/22)	12/31/2022	Vendor#: 1869	\$22.00	\$0.00	\$0.00		20
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	12/31/2022	Fund DB0 Prior AP Account	\$128.71	\$0.00	\$0.00		23
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0718737 Fuel Adjustment - September & October 2022	12/31/2022	Vendor#: 135	\$0.00	\$128.71	\$0.00		13
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 Prior AP Account	12/31/2022	Fund SM0 Prior AP Account	\$0.00	\$225.06	\$0.00		22
SM0-4540-0400-0000	CONTRACTUAL	ERIE COUNTY WATER AUTHORITY Q4 2022 - Acct. #12810600-7 Acct. #12810600-7 - Boston EMS (Oct. - Dec. 2022)	12/31/2022	Vendor#: 96	\$225.06	\$0.00	\$0.00		9
Total Number of 23 Transactions			No Errors		\$14,262.59	\$14,262.59	\$0.00		

PA - 3615 Summary By Fund Number

Fund	Debit	Credit	ENC	LIQ
A00	\$13,908.82	\$13,908.82	\$0.00	
DB0	\$128.71	\$128.71	\$0.00	
SM0	\$225.06	\$225.06	\$0.00	
Total	\$14,262.59	\$14,262.59	\$0.00	

February 1, 2023 - A B S T R A C T – 2023 Payables

**Town of Boston
Journal Proof Report
Fiscal Year: 2023**

Created By: epericak

Journal Number: AP - 3616		Journal Desc: AP Batch 2		Journal Date: 2/1/2023	Account Period: 2 - Feb		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	2/1/2023	Fund A00 AP Account	\$0.00	\$15,290.41	\$0.00	57
A00-1110-4000-0000	TOWN JUSTICE-CONTR	Charter Communications 141759701012123 Acct. #141759701 - Town Hall - Fax/Internet/Alarms (1/29/23 - 2/28/23)	2/1/2023	Vendor#: 1242	\$49.99	\$0.00	\$0.00	46
A00-1110-4000-0000	TOWN JUSTICE-CONTR	SCHWAAB, INC. 7886226 Stamp Replacements for Court	2/1/2023	Vendor#: 67	\$139.42	\$0.00	\$0.00	12
A00-1220-0400-0000	SUPERVISOR- CONTR	NYGFOA INV_43030 2023 Membership for Ellie Pericak	2/1/2023	Vendor#: 2026	\$190.00	\$0.00	\$0.00	14
A00-1220-0400-0000	SUPERVISOR- CONTR	Amazon Capital Services 1CMJ-64MY-4D9Q Supervisor - Password book, sticky notes / Parks - Sticky Letters /Buildings - Surveillance Signs, TV Cord Cover / Nutrition - Scoop	2/1/2023	Vendor#: 2003	\$34.71	\$0.00	\$0.00	20
A00-1220-0400-0000	SUPERVISOR- CONTR	Jason Keding 1/17/23 Reimb. Association of Towns Conference 2023 - Flight Reimbursement	2/1/2023	Vendor#: 1568	\$263.25	\$0.00	\$0.00	30
A00-1220-0400-0000	SUPERVISOR- CONTR	Jason Keding 1/26/23 Reimb. Association of Erie County Gov't Meeting - 1/26/23	2/1/2023	Vendor#: 1568	\$60.00	\$0.00	\$0.00	31
A00-1220-0400-0000	SUPERVISOR- CONTR	Charter Communications 141759701012123 Acct. #141759701 - Town Hall - Fax/Internet/Alarms (1/29/23 - 2/28/23)	2/1/2023	Vendor#: 1242	\$49.99	\$0.00	\$0.00	47
A00-1620-0200-0000	BUILDINGS- EQUIP	Nickerson 031782 6 Tables for Community Room - NYS Contract #PC68395 (PO 639)	2/1/2023	Vendor#: 2051	\$1,100.94	\$0.00	\$0.00	39
A00-1620-0400-0000	BUILDINGS- CONTR	Charter Communications 141759701012123 Acct. #141759701 - Town Hall - Fax/Internet/Alarms (1/29/23 - 2/28/23)	2/1/2023	Vendor#: 1242	\$329.98	\$0.00	\$0.00	48
A00-1620-0400-0000	BUILDINGS- CONTR	Charter Communications 141759701012123 Acct. #141759701 - Town Hall - Fax/Internet/Alarms (1/29/23 - 2/28/23)	2/1/2023	Vendor#: 1242	\$149.97	\$0.00	\$0.00	49
A00-1620-0400-0000	BUILDINGS- CONTR	Charter Communications 142054301011423 Acct. #142054301 - Elevator Phone (1/15/23 - 2/14/23)	2/1/2023	Vendor#: 1242	\$39.99	\$0.00	\$0.00	37
A00-1620-0400-0000	BUILDINGS- CONTR	Amazon Capital Services 1CMJ-64MY-4D9Q Supervisor - Password book, sticky notes / Parks - Sticky Letters /Buildings - Surveillance Signs, TV Cord Cover / Nutrition - Scoop	2/1/2023	Vendor#: 2003	\$28.98	\$0.00	\$0.00	23
A00-1620-0400-0000	BUILDINGS- CONTR	Piano Man 1085 Piano Tune/Appraisal	2/1/2023	Vendor#: 2050	\$80.00	\$0.00	\$0.00	24

**Town of Boston
Journal Proof Report
Fiscal Year: 2023**

Created By: epericak

Journal Number: AP - 3616		Journal Desc: AP Batch 2		Journal Date: 2/1/2023		Account Period: 2 - Feb		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	Charter Communications 144899201011423 Acct. #144899201 - Boys & Girls Club - Phone/Internet/TV (1/19/23 - 2/18/23)	2/1/2023	Vendor#: 1242	\$226.23	\$0.00	\$0.00	36	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	NYSEG 1/23 - Acct. #1003-3567-107 Acct. #1003-3567-107 - Boys & Girls Club (4404 kwh)	2/1/2023	Vendor#: 37	\$640.45	\$0.00	\$0.00	43	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	SHANOR ELECTRIC SUPPLY, INC. PSI10083857 Lights for Boys & Girls Club Building	2/1/2023	Vendor#: 29	\$137.07	\$0.00	\$0.00	53	
A00-1650-0200-0000	CENTR COMM- EQUIP	Amazon Capital Services 17CL-QGJN-3JYX Printer for Community Room	2/1/2023	Vendor#: 2003	\$469.97	\$0.00	\$0.00	19	
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	WILLIAMSON LAW BOOK CO. 194904 WLB Town Clerk Plus Support Contract (2/1/23 - 1/31/24)	2/1/2023	Vendor#: 106	\$911.00	\$0.00	\$0.00	42	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Quadient Finance USA, Inc. 1/24/23 Acct. #7900 0440 8021 9839 - Postage Balance	2/1/2023	Vendor#: 1943	\$1,000.00	\$0.00	\$0.00	54	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	GreatAmerica Financial Svcs. 33255496 Agreement #018-1753664-000 - Lease for Kyocera TASKalfa 4054ci Copier; Late Fee	2/1/2023	Vendor#: 2039	\$160.90	\$0.00	\$0.00	40	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	GreatAmerica Financial Svcs. 33255496 Agreement #018-1753664-000 - Lease for Kyocera TASKalfa 4054ci Copier; Late Fee	2/1/2023	Vendor#: 2039	\$26.00	\$0.00	\$0.00	41	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	ComDoc, Inc. IN5481744 Xerox Copier Lease 12/24/22 - 1/23/23	2/1/2023	Vendor#: 1787	\$58.81	\$0.00	\$0.00	25	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 1/23 - Acct. #1001-9308-690 Acct. #1001-9308-690 - Boston Cross Signal (270 kwh)	2/1/2023	Vendor#: 37	\$61.96	\$0.00	\$0.00	1	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 1/23 - Acct. #1001-9307-296 Acct. #1001-9307-296 - Boston Colden Signal (12 kwh)	2/1/2023	Vendor#: 37	\$21.67	\$0.00	\$0.00	44	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 1/23 - Acct. #1001-9309-037 Acct. #1001-9309-037 - Boston State Signal (54 kwh)	2/1/2023	Vendor#: 37	\$28.24	\$0.00	\$0.00	45	
A00-5132-0400-0000	GARAGE-CONTR	Charter Communications 144899501012123 Acct. #144899501 - HWY - Fax/Alarm/Cable Account (1/29/23 - 2/28/23)	2/1/2023	Vendor#: 1242	\$95.80	\$0.00	\$0.00	50	
A00-5132-0400-0000	GARAGE-CONTR	THE PUMP DOCTOR 18604 1/5/23 Diesel Pump Service Call - Replace reset assembly + labor	2/1/2023	Vendor#: 198	\$552.25	\$0.00	\$0.00	8	
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4143834724 Highway - Uniforms	2/1/2023	Vendor#: 1758	\$58.59	\$0.00	\$0.00	3	
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4144542358 Highway - Uniforms	2/1/2023	Vendor#: 1758	\$58.59	\$0.00	\$0.00	11	

**Town of Boston
Journal Proof Report
Fiscal Year: 2023**

Created By: epericak

Journal Number: AP - 3616		Journal Desc: AP Batch 2		Journal Date: 2/1/2023	Account Period: 2 - Feb		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 1/23 - Acct. #1001-0312-477 Acct. #1001-0312-477 - Highway Barn (3720 kwh)	2/1/2023	Vendor#: 37	\$515.29	\$0.00	\$0.00	15
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4143619133 Highway - (7) Mats, (660) Shop Towels, (12) Centerpull Towels	2/1/2023	Vendor#: 1758	\$34.22	\$0.00	\$0.00	27
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4143619133 Highway - (7) Mats, (660) Shop Towels, (12) Centerpull Towels	2/1/2023	Vendor#: 1758	\$95.52	\$0.00	\$0.00	28
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4143619133 Highway - (7) Mats, (660) Shop Towels, (12) Centerpull Towels	2/1/2023	Vendor#: 1758	\$113.83	\$0.00	\$0.00	29
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Amazon Capital Services 1CMJ-64MY-4D9Q Supervisor - Password book, sticky notes / Parks - Sticky Letters /Buildings - Surveillance Signs, TV Cord Cover / Nutrition - Scoop	2/1/2023	Vendor#: 2003	\$12.55	\$0.00	\$0.00	21
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Amazon Capital Services 1G7X-DHGD-6NJL Nutrition - Placemats	2/1/2023	Vendor#: 2003	\$127.96	\$0.00	\$0.00	17
A00-7110-0400-0000	PARKS- CONTR	Amazon Capital Services 1CMJ-64MY-4D9Q Supervisor - Password book, sticky notes / Parks - Sticky Letters /Buildings - Surveillance Signs, TV Cord Cover / Nutrition - Scoop	2/1/2023	Vendor#: 2003	\$12.99	\$0.00	\$0.00	22
A00-7110-0400-0000	PARKS- CONTR	NYSEG 1/2023 - Acct. #1001-6047-333 Acct. #1001-6047-333 - Town Park (770 kwh)	2/1/2023	Vendor#: 37	\$140.42	\$0.00	\$0.00	35
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	GRAND TOURS 1117974 Boston Seniors - Bus Trip to Batavia Downs Casino 2/20/23	2/1/2023	Vendor#: 188	\$912.00	\$0.00	\$0.00	38
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	Niagara Scenic Tours 1/24/23 Boston Young at Heart - Motor Coach Tour 8/6/23 Erie PA	2/1/2023	Vendor#: 1704	\$1,595.00	\$0.00	\$0.00	33
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 127882 Employee Funded Supplemental Health Ins. - January 2023	2/1/2023	Vendor#: 1887	\$217.32	\$0.00	\$0.00	55
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Highmark BCBSWNY 230123496792 Health Insurance Premiums - February 2023	2/1/2023	Vendor#: 1378	\$4,488.56	\$0.00	\$0.00	52
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	2/1/2023	Fund DB0 AP Account	\$0.00	\$11,434.56	\$0.00	58
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	DECKMAN OIL COMPANY 770908 120 Lb Kendall SHP #2 EP GRSE	2/1/2023	Vendor#: 147	\$547.74	\$0.00	\$0.00	13
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 1TQQ-9WD6-3TY9 Highway Credit Memo - Refund Red Metallic Paint ordered on Invoice #1DG7-NRD4-J9DG	2/1/2023	Vendor#: 2003	\$0.00	\$37.53	\$0.00	16
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 13F6-TQXH-H74G Highway - Water Pump, Pipe Strainer, Tire Inflator	2/1/2023	Vendor#: 2003	\$194.91	\$0.00	\$0.00	18

February 1, 2023 - A B S T R A C T – 2023 Payables

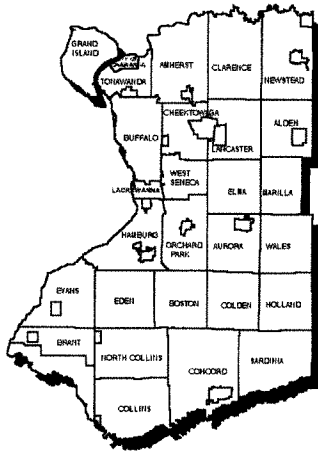
Town of Boston Journal Proof Report Fiscal Year: 2023

Created By: epericak

Journal Number: AP - 3616		Journal Desc: AP Batch 2		Journal Date: 2/1/2023	Account Period: 2 - Feb		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	CCP INDUSTRIES IN03189402 W600, Lightweight, Colors, Flat, 10x12x15	2/1/2023	Vendor#: 291	\$128.26	\$0.00	\$0.00	4
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 134465 2 x 2 x 1/4 Angle (20ft.)	2/1/2023	Vendor#: 134	\$79.00	\$0.00	\$0.00	5
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 111687 Snow Plow Blade	2/1/2023	Vendor#: 130	\$720.00	\$0.00	\$0.00	6
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Fastenal Company NYORC85938 Steel Hex Nuts	2/1/2023	Vendor#: 1598	\$5.76	\$0.00	\$0.00	7
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Linde Gas & Equipment Inc. 33702545 Acetylene & Oxygen Cylinders 12/20/22 - 1/20/23	2/1/2023	Vendor#: 2009	\$144.46	\$0.00	\$0.00	9
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FREY HEAVY DUTY 1060507 u-Bolt Kit	2/1/2023	Vendor#: 19	\$99.90	\$0.00	\$0.00	26
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0730977 Salt (40.95 tons) - Ticket 1108225	2/1/2023	Vendor#: 135	\$1,788.69	\$0.00	\$0.00	10
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0730482 Salt (40.73 tons) - Ticket 1107745	2/1/2023	Vendor#: 135	\$1,779.08	\$0.00	\$0.00	2
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 127882 Employee Funded Supplemental Health Ins. - January 2023	2/1/2023	Vendor#: 1887	\$459.58	\$0.00	\$0.00	56
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Highmark BCBSWNY 230123496792 Health Insurance Premiums - February 2023	2/1/2023	Vendor#: 1378	\$5,524.71	\$0.00	\$0.00	51
SF0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SF0 AP Account	2/1/2023	Fund SF0 AP Account	\$0.00	\$55.00	\$0.00	59
SF0-3410-0401-0000	CONTRACTS	HEALTHWORKS-WNY, LLP 500561 Boston Fire Co. - Physical (1/9/23)	2/1/2023	Vendor#: 1499	\$55.00	\$0.00	\$0.00	32
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account	2/1/2023	Fund SM0 AP Account	\$0.00	\$804.91	\$0.00	60
SM0-4540-0400-0000	CONTRACTUAL	NYSEG 1/23 - Acct. #1001-6047-341 Acct. #1001-6047-341 - Boston EMS Building (5940 kwh)	2/1/2023	Vendor#: 37	\$804.91	\$0.00	\$0.00	34
Total Number of 60 Transactions			No Errors		\$27,622.41	\$27,622.41	\$0.00	

AP - 3616 Summary By Fund Number

Fund	Debit	Credit	ENC/LIQ
A00	\$15,290.41	\$15,290.41	\$0.00
DB0	\$11,472.09	\$11,472.09	\$0.00
SF0	\$55.00	\$55.00	\$0.00
SM0	\$804.91	\$804.91	\$0.00
Total	\$27,622.41	\$27,622.41	\$0.00



Association of Erie County Governments

9771 Partridge Rd.
Colden, NY 14033
(716) 941-3647 Home & Fax
assocofecgov@roadrunner.com

**“Happy New Year”
Please Join Us In 2023
REGULAR MEETING
JANUARY 26, 2023**

2022 President

Jo Ann Litwin Clinton
Village of Orchard Park
716-662-9327

2023 President

Ronald Ruffino, Sr.
Town of Lancaster
716-683-1610

Vice President

Jason Keding
Town of Boston
716-941-6518

Treasurer

Dennis M. Powers
Town of Elma
716-984-0825

Executive Director

Marilynn Calhoun-Allen
716-941-3647

DATE:

THURSDAY, JANUARY 26, 2023

HOSTED:

2022 President & Mayor Jo Ann Litwin
2023 Incoming President & Supervisor Ron Ruffino

WHERE:

Mangia Ristorante & Café
4264 North Buffalo St
Orchard Park, NY 14127
716-662-9467

TIME:

5:30 – Reception Hour CASH BAR

6:00 – Dinner & Meeting

DINNER:

\$60.00 Per Person

RESERVATION: Please call in your Reservation **with your CHOICE**

NO LATER THAN THURSDAY, JANUARY 19, 2023

Marilynn Calhoun-Allen – Assoc. Exec. Director 941-3647

Or E-Mail – assocofecgov@roadrunner.com

MENU:

**Cup of Pasta Fagiolo Soup
House Salad**

Choice of:

“Meat Lasagna”

“Vegetable Lasagna”

Either with Red Sauce

Full Cannoli for Dessert

PROGRAM: *INSTALLATION OF OFFICERS AND BOARD OF DIRECTORS*

By Assemblymember Monica P. Wallace

MEMBERS: CITIES/ Buffalo* Lackawanna* Tonawanda *COUNTY of Erie * TOWNS/ Alden* Amherst* Aurora* Boston* Brant* Cheektowaga* Clarence* Colden* Collins* Concord* Eden* Elma* Evans* Grand Island* Hamburg* Holland* Lancaster* Marilla* Newstead* North Collins* Orchard Park* Sardinia* Tonawanda* Wales* West Seneca * VILLAGES/ Akron* Alden* Angola* Blasdell* Depew* East Aurora* Farnham* Gowanda* Hamburg* Kenmore* Lancaster* North Collins* Orchard Park* Sloan* Springville* Williamsville*

ERIE COUNTY CONSORTIUM MEETING NOTICE

Meeting Date: Thursday, January 26, 2023

Time: 4:45 p.m. to 5:30 p.m.

Location: Mangia Ristorante & Caffè
4264 North Buffalo Road
Orchard Park, NY 14127

AGENDA

1. Minutes of the June 23, 2022 and September 22, 2022 Meetings (Action – See Attached).
2. Year 2023 – Consortium Officers (See Attached)
3. Approval of Draft 2023 Action Plan (Action). *
4. Additional \$3.4 million in HOME funds for Affordable Housing.
5. HUD Timeliness of Expenditure of Funding Requirement.
6. HUD monitoring of ESG Grant Complete.
7. Funding Outlook for 2023.

* The Draft 2023 Action Plan can all be viewed on the County website at **www.2.erie.gov**.

PLEASE NOTE

This will be a brief meeting. It will precede the Association of Erie County Governments meeting to be held at the same location

For further information, please contact Principal Contract Monitor
Paul D'Orlando at 858-2194.

C: Daniel R. Castle, Thomas Baines, Marie J. Thornton

ERIE COUNTY CONSORTIUM

2023 OFFICERS

1. **PRESIDENT:** Hon. Ronald Ruffino, Sr.
 Supervisor, Town of Lancaster
2. **VICE-PRESIDENT:** Hon. Jason A. Keding
 Supervisor, Town of Boston

Note: Per Consortium By-Laws, the Erie County Consortium Officers correspond annually to those individuals elected as officials of the Erie County Association of Governments.

ERIE COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT CONSORTIUM
CD BRIEFING SUMMARY MEETING OF September 22, 2022
4:45 – 5:30 pm

Location: Curly's Grille
 647 Ridge Road
 Lackawanna, New York 14218

A. Attendance: Please see attached sign-in sheet

B. Meeting Agenda:

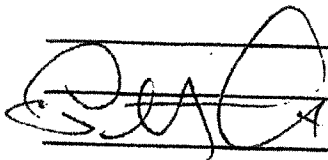
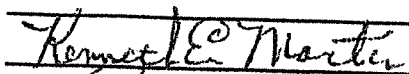
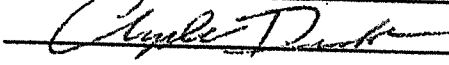
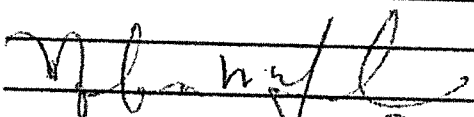
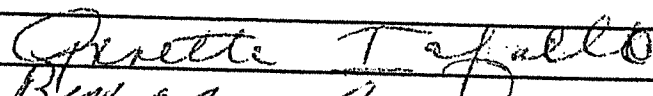
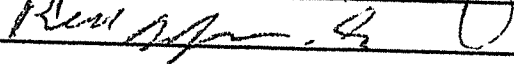
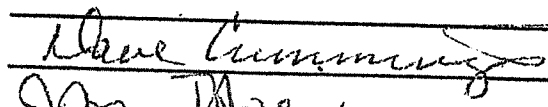
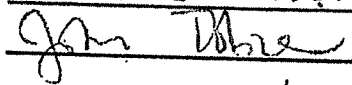
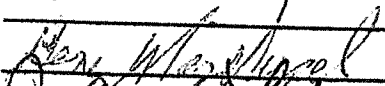
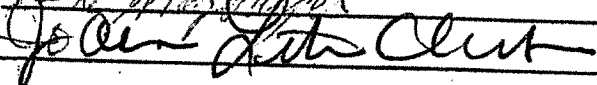
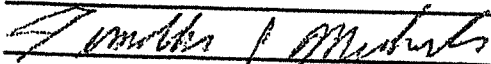
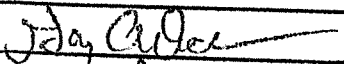
1. Paul D'Orlando announced an important change to this year's application process- maximum grant amount has been increased from \$100,000 to \$150,000. He indicated that the Project Selection Committee met a few weeks ago and discussed increasing the grant amount in response to escalating material and labor costs. Only downside with increasing the max grant amount is that fewer projects will be funded – probably in the realm of 2-3 less projects per year. However, due to a large increase in Program Income this past year, we will still be able to fund roughly the same amount of CD projects for 2023.
2. Another important program change was then discussed re: income surveys. D'Orlando noted that a recent HUD audit has brought to light that we can now use our upper quartile threshold of reaching 40.34% low/mod income for income surveys, rather than the 51% threshold that was previously required by HUD. This should help more areas undergoing an income survey to hopefully qualify. Income surveys are good for a period of five years from the date of completion. Anyone who feels there is a discreet area/neighborhood (within an otherwise ineligible block group) should get in contact with Paul or Marie Thornton to initiate the survey process with the County's consultant, LaBella Associates.
3. D'Orlando then reminded all that upcoming CDBG applications will be due on Monday, October 31st, 2022. Asked that everyone get in touch with himself or Marie Thornton regarding project ideas and hearing dates. The Site Tours will be held the week of November 14th.

D'Orlando continued with a recap of the CDBG application process. Reminded all that projects must be within an eligible Low/Mod income block group area or within an eligible income survey area. Projects can also address ADA deficiencies in public buildings (must be retrofit of existing non-ADA compliant item – no new construction). Senior Centers are always eligible under CDBG. He reminded all that match documentation is same as in years past – please provide letter of where funds are coming from. Also reminded all that it is always good to have an architecture/engineering estimate provided with the application. This helps with the “readiness” criteria within the scoring. Finally, Rural Transit should be the last ranked project for all applications.

4. D'Orlando informed all that HUD audited our ESG program this past summer. There were no findings or concerns noted from HUD, which is very positive news. This hopefully means we will not be audited for a few years.
5. Regarding our additional \$3.4 million in HOME CARES Act funding, Erie County will release a Notice of Funding Availability (NOFA) within the next month. This application will be open for about six months and seeks projects that create affordable housing units, either family or senior, within the consortium communities. D'Orlando noted that we have until 2028 to spend this money. He anticipates working with local developers on affordable/senior housing projects that would agree to rent to or set aside some units for low/moderate income people.
6. Mary Hosler asked whether the county auction was on for this fall. D'Orlando confirmed that after a two-year hiatus, the auction will occur in fall. He reiterated that funding is available for this program, and that if anyone has a vacant/abandoned property, three or more years behind in property taxes, they should get in contact with his office. The Buffalo Erie Niagara Land Improvement Corporation (BENLIC) would need to be made aware of the municipality's intent so that they could get the property at auction, and then subsequently turn it back over to the municipality to use our demo funds.

Consortium meetings - 9/22/22 - C. Lackgum

ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
2010 Consortium Population- TOTAL 316,664

<u>MEMBERS</u>	<u>SIGNATURE</u>	<u>POPULATION 2010</u>
Akron		2,868
Alden (T)		8,260
Alden (V)		2,605
Angola		2,127
Aurora		7,546
Boston		8,023
Brant		1,683
Clarence		30,673
Colden		3,265
Collins		5,788
Concord		4,198
Depew (Lancaster Portion)		5,934
East Aurora		6,236
Eden		7,688
Elma		11,317
Evans		14,229
Farnham		382
Gowanda		2,709
Grand Island		20,374
Holland		3,401
Lackawanna		18,141
Lancaster (T)		25,318
Lancaster (V)		10,352
Marilla		5,327
Newstead		5,726
North Collins (T)		2,291
North Collins (V)		1,232
Orchard Park (T)		25,808
Orchard Park (V)		3,246
Sardinia		2,775
Springville		4,296
Tonawanda (C)		15,130
Wales		3,005
West Seneca		44,711

ERIE COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT CONSORTIUM
MEETING SUMMARY- MEETING OF JUNE 23, 2022 (4:45-5:15 PM)

Location: Cloverbank Country Club, 5324 Rogers Road, Hamburg, NY

- A. Attendance: Please see attached sign-in sheet
- B. Meeting Agenda:

Motion made by John Tobia, seconded by Pat Casilio, to approve the minutes of the Consortium meeting of January 27, 2022. Motion carried unanimously.

1. Paul D'Orlando reviewed the recently updated Project Selection Committee (PSC) list which needed approval for this coming fall. Motion made by Jason Keding seconded by Ken Martin to approve the slate of members. Motion carried unanimously.
2. D'Orlando discussed that the 2021 CAPER is currently in the public comment period and will be submitted to HUD on June 30th. The report details expenditures of grant funds for the previous program year. Main performance benchmarks were reviewed. These included: Erie County stayed below the 20% administrative cap, expending 15.66% on admin/planning. Regarding timeliness, no more than 1.5x the grant amount (including all program income received in the year) can be sitting in our account as of January 31st each year. Erie County met the timeliness standard this past year, having only 1.47 times the grant amount unspent. D'Orlando noted that meeting the timeliness standard was really an accomplishment, considering all of the extra money we received in response to the pandemic.
3. D'Orlando further discussed projects completed during the 2021 program year that are part of the CAPER. CDBG projects completed were in the areas of housing rehabilitation, community projects and economic development activities. HOME projects completed were in the areas of housing rehabilitation (77 housing rehab cases were completed last year). He also noted that there currently is a waiting list of about 6 months for our Rehab Program. He reminded consortium members that at any time during the year homeowners can call the office to apply for housing rehab assistance.
4. D'Orlando reminded all that we have money available for the BENLIC demolition program. The auction will be happening this fall after a two-year hiatus due to covid. If anyone has a property that is 3+ years behind on taxes, they can contact the Land Bank to have them acquire at the foreclosure auction. Once that happens, the back taxes are absolved, and BENLIC can transfer the property back to the municipality for a modest fee to cover their costs. At that point, the municipality can then go through our program to cover the cost of the demolition. D'Orlando reiterated that if anyone has a potential property, they should get in contact with either himself or Marie Thornton as soon as possible.

5. The Senior Center HVAC improvements funding was then reviewed. D'Orlando informed all that eighteen (18) centers received funding for various covid-19 safety improvements. These included things such as HVAC upgrades or full replacements, installation of touchless faucets/lavatories, and stand-alone air purifiers. Most all of the non-HVAC replacement projects are done and completed. All of the full-replacement projects are under contract at present time, with most expected to finish in the coming months.
6. D'Orlando then reviewed all the CARES Act funding we've received to date. In total, we've received \$4.2 million dollars between our allocations in July 2020 and February 2021. In addition to the above HVAC improvements, \$1.3 million was allocated to a Microloan/grant program to assist small businesses that have 5 or fewer employees. Thirty-four businesses have since been assisted, for a total spent to date of \$1.1 million. Along similar lines, D'Orlando noted that the Small Business Working Capital Grant Program, which provided grants up to \$10k for eligible owners who had a loss of income from '19 to '20, has now assisted thirty-three (33) businesses for a total of \$210,400 spent. Eight municipalities received funding for outdoor recreation improvements to expand the ability of residents to get outside in light of the ongoing covid pandemic. \$540k went to FeedMORE WNY to assist twenty of their member food pantries. Approximately 3,000 people have benefited from the food pantry assistance. Finally, of the \$1.5 million ESG funding received, about 72% has been spent to date. These funds have helped homeless or those at-risk of homelessness, and spending has really picked up of recent, now that the eviction moratoriums have been lifted.
7. Finally, regarding the pandemic funding, Erie County received an extra \$3.4 million in HOME ESG funds. The sole purpose of these funds is for developing affordable housing. D'Orlando noted that he is going to issue a Notice of Funding Availability (NOFA) likely this fall. This will be for any municipality looking to develop affordable family or senior housing. We have through 2025 to spend these funds, so we really have an opportunity to look at some strategic, larger-scale type projects. D'Orlando noted Erie County would ideally be looking for strategic projects, near to hamlets, Village-centers, shopping, etc... More will come on this initiative in coming months.
8. D'Orlando informed all that Erie County is currently being audited by HUD relative to our ESG Program. He doesn't anticipate any issues or findings.
9. Paul D'Orlando noted that he anticipated level CDBG funding for 2022.
10. Motion to submit the CAPER by Pat Casilio, seconded by Jason Keding. Motion adjourn by John Tobia, seconded by Jason Keding. Both motions carried unanimously.

P. Henders

ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
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Aurora		7,546
Boston		8,023
Brant		1,683
Clarence		30,673
Colden		3,265
Collins	<i>Kenneth Martin</i>	5,788
Concord		4,198
Depew (Lancaster Portion)		5,934
East Aurora	<i>Cathie Thomas</i>	6,236
Eden		7,688
Elma		11,317
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Newstead		5,726
North Collins (T)		2,291
North Collins (V)	<i>John Hutchinson</i>	1,232
Orchard Park (T)		25,808
Orchard Park (V)	<i>John Hutchinson</i>	3,246
Sardinia		2,775
Springville	<i>Ray Melrose</i>	4,296
Tonawanda (C)		15,130
Wales		3,005
West Seneca	<i>Amelia Green</i>	44,711
2012-13		316,664

ERIE County total - Paid Amount to Member Towns 1 316,664

Sandra Quinlan

From: Connie Miner
Sent: Tuesday, January 17, 2023 9:29 PM
To: supervisorsorkeding@gmail.com; Michael Cartechine; Kelly Martin; councilwomanlucachik@gmail.com; kselby4boston@gmail.com
Cc: Town of Boston Supervisor; Town of Boston Bookkeeper; Sandra Quinlan
Subject: New Position

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Good evening,

A short time ago, I accepted a position in a school district. As a result, I will be largely ceasing operations as a grant consultant.

This was a very quick process that unfolded, and I had submitted my annual contract for renewal before the interview process began.

I have enjoyed my time working for the Town of Boston since 1996. Having worked for six town supervisors, I feel as though Boston is a second home.

The Town has a wonderful group of dedicated professionals whom I will miss. However, the long-term needs of my family could not be met solely through consulting.

I will be available to the town for questions as they arise in the coming months, and always available to offer guidance and perspective on projects if you want them. In addition, I will be available for select projects, particularly grant administration, that I can work on outside of my new position to aid in the transition as the town seeks a replacement.

To the best of my knowledge, there is nothing outstanding at this time. Every grant project that could be closed out has been, and the other open grant-funded projects are under contract, and being prepared for implementation.

I hope to make this transition as smooth as possible for all involved. My cell number and email will not change. My office voicemail and fax will be terminated by the end of the month. I am grateful for my time working for all of you, and I appreciate the support you have given to me.

My very best wishes to you all,

Connie Miner

Boston Free Library

9475 Boston State Road * Boston, New York * 14025



JAN 24 2023 AM 8:50

January 20, 2023

Supervisor Jason Keding
8500 Boston State Road
Boston, NY 14025

Dear Supervisor Keding,

On behalf of everyone at the Boston Free Library, thank you and the Boston Town Board for securing \$1,000 for the Library by renewing the Lease and Depository Agreement for 2023. Your support reaffirms the mission of the library which is dedicated to providing books, technology, programs, and entertainment to all of our patrons.

The Library Board of Trustees, staff and patrons are so grateful that you recognize that libraries are a crucial part of our communities. We look forward to using the aid you have provided for us to expand the programs and services that we offer to benefit all of the residents of our service area.

We greatly appreciate your support and advocacy on our behalf.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lydia Herren".

Lydia Herren
Library Director
Boston Free Library



Lancaster & Lockport Divisions

Municipal Officials Meeting

January 23, 2023

Agenda

- 01 Welcome and Introductions – Chris Knospe
- 02 Safety Moment – Chris Knospe
- 03 Overview of NYSEG & Operating Divisions – Chris Knospe
- 04 Executive Update – Trish Nilsen
- 05 Natural Gas Operations – Tim Harvey
- 06 Electric Operations – Gheorghe Nicula
- 07 Discussion



Safety Moment — Motor Vehicle Accident Statistics



2021

- 106 broken poles
- 57 outages
- 16,412 customers affected

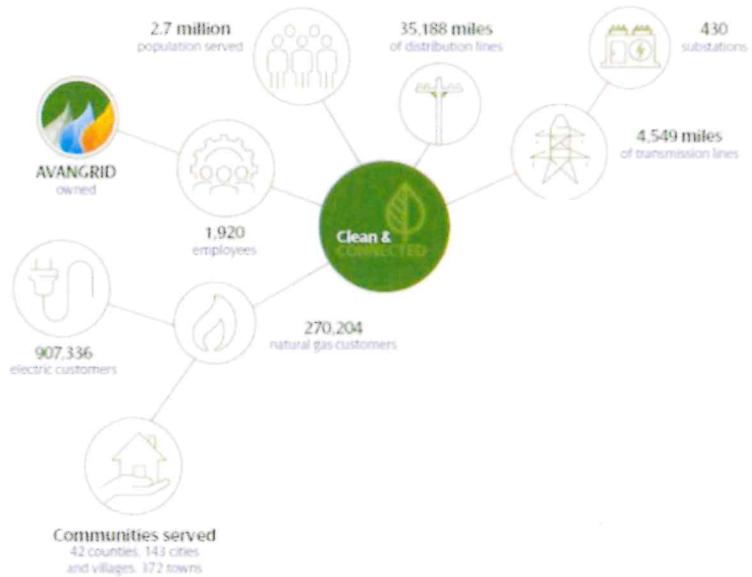
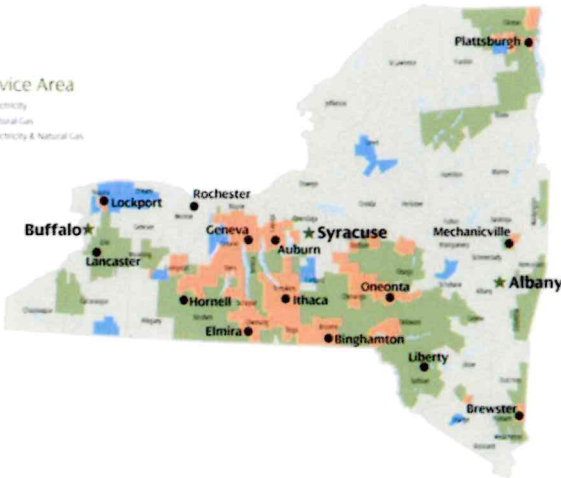
2022

- 97 broken poles
- 73 outages
- 18,082 customers affected

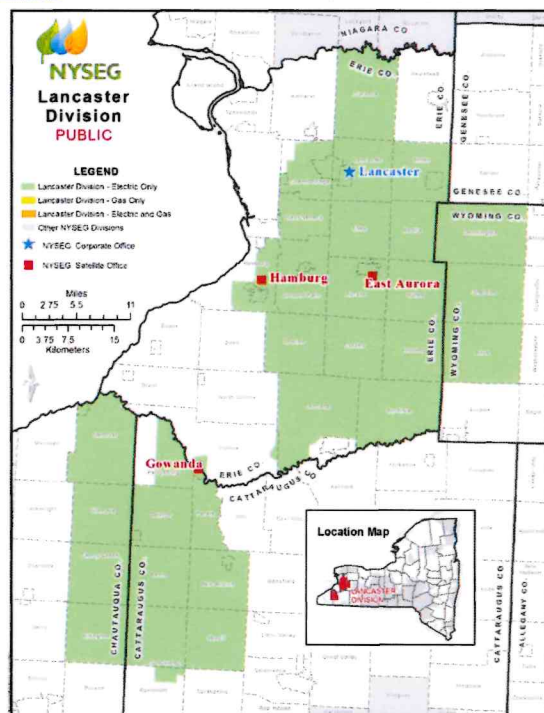
NYSEG Overview



Service Area



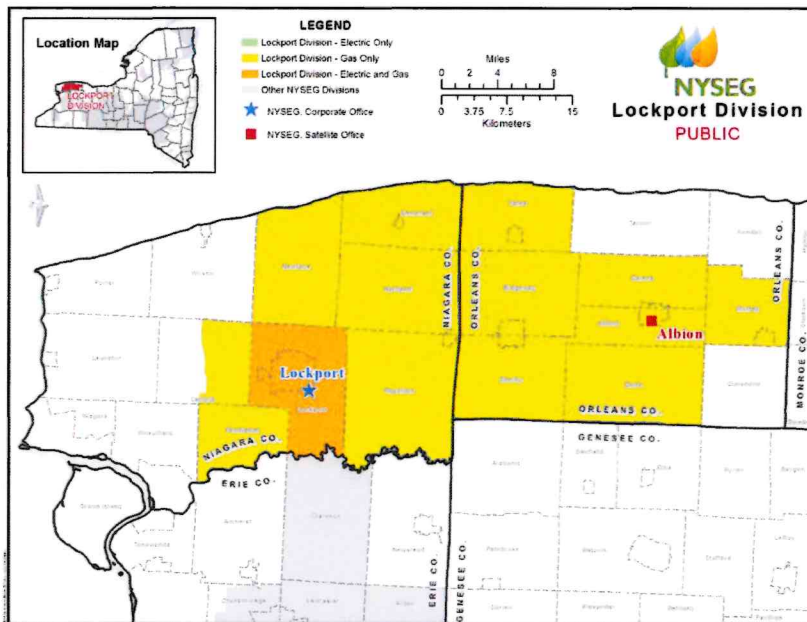
Lancaster Division Overview



The Lancaster Division is **1,131** square miles, serves approximately **170,450** electric customers, and is comprised of:

- **52** transmission lines
- **61** substations
- **163** distribution circuits
 - **3,608** circuit miles — **3,047** overhead miles and **561** underground miles

Lockport Division Overview



The Lockport Division is **53.5** square miles, and serves approximately **20,485** electric customers, and **32,699** natural gas customers.

The electrical system is comprised of:

- **13** transmission lines
- **12** substations
- **32** distribution circuits
 - **306** circuit miles — **229** overhead miles and **77** underground miles

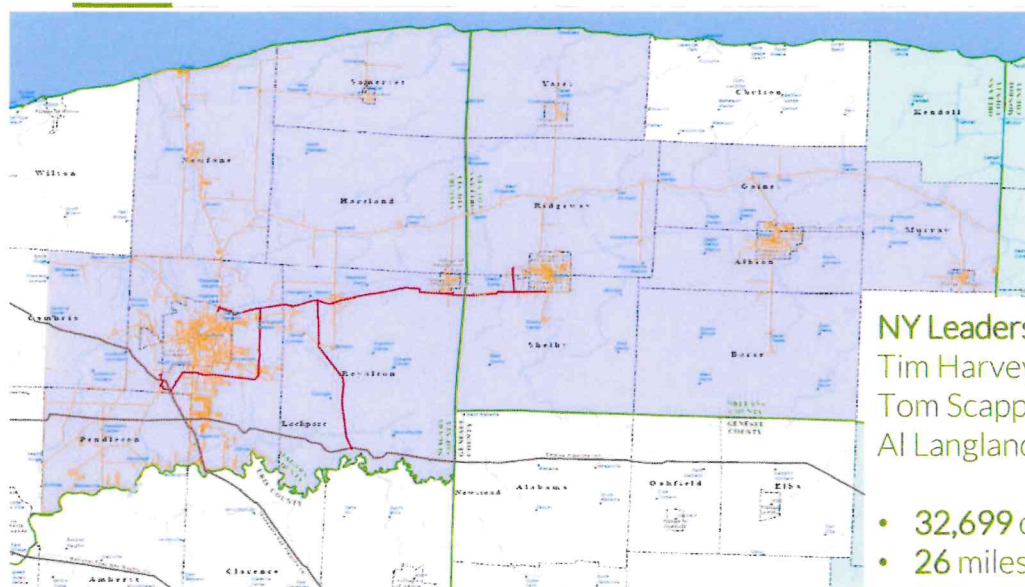
The natural gas systems is comprised of:

- **26** miles of transmission and **583** miles of distribution lines

Executive Update

Gas Operations

Natural Gas Franchise Map



NY Leadership:

Tim Harvey, Manager Gas Operations
 Tom Scappaticci, Director, NY Gas Operations
 Al Langland – VP, Gas Operations/Engineering

- 32,699 customers
- 26 miles of transmission
- 583 miles of distribution
- 609 miles of main

Natural Gas Update

- **Emergency Response – Top Gas Business Priority**
 - NYSEG Lockport employees responded to 736 emergency calls in 2022
 - Rate Case Requirements: 75% < 30min 90% < 45min 95% < 60min
 - Actual Company Statistics: 83% < 30min 96% < 45min 99% < 60min
- **Leak Survey / Leak Repair Initiatives / Leak Prone Main Replacement (Rate Case Items)**
 - Per PSC mandate, 1/3 of our entire distribution system is leak surveyed annually. The entire transmission system and Business Area is leak surveyed annually. Company initiative of 2/3 non-mandated survey annually as well.
 - Leak discovery and repair – Industry leader in this initiative
 - 2020 – 39 leaks discovered
 - 2021 – 18 leaks discovered
 - 2022 – 23 leaks discovered (1 open leak at year end)

Natural Gas Update

- **Inside Service Line Safety Inspection (ISLI) Project – Federal/State Mandate for the Safety of the Customer**
 - 3yr cycle (1yr for Business Districts)
 - ~ 5,136 total inside meters
 - Target completion by year end 2022 - This goal was met
 - Identifying and remediating deficiencies throughout entire process
 - Leak repair, customer line deficiencies, meter move outs, etc.
- **System Reliability Projects**
 - Systems projects in the near past:
 - New Erie Canal crossing, Gasport, NY
 - Stations work upcoming in 2023 (39 Total Regulator Stations):
 - Station 320054 rebuild, Lockport
 - Station 320042 rebuild, Medina
 - New gate station in Elba to Albion. With the Non-Pipeline Alternative team for quite a while.

Electric Operations

Lancaster & Lockport Trim Cycle – 2022

Circuit	Municipalities Served
Alden 262	Alden
Big Tree 539	Hamburg, Orchard Park
Cobblehill 530	Boston, Colden, Concord
Davis 381	Aurora, Colden, East Aurora
Davis 383	Aurora, East Aurora, Elma, Orchard Park
Dayton 160	Dayton, Leon, Perrysburg, Persia
Dick Rd. 393	Cheektowaga
Dick Rd. 537	Cheektowaga, Depew
Ellington 164	Conewango, Ellington
Frog Valley 184	Cherry Creek, Dayton, South Dayton, Villenova
Jamison Rd. 518	Elma
Legion Drive 510	Gowanda, New Albion, Persia

**subject to change according to vendor availability*

Lancaster & Lockport Trim Cycle – 2022

Circuit	Municipalities Served
Losson Rd. 403	Cheektowaga, West Seneca
New Gardenville 536	Cheektowaga, West Seneca
North Broadway 544	Cheektowaga, Depew
Randolph 174	Conewango, Randolph, Napoli
Silver Creek 178	Hanover, Silver Creek
Tyler St. 462	Cheektowaga, Depew
Walden Ave. 300	Cheektowaga
Wehrle Dr. 334	Clarence
West Varysburg 355	Java, Sheldon
Chestnut Ridge 190	Town of Lockport
Vine Street 101 & 102	City of Lockport

**subject to change according to vendor availability*

Lancaster & Lockport Trim Cycle – 2023

Circuit	Municipalities Served
Big Tree 523	Hamburg, Orchard Park
Davis 382	Aurora, Orchard Park
Langner Rd. 432	Orchard Park, West Seneca
Orchard Park 526	Orchard Park
Wehrle Dr. 332	Clarence
Blossom 312 & 517	Elma, Lancaster, Orchard Park, West Seneca
Cemetery Rd. 490	Lancaster
Davis 382 & 531	Aurora, Boston, Orchard Park
East Aurora 342 & 343	Aurora, East Aurora, Elma, Marilla, Wales
Ellicott Rd. 237	Cheektowaga, Depew
Hamburg 293	Town & Village of Hamburg
Lake Ave. 480, 482 & 484	Hamburg, Orchard Park, West Seneca

*subject to change according to vendor availability

Lancaster & Lockport Trim Cycle – 2023



Circuit	Municipalities Served
Langner Rd. 430, 431, 432 & 433	Orchard Park, West Seneca
Losson Rd. 401 & 402	Cheektowaga, West Seneca
Orchard Park 285 & 287	Town & Village of Orchard Park
Sloan 230	Cheektowaga
South Park 473	Town & Village of Hamburg
Stolle Rd. 551	Alden, Elma, Lancaster, Marilla
Tyler St. 460	Depew, Town & Village of Lancaster
Wehrle Dr. 335	Clarence
Bennington Ctr. 446	Bennington, Sheldon
Transit 111 & 112	City of Lockport
Locust Street 152	Town of Lockport

**subject to change according to vendor availability*

Lancaster/Lockport Treatment Cycle – Substation & Transmission



2022

Line	Municipalities Served
510	Town & City of Lockport
516	Clarence, Lancaster
517	Elma, Lancaster, Orchard Park, West Seneca
519	Aurora, Elma, West Seneca
521	Alden, Clarence, Lancaster
525	Alden, Clarence, Lancaster, Marilla
526	Hamburg, Orchard Park
531	Aurora, Boston, Colden, Concord, Orchard Park
926	Alden, Clarence, Lancaster
928	Clarence

Lancaster/Lockport Treatment Cycle – Substation & Transmission



2023

Line	Municipalities Served
38 39	New York State
65	Erie, Niagara, Wyoming Counties
502 503	Town & City of Lockport
505	Town & City of Lockport
514	Clarence, Lancaster
522 538	Boston, Hamburg, Orchard Park
533	Cheektowaga, Depew, Lancaster
534	Cheektowaga, Depew, Lancaster
550	Aurora, East Aurora, Elma, Wales

Reliability Projects Completed

Project	Description	Status
Animal Guard Protection Across Lancaster and Lockport Divisions	Installed animal guard protection for 2,931 transformers on 10 circuits	Complete
Alden 264 Reconductor Project Town of Alden	- Future fourth circuit from the substation - Constructed parallel circuit above existing Alden 336 - New poles and wire for 13 spans	Completed
William Street Reconductor Project Town of Lancaster	20 spans of conductor upgraded to thicker gauge cable for increased reliability and capacity	Completed
Davis 383 Upgrade Hamburg, Orchard Park, West Seneca	Provides reliability and load relief for 2,500 customers served by the existing Big Tree 528 and Blossom 312 circuits	Completed

Current Reliability Projects

Project	Description	Status
Silver Creek 180 Conversion - Town of Hanover - Village of Silver Creek	- Converts the circuit from 7200V Delta to 12.47kV Wye for increased capacity - Greatly improves resiliency through back feed capabilities - Installation of third phase for two miles to connect Silver Creek 178 and Silver Creek 180 90 pole replacements	75% complete
Animal Guard Protection - Clarence - Cheektowaga - Hanover - Silver Creek - Sloan	Install animal guard protection for 1,755 transformers on three circuits	In Planning

Distribution Line Inspection Program – 2022



Substation	Circuits Inspected	Municipalities Served	Circuit Miles Inspected	Structures Inspected
Blossom	312, 313, 517	Elma, Lancaster, Orchard Park, West Seneca	86	3,564
Dick Rd.	537	Cheektowaga, Depew	27	1,460
East Aurora	340, 341, 342, 345, 247	Aurora, East Aurora, Elma	42	1,933
Ebenezer	360, 361	West Seneca	15	805
Hamburg	292, 293, 294, 295	Town & Village of Hamburg, Orchard Park	42	2,298
Indian Church	223, 224, 225, 226	West Seneca	20	923
Langner Rd.	430, 431, 432, 433, 434	Orchard Park, West Seneca	74	3,544
Losson Rd.	401, 402, 403, 404, 405	Cheektowaga, West Seneca	83	4,228
New Gardenville	536	Cheektowaga, West Seneca	16	724
North Broadway	535, 544	Cheektowaga, Depew, Lancaster	43	2,124
Orchard Park	285, 287	Town & Village of Orchard Park	17	782

Distribution Line Inspection Program – 2023

Substation	Circuits Inspected	Municipalities Served	Circuit Miles Inspected	Structures Inspected
Dick Rd.	390, 392, 393, 396	Cheektowaga, Depew	25	1,966
Ellington	164, 165	Cherry Creek, Conewango, Ellington, Leon	89	2,213
Hamburg	296	Hamburg	4	163
Langner Rd.	436	West Seneca	3	166
Roll Rd.	512, 524, 529, 545	Amherst, Clarence	211	7,731
Silver Creek	178, 179, 180	Hanover, Silver Creek	109	3,970
Sloan	229, 230, 231	Cheektowaga, Sloan	27	1,509
South Park	471, 472, 473	Boston, Town & Village of Hamburg, Orchard Park	81	3,294
Springbrook	495	Elma	34	1,309
Tyler St.	460, 461, 462	Cheektowaga, Depew, Town & Village of Lancaster	35	2,013
Wende	440, 441	Alden, Lancaster	18.6	735

Substation Capital Improvements — Lancaster & Lockport

2022:

- Big Tree breaker and relay automation, and 115kV interconnection to National Grid project
 - **Hamburg, Orchard Park**
- Hamburg breaker and relay automation project
 - **Town & Village of Hamburg**
- Langner Rd. breaker and relay automation project
 - **Orchard Park, West Seneca**
- Randolph breaker and relay automation project
 - **Conewango, Napoli, Randolph**
- New Albion breaker and relay automation project
 - **Cattaraugus, New Albion, Napoli**
- Robinson Rd. 230kV breaker relay equipment replacement project
 - **Erie, Niagara, Wyoming counties**
- Dysinger (NextEra) 345kV interconnection project
 - **New York State**



Substation Capital Improvements — Lancaster & Lockport

2023

- Cemetery Rd. breaker and relay automation project
 - **Alden, Clarence, Lancaster**
- Erie Street breaker and relay automation
 - **Depew, Town & Village of Lancaster**
- Cobble Hill bank replacement project
 - **Boston, Colden, Concord**
- Chestnut Ridge breaker and relay automation project
 - **Town of Lockport**



Resiliency Projects: Future Plan



Circuit	Municipalities	Tentative Start	Work Overview
Langner 431*	West Seneca	Mar-23	• 6 New SCADA devices • Rebuild 0.16 miles of 3Ph to upgrade conductor capacity • Enhanced vegetation management
Langner 432*	West Seneca	Jan-23	• 1 New N.O. SCADA tie device • Add CLFs & fused cutouts • Rebuild 0.55 miles of 3Ph to upgrade conductor capacity • Enhanced vegetation management
Langner 433**	West Seneca	2024	• 4 New SCADA devices • 1 New Tripsaver location • Rebuild and build new 3.47 miles of OH 3Ph line • Upgrade various manual switches • Install new UG 750Cu cable to increase conductor capacity and tie capability • Perform voltage conversion from 4.8kV to 12.47kV • Install a new 34.5/12.47kV pad mount step to support new tie

* Engineering complete; ready for construction

** Engineering ongoing

*** Project Scope approved. Engineering not started

Resiliency Projects: Future Plan



Circuit	Municipalities	Tentative Start	Work Overview
Holland 520*	Holland Sardinia	Jan-23	- Rebuild 6.4 miles of 3Ph - Upgrade pole class/conductor size - Install lightning arrestors at various locations on the existing circuit - Enhanced vegetation management
Davis 531**	Orchard Park Aurora	2024	6 New SCADA devices - Rebuild 3.34 miles of OH 3Ph line - Install a 3Ph regulator bank - Perform voltage conversion to improve capacity/tie capability with Big Tree 528

* Engineering complete; ready for construction

** Engineering ongoing

*** Project Scope approved. Engineering not started

Trip Savers



- Replaces a standard fuse with advanced technology
- Minimizes sustained outages due to temporary faults

2022 Automation Projects: Overall Construction Summary

Circuit	Municipalities	QTY
Blossom 312	Orchard Park	1 device – construction completed
Blossom 517	Cheektowaga	1 device – construction completed
Cemetery Rd. 490	Lancaster	2 devices – construction completed
Dick Rd. 537	Cheektowaga	6 devices – construction completed
Langner Rd. 431	West Seneca	3 TripSavers – completed
Langner Rd. 434	West Seneca	7 Devices & 6 TripSavers – construction completed
Losson Rd. 401	Cheektowaga, West Seneca	2 Devices in construction, 1 TripSaver completed
Losson Rd. 402	Cheektowaga, West Seneca	11 of 12 devices – construction completed 2 TripSavers – completed
Losson Rd. 403	Cheektowaga, West Seneca	3 devices & 3 TripSavers – construction completed
Losson Rd. 404	Cheektowaga, West Seneca	1 device in construction, 11 of 12 TripSavers completed
Losson Rd. 405	Cheektowaga, West Seneca	3 devices in construction, 1 TripSaver completed
Roll Rd. 529	Clarence	3 devices – construction completed

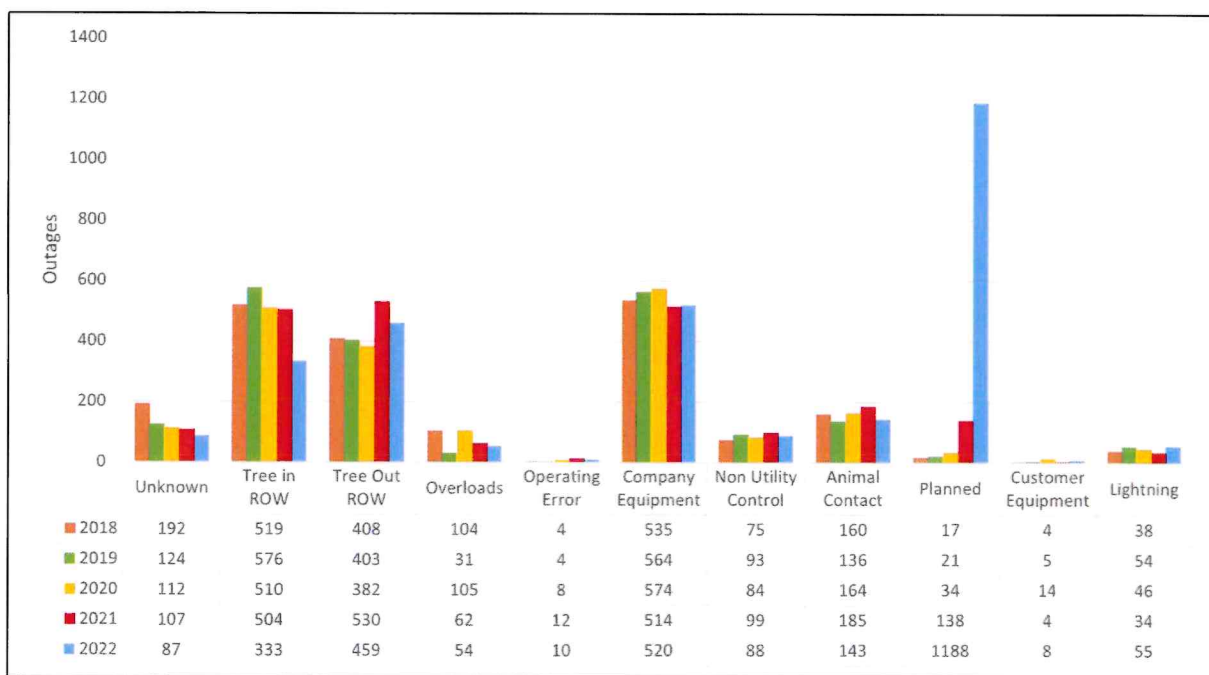
2023 Automation Projects: Tentative Lookahead (1 of 2)

Circuit	Municipalities	Tentative Start	Devices to be Installed	Status
Alden 262	Alden	2023	2	Scoping
Alden 263	Alden	2023	5	Scoping
Alden 264	Alden, Marilla	2023	5	Scoping
Big Tree 523	Hamburg, Orchard Park	2023	4	Design
Big Tree 528	Orchard Park	2023	6	Design
Big Tree 539	Hamburg, Orchard Park	2023	5	Design
Blossom 313	Elma, Lancaster	2023	11	Design
Cemetery Rd. 490	Lancaster	2023	TBD	Scoping
Cemetery Rd. 491	Depew, Lancaster	2023	4	Scoping
Cemetery Rd. 492	Alden, Clarence, Lancaster	2023	11	Scoping
Cobblehill 548	Boston, Concord	2023	11	Scoping
Cobblehill 530	Boston, Colden, Concord	2023	7	Precon
Girdle 554	Elma, Marilla	2023	5	Scoping
Holland 320	Holland	2023	7	Scoping
Holland 321	Holland	2023	6	Scoping

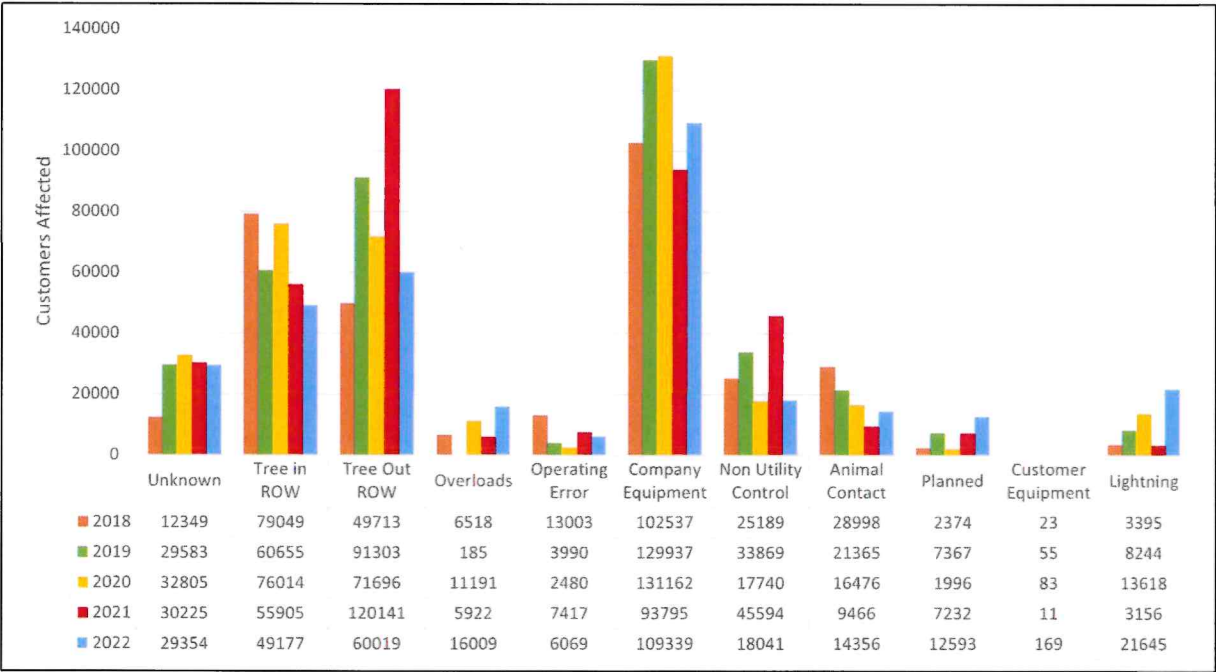
2023 Automation Projects: Tentative Lookahead (2 of 2)

Circuit	Town	Tentative Start	Devices to be Installed	Status
Java 280	Holland, Java	2023	2	Scoping
Java 281	Java, Sheldon	2023	1	Scoping
Langner Rd. 430	West Seneca	2023	1	Scoping
Losson Rd. 405	Cheektowaga, West Seneca	2023	3	Precon
N. Gardenville 536	West Seneca	2023	2	Scoping
Roll Rd. 512	Amherst, Clarence	2023	6	Scoping
Roll Rd. 524	Amherst, Clarence	2023	4	Scoping
S. Park 471	Boston, Hamburg, Orchard Park	2023	3	Scoping
S. Park 472	Boston, Hamburg	2023	1	Scoping
S. Park 473	Hamburg	2023	3	Scoping
Sloan 231	Cheektowaga	2023	1	Scoping
Stolle 551	Alden, Elma, Lancaster, Marilla	2023	5	Scoping
Wende 442	Alden, Clarence, Lancaster	2023	1	Scoping
Wende 441	Alden, Lancaster	2023	9	Scoping

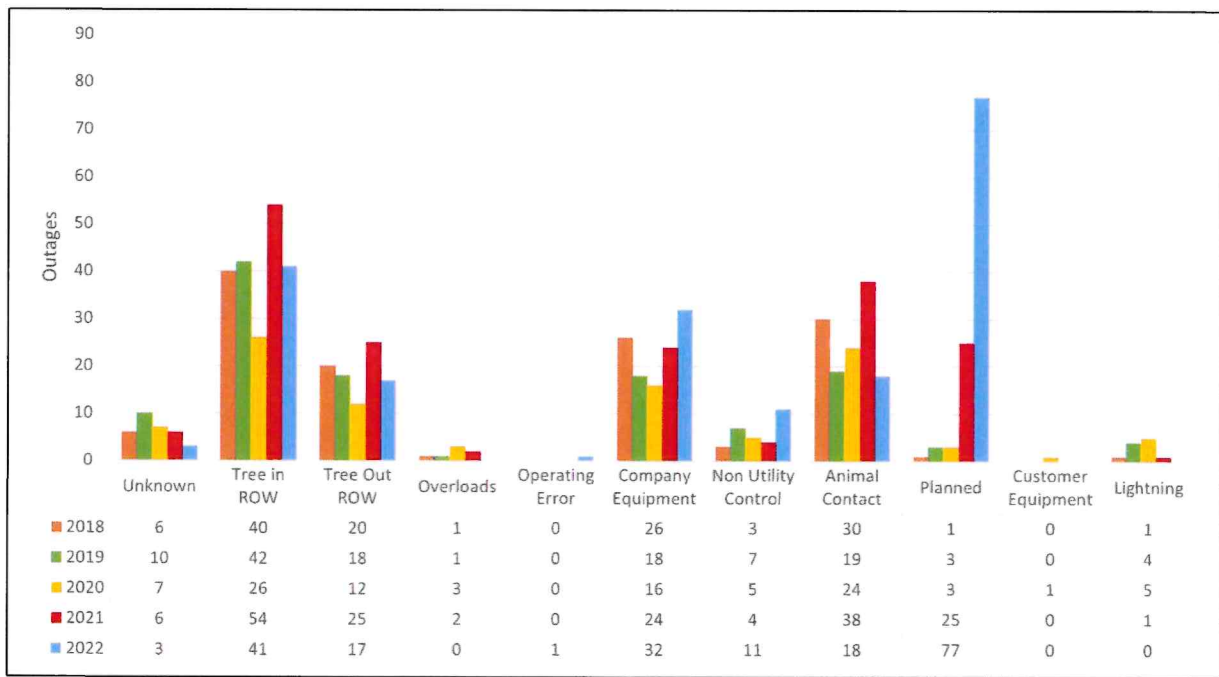
Outages by Cause — Lancaster Division



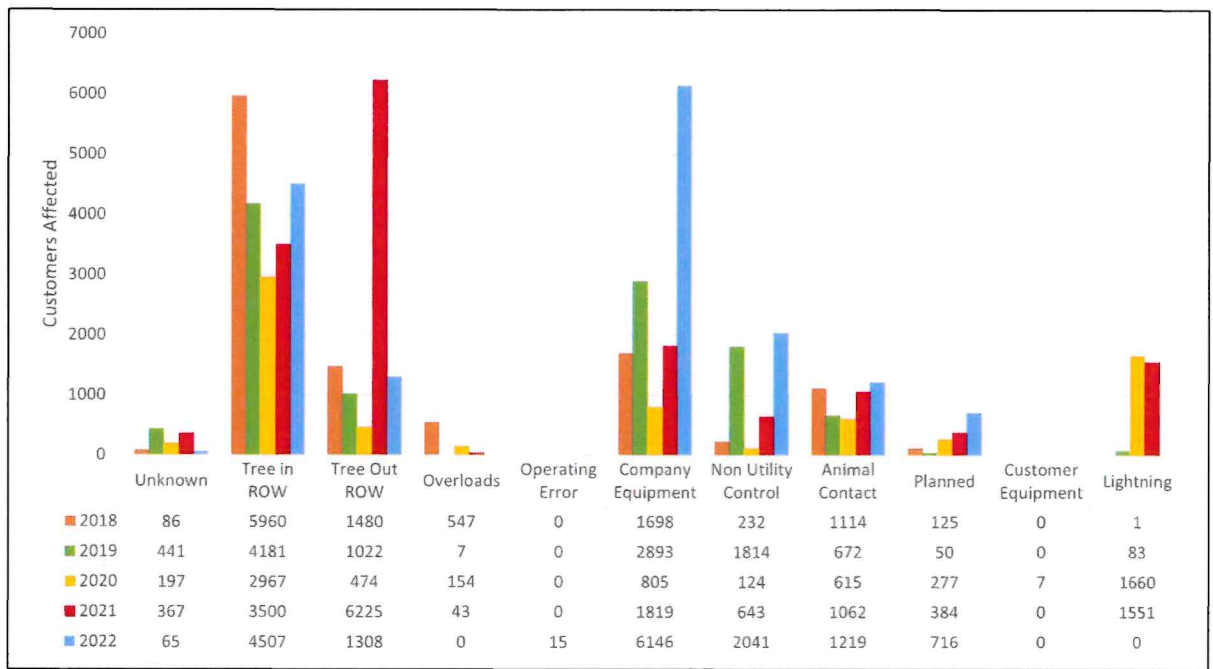
Customers Affected by Cause — Lancaster Division



Outages by Cause — Lockport Division



Customers Affected by Cause – Lockport Division





NYSEG

Discussion



NYSEG

An AVANGRID Company

FACT SHEET Trip Savers

NYSEG has installed trip saver devices across our electricity delivery system, with the goal to reduce service interruptions to your home or business.

A trip saver is a device with advanced technology that replaces the standard fuses found on our system. When an outage occurs due to temporary faults caused by storms, wildlife or tree damage, the trip saver can significantly reduce the duration of the outage.

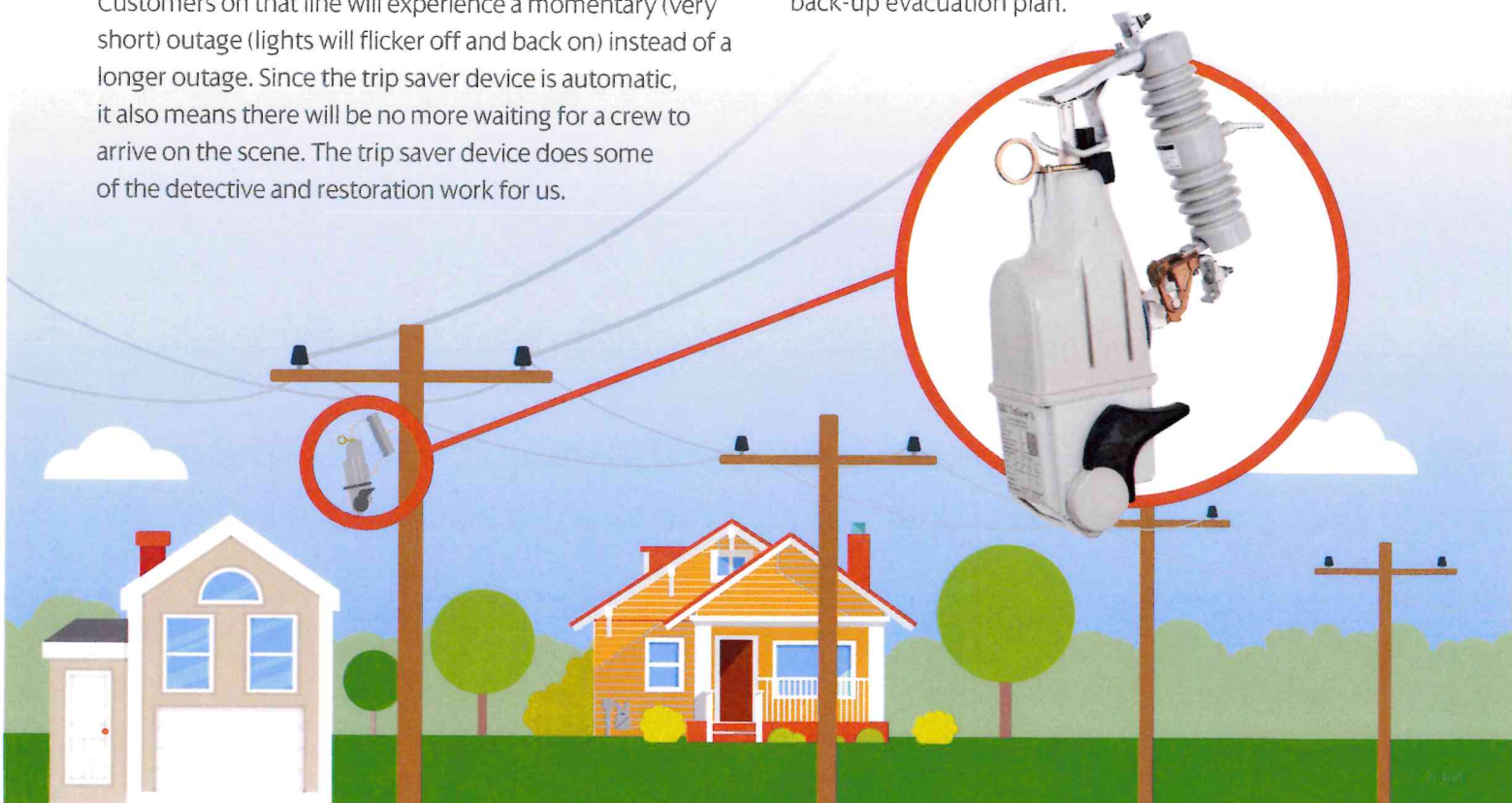
Usually, when a fault occurs, a fuse detects the fault and “opens” the line to isolate the problem. This open line causes homes and businesses on that line to lose power and – more importantly – prevents the fault from expanding and causing additional outages or damage like fires or explosions. Often times, that power interruption requires a utility line crew to be dispatched to the scene to inspect the problem, make necessary repairs and manually close (restore) the line.

When using a trip saver in place of the fuse, the device can detect a fault and will “blink” the line to determine if the fault is permanent or temporary. If the fault is temporary, such as a tree branch coming in contact with a line temporarily but not damaging the line, the trip saver will automatically restore the line and the power to your home. Customers on that line will experience a momentary (very short) outage (lights will flicker off and back on) instead of a longer outage. Since the trip saver device is automatic, it also means there will be no more waiting for a crew to arrive on the scene. The trip saver device does some of the detective and restoration work for us.

Trip savers are helpful in minimizing some long-duration outages, but they still will cause a momentary interruption (temporarily power off and then back on). It is always important to protect sensitive electronic equipment in your home such as televisions, computers and microwaves by using surge protectors. Check your equipment user manuals to determine what protections are either built into the equipment or steps you should take.

If you experience a very short power interruption, know that it could be your trip saver working as it is designed. While we strive to make our system more reliable and reduce outages, we also know that there is the potential for hazards to still cause interruptions and outages on the electric grid. Trip savers are another tool we are using to help minimize the duration of these interruptions.

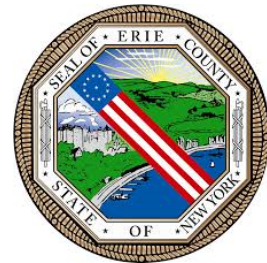
If someone in your home depends on life-sustaining equipment powered by electricity, call us now at **1.800.572.1111**. Customers may be enrolled in a critical customer program or provided specific advice on how to prepare for power interruptions. You should also have a back-up evacuation plan.



Report on Water Line Improvements
Reconstruction / Slope Stabilization of Back Creek Road (CR 438)
Town of Boston, Erie County
January 2023

ERIE COUNTY
NEW YORK
REPORT ON WATER LINE IMPROVEMENTS
FOR
RECONSTRUCTION / SLOPE STABILIZATION OF
BACK CREEK ROAD (CR 438)
CAP-438-23
January 2023

Prepared For:
County of Erie Department of Public Works
95 Franklin Street, 14th Floor
Buffalo, New York 14202



Prepared By:
Bergmann
40 LaRiviere Drive
Suite 200
Buffalo, New York 14202



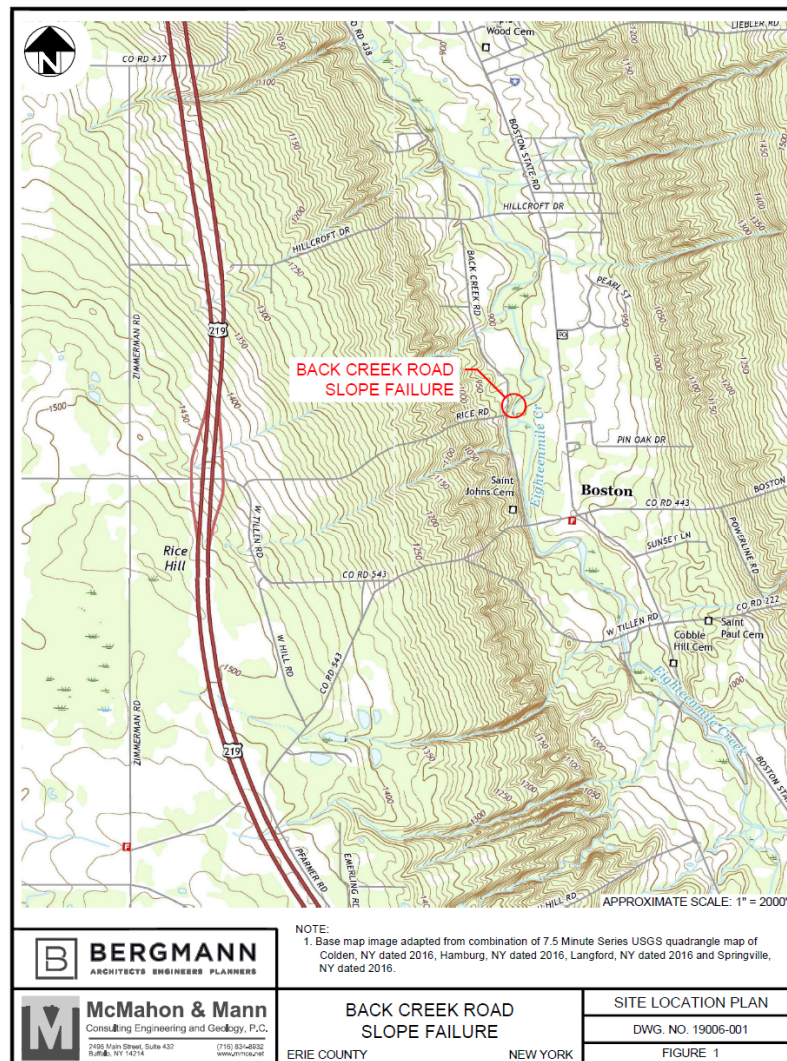
BERGMANN
ARCHITECTS ENGINEERS PLANNERS

Report on Water Line Improvements
Reconstruction / Slope Stabilization of Back Creek Road (CR 438)
Town of Boston, Erie County
January 2023
INTRODUCTION

This report supports an Application for Approval of Plans for Public Water Supply Improvement (form DOH-348) in the Town of Boston, Erie County. The report reviews and discusses water line improvements that are proposed in conjunction with an Erie County Department of Public Works project to stabilize and reconstruction Back Creek Road near Rice Road. The affected water mains and appurtenances are owned by the Town of Boston and maintained by the Erie County Water Authority through a lease manage agreement. The limits of their facilities are described below:

Reconstruction / Slope Stabilization of Back Creek Road (CR 438) involves slope stabilization and full depth highway reconstruction including new closed drainage and a relocated waterline. Project limits on Back Creek Road extend from the intersection with Rice Hill Road to 400 feet north of the intersection with Rice Hill Road.

The project location is as follows:



The proposed improvements are shown in the attached plan sheets and details.

DESCRIPTION OF WORK

The following is a detailed description of the water line work proposed on the project:

- A new 8 NPS ductile iron water main will be installed along the west side of Back Creek Road from Rice Road to ~350 feet north of the intersection. This will replace an existing 8 NPS ACM water main in conflict with the proposed work. The improvements are shown on Drawing No. UTP-1, and in the table on Drawing No. WTT-1.

General:

- Installation of new water services where the existing water main is being replaced. Water service work is to be performed as described in the Water Service Table on Drawing No. WTT-1.
- Installation of a new fire hydrant along the west side of Back Creek Road to replace the existing hydrant in the same location being impacted by proposed roadway improvements. All proposed hydrant spacing will remain similar to existing conditions. Hydrant work to be performed is described in the Hydrant Table on Drawing No. WTT-1 and Water Main Table on Drawing No. WTT-1.
- Water line work to be performed is described in the Water Main Table on Drawing No. WTT-1 and Water Main Removal Table on Drawing No. WTT-1.
- All work shall be completed in accordance with NYSDOT Standard Specifications and those included in the plans and contract specifications.
- All water mains will be installed with a minimum 18" vertical separation between storm sewer pipe and water main.
- It should be noted that the proposed water mains were designed to maintain a 10-foot minimum horizontal separation in accordance with the Recommended Standards for Water Works (10-States Standard) to the greatest extent feasible. There are locations where this requirement is not met. In these locations, the water main was optimized between the proposed drainage system, highway boundary, and underground gas line. In locations where this is not feasible, the proposed closed drainage system will consist of watertight pipe joints.

ADDITIONAL WORK TO BE COMPLETED

No additional work is anticipated.

Report on Water Line Improvements
Reconstruction / Slope Stabilization of Back Creek Road (CR 438)
Town of Boston, Erie County
January 2023
DISINFECTION & SAMPLING

Disinfecting of all new water mains and sampling for NYS Department of Health acceptance shall be in accordance with the notes included in the project plans and specifications / AWWA standards. A package of the testing results will be submitted to the Erie County Department of Health to document the hydrostatic and bacteriological testing and results. Approval from the Department of Health will be obtained prior to placing the new mains into service. Water main outside of the 24-hour chlorine disinfection contact time will be limited to 20 linear feet per tie-in location. These segments of water main will be swab disinfected.

Prepared By:

Thomas R. Detrie
Thomas R. Detrie, PE
PROJECT ENGINEER, BERGMANN

Date: January 26, 2023





BOSTON NEW YORK FIRE COMPANY

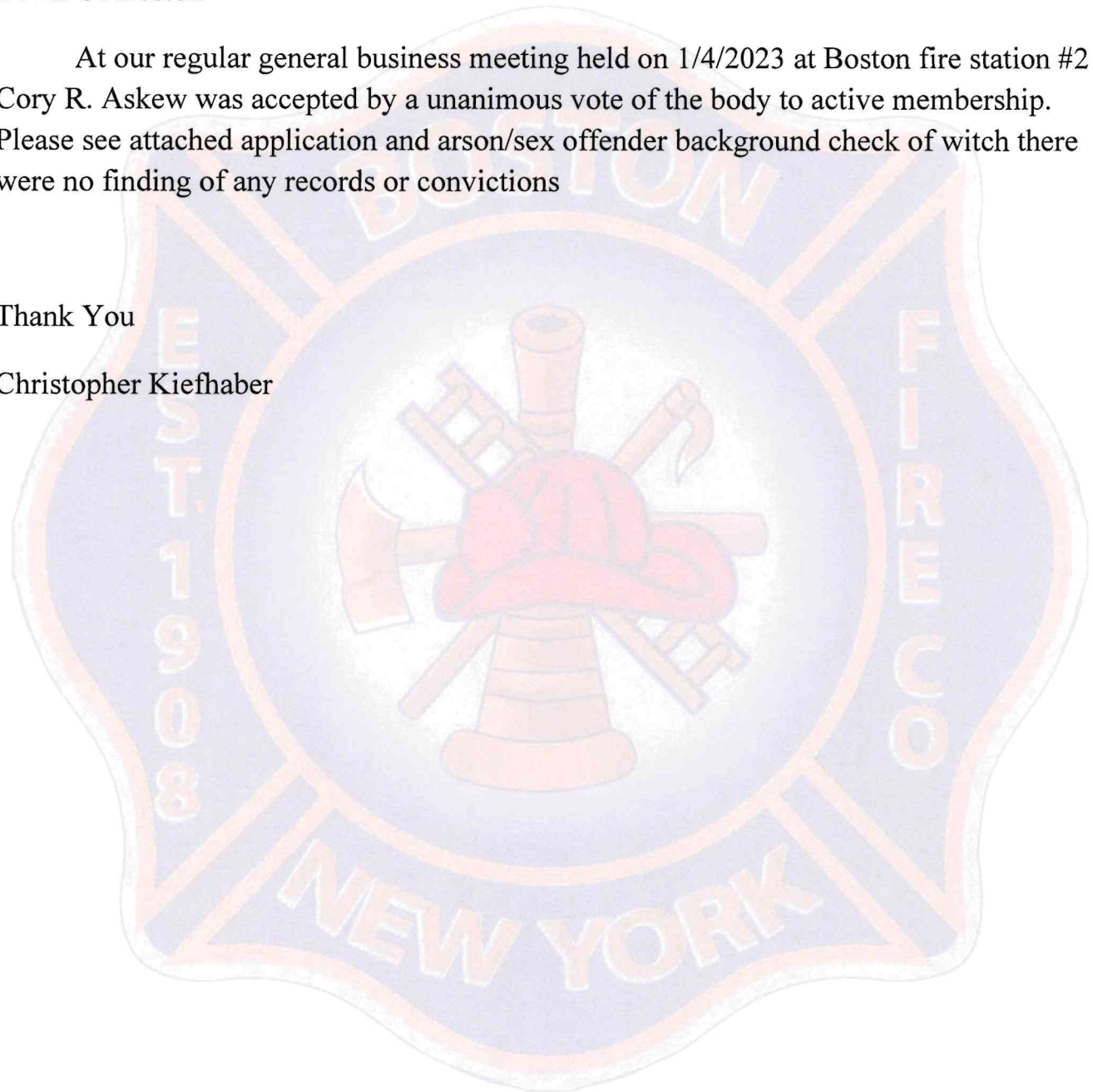
Boston Fire Company
PO Box 357 Boston NY,
14025

Town Of Boston

At our regular general business meeting held on 1/4/2023 at Boston fire station #2 Cory R. Askew was accepted by a unanimous vote of the body to active membership. Please see attached application and arson/sex offender background check of which there were no finding of any records or convictions

Thank You

Christopher Kiefhaber





TOWN OF BOSTON

January 25, 2023

JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
KATHLEEN SELBY
Town Board

SANDRA L. QUINLAN
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

DEBRA K. BENDER
KYLE CALABRESE
Town Justice

SEAN W. COSTELLO
Town Attorney

LAURIE BAKER
Prosecutor

SUE FITZNER
Assessor

THOMAS C. MURPHY
Code Enforcement Officer

Distinguished Members of the Town Board of Boston, New York,

I would like to ask your permission to attend the Association of Towns 2023 annual meeting and training school in New York City from February 19-22. This is a tremendous opportunity for me to expand my education and knowledge with in-person seminars and lectures, many of which have been approved by the Department of State.

The list of topics includes, but is not limited to: the duties of the code enforcement officer and their direct impact on property values and community image (I am excited to attend this one!); stormwater regulations and best management practices to avoid pollution are erosion (The Town of Boston is an MS4 (Municipal Separate Storm Sewer System) designated community operating under a National Pollutant Discharge Elimination System (NPDES) MS4 permit and in a challenging position in this regard); zoning and its' use as a tool in development; solar projects; electric cars and electric vehicle charging stations; retaining walls and their inspection (!!); legislative and regulatory updates on environmental issues in our state; short term rentals and code used to police them, and their effect on assessments; land use, planning and the special use permit; innovations in foundation design (!); zoning regulations and their effects on signs and sign permits; regulating cannabis use and adult retail dispensaries (remember Boston has not opted out and East Aurora is considering a local law); AND cemetery abandonment -abandonments have dramatically increased in recent years and are projected to continue on this trajectory without local intervention.

The conference costs \$150. The hotel for three nights at the discounted Association of Towns rate is \$900 and the Marriott has assured me that plenty of rooms remain. Round-trip train fare is \$181 for a total of \$1231. I have not included any food. Please note that actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

I feel this is a terrific opportunity for me and it would go a long way to making me a better code enforcement officer, thereby creating a better employee and public servant for the Town of Boston.

Sincerely,

Thomas C. Murphy
Town of Boston, New York
Code Enforcement Officer

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

The Town of Boston is an equal opportunity provider and employer.

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TOWN OF BOSTON

January 27, 2023

To: Town Board Members

I would like to respectfully request to attend the Association of Towns Annual Training in New York City from February 19 – 22nd. I attended the virtual conference last year and had many valuable take-aways. I believe attending the 2023 conference will allow me to bring otherwise unattainable information and training to the Town as the Western New York area does not often have significant training opportunities like this.

I have attached the draft schedule and have highlighted classes I am interested in attending. If approved, I would coordinate with Supervisor Keding to be sure we do not overlap, to make best use of our time there.

Thank you for your consideration.

Thank you,

Allison Koczur
Confidential Secretary to Supervisor Keding
716.941.6518

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

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Tentative Agenda for the Association of Towns of the State of New York's 2023 Annual Meeting and Training School

February 19 – 22, 2023 at the Times Square Marriott Marquis
1535 Broadway, New York, NY 10036

To register, either online or to get the mail-in/fax-in form please visit

https://members.nytowns.org/Towns/Common/2023_Annual_Meeting_and_Training_School_info_Regi_stration.aspx

Book your room by October 31, 2022 to lock in 2022 room rates. On Nov. 1, room rates will increase to 2023 rates. Vouchers are not an accepted form of payment.

- Call the New York Marriott Marquis at 1 (877) 303-0104; or
- To reserve your room, visit <https://book.passkey.com/event/50364104/owner/1322/home>

Please Note: We have yet to receive a draft agenda for Code Enforcement Officers. However, we have spoken with New York State Department of State's Building Standards and Codes Division – they are working on the agenda. We will update this document as soon as we receive the titles and course descriptions for the 16 hours of in-service training that will be hosted at our Annual.

SUNDAY, FEBRUARY 19, 2023

Informational Hearing on Proposed Resolutions

Sunday, February 19, 2023

3:00 p.m. – 5:00 p.m., Julliard/Imperial, 5th Floor

In this hearing, the Association of Towns' executive director, first vice president and legal staff will provide an overview of the proposed resolutions for the Association's 2023 Legislative Platform, to be voted on during the business meeting on Wednesday, February 22, 2023. Any questions or concerns regarding the resolutions will be addressed at this hearing.

MONDAY, FEBRUARY 20, 2023

Opening General Session for All Officers

8:45 a.m. – 10:30 a.m., Broadway Ballroom, 6th Floor

Includes invited speakers.

Engineering Track Welcoming Comments

Engineering Track

Monday, February 20, 2023

9:45 a.m. – 10:00 a.m., Duffy/Columbia, 7th Floor

Summary of advocacy initiatives by the New York State Society of Professional Engineers for design professionals. Presentation of the NYC Mayor's Proclamation of Engineers Week. All Annual Meeting attendees are welcome to audit these engineering courses.

Climate Vulnerability Assessment

Engineering Track

Monday, February 20, 2023

10:00 a.m. – 10:50 a.m., Duffy/Columbia, 7th Floor

Assessing and mitigating physical risk related to climate change. An approach combining climate risk algorithms, climate model downscaling, data management, resilience strategy, and engineering capabilities to deliver critical insights about the client's climate-related liabilities as well as actionable recommendations for asset hardening, long-term compliance, and business continuity. Global Climate Model (GCM) output is a tool to quantify climate change impacts for a globally distributed portfolio of facilities. Using a library of GCM ensemble output and statistics from the Coupled Model Intercomparison, our team leveraged these data to analyze individual facility locations based on essential climate variables and climate stressors.

Use of Accessory Dwelling Units to Respond to Changing Housing Needs

Legal Track

Monday, February 20, 2023

10:00 a.m. – 10:50 a.m., Astor Ballroom, 7th Floor

The national housing shortage has led to a spike in home prices, particularly in high-demand urban and suburban areas. To increase the supply of housing, policymakers are turning to innovative solutions to provide a mix of housing options to respond to demand, changing family needs and smaller households. For local governments, accessory dwelling units ("ADUs") can be a relatively inexpensive solution to

create low-cost housing units that add to the diversity of housing types in the locality. ADUs are separate dwelling units with a private kitchen, bath, bedroom(s) and living space that are either attached or detached to an existing home on a single lot, including garage apartments, basement apartments, in-law suites and attic apartments. This presentation will include a discussion of the pros and cons of ADUs, policy considerations to regulate ADUs, and proposed State legislation concerning accessory dwelling units.

Title Placeholder

Code Enforcement Officers Track

Monday, February 20, 2023

10:00 a.m. – 12:00 p.m., Soho Complex, 7th Floor

Course description placeholder

Working Together for a Better New York: A Conversation with the Conference of Mayors and Association of Towns

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Imperial/Juilliard, 5th Floor

Join the leaders of the statewide advocates for cities, towns and villages for a discussion on working together for a better New York, the 2023 state budget and the current state of affairs affecting local governments.

Navigating a First Amendment Audit

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Belasco/Broadhurst 5th Floor

First Amendment audits are happening across the country and in towns in New York State. First Amendment auditors seek to film town facilities, operations and interactions with town officers and employees and often post them on social media platforms. This session will review basic First Amendment principles and case law associated with the use of recording equipment on town property and considerations for creating reasonable time, place and manner rules regarding the use of recording equipment on town property. We'll also discuss employee safety and best practices for interacting with individuals who are conducting First Amendment audits. Questions are allowed and encouraged during the session.

Saving the Volunteer Fire Service

Monday, February 20, 2023

10:30 a.m. – 11:20 a.m., Alvin/Carnegie, 5th Floor

The volunteer fire service is dying a quick death and towns will soon be left with empty firehouses if action is not taken immediately. Viable solutions require a partnership between towns and their fire service providers, but many fire departments are not eager to recognize the problem or to accept your assistance. This session, led by an attorney with decades of service as a firefighter, will start you on your way to saving your volunteer fire departments.

The Town Budget Process

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Booth/Edison, 5th Floor

This session will provide a high-level overview of public sector budgeting. Topics covered include the essential purposes of a budget, the various budgeting methods used in the public sector and the importance of having a sound budgeting process from inception to approval and monitoring. Other

items touched on include the key personnel in the budget process and how communication and transparency contribute to a structurally balanced budget. This course is eligible for one Continuing Professional Education credit for accountants in the area of Specialized Knowledge.

Internal Controls for Billed Receivables and User Charges

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Shubert Complex, 6th Floor

This session will discuss the internal control framework for billed receivables and user charges and go through the elements of a control environment to help ensure these activities are appropriate and safeguarded.

Laser and Scanning Technology for Municipal Applications

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Majestic Complex, 6th Floor

Course Description Placeholder

Recent Court Decisions about Which Every Public Employer Should Know

Monday, February 20, 2023

10:30 a.m. - 11:20 a.m., Empire Complex, 7th Floor

Course description placeholder

NYS Energy Code Overview of New Code Provisions and Updates

Engineering Track

Monday, February 20, 2023

11:00 a.m. – 12:00 p.m., Duffy/Columbia, 7th Floor

The State of New York has ramped up its commitment to meet its Climate Leadership and Community Protection Act goal of 80% reduction of carbon emissions by 2050. The presentation will provide an overview of the latest trends and developments in the current and upcoming state code cycles. With an understanding of the framework laid out over the next 25 years, we will discuss current engineering design practices and strategies such as auditing, commissioning, modeling, and electrification. We will further discuss engineering technologies and concepts that are being implemented in our latest projects, both new construction and renovations, that will push New York State to its goals and beyond.

Debt Issuance Topic – Title TBD

Legal Track

Monday, February 20, 2023

11:00 a.m. – 12:00 p.m., Astor Ballroom, 7th Floor

Course description placeholder

Reserved for Special Programming

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Imperial/Juilliard, 5th Floor

Course description placeholder

Health Insurance Option for Retirees

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Belasco/Broadhurst, 5th Floor

As towns continue to seek ways to control costs, utilizing group Medicare plans for their eligible retirees is gaining in popularity. For the next two decades, over 10,000 Americans become eligible for Medicare daily. This session will explain the basics of direct and group Medicare such as: when does someone become eligible, the different Parts of Medicare (A, B, C, D, etc.), the difference between Medicare Supplemental, Medicare Advantage and Medigap Plans, and the “donut hole” for prescriptions. Finally, this session will discuss if a Group Medicare Plan will work for your town. You will see an actual case study of transitioning eligible Medicare retirees from a very robust health insurance plan to a group Medicare plan and the successful results. This session will provide a better understanding of how group Medicare could be a game changer for your town.

The New Landscape of New York's Community Energy Programs & Incentives

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Alvin/Carnegie, 5th Floor

The New York Municipal Energy Program (NYMEP) will provide information on the new landscape of Community Solar in New York State. Learn how these new rules and incentives can help municipal leaders bring solar credits and additional savings to their residents. The speakers will also address the latest developments on Community Choice Aggregation, the statewide initiative that helps community residents reduce energy costs, as well as NYMEP's energy cooperative program for municipal accounts and facilities.

New Legislation and Pending Real Property Issues

Real Property Tax Track

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Booth/Edison, 5th Floor

A comprehensive review of legislation enacted in 2022 that affects tax collecting officers, as well as a look at what the Legislature has in store for 2023. Following the legislative update, the panel will take questions. Eligible for Certified Town Official credit in the Tax Collector/Receiver of Taxes area.

Common Pitfalls in Budgeting

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Shubert Complex, 6th Floor

OSC audits often reveal problems with municipal budgeting practices, including the use of unrealistic estimates; improper use of fund balance; and failure to monitor the budget. We'll discuss several common areas of concern and provide best practice suggestions and resources to help the town board, the town supervisor, and other department heads avoid these pitfalls.

Accessory Dwelling Units as Affordable Housing

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Majestic Complex, 6th Floor

With increasing housing affordability issues in New York, communities must now utilize more creative strategies to tackle the problem. One promising approach is the use of Accessory Dwelling Units or ADUs. ADUs, sometimes referred to as “in-law apartments,” can provide more flexibility for property owners to construct a second living unit.

Cybersecurity Insurance Primer for Town Government Leaders

Monday, February 20, 2023

11:30 a.m. - 12:30 p.m., Empire Complex, 7th Floor

As the number of high-profile data breaches continues to grow, online content providers are looking for insurance solutions to protect their operations. Build your own understanding of this chaotic market so that you can work with your IT staff or third party providers to improve your security hygiene and risk profile.

Applications for Land Use Compliance and Zoning Variances: Overview for Design Professionals Engineering Track

Monday, February 20, 2023

1:00 p.m. - 1:50 p.m., Duffy/Columbia, 7th Floor

This class will discuss the steps in navigating complex zoning and land use regulations, filing zoning applications and streamlining the process. Provide an overview of: provisions in zoning analyses and applications for tax exemptions and abatements; filing for zoning approvals from the City of New York Planning Commission and the City of New York Council; and filing and obtaining approvals from the City of New York Board of Standards and Appeals for a special permits.

Navigating the Haze: Regulating Cannabis in Your Town

Legal Track

Monday, February 20, 2023

1:00 p.m. - 1:50 p.m., Astor Ballroom, 7th Floor

The legalization of recreational adult use cannabis in 2021 has left many localities questioning how, if at all, cannabis can be regulated at the local level. While actual sales may have initially seemed but a distant dream, it is safe to say that cannabis is here, as the first conditional adult-use retail dispensaries are anticipated to make their first legal cannabis sales by the end of 2022. This course will provide an overview of the regulatory options local governments have (and don't have) available, including adopting time, place and manner restrictions, as well as an update on the current status of regulations.

Title Placeholder

Code Enforcement Officers Track

Monday, February 20, 2023

1:00 p.m. – 3:00 p.m., Soho Complex, 7th Floor

Course description placeholder

Diversity, Equity and Inclusion in Town Government: The Brighton Experience

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Imperial/Juilliard, 5th Floor

As a community that is proud of its diversity, Brighton has made Diversity, Equity and Inclusion core values in Town government. Brighton's Town Supervisor Bill Moehle and Chief Diversity Officer Miriam Moore will discuss the Town's experience around DEI, including how community dynamics encouraged the Town Board to focus on DEI, the work of Brighton's Inclusion, Diversity and Equity Advisory Board, the role of Brighton's DEI consultant in working with the IDEA Board to develop an Inclusion, Diversity and Equity Plan, and becoming the first Town in Upstate New York to hire a Chief Diversity Officer. Learn how Brighton has become a leader in local government DEI work and the opportunities and challenges of DEI engagement in our community.

Managing Emerging Contaminants in the Environment: The Evolving Landscape

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Belasco/Broadhurst, 5th Floor

PFAS and other emerging contaminants (ECs) have generated significant concerns related to their potential impacts on human health due to their ubiquity, persistence and bio accumulative properties. PFAS / 1,4-Dioxane / Other ECs – Do you have a problem? How do you know? Where is it and where is it going? Where did it come from? What are your risks and liabilities? What are the costs? What do we do? Places in your town that can be affected include: municipal water supplies, wastewater treatment plant facilities, landfills, fire training facilities, industrial operations, and leachfields, to name a few. How do you know you have a problem? This presentation examines the challenges to local governments on this evolving issue.

The Drinking Water Source Protection Program

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Alvin/Carnegie, 5th Floor

The Drinking Water Source Protection Program assists local governments to create community-specific drinking water protection plans in a way that strengthens relationships, fosters collaboration, and engages stakeholders so that public drinking water sources are protected now and in the future. The state is offering municipalities a technical assistance provider, free of charge, to develop and initiate implementation of their drinking water source protection program. This session will cover the free technical assistance available, where to apply, resources available, and highlight previous communities that have gone through this process.

The Cost Approach to Property and Utility Valuation

Real Property Tax Track

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Booth/Edison, 5th Floor

This course will take a broad look at specialty property and utility property in New York State and the use of the cost approach – also known as reproduction cost new less depreciation – to value such property. This will involve not only reviewing modern and historic New York State case law, but will include a review of the Appraisal of Real Estate and other industry models used to come to a valuation with the cost approach. This course will also review the definitions applied daily by assessors from the Real Property Tax Law and also explain the application of the cost approach as used by the Department of Taxation and Finance when valuing special franchise properties or creating telecommunication ceilings.

Understanding Fund Balance

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Shubert Complex, 6th Floor

This session will explain what fund balance is, the components of fund balance and considerations when monitoring and analyzing the various levels of fund balance.

Facing Down Crisis: The Centrality of Communication to Effective Leadership

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Majestic Complex, 6th Floor

Planning and executing a thorough, energetic, and multi-faceted communication strategy is not simply about getting your message out. It is, rather, the single most important step an elected official can take in the most difficult of circumstances. In this presentation, you will step inside the Warren County, NY, “war room” to hear from local officials as they describe how they conceived and executed a communication plan to provide accurate, daily information on the recent pandemic, to answer common questions and concerns, and to counter the spread of misinformation. The program was initially

designed, in part, to inform and reassure local residents and ensure their tourism-dependent community would survive the crisis. It accomplished far more, propelling Warren County to a level of economic success never before experienced. They will describe how they utilized social media, traditional media relations, and full stakeholder engagement to inspire public confidence and unite their community in a manner that defied expectations and gained national attention. Finally, they will offer their perspective on how this success can be replicated by other local governments facing crises in the future.

The Highway Budget and You

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Empire Complex, 7th Floor

The highway budget is the largest expense in more than half the towns in New York State. In many towns it is more than half the total town budget! Understanding the budget, the roles of the board and the Highway Superintendent, and how to plan for today and tomorrow is critical to serving the citizens of your town. Come with your questions and be ready to answer a few in this interactive session.

Leading Edge Innovations in Foundation Design Engineering Track

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Duffy/Columbia, 7th Floor

Innovative structural design ideas for supporting excavations are often required to safely construct foundations, deep basements, utilities, shafts, and tunnels. Engineers often face the extraordinary challenges presented by developed urban sites, where excavations often extend below adjacent structures, tunnels, and utilities. Excavation is made more difficult when groundwater is present, and dewatering of excavations can cause settlement damage if not controlled. Discussion of elements of subsurface conditions, design of practical and cost effective excavation support systems, and groundwater isolation and extraction technologies. Topics to be covered include: excavation support; temporary structures; top-down construction; underpinning and protection of adjacent structures; and rock excavation and support.

Signs, New Limits in Zoning, and the US Supreme Court's recent decision in *City of Austin, Texas v. Reagan National Advertising of Austin, LLC*.

Legal Track

Monday, February 20, 2023

2:00 p.m. - 2:50 p.m., Astor Ballroom, 7th Floor

This session will look at the history of zoning and sign regulation. The metamorphosis from 'no regulation allowed' to aesthetic controls to modern zoning, and how the First Amendment created slippery slopes that can be well hidden from view. From content neutrality and commercial speech to political and religious signs, just where are we now given the *City of Austin* case?

Goosby v. Town Board of the Town of Hempstead, the Voting Rights Act of 1965 and *Brnovich v. Democratic National Committee*, Part 1

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Imperial/Juilliard, 5th Floor

Course description placeholder

PFAS & Emerging Contaminants Funding: New "Special" Funding Sources and Traditional Infrastructure Funds That Apply

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Belasco/Broadhurst, 5th Floor

Course description placeholder

Land Use and Planning Case Law Update

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Alvin/Carnegie, 5th Floor

This session will examine recent NYS court cases concerning land use and planning involving challenges to the issuance or denial of special use permits, site plan approvals, and use and area variances as well as rezoning and comprehensive plan amendments. These cases will be examined and discussed with the goal of determining what useful information they provide to land use and planning boards to assist the boards in future decision making. These cases often involve challenges based on alleged procedural deficiencies, for example failure to refer an application to the County Planning Board or Department and failure to follow the procedures set forth for public hearings and notices, as well as in connection with the State Environmental Quality Review Act.

Cash Rules Everything around Me: Hot Topics in Real Property Tax Collection

Real Property Tax Track

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Booth/Edison, 5th Floor

Does the school warrant have to be signed? Am I required to accept cash for tax payments? What about cryptocurrency? This interactive session – questions are encouraged – will provide an overview of the tax collection process and then delve into some of the pressing questions that have arisen over the last year.

Communicating and Understanding Financial Reports

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Shubert Complex, 6th Floor

This session will help you better understand and utilize financial reports in your town. We will discuss the role of both external and internal reports, and then go into detail on how to comprehend and analyze the figures presented in three reports: the budget status report, bank reconciliation and balance sheet.

Preventing and Dealing with Cemetery Abandonment on the Local Level

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Majestic Complex, 6th Floor

Many town boards have had constituents approach them about failing or abandoned burial grounds in their communities. Abandonments have dramatically increased in recent years and are projected to continue on this trajectory without local intervention. Localities may even be able to prevent cemetery abandonment in their community by taking a few practical steps. Sharing real world experiences of towns across New York and the constraints of tight local budgets and the fiscal bombs that numerous abandonments could set off, this session will look at the potential pitfalls and solutions of dealing with cemetery abandonment for local governments.

Federal Aid for Roads and Bridges: An Introduction

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Empire Complex, 7th Floor

Sometimes a federal grant can help stretch the limited dollars in your town budget. This session is for board members and supervisors who are thinking about applying for a federal aid project such as Bridge NY, Transportation Alternatives Program (TAP) or some of the new programs where the funds come directly from the federal government. In this session, David will discuss the federal-aid process so elected official know what is expected before obtaining or applying for the grant.

Retaining Walls Evaluations, Code Requirements, Safety Inspections
Engineering Track

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Duffy/Columbia, 7th Floor

RCNY §103-09 and Local Law 37/08, effective January 1, 2014, requires owners of properties with a retaining wall or part of a retaining wall which is at least ten feet high and faces a public right of way such as a sidewalk or entrance must have a condition assessment of this wall conducted every five years and the assessment report submitted to the Department of Buildings by a licensed engineer who has a minimum of three years relevant experience. Retaining walls which meet the above criteria must be inspected once every five years or more if a serious safety issue exists. Reports are submitted electronically in a digital format. The Department will send an email to the relevant parties for notification of acceptance or rejection of a report.

Public Sector Collective Bargaining
Legal Track

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Astor Ballroom, 7th Floor

This course will provide an overview of the Taylor Law, the statute which governs Employer-Employee relations in the public sector. Topics to be discussed include mandatory, non-mandatory and permissive subjects of negotiation as well as impasse resolution procedures for public safety and non-public safety bargaining units. Strategies for effective negotiations will also be discussed. Attendees are invited and encouraged to ask questions regarding the collective bargaining process.

Title Placeholder
Code Enforcement Officers Track

Monday, February 20, 2023

3:00 p.m. - 3:50 p.m., Soho Complex, 7th Floor

Course description placeholder

Goosby v. Town Board of the Town of Hempstead, the Voting Rights Act of 1965 and *Brnovich v. Democratic National Committee*, Part 2

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Imperial/Juilliard, 5th Floor

Course description placeholder

Reenergizing Difficult Properties

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Belasco/Broadhurst, 5th Floor

Currently there is a huge demand in New York State for development of solar arrays. This is partly the result of New York State's ambitious Climate Leadership and Community Protection Act (CLCPA) which has a mission and corresponding incentives to help New York reach a goal of generating 70% of its

electricity from renewable energy. The State's programs have been complemented by federal funding and incentive programs recently announced.

This session will focus on leveraging the huge demand for renewable energy to help put underutilized or landfill properties back into productive use with solar panel arrays. Speakers will focus on NYSERDA's Build-Ready program and other state or federal programs that have been developed to help your Town repurpose difficult properties, and at the same time reduce the pressure to build solar arrays on farmland, forested areas, or valuable commercial parcels.

The Town Supervisor's Role in Economic Development

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Alvin/Carnegie, 5th Floor

As the front line of leadership in your community, you will frequently play the role of ambassador to potential investors. While county leadership is a critical partner in economic development, there are a number of tools and practices that Town Supervisors can execute to ensure that your community is developing in alignment with your vision for the future. This session will provide tools and tips to prepare for the opportunities ahead of you.

Short-Term Rentals and Assessing as Commercial Property

Real Property Tax Track

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Booth/Edison, 5th Floor

Nationally, short-term rentals have changed an entire sector of the residential real estate market. Over the last 10 years, direct marketing to short term renters has created such controversy that laws have been created for regulation and assessment. In this session we will discuss the current laws and regulations, possible effects on property valuation, and relevant approaches to value.

Internal Controls for Inventory and Equipment

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Shubert Complex, 6th Floor

This session will discuss the internal control framework for inventory and equipment and go through the elements of a control environment to help ensure assets are protected.

Title Placeholder

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Majestic Complex, 6th Floor

Course description placeholder

Reserved for Special Programming

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Empire Complex, 7th Floor

Course description placeholder

The New York City Building Code: An Overview of Changes and Updates

Engineering Track

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Duffy/Columbia, 7th Floor

In 2022, the most recent New York City Construction Codes went into effect. This comprehensive revision to the codes contained over 600 major updates, and thousands of smaller changes, which were

intended to improve safety and incorporate the latest in building technologies. The Department engaged the services of the International Code Council to assist with research and development of the first draft of the New York City Existing Building Code provisions using the International Existing Building Code (IEBC) as a model. This session will discuss the changes and updates with an emphasis on elements specifically drafted to address alterations performed on existing buildings.

Reforming GML Article 18

Legal Track

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Astor Ballroom, 7th Floor

General Municipal Law Article 18 is the only statutory law applicable to local governments on conflicts of interest and other ethical issues. Almost everyone agrees the law needs some significant changes, but few can agree on what those should be. This course will go over the basics of the law, what shortcomings exist in its current version, and ideas on how it can be amended in a practical way.

Title Placeholder

Code Enforcement Officers Track

Monday, February 20, 2023

4:00 p.m. - 5:00 p.m., Soho Complex, 7th Floor

Course description placeholder

TUESDAY, FEBRUARY 21, 2023

Breakfast with the Association

Tuesday, February 21, 2023

8:45 a.m. – 10:00 a.m., Broadway Ballroom, 6th Floor

Includes invited speakers.

Title Placeholder

Code Enforcement Officers Track

Tuesday, February 21, 2023

9:00 a.m. - 9:50 a.m., Soho Complex, 7th Floor

Course description placeholder

Electric Vehicle Chargers: Driving Economic Development with Little to No Investment

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Imperial/Juilliard, 5th Floor

Every day, we see more Electric Vehicles (EVs) on the road. A trend experts agree will only increase in the years to come. Manufacturers recently announced lower-priced EV models and federal and state governments have continued incentives to make EV ownership more affordable than ever. Couple this with the recently announced state requirements on transitioning fleet vehicles to electric, and every community needs to look at where to put EV chargers, and how.

This presentation will begin with a high-level look at the types of EV chargers, what is involved with their installation, and how they can encourage visitation and economic development in your community.

After this overview, the group will discuss past, current, and potential future funding opportunities to offset the cost of installation of chargers, in both public and private locations.

Finally, we will review the locations of three small EV charging sites that are great examples of proper locations for EV charging. Each site uniquely increases visitation to the community or amenities within the community. We also will review which incentives and grants were utilized and how each project was coordinated including the use of local labor.

A Legislative and Regulatory Update on Environmental Issues in New York State

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Belasco/Broadhurst, 5th Floor

The 2022 Legislative Session resulted in several new pieces of legislation expanding the protection of wetlands and streams in New York, addressing attention to climate change as part of air permit application review and examining the impact on disadvantaged communities as part of the environmental review of permit applications. These changes are being carried forward by rule-making by the NYS Department of Environmental Conservation, including most notably in the pending proposed changes to Part 621 which governs permit issuance by NYSDEC

Progressive Discipline

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Alvin/Carnegie, 5th Floor

In this session, participants will learn about the legal and contractual parameters regarding discipline of Civil Service employees. In addition, participants will learn about the concept of progressive discipline, and how utilizing the steps of progressive discipline can help the employer be successful in enforcing and sustaining appropriate employee discipline.

Leveraging Public-Private Partnerships to Drive Down Costs and Improve Services

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Booth/Edison, 5th Floor

The next few years of local government finance could get pretty challenging. The national and state economic conditions can play havoc with your local revenues and expenses. As revenues tighten and expenses climb, your constituents continue to demand a high level of service and strong quality of life. This session will overview case studies of communities who have partnered with the private sector to keep costs low and services strong.

Fiscal Responsibilities of the Town Clerk

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Shubert Complex, 6th Floor

This session will assist town clerks in understanding their major financial duties and responsibilities. We will discuss the importance of having a system of internal controls, reconciliations, and timely reports, along with other important fiscal oversight topics.

FirstNet: A Single, Interoperable Network for Public Safety by Public Safety

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Majestic Complex, 6th Floor

The First Responder Network Authority of the United States – FirstNet – was created under the Middle Class Tax Relief and Job Creation Act of 2012 as an independent authority within the National Telecommunications and Information Administration. The purpose of FirstNet is to establish, operate, and maintain an interoperable public safety broadband network. Come learn how FirstNet is deploying, operating, and improving the first high-speed, nationwide wireless broadband network dedicated to public safety. And how this reliable, highly secure, interoperable, and innovative public safety

communications platform will bring 21st century tools to public safety agencies and first responders, allowing them to get more information quickly and helping them to make faster and better decisions.

State and Federal Funding: Financing and Resources for Municipalities

Tuesday, February 21, 2023

10:00 a.m. - 10:50 a.m., Empire Complex, 7th Floor

Are you interested in bringing grant dollars home to your community? This session will cover all aspects of the grant process -- from applying to administration. In addition to reviewing the steps to consider when planning for community development needs, the speaker will also discuss pre-application homework, funding source requirements, as well as reporting requirements. New CDBG program areas including farmworker housing and new affordable housing construction will also be discussed. If you want to learn the A to Z of applying for community development grants, this is the session for you!

The Realities of Allowing Cannabis Sales in Your Town

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Duffy/Columbia, 7th Floor

Course description placeholder

Diversity through Procurement

Legal Track

Tuesday, February 21, 2023

10:00 a.m. – 10:50 a.m., Astor Ballroom, 7th Floor

This class will explore ways to encourage and expand opportunities for diversity, equity, and inclusion through procurement practices that encourage minority and woman-owned business enterprises, veteran-owned and service-disabled veteran owned small businesses, utilization plans, and local laws.

Title Placeholder

Code Enforcement Officers Track

Tuesday, February 21, 2023

10:00 a.m. – 12:00 p.m., Soho Complex, 7th Floor

Course description placeholder

Title Placeholder

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Imperial/Juilliard, 5th Floor

Course description placeholder

The Duties of Code Enforcement and the Direct Impact it can have on a Community

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Belasco/Broadhurst, 5th Floor

Code enforcement officers play a crucial role in daily community operations and quality of life. Their duties have a direct impact on property values and community image. Presented by the New York State Building Officials Conference (NYSBOC), this session will provide town officials an overview and discussion of the building code enforcement process, a discussion of the legal requirements for building and codes departments, and perhaps most importantly to those unfamiliar with code enforcement, a listing of the benefits of enforcement efforts. Supervisors, board members and municipal officials from outside building and codes departments are encouraged to attend. Please bring your questions!

New York State Civil Service Law and How It Impacts Hiring and Firing Decisions

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Alvin/Carnegie, 5th Floor

In this session, participants will learn: who is the hiring authority, and how the answer differs depending on the employee's job title; how an employee's civil service job title and/or classification impact whether they're eligible to be hired; and, how an employee's civil service classification, years of service, exempt volunteer firefighter or war veteran status impact what due process rights, if any, the employee has before being subject to discipline.

Dazed and Confused About Employee Drug and Alcohol Testing?

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Booth/Edison, 5th Floor

Learn the sobering truth about the hazards of drug and alcohol use in the workplace, and the rights and obligations of municipal employers as they deal with impaired employees. We will provide a high-level discussion on the regulatory framework of drug and alcohol testing with a particular focus on the newly enacted Marijuana Regulation and Taxation Act.

The Legalities of Purchasing and Competitive Bidding

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Shubert Complex, 6th Floor

The Office of the State Comptroller's Legal Division will discuss legal requirements for competitive bidding, including statutory amendments to the General Municipal Law Section 103 and various exceptions to the bidding requirements.

A Zoning Discussion

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Majestic Complex, 6th Floor

Zoning has some very vocal critics, but frequently what is missed is that zoning is a flexible tool; it can be applied surgically and to delicate purpose and it can be among the most far reaching legislative actions a local government can take. Just as one size does not actually fit all, zoning actions can be tailored to fit the community. Typically, it is used to separate incompatible uses, but it can also channel development, protect local natural resources or preserve the often unique community character a town has. Contrary to what many think, protection of a great deal of these assets is left to local governments. This course takes a focused look at zoning and how it can be used to address some of the challenges local governments have encountered in recent years.

Turning a Handout into a Handshake: Partnering for Funding Success

Grants Track

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Empire Complex, 7th Floor

As town leaders, you are well aware that municipalities in New York State have had to accomplish more with fewer resources, year after year. Elected leaders and their dedicated staff have been straining to provide high quality services while striving to maintain infrastructure viability and still meeting the state-mandated tax cap. With coffers in many town halls running low under this strain, state or federal grant funding and low-interest financing has often meant the difference between a deferred dream and an implemented project of real significance to the community.

With unprecedented levels of funding available at the State and Federal level for infrastructure and community revitalization, it is key that town take this opportunity to build partnerships with grant

fundors rather than seeking a handout. Put another way, it is essential to learn how to turn a handout into a handshake. This session will provide four tools to help the funding agency achieve their mission by investing in yours, and provide case studies and models that you can bring home to your community and put into practice for 2023.

The State Revolving Funds and Implementation of the Infrastructure Investment and Jobs Act

Tuesday, February 21, 2023

11:00 a.m. - 12:30 p.m., Duffy/Columbia, 7th Floor

The Environmental Facilities Corporation administers the New York State Revolving Funds. The Infrastructure Investment and Jobs Act, commonly known as the Bipartisan Infrastructure Law, was enacted on November 15, 2021 and makes more than \$50 billion available for improving our nation's drinking water, wastewater, and stormwater infrastructure, \$43 billion of which will be provided nationally over the next five years through the State Revolving Fund programs. This session will provide an overview of the Environmental Facilities Corporation, the New York State Revolving Funds, state water grants, and funding available from the Infrastructure Investment and Jobs Act and federal requirements applicable to the funding.

Public Libraries and Local Government

Legal Track

Tuesday, February 21, 2023

11:00 a.m. – 12:00 p.m., Astor Ballroom, 7th Floor

There are four types of public libraries in New York State: association, municipal, school district, and special legislative district. Libraries are subject to various parts of the Education Law, Labor Law, Public Officers Law, Civil Service Law, General Municipal Law, Not-for-Profit Corporation Law, as well as numerous other New York State laws. Each of these library types has several variations, and it is critical for all associated with the governance of the library to clearly understand their configuration. For example, public libraries, those considered to be municipal, school district or special legislative district libraries, are subject to several laws, regulations and policies designed to protect the public interest that association libraries are not subject to. This presentation will provide a broad overview of the public library system and the most notable laws and regulations that govern them.

Update on Solar Valuation Suit against the State

Tuesday, February 21, 2023

1:00 p.m. - 1:50 p.m., Astor Ballroom, 7th Floor

This course will discuss the litigation surrounding New York State's wind and solar valuation model. It will discuss the Model generally, the procedure and posture of the law suit brought to temporarily restrain the use of the Model, and will update on the status of the litigation. The course will also discuss the practical application in light of the temporary restraining order against use of the Model and any recent decisions in the proceeding.

Title Placeholder

Code Enforcement Officers Track

Tuesday, February 21, 2023

1:00 p.m. – 5:00 p.m., Soho Complex, 7th Floor

Course description placeholder

Who's The Boss: Justice Courts and Town Boards

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Imperial/Juilliard, 5th Floor

Who has the authority to hire and fire the court clerk? Can the town board reduce a justice's salary? Justice courts and town boards can clash when there is a misunderstanding regarding their respective roles and authority. This class goes over the legal authority and interactions between the board and courts.

Paid in Full: Moving Payers from Option to Adoption

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Belasco/Broadhurst, 5th Floor

While citizens clamor for (or new vendors push) yet another new payment option — think ApplePay or PayPal, or text-to-pay—the reality is digital adoption often lags significantly, leaving you with an extra account to reconcile, another system to maintain, more calls to answer and the same pile of past due notices.

If you touch any aspect of billing and payments for your town, you'll want to attend this session. We discuss how to communicate and engage your payers, moving them from asking for options to adoption of digital payments, promoting self-service, automating your collection process, and bringing in more revenue faster.

Take away best practices for paper billing statement design, ADA-compliant online checkout, Text-2-Pay, QR code evolution, remote location or field agent payments, self-service kiosks and more.

New York State ConnectALL Initiative

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Alvin/Carnegie, 5th Floor

Come hear about the State's ConnectALL initiative, a billion dollar program (the largest ever investment in New York's 21st century infrastructure) that will deliver affordable broadband to millions of New Yorkers and transform the state's digital infrastructure through new investments, including three new grant programs to provide funding to local municipalities and other entities to plan, engineer, and construct accessible broadband infrastructure to connect New Yorkers in rural and urban areas statewide to broadband.

Certificates and Filings: Birth, Death, and Marriage – Part 1 (Births & Deaths)

Town Clerk Track

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Booth/Edison, 5th Floor

A Department of Health representative will present on and answer questions related to birth, death, and marriage certificates and filings. The first session will focus on Births and Deaths, including EDRS.

Fiscal Oversight Responsibilities of the Governing Board

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Shubert Complex, 6th Floor

The governing board plays an important role in the financial oversight of the town. This session will discuss some key functions including budget responsibilities, interim reporting, the audit of claims, and the annual audit requirements.

County Referral

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Majestic Complex, 6th Floor

Many applications before local boards require referral to the county planning agency before action can be taken on them. This course reviews the requirements of General Municipal Law 239-l, -m, and -n and the law's impact on local decision making. It includes discussion of the benefits of county referral, the effect of recommendations from the county planning agency, and the consequences of failing to make a required referral to the county planning agency.

State and Federal Funding, Financing and Resources for Municipal Infrastructure: Part 1

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Empire Complex, 7th Floor

Meet state and federal agency representatives to learn about funding opportunities for safe and clean water management and other community investments. If you think you will apply for grant or financing opportunities in 2023, this course features updates on funding and financing programs, dialogue on the importance and opportunities for co-funding, and a panel discussion with audience participation.

A New York State of (Retirement) Mind: A Status of Retirement Readiness for Government Employers and Employees

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Duffy/Columbia, 7th Floor

This session will discuss where New York local governments are in regards to retirement readiness – the good, the bad, and you know the rest. Topics will include: healthcare and retirement savings, the connections of rising costs and lower savings rates; strategies to getting the most out of your pension plan; 457 deferred compensation plans; educating your town board and employees – the key to success; asset maps to gain a clear picture of your financial situation; and a value proposition to employers.

Religious Expression in the Workplace: US Supreme Court Cases of *Kennedy v. Bremerton School District* and *Shurtleff v. City of Boston*

Legal Track

Tuesday, February 21, 2023

2:00 p.m. - 2:50 p.m., Astor Ballroom, 7th Floor

Course description placeholder

Title Placeholder

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Imperial/Juilliard, 5th Floor

Course description placeholder

Title Placeholder

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Belasco/Broadhurst, 5th Floor

Course description placeholder

Title Placeholder

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Alvin/Carnegie, 5th Floor

Course description placeholder

Certificates and Filings: Birth, Death, and Marriage – Part 2 (Marriages)

Town Clerk Track

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Booth/Edison, 5th Floor

A Department of Health representative will continue their presentation on and answer questions related to birth, death, and marriage certificates and filings. The second session will focus on Marriages.

Retirement System Update

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Shubert Complex, 6th Floor

This session will provide an update on the New York State and Local Retirement System, including detailed information about the System Redesign changes that were implemented in 2019. Find out how this will impact employers as users of the system, new reporting requirements, enhanced features of the system and how this will improve the experience of employers and members as they interface with the upgraded system.

Stormwater Regulations for Local Review Boards, Part 1

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Majestic Complex, 6th Floor

Nearly every project that comes before a board for review has stormwater impacts to consider. This course examines the relationship between different types of development and the potential for environmental damage from increased runoff, on-site best management practices, and the specific role of project review boards to mitigate stormwater impacts from new development with local, state, and federal regulations.

State and Federal Funding, Financing and Resources for Municipal Infrastructure: Part 2

Tuesday, February 21, 2023

3:00 p.m. – 3:50 p.m., Empire Complex, 7th Floor

Meet state and federal agency representatives to learn about funding opportunities for safe and clean water management and other community investments. If you think you will apply for grant or financing opportunities in 2023, this course features updates on funding and financing programs, dialogue on the importance and opportunities for co-funding, and a panel discussion with audience participation.

Obstructions in the Right of Way

Legal Track

Tuesday, February 21, 2023

3:00 p.m. - 3:50 p.m., Astor Ballroom, 7th Floor

The term Rights of Way (ROW) often is misunderstood. Obstructions in the ROW include, among others, debris, trees, fences, brick mail boxes or other personal property that obstruct safe and open access. A term of art combined with an obstruction can lead to conflicts with land-owners who are adjacent to the ROW. This session will provide a general overview of the statutes, agency opinions and cases regarding trees and obstructions in public ROW.

Q&A with the Association of Towns' Legal Staff

Tuesday, February 21, 2023

4:00 p.m. - 5:00 p.m., Imperial/Julliard, 5th Floor

This session offers an opportunity to ask attorneys from the Association of Towns your legal questions.

The Modernized AUD – Coming Soon

Tuesday, February 21, 2023

4:00 p.m. - 5:00 p.m., Shubert Complex, 6th Floor

The Office of the State Comptroller (OSC) is releasing a new Annual Financial Report (AFR) application, which will be used to submit annual reports beginning with fiscal periods ending in 2023. Come learn about new system features; how to complete reports in the AFR; what additional information you will need to report; and about training resources being provided by OSC.

Stormwater Regulations for Local Review Boards, Part 2

Tuesday, February 21, 2023

4:00 p.m. - 5:00 p.m., Majestic Complex, 6th Floor

Nearly every project that comes before a board for review has stormwater impacts to consider. This course examines the relationship between different types of development and the potential for environmental damage from increased runoff, on-site best management practices, and the specific role of project review boards to mitigate stormwater impacts from new development with local, state, and federal regulations.

Ethics Title TBD

Legal Track

Tuesday, February 21, 2023

4:00 p.m. - 5:00 p.m., Astor Ballroom, 7th Floor

Course description placeholder

WEDNESDAY, FEBRUARY 22, 2023

Annual Business Meeting

Wednesday, February 22, 2023

8:00 a.m. – 10:00 a.m., Astor Ballroom, 7th Floor

All may attend, but participation and voting is restricted to accredited delegates or alternates of member towns.

Title Placeholder

Code Enforcement Officers Track

Wednesday, February 22, 2023

9:00 a.m. – 12:00 p.m., Soho Complex, 7th Floor

Course description placeholder

Appoint Part-Time
Clerk for Code @
18.97/hr

TOWN OF BOSTON – RESOLUTION NO. 2023 - 14

ADOPTION OF WORKPLACE VIOLENCE POLICY

At a Regular Meeting of the Boston Town Board Erie County, New York, on the 1st day of February, 2023 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilwoman Kathleen Selby

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the attached Workplace Violence policy and procedures for this year:

On February 1, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

WORKPLACE VIOLENCE PREVENTION

Policy Statement – The Town strives to ensure a safe and secure environment and reduce the risk of violence to our employees and citizens. Therefore, it is our policy to have a Zero Tolerance Policy for any actual, attempted, or threatened workplace violence. Acts or threats of physical violence, including intimidation, harassment, and/or coercion toward another Town employee or citizen, or which occur on premises, will not be tolerated. Any Town employee determined to have committed any act listed above will be subject to disciplinary action, up to and including, the termination of employment. Citizens that have engaged in any type of violent act in will be reported to the New York State Police. Town employees terminated for violating a provision of this policy will not be eligible for rehire.

Any person who engages in a violent or threatening manner, either verbal or physical in nature, will be removed from the Town premises as quickly as safety permits.

At the Town's discretion, employees and/or the public may be barred from the Town's premises pending the outcome of an investigation. Any employee who engages in such behavior may be subject to disciplinary action, up to and including termination, criminal penalties or both.

Definition of Workplace Violence – The term "workplace violence" is defined as any conduct which may cause an employee or citizen to fear for their personal safety, or the safety of their family, friends and/or property. Examples of workplace violence include, but are not limited to, the following:

- Threats or acts of violence occurring on Town premises, regardless of the relationship between the parties involved in the incident.
- Threats or acts of violence occurring off Town premises, by a Town employee or involving someone who is acting in the capacity of a representative of the Town.
- Forms of Workplace Violence – Specific examples of conduct that may be considered threats or acts of violence under this policy include, but are not limited to, the following:
 - Hitting, shoving, or any similar act of physical aggression;
 - Threatening physical or aggressive conduct directed toward another individual;
 - Surveillance or stalking;
 - Unwelcome, threatening or harassing contact with another individual via phone calls, via a social media website, via email, via text message or on the internet;
 - Acting in a hostile manner through unwelcome words, actions or physical contact not resulting in physical harm to another person;
 - Threats of, causing or attempting to cause physical injury to another person;
 - Intentional destruction or threat of destruction of Town property;
 - Possession of a weapon while on Town property or while on Town business without proper authorization;
 - Expression of suicidal or homicidal intent or thoughts;
 - Unusual agitation or excitement, which may be accompanied by incoherent and/or irrational behavior or harassment.

Employee Responsibilities – Any Town employee who sees, hears or learns of any conduct or statement that seems threatening or suspicious or who believes that they are a victim of workplace violence must

immediately report such conduct to their immediate supervisor. Any Town employee who obtains a restraining order against another person, or who is the subject of a restraining order, must immediately report this to the Supervisor's Office. Reports should be made regardless of whether the potentially dangerous person is a Town employee or citizen. Reports or incidents warranting confidentiality will be handled appropriately and information will be disclosed to others only on a "need to know" basis. This policy does not prevent employees from directly notifying law enforcement officials of the situation. Any employee who in good faith reports any of the above types of matters will not be retaliated against. Furthermore, if a Town employee is confronted by someone who is armed, they should not attempt to challenge or disarm the individual. Instead, they should use their best judgment to avoid injury or escalate the situation and should contact the New York State Police Department as soon as possible.

Town Responsibilities – Once the employee's immediate supervisor is notified of a potentially dangerous situation, they must immediately report the employee's concern to the appropriate Department Head. The Department Head is responsible to investigate the situation to:

- Take immediate action to end the dangerous or harassing behavior;
- Notify the Supervisor's Office and Town Attorney;
- Work with the Supervisor's Office and Town Attorney to resolve the situation and take disciplinary action, if appropriate.

The New York State Troopers will be immediately notified of a situation that has the potential for immediate danger to the safety of a Town employee or citizen. The Town will cooperate with law enforcement authorities during any investigations.

WORKPLACE VIOLENCE PREVENTION

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At the Town's discretion, employees and/or the public may be barred from the Town's premises pending the outcome of an investigation. Any employee who engages in such behavior may be subject to disciplinary action, up to and including termination, criminal penalties or both.

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 - Surveillance or stalking;
 - Unwelcome, threatening or harassing contact with another individual via phone calls, via a social media website, via email, via text message or on the internet;
 - Acting in a hostile manner through unwelcome words, actions or physical contact not resulting in physical harm to another person;
 - Threats of, causing or attempting to cause physical injury to another person;
 - Intentional destruction or threat of destruction of Town property;
 - Possession of a weapon while on Town property or while on Town business without proper authorization;
 - Expression of suicidal or homicidal intent or thoughts;
 - Unusual agitation or excitement, which may be accompanied by incoherent and/or irrational behavior or harassment.

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- Take immediate action to end the dangerous or harassing behavior;
- Notify the Supervisor's Office and Town Attorney;
- Work with the Supervisor's Office and Town Attorney to resolve the situation and take disciplinary action, if appropriate.

The New York State Troopers will be immediately notified of a situation that has the potential for immediate danger to the safety of a Town employee or citizen. The Town will cooperate with law enforcement authorities during any investigations.

January 25, 2018

Workplace Violence Policy Statement

Town of Boston

The Town of Boston is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff and clients.

Workplace violence is defined as any physical assault or act of aggressive behavior where a public employee performs any work-related duty in the course of his or her employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional and wrongful physical contact with a person without his or her consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against any of our employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients and visitors, following all policies, procedures and practices, and for assisting in maintain a safe and secure work environment. This policy is designed to meet the requirements of New York State Labor Law Art. § 27-b and highlights some of the elements that are found within our Workplace Violence Protection Program. The process involved in complying with this law includes a workplace evaluation that is designed to identify the risks of workplace violence to which our employees could be exposed. Authorized Employee Representative will, at a minimum, be involved in:

- Evaluating the physical environment
- Developing the Workplace Violence Prevention Program; and
- Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reports, if any, and reviewing the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Person: Town Supervisor (Currently Jason Keding)

Title: Town of Boston Supervisor

Address: 8500 Boston State Road, Boston, NY 14025

Phone: (716) 941-6518

E-Mail: supervisorsoffice@townofboston.com

TOWN OF BOSTON – RESOLUTION NO. 2023 - 15

APPROVE THE CodeRED SERVICE AGREEMENT

WHEREAS, the Town of Boston desires to provide timely emergency communications and other announcements to its citizens; and

WHEREAS, the Town of Boston has identified the CodeRED system provided by Onsolve, LLC as an effective way to communicate with persons located in the Town, as it is able to target notifications sent by email and SMS text by geographical area; and

WHEREAS, the CodeRED system can send emergency alerts via text without requiring that recipient first sign up for service, and interested parties can opt-in to receive other announcements; and

WHEREAS, the CodeRED system will promote safety and public order in the event of emergencies; and

WHEREAS, this will be the fifth year that the Town will be using this service;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston authorizes the Supervisor to enter into a contract with OnSolve, LLC for one year of CodeRED service at a cost of \$3,528.00.

On February 1, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2023-16

**RATIFYING PROCUREMENT OF 2024 INTERNATIONAL CV515 WITH
SNOWPLOW AND DUMP PACKAGE FOR HIGHWAY DEPARTMENT USE**

WHEREAS, the Town of Boston Highway Superintendent has identified a need for a truck equipped with a snowplow and dump body to replace obsolete Highway Department equipment; and

WHEREAS, the Highway Superintendent has identified a 2024 International Model CV515 truck that the Town can procure from Navistar, Inc., equipped with a snowplow and dump package installed by Valley Fab and Equipment, Inc., by “piggybacking” pursuant to General Municipal Law § 103(16) off of Onondaga County Bid No. ONGOV-106-19; and

WHEREAS, the total delivered price for the truck and equipment after the applicable contract discounts have been applied is \$171,261; and

WHEREAS, funding for this procurement is available from the following budget lines: DB0-5130-0200 Machinery-Equipment;

NOW THEREFORE BE IT

RESOLVED, that Town Board of the Town of Boston hereby ratifies the procurement from Navistar, Inc., of a 2024 International Model CV515 truck equipped with a snowplow and dump package for a total cost not to exceed \$171,261.

On February 1, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

REGIONAL INTERNATIONAL CORP.

2425 Walden Ave.

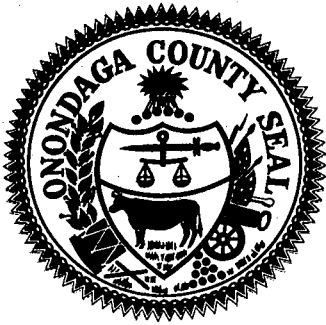
Buffalo, NY 14225

Phone: (716) 681-9500 • Fax: (716) 681-3138

www.regionalinternational.com

We Deliver Results.

The Town of Boston will be purchasing a new 2024 CV515 with Valley Fab and Equipment Package from Navistar Inc. 399 Shaker Rd. Loudonville, NY 12211
The Chassis and equipment will be purchased off the Onondaga County contract #106-19 for \$171,261.00.



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE**

13TH FLOOR

**421 MONTGOMERY STREET
SYRACUSE NEW YORK 13202**

BLANKET PRICE AGREEMENT

NOTICE OF CONTRACT AWARD

COMMODITY/SERVICE:

**CLASS 4 – 7 CAB- CHASSIS TYPE
HEAVY DUTY TRUCKS**

CONTRACT PERIOD:

5 YEARS

December 10, 2019 – December 9, 2024

BID OPENED:

December 3, 2019

BID REF. #: ONGOV-106-19

REFERENCE:

7974

RENEWAL:

**At New Fleet Pricing
Discount from MSRP
Discount on Options**

DATE ISSUED:

January 31, 2020.

INQUIRIES TO:

**Tierza Sovocool, Buyer
315-435-3475**

This is only a synopsis of the contract. Complete contract documents/specifications are on file in the Purchase Division. If you require additional information, you may call this office at (315) 435-3458 between 8:30 am and 4:30 pm.

VENDOR NAME & ADDRESS

CONTACT

**KENWORTH NORTHEAST GROUP
100 COMMERCE DR
BUFFALO NY 14218**

**DOUG HUGES dhughes@kenworthne.com
716-862-2800**

**BEAM MACK
6260 EAST MOLLOY ROAD
EAST SYRACUSE NY 13057**

**GREG ANGWIN grega@beammack.com
315-437-2574**

VENDOR NAME & ADDRESS

CONTACT

NAVISTAR INC
LOUDONVILLE NY 1 2211
399 ALBANY SHAKER ROAD

BOB CARSON rcarson@stadiumtrucks.com
DAWN CROUCH- dawn.crouch@navistar.com
315-762-2451- 518-6843378

ROBERT GREEN AUTOMOTIVE
PO BOX 8002
ROCK HILL NY 12755

ROBERT GREEN- rsgreen_rgtruck@hotmail.com
845-794-0300

CADY BROOK ENTERPRISES, LLC
DBA MOHAWK VALLEY FREIGHTLNER
PO BOX 201
YORKVILLE NY 13495

RICK WOODS - rrwoods@mvfreightliner.com
315-736-3287

HUNTER KEYSTONE PETERBILT, LP
DBA HUNTER BUFFLO PETERBILT
BUFFALO NY 14425

JIM MALARE- jmalare@huntertrucksales.com
716-684-010

VAN BORTEL FORD ,INC
71 MARSH ROAD
E.ROCHESTER NY 14445

JOSH/GEORGE/MARIA- fleet@vanbortel.com
585-586-7705

Blanket Price Agreement: AWARD IS BY MANUFACTURER.

Term: Award period shall be for **five (5)** years from, December 10, 2019 through December 9, 2024.

Extension:

The County reserves the right to extend the period of the contract ninety (90) days beyond the specified expiration date of the contract.

Piggybacking: Onondaga County allow(s) all municipal entities and authorities authorized under the General Municipal Laws of the State of New York to purchase goods and/or services under this contract from anywhere in the state at the discretion of the vendor. *Municipalities outside of New York State may participate if allowed by local law , also at the discretion of the vendor*

Total MSRP: MSRP plus destination charges to dealer = Total MSRP

Pricing: Vendors **MUST provide verified pricing from the manufacturer.** MSRP plus destination charges to dealer

Escalation: The discounts provided for the vehicles and vehicle options cannot be decreased.

This is the basis for price escalation for the term of the contract.

Model Year increases to the MSRP are acceptable as long as discounts are applied as bid.

Payment: Payments will be made with the PeopleSoft Purchase Order, receipts, vendor's original invoice and voucher.(For Onondaga County, City of Syracuse, Syracuse School District, Syracuse Airport Authority and Otsego County, Oswego County and City of Oswego)..

Bodies

Dump Bodies, Snow plows and associated options accessories are a minimum of 30% from Body vendors.

Equipment vendors can offer their complete lines as part of the contract.

A letter of commitment from body companie(s) attached.

To Include:

Rack bodies

Tank bodies

Service bodies

Utility/Bucket bodies

Wrecker bodies/rollbacks

Emulsion bodies

Dump bodies

Plows

Van bodies/reefer bodies

Utility bodies

Hook lift bodies

Attenuator bodies

Refuse bodies:

Front loaders

Side loaders

Rear loaders

Roll offs

□
NAVISTAR/INTERNATIONAL CLASS- 4

VENDOR :NAVISTAR

1. Model CV 515- 4X2

Discount from Total MSRP: 10 %

OEM Option - Discount from list 10%

Discount on body pricing Minimum of: 30%

2. Model CV 515- 4X4

Discount from Total MSRP: 10%

OEM Options - Discount from list-10%

Discount on body pricing Minimum of: 30%

NAVISTAR/INTERNATIONAL CLASS- 5

VENDOR :NAVISTAR

3. Model CV 515- 4X2

Discount from Total MSRP: 10%

OEM Options - Discount from list: 10%

Discount on body pricing Minimum of: 30%

4. Model CV 515 4X4

Discount from Total MSRP: 10%

OEM Options - Discount from list: 10 %

Discount on body pricing Minimum of: 30%

NAVISTAR/INTERNATIONAL CLASS- 5

VENDOR :NAVISTAR

5. Model MV607

Discount from Total MSRP: 30%

OEM Options - Discount from list 15%

Discount on body pricing Minimum of: 30%

MODEL TO HAVE THE SAME PRICING STRUCTURE:

(Same Discount from MSRP and same Discount on options)

MV607 LP

NAVISTAR/INTERNATIONAL CLASS- 6

VENDOR :NAVISTAR

6 . Model CV 515- 4X2

Discount from Total MSRP: 10 %

OEM Options - Discount from list:10%

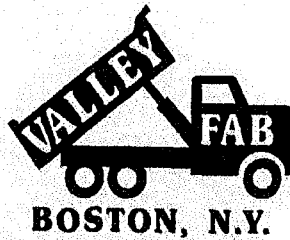
Discount on body pricing Minimum of: 30%

7. Model CV 515 4X4

Discount from Total MSRP: 10 %

OEM Options - Discount from list; 10%

Discount on body pricing Minimum of: 30%



VALLEY FAB & EQUIPMENT, INC.
9776 Trevett Road PO Box 380
Boston, New York 14025
Tel # (716) 941-6644 Fax # (716) 941-5066

December 2, 2019

Doug Hughes
Director of Municipal Sales
100 Commerce Drive
Buffalo, NY 14218

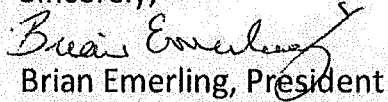
Re: Onondaga County Contract

Dear Mr. Hughes,

Valley Fab and Equipment Inc, have agreed to partner with Kenworth Northeast Group on **Class 3-7 MD Truck Equipment** for Onondaga County Contract. We agree to offer a discount of 30% off List price on all the product lines we offer such as truck bodies, and equipment.

Thank you,

Sincerely,


Brian Emerling, President
Valley Fab & Inc.

Valley Fab and Equipment, Inc.

9776 Trevett Road
PO BOX 380
BOSTON, NY 14025

Date	Quote #
1/20/2023	BE27874

Name / Address
TOWN OF BOSTON HIGHWAY DEPT. Attn: Robert Telaak, Supt. 8500 BOSTON STATE ROAD BOSTON, NY 14025

Customer Contact	Customer Phone	Customer Fax
BOB TELAAK	716-941-5869	716-941-3677

Item	Description	Qty	Cost	Total
EQUIPMENT	VALLEY FAB EQUIPMENT WOULD LIKE TO OFFER THE FOLLOWING EVEREST SNOW PLOW PACKAGE FOR TOWN OF BOSTON CV CHASSIS. THIS EQUIPMENT IS AVAILABLE OFF ONONDAGA COUNTY CONTRACT. EVEREST STEEL SIDE DUMP MODEL# SDSL10W1620-H1 CAB SHIELD WITH FLASHERS FACING FORWARD, TOP MOUNTED LED BEACON LIGHT MANUAL GATE 16" SIDES-20" GATE LED STOP/TURN TAIL, LED BACK UP, AND LED AMBER FLASHERS IN REAR APRON POLY FENDERS OVER REAR TIRES 2" RECEIVER HITCH -W/D-RINGS (CHASSIS SUPPLIED TRAILER PLUG) CV FRONT HITCH W/CROSS TUBES, HEATED PLOW LIGHTS MAIN ONE WAY PLOW REV. MODEL#OWRL114S1540-SNOW DEFLECTOR-PLOW MARKER PATROL WING SYSTEM MODEL #ACPLF/ACPL16/ST/60 R.H POLY WING MODEL #W-132-P HYDRAULIC/ACCESSORIES UNDER THE HOOD CLUTCH PUMP, STEEL VT TANK ENCLOSURE, HOIST/PLOW ELECTRIC JOYSTICKS, ELECTRIC IN CAB SPREADER CONTROL SSC3100, AUX LIGHTS (SPINNER, REAR LIGHTS) CONTRACT DISCOUNT	1	137,285.72	137,285.72
ONONDAGA CO			-30.00%	-41,185.72

QUOTE ONLY !! PRICE IS VALID FOR 30 DAYS.

Phone #	Fax #
(716)941-6644	(716)941-5066

Subtotal \$96,100.00

Sales Tax (8.75%) \$0.00

Total \$96,100.00

I have reviewed and in agreement with
the pricing associated with this order.
By signing this quote I hereby authorize
to proceed with order.

Signature _____



JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
KATHLEEN SELBY
Town Board

SANDRA L. QUINLAN
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

DEBRA K. BENDER
KELLY A. VACCO
Town Justice

SEAN W. COSTELLO
Town Attorney

KYLE W. CALABRESE
Prosecutor

SUE FITZNER
Assessor

THOMAS C. MURPHY
Code Enforcement Officer

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773



TOWN OF BOSTON

January 24, 2023

Navistar Inc.
399 Shaker Road
Suite 202
Loudonville, NY 12211

The Town of Boston agrees to purchase a new 2024 CV 515 with Valley Fab and
Equipment Package from Navistar, Inc. The Chassis and equipment will be
Purchased off the Onondaga County Contract # 106-19 for \$171,261.00.

Sincerely,

Robert J. Telaak
Highway Superintendent

Dated: 1/24/23

8500 Boston State Road Boston, New York 14025-9848

The Town of Boston is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found
online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call 1-866-632-9992 to request the form. You
may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at
U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or fax
202-690-7442 or e-mail at program.intake@usda.gov.

INTERNATIONAL*

January 04, 2023

Prepared For:
Town of Boston
Robert Telack
8500 Boston State Rd.
Boston, NY 14026-9648
(716)941 - 5869
Reference ID: N/A

Presented By:
REGIONAL INTL CORP
James Fanara
1007 LEHIGH STATION RD
HENRIETTA NY 14467 -
(585)359-2011

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2023 CV515 SFA (CV515)

AXLE CONFIG:	4X4
APPLICATION:	Front Plow with spreader
MISSION:	Requested GVWR: 33000. Calc. GVWR: 22500. Calc. GCWR: 26000 Calc. Start / Grade Ability: 23.35% / 1.33% @ 55 MPH Calc. Geared Speed: 103.7 MPH
DIMENSION:	Wheelbase: 165.00, CA: 63.80, Axle to Frame: 49.00
ENGINE, DIESEL:	(International 6.6) EPA 2021, 350HP @ 2700 RPM, 700 lb-ft Torque @ 1600 RPM, 2900 RPM Governed Speed, 350 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	(Allison 2700 RDS) 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Park Pawl, with 23,500-lb GVW and 26,000 GCW Max, On/Off Highway
AXLE, FRONT DRIVING:	(Dana Spicer 60-256) Single Reduction, 7,500-lb Capacity, with Hub Piloted Wheel Mounting
AXLE, REAR, SINGLE:	(Dana Spicer S16-130) Single Reduction, 15,500-lb Capacity, 190 Wheel Ends Gear Ratio: 4.30
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 225/70R19.5 Load Range G G647 RSS (GOODYEAR), 640 rev/mile, 87 MPH, All-Position
TIRE, REAR:	(5) 225/70R19.5 Load Range G G647 RSS (GOODYEAR), 640 rev/mile, 87 MPH, All-Position
SUSPENSION, REAR, SINGLE:	15,500-lb Capacity, Vari-Rate Springs
PAINT:	Cab schematic 100CX Location 1: 8748, Grey Metallic (Prem) Chassis schematic N/A

INTERNATIONAL®**Vehicle Specifications
2023 CV515 SFA (CV515)**

January 04, 2023

Code	Description
CV51500	Base Chassis, Model CV515 SFA with 165.00 Wheelbase, 83.80 CA, and 49.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1AMM	SKID PLATE Steel, Frame Mounted, Protects the Transfer Case from the Ground
1ANB	AXLE CONFIGURATION (Navistar) 4x4
	Notes : Pricing may change if axle configuration is changed.
1CGH	FRAME RAILS High Strength Low Alloy Steel (50,000 PSI Yield), Straight Top Flange with Contoured Bottom, Height Transitions from 7.375" (187.325mm) to 9.125" (231.775mm) to 7.625" (193.675mm); Width: 3.079" (78.21mm); Thickness: 0.3125" (7.94mm); 383.3" (9735.8mm) Max OAL
1LEG	LICENSE PLATE HOLDER Includes Upper & Lower Mounting Plate Hardware, Mounted in Existing Holes in Front Bumper
1LNZ	BUMPER, FRONT Contoured, Steel, Chrome Plated, for CV and RE Bus
1WEB	WHEELBASE RANGE 128" (325cm) Through and Including 183" (465cm)
2EWA	AXLE, FRONT DRIVING (Dana Spicer 60-256) Single Reduction, 7,500-lb Capacity, with Hub Piloted Wheel Mounting
2WLC	AXLE, FRONT DRIVING, LUBE (EmGard FE-75W-90) Synthetic Oil; 1 thru 29.99 Pints
3AJN	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 7,500-lb Capacity, with Shock Absorbers
3WAP	STABILIZER BAR, FRONT
4240	BRAKE SYSTEM, HYDRAULIC (Bosch) Split System, with Four Channel ABS, Traction Control, Electronic Stability Control, Hydromax Brake Booster with High Speed Master Cylinder and Trailer Sway Control
4EVD	DUST SHIELDS, FRONT BRAKE for Hydraulic Brakes
4EVE	DUST SHIELDS, REAR BRAKE for Hydraulic Brakes
4GBJ	BRAKE, PARKING (Bosch) DSSA Type, 12" x 3"; for Hydraulic Brake Chassis; Foot Operated in Cab; Differential Mounted
4XCU	BRAKES, FRONT (Meritor Quadraulic) Hydraulic Disc Type, with Four 64mm Diameter Pistons, 8,000-lb Capacity
4XCV	BRAKES, REAR (Meritor Quadraulic) Hydraulic Disc Type, with Four 64mm Diameter Pistons, 15,500-lb Capacity per Axle
5708	STEERING COLUMN Tilting
5CBG	STEERING WHEEL 4-Spoke; 15" Dia., Black
5PSS	STEERING GEAR (Bosch S2 8014 Plus) Power
6DHD	DRIVELINE SYSTEM (Dana Spicer) SPL100 Main Driveline, Direct Mount Transfer Case to Transmission, SPL70 Driveline to Front Axle, for 4x4
7BLL	EXHAUST SYSTEM Horizontal, Frame Mounted Right Side, Under Rail, for Single Exhaust
7SDS	ENGINE EXHAUST BRAKE for International 6.6 Engine
7XAA	MANUAL REGEN Capability
8002	ELECTRICAL SYSTEM 12-Volt for CV Model
	Includes : HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover

INTERNATIONAL***Vehicle Specifications
2023 CV515 SFA (CV515)**

January 04, 2023

<u>Code</u>	<u>Description</u>
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
	: PARKING LIGHT PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
	: TURN SIGNALS, FRONT Includes Reflectors and Solid State Flashers; Flush Mounted
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature, Integral with Turn Signal Lever
8541	HORN, ELECTRIC (2) Disc Style
8GJB	ALTERNATOR (Dense SC6) Brush Type, 12 Volt, 220 Amp Capacity
8HBW	TRAILER BRAKE CONTROL Integrated
8HXV	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Crew Cab at Left Frame; Includes One Sealed Connector for Separate Ground/Backup/Left and Right Hand Turn, Left and Right Hand Tail/Stop/Accessory Power and Combined for Left and Right Hand Stop/Turn
8MWA	BATTERY SYSTEM (VARTA) Maintenance-Free, (2) 12-Volt 1300CCA Total, Top Threaded Stud
8RNN	RADIO AM/FM/USB Input/Auxiliary Input/SD Card Slot, with 4.2" Color Touch Panel Display
8RNT	SPEAKERS (4)
8THB	BACK-UP ALARM Electric, 102 dBA
8TRA	TRAILER CONNECTION SOCKET Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers with Combined Stop, Tail, Turn Lamps
8TUL	STOP, TURN, TAIL & B/U LIGHTS Multi-Function, Sealed, Incandescent Stop, Turn and Tail Lights, Backup Lights with Rear Reflex Reflector, Includes License Plate Light
8TUM	AUXILIARY HARNESS "Y" Harness for Auxiliary Front Head Lights (High/Low Beam), Marker Lights, and Turn Signals for Front Plow Applications
8VVB	BATTERY BOX Steel, with Plastic Cover, 2 Battery Capacity, Parallel to Rail, 28" Wide, Mounted Left Side Under Cab
8WTT	SWITCH, TOGGLE, FOR WORK LIGHT Lighted; on Instrument Panel and Wiring Effects for Customer Furnished End of Frame Light
8XJG	FOG LIGHTS (2) Clear Lens, Halogen, Rectangular, with White Light Source
8XJN	HEADLIGHTS Halogen, Composite Aero Design, Black Trim Bezel, with Daytime Running Lights
8XJP	SWITCH, AUXILIARY 1 to 4 Latching Switches with 30-Amp Fuses
8XJV	CLEARANCE/MARKER LIGHTS (5) Amber LED Lights, Flush Mounted on Cab
8XJW	STARTING MOTOR 12 Volt
8XJX	POWER INVERTER 12 Volt DC to 110 Volt AC
8XKS	SWITCH, TOGGLE, ROOF WORKLIGHT Lighted; in Overhead Console and Wiring Effects for Customer Furnished Roof Mounted Light
9AAB	LOGOS EXTERIOR Model Badges
9HBZ	GRILLE Molded in Dark Gray
9WAC	BUG SCREEN Mounted Behind Grille
9WAY	FRONT END Tilting, Fiberglass, with Three Piece Construction
9WBN	FENDER EXTENSIONS Painted
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10769	PAINT CLASS Premium Color

INTERNATIONAL*

Vehicle Specifications
2023 CV515 SFA (CV515)

January 04, 2023

Code	Description
10WWS	SNOW PLOW PREP PACKAGE Includes Wiring for Roof Mounted Light
10XAX	GVWR WEIGHT CLASSIFICATION Class 6 (19,501-26,000 lbs)
12GAG	ENGINE, DIESEL (International 6.6) EPA 2021, 350HP @ 2700 RPM, 700 lb-ft Torque @ 1600 RPM, 2900 RPM Governed Speed, 350 Peak HP (Max)
	<u>Includes</u>
	: GLOW PLUG Automatic with Indicator Light
	: OIL FILTER, ENGINE Spin-On Type
12TTM	FAN DRIVE Viscous Type, Screw On, Rear Tether, Electronically Controlled
12VGC	AIR CLEANER Single Element, with Water Separator
12VJP	EMISSION, CALENDAR YEAR (International 6.6) EPA, OBD and GHG Certified for Calendar Year 2023
12WGG	THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic Controlled, On/Off Switch Mounted on Dash, with Steering Wheel Button Control
12WUU	GOVERNOR Electronic Road Speed Type, with 75 MPH Default
12WZE	CARB IDLE COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
12XBL	BLOCK HEATER, ENGINE 120V/800W
12XCS	CARB EMISSION WARR COMPLIANCE Federal, Does Not Comply with CARB Emission Warranty
12XZD	RADIATOR Aluminum, 3-Row, Down Flow, Front to Back System, 730 SqIn Louvered, with 578 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
13BCA	TRANSMISSION, AUTOMATIC (Allison 2700 RDS) 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Park Pawl, with 23,500-lb GVW and 26,000 GCW Max, On/Off Highway
13TLP	TRANSFER CASE (Meritor MTC-3203) 2-Speed, Gear Drive, 3,000 lb-ft Torque Rating, Less PTO Provision, Electric Shift Control
	<u>Notes</u>
	: Transfer Case Includes 40W Synthetic Lube
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13WYY	SHIFT CONTROL PARAMETERS (Allison) 1000 or 2000 Series Transmissions, Performance Programming
13XAN	PTO LOCATION Customer Does Not Intend to Install PTO
14897	DIFFERENTIAL, LOCKING (Dana Spicer Trac-Lok) Torque Proportioning Limited Slip
14AJE	AXLE, REAR, SINGLE (Dana Spicer S16-130) Single Reduction, 15,500-lb Capacity, 190 Wheel Ends . Gear Ratio: 4.30
14SAE	SUSPENSION, REAR, SINGLE 15,500-lb Capacity, Vari-Rate Springs
14WAP	SHOCK ABSORBERS, REAR (2)
14WMN	AXLE, REAR, LUBE (EmGard FE-75W-90) Synthetic Oil; 1 thru 29.99 Pints
15SZP	FUEL TANK Top Draw, Plastic, Rectangular, 17" Tank Depth, 25 US Gal (95L), Includes Auxiliary Draw Port and Fuel Filler Assembly, Mounted Between Frame Rails and Forward of Rear Axle
15WDZ	DEF TANK 6.75 US Gal (26L) Capacity, Frame Mounted Outside Right Rail, Under Cab
16030	CAB Conventional, Day Cab
	<u>Includes</u>

INTERNATIONAL*

Vehicle Specifications
2023 CV515 SFA (CV515)

January 04, 2023

Code	Description
	: CAB DOOR LOCKS Power Door Locks All Doors
	: DOME LIGHT, CAB with OFF/DOOR/ON Settings; Located in Overhead Console
	: READING LIGHT, CAB Located in Overhead Console
	: STEP (2) One Per Door
	: STORAGE POCKET, DOOR (2) Full Length, Driver and Passenger Door
16ACA	MIRROR, INSIDE REAR VIEW Omit
16BBA	GLASS, ALL WINDOWS Solar Absorbing, Tint
16CEM	COLOR, INTERIOR Dark Ash
16HCT	GAUGE CLUSTER English Speedometer, Includes English Odometer; Includes 3.5" Monochromatic Display with Personalization, Warning Messages and Vehicle Information
16KVS	SEAT, DRIVER High Back with Integral Headrest, with Recline, Vinyl, Fixed Lumbar
16LVR	SEAT, TWO-MAN PASSENGER High Back with Integral Headrest in Outboard Position, Center Fold-Down Armrest with Storage, Vinyl, with Recline
16SPS	MIRRORS (2) Manual Folding and Extending, Power Adjust, Heated, Turn Signal Indicator Located in Mirror, Black Heads and Arms, for 96" Load Width
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
	<u>Includes</u>
	: SUN VISOR (2) Vinyl
16WAK	WINDOW, POWER (2) in Left and Right Doors
16XCP	AIR BAG, FRONT, DRIVER SIDE
16XCR	AIR BAG, FRONT, PASSENGER SIDE
16XDE	AIR BAG, SIDE, DRIVER Seat Mounted, Outboard Side-Impact Airbag
16XDG	AIR BAG, SIDE, PASSENGER Seat Mounted, Outboard Side-Impact Airbag
16XDH	AIR BAG, SIDE CURTAIN Roof Mounted, for Front and Rear Outboard Seating Positions for Driver and Passenger Sides
16XUC	ACCESS, CAB Bright Aluminum, Driver & Passenger Sides, One Step per Door, for use with Day Cab
16XZA	AIR CONDITIONER with Heater, Single Zone
26DTX	WHEEL, SPARE, DISC (Accuride 50180) 19.5x6.75 Rims, Powder Coat Steel, 4-Hand Hole, 8-Stud, 275mm BC, Hub-Piloted
27DVT	WHEELS, FRONT (Alcoa 76543) DISC; 19.5x6.75 Rims, Mirror Polish Aluminum, 8-Stud, 275mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DVT	WHEELS, REAR (Alcoa 76543) DUAL DISC; 19.5" Mirror Polish Aluminum Outer Wheel and Steel Inner Wheel, 8-Stud (275MM BC) Hub Piloted, Flanged Nut, Metric Mount, 6.75 Rims; with Steel Hubs
29007	TIRE, SPARE Equal to Model Standard
29PBY	COATING IDENTITY, REAR WHEELS (Alcoa Dura-Bright XBR/EVO) Disc Rear Wheels, Aluminum, with Vendor Applied Treatment, Not for Super Single/Wide Base
29PBZ	COATING IDENTITY, FRONT WHEELS (Alcoa Dura-Bright XBR/EVO) Disc Front Wheels, Aluminum, with Vendor Applied Treatment, Not for Wide Base
7779440101	(2) TIRE, FRONT 225/70R19.5 Load Range G G647 RSS (GOODYEAR), 640 rev/mile, 87 MPH, All-Position
7779440101	(5) TIRE, REAR 225/70R19.5 Load Range G G647 RSS (GOODYEAR), 640 rev/mile, 87 MPH, All-Position

INTERNATIONAL*

Vehicle Specifications
2023 CV515 SFA (CV515)

January 04, 2023

<u>Code</u>	<u>Description</u>
	Services Section:
40131	WARRANTY Standard for CV515, Effective with Vehicles Built December 3, 2018 or Later, CTS-3000A
Body/Allied Equipment	
<u>Code</u>	<u>Description</u>
Goods Purchased	
<u>Code</u>	<u>Description</u>

INTERNATIONAL*

Financial Summary
2023 CV515 SFA (CV515)

January 04, 2023

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Factory List Prices:		
Product Items	\$67,861.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$67,861.00
FULL PREDELIVERY AND PAC,NYS	\$1,650.00	
INSPECTION,FUEL,DELIVERY		
Total Preparation And Delivery:		\$1,650.00
Freight	\$1,950.00	
truck surcharge	\$3,500.00	
tire surcharge	\$700.00	
Total Freight:		\$6,150.00
Total Factory List Price Including Freight:		\$75,661.00
Less Customer Allowance:		(\$500.00)
Total Vehicle Price:		\$75,161.00
Total Sale Price:		\$75,161.00
Total Per Vehicle Sales Price:		\$75,161.00
Net Sales Price:		\$75,161.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

RECEIVED
BOSTON TOWN CLERK

2023 JAN 13 PM 1:21

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. *****

Name/Organization Boston Young@Heart Seniors Date 1/13/2023

Name of person responsible for facilities CAROLYN LATOSINSKI
Title PRESIDENT

Applicant Address _____

Applicant Daytime Phone # _____ # Of Attendees: 65-70

Date(s) Requested* 2-4 Sundays Time 1 PM Type of Event SENIOR
Set Up every month Take Down meetings

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/	716-225-7936	Soccer—Jessica Blesy	716-809-0121
Mike Bellagamba			

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ South Boston Park Shelter	☐ Boston Town Park
☒ Town Hall Community Room w/ Kitchen And Bathroom Facilities	☐ Lions Shelter And Bathroom Facilities
☐ North Boston Park Fields	☐ Small Shelter
	☐ Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

☐ Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
☐ Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
☐ Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
☐ Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
☐ Vendors (over 5)	- Please submit Layout _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol?
Are you having a Private Party?
Are you having a Public Special Event?

☐ Yes ☒ No
☐ Yes ☒ No
☐ Yes ☒ No

PLEASE NOTE: ALL parties must submit a Certificate of Insurance 1 week before your event.
Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

*Request Town
Board to waive
maintenance
fee thank
you*

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Carolyn M. Lotosenski

Upon Completion, please submit to Town Clerk

FEE REC'D 1/13/2023 APPROVED/DENIED : _____
(date) (date)