

AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
DECEMBER 3, 2025 – 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from November 19, 2025
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Erie County Dept of Health Food Service Inspection Report

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Public Hearing – Local Law No. 4, Extending Moratorium Prohibiting the Review and Approval of Applications and Issuance of Permits for “Battery Energy Storage Systems” in the Town of Boston
3. Resolution 2025 – 106 Adoption of Local Law No. 4 of 2025, Adopting a Local Law Extending for an Additional Six (6) Months a Moratorium Prohibiting the Review and Approval of Applications and Issuance of Permits for Battery Energy Storage Systems in the Town of Boston
4. Application for Use of Facility – Town of Boston Republican Party

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

New business:

Supervisor Keding stated the floor is open for public comment.

The following persons were heard:

Richard Hawkins

Roy McLean

Jim Stang

Jay Jackson

Deputy Miller, Community Engagement Team, Erie County Sheriff's Office

Supervisor Keding stated the floor is closed.

A motion was made by Councilman Cartechine and was seconded by Councilwoman Martin,

RESOLUTION 2025-103 RESOLUTION (I) NOMINATING JASON KEDING TO ACT AS AN INITIAL BOARD MEMBER OF THE EMPIRE PUBLIC INVESTMENT COOPERATIVE FUND OF NEW YORK (EPIC FUND NY) AND (II) ELECTING THE REMAINING INITIAL BOARD OF DIRECTORS

WHEREAS, on November 5, 2025, the Town Board of the Town of Boston (the "Town") authorized the Town to be a Participant (as defined therein) in the Empire Public Investment Cooperative Fund of New York (EPIC Fund NY) established under the terms of a Municipal Cooperation Agreement ("EPIC Fund NY MCA") dated as of October 30, 2025; and

WHEREAS, under Section 44 of the New York General Municipal Law, EPIC Fund NY must be administered by a governing board (the "EPIC Fund NY Board"); and

WHEREAS, the Town Board hereby nominates Jason Keding to act as an initial director of the EPIC Fund NY Board and to perform such functions as set forth and further described in the EPIC Fund NY MCA; and

WHEREAS, the Town Board shall also vote on the additional directors of the EPIC Fund NY Board as set forth in the Election of Initial Directors set forth in Attachment A hereto;

WHEREAS, the Town Board shall waive 30-day notice of the election of the initial EPIC Fund NY Board.

BE IT RESOLVED, by the Town Board of the Town of Boston, State of New York, as follows:

1. The Town Board hereby nominates Jason Keding to act as a director of the EPIC Fund NY Board and perform such functions in connection therewith.
2. The Town waives notice of the initial election of the EPIC Fund NY Board.
3. The Town submits its vote of the initial directors of the EPIC Fund NY Board.

Supervisor Keding

Councilwoman Lucachik

Abstain

Yes

Councilman Cartechine

Councilwoman Martin

Yes

Yes

Councilwoman Selby

Yes

four (4) Yes

one (1) Abstain

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby,

RESOLUTION 2025-104

**APPROVING AWARD OF BID – ABOVE GROUND
FUEL STORAGE PROJECT**

WHEREAS, the Town of Boston, in consultation with LaBella Associates, D.P.C., solicited re-bids for the Above Ground Fuel Storage Project, which bids were publicly opened on November 5, 2025 at 2:00 p.m.; and

WHEREAS, LaBella Associates, D.P.C. has reviewed the bids received and has determined that the lowest responsible bidder is Loudon Building Company, with a total bid amount of Two Hundred Ninety-Three Thousand Dollars (\$293,000.00), inclusive of the required contingency allowance; and

WHEREAS, LaBella Associates, D.P.C. has further advised the Town Board that Loudon Building Company has demonstrated the requisite qualifications, experience, and competency to perform the work as detailed in the bid specifications and contract documents;

WHEREAS, the Town Board intends that the Above Ground Fuel Storage Project shall be funded from the Town's fund balance; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Boston hereby accepts the recommendation of LaBella Associates, D.P.C. and awards the contract for the Above Ground Fuel Storage Project to Loudon Building Company as the lowest responsible bidder in the total amount of \$293,000.00; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to execute all necessary contract documents, agreements, and related papers to effectuate the award, subject to review and approval by the Town Attorney; and be it further

RESOLVED, that a certified copy of this Resolution shall be provided to Loudon Building Company.

Supervisor Keding

Yes

Councilman Cartechine

Yes

Councilwoman Lucachik

Yes

Councilwoman Martin

Yes

Councilwoman Selby

Yes

five (5) Yes

Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik,

RESOLUTION 2025-105

**APPROVING NYSEG SC-4 SERVICE REQUEST
FORM FOR ENERGIZATION OF LAMP POLES IN THE
NEWLY ESTABLISHED LIGHTING DISTRICT**

WHEREAS, the Town Board of the Town of Boston has duly established a new lighting district pursuant to the requirements of New York State Town Law; and

WHEREAS, in order to provide electrical service to the street lighting fixtures within said lighting district, it is necessary to submit a New York State Electric & Gas

DRAFT

REGULAR BOARD MEETING
NOVEMBER 19, 2025

TOWN HALL
7:30 P.M.

(NYSEG) SC-4 Service Request Form to authorize the energization of the newly installed lamp poles; and

WHEREAS, the Town Board has reviewed the proposed NYSEG SC-4 Service Request Form and finds it to be in proper form and necessary for the provision of lighting services to the residents of the district; and

WHEREAS, the energization of the lamp poles is in the best interest of public safety, convenience, and welfare;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Boston hereby approves the NYSEG SC-4 Service Request Form for the purpose of energizing the lamp poles within the newly established lighting district; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to execute the NYSEG SC-4 Service Request Form and any other required documents, and to take any additional actions necessary to complete the request and facilitate the provision of electric service to the lighting district; and be it further

RESOLVED, that a copy of this resolution, together with the executed service request form, shall be transmitted to New York State Electric & Gas for processing and implementation.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Supervisor Keding to approve the Use of Sporting Facility application from Southtowns Slammers, April 20 through October 29, 2026, Town Hall Park and North Boston Park, diamonds 1, 2, and 4.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Selby to approve the Use of Facility application, Boston Young at Heart Seniors, senior meetings, 2nd and 4th Fridays in 2026, 1pm, Community Room. Use of Facility fee has been waived.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Old business:

Supervisor Keding stated that there is no Old business.

Reports and Presentations:

Highway Superintendent Telaak reported on the following:

Leaf pickup continues for the remainder of the week and likely into the following week. The first snowfall of the season occurred last week, and highway staff had done a good job plowing the streets and salting. In the shop, they were working on some of the trucks preventive maintenance, while others continued leaf pickup. Before winter gets here, the department plans to clean out gravel dams with the trash racks, so we are ready to go in the Spring.

Councilwoman Selby reported on the following:

Wished everyone a happy Thanksgiving, enjoy your families.

Councilman Cartechine reported on the following:

We had a productive meeting with NYSEG, LaBella, Supervisor Keding, and Jay Jackson regarding the holiday lighting. The engineer assigned to the project had previous experience with holiday lighting for a hospital and offered innovative solutions that would make the project efficient and reduce maintenance costs. The Town would not need to pay hookup fees for receptacles being updated, only for new connections, which represented significant savings.

Thanked the Parks department for starting to put up the holiday decorations this week.

Addressed Mr. McLean's concerns about drainage issues, acknowledging ongoing drainage problems throughout the Town and explaining that there are processes that must be followed, even when frustrating. Emphasized the importance of following the process while being involved in the process. The Town does not have a formal project for the development of that site. Board members are accessible to have a conversation about issues that arise. Happy Thanksgiving to everyone, safe travels.

Councilwoman Lucachik reported on the following:

Planning Board meetings occur on the second Tuesday of each month, agenda prepared by the Board Clerk with input from the planning consultant assisting the Chairman of that board. Meetings only occur if there is a quorum and business for the agenda.

Reminded residents about the Comprehensive Plan process that began in 2021, with grant funding secured in late 2023. She emphasized that the Town had made extensive efforts to solicit public input through surveys and meetings. The completed plan addresses services for residents, zoning, and planning for the next 20 years. The next one won't be happening for 10 to 15 years. It can be revised, needs engineering and money towards it.

Councilwoman Martin reported on the following:

Addressing the emergency squad questions, aside from the contract issues, one of the larger issues is volunteerism. Encouraged younger residents,

particularly college students in medical or scientific fields, to volunteer with the squad, noting that the aging membership is overwhelmed with calls, which may be part of the reason for delays in contract negotiations. Wishing everyone a happy Thanksgiving.

Town Clerk Quinlan reported on the following:

The HEAP (Home Energy Assistance Program) event is scheduled for Friday, November 21st, from 10:30 AM to 3:00 PM in the courtroom. The program opening had been delayed. Applications will be available; funds have not yet been released. Representatives from ECLIPSE program, National Fuel Gas, NYSEG, and National Grid may also be present.

The Christmas Sharing Tree will be set up after Thanksgiving, with tags hopefully available before Thanksgiving.

ConnectLife blood drive scheduled for December 2nd from 2:00 PM to 7:00 PM in the Community Room.

Supervisor Keding reported on the following:

Update on Water Phase 1, reporting that crossing 18 Mile Creek near Zimmerman Road would likely be postponed until Spring due to high water volume. The current flow would require 3 to 5, 12-inch diesel pumps and an expedited 5 to 7 day construction timeline, adding costs to the project. Soil restoration along water line routes would be delayed until Spring, as frost would kill new grass seed and plowing could create mud issues. He encouraged residents with concerns to contact his office.

Rural Transit is seeking volunteer drivers, particularly since their current driver from Springville is aging and without a replacement, the service might not continue in the area.

The congregate dining program is available to all senior residents in Erie County for a suggested donation of \$3.50 per meal.

He reported progress on the ErieNet project, of the planned 400 miles of fiber optic cable, approximately 82.5 miles had been installed, with hopes to reach 100 miles by year end. The project would eventually run down Boston State Road, connecting to anchor points like fire companies and Town hall, providing the infrastructure for internet service providers to deliver fiber optic service to homes.

Regarding holiday lighting, technical aspects of the project, including the use of GFI connections and specially designed lockable boxes to prevent theft of services. There might be some pushback from NYSEG regarding ground silhouettes.

Boston Emergency Squad situation, contract negotiations were ongoing, many good faith attempts to reach out to the squad asking to meet to discuss the contract, those emails had gone unanswered. He clarified that recruitment and retention of volunteers was the responsibility of the squad, not the Town Board. Hopefully they will respond and set up an appointment with us in the near future.

Regarding the senior center, many years ago the Town Board established a reserve fund for a senior center. A reserve fund can only be used for a specific purpose and monies cannot be removed from that reserve fund

unless it meets the exact criteria of that is in the language of that reserve fund and done by Board resolution.

Addressing drainage concerns, the Town had established a townwide drainage plan and created a drainage reserve fund to partner with Erie County Soil and Water on projects. He acknowledged the complexity of drainage issues, involving highway law, off-road drainage, and private property concerns. He noted that an engineer specializing in drainage had visited Pin Oak Drive and that drainage would be a primary consideration for any proposed development project in that area.

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to adjourn the meeting at 8:35 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



Food Service Establishment Inspection Report

NY State Sanitary Code Subpart 14-1

<i>Establishment Information</i>	
Facility Name Boston Senior Citizen Center	Facility Type State Office for the Aging Satellite Site
Facility ID # 14609671	Facility Telephone # 716 941-6113
Facility Address 8500 Boston State Road Boston , NY	
Licensee Name Town Of Boston	Licensee Address 8500 Boston State Road Boston , NY 14025

<i>Inspection Information</i>		
Inspection Type Routine	Inspection Date 11/21/2025	Total Time Spent 1.00

<i>Equipment Temperatures</i>	
Description	Temperature (Fahrenheit)
True	36
whirlpool cooler #2	40
whirlpool freezer	Frozen

<i>Food Temperatures</i>	
Description	Temperature (Fahrenheit)
Cheese	45
Milk	40/44
Salad	45
Beans	80

OPERATOR - The following are violations found at the time of inspection. Critical violations relate directly to factors that can lead to illness or injury. Management must take steps to prevent the occurrence of these items. All violations are to be corrected and the facility is to be maintained in compliance with all applicable codes and statutes. The operator may be subject to enforcement action based on any violation noted.

<i>Observed Critical Violations</i>
Total # 0

<i>Observed Violations</i>
Total # 0

<i>Comments</i>
Satisfactory inspection, ill food worker policy in place



Person In Charge: **Linda Valentine**



Inspector: **Christopher Leone**

TOWN OF BOSTON

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Town Board of the Town of Boston on the 3rd day of December, 2025 at 7:35 p.m., at the Town Hall, 8500 Boston State Road, New York, on the adoption of a proposed Local Law entitled, “Adopting a Local Law Extending for an Additional Six (6) Months a Moratorium Prohibiting the Review and Approval of Applications and Issuance of Permits for Battery Energy Storage Systems in the Town of Boston”, an abstract of which is as follows:

The proposed Local Law would extend, by a period of six (6) months, or until an amended Local Law concerning Battery Energy Storage Systems is passed, a moratorium on the permitting and construction of any battery energy storage devices and/or buildings within the Town of Boston to allow the Town Board to consider appropriate revisions or amendments to the Town Code concerning the same.

The complete text of said Law is on file at the Office of the Town Clerk, and is available for review by any interested person during business hours.

At such public hearing, all persons interested, who wish to be heard will be heard.

BY ORDER OF THE TOWN OF BOSTON TOWN BOARD

Sandra L. Quinlan
Town Clerk

**TOWN OF BOSTON
TOWN OF BOSTON TOWN BOARD**

**A LOCAL LAW EXTENDING MORATORIUM PROHIBITING THE REVIEW AND
APPROVAL OF APPLICATIONS AND ISSUANCE OF PERMITS FOR
“BATTERY ENERGY STORAGE SYSTEMS”
IN THE TOWN OF BOSTON**

LOCAL LAW NO. __-2025

Be it enacted by the Town Board of the Town of Boston, Erie County, State of New York as follows:

Section 1: Purpose.

The Town originally enacted a moratorium pursuant to Local Law 2-2024. The Town thereafter enacted Local Law No. 1-2025 on June 4, 2025, which extended the existing moratorium for an additional six (6) months from the date of adoption. The purpose of Local Laws 2-2024, 1-2025 and this local law is to protect the public health, safety and welfare of the residents of the Town of Boston and to maintain the status quo by extending the temporary suspension of the processing of land use approvals as provided herein and to further suspend the rights of landowners and their designees to obtain development approvals as identified below for a period of an additional six (6) months from the date of the adoption of this local law while the Town Board continues to study, analyze and determine potential appropriate revisions and amendments to the Town Code regarding the propriety of Battery Energy Storage Systems (as defined below).

Section 2: Definitions.

BATTERY ENERGY STORAGE SYSTEM:

A rechargeable energy storage system consisting of one or more devices, including batteries, battery chargers, controls, power conditioning systems and associated electrical equipment, assembled together, capable of storing energy in order to provide electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle.

Section 3: Moratorium.

Pursuant to the statutory authority vested in the Town to regulate and control land use and to protect the health, safety and welfare of its residents, the Town Board of the Town of Boston hereby declares a six (6) month extension for the moratorium implemented pursuant to Local Laws 2-2024 and 1-2025 on the review and approval of new as of yet unfiled and any and all pending applications for any and all land use approvals, including site plan approvals, subdivision plats, building permits, special use permits and variances (hereinafter “Land Use Approvals”) for all Battery Energy Storage Systems within the Town.

Section 4: Term.

The moratorium imposed by this Local Law shall be effective six (6) months from the effective date of this Local Law.

Section 5: Hardship waiver.

- A. Should any owner of property in the Town of Boston affected by this Local Law suffer any unnecessary and extraordinary hardship due to the enactment and application of this Local Law, then the owner of said property may apply to the Town Board of the Town of Boston in writing for a variance from strict compliance with this Local Law upon submission of proof of such unnecessary hardship. For the purposes of this Local Law, unnecessary or extraordinary hardship shall not be considered:
1. the mere concern that regulations may be changed or adopted, or that the Town Code may be amended; or
 2. the mere delay in being permitted to make an application or waiting for a decision on the application for a variance, special permit, site plan, subdivision, or other permit during the period of the moratorium imposed by this Local Law.
- B. An application for an exception based upon unnecessary or extraordinary hardship shall be filed with the Town Clerk no earlier than the effective date of this Local Law, including a fee of Five Hundred and 00/100 (\$500.00) Dollars for each tax map parcel claimed to be subject to unnecessary or extraordinary hardship, by the landowner or the applicant upon the consent of the landowner.
- C. The application shall provide a recitation of the specific facts that are alleged to support the claim of unnecessary or extraordinary hardship and shall contain such other information and/or documentation as the Town Board, shall prescribe as necessary for the Town Board to be fully informed with respect to the application.
- D. Upon submission of a written application to the Town Clerk by the property owner seeking a hardship waiver from the provisions of this Local Law, the Town Board shall, within forty-five (45) days of receipt of a completed application, schedule a public hearing on said application upon five (5) days' written notice in the official newspaper of the Town of Boston. At said Public Hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have an opportunity to be heard, and the Town Board shall, within thirty (30) days of the close of said public hearing, render its decision either granting, denying, granting in part or denying in part, the application for a hardship waiver from the strict requirements of this Local Law. If the Town Board determines that a property owner will suffer an unnecessary or extraordinary hardship if this Local Law is strictly applied to a particular property, then the Town Board shall vary the application to this Local Law to the

minimum extent necessary to provide the property owner relief from strict compliance with this Local Law.

E. Standard of Review. In reviewing an application for an exception based upon a claim of unnecessary or extraordinary hardship, the Town Board shall consider the following criteria:

1. Whether the moratorium will expose a property owner or applicant to substantial monetary liability to a third person or would leave the property owner or applicant completely unable, after a thorough review of alternative solutions, to have a reasonable alternative use of the property.
2. The extent to which the proposed development activity would cause significant environmental harm, adversely impact surrounding natural resource areas, public health, comfort or safety concerns and/or have a negative impact upon the Town.
3. The emergency response plan including evacuation orders to be followed in the event of a fire or any other emergency at the facility and satisfactory evidence that precautions are in place to suppress a fire and mitigate the extent of damage to the surroundings and environment;
4. The size of the subject parcel and the wattage of the Battery Energy Storage System facility;
5. The proximity of the applicant's proposed Battery Energy Storage System facility to residential areas as well as sensitive and high-risk populations including but not limited to hospitals, nursing homes, assisted living facilities, schools;
6. The extent of the proposed development and/or disturbance of the applicant's premises;
7. The environmental significance, if any, of the applicant's parcel and the proposed development's impact upon the environment, including existing transportation resources;
8. Compatibility of the proposed development with the aesthetic resources of the community or with the existing community or neighborhood character; and
9. Compatibility of the proposed development with the recommendations of the Master Plan, the Comprehensive Plan Update, and all adopted Comprehensive Plans and plan elements henceforth.

Section 6: Severability.

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Boston hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 7: Effective date.

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

TOWN OF BOSTON - RESOLUTION NO. 2025 - 106

**ADOPTING A LOCAL LAW EXTENDING FOR AN ADDITIONAL
SIX (6) MONTHS A MORATORIUM PROHIBITING THE REVIEW
AND APPROVAL OF APPLICATIONS AND ISSUANCE OF
PERMITS FOR BATTERY ENERGY STORAGE SYSTEMS
IN THE TOWN OF BOSTON**

WHEREAS, on December 4, 2024, the Town Board of the Town of Boston adopted a moratorium with respect to battery energy storage systems, which moratorium went into effect on December 12, 2024; and

WHEREAS, on June 4, 2025, the Town Board adopted a local law extending the moratorium prohibiting the review and approval of applications and the issuance of permits for battery energy storage systems in the Town of Boston for an additional six (6) months; and

WHEREAS, the purpose of each of the foregoing local laws, Local Law 2-2024 and Local Law 1-2025, was to protect the public health, safety, and welfare of the residents of the Town of Boston and to maintain the status quo by temporarily suspending the processing of land use approvals as provided therein, and to further suspend the rights of landowners and their designees to obtain development approvals for a period of six (6) months from the date of adoption of each respective local law, while the Town Board studies, analyzes, and determines potential appropriate revisions and amendments to the Town Code regarding the propriety of battery energy storage systems; and

WHEREAS, the Town Board has been actively engaged in efforts to analyze the safety of battery energy storage systems and is in the process of preparing a local law regulating battery energy storage systems in the Town of Boston; and

WHEREAS, the Town Board has determined that the moratorium on battery energy storage systems should be extended for an additional six (6) month period to ensure that the evaluation of battery energy storage systems is complete and to finalize the proposed local law; and

WHEREAS, on December 3, 2025, a public hearing was held with respect to the local law extending the moratorium on battery energy storage systems for an additional six (6) months, at which time all persons seeking to provide public comment were given an opportunity to be heard; and

WHEREAS, the proposed extension for the moratorium is a Type II Action pursuant to the New York State Environmental Quality Review Act (SEQRA), 6 NYCRR Part 617.5(c)(36), and, as such, no further environmental review is required; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Boston hereby adopts a local law extending the moratorium on battery energy storage systems for an additional six (6) months from the effective date of the local law; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to take any such actions necessary to effectuate the purpose and intent of this Resolution.

On December 3, 2025, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

RECEIVED
BOSTON TOWN CLERK
2025 NOV 20 AM 9:10

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization TOWN OF BOSTON REPUBLICAN PARTY Date 11 / 19 / 2025

Name of person responsible for facilities JASON KERING
Title _____

Applicant Address _____

Applicant Daytime Phone # 716-941-6518 # Of Attendees: 50

Date(s) Requested* JAN 3RD 2026 Time 9:30 AM Type of Event CEREMONY
Set Up 9:30 AM Take Down 2 PM

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/	716-225-7936	Soccer—Jessica Blesy	716-809-0121
Mike Bellagamba			

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

- | | |
|---|---|
| ☐ South Boston Park Shelter | ☐ Boston Town Park |
| ☒ Town Hall Community Room w/o Kitchen
And Bathroom Facilities
<u>X COURTROOM</u> | ☐ Lions Shelter
And Bathroom Facilities |
| ☐ North Boston Park Fields | ☐ Small Shelter |
| | ☐ Town Fields |

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

- | | |
|---|---|
| ☐ Parade | - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application) |
| ☐ Parking
(over 50) | - Please submit parking Plan: _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |
| ☐ Rides | (Certificate of Insurance from your insurance company must be submitted 1 week before use begins) |
| ☐ Fireworks | (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event) |
| | -Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application) |
| ☐ Vendors
(over 5) | - Please submit Layout _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol?
Are you having a Private Party?
Are you having a Public Special Event?

☐ Yes ☒ No
☐ Yes ☒ No
☐ Yes ☒ No

PLEASE NOTE: ALL parties must submit a Certificate of Insurance 1 week before your event.
Public Special Events serving alcohol must also submit a copy of your NYS Liquor
License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor) \$ 500,000
Public Special Event (Liquor Legal) \$1,000,000
Ride Vendor \$1,000,000
Fireworks \$1,000,000
Sporting Leagues \$1,000,000

*Town Board APPROVED
TO WAIVE FEE*
FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: _____

Upon Completion, please submit to Town Clerk

FEE REC'D *11/20/2025* APPROVED/DENIED : _____
(date) (date)