AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
JANUARY 7, 2026 – 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from December 3, 2025
2. Correction and Adoption of the Minutes from December 17, 2025
3. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Erie County Sewer District No. 3, Board of Managers meeting minutes December 3, 2025
2. Charter Communications – Upcoming Changes
3. NYSEG & RG&E Contribute more than $4.3 M Since 2023 to Manufacturing Businesses Across the State – 12/18/2025
4. NYSEG & RG&E Prepared for Winter Weather this Weekend – 12/18/2025
5. NYSEG & RG&E Working Overnight to Restore Power – 12/29/2025
6. NYSEG & RG&E Responding to Outages Cause by Winter Storm Ezra – 12/29/2025
7. NYSEG & RG&E Continue to Respond to Storm Outages – 12/30/2025
8. Legislature of Erie County Clerk’s Office Agricultural District
9. Income Statement – November 2025
10. Cash Balances – November 2025

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Appointments
3. Committee and Liaison Appointments
4. Establish Salary Schedule

5. Set Payment of Salaries
6. Designation of Depositories
7. Schedule Dates and Times for Regular Monthly Meetings and Agenda Review
8. Designate Official Newspaper
9. Appointment to NEST Solid Waste Management Board
10. Direct Town Clerk to Send Letter to Refuse Collectors – Annual Licenses
11. Authorize Supervisor and Tax Collector to Invest Surplus Monies
12. Set Investment Policy
13. Authorize Signature Stamp for Supervisor
14. Set Mileage Rate Paid by Town
15. Authorize to Allow Lending Funds from One Account to Another
16. Set Hours for New York State Retirement Reporting
17. Petty Cash Funds
18. 284 Agreement to Spend Town Highway Funds
19. Set Holiday Schedule
20. Resolution 2026-01 Procurement Policy
21. Resolution 2026-02 Adopt Schedule of Fees
22. Resolution 2026-03 Attorney for the Town
23. Resolution 2026-04 CPL to Serve as Town Engineer
24. Resolution 2026-05 LaBella Associates to Serve as Town Engineer
25. Resolution 2026-06 Rotella Grant Management to Serve as Town Grant Writer
26. Resolution 2026-07 Town Planning Consultant Agreement
27. Resolution 2026-08 Agreement with the Boston Free Library Association
28. Resolution 2026-09 Payment of Insurance Premium
29. Resolution 2026-10 Professional Services Agreement for Engagement of Lippes Mathias LLP
30. Approve Leave of Absence – Donna Lenau (4/20/26 – 8/26/26)
31. Approve Leave of Absence – Tina Weisedel (1/15/26 – 1/28/26)
32. Approve Leave of Absence – Patricia Hice (12/29/25 – 1/12/26)
33. Approve Leave of Absence – Lorrie Valentine (12/29/25 – 5/4/26)
34. Request for NYAOT’s Newly Elected Officials Training
35. Application for Use of Facility – Hamburg CSD, Pre K Picnic

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

REGULAR BOARD MEETING
DECEMBER 3, 2025

DRAFT

TOWN HALL
7:30 P.M.

Present: Supervisor Jason Keding, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Attorney for the Town McCann, Town Clerk Sandra Quinlan

Supervisor Keding called the meeting to order at 7:38 pm.

Pledge of Allegiance.

Supervisor Keding stated there is one item under Preliminary matters.

A motion was made by Supervisor Keding and was seconded by Councilwoman Martin,

RESOLUTION 2025-107 **AUTHORIZING AGREEMENT TO REPAIR TROOPER BARRACKS GENERATOR**

WHEREAS, the Town of Boston recognizes the importance of maintaining and ensuring continuous power for the Town owned building known as the New York State Trooper Barracks; and
WHEREAS, the generator was identified to require immediate repairs; and
WHEREAS, the Supervisor's Office received a proposal for this work from Penn Power Systems;
NOW THEREFORE BE IT RESOLVED, The Town Board of the Town of Boston reviewed the proposal and determined that the proposal was satisfactory; and
BE IT FURTHER RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Supervisor to enter into an agreement with Penn Power Systems for the listed services, in an amount not to exceed $7,439.54.

Supervisor Keding	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

three (3) Yes Carried

Regular business:

A motion was made by Councilwoman Selby and was seconded by Councilwoman Martin to approve the minutes of the November 19, 2025 regular meeting.

Supervisor Keding	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

three (3) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Selby upon review by the Town Board, that fund bills in the amount of $56,137.20 be paid.

Supervisor Keding	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

three (3) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Erie County Dept of Health Food Service Inspection Report

New business:

Supervisor Keding read the Public Hearing Notice:

Notice is hereby given that a Public Hearing will be held by the Town Board of the Town of Boston on the 3rd day of December, 2025 at 7:35 p.m., at the Town Hall, 8500 Boston State Road, New York, on the adoption of a proposed Local Law entitled, "Adopting a Local Law Extending for an Additional Six (6) Months a Moratorium Prohibiting the Review and Approval of Applications and Issuance of Permits for Battery Energy Storage Systems in the Town of Boston", an abstract of which is as follows:

The proposed Local Law would extend, by a period of six (6) months, or until an amended Local Law concerning Battery Energy Storage Systems is passed, a moratorium on the permitting and construction of any battery energy storage devices and/or buildings within the Town of Boston to allow the Town Board to consider appropriate revisions or amendments to the Town Code concerning the same.

The complete text of said Law is on file at the Office of the Town Clerk, and is available for review by any interested person during business hours.

At such public hearing, all persons interested, who wish to be heard will be heard.

By Order of the Town of Boston Town Board
Sandra L. Quinlan, Town Clerk

Supervisor Keding stated the public hearing is open.

The following person was heard:

Roy McLean

Supervisor Keding stated the public hearing is closed at 7:53 pm.

Supervisor Keding stated the floor is open for public comment.

The following persons were heard:

Richard Hawkins
Deputy Miller, Community Engagement Team, Erie County Sheriff's Office

Supervisor Keding stated the floor is closed.

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REGULAR BOARD MEETING
DECEMBER 3, 2025

TOWN HALL
7:30 P.M.

A motion was made by Supervisor Keding and was seconded by Councilwoman Selby,

RESOLUTION 2025-106 ADOPTING A LOCAL LAW EXTENDING FOR AN ADDITIONAL SIX (6) MONTHS A MORATORIUM PROHIBITING THE REVIEW AND APPROVAL OF APPLICATIONS AND ISSUANCE OF PERMITS FOR "BATTERY ENERGY STORAGE SYSTEMS" IN THE TOWN OF BOSTON

WHEREAS, on December 4, 2024, the Town Board of the Town of Boston adopted a moratorium with respect to battery energy storage systems, which moratorium went into effect on December 12, 2024; and

WHEREAS, on June 4, 2025, the Town Board adopted a local law extending the moratorium prohibiting the review and approval of applications and the issuance of permits for battery energy storage systems in the Town of Boston for an additional six (6) months; and

WHEREAS, the purpose of each of the foregoing local laws, Local Law 2-2024 and Local Law 1-2025, was to protect the public health, safety, and welfare of the residents of the Town of Boston and to maintain the status quo by temporarily suspending the processing of land use approvals as provided therein, and to further suspend the rights of landowners and their designees to obtain development approvals for a period of six (6) months from the date of adoption of each respective local law, while the Town Board studies, analyzes, and determines potential appropriate revisions and amendments to the Town Code regarding the propriety of battery energy storage systems; and

WHEREAS, the Town Board has been actively engaged in efforts to analyze the safety of battery energy storage systems and is in the process of preparing a local law regulating battery energy storage systems in the Town of Boston; and

WHEREAS, the Town Board has determined that the moratorium on battery energy storage systems should be extended for an additional six (6) month period to ensure that the evaluation of battery energy storage systems is complete and to finalize the proposed local law; and

WHEREAS, on December 3, 2025, a public hearing was held with respect to the local law extending the moratorium on battery energy storage systems for an additional six (6) months, at which time all persons seeking to provide public comment were given an opportunity to be heard; and

WHEREAS, the proposed extension for the moratorium is a Type II Action pursuant to the New York State Environmental Quality Review Act (SEQRA), 6 NYCRR Part 617.5(c)(36), and, as such, no further environmental review is required; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Boston hereby adopts a local law extending the moratorium on battery energy storage systems for an additional six (6) months from the effective date of the local law; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to take any such actions necessary to effectuate the purpose and intent of this Resolution.

Supervisor Keding	Yes	Councilwoman Martin	Yes

Councilwoman Selby Yes

three (3) Yes Carried

TOWN OF BOSTON
TOWN OF BOSTON TOWN BOARD

A LOCAL LAW EXTENDING MORATORIUM PROHIBITING THE REVIEW AND APPROVAL OF APPLICATIONS AND ISSUANCE OF PERMITS FOR "BATTERY ENERGY STORAGE SYSTEMS" IN THE TOWN OF BOSTON

LOCAL LAW NO. 4-2025

Be it enacted by the Town Board of the Town of Boston, Erie County, State of New York as follows:

Section 1: Purpose.
The Town originally enacted a moratorium pursuant to Local Law 2-2024. The Town thereafter enacted Local Law No. 1-2025 on June 4, 2025, which extended the existing moratorium for an additional six (6) months from the date of adoption. The purpose of Local Laws 2-2024, 1-2025 and this local law is to protect the public health, safety and welfare of the residents of the Town of Boston and to maintain the status quo by extending the temporary suspension of the processing of land use approvals as provided herein and to further suspend the rights of landowners and their designees to obtain development approvals as identified below for a period of an additional six (6) months from the date of the adoption of this local law while the Town Board continues to study, analyze and determine potential appropriate revisions and amendments to the Town Code regarding the propriety of Battery Energy Storage Systems (as defined below).

Section 2: Definitions.
<u>BATTERY ENERGY STORAGE SYSTEM:</u>
A rechargeable energy storage system consisting of one or more devices, including batteries, battery chargers, controls, power conditioning systems and associated electrical equipment, assembled together, capable of storing energy in order to provide electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle.

Section 3: Moratorium.
Pursuant to the statutory authority vested in the Town to regulate and control land use and to protect the health, safety and welfare of its residents, the Town Board of the Town of Boston hereby declares a six (6) month extension for the moratorium implemented pursuant to Local Laws 2-2024 and 1-2025 on the review and approval of new as of yet unfiled and any and all pending applications for any and all land use approvals, including site plan approvals, subdivision plats, building permits, special use permits and variances (hereinafter "Land Use Approvals") for all Battery Energy Storage Systems within the Town.

Section 4: Term.
The moratorium imposed by this Local Law shall be effective six (6) months from the effective date of this Local Law.

Section 5: Hardship waiver.

A. Should any owner of property in the Town of Boston affected by this Local Law suffer any unnecessary and extraordinary hardship due to the enactment and application of this Local Law, then the owner of said property may apply to the Town Board of the Town of Boston in writing for a variance from strict compliance with this Local Law upon submission of proof of such unnecessary hardship. For the purposes of this Local Law, unnecessary or extraordinary hardship shall not be considered:
    1. the mere concern that regulations may be changed or adopted, or that the Town Code may be amended; or
    2. the mere delay in being permitted to make an application or waiting for a decision on the application for a variance, special permit, site plan, subdivision, or other permit during the period of the moratorium imposed by this Local Law.

B. An application for an exception based upon unnecessary or extraordinary hardship shall be filed with the Town Clerk no earlier than the effective date of this Local Law, including a fee of Five Hundred and 00/100 ($500.00) Dollars for each tax map parcel claimed to be subject to unnecessary or extraordinary hardship, by the landowner or the applicant upon the consent of the landowner.

C. The application shall provide a recitation of the specific facts that are alleged to support the claim of unnecessary or extraordinary hardship and shall contain such other information and/or documentation as the Town Board, shall prescribe as necessary for the Town Board to be fully informed with respect to the application.

D. Upon submission of a written application to the Town Clerk by the property owner seeking a hardship waiver from the provisions of this Local Law, the Town Board shall, within forty-five (45) days of receipt of a completed application, schedule a public hearing on said application upon five (5) days' written notice in the official newspaper of the Town of Boston. At said Public Hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have an opportunity to be heard, and the Town Board shall, within thirty (30) days of the close of said public hearing, render its decision either granting, denying, granting in part or denying in part, the application for a hardship waiver from the strict requirements of this Local Law. If the Town Board determines that a property owner will suffer an unnecessary or extraordinary hardship if this Local Law is strictly applied to a particular property, then the Town Board shall vary the application to this Local Law to the minimum extent necessary to provide the property owner relief from strict compliance with this Local Law.

E. Standard of Review. In reviewing an application for an exception based upon a claim of unnecessary or extraordinary hardship, the Town Board shall consider the following criteria:
1. Whether the moratorium will expose a property owner or applicant to substantial monetary liability to a third person or would leave the property owner or applicant completely unable, after a thorough review of alternative solutions, to have a reasonable alternative use of the property.
2. The extent to which the proposed development activity would cause significant environmental harm, adversely impact surrounding natural resource areas, public health, comfort or safety concerns and/or have a negative impact upon the Town.
3. The emergency response plan including evacuation orders to be followed in the event of a fire or any other emergency at the facility and satisfactory evidence that precautions are in place to suppress a fire and mitigate the extent of damage to the surroundings and environment;
4. The size of the subject parcel and the wattage of the Battery Energy Storage System facility;
5. The proximity of the applicant's proposed Battery Energy Storage System facility to residential areas as well as sensitive and high-risk populations including but not limited to hospitals, nursing homes, assisted living facilities, schools;
6. The extent of the proposed development and/or disturbance of the applicant's premises;
7. The environmental significance, if any, of the applicant's parcel and the proposed development's impact upon the environment, including existing transportation resources;
8. Compatibility of the proposed development with the aesthetic resources of the community or with the existing community or neighborhood character; and
9. Compatibility of the proposed development with the recommendations of the Master Plan, the Comprehensive Plan Update, and all adopted Comprehensive Plans and plan elements henceforth.

Section 6: Severability.
If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Boston hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 7: Effective date.
This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

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A motion was made by Councilwoman Selby and was seconded by Councilwoman Martin to approve the Use of Facility application, Town of Boston Republican Party, ceremony, January 3, 2026, 9:30 am to 2 pm, Courtroom and Community Room. Use of Facility fee has been waived.

Supervisor Keding	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

three (3) Yes Carried

Old business:

Supervisor Keding stated that there is no Old business.

Reports and Presentations:

Councilwoman Selby reported on the following:

Commended the Erie County senior services for the senior lunch program provided at the Town of Boston. Erie County Health Dept had recently conducted an inspection, checking refrigerators and freezers, and everything was in excellent shape. Thanked the nutrition program staff for their hard work in providing nutritious meals for seniors.

Councilwoman Martin reported on the following:

Nothing to report.

Town Clerk Quinlan reported on the following:

The Town of Boston Sharing Tree is up and decorated in the Town Hall lobby. She and her deputies had recently received the names of children and prepared gift tags, which are available from her office and on the tree. Each tag includes a child's name, age, and wish list. Residents were asked to return wrapped gifts with tags attached to the Clerk's office before December 17th, as gifts would be delivered to families shortly thereafter. For more information call the Clerk's office.
ConnectLife blood drive, initial numbers are lower this month with 14 units collected, those donations helped save the lives of 42 local patients, thank you to our community.

Supervisor Keding reported on the following:

Commenting on Deputy Miller's earlier remarks about e-bikes, emphasizing that riders must adhere to the rules of the road, following NYS laws. E-bikes have become a topic of discussion among Supervisors and Mayors in other municipalities, with some areas like Aurora implementing stricter regulations.
Battery energy storage systems, there will be more information forthcoming on that. There is nothing officially drafted yet, we are going to be modeling after NYSERDA battery energy storage system code.

Phase 2 water project, which was originally hoped to be started by the end of the year, now looking more likely for Spring. The project involves approximately 2 miles of new water lines across the Town. The delay was attributed to the extended review process by Erie County Water Authority, which must be followed by review from the Erie County Department of Health, then finally our municipal engineers.
The Town is wrapping up end of year and getting ready to welcome two new board members to the Town Board.

A motion was made by Supervisor Keding and was seconded by Councilwoman Martin to adjourn the meeting at 8:02 p.m.

Supervisor Keding	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

three (3) Yes Carried

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SANDRA L. QUINLAN, BOSTON TOWN CLERK

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REGULAR BOARD MEETING
DECEMBER 17, 2025

TOWN HALL
7:30 P.M.

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Attorney for the Town McCann, Town Clerk Sandra Quinlan

Supervisor Keding called the meeting to order at 7:35 pm.

Pledge of Allegiance.

Supervisor Keding stated there are no other Preliminary matters.

Regular business:

A motion was made by Supervisor Keding to table the minutes from the December 3, 2025 regular meeting, as some board members were not present at that meeting, seconded by Councilwoman Selby. The minutes will be addressed at the reorganizational meeting in January.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby upon review by the Town Board, that fund bills in the amount of $175,757.54 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Town Clerk's Report for November 2025

Dog Control Officer Report for November 2025

Code Enforcement Officer Report for November 2025

Boston Volunteer Fire Company form 990 for 2024

Application for Use of Meeting Facility – Boston Democratic Social Club, meetings

New business:

Supervisor Keding stated the floor is open for public comment.

The following persons were heard:

Richard Hawkins

Jay Jackson
David Magill
Tom Ricotta, 1st Asst. Chief, North Boston Volunteer Fire Co.
Deputy Miller, Community Engagement Team, Erie County Sheriff's Office

Supervisor Keding stated the floor is closed.

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik,

RESOLUTION 2025 - 108 AUTHORIZATION TO ENTER INTO SERVICE AGREEMENT WITH KINSLEY POWER SYSTEMS, INC. FOR GENERATOR PREVENTATIVE MAINTENANCE SERVICES

WHEREAS, the Town of Boston owns and operates municipal facilities that rely upon a standby and emergency generator system located at 8500 Boston State Road, Boston, New York; and
WHEREAS, it is necessary and in the best interests of the Town of Boston to retain a qualified and experienced service provider to perform preventative maintenance services on said generator system in order to ensure reliable operation and minimize the risk of equipment failure; and
WHEREAS, Kinsley Power Systems, Inc. has submitted a Generator Service Proposal to the Town of Boston, Quote No. 20251016_TOBNY, dated December 10, 2025, for generator preventative maintenance services at the Town facility located at 8500 Boston State Road, Boston, New York; and
WHEREAS, the Town Board of the Town of Boston has reviewed said proposal and finds the scope of services and pricing to be acceptable and in the best interests of the Town.
NOW, THEREFORE BE IT RESOLVED, that the Supervisor is hereby authorized, on behalf of the Town of Boston, to enter into a service agreement with Kinsley Power Systems, Inc. for generator preventative maintenance services at 8500 Boston State Road, Boston, New York, pursuant to the proposal dated December 10, 2025, for an annual fee not to exceed One Thousand Seventy-Five Dollars ($1,075.00) for the initial contract term; and be it further
RESOLVED, that such service agreement shall be subject to review and approval as to form by the Town Attorney and confirmation of any required insurance prior to execution.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine to approve the Use of Facility application, Boston Democratic Social Club, Easter Egg Hunt, April 4, 2026, 10:00 am to 4 pm, Town Hall Community Room with kitchen and bathroom facilities, Town Fields. Use of Facility fee has been waived.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

Old business:

Supervisor Keding stated that there is no Old business.

Reports and Presentations:

Highway Superintendent Telaak reported on the following:

Wished everyone a Merry Christmas and Happy New Year. Thanked Councilman Cartechine and Councilwoman Lucachik for their service to the Town. Reminding residents about no parking on Town streets from November to April, especially at night during snow plowing operations. Thanked Deputy Miller for reminding residents that it is not legal to push snow across the road. Regarding Mr. Magill's concerns about road maintenance on Crestwood Circle, the road in question is a one-lane dirt driveway with no turnaround at the end, which would require trucks to back down approximately 600 feet onto Chestnut Ridge Road. Boston does not have two-man plow trucks that would allow someone to get out and look up and down the road. Trees aren't properly cut back along Chestnut Ridge Road, making it dangerous to back a one-man truck out during snow conditions. The Town has never plowed this road, and unless it was brought up to Town specifications with a turnaround at the end, the highway department would not be in favor of maintaining it due to safety concerns.

Councilwoman Selby reported on the following:

Since 2020, serving on the Town board, which began during COVID, appreciated working with the current board members, it has been an honor to work with Councilman Cartechine and Councilwoman Lucachik through good and challenging times and looks forward to working with the incoming board members, Bob and Max. Wished everyone a Merry Christmas.

Councilwoman Lucachik reported on the following:

Started with the Planning board in 2010 and has served for 15 years, including two terms on the Town board. Board members take an oath to serve all residents regardless of political affiliation, financial status, or other factors. She stressed the importance of listening to understand residents' concerns and not simply saying "no" but rather considering alternatives. Learned a lot from the Planning board experience, which introduced her to Town codes and how to improve them. She emphasized that the Town board cannot be effective without its volunteers on various boards and Town employees working together.

Town Clerk Quinlan reported on the following:

Sharing Tree, another year of overwhelming success. Two weeks ago, there were 57 tags available for 19 children in the community. Those tags were all taken within one week, and all gifts have been returned, wrapped, and

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provided to the counselor at Boston Valley School. Thank you to the residents that have made a great Christmas morning for those children. Next ConnectLife blood drive will be on Tuesday, January 6, 2026, in the community room from 2 to 7 PM. Elected officials, appointees, and volunteers do many things for the community out of love for the Town. Barbara Moore is a wonderful, lifelong resident and driving force to the blood drive's achievement of helping save over 1,000 local patients this year. Thanked Councilman Cartechine and Councilwoman Lucachik for being approachable and respectful to residents and fellow elected and appointed officials during their eight years of service, both of you have been dedicated to your council and liaison positions. Appreciate working with a Town board that has worked together for this Town.

Supervisor Keding reported on the following:

Regarding Mr. Magill's concerns about road maintenance, Supervisor stated he would work with the Town attorney and follow up with Mr. Magill in the future.
On the matter of rezoning the lots on Aspen and Pin Oak mentioned by Mr. Hawkins, the petition has been passed to the Town planner and will be formally referred to the Planning board for review by the new Town board. The Planning board is an advisory board that makes recommendations to the Town board. There may be a potential proposed subdivision, nothing officially in front of the Planning board or the Code Enforcement office.
Holiday lighting, NYSEG has changed requirements for poles with deficiencies in electrical infrastructure. NYSEG now requires a fuse disconnect for each fixture, even those that have failed. The Town has been working with the municipal engineer to create these fuse disconnects for all poles. The estimated cost is approximately $1,000 per pole, noting that government projects often cost more due to competitive bidding requirements and prevailing wage regulations. He praised Jay Jackson's fundraising efforts to offset costs to taxpayers and mentioned that the Town had already received its first donation check.
Update on e-bikes, New York state law prohibits e-bikes and e-scooters on any road posted over 30 miles per hour. Additionally, e-scooters cannot exceed 20 miles per hour, though many commercially available models can reach 40-50 miles per hour.
Thanked Councilman Cartechine and Councilwoman Lucachik for their years of service, acknowledging that while the Town board didn't always agree, their dialogue made for a good Town board. He emphasized that the board strives to serve all residents.
Merry Christmas everyone, safe travels. The next board meeting will be January 7th, the reorganizational meeting that typically lasts about an hour and a half.
The Supervisor invited Councilman Cartechine to close the meeting.

Councilman Cartechine reported on the following:

Didn't want to forget anything, so delivered prepared remarks reflecting on his eight years of service. He expressed gratitude for the opportunity to represent the Town and explained that he initially sought office to change

the discourse of the Town board, improving how members treated each other, residents, and first responders.
The current board is functional and respectful, even when members disagree. He shared that his parents gave him George Washington's "Rules of Civility and Decent Behavior in Company and Conversation" when he was elected, and he has carried it to every meeting for eight years. He emphasized that improving civility at any level of government starts with each individual. This has all been about public service, being present, listening, taking action when possible. If I can retain the relationships I built while in office, I can confidently say I did a good job.
He wished the newly elected Board members well and advised them to stay true to themselves, put the Town's interests above their own, and remember they represent every person in Town, not just those who voted for them.
Councilman Cartechine thanked his fellow board members; it has been an honor to work with you all, volunteers on the Planning, Zoning, and Conservation Advisory boards, Town employees, residents, and first responders. Working close with you and your fire companies has been such a big honor. He gave special thanks to his wife Angela and children Allison and Ryan for their understanding and support. He invited everyone to join him at the Boston Hotel after the meeting and wished everyone happy holidays.

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to adjourn the meeting at 8:05 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

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SANDRA L. QUINLAN, BOSTON TOWN CLERK

TOWN OF BOSTON

Town Board Meeting: January 7, 2026 Meeting

Abstract #1 – 2025 Payables	Journal #PA-5440		$ 238,851.64
Less Credit – A Fund	NYSEG	-	81.07
			$ 238,770.57
Abstract #2 – 2026 Payables	Journal #_______		$ ________

Total Payables Due **$ 238,770.57**

Breakout by Fund:	**2025**	**2026**	**Total**
General (A) Fund:	$ 89,364.57	$ -	$ 89,364.57
Highway (DB) Fund:	$ 22,771.70	$ -	$ 22,771.70
Lighting (L30) Fund:	$ -	$ -	$ -
Fire (SF) Fund:	$ 25,196.60	$ -	$ 25,196.60
Ambulance (SM) Fund:	$ 13,903.83	$ -	$ 13,903.83
Refuse & Garbage (SG) Fund:	$ 82,907.61	$ -	$ 82,907.61
Water Funds:	$ -	$ -	$ -
Trust & Agency (TA):	$ -	$ -	$ -
Capital Projects (H):	$ 4,626.26	$ -	$ 4,626.26
Total expenses submitted for approval:	**$ 238,770.57**	**$ -**	**$ 238,770.57**

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

Town of Boston
Journal Proof Report
Fiscal Year: 2025

Created By: epericak

Journal Number: PA - 5440 **Journal Desc: AP Batch 51** **Journal Date: 12/31/2025** **Account Period: 13 - Post Closing** **Status: Currently Active**

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC\LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	12/31/2025	Fund A00 Prior AP Account	$0.00	$89,364.57	$0.00	121
A00-1110-4000-0000	TOWN JUSTICE-CONTR	WENDY ROYCE MCCANN 6/23/25 - 12/22/25 Stenographer Services for Trials (6/23/25, 9/8/25, 10/27/25, 11/10/25, 11/24/25, 12/8/25, 12/22/25)	12/31/2025	Vendor#: 46	$840.00	$0.00	$0.00	10
A00-1110-4000-0000	TOWN JUSTICE-CONTR	THOMSON REUTERS-WEST 852975457 McKinney's Consol Laws of NY Book 62A & 62B - Vehicle & Traffic Law Various Sections, Veteran Services Law, Indexes	12/31/2025	Vendor#: 1696	$1,152.00	$0.00	$0.00	44
A00-1320-0402-0000	SPECIAL AUDITS	Drescher & Malecki LLP 2512049 Accounting Services - 11/1/25 - 11/30/25 (2.5 hrs 2024 Financial Audit)	12/31/2025	Vendor#: 1747	$262.50	$0.00	$0.00	19
A00-1410-0200-0000	TOWN CLERK- EQUIP	Visa 9957 - December 2025 December 2025 Visa Bill - Time Stamper, Nutrition Christmas Party, Space Heater, Certified Mailing	12/31/2025	Vendor#: 1863	$245.21	$0.00	$0.00	98
A00-1410-0401-0000	TOWN CLERK- CONTR	Amazon Capital Services 1KQG-WDVY-XGLL TOWN CLERK: Post-It Notes, Dispenser, Self-Inking Stamp	12/31/2025	Vendor#: 2003	$45.22	$0.00	$0.00	28
A00-1410-0401-0000	TOWN CLERK- CONTR	Amazon Capital Services 1PY7-KQD6-6F9R TOWN CLERK: Door Stoppers, Binder Clips, Surge Protector	12/31/2025	Vendor#: 2003	$60.15	$0.00	$0.00	29
A00-1410-0401-0000	TOWN CLERK- CONTR	SANDRA L. QUINLAN 12/9/2025 ECTCTCA Monthly Meeting - 12/9/25 + Mileage (25 miles x $0.70) plus attendance of (2) Deputies	12/31/2025	Vendor#: 1437	$77.50	$0.00	$0.00	43
A00-1620-0400-0000	BUILDINGS- CONTR	Constellation NewEnergy, Inc. 72053093201 Acct. #15447649 - NYSEG Energy Supply - Town Hall (12/25) 12160 kwh	12/31/2025	Vendor#: 2100	$961.36	$0.00	$0.00	47
A00-1620-0400-0000	BUILDINGS- CONTR	NYSEG 12/25 - Acct. #1001-0312-469 Acct. #1001-0312-469 - Town Hall (12160 kwh) - Less Solar Credit	12/31/2025	Vendor#: 37	$810.69	$0.00	$0.00	35
A00-1620-0400-0000	BUILDINGS- CONTR	NYSEG 12/25 - Acct. #1001-0312-469 Acct. #1001-0312-469 - Town Hall (12160 kwh) - Less Solar Credit	12/31/2025	Vendor#: 37	$0.00	$81.07	$0.00	36
A00-1620-0400-0000	BUILDINGS- CONTR	Charter Communications 142054301121425 Acct. #142054301 - Elevator Phone (12/15/25 - 1/14/26)	12/31/2025	Vendor#: 1242	$40.00	$0.00	$0.00	14
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4253123350 TOWN HALL: (15) Mats	12/31/2025	Vendor#: 1758	$194.03	$0.00	$0.00	3

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A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 52801 (9239) December 2025 Pest Control Services - Town Hall	12/31/2025	Vendor#: 1811	$55.00	$0.00	$0.00	4
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4252367789 TOWN HALL: Trash Bags	12/31/2025	Vendor#: 1758	$61.72	$0.00	$0.00	78
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4252367789 TOWN HALL: Trash Bags	12/31/2025	Vendor#: 1758	$41.15	$0.00	$0.00	79
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4254651565 TOWN HALL: Urinal Screen Service	12/31/2025	Vendor#: 1758	$9.77	$0.00	$0.00	81
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4254651618 TOWN HALL: (15) Mats, Cleaning Supplies	12/31/2025	Vendor#: 1758	$194.03	$0.00	$0.00	112
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4254651618 TOWN HALL: (15) Mats, Cleaning Supplies	12/31/2025	Vendor#: 1758	$35.27	$0.00	$0.00	113
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	Constellation NewEnergy, Inc. 72035129001 Acct. #15446179 - NYSEG Energy Supply - Boys & Girls Club (12/25) 2815 kwh	12/31/2025	Vendor#: 2100	$222.66	$0.00	$0.00	25
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	NYSEG 12/25 - Acct. #1003-3567-107 Acct. #1003-3567-107 - Boys & Girls Club (2815 kwh)	12/31/2025	Vendor#: 37	$185.77	$0.00	$0.00	39
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	Johnson Controls Fire Protection LP 24995296 Highway Fire Alarm & Detection Contract #524082 - 11/1/25 - 10/31/26	12/31/2025	Vendor#: 352	$743.47	$0.00	$0.00	54
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	RUCKER LUMBER INC. BLDG Acct. - 188066 BLDG Acct. #1475 - Invoice #188066	12/31/2025	Vendor#: 24	$106.31	$0.00	$0.00	120
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	Visa 9957 - December 2025 December 2025 Visa Bill - Time Stamper, Nutrition Christmas Party, Space Heater, Certified Mailing	12/31/2025	Vendor#: 1863	$69.99	$0.00	$0.00	100
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Cintas 4254651528 TROOPER BARRACKS: (17) Mats	12/31/2025	Vendor#: 1758	$137.74	$0.00	$0.00	80
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Certified Pest Solutions 52802 (9238) December 2025 Pest Control Service - Trooper Barracks	12/31/2025	Vendor#: 1811	$55.00	$0.00	$0.00	5
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	wnynetWorks 00006304 November 2025 IT system support (1.5 hrs)	12/31/2025	Vendor#: 1703	$187.50	$0.00	$0.00	32
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	GreatAmerica Financial Svcs. 40822722 Agreement #018-1753664-000 - Lease for Kyocera TASKalfa 4054ci Copier, late fee	12/31/2025	Vendor#: 2039	$171.13	$0.00	$0.00	11
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Visa 9957 - December 2025 December 2025 Visa Bill - Time Stamper, Nutrition Christmas Party, Space Heater, Certified Mailing	12/31/2025	Vendor#: 1863	$10.48	$0.00	$0.00	101

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Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC\LIQ	Seq #
A00-1930-0000-0000	JUDGEMENT AND CLAIMS	GreatAmerica Financial Svcs. 40822722 Agreement #018-1753664-000 - Lease for Kyocera TASKalfa 4054ci Copier, late fee	12/31/2025	Vendor#: 2039	$26.00	$0.00	$0.00	12
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	Constellation NewEnergy, Inc. 72029293501 Acct. #15446178 - NYSEG Energy Supply - Boston Cross Signal (12/25) 260 kwh	12/31/2025	Vendor#: 2100	$20.58	$0.00	$0.00	26
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	Constellation NewEnergy, Inc. 72029292101 Acct. #15446175 - NYSEG Energy Supply - Boston Colden Signal (12/25) 10 kwh	12/31/2025	Vendor#: 2100	$0.80	$0.00	$0.00	27
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	Constellation NewEnergy, Inc. 72029290601 Acct. #15446171 - NYSEG Energy Supply - Boston State Signal (12/25) 52 kwh	12/31/2025	Vendor#: 2100	$4.11	$0.00	$0.00	24
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/25 - Acct. #1001-9307-296 Acct. # 1001-9307-296 - Boston Colden Signal (10 kwh)	12/31/2025	Vendor#: 37	$24.34	$0.00	$0.00	40
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/25 - Acct. #1001-9308-690 Acct. #1001-9308-690 - Boston Cross Signal (260 kwh)	12/31/2025	Vendor#: 37	$60.56	$0.00	$0.00	41
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/25 - Acct. #1001-9309-037 Acct. #1001-9309-037 - Boston State Signal (52 kwh)	12/31/2025	Vendor#: 37	$30.42	$0.00	$0.00	42
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NORTHERN SUPPLY, INC. 142485 SQ Posts 12 Gauge (10' 2" and 12' 1.75")	12/31/2025	Vendor#: 130	$483.00	$0.00	$0.00	51
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	RICHARD-CIN SİGNS & SUPPLIES 4082 6 Road Sings (Fresh Oil / Loose stone) + (6) 1-3/4" x 8' Square Posts	12/31/2025	Vendor#: 91	$762.00	$0.00	$0.00	72
A00-3620-0400-0000	SAFETY INSPECT- CONTR	Robert Reed December 2025 Mileage December 2025 - Mileage Reimbursement (76.7 miles x $0.70 per mile)	12/31/2025	Vendor#: 2119	$53.69	$0.00	$0.00	114
A00-3620-0400-0000	SAFETY INSPECT- CONTR	Shawn Vanderdoes December 2025 Mileage December 2025 - Mileage (97.9 miles x $0.70 per mile)	12/31/2025	Vendor#: 1926	$68.53	$0.00	$0.00	115
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	EATON OFFICE SUPPLY CO., INC. PINV1315299 Highway Super: Copy Paper	12/31/2025	Vendor#: 1320	$45.50	$0.00	$0.00	59
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4252594163 HIGHWAY: Uniforms	12/31/2025	Vendor#: 1758	$81.27	$0.00	$0.00	55
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4253385465 HIGHWAY: Uniforms	12/31/2025	Vendor#: 1758	$81.27	$0.00	$0.00	56
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4254100841 HIGHWAY: Uniforms	12/31/2025	Vendor#: 1758	$81.27	$0.00	$0.00	57
A00-5132-0400-0000	GARAGE-CONTR	Constellation NewEnergy, Inc. 72014980301 Acct. #15446170 - NYSEG Energy Supply - HWY Barn (12/25) 2100 kwh	12/31/2025	Vendor#: 2100	$165.93	$0.00	$0.00	33

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A00-5132-0400-0000	GARAGE-CONTR	Cintas 4253123368 HIGHWAY: (7) Mats, (360) Shop towels	12/31/2025	Vendor#: 1758	$65.04	$0.00	$0.00	1
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4253123368 HIGHWAY: (7) Mats, (360) Shop towels	12/31/2025	Vendor#: 1758	$66.06	$0.00	$0.00	2
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4254651576 HIGHWAY: (7) Mats, (360) Shop Towels	12/31/2025	Vendor#: 1758	$65.04	$0.00	$0.00	82
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4254651576 HIGHWAY: (7) Mats, (360) Shop Towels	12/31/2025	Vendor#: 1758	$66.06	$0.00	$0.00	83
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Visa 9957 - December 2025 December 2025 Visa Bill - Time Stamper, Nutrition Christmas Party, Space Heater, Certified Mailing	12/31/2025	Vendor#: 1863	$720.00	$0.00	$0.00	99
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Patricia Hice 12/8/25 Reimb. Reimbursements for Nutrition Program Supplies - 3 girls cafe - Christmas party gift cards	12/31/2025	Vendor#: 1856	$80.00	$0.00	$0.00	97
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Amazon Capital Services 16MD-N4TD-C1FX NUTRITION: Paper Placemats (2)	12/31/2025	Vendor#: 2003	$132.18	$0.00	$0.00	30
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	LEO JENSEN 12/24/2025 MOW Reimb. Meals on Wheels Reimb. Oct - Dec 2025 (128 miles x $0.70)	12/31/2025	Vendor#: 225	$89.60	$0.00	$0.00	45
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/25 - Acct. #1009-1678-366 Acct. #1009-1678-366 - N. Boston Park (437 kwh)	12/31/2025	Vendor#: 37	$93.74	$0.00	$0.00	34
A00-7110-0400-0000	PARKS- CONTR	LandPro Equipment 3449213 Sleeve	12/31/2025	Vendor#: 1719	$17.28	$0.00	$0.00	70
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/25 - Acct. #1001-6047-333 Acct. #1001-6047-333 - Town Park (279 kwh)	12/31/2025	Vendor#: 37	$63.30	$0.00	$0.00	37
A00-7110-0400-0000	PARKS- CONTR	Constellation NewEnergy, Inc. 72062493801 Acct. #15446167 - NYSEG Energy Supply - N. Boston Park (12/25) 437 kwh	12/31/2025	Vendor#: 2100	$34.64	$0.00	$0.00	22
A00-7110-0400-0000	PARKS- CONTR	Constellation NewEnergy, Inc. 72046561001 Acct. #15446177 - NYSEG Energy Supply - Town Hall Park (12/25) 279 kwh	12/31/2025	Vendor#: 2100	$22.10	$0.00	$0.00	23
A00-7110-0400-0000	PARKS- CONTR	DOG WASTE DEPOT 795322 Dog Waste Roll Bags (20 Roll Case) x 2	12/31/2025	Vendor#: 1508	$359.04	$0.00	$0.00	13
A00-7110-0400-0000	PARKS- CONTR	Amazon Capital Services 1CCJ-KGHV-6JTG PARKS: Heavy Duty Steel Field Chalker Striper Machine	12/31/2025	Vendor#: 2003	$123.49	$0.00	$0.00	15
A00-7110-0400-0000	PARKS- CONTR	Amazon Capital Services 1QD6-M4GH-63XY PARKS: Ultra MicroSDHC Memory Cards	12/31/2025	Vendor#: 2003	$17.99	$0.00	$0.00	16
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART September 2025 September 2025 Reimbursement	12/31/2025	Vendor#: 45	$40.00	$0.00	$0.00	102

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A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART September 2025 September 2025 Reimbursement	12/31/2025	Vendor#: 45	$90.19	$0.00	$0.00	103
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART October 2025 October 2025 Reimbursement	12/31/2025	Vendor#: 45	$1,811.70	$0.00	$0.00	104
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART October 2025 October 2025 Reimbursement	12/31/2025	Vendor#: 45	$846.00	$0.00	$0.00	105
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART October 2025 October 2025 Reimbursement	12/31/2025	Vendor#: 45	$20.00	$0.00	$0.00	106
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART November 2025 November 2025 Reimbursement	12/31/2025	Vendor#: 45	$100.37	$0.00	$0.00	107
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART November 2025 November 2025 Reimbursement	12/31/2025	Vendor#: 45	$33.98	$0.00	$0.00	108
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART December 2025 December 2025 reimbursement	12/31/2025	Vendor#: 45	$20.00	$0.00	$0.00	109
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART December 2025 December 2025 reimbursement	12/31/2025	Vendor#: 45	$13.09	$0.00	$0.00	110
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART December 2025 December 2025 reimbursement	12/31/2025	Vendor#: 45	$122.49	$0.00	$0.00	111
A00-8010-0400-0000	ZONING-CONTR	Amazon Capital Services 1QDN-Q6M3-N4MP ZONING BOARD: File Organizer, Thumb drives, SD Cards/Reader	12/31/2025	Vendor#: 2003	$120.16	$0.00	$0.00	7
A00-8710-0400-0000	CONSERVATION- CONTR	Amazon Capital Services 1MWL-CFHN-9GDH CAC - Prizes for Events (Nature Books, Fishing Nets, Headlamps, Etc.)	12/31/2025	Vendor#: 2003	$212.65	$0.00	$0.00	6
A00-8989-0400-0000	OTHER HOME/COM SVC-CONTR	BOSTON HIGHWAY DEPT. 2025 Brush & Leaf 2025 Brush & Leaf Pickup by Highway Department	12/31/2025	Vendor#: 90	$74,468.63	$0.00	$0.00	53
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Highmark BCBSWNY 251219382436 - Dec Adj Health Insurance Premiums - December 2025 Adjustment	12/31/2025	Vendor#: 1378	$128.44	$0.00	$0.00	63
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 761092 Employee Funded Supplemental Health Ins. - December 2025	12/31/2025	Vendor#: 1887	$384.66	$0.00	$0.00	17
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Lifetime Benefits Solutions, Inc. A097972-IN HRA Admin Fee - December 2025	12/31/2025	Vendor#: 2054	$52.80	$0.00	$0.00	20
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	12/31/2025	Fund DB0 Prior AP Account	$0.00	$22,771.70	$0.00	124

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DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	DECKMAN OIL COMPANY 814909 (119 LB) Peerless OG2 Red Grease, (145 Gallon) Blue Ribbon HYD AW 46, (145 Gallon) Kendall SPR-D XA, (120 LB) Kendall 3-Star SYN 80w/140	12/31/2025	Vendor#: 147	$5,086.08	$0.00	$0.00	67
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	KURK FUEL COMPANY 62832 Diesel Fuel - 1346.30 Gallons ($2.4906 per gallon)	12/31/2025	Vendor#: 17	$3,353.09	$0.00	$0.00	68
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	NOCO ENERGY CORP. SP13198555 273.60 gallons of Gas ($1.9228/gallon)	12/31/2025	Vendor#: 543	$527.90	$0.00	$0.00	52
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Linde Gas & Equipment Inc. 53939189 Acetylene & Oxygen Cylinder Rental (11/20/25 - 12/20/25)	12/31/2025	Vendor#: 2009	$183.02	$0.00	$0.00	48
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 142000 Kennametal Carbide (3/4x6x36") & Steel Moldboard shoes	12/31/2025	Vendor#: 130	$910.00	$0.00	$0.00	49
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 142630 (3) Nihard Wing Shoe, (1) Steel Moldboard Shoes	12/31/2025	Vendor#: 130	$378.50	$0.00	$0.00	50
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 1C9V-M3V4-LYKF HIGHWAY: 14 Gauge Ground Wire, Pneumatic Cold Chisel, Angle Grinder Cutting Disc, Shop Creeper, Pin/drift Punch, Pneumatic Hammer	12/31/2025	Vendor#: 2003	$242.72	$0.00	$0.00	69
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 139558 Breather cap	12/31/2025	Vendor#: 134	$9.77	$0.00	$0.00	71
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	HANES SUPPLY, INC. 10081463-00 STIHL Chop Saw (PO #403)	12/31/2025	Vendor#: 685	$1,160.70	$0.00	$0.00	64
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 139221 Torsion Spring, Pivot Pin Safety Trip (for '96 International)	12/31/2025	Vendor#: 134	$204.00	$0.00	$0.00	65
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PREISCHEL BROS. SERVICE, INC. 83234 After Hours Service Call - Install Spare Tire (@ Rt 277 Herman Hill)	12/31/2025	Vendor#: 13	$515.00	$0.00	$0.00	66
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 176W-JY73-CC7G HIGHWAY: Cable Ties, 14 Gauge Wire, C clamps, UV Resistant Net, Green Silicon Carbide Vitrified Bench and Pedastal Wheels	12/31/2025	Vendor#: 2003	$204.21	$0.00	$0.00	58
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts November 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 323739, 325734, 325873	12/31/2025	Vendor#: 204	$60.84	$0.00	$0.00	60

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DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts November 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 323739, 325734, 325873	12/31/2025	Vendor#: 204	$39.92	$0.00	$0.00	61
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts November 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 323739, 325734, 325873	12/31/2025	Vendor#: 204	$3.39	$0.00	$0.00	62
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. HWY Acct. - Dec 2025 HWY Acct. #1470 - Invoice #'s 188124, 188123	12/31/2025	Vendor#: 24	$4.98	$0.00	$0.00	75
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. HWY Acct. - Dec 2025 HWY Acct. #1470 - Invoice #'s 188124, 188123	12/31/2025	Vendor#: 24	$11.96	$0.00	$0.00	76
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$36.43	$0.00	$0.00	84
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$64.08	$0.00	$0.00	85
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$15.41	$0.00	$0.00	86
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$8.17	$0.00	$0.00	87
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$49.74	$0.00	$0.00	88

Journal Number: PA - 5440 | Journal Desc: AP Batch 51 | Journal Date: 12/31/2025 | Account Period: 13 - Post Closing | Status: Currently Active

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC\LIQ	Seq #
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$42.10	$0.00	$0.00	89
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$58.78	$0.00	$0.00	90
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$27.47	$0.00	$0.00	91
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$32.80	$0.00	$0.00	92
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$47.79	$0.00	$0.00	93
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$89.99	$0.00	$0.00	94
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$75.31	$0.00	$0.00	95
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts December 2025 - HWY Stmt. HWY Acct. #1961772 - Invoice #'s 326428, 326829, 326863, 326838, 326837, 326925, 326972, 326962, 327345, 327460, 327656, 327740, 328249	12/31/2025	Vendor#: 204	$16.36	$0.00	$0.00	96

Town of Boston
Journal Proof Report
Fiscal Year: 2025

Created By: epericak

Journal Number: PA - 5440 **Journal Desc: AP Batch 51** **Journal Date: 12/31/2025** **Account Period: 13 - Post Closing** **Status: Currently Active**

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC\LIQ	Seq #
DB0-5142-0400-0000	SNOW REMOVAL-CONTRACTUAL	Compass Minerals America 1588839 Salt (113.19 tons) - Tickets 9020541, 9020559, 9750306	12/31/2025	Vendor#: 1694	$6,541.25	$0.00	$0.00	73
DB0-5142-0400-0000	SNOW REMOVAL-CONTRACTUAL	Compass Minerals America 1590035 Salt (38.11 tons) - Ticket 9750317	12/31/2025	Vendor#: 1694	$2,202.38	$0.00	$0.00	74
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Lifetime Benefits Solutions, Inc. A097972-IN HRA Admin Fee - December 2025	12/31/2025	Vendor#: 2054	$46.20	$0.00	$0.00	21
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 761092 Employee Funded Supplemental Health Ins. - December 2025	12/31/2025	Vendor#: 1887	$521.36	$0.00	$0.00	18
H04-0600-0000-0000	ACCOUNTS PAYABLE	Fund H04 Prior AP Account	12/31/2025	Fund H04 Prior AP Account	$0.00	$1,590.00	$0.00	125
H04-8340-0200-0000	WATERLINE REPLACEMENTS - PHASE 1	CPL 114126 Project No. R22.16751.00 - Design of 10,700 ft. Water Main (Water Phase 1) - Services ending 11/21/2025	12/31/2025	Vendor#: 1918	$1,590.00	$0.00	$0.00	31
H09-0600-0000-0000	ACCOUNTS PAYABLE	Fund H09 Prior AP Account	12/31/2025	Fund H09 Prior AP Account	$0.00	$3,036.26	$0.00	126
H09-1440-0200-0000	ENGINEERING - HOLIDAY LIGHTS	LaBella Associates 287173 Project No. 2254746 - Holiday Lights (10/18/25 - 11/14/25)	12/31/2025	Vendor#: 1901	$3,036.26	$0.00	$0.00	77
SF0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SF0 Prior AP Account	12/31/2025	Fund SF0 Prior AP Account	$0.00	$25,196.60	$0.00	123
SF0-3410-0401-0000	CONTRACTS	Town of Hamburg 2025 Dispatch Services 2025 Fire & EMS Dispatch Services	12/31/2025	Vendor#: 196	$25,196.60	$0.00	$0.00	9
SG0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SG0 Prior AP Account	12/31/2025	Fund SG0 Prior AP Account	$0.00	$82,907.61	$0.00	127
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0045380-1342-8 December 2025 Curb Service & Hazardous Waste Collection / November 2025 Recycling Charge (43.98 tons)	12/31/2025	Vendor#: 432	$71,392.80	$0.00	$0.00	116
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0045380-1342-8 December 2025 Curb Service & Hazardous Waste Collection / November 2025 Recycling Charge (43.98 tons)	12/31/2025	Vendor#: 432	$7,707.70	$0.00	$0.00	117
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0045380-1342-8 December 2025 Curb Service & Hazardous Waste Collection / November 2025 Recycling Charge (43.98 tons)	12/31/2025	Vendor#: 432	$3,795.91	$0.00	$0.00	118

Town of Boston
Journal Proof Report
Fiscal Year: 2025

Created By: epericak

Journal Number: PA - 5440 **Journal Desc: AP Batch 51** **Journal Date: 12/31/2025** **Account Period: 13 - Post Closing** **Status: Currently Active**

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC\LIQ	Seq #
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0045380-1342-8 December 2025 Curb Service & Hazardous Waste Collection / November 2025 Recycling Charge (43.98 tons)	12/31/2025	Vendor#: 432	$11.20	$0.00	$0.00	119
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 Prior AP Account	12/31/2025	Fund SM0 Prior AP Account	$0.00	$13,903.83	$0.00	122
SM0-4540-0400-0000	CONTRACTUAL	NYSEG 12/25 - Acct. #1001-6047-341 Acct. #1001-6047-341 - Boston EMS Building (1826 kwh)	12/31/2025	Vendor#: 37	$191.83	$0.00	$0.00	38
SM0-4540-0400-0000	CONTRACTUAL	Town of Hamburg 2025 Dispatch Services 2025 Fire & EMS Dispatch Services	12/31/2025	Vendor#: 196	$13,567.40	$0.00	$0.00	8
SM0-4540-0400-0000	CONTRACTUAL	Constellation NewEnergy, Inc. 72053093401 Acct. #15446173 - NYSEG Energy Supply - Boston EMS Building (12/25) 1826 kwh	12/31/2025	Vendor#: 2100	$144.60	$0.00	$0.00	46
Total Number of 127 Transactions			**No Errors**		**$238,851.64**	**$238,851.64**	**$0.00**	

PA - 5440 Summary By Fund Number

Fund	Debit	Credit	ENC\LIQ
A00	$89,445.64	$89,445.64	$0.00
DB0	$22,771.70	$22,771.70	$0.00
H04	$1,590.00	$1,590.00	$0.00
H09	$3,036.26	$3,036.26	$0.00
SF0	$25,196.60	$25,196.60	$0.00
SG0	$82,907.61	$82,907.61	$0.00
SM0	$13,903.83	$13,903.83	$0.00
Total	**$238,851.64**	**$238,851.64**	**$0.00**

ERIE COUNTY SEWER DISTRICT NO. 3 (ECSD No. 3)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, DECEMBER 3, 2025
SOUTHTOWNS AWTF CONFERENCE ROOM

MEMBERS PRESENT: David Kaczor, Michael Kasprzyk, Jason Keding, David Millar, David Rood

MEMBERS ABSENT: Jason Cozza, Vincent Vacco, Emery Wittmeyer

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Chairman Kaczor called the meeting to order at 8:02 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 8, 2025 MEETINGS MINUTES

On a motion by Mr. Kasprzyk, seconded by Mr. Rood, the Board voted to approve the minutes of the October 8, 2025 meeting. The motion carried, 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None.

ITEM NO. 4 – OLD BUSINESS

a. Southtowns AWTF Expansion Project

Mr. Fiegl discussed the recent progress of the Southtowns Advanced Wastewater Treatment Facility (AWTF) Phase 1 and Phase 2 Expansion Project. Onsite work for Phase 1 is in a 'soft' winter shutdown. The major remaining work is associated with the ORF influent piping, addressing the punch list, and final restoration. Contractors / sub-contractor staff will be onsite in the coming weeks to complete smaller punch list items, but the rest of the work is expected to be finished in the spring. The only major concern on the punch list is associated with the new flow meter and the location of its access hatch, which does not appear conducive for future maintenance. The engineer and contractor are discussing options to address this access issue. Regarding Contract No. 81 – the Southtowns AWTF Pre-Phase 2 Electrical project – is presently in the early stage with submittal reviews. Regarding Contract No. 82 – the Southtowns AWTF Landfill Reclamation project – construction is complete, and approval for close out will likely be requested at the next Board meeting.

The new effluent pumping station and chlorine contact tank have been operational for three (3) months. During the last Board meeting the Division of Sewerage Management (DSM) discussed the formation of algae in the new chlorine contact tank. While algae has not been an issue with the change in weather, there have been problems with certain State Pollutant Discharge Elimination System (SPDES) permit compliance samples that have led to adjustments by operations staff to address. Otherwise, everything appears to be functioning well.

Phase 2 construction continues to be on hold until the new SPDES permit is in place. The updated goal has been to bid Phase 2 work in the first quarter of 2026, however, the DSM has yet to receive the draft permit from the New York State Department of Environmental Conservation (NYSDEC). The last update from the NYSDEC was the draft permit was sent to their Division of Environmental Permits on October 31st, which usually takes another week or two before a permit is published. It is uncertain why there has been another delay.

As noted during the last Board meeting, Arcadis, the project consultant, has analyzed their remaining work to be completed based on the latest construction schedule and the additional services they have provided. This information was reviewed and there has been back-and-forth on various questions/comments. Ultimately an amendment to Arcadis's engineering agreement would be issued along with award for the Phase 2 contractor. Finally, there are no updates on the $10 million grant request through the NYSDEC's Water Quality Improvement Project program or the $25 million grant request through the New York State Environmental Facility Corporation's Water Infrastructure Improvement Act program.

b. Steuben Foods / Moog

In July 2025 the DSM submitted a FAST-NY Track "B" grant application to Empire State Development for the Elma Pumping Station and Force Main Upgrades project. In October 2025 Empire State Development requested, and were subsequently sent, additional information to support their review of the application. While awaiting word on the potential grant, the DSM, Steuben Foods, and Moog have completed a memorandum of agreement for the Track "B" project should the grant be awarded, including the cost share by both industries. The DSM has also completed a draft request for proposals for the Elma Pumping Station and Force Main Upgrades engineering work. With these items drafted, the hope is to decrease the lead time before actual work may commence should a grant award be issued.

ITEM NO. 5 – NEW BUSINESS

a. Payments (Handout)

The Board reviewed a copy of the payments on a handout for the month of December 2025. On a motion by Mr. Millar, seconded by Mr. Rood, the Board voted to approve the December 2025 payments. The motion carried, 5 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Kaminski presented the following operational report:

- *Southtowns AWTF Expansion Project – Phase 1:* Dealt with numerous operational challenges during the substantial completion period of this project including coordination efforts with the Contractor concerning parking area restoration activities.

Mr. Hojnacki presented the following collection systems report:

- *Collection System Repairs:* Completed a sanitary main spot repair on Amsdell Rd. in the Town of Hamburg in preparation for a subsequent Cured-in-Place Pipe lining project at this location.

- *Milestrip Road Odor Control:* Replaced all manhole carbon inserts along Milestrip Rd., in the Town of Orchard Park, in response to an odor complaint.

b. Construction Status Report

Contract No. 73 (Southtowns AWTF Influent Screening Replacement) – Hohl Industrial Services installed all equipment and completed punch list items for the general/mechanical contract. Closeout will be requested at the next meeting.

Contract No. 74-C (Southtowns AWTF Expansion Phase 1) – Major building and process work has been completed. Portions of this project, such as the outfall cleaning and repair, are being issued substantial completion. The remainder of building and process systems should be completed in the next couple of months. Change Order No. 2, involving the installation of influent piping and facilities to expedite construction for Phase 2, will be completed in the spring. Site work will also be completed in the spring. Original Contract work should be completed by the Contract No. 74-C completion date of March 6, 2026.

Contract No. 75 (Southtowns AWTF Expansion Phase 2) – This project is expected to bid in 2026.

Contract 80 – Central Region Collections Facility – The new building is fully erected with masonry work taking place. Concrete and pavement construction have been completed. Windows and doors are being installed next. Due to weather delays this past spring, the building delivery being delayed, and delayed steel worker availability, a 90-day time extension was issued making the new completion date February 16, 2026.

Contract No. 81 (Southtowns AWTF Expansion Pre-Phase 2 Electrical Upgrades) – This project is in the shop drawing submittal and approved stage which will be followed by an anticipated lengthy equipment procurement timeframe. Onsite work for this project could start as late as 2027. The scheduled Contract completion date is July 19, 2028.

<u>Contract No. 82 (Southtowns AWTF Landfill Reclamation)</u> – This project was necessary to provide site availability for excavated materials during the Phase 2 Expansion construction. Construction is complete and a final walk through was performed on Wednesday, November 26, 2025. Formal closeout will be requested at the next meeting, or by email poll.

<u>Contract 84 – Elma Force Main Air Release Valve Replacement</u> – STC Construction commenced work on this project in November. A new doghouse manhole was installed on Jamison Road east of Bowen Road. Due to manufacturer delays, the work to replace the two (2) deteriorated air release valves is anticipated to be delayed until spring 2026. A no-cost time extension is anticipated to be recommended, as the current project completion date is December 14, 2026.

<u>Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline)</u> – United Survey continued cured-in-place pipe lining (CIPPL) work under Work Order (WO) 8U which includes 11,420 linear feet of 8-inch, 10-inch and 12-inch diameter Vitrified Clay Pipe (VCP) and Asbestos Cement Pipe (ACP) sewerlines on various streets in the Town of Hamburg (including Amsdell Road, Orchard Ave., Lyndale Ave., Hawthorne Ave., Greenfield Ave., Ferndale Ave., Southcrest Ave., Oakwood Ave., Lakewood Ave., Riverton Ave., Woodlawn Ave., and Glendale Ave.). Kenyon Pipeline continued lining work under WO 15K which includes 13,394 linear feet of 8-inch diameter VCP sewers on Amsdell Road and Crestridge in the Town of Hamburg; various VCP sewerlines in the Village of Hamburg (Evans St., Central Ave., Long Ave., S Buffalo St., Center St., Woodview Ave., Highland Ave.). The work order also includes one pipe patch on an easement along Abbott Road near the Hamburg/Orchard Park boundary.

<u>Contract 96 (Multi-District) – Sanitary Sewer Open Cut Repair Term Contract – (Visone Construction)</u> – In November, Visone Construction replaced approximately 96 linear feet of 8-inch diameter sanitary sewer on Pleasant Ave. at Church St. in the Village of Hamburg. The existing sewerline had a poor and meandering alignment, cracked pipe under Church St., and a large hole and void at the side of the pipe wall. If final restoration cannot be completed this fall due to weather conditions, then temporary pavement will be placed and final restoration will occur in the spring.

<u>Contract 99 (Multi-District) (Sanitary Sewer Trunkline Inspection Service Contract)</u> – the DSM reviewed inspection deliverables prepared by Red Zone Robotics for sewer inspection work performed in September. In ECSD No. 3, the first location consisted of sewers extending from Milestrip Road to McKinley Parkway (approximately 5,900 LF – various diameters ranging between 15-inch and 42-inch). It is anticipated that a portion of these sewers will be recommended for rehabilitation based on condition, particularly Reinforced Concrete Pipe (RCP) between Milestrip and Lake. The second location consisted of sewers extending from Big Tree Road to Southwestern Boulevard (approximately 5,700 LF – various diameters ranging between 12-inch and 21-inch), including locations behind the Bills stadium. Rehabilitation recommendations are being made based on condition.

Upcoming Design/Evaluations – the DSM is in the process of reviewing revised 90% Design plans prepared by LaBella Associates for the Milestrip Road Sewer Replacement. It is anticipated that the 90% set will be sent to the NYSDEC and other stakeholders for review and approval before the end of the year.

c. Draft NYSDEC Division of Water Technical & Operational Guidance – Multiple Discharge Variance (Handout)

Mr. Fiegl reviewed the details of a comment letter prepared by the DSM to address the draft Technical and Operational Guidance Series (TOGS) 1.3.10 document associated with Multi Variance Discharge (MVD) parameters for Mercury, for consideration by NYSDEC.

On a motion by Mr. Kasprzyk, seconded by Mr. Keding, the Board voted to receive and file the informational items on the agenda. The motion carried, 5 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Chairman Kaczor, seconded by Mr. Rood, the Board voted to adjourn the meeting at 8:50 a.m. The motion carried, 5 – 0.

The next meeting of the Board is scheduled for 8:00 a.m., Wednesday, February 11, 2026.

Respectfully submitted,

David C. Millar, Secretary
ECSD No. 3 Board of Managers

Motion to Approve the December 3, 2025 Meeting Minutes

Moved by: ____________________

Seconded by: ____________________

App./Disapp.: ____________________

Date: ____________________

____
David C. Millar, Secretary
ECSD No. 3 Board of Managers

Lauren Kelly
Director of Government Affairs

December 15, 2025

RE: Charter Communications – Upcoming Changes

Dear Franchise Official:

Charter values our customers and works hard to keep prices as low as possible. Despite our best efforts, rising costs have impacted our prices.

Our Spectrum TV Select and Spectrum TV Platinum packages, in addition to live TV, include access to thousands of On Demand programming options and regional sports networks. Additionally, customers now have access to major programmer's streaming services with a retail value of over a $100 per month at no additional cost to the customer including HBO Max Basic with Ads, ESPN Unlimited, Hulu, Disney+ Basic, Paramount+ Essential, Peacock Premium with Ads, FOX One, AMC+ with Ads, Tennis Channel, VIX Premium with Ads, and coming soon discovery+ with ads and BET+. That's thousands of hours' worth of movies, popular TV shows for the whole family, exclusive originals, live sports and more.

Spectrum customers can get tailored ways to save without compromising the quality and reliability they deserve.

- They can access special offers through My Spectrum App.
- See how much they can save with our [online savings calculator](https://www.spectrum.com/packages/savings-calculator) (https://www.spectrum.com/packages/savings-calculator).
- Or they can call for an account review and speak to an agent for ways to save.

Customers are being notified via bill message regarding the following price changes that will take effect on or after January 15, 2026. For customers who may be paying a promotional price, the retail price does not take effect until the end of the promotional period.[i]

Spectrum Pricing & Packaging **Includes Broadcast TV Surcharge*	**Price Change**
Spectrum TV Basic*	Will increase by $5 per month.
Spectrum TV Select*	Will increase by $10 per month.
Spectrum TV Silver*	Will increase by $10 per month.
Spectrum TV Gold*	Will increase by $10 per month.
Spectrum TV Select Signature*	Will increase by $10 per month.
Spectrum TV Select Plus*	Will increase by $10 per month.
Spectrum TV Platinum*	Will increase by $10 per month.
Spectrum TV Choice*	Will increase by $5 per month.
Spectrum Lifestyle Plan*	Will increase by $3 per month.
Spectrum Lifestyle Plan Silver*	Will increase by $3 per month.
Spectrum Lifestyle Plan Gold*	Will increase by $3 per month.
Mi Plan Latino*	Will increase by $5 per month.

100 TOWN CENTRE DRIVE, ROCHESTER, NY 14623 **O** (585) 797-5395 Lauren.Kelly@Charter.com

Charter COMMUNICATIONS

Lauren Kelly
Director of Government Affairs

Spectrum Pricing & Packaging **Includes Broadcast TV Surcharge*	Price Change
Mi Plan Latino Silver*	Will increase by $5 per month.
Mi Plan Latino Gold*	Will increase by $5 per month.
Spectrum Receivers	Will increase by $3 per month.
Digital Terminal Adapters	Will increase by $3 per month.
Cable Card	Will increase by $3 per month.
Filipino View	Will increase by $1 per month.
Punjabi View	Will increase by $3 per month.
HBO Max (Non-Spectrum TV Select Customers)	Will increase by $2 per month.
HBO Max (Spectrum TV Select Customers)	Will increase by $1 per month.
MGM+	The rate will change for all customers to $8.00 per month.

We remain committed to providing excellent entertainment services in your community. If you have any questions about this change, please feel free to contact me at 585-797-5395 or via email at lauren.kelly@charter.com.

Sincerely,

Lauren E Kelly

Lauren Kelly
Director, Government Affairs
Charter Communications

[i] Exception applies to $3/month broadcast tv surcharge increase.

100 TOWN CENTRE DRIVE, ROCHESTER, NY 14623 O (585) 797-5395 Lauren.Kelly@Charter.com

FOR IMMEDIATE RELEASE
December 18, 2025

NYSEG · RG&E
Part of the Avangrid family

NYSEG and RG&E Contribute More than $4.3M Since 2023 to Manufacturing Businesses Across the State

Funding has created and retained more than 9,000 jobs in the Company's service area

Powering NY plan addresses capacity, ensuring business development and regional economic growth

BINGHAMTON, N.Y. — December 18, 2025 — New York State Electric & Gas (NYSEG) and Rochester Gas and Electric (RG&E) have contributed more than $4.3 million to manufacturing businesses across the state through the Manufacturing Accelerator Program (MAP) since 2023. MAP helps small to mid-sized businesses grow.

"Investments in these companies are an investment for all New Yorkers," said Manager of NYSEG and RG&E's Economic Development Joe Sayre. "These businesses provide jobs in communities, ensuring workers can provide for their families, which also stimulates the overall economy."

Since 2023, investments have contributed to more than 9,000 jobs in the Company's service area. NYSEG has provided over $1.9 million in matching grant funds to MAP applicants, resulting in the creation and retention of 7,022 jobs across the Company's service area. RG&E has provided over $2.4 million, which has created and retained 2,094 jobs across its service area.

"The Manufacturing Accelerator Program has become a critical catalyst for growth in our region's economy," said Nextcorp President James Senall. "Through our partnership with RG&E, NextCorps has been able to help small and mid-sized manufacturers take on productivity improvements and business growth projects that they simply wouldn't have pursued without this support. In just 2024 and 2025, we've completed 100 projects with 65 manufacturers, leading to the creation and retention of 435 jobs and generating more than $79 million in combined sales impact, investment, and cost savings."

"NYSEG's Manufacturing Accelerator Program has been a tremendous resource for WNY manufacturers," said Insyte Consulting President Benjamin Rand. "Since 2018, NYSEG MAP grants have provided nearly $1M to support improvement projects for more than 50 WNY manufacturers, resulting in over $875M in economic impact in our region, including over 3,350 jobs created or saved."

"The NYSEG Manufacturing Accelerator Program is a vital resource for manufacturers. Its funding helps companies grow, innovate, and improve productivity," said Alliance for Manufacturing and Technology's Executive Director Carol Miller. "The MAP-supported projects have generated more than

$380 million in economic impact and helped create or retain over 1,900 manufacturing jobs. MAP helps deliver real results, and our region is stronger because of it."

MAP is one component of a broader grant funding program designed to invest directly into the communities the Companies serve. Since 2023, NYSEG and RG&E have awarded more than $39 million in grants to businesses, fueling over $1.1 billion in capital investment and driving transformative economic growth across New York.

Post-pandemic, there has been an exponential surge in economic development growth across the state, which has increased energy demand. The Companies' Powering NY plan is a $16 billion proposal to address capacity constraints to ensure future business development and regional economic growth.

# # #

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FOR IMMEDIATE RELEASE –
December 18, 2025

NYSEG · RG&E
Part of the Avangrid family

NYSEG and RG&E Prepared for Winter Weather This Weekend

Rain, high winds, and potential wintry mix expected beginning Thursday night

BINGHAMTON, N.Y. — December 18, 2025, 1 p.m. — New York State Electric & Gas (NYSEG) and Rochester Gas and Electric (RG&E) crews are preparing for an approaching winter weather system this week that is expected to bring periods of heavy rain, strong winds, and the potential for a wintry mix across the Companies' service territories.

This storm is expected to impact all divisions within the Companies' service areas, with the most significant potential for outages in the Lancaster, Rochester Central, Binghamton, Oneonta, Plattsburgh, Mechanicville, and Brewster divisions. In addition to internal crews, the Companies are prepared with more than 580 line crews and 290 tree crews to support restoration efforts, if needed.

Current forecasts indicate that high winds are the primary threat from this storm system. A storm system moving through the Great Lakes is expected to generate strong winds occurring both ahead of and behind the front. Periods of rain are expected in advance of the front and immediately following it, with rainfall potentially heavy at times. As colder air moves in behind the system, temperatures are expected to drop quickly, and there is the potential for wet surfaces to freeze, which could create icy conditions in some areas.

The Companies have been closely monitoring weather forecasts and have taken steps to prepare, including staging crews and equipment across the state, mobilizing employees for storm response, and securing additional contract line and tree resources. NYSEG and RG&E are ready to respond and restore service as safely and quickly as possible should outages occur.

COMPANY PREPARATIONS

Readying Crews

In preparation for the event, the company has pre-staged more than 580 line crews and 290 tree crews across the state to assist with restoration efforts if needed. Company and contractor crews will be onsite and prepared to facilitate an effective and efficient response should outages occur.

Equipment Summary

The line and tree crews will be prepared to respond to any wind related issues with bucket trucks, pole setting equipment, wood chippers, dump trucks, backhoes, and off-road tracked equipment.

How to Stay Up-to-Date

NYSEG and RG&E will provide updates throughout the event on their websites and social media channels (Facebook, Instagram and X). Customers should also sign up for email alerts and download the NYSEG or RG&E mobile app to get the most up-to-date information.

FOR IMMEDIATE RELEASE –
December 18, 2025

Safety Tips

The Company offers customers the following reminders to prepare for the storm and stay safe if power outages occur.

Before a storm strikes:

- You can use our mobile apps to report and check the status of outages. To download the application, customers should search “AVANGRID” in the Apple or Android app stores and select “NYSEG” or “RG&E.” The application is free to download.
- Sign up for Outage Alerts to receive updates automatically by phone, text, or email as the Companies update the status of the restoration process in their area. Customers can sign up for outage alerts by visiting here for NYSEG and here for RG&E.
- Keep battery-operated flashlights and radios on hand, along with supplies of drinking water and non-perishable foods.
- Make sure that smart phones, tablets, and other mobile devices are fully charged.
- Fill your car’s fuel tank.

Stay away from downed wires:

- Stay at least 30 feet from a downed power line.
- If a downed wire comes in contact with your vehicle, stay inside and wait for help. If you must get out because of fire or other danger, jump clear of the vehicle to avoid any contact with the vehicle and the ground at the same time. Land with your feet together and hop with feet together or shuffle away; don’t run or stride.
- **NYSEG customers should call 1.800.572.1131** and **RG&E customers should call 1.800.743.1701** to report downed power lines or other hazardous situations.

During a power interruption:

- Contact neighbors to see if their power is off. A loss of power may be the result of a blown fuse or a tripped circuit breaker.
- To report a power interruption, contact NYSEG at 1.800.572.1131 or RG&E at 1.800.743.1701.
- Keep refrigerators and freezers closed as much as possible. Most food will last 24 hours if you minimize the opening of refrigerator and freezer doors.

Power restoration priorities:

The Companies’ first priorities are to respond to reports of downed power lines to keep the public safe. **NYSEG customers are asked to call 1.800.572.1131** and **RG&E customers are asked to call at 1.800.743.1701** to report downed wires.

Once this vital public safety work is complete, the company will:

- Assess the damage to the electricity delivery system.
- Develop a detailed restoration plan.
- Make repairs as quickly as possible.

FOR IMMEDIATE RELEASE –
December 18, 2025

For additional information, including storm preparation tips, storm safety information, generator safety information, restoration priorities and emergency resources, visit Outage Central at NYSEG.com or RGE.com and on the company's social media pages:

- Facebook: @NYSEandG
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FOR IMMEDIATE RELEASE
December 29, 2025

NYSEG · RG&E
Part of the Avangrid family

NYSEG and RG&E Working Overnight to Restore Power

Crews continue to work to restore power quickly and safely

LANCASTER, N.Y. — December 29, 2025 — New York State Electric & Gas (NYSEG) and Rochester Gas and Electric (RG&E) are responding to outages in Western and Central New York caused by the impacts of Winter Storm Ezra, which continues to deliver hazardous wind gusts and will deliver lake effect snow overnight.

Both NYSEG and RG&E service areas are experiencing impacts, with the most significant outages in the Lancaster and Rochester Central divisions. As of Monday evening, NYSEG has approximately 7,000 customers without power and RG&E has approximately 2,600 customers without power.

The vast majority of customers in both these divisions who experienced outages today are expected to be restored by midnight, December 30th. This may not include customers who experience an outage at a later time while this snow and wind event is still impacting the area.

Freezing rain and wind gusts have caused approximately 52,700 outages today in NYSEG's Lancaster division, with restoration efforts successfully bringing service back to more than 47,000 customers so far. RG&E's Rochester Central Division has experienced 25,700 outages, with service restored to more than 23,600 customers so far.

Across the Companies' entire service area, more than 97,000 customers have been affected by this event, with more than 87,000 customers restored.

Crews will continue to work around the clock and through tough conditions, including high winds and cold temperatures, to restore power quickly and safely to impacted customers.

COMPANY PREPARATIONS

Readying Crews

In preparation for the event, the company has pre-staged more than 500 line and tree crews across the state to assist with restoration efforts if needed. Company and contractor crews will be onsite and prepared to facilitate an effective and efficient response should outages occur.

Equipment Summary

The line and tree crews will be prepared to respond to any wind related issues with bucket trucks, auger trucks, dump trucks, and backhoes.

How to Stay Up-to-Date

NYSEG and RG&E will provide updates throughout the event on their websites and social media channels (Facebook, Instagram and X). Customers should also sign up for email alerts and download the NYSEG or RG&E mobile app to get the most up-to-date information.

Safety Tips

The Company offers customers the following reminders to prepare for the storm and stay safe if power outages occur.

Before a storm strikes:

- You can use our mobile apps to report and check the status of outages. To download the application, customers should search "AVANGRID" in the Apple or Android app stores and select "NYSEG" or "RG&E." The application is free to download.
- Sign up for Outage Alerts to receive updates automatically by phone, text, or email as the Companies update the status of the restoration process in their area. Customers can sign up for outage alerts by visiting here for NYSEG and here for RG&E.
- Keep battery-operated flashlights and radios on hand, along with supplies of drinking water and non-perishable foods.
- Make sure that smart phones, tablets, and other mobile devices are fully charged.
- Fill your car's fuel tank.

Stay away from downed wires:

- Stay at least 30 feet from a downed power line.
- If a downed wire comes in contact with your vehicle, stay inside and wait for help. If you must get out because of fire or other danger, jump clear of the vehicle to avoid any contact with the vehicle and the ground at the same time. Land with your feet together and hop with feet together or shuffle away; don't run or stride.
- **NYSEG customers should call 1.800.572.1131** and **RG&E customers should call 1.800.743.1701** to report downed power lines or other hazardous situations.

During a power interruption:

- Contact neighbors to see if their power is off. A loss of power may be the result of a blown fuse or a tripped circuit breaker.
- To report a power interruption, contact NYSEG at 1.800.572.1131 or RG&E at 1.800.743.1701.
- Keep refrigerators and freezers closed as much as possible. Most food will last 24 hours if you minimize the opening of refrigerator and freezer doors.

Power restoration priorities:

The Companies' first priorities are to respond to reports of downed power lines to keep the public safe. **NYSEG customers are asked to call 1.800.572.1131** and **RG&E customers are asked to call at 1.800.743.1701** to report downed wires.

Once this vital public safety work is complete, the company will:

- Assess the damage to the electricity delivery system.
- Develop a detailed restoration plan.
- Make repairs as quickly as possible.

For additional information, including storm preparation tips, storm safety information, generator safety information, restoration priorities and emergency resources, visit Outage Central at NYSEG.com or RGE.com and on the company's social media pages:

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FOR IMMEDIATE RELEASE
December 29, 2025

NYSEG · RG&E
Part of the Avangrid family

NYSEG and RG&E Responding to Outages Cause by Winter Storm Ezra

More than 525 crews staged around state, poised to restore

LANCASTER, N.Y. — December 29, 2025 — New York State Electric & Gas (NYSEG) and Rochester Gas and Electric (RG&E) are responding to outages in Western and Central New York caused by impacts of Winter Storm Ezra, which has begun to deliver the forecasted hazardous wind gusts, lake effect snow, and icing to Upstate New York.

Both NYSEG and RG&E service areas are experiencing impacts, with the most significant outages in Lancaster and Rochester Central. The Companies are engaged in response with more than 525 line and contract crews staged around the state for restoration efforts.

Early freezing rain and wind gusts have caused approximately 14,000 outages in NYSEG's Lancaster division, which includes portions of Cattaraugus, Chautauqua, and Erie Counties and approximately 7,000 outages in Rochester Central in Monroe County.

The Companies have been closely monitoring weather forecasts and have leveraged steps already taken to prepare, including use of staged crews and equipment across the state, mobilized employees for storm response, and secured additional contract line and tree resources. As the storm continues to impact customers, NYSEG and RG&E are ready to respond and restore service as safely and quickly as possible.

COMPANY PREPARATIONS

Readying Crews

In preparation for the event, the company pre-staged more than 525 line and tree crews across the state to assist with restoration efforts if needed. Company and contractor crews are onsite and are prepared to facilitate an effective and efficient response.

Equipment Summary

The line and tree crews are staged and prepared to respond to any wind-related issues with heavy equipment, including bucket trucks, backhoes, etc.

How to Stay Up-to-Date

NYSEG and RG&E will continue to provide updates throughout the event on their websites and social media channels (Facebook, Instagram and X). Customers should also sign up for email alerts and download the NYSEG or RG&E mobile app to get the most up-to-date information.

Safety Tips

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- Keep battery-operated flashlights and radios on hand, along with supplies of drinking water and non-perishable foods.
- Make sure that smart phones, tablets, and other mobile devices are fully charged.
- Fill your car’s fuel tank.

Stay away from downed wires:

- Stay at least 30 feet from a downed power line.
- If a downed wire comes in contact with your vehicle, stay inside and wait for help. If you must get out because of fire or other danger, jump clear of the vehicle to avoid any contact with the vehicle and the ground at the same time. Land with your feet together and hop with feet together or shuffle away; don’t run or stride.
- **NYSEG customers should call 1.800.572.1131** and **RG&E customers should call 1.800.743.1701** to report downed power lines or other hazardous situations.

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- Keep refrigerators and freezers closed as much as possible. Most food will last 24 hours if you minimize the opening of refrigerator and freezer doors.

Power restoration priorities:

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Once this vital public safety work is complete, the company will:

- Assess the damage to the electricity delivery system.
- Develop a detailed restoration plan.
- Make repairs as quickly as possible.

For additional information, including storm preparation tips, storm safety information, generator safety information, restoration priorities and emergency resources, visit Outage Central at NYSEG.com or RGE.com and on the company’s social media pages:

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FOR IMMEDIATE RELEASE
December 30, 2025

NYSEG · RG&E
Part of the Avangrid family

NYSEG and RG&E Continue to Respond to Storm Outages

The Companies have restored power to more than 111,000 customers

Binghamton, N.Y. — December 30, 2025 — New York State Electric & Gas (NYSEG) and Rochester Gas and Electric (RG&E) continue to address power outages across Western and Central New York following the severe impacts of Winter Storm Ezra. The storm has brought dangerous wind gusts, lake effect snow, and ice accumulations throughout the region. Forecasts indicate strong winds and lake effect snow will persist across these areas through today and into tomorrow.

Customers in both NYSEG and RG&E service areas continue to be affected by outages, with the highest concentrations reported in the Lancaster and Rochester Central divisions. As of Tuesday morning, approximately 1,500 NYSEG customers and 1,700 RG&E customers remain without power.

Freezing rain and wind gusts led to approximately 53,700 outages in NYSEG's Lancaster Division. Crews have since restored service to more than 53,000 customers. In RG&E's Rochester Central Division, approximately 35,000 customers were affected, with service restored to more than 33,000 as restoration efforts continue.

The vast majority of customers in both these divisions who experienced outages yesterday are expected to be restored by midnight, December 30th. This may not include customers who experienced an outage at a later time while this snow and wind event is still impacting the area.

Across the Companies' entire service area, more than 114,000 customers have been affected by this event, with more than 111,000 customers restored.

How to Stay Up-to-Date

NYSEG and RG&E will continue to provide updates throughout the event on their websites and social media channels (Facebook, Instagram and X). Customers should also sign up for email alerts and download the NYSEG or RG&E mobile app to get the most up-to-date information.

Safety Tips

The Company offers the following reminders as the storm continues to impact the region to stay safe if power outages occur.

- Sign up for Outage Alerts to receive updates automatically by phone, text, or email as the Companies update the status of the restoration process in their area. Customers can sign up for outage alerts by visiting here for NYSEG and here for RG&E.
- Keep battery-operated flashlights and radios on hand, along with supplies of drinking water and non-perishable foods.

- Make sure that smart phones, tablets, and other mobile devices are fully charged.
- Fill your car's fuel tank.

Stay away from downed wires:

- Stay at least 30 feet from a downed power line.
- If a downed wire comes in contact with your vehicle, stay inside and wait for help. If you must get out because of fire or other danger, jump clear of the vehicle to avoid any contact with the vehicle and the ground at the same time. Land with your feet together and hop with feet together or shuffle away; don't run or stride.
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Power restoration priorities:

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Once this vital public safety work is complete, the company will:

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- Develop a detailed restoration plan.
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STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., December 18, 2025

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, *that at the **24th** Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the **18th** day of **December, 2025 A.D.**, a Resolution was adopted, of which the following is a true copy:*

WHEREAS, pursuant to New York State Agriculture and Markets Law ("AML") Section 303-b, the Erie County Legislature adopted Intro 20-15 (2004) on September 23, 2004; and

WHEREAS, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which applicants may submit requests to include predominantly viable agricultural land into any existing certified agricultural district outside of the established eight-year review period; and

WHEREAS, during the 2025 thirty-day open enrollment period, 21 applicants requested that 22 parcels of land be included in existing Agricultural Districts; and

WHEREAS, the Erie County Agricultural and Farmland Protection Board reviewed each request to determine if each includes "viable agricultural land" as defined in AML Section 301; and

WHEREAS, the Erie County Agricultural and Farmland Protection Board reviewed each request to determine whether the inclusion of such land would serve the public interest and maintain a viable agricultural industry within the Agricultural District; and

WHEREAS, the Erie County Agricultural and Farmland Protection Board voted to recommend that the Erie County Legislature approve the inclusion of 17 parcels listed below in an existing Agricultural District; and

SBL	ACRES	ADDRESS	TOWN	APPLICANT	DISTRICT
187.00-4-8.11	40	0 Mill Road	Aurora	Burger	Central #5
106.00-1-22	42.9	236 Westwood Road	Lancaster	Kaler	Central #5
196.00-2-8.21	20.1	6927 Taylor Road	Hamburg	Passero	Southwest #8
153.16-1-1.111	18	3283 Angle Road	Orchard Park	Gertis	Central #5
153.15-2-16.21	6	0 Angle Road	Orchard Park	Gertis	Central #5
47.00-1-11.11	14.9	6320 Hake Road	Newstead	Brandl	North #1
221.00-5-1.11	31.3	1134 Backus Road	Evans	Valentic	Southwest #8
259.00-4-6.11	139.5	9784 South Hill Road	Colden	Myers	Southeast #15
SBL	ACRES	ADDRESS	TOWN	APPLICANT	DISTRICT
201.15-1-2.1	13.2	49 Willis Road	Aurora	Wierzbic	Central #5
237.00-2-16.1	3.9	2365 Hemlock Road	Eden	Logan	Southwest #8
238.00-2-22	72.4	3128 Paxon Road	Eden	Mance Trust	Southwest #8
292.00-3-19.121	45.4	10099 Allen Road	Sardinia	Miller	Southeast #15

ATTEST

Olivia M. Owens

OLIVIA M. OWENS

Clerk of the Legislature of Erie County

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., December 18, 2025

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, *that at the* ***24th*** *Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the* ***18th*** *day of* ***December, 2025 A.D.****, a Resolution was adopted, of which the following is a true copy:*

316.00-3-9.13	9.9	13148 Gowanda State Road	Colden	Rolling Meadows Farm	Southwest #8
243.00-2-6.21	60.4	Heath Road	Colden	Hacker	Southeast #15
199.00-3-2.1	244.4	1662 Reading Road	Aurora	Reading	Central #5
256.00-4-21	85.8	0 Enser Road	Boston	Mabee	Southwest #8
257.00-1-28	51	9706 Feddick Road	Boston	Matwijkow	Southwest #8

WHEREAS, pursuant to AML Section 303-b, the Erie County Legislature gave the required public notice and set a public hearing for December 5, 2025; and

WHEREAS, pursuant to AML Section 303-b, the Erie County Legislature published a public hearing notice in a newspaper having general circulation within the County and notified in writing those municipalities whose territory encompasses the lands which are proposed to be included in an Agricultural District; and

WHEREAS, a public hearing was held at 10:00 a.m. on December 5, 2025, a public hearing was held at the Erie County Legislative Chambers, 92 Franklin Street, Buffalo, New York to consider modification of the Districts; and

WHEREAS, the modification of the Districts is within the scope of a Cooperative Agreement between the Erie County Legislature and the New York State Department of Agriculture and Markets; and

WHEREAS, pursuant to the Cooperative Agreement, the Erie County Legislature is the State Environmental Quality Review Lead Agency and has conducted a coordinated review in accordance with 6 NYCRR Section 617.6 (b) (3); and

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature approves the inclusion of the following 17 parcels into an adjacent existing Agricultural District; and be it further

SBL	ACRES	ADDRESS	TOWN	APPLICANT	DISTRICT
187.00-4-8.11	40	0 Mill Road	Aurora	Burger	Central #5
106.00-1-22	42.9	236 Westwood Road	Lancaster	Kaler	Central #5
196.00-2-8.21	20.1	6927 Taylor Road	Hamburg	Passero	Southwest #8
153.16-1-1.111	18	3283 Angle Road	Orchard Park	Gertis	Central #5
153.15-2-16.21	6	0 Angle Road	Orchard Park	Gertis	Central #5
47.00-1-11.11	14.9	6320 Hake Road	Newstead	Brandl	North #1
221.00-5-1.11	31.3	1134 Backus Road	Evans	Valentic	Southwest #8

ATTEST

OLIVIA M. OWENS

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STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., December 18, 2025

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, *that at the* ***24th*** *Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the* ***18th*** *day of* ***December, 2025 A.D.****, a Resolution was adopted, of which the following is a true copy:*

259.00-4-6.11	139.5	9784 South Hill Road	Colden	Myers	Southeast #15
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238.00-2-22	72.4	3128 Paxon Road	Eden	Mance Trust	Southwest #8
292.00-3-19.121	45.4	10099 Allen Road	Sardinia	Miller	Southeast #15
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243.00-2-6.21	60.4	Heath Road	Colden	Hacker	Southeast #15
199.00-3-2.1	244.4	1662 Reading Road	Aurora	Reading	Central #5
256.00-4-21	85.8	0 Enser Road	Boston	Mabee	Southwest #8
257.00-1-28	51	9706 Feddick Road	Boston	Matwijkow	Southwest #8

RESOLVED, that the Erie County Legislature finds that the modification of the Districts will not result in any significant adverse environmental impacts and therefore issues a Negative Declaration under the State Environmental Quality Review Act; and be it further

RESOLVED, that the Chairperson of the Erie County Legislature is authorized to complete and sign Part 3 of the Short Environmental Assessment Form; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive, the Commissioner of Environment and Planning, the Director of Real Property Tax Services, the Chair of the Erie County Agricultural and Farmland Protection Board, and the Supervisors of the Towns of Aurora, Boston, Colden, Eden, Evans, Hamburg, Lancaster, Newstead, Orchard Park, and Sardinia; and be it further

RESOLVED, that the Commissioner of Environment and Planning send a certified copy of this resolution to the Commissioner of New York State Department of Agriculture and Markets for certification.

REFERENCE: **INTRO. 24-4 (2025)**

ATTEST

OLIVIA M. OWENS

Clerk of the Legislature of Erie County

Town of Boston
Income Statement: 2025
For the Period Ending 11/30/25

		General			
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenues					
A00-1001-0000-0000	REAL PROPERTY TAXES	$ 141,964	$ 141,964	$ 141,964	100.00%
A00-1030-0000-0000	SPECIAL ASSESSMENTS	11,717	11,717	992	8.47%
A00-1090-0000-0000	INT.& PENALTIES REAL PROP.TAX	24,000	24,000	22,541	93.92%
A00-1120-0000-0000	NONPROPERTY TAX DISTRIB BY CTY	975,000	975,000	723,594	74.21%
A00-1170-0000-0000	FRANCHISES	120,000	120,000	79,977	66.65%
A00-1255-0000-0000	CLERK FEES	3,800	3,800	2,205	58.02%
A00-1550-0000-0000	DOG CONTROL FEES	200	200	150	75.00%
A00-1972-0000-0000	PROGRAM FOR AGING	1,500	1,500	1,841	122.75%
A00-2001-0000-0000	PARK & RECREATION INCOME	5,000	5,000	5,730	114.61%
A00-2025-0000-0000	SPECIAL RECREATIONAL FACILITY	1,000	1,000	2,200	220.00%
A00-2089-0000-0000	CULTURAL & REC INCOME	-	2,050	2,050	100.00%
A00-2110-0000-0000	ZONING INCOME	2,500	2,500	3,000	120.00%
A00-2401-0000-0000	INTEREST AND EARNINGS	75,000	75,000	64,380	85.84%
A00-2410-0000-0000	RENT / REAL PROP INCOME	98,964	98,964	82,470	83.33%
A00-2420-0000-0000	NATURAL GAS LEASES & ROYALTIES	500	500	507	101.32%
A00-2530-0000-0000	GAMES OF CHANCE INCOME	200	200	196	98.16%
A00-2544-0000-0000	DOG LICENSES	5,000	5,000	6,832	136.64%
A00-2545-0000-0000	LICENSES- OTHER	300	300	300	100.00%
A00-2555-0000-0000	BUILDING PERMIT INCOME	35,000	35,000	94,314	269.47%
A00-2590-0000-0000	OTHER PERMIT INCOME	1,000	1,000	9,000	900.00%
A00-2610-0000-0000	FINES/FORFEITED BAIL	175,000	175,000	109,960	62.83%
A00-2665-0000-0000	SALE OF EQUIPMENT	-	-	-	100.00%
A00-2680-0000-0000	INSURANCE RECOVERIES	-	-	-	100.00%
A00-2701-0000-0000	REFUND-PRIOR YR EXPENDITURE	-	-	1,424	100.00%
A00-2705-0000-0000	GIFTS AND DONATIONS	-	-	150	100.00%
A00-2750-0000-0000	AIM-RELATED PAYMENTS	-	-	-	100.00%
A00-2770-0000-0000	OTHER UNCLASSIFIED REVENUES	-	-	100	100.00%
A00-3001-0000-0000	STATE AID - PER CAPITA	49,689	49,689	49,689	100.00%
A00-3005-0000-0000	STATE AID - MORTGAGE TAX	180,000	180,000	83,622	46.46%
A00-3089-0000-0000	STATE AID- OTHER	5,000	5,000	9,540	190.80%
A00-3809-0000-0000	GEN GOV'T GRANTS - JCAP	-	5,354	5,354	100.01%
A00-3897-0000-0000	CULTURAL GRANTS	-	5,000	7,500	150.00%
A00-3960-0000-0000	STATE AID EMERGENCY DISASTER	-	-	-	100.00%
A00-4089-0000-0000	FEDERAL AID-OTHER		-	-	100.00%
A00-4489-0000-0000	FEDERAL AID, OTHER HEALTH	-	-	-	100.00%
A00-4910-1000-0000	FEDERAL AID - COMMUNITY DEVELOPMENT BLOCK GRANT	-	-	-	100.00%
A00-4960-0000-0000	FEDERAL AID EMERGENCY DISASTER	-	-	-	100.00%
		$ 1,912,334	**$ 1,924,738**	**$ 1,511,582**	
Expenditures					
A00-1010-1000-0000	TOWN BOARD-PER SVC	$ 40,132	$ 40,132	$ 36,788	91.67%
A00-1010-4000-0000	TOWN BD-CONTR	1,500	1,500	10	0.67%
A00-1110-1000-0000	TOWN JUSTICE- PER SVC	138,093	138,093	125,385	90.80%
A00-1110-2000-0000	JUSTICE - EQUIP	1,000	6,354	5,791	91.15%
A00-1110-4000-0000	TOWN JUSTICE-CONTR	5,700	5,700	2,184	38.32%
A00-1220-0100-0000	SUPERVISOR- PER SVC	181,357	181,357	159,923	88.18%
A00-1220-0200-0000	SUPERVISOR- EQUIP	500	500	-	0.00%
A00-1220-0400-0000	SUPERVISOR- CONTR	7,000	7,000	4,702	67.17%
A00-1320-0402-0000	SPECIAL AUDITS	20,000	20,000	9,481	47.41%
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	5,000	5,000	-	0.00%
A00-1321-0401-0000	ACCOUNTING FEES	5,000	5,000	2,921	58.43%
A00-1340-0100-0000	BUDGET DIRECTOR- PER SVC	4,275	4,275	3,782	88.46%
A00-1355-0100-0000	ASSESSOR-PERSONAL SVC	57,458	57,458	37,106	64.58%
A00-1355-0200-0000	ASSESSOR - EQUIPMENT	2,000	2,000	2,681	134.05%
A00-1355-0401-0000	ASSESSOR- CONTR	3,000	3,000	1,082	36.08%
A00-1380-0400-0000	FISCAL AGENT- CONTRACT	18,000	18,000	6,761	37.56%
A00-1410-0100-0000	TOWN CLERK- PER SVC	124,341	124,341	108,485	87.25%
A00-1410-0200-0000	TOWN CLERK- EQUIP	500	500	240	48.00%
A00-1410-0401-0000	TOWN CLERK- CONTR	4,000	4,000	2,302	57.54%
A00-1420-0100-0000	TOWN ATTORNEY- PER SVC	19,785	19,785	18,136	91.67%
A00-1420-0401-0000	ATTORNEY- CONTR	47,414	47,414	46,047	97.12%
A00-1430-4000-0000	PERSONNEL- CONTR	7,500	7,500	5,845	77.94%
A00-1440-0400-0000	ENGINEER- CONTR	20,000	28,100	18,486	65.79%
A00-1460-0100-0000	RECORDS MGT- PER SVC	-	-	-	100.00%
A00-1460-0200-0000	RECORDS MGT- EQUIP	-	-	-	100.00%
A00-1460-0401-0000	RECORDS MGT- CONTR	4,300	4,300	3,670	85.34%
A00-1620-0101-0000	BUILDINGS -PER SVC	32,850	32,850	24,557	74.76%
A00-1620-0200-0000	BUILDINGS- EQUIP	50,000	50,000	1,418	2.84%
A00-1620-0400-0000	BUILDINGS- CONTR	95,000	98,455	62,697	63.68%
A00-1620-0402-0000	BUILDINGS- CONTR-REC CENTER	12,000	12,000	7,757	64.64%
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	9,000	9,000	12,396	137.74%
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	14,000	14,000	6,275	44.82%

A00-1650-0200-0000	CENTR COMM- EQUIP	15,000	15,000	84	0.56%
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	35,000	35,000	30,514	87.18%
A00-1670-0200-0000	CENT PRINT/MAIL- EQUIP	-	-	-	100.00%
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	21,000	21,000	16,690	79.48%
A00-1910-0000-0000	UNALLOCATED INSURANCE	96,000	96,000	96,236	100.25%
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	4,300	4,300	4,195	97.55%
A00-1930-0000-0000	JUDGEMENT AND CLAIMS	500	500	407	81.48%
A00-1950-0000-0000	TAXES & ASSESSMNTS ON PROPERTY	5,000	5,000	4,402	88.03%
A00-1989-0400-0000	OTHER GENERAL GOV'T SUPPORT	21,600	21,600	20,900	96.76%
A00-1990-0000-0000	CONTINGENT ACCOUNT	10,000	10,000	-	0.00%
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	6,000	6,000	2,300	38.34%
A00-3510-0100-0000	DOG CONTROL- PER SVC	16,091	16,091	14,750	91.67%
A00-3510-0200-0000	DOG CONTROL- EQUIP	500	500	-	0.00%
A00-3510-0400-0000	DOG CONTROL- CONTR	3,000	3,000	1,384	46.15%
A00-3620-0100-0000	SAFETY INSPECT-PER SVC	159,494	159,494	73,315	45.97%
A00-3620-0200-0000	SAFETY INSPECT- EQUIP	2,000	2,000	1,938	96.90%
A00-3620-0400-0000	SAFETY INSPECT- CONTR	7,000	7,000	7,193	102.76%
A00-5010-0100-0000	HIGHWAY SUPT-PER SVC	104,763	104,763	92,681	88.47%
A00-5010-0200-0000	HIGHWAY SUPT - EQUIPMENT	500	500	-	0.00%
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	5,000	5,000	4,099	81.98%
A00-5132-0400-0000	GARAGE-CONTR	26,000	26,000	21,142	81.32%
A00-5182-0400-0000	STREET LIGHTING-CONTR	25,000	25,000	23,869	95.48%
A00-6772-0100-0000	PROGRAM FOR AGING-PER SVC	5,000	5,000	1,366	27.31%
A00-6772-0200-0000	NUTRITION EQUIPMENT & CHAIRS	38,465	38,465	33,208	86.33%
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	8,500	8,500	7,223	84.98%
A00-7110-0100-0000	PARKS- PER SVC	148,893	148,893	108,398	72.80%
A00-7110-0201-0000	EQUIPMENT	18,000	18,000	16,117	89.54%
A00-7110-0400-0000	PARKS- CONTR	25,000	25,000	19,516	78.07%
A00-7270-0100-0000	EVENT COORDINATOR - PER SVC	3,053	3,053	2,701	88.46%
A00-7270-0400-0000	BAND CONCERTS- CONTR	6,000	11,000	7,778	70.71%
A00-7310-0400-0000	YOUTH PROGRAMS-CONTR	75,000	75,000	75,000	100.00%
A00-7510-0100-0000	TOWN HISTORIAN-PER SVC	4,335	4,335	3,974	91.67%
A00-7510-0401-0000	HISTORIAN- CONTR	700	700	368	52.63%
A00-7520-0400-0000	HISTORIAN PROP-CONTR	4,200	6,250	4,635	74.16%
A00-7550-0400-0000	CELEBRATIONS- CONTR	25,000	25,000	17,256	69.02%
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	15,000	15,000	11,204	74.70%
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	15,000	15,000	11,144	74.29%
A00-7989-0400-0000	OTHER CULTURE/REC- CONTR	1,000	1,000	1,000	100.00%
A00-8010-0100-0000	ZONING- PER SVC	9,206	9,206	5,085	55.23%
A00-8010-0400-0000	ZONING-CONTR	7,000	7,000	1,441	20.59%
A00-8020-0100-0000	PLANNING-PER SVC	6,423	6,423	1,065	16.58%
A00-8020-0400-0000	PLANNING- CONTR	8,000	8,000	6,090	76.12%
A00-8410-0200-0000	ELECTRIC & POWER - EQUIP	-	6,490	6,490	100.00%
A00-8510-0400-0000	COMMUNITY BEAUTIFICATION-CONTR	-	-	-	100.00%
A00-8540-0400-0000	DRAINAGE-CONTR	500	500	-	0.00%
A00-8710-0100-0000	CONSERVATION-PER SVC	3,426	3,426	557	16.25%
A00-8710-0400-0000	CONSERVATION- CONTR	6,550	6,550	4,334	66.17%
A00-8745-0400-0000	FLOOD & EROSION CONTROL-CONTRA	500	500	-	0.00%
A00-8810-0100-0000	CEMETERY- PER SVC.	-	-	-	100.00%
A00-8810-0400-0000	CEMETERY-CONTRACTUAL	900	900	-	0.00%
A00-8989-0200-0000	OTHER HOME/COM SVC - EQUIP	-	-	-	100.00%
A00-8989-0400-0000	OTHER HOME/COM SVC-CONTR	71,000	71,000	-	0.00%
A00-9010-0800-0000	STATE RETIREMENT	126,000	126,000	120,420	95.57%
A00-9030-0800-0000	SOCIAL SECURITY	84,000	84,000	65,355	77.80%
A00-9040-0800-0000	WORKERS' COMPENSATION	18,000	18,000	18,497	102.76%
A00-9050-0800-0000	UNEMPLOYMENT INSURANCE	6,000	6,000	5,084	84.73%
A00-9055-0800-0000	DISABILITY INSURANCE	1,000	1,000	643	64.27%
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	92,000	92,000	61,361	66.70%
A00-9730-0600-0000	BAN PRINCIPAL	45,000	45,000	45,000	100.00%
A00-9730-0700-0000	BAN INTEREST	18,560	18,560	18,560	100.00%
A00-9950-0900-0000	TRANSFERS TO CAPITAL PROJECTS FUND	30,000	30,000	1,314	4.38%
		$ 2,421,664	**$ 2,452,113**	**$ 1,815,192**	

Highway					
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenue					
DB0-1001-0000-0000	REAL PROPERTY TAX	$ 866,573	$ 866,573	$ 866,573	100.00%
DB0-1120-0000-0000	NON-PROPERTY TAX DIST. BY CNTY	275,000	275,000	275,000	100.00%
DB0-2401-0000-0000	INTEREST AND EARNINGS	50,000	50,000	56,768	113.54%
DB0-2650-0000-0000	SALE OF SCRAP	-	-	-	100.00%
DB0-2665-0000-0000	SALE OF EQUIPMENT	-	-	18,200	100.00%
DB0-2680-0000-0000	INSURANCE RECOVERIES	-	-	-	100.00%
DB0-2701-0000-0000	REFUND-PRIOR YR EXPENDITURES	-	-	206	100.00%
DB0-2709-0000-0000	EMPLOYEES CONTRIBUTIONS	-	-	-	100.00%
DB0-2770-0000-0000	OTHER UNCLASSIFIED	-	-	-	100.00%
DB0-2770-1000-0000	OTHER UNCLASSIFIED - FUEL REIMBURSEMENTS	1,500	1,500	95	6.33%
DB0-2801-0000-0000	INTERFUND REVENUES	71,000	71,000	-	0.00%
DB0-3501-0000-0000	STATE AID	193,295	193,295	-	0.00%
		$ 1,457,368	**$ 1,457,368**	**$ 1,216,842**	
Expenditure					
DB0-1930-0400-0000	JUDGEMENT & CLAIMS	$ 31	$ 31	$ 30	97.71%
DB0-5110-0100-0000	GENERAL REPAIRS-PER SVC	243,034	243,034	275,535	113.37%
DB0-5110-0400-0000	GENERAL REPAIRS-CONTR	203,647	203,647	217,942	107.02%
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	60,000	60,000	29,568	49.28%
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	30,000	30,000	26,434	88.11%
DB0-5112-0200-0000	CAPITAL OUTLAY	193,295	193,295	128,047	66.24%
DB0-5130-0200-0000	MACHINERY- EQUIPMENT	200,500	371,761	172,040	46.28%
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	65,000	65,000	52,523	80.80%
DB0-5140-0100-0000	BRUSH & WEEDS-PER SVC (General Fund to Reimb)	32,472	32,472	27,087	83.42%
DB0-5140-0400-0000	MISC BRUSH & WEEDS-CONTRACTUAL	5,000	5,000	-	0.00%
DB0-5142-0100-0000	SNOW REMOVAL-PER SVC	215,127	215,127	111,986	52.06%
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	130,695	130,695	77,579	59.36%
DB0-5148-0100-0000	SNOW REMOVAL-OTHER GOV'T-PS	-	-	-	100.00%
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	-	-	-	100.00%
DB0-9010-0800-0000	STATE RETIREMENT	70,000	70,000	69,730	99.61%
DB0-9030-0800-0000	SOCIAL SECURITY	38,000	38,000	31,525	82.96%
DB0-9040-0800-0000	WORKERS' COMPENSATION	39,000	39,000	38,343	98.32%
DB0-9050-0800-0000	UNEMPLOYMENT INSURANCE	-	-	4,210	100.00%
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	85,000	85,000	54,852	64.53%
		$ 1,610,801	**$ 1,782,062**	**$ 1,317,431**	

Lighting					
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenue					
L30-1001-0000-0000	REAL PROPERTY TAX	$ 13,527	$ 13,527	$ 13,527	100.00%
L30-2401-0000-0000	INTEREST AND EARNINGS	800	800	580	72.54%
		$ 14,327	**$ 14,327**	**$ 14,107**	
Expenditure					
L30-5182-0401-0000	CONTRACTS	$ 18,000	$ 18,000	$ 15,340	85.22%
		$ 18,000	**$ 18,000**	**$ 15,340**	

Fire					
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenue					
SF0-1001-0000-0000	REAL PROPERTY TAX	$ 851,345	$ 851,345	$ 851,345	100.00%
SF0-1120-0000-0000	NONPROPERTY TAX DIST	180,000	180,000	180,000	100.00%
SF0-2401-0000-0000	INTEREST EARNINGS	15,000	15,000	16,877	112.51%
		$ 1,046,345	**$ 1,046,345**	**$ 1,048,222**	
Expenditure					
SF0-1930-0400-0000	JUDGEMENT & CLAIMS	$ 28	$ 28	$ 27	97.86%
SF0-3410-0401-0000	CONTRACTS	713,680	713,680	689,420	96.60%
SF0-9025-0400-0000	SERVICE AWARDS PROGRAM - Cont.	19,410	19,410	8,192	
SF0-9025-0800-0000	SERVICE AWARDS PROGRAM - Benefits	325,000	325,000	325,000	100.00%
SF0-9040-0800-0000	WORKERS COMP INSURANCE	15,000	15,000	11,846	78.97%
		$ 1,073,118	**$ 1,073,118**	**$ 1,034,486**	

Refuse					
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenue					
SG0-1001-0000-0000	REAL PROPERTY TAX	$ 967,454	$ 967,454	$ 967,454	100.00%
SG0-2130-0000-0000	REFUSE AND GARBAGE CHARGES	4,000	4,000	10,659	266.47%
SG0-2401-0000-0000	INTEREST EARNINGS	15,000	15,000	20,393	135.96%
		$ 986,454	**$ 986,454**	**$ 998,506**	
Expenditure					
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	$ 986,454	$ 986,454	$ 799,596	81.06%
		$ 986,454	**$ 986,454**	**$ 799,596**	

Ambulance					
Account Number	**Account Description**	**Original Budget Amount**	**Amended Budget Amount**	**Actual Rev/Exp YTD**	**% YTD**
Revenue					
SM0-1001-0000-0000	REAL PROPERTY TAX	$ 102,222	$ 102,222	$ 102,222	100.00%
SM0-1120-0000-0000	NONPROPERTY TAX DISTRIBUTION	70,000	70,000	70,000	100.00%
SM0-2401-0000-0000	INTEREST INCOME	8,000	8,000	10,011	125.14%
		$ 180,222	**$ 180,222**	**$ 182,233**	
Expenditure					
SM0-1930-0400-0000	JUDGEMENT & CLAIMS	$ 4	$ 4	$ 3	86.50%
SM0-4540-0200-0000	AMBULANCE- CAPITAL EQUIPMENT	-	137,664	-	0.00%
SM0-4540-0400-0000	CONTRACTUAL	160,218	160,218	93,044	58.07%
SM0-9025-0800-0000	LOCAL PENSION FUND	14,000	14,000	6,207	44.33%
SM0-9040-0800-0000	WORKER'S COMP	6,000	6,000	4,906	81.77%
SM0-9730-0600-0000	BAN'S PRINCIPAL	-	-	-	100.00%
SM0-9730-0700-0000	BAN'S INTEREST	-	-	-	100.00%
		$ 180,222	**$ 317,886**	**$ 104,160**	

Water #1

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HA0-1001-0000-0000	REAL PROPERTY TAX	$ 133,897	$ 133,897	$ 133,897	100.00%
HA0-2401-0000-0000	INTEREST EARNINGS	15,000	15,000	8,589	57.26%
HA0-2680-0000-0000	INSURANCE RECOVERIES	-	-	1,673	100.00%
		$ 148,897	**$ 148,897**	**$ 142,486**	
Expenditure					
HA0-1930-0400-0000	JUDGEMENT & CLAIMS	$ 9	$ 9	$ 8	90.44%
HA0-8340-0400-0000	CONTRACTUAL	32,415	32,415	31,302	96.57%
HA0-9730-0600-0000	BAN'S- PRINCIPAL	8,408	8,408	8,407	99.99%
HA0-9730-0700-0000	BAN'S- INTEREST	108,065	108,065	108,065	100.00%
		$ 148,888	**$ 148,888**	**$ 147,775**	

Water #2

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HB0-1001-0000-0000	REAL PROPERTY TAX	$ 51,711	$ 51,711	$ 51,711	100.00%
HB0-2401-0000-0000	INTEREST & EARNINGS	4,000	4,000	4,452	111.31%
		$ 55,711	**$ 55,711**	**$ 56,163**	
Expenditure					
HB0-8340-0400-0000	CONTRACTUAL	$ 60,235	$ 60,235	$ 13,025	21.62%
HB0-9730-0600-0000	BAN'S - PRINCIPAL	9,496	9,496	9,496	100.00%
HB0-9730-0700-0000	BAN INTEREST	9,601	9,601	9,601	100.00%
		$ 79,332	**$ 79,332**	**$ 32,122**	

Water #3

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HC0-1001-0000-0000	REAL PROPERTY TAX	$ 262,363	$ 262,363	$ 263,096	100.28%
HC0-2401-0000-0000	INTEREST AND EARNINGS	25,000	25,000	22,670	90.68%
		$ 287,363	**$ 287,363**	**$ 285,766**	
Expenditure					
HC0-1930-0400-0000	JUDGEMENT & CLAIMS	$ -	$ -	$ -	100.00%
HC0-8340-0400-0000	CONTRACTUAL	68,683	68,683	17,045	24.82%
HC0-9730-0600-0000	BAN'S- PRINCIPAL	142,092	142,092	142,091	100.00%
HC0-9730-0700-0000	BAN INTEREST	121,755	121,755	121,247	99.58%
		$ 332,530	**$ 332,530**	**$ 280,382**	

Water Ext 1

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HD0-1001-0000-0000	REAL PROPERTY TAX	$ 3,006	$ 3,006	$ 3,006	100.00%
HD0-2401-0000-0000	INTEREST AND EARNINGS	1,500	1,500	1,757	117.16%
		$ 4,506	**$ 4,506**	**$ 4,763**	
Expenditure					
HD0-8340-0400-0000	CONTRACTS	$ 2,520	$ 2,520	$ 687	27.27%
HD0-9730-0600-0000	BAN's - PRINCIPAL	$ 144	$ 144	$ 143	99.48%
HD0-9730-0700-0000	BAN'S - INTEREST	$ 1,842	$ 1,842	$ 1,841	99.96%
		$ 4,506	**$ 4,506**	**$ 2,672**	

Water Ext 2

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HE0-1001-0000-0000	REAL PROPERTY TAX	$ 29,383	$ 29,383	$ 29,383	100.00%
HE0-2401-0000-0000	INTEREST AND EARNINGS	4,000	4,000	5,620	140.51%
		$ 33,383	**$ 33,383**	**$ 35,003**	
Expenditure					
HE0-1930-0000-0000	JUDGEMENT & CLAIMS	$ -	$ -	$ -	100.00%
HE0-8340-0400-0000	CONTRACTUAL	30,613	30,613	-	0.00%
HE0-9730-0600-0000	BAN- PRINCIPLE	1,377	1,377	1,377	99.99%
HE0-9730-0700-0000	BAN INTEREST	1,393	1,393	1,392	99.93%
		$ 33,383	**$ 33,383**	**$ 2,769**	

Water #3 Ext. 1

Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
Revenue					
HF0-1001-0000-0000	REAL PROPERTY TAX	$ 10,978	$ 10,978	$ 10,978	100.00%
HF0-2401-0000-0000	INTEREST AND EARNINGS	1,200	1,200	1,202	100.16%
		$ 12,178	**$ 12,178**	**$ 12,180**	
Expenditure					
HF0-8340-0400-0000	CONTRACTUAL	$ 2,947	$ 2,947	$ -	0.00%
HF0-9730-0600-0000	PRINC PMTS- BANS	7,036	7,036	7,036	100.00%
HF0-9730-0700-0000	INTEREST PMTS. BANS	2,195	2,195	2,194	99.97%
		$ 12,178	**$ 12,178**	**$ 9,230**	

Capital Projects

H01 - Boston State Road Water Main Replacement - Capitalized to Infrastructure in 2024 for $491,881

H02 - North Boston Park Shelter - Capitalized to Buildings in 2024 for $515,348

H03 - Water Tank Repairs - Capitalized to Infrastructure in 2024 for $898,720 (project came in under budget)

Waterline Replacements - Phase 1

Account Number	Account Description	Project Budget	Current Yr Rev/Exp	Total Project Rev/Exp	% Complete
Revenue					
H04-2401-0000-0000	INTEREST & EARNINGS	$ -	$ 65,070	$ 89,797	
H04-5031-0000-0000	INTERFUND TRANSFERS	-	-	-	
		$ -	**$ 65,070**	**$ 89,797**	
Expenditure					
H04-8340-0200-0000	WATERLINE REPLACEMENTS - PHASE 1				
	Construction	$ 2,415,741	$ 2,141,597	$ 2,141,597	88.65%
	Engineering	355,000	88,170	342,070	96.36%
	Advertisment for Bids	-	-	466	
	Permit Fees	-	110	110	
		$ 2,770,741	**$ 2,229,877**	**$ 2,484,243**	

Town of Boston Comprehensive Plan Update

Account Number	Account Description	Project Budget	Current Yr Rev/Exp	Total Project Rev/Exp	% Complete
Revenue					
H05-2401-0000-0000	INTEREST & EARNINGS	$ -	$ -	$ -	
H05-2706-0000-0000	GRANTS FROM LOCAL GOVT	$ 25,000	$ -	$ -	
H05-3097-0000-0000	STATE AID CAPITAL PROJECTS	$ 63,000	$ 11,824	$ 63,000	100.00%
H05-5031-0000-0000	INTERFUND TRANSFERS	$ 6,870	$ 1,314	$ 7,000	101.90%
		$ 94,870	**$ 13,138**	**$ 70,000**	
Expenditure					
H05-8020-0200-0000	COMPREHENSIVE PLAN UPDATE	$ 94,870	$ 2,740	$ 94,870	100.00%
		$ 94,870	**$ 2,740**	**$ 94,870**	

Town Hall Generator

Account Number	Account Description	Project Budget	Current Yr Rev/Exp	Total Project Rev/Exp	% Complete
Revenue					
H06-2401-0000-0000	INTEREST & EARNINGS	$ -	$ -	$ 4,655	
H06-5031-0000-0000	INTERFUND TRANSFERS	-	-	236,000	
		$ -	**$ -**	**$ 240,655**	
Expenditure					
H06-1620-0200-0000	TOWN HALL GENERATOR				
	Construction	$ 253,546	$ 39,689	$ 253,546	100.00%
	Engineering	20,000	750	20,000	100.00%
	Advertisment for Bids	-	-	732	100.00%
	National Fuel Hookup	-	-	6,816	
		$ 273,546	**$ 40,439**	**$ 281,094**	

Town Hall Entryway

Account Number	Account Description	Project Budget	Current Yr Rev/Exp	Total Project Rev/Exp	% Complete
Revenue					
H07-2401-0000-0000	INTEREST & EARNINGS	$ -	$ -	$ 33	
H07-5031-0000-0000	INTERFUND TRANSFERS	64,125	-	43,725	
		$ 64,125	**$ -**	**$ 43,758**	
Expenditure					
H07-1620-0200-0000	TOWN HALL ENTRYWAY				
	Construction	$ 46,525	$ 15,500	$ 41,625	89.47%
	Engineering	17,600	500	17,600	100.00%
	Advertisment for Bids	-	-	568	
		$ 64,125	**$ 16,000**	**$ 59,793**	

Fuel Tank Replacement

Account Number	Account Description	Project Budget	Current Yr Rev/Exp	Total Project Rev/Exp	% Complete
Revenue					
H08-2401-0000-0000	INTEREST & EARNINGS	$ -	$ -	$ -	
H08-5031-0000-0000	INTERFUND TRANSFERS	-	-	-	
		$ -	**$ -**	**$ -**	
Expenditure					
H08-1620-0200-0000	FUEL TANK REPLACEMENT - NEW FUEL ISLAND				
	Removal	$ 75,560	$ 40,670	$ 40,670	53.83%
	Paving Open Ground	-	3,619	3,619	
	Construction	-	-	-	
	Engineering	-	6,591	6,591	
		$ 75,560	**$ 50,881**	**$ 50,881**	

Monthly Cash Balances 2025

Fund	Acct #	Account	1/31/2025	2/28/2025	3/31/2025	4/30/2025	5/31/2025	6/30/2025
General (A)	A00-0201-0000	General Fund Cash	$ 1,675,493	$ 1,440,078	$ 1,461,036	$ 1,451,150	$ 1,366,334	$ 1,648,732
General (A)	A00-0210-0000	Petty Cash	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500
General (A)	A00-0878-0300	Reserve for Tri-Seq	$ 7,857	$ 7,886	$ 7,911	$ 7,938	$ 7,966	$ 7,993
General (A)	A00-0878-0600	Reserve for Sr. Facility	$ 67,306	$ 67,548	$ 67,765	$ 67,997	$ 68,237	$ 68,469
General (A)	A00-0878-0700	Reserve for Tax Stable	$ 93,059	$ 93,395	$ 93,694	$ 94,015	$ 94,347	$ 94,668
General (A)	A00-0878-0800	Reserve for Bldgs & Parks	$ 138,104	$ 138,602	$ 139,046	$ 139,523	$ 140,015	$ 140,492
General (A)	A00-0878-0900	Reserve for Recreation	$ 40,770	$ 40,917	$ 41,048	$ 41,189	$ 41,334	$ 41,475
General (A)	A00-0878-1000	Reserve for Drainage	$ 138,425	$ 138,924	$ 139,369	$ 139,847	$ 140,340	$ 140,818
			$ 2,161,514	$ 1,927,850	$ 1,950,369	$ 1,942,159	$ 1,859,073	$ 2,143,147
Highway (DB)	DB0-0201-0000	Highway Cash	$ 981,852	$ 961,712	$ 1,964,295	$ 1,872,252	$ 1,812,367	$ 1,848,438
Highway (DB)	DB0-0878-0100	Reserve or HWY Equipment	$ 318,687	$ 319,836	$ 320,860	$ 321,961	$ 323,096	$ 324,197
			$ 1,300,539	$ 1,281,548	$ 2,285,155	$ 2,194,213	$ 2,135,464	$ 2,172,635
Capital Projects (H)	H00-0201-0000	Capital Projects Cash	$ (207,629)	$ (207,629)	$ (208,404)	$ (37,547)	$ (38,550)	$ (64,464)
Capital Projects (H)	H03-0231-0000	Restricted Cash - Water Tank BAN	$ 149,896	$ 150,281	$ 150,665	$ 151,078	$ 151,611	$ 152,125
Capital Projects (H)	H04-0231-0000	Restricted Cash - Waterline Repairs BAN	$ 2,799,719	$ 2,806,916	$ 2,810,959	$ 2,551,737	$ 2,690,282	$ 1,784,194
			$ 2,741,986	$ 2,749,569	$ 2,753,220	$ 2,665,268	$ 2,803,343	$ 1,871,855
Fire Protection (SF)	SF0-0201-0000	Fire Fund Cash	$ 174,829	$ 173,943	$ 1,208,340	$ 855,279	$ 851,435	$ 851,990
Fire Protection (SF)	Nationwide	Restricted - LOSAP Fair Market Value	$ 2,622,611	$ 2,582,468	$ 2,479,236	$ 2,443,542	$ 2,486,224	$ 2,532,067
			$ 2,797,440	$ 2,756,411	$ 3,687,575	$ 3,298,821	$ 3,337,659	$ 3,384,057
Lighting (SL)	L30-0201-0000	Lighting Fund Cash	$ 14,646	$ 13,087	$ 26,682	$ 25,273	$ 22,279	$ 20,767
			$ 14,646	$ 13,087	$ 26,682	$ 25,273	$ 22,279	$ 20,767
Ambulance (SM)	SM0-0201-0000	Ambulance Fund Cash	$ 51,320	$ 49,332	$ 221,322	$ 175,733	$ 168,164	$ 167,545
Ambulance (SM)	SM0-0878-0001	Reserve for Ambulance	$ 139,579	$ 140,083	$ 140,531	$ 141,013	$ 141,511	$ 141,993
			$ 190,899	$ 189,415	$ 361,854	$ 316,747	$ 309,675	$ 309,538
Garbage (SG/SR)	SG0-0201-0000	Garbage & Refuse Fund Cash	$ 359,741	$ 123,594	$ 1,094,447	$ 1,019,401	$ 865,636	$ 792,674
			$ 359,741	$ 123,594	$ 1,094,447	$ 1,019,401	$ 865,636	$ 792,674
Water (SW)	HA0-0201-0000	(HA) Water District #1	$ 208,644	$ 209,180	$ 312,563	$ 313,517	$ 313,517	$ 315,228
Water (SW)	HB0-0201-0000	(HB) Water District #2	$ 112,539	$ 112,828	$ 151,902	$ 152,365	$ 152,365	$ 153,197
Water (SW)	HC0-0201-0000	(HC) Water District #3	$ 128,879	$ 129,945	$ 376,222	$ 386,500	$ 386,490	$ 388,599
Water (SW)	HC0-0878-0100	Reserve for Debt - Dist. 3	$ 389,054	$ 390,457	$ 391,707	$ 393,051	$ 394,437	$ 395,780
Water (SW)	HD0-0201-0000	(HD) Water Ext. 1	$ 54,019	$ 54,158	$ 56,621	$ 56,793	$ 56,793	$ 57,103
Water (SW)	HE0-0201-0000	(HE) Water Ext. 2	$ 154,031	$ 154,427	$ 184,280	$ 184,842	$ 184,842	$ 185,851
Water (SW)	HF0-0201-0000	(HF) Water Dist. 3 Ext.	$ 32,833	$ 32,917	$ 44,007	$ 44,141	$ 44,141	$ 44,382
			$ 1,079,999	$ 1,083,912	$ 1,517,301	$ 1,531,211	$ 1,532,587	$ 1,540,140
		Total held by Town	$ 8,024,153	$ 7,542,917	$ 11,197,367	$ 10,549,550	$ 10,379,492	$ 9,702,746
		Total held at Nationwide (Fire LOSAP)	$ 2,622,611	$ 2,582,468	$ 2,479,236	$ 2,443,542	$ 2,486,224	$ 2,532,067
			$ 10,646,764	$ 10,125,385	$ 13,676,603	$ 12,993,092	$ 12,865,717	$ 12,234,813

Monthly Cash Balances 2025

Fund	Acct #	Account	7/31/2025	8/31/2025	9/30/2025	10/31/2025	11/30/2025
General (A)	A00-0201-0000	General Fund Cash	$ 1,539,875	$ 1,482,674	$ 1,846,290	$ 1,751,305	$ 1,540,349
General (A)	A00-0210-0000	Petty Cash	$ 500	$ 500	$ 500	$ 500	$ 500
General (A)	A00-0878-0300	Reserve for Tri-Seq	$ 8,021	$ 8,049	$ 8,076	$ 8,103	$ 8,129
General (A)	A00-0878-0600	Reserve for Sr. Facility	$ 68,710	$ 68,952	$ 69,182	$ 69,413	$ 69,632
General (A)	A00-0878-0700	Reserve for Tax Stable	$ 95,001	$ 95,335	$ 95,654	$ 95,973	$ 96,276
General (A)	A00-0878-0800	Reserve for Bldgs & Parks	$ 140,986	$ 141,482	$ 141,954	$ 142,428	$ 142,878
General (A)	A00-0878-0900	Reserve for Recreation	$ 41,621	$ 41,767	$ 41,907	$ 42,047	$ 42,179
General (A)	A00-0878-1000	Reserve for Drainage	$ 141,314	$ 141,811	$ 142,284	$ 142,759	$ 143,210
			$ 2,036,029	$ 1,980,570	$ 2,345,847	$ 2,252,527	$ 2,043,153
Highway (DB)	DB0-0201-0000	Highway Cash	$ 1,779,611	$ 1,354,224	$ 1,137,125	$ 1,079,722	$ 960,744
Highway (DB)	DB0-0878-0100	Reserve or HWY Equipment	$ 325,338	$ 326,482	$ 327,572	$ 328,665	$ 329,703
			$ 2,104,948	$ 1,680,706	$ 1,464,697	$ 1,408,387	$ 1,290,447
Capital Projects (H)	H00-0201-0000	Capital Projects Cash	$ (83,074)	$ (84,765)	$ (95,626)	$ (116,416)	$ (132,225)
Capital Projects (H)	H03-0231-0000	Restricted Cash - Water Tank BAN	$ 152,663	$ 153,200	$ 153,711	$ 154,224	$ 154,711
Capital Projects (H)	H04-0231-0000	Restricted Cash - Waterline Repairs BAN	$ 1,066,856	$ 1,070,608	$ 871,270	$ 874,177	$ 359,734
			$ 1,136,446	$ 1,139,043	$ 929,355	$ 911,985	$ 382,221
Fire Protection (SF)	SF0-0201-0000	Fire Fund Cash	$ 514,251	$ 513,964	$ 515,347	$ 190,949	$ 191,213
Fire Protection (SF)	Nationwide	Restricted - LOSAP Fair Market Value	$ 2,515,581	$ 2,537,093	$ 2,550,291	$ 2,544,240	$ 2,857,856
			$ 3,029,832	$ 3,051,057	$ 3,065,638	$ 2,735,188	$ 3,049,069
Lighting (SL)	L30-0201-0000	Lighting Fund Cash	$ 19,236	$ 19,294	$ 16,235	$ 14,768	$ 13,252
			$ 19,236	$ 19,294	$ 16,235	$ 14,768	$ 13,252
Ambulance (SM)	SM0-0201-0000	Ambulance Fund Cash	$ 164,488	$ 164,422	$ 164,446	$ 163,220	$ 162,963
Ambulance (SM)	SM0-0878-0001	Reserve for Ambulance	$ 142,492	$ 142,993	$ 143,471	$ 143,949	$ 144,404
			$ 306,980	$ 307,416	$ 307,917	$ 307,169	$ 307,367
Garbage (SG/SR)	SG0-0201-0000	Garbage & Refuse Fund Cash	$ 718,650	$ 722,061	$ 641,630	$ 479,150	$ 399,652
			$ 718,650	$ 722,061	$ 641,630	$ 479,150	$ 399,652
Water (SW)	HA0-0201-0000	(HA) Water District #1	$ 316,177	$ 317,127	$ 319,657	$ 203,827	$ 204,394
Water (SW)	HB0-0201-0000	(HB) Water District #2	$ 153,658	$ 154,119	$ 154,534	$ 135,865	$ 136,243
Water (SW)	HC0-0201-0000	(HC) Water District #3	$ 202,675	$ 203,284	$ 212,957	$ 179,756	$ 180,256
Water (SW)	HC0-0878-0100	Reserve for Debt - Dist. 3	$ 397,173	$ 398,570	$ 399,900	$ 401,235	$ 402,502
Water (SW)	HD0-0201-0000	(HD) Water Ext. 1	$ 57,275	$ 57,447	$ 57,602	$ 55,793	$ 55,948
Water (SW)	HE0-0201-0000	(HE) Water Ext. 2	$ 186,411	$ 186,970	$ 187,473	$ 185,288	$ 185,804
Water (SW)	HF0-0201-0000	(HF) Water Dist. 3 Ext.	$ 36,843	$ 36,953	$ 37,053	$ 35,585	$ 35,684
			$ 1,350,213	$ 1,354,470	$ 1,369,176	$ 1,197,349	$ 1,200,830
		Total held by Town	$ 8,186,753	$ 7,717,524	$ 7,590,204	$ 6,762,284	$ 5,828,134
		Total held at Nationwide (Fire LOSAP)	$ 2,515,581	$ 2,537,093	$ 2,550,291	$ 2,544,240	$ 2,857,856
			$ 10,702,334	$ 10,254,617	$ 10,140,495	$ 9,306,523	$ 8,685,990

TOWN OF BOSTON

2026 APPOINTMENT	TITLE	TERM
Karen Miller	Court Clerk, FT	12/31/2026
Rebecca Neudeck	Court Clerk, PT	12/31/2026
John Sibenik	Court Officer, PT	12/31/2026
Keith Gannon	Court Officer, PT	12/31/2026
Laurie Baker	Prosecutor, PT	12/31/2026
TBD	Assessment Clerk, PT	12/31/2026
Robert Reed	Code Enforcement Officer, PT	12/31/2026
Shawn Vanderdoes	Code Enforcement Officer, PT	12/31/2026
Kelly Korzkowski	Clerk (Code), PT	12/31/2026
Jordan Clark	Clerk (Highway), PT	12/31/2026
Linda Sherry	Dog Control Officer, PT	12/31/2026
Dolores Valentine	Nutrition Director, PT	12/31/2026
Patricia Hice	Nutrition Director, PT	12/31/2026
Donna Lenau	Nutrition Director, PT	12/31/2026
Tina Weisedel	Nutrition Director, PT	12/31/2026
Vera Langhans	Sub. Nutrition Director, PT	12/31/2026
Michael Lavtar	Town Hall Laborer, PT	12/31/2026
Patrick Francis	Cleaner, PT	12/31/2026
Scott Fellows	Parks Laborer, FT	12/31/2026
Barry Decker	Parks Laborer, FT	12/31/2026
Amanda Jensen	Parks Laborer, FT	12/31/2026
Robert Telaak	Parks Superintendent - Stipend	12/31/2026
Patrick Penrod	Emergency Manager – Volunteer	12/31/2026
Allison Koczur	Event Coordinator – Stipend	12/31/2026
Jacob Karb, III	Liaison – Cobblehill Cemetery – Stipend	12/31/2026
Sandra Quinlan	Marriage Officer	12/31/2026
Sandra Quinlan	Records Management Officer	12/31/2026
Sandra Quinlan	Registrar of Vital Statistics	12/31/2026
Margaret Derk	Deputy Registrar of Vital Statistics	12/31/2026

Town Clerk Quinlan made the following appointments:

2026 APPOINTMENT	TITLE	TERM
TBD	Deputy Town Clerk, FT	12/31/2026
Margaret Derk	Deputy Town Clerk, FT – Focus on Records & Boards	12/31/2026
Lisa Ranalletta	Deputy Town Clerk, PT	12/31/2026

Supervisor Keding made the following appointments:

2026 APPOINTMENT	TITLE	TERM
Allison Koczur	Assistant to Supervisor, FT	12/31/2026
Allison Koczur	Deputy Supervisor - Stipend	12/31/2026
Ellie Pericak	Bookkeeper, FT	12/31/2026
Ellie Pericak	Budget Director - Stipend	12/31/2026
Meagan Sadowski	Secretary to Supervisor/Bookkeeper, PT	12/31/2026
Frank Gamel	Town Historian, PT	12/31/2026

2026 COMMITTEE APPOINTMENTS

AUDIT COMMITTEE
Town Board Members, Drescher and Malecki

TRAFFIC SAFETY & ROADWAYS
Chairman - Councilwoman Selby

INSURANCE
Chairman - Councilwoman Lucachik, Attorney for the Town McCann, Town Clerk Quinlan, Supervisor's Assistant Koczur

I.T. COMMITTEE
Chairman - Councilwoman Martin, Supervisor's Assistant Koczur

INVESTMENT ADVISORY
Chairman - Councilman Cartechine, Attorney for the Town McCann, Town Board, Bookkeeper Pericak, Designated Representatives from Boston, N. Boston, & Patchin Fire Companies

SOLID WASTE & REFUSE
Chairman-Councilwoman Selby, Town Clerk Quinlan

INSPECTION
Chairman- Code Enforcement Officer Murphy, Town Board

CABLE TV
Chairman-Councilwoman Lucachik, Attorney for the Town McCann

DRAINAGE
Chairman-Councilwoman Selby, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW
Chairman- Town Prosecutor, Councilwoman Lucachik, Code Enforcement Officer Murphy, Zoning Chairwoman Rood

SAFETY
Chairwoman-Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik, Councilman Cartechine

RECREATION
Chairman- Councilman Cartechine, Hwy Supt. Telaak, Councilwoman Martin

RECORDS MANAGEMENT
Chairwoman-Town Clerk Quinlan

DEFERRED COMPENSATION
Chairwoman- Bookkeeper Pericak, Supervisor Keding, Town Clerk Quinlan

CAPITAL IMPROVEMENT
Chairman- Supervisor Keding, Town Grant Writer, Attorney for the Town McCann, Town Engineer, Councilwoman Selby, Bookkeeper Pericak

OFFICE OF EMERGENCY MGMT
Director- Emergency Manager, Supervisor Keding, Councilwoman Martin, Councilman Cartechine

CHRISTMAS LIGHTING
Councilman Cartechine, Parks Superintendent Telaak, Supervisor Keding

GRANT WRITER COMMITTEE
Chairman – Supervisor Keding, Bookkeeper Pericak, Supervisor's Assistant Koczur, Rotella Grant Management

2025 Liaison Assignments:

Jennifer Lucachik

Planning Board, Boston Community Foundation, Haz-Mat, Insurance, Parks and Recreation, Cable TV, Safety Committee

Michael Cartechine

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

Kathy Selby

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste, Water Districts

Kelly Martin

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

2026 SALARY SCHEDULE

Position	Salary
Assistant to Supervisor, FT	$53,712 /yr.
Secretary to Supervisor, PT	$22.48 /hr.
Bookkeeper, FT	$65,200 /yr.
Deputy Supervisor – Stipend	$1,347 /yr.
Budget Director – Stipend	$4,490 /yr.
Event Coordinator – Stipend	$3,206 /yr.
Court Clerk, FT	$58,282 /yr.
Court Clerk, PT	$22.48 /hr.
Court Officer, PT (x2)	$7,560 /yr.
Prosecutor	$20,775 /yr.
Assessor, PT	$37.86 /hr.
Assessment Clerk, PT	$22.48 /hr.
Deputy Town Clerk, FT	$44,963/yr.
Deputy Town Clerk, FT – Focus on Records & Boards	$44,963/yr.
Deputy Town Clerk, PT	$22.48 / hr.
Code Enforcement Officer, FT	$32.76 - $39.65 /hr.
Code Enforcement Officer, PT #1	$34.40 /hr.
Code Enforcement Officer, PT #2	$30.00 /hr.
Code Enforcement Clerk, PT	$22.48 /hr.
Highway Clerk/Secretary, PT	$22.48 /hr.
Dog Control Officer, PT	$16,896 /yr.
Nutrition Program Director (x4)	$17.65 /hr.
Asst. Nutrition Program Director	$17.65 /hr.
Sub Assist. Nutrition Program Director	$17.65 /hr.
Laborer, PT – Town Hall	$22.48 /hr.
Cleaner, PT	$22.48 /hr.
Parks Superintendent – Stipend	$11,298 /yr.
Parks Laborer, FT	$24.77 /hr.
Parks Laborer, FT (x2)	$22.48 /hr.
Cobblehill Cemetery Liaison	$300 /yr.
Town Historian – Stipend	$4,552 /yr.

Highway Department

Per Collective Bargaining Agreement.

Elected Officials

Position	Salary
Supervisor	$49,808 /yr.
Councilman (x4)	$10,535 /yr.
Highway Superintendent	$87,200 /yr.
Town Clerk	$60,974 /yr.
Town Justices (x2)	$24,398 /yr.

2026 Re-Org Items

5. Set Payment of Salaries:

Bi-weekly to the Town Clerk, Deputy Town Clerk, Supervisor, Assistant to Supervisor, Bookkeeper, Court Clerks, Assessor, Board Clerk, Code Enforcement Officers, Assistant to Code Enforcement, Nutrition Directors, Town Hall Laborer, Town Hall Cleaner, Parks Laborers, Highway Superintendent, Highway Clerk, M.E.O.'s, Truck Drivers, and Highway Laborers. All other positions are paid monthly.

6. Designation of Depositories:

North Boston Branch of NBT Bank for the Supervisor, Town Clerk, Tax Collector, and Town Justices.

Participation in New York Cooperative Liquid Assets Security System (NYCLASS) and Empire Public Investment Cooperative (EPIC) Fund for the Supervisor, Town Clerk and Tax Collector.

7. Schedule Dates and Times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting:	First and third Wednesday of the month at 7:30 pm
Agenda Review:	First and third Wednesday of the month at 6:00 pm

8. Designate Official Newspaper:

Springville Journal

9. Appointment to NEST Solid Waste Management Board:

Supervisor Jason Keding.

10. Refuse Collectors Annual Licenses:

Direct Town Clerk to send letters to refuse collectors that annual licenses are due.

11. Authorization of Surplus Monies:

2026 Re-Org Items

Authorize the Supervisor and the Tax Collector to invest surplus monies. This authorization includes participation in New York Cooperative Liquid Assets Security System (NYCLASS) and Empire Public Investment Cooperative (EPIC) Fund.

12. Investment Policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to Section 39 of the General Municipal Law is as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.
3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

13. Signature Stamp for the Supervisor:

Authorize the use of.

14. Mileage Reimbursement Rate:

Set at the 2026 updated IRS rate of $0.725 cents per mile per IRS Notice 2026-10

15. Lending Funds:

Authorize the Supervisor to lend funds from one account to another.

2026 Re-Org Items

16. Workdays & Retirement Reporting (Part Time):

Assign the following to be reported for New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices	Councilman
Supervisor	Deputy Supervisor
Prosecutor	Board Clerk
Court Officer	Court Clerk, PT
Assessment Clerk, PT	Deputy Town Clerk, PT
Code Enforcement Officer, PT	Assistant Code Enforcement, PT
Clerk for Code	Highway Clerk
Town Cleaner	Town Hall Laborer
Dog Control Officer	Nutrition Program Directors
Historian	

Workdays & Retirement Reporting (Full Time):

Assign the following workdays to be reported for New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk	Deputy Town Clerk, FT
Bookkeeper	Assistant to Town Supervisor
Superintendent of Highways	Court Clerk, FT
Assessor	Code Enforcement Officer, FT

Assign the following workdays to be reported for New York State Retirement purposes for elected and appointed Town Personnel as full time based on an eight (8) hour workday for New York State Retirement purposes:

Parks Laborer
Highway M.E.O.'s, Truck Drivers, and Laborers

17. Petty Cash Funds:

Town Clerk	$300
Town Justice	$300

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR______2026**
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
The sum of $__203647_______________may be expended for general repairs upon _37.88__________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On_Valley Circle Lane_, starting at__Heinrich________________________________ and ending at__Valley Circle___________________________, a distance of__.45______miles, there shall be expended not over the sum of $__60000_________________.
Type Top:_______________________ Width of traveled surface:____18___________feet
Thickness Top:___1________inches Thickness binder:_____________inches
Other___Nova Chip____

(b) On__Grant Money and CHIPS____________________________________, starting at_____________________________and ending at______________________________, a distance of__________miles, there shall be expended not over the sum of $____________________.
Type Top:_______________________ Width of traveled surface:________________feet
Thickness Top:___________inches Thickness binder:____________ inches
Other____

(c) On____________________________________, starting at______________________________and ending at_____________________________, a distance of __________miles, there shall be expended not over the sum of $___________________ .
Type Top:_______________________ Width of traveled surface:________________feet
Thickness Top:__________inches Thickness binder:____________inches
Other____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Kulal Highway Superintendent	12-31-25 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR______2026**
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On_Shero Rd _, starting at__Feddick Rd_______________________________and
ending at__Zinnerman__________________________, a distance of__1.26______miles, there shall be expended not over the sum of $__130000________________.
Type Top:_______________________ Width of traveled surface:____18___________feet
Thickness Top:___1________inches Thickness binder:_____________inches
Other___Nova Chip____

(b) On__Grant Money and CHIPS____________________________________, starting at______________________________and
ending at________________________________, a distance of__________miles, there shall be expended not over the sum of $_____________________.
Type Top:_______________________ Width of traveled surface:________________feet
Thickness Top:___________inches Thickness binder:____________ inches
Other____

(c) On_____________________________________, starting at_______________________________and
ending at_____________________________, a distance of __________miles, there shall be expended not over the sum of $____________________ .
Type Top:_______________________ Width of traveled surface:_________________feet
Thickness Top:__________inches Thickness binder:____________inches
Other____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Telaak Highway Superintendent	12-31-25 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR**______2026
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
   The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

   (a) On All Town Roads_, starting at____________________________ and
   ending at_ _______________________, a distance of_______miles, there shall be
   expended not over the sum of $__18447_______________.
   Type Top:_____& F Black Top________________ Width of traveled surface:____20________feet
   Thickness Top:__1_________inches Thickness binder:_____________inches
   Other___Oil and stone_

   (b) On_____________, starting at__________________________and
   ending at_____________________, a distance of_______miles, there shall be
   expended not over the sum of $__________________.
   Type Top:________________________ Width of traveled surface:_____________feet
   Thickness Top:___________inches Thickness binder:____________ inches
   Other____

   (c) On______, starting at_____________________________and
   ending at_____ ________________________, a distance of _______miles, there shall be
   expended not over the sum of $________________ .
   Type Top:______________________ Width of traveled surface:_______________feet
   Thickness Top:__________inches Thickness binder:____________inches
   Other____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Telal Highway Superintendent	12-30-29 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR**______2026
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On Mill Street _, starting at__________Boston State______________________ and ending at__west Tillen_________________________ , a distance of__.4______miles, there shall be expended not over the sum of $__13000________________.
Type Top:______________________ Width of traveled surface:____20__________feet
Thickness Top:___1________inches Thickness binder:_____________inches
Other___Oil and stone_

(b) On_Boston Cross _____________, starting at____Boston State_________________________and ending at______Cole________________________, a distance of___1.1_______miles, there shall be expended not over the sum of $__28000_________________.
Type Top:______________________ Width of traveled surface:____20___________feet
Thickness Top:___________inches Thickness binder:___________ inches
Other________oil and stone____

(c) On____Smolinski Dr_____, starting at______Boston Cross_________________________and ending at_____Dead End_______________________, a distance of __.11________miles, there shall be expended not over the sum of $___3000_______________ .
Type Top:______________________ Width of traveled surface:_____15___________feet
Thickness Top:__________inches Thickness binder:___________inches
Other_____Oil and stone____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Telel Highway Superintendent	12-30-25 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR**______2026
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On Deer Run _, starting at__________West Hillcroft_______________________ and ending at_Dead End_________________________, a distance of__.15_____miles, there shall be expended not over the sum of $__3000________________.
Type Top:______________________ Width of traveled surface:____18_________feet
Thickness Top:___________inches Thickness binder:_____________inches
Other___Oil and stone_

(b) On Hillcroft _____________, starting at____Boston State__________________________and ending at__Green Brior_____________________, a distance of___.39_______miles, there shall be expended not over the sum of $__10000__________________.
Type Top:_______________________ Width of traveled surface:____18___________feet
Thickness Top:___________inches Thickness binder:____________ inches
Other___oil and stone____

(c) On___Colonial____, starting at______Hillcroft________________________and ending at_____Dead End________________________, a distance of __.22________miles, there shall be expended not over the sum of $___6000________________ .
Type Top:______________________ Width of traveled surface:_____18___________feet
Thickness Top:__________inches Thickness binder:____________inches
Other_____Oil and stone____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Ebert (signature) Highway Superintendent	12-30-25 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR**______2026
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
   The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

   (a) On Eddy Rd _, starting at__________Omphalius____________________ and
   ending at_Cole Rd________________________, a distance of__1.60_____miles, there shall be
   expended not over the sum of $__42000________________.
   Type Top:______________________ Width of traveled surface:____18________feet
   Thickness Top:___________inches Thickness binder:_____________inches
   Other___Oil and stone_

   (b) On Liebler Rd _____________, starting at____Boston State________________________and
   ending at__Cole Rd____________________, a distance of___1.46______miles, there shall be
   expended not over the sum of $__40000________________.
   Type Top:______________________ Width of traveled surface:____20__________feet
   Thickness Top:___________inches Thickness binder:____________ inches
   Other___oil and stone____

   (c) On___west Hillcroft____, starting at______Back Creek______________________and
   ending at_____Dear Run________________________, a distance of __.7________miles, there shall be
   expended not over the sum of $___18200_______________ .
   Type Top:______________________ Width of traveled surface:_____18___________feet
   Thickness Top:__________inches Thickness binder:____________inches
   Other_____Oil and stone____

______________	______	______________	______
Supervisor	Date	Councilmember	Date
______________	______	______________	______
Councilmember	Date	Councilmember	Date
______________	______	______________	______
Councilmember	Date	Councilmember	Date
______________	______	Robert [signature]	12-29-25
Councilmember	Date	Highway Superintendent	Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS **YEAR**______2026
TOWN OF Boston
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**
The sum of $__203647_______________may be expended for general repairs upon _37.98_________ miles of town highways, including sluices, culverts and bridges having a span of less that five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On Rice Rd_, starting at__________Back Creek Rd____________________ and
ending at_West Tillen______________________, a distance of__1.00_____miles, there shall be
expended not over the sum of $__26000________________.
Type Top:______________________ Width of traveled surface:____18________feet
Thickness Top:___________inches Thickness binder:_____________inches
Other___Oil and stone_

(b) On____________, starting at__________________________and
ending at____________________, a distance of_______miles, there shall be
expended not over the sum of $__________________.
Type Top:______________________ Width of traveled surface:_____________feet
Thickness Top:___________inches Thickness binder:____________ inches
Other____

(c) On______, starting at____________________________and
ending at_____ _______________________, a distance of _______miles, there shall be
expended not over the sum of $________________ .
Type Top:______________________ Width of traveled surface:_______________feet
Thickness Top:__________inches Thickness binder:____________inches
Other____

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Robert Telak Highway Superintendent	12-29-25 Date

NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

TOWN OF BOSTON

2026 EMPLOYEE HOLIDAYS

Holiday	**Date**	**Day of Week**
Martin Luther King Jr. Day	January 19	Monday
President's Day	February 16	Monday
Good Friday	April 3	Friday
Memorial Day	May 25	Monday
Juneteenth	June 19	Friday
Independence Day (Observed)	July 3	Friday
Labor Day	September 7	Monday
Columbus Day/Indigenous Peoples' Day	October 12	Monday
Election Day	November 3	Tuesday
Veteran's Day	November 11	Wednesday
Thanksgiving Day	November 26	Thursday
Day After Thanksgiving	November 27	Friday
Christmas Eve	December 24	Thursday
Christmas Day	December 25	Friday
New Year's Day	January 1, 2027	Friday

NOTE: THIS HOLIDAY SCHEDULE DOES NOT APPLY TO HIGHWAY EMPLOYEES. HIGHWAY EMPLOYEES - PLEASE REFER TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT.

TOWN OF BOSTON – RESOLUTION NO. 2026-01

PROCUREMENT POLICY

At a Regular Meeting of the Boston Town Board Erie County, New York, held at the Boston Town Hall, 8500 Boston State Road, Boston, New York, on the 7th day of January, 2026 at 7:30 P.M. Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilwoman Kelly Martin, Councilwoman Kathleen Selby, Councilman Robert Penders, and Councilman Max Stephan

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

Guideline 2. All purchases of (a) supplies or equipment which will exceed $20,000 in the fiscal year; or (b) public works contracts over $35,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3.

1) All estimated purchases of supplies or equipment of less than $20,000 but greater than $10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than $10,000 but greater than $5,000 require an oral request/fax quotes from at least three vendors; less than $5,000 but greater than $1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than $1,500 are left to the discretion of the Purchaser.

2) All estimated public works contracts of less than $35,000 but greater than $20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than $20,000 but greater than $10,000 require a written request for proposal and fax/proposals from at least 2 contractors; less than $10,000 but greater than $5,000 require an oral or written request for quote and fax/proposals from 2 contractors; less than $5,000 but greater than $1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than $1,500 are left to the discretion of the Purchaser.

3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.

4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4.

4.1 Purpose

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

4.2 Award based on low bid or best value.

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

4.3 Applicability

The provisions of this chapter apply to Town purchase contacts or contracts for services involving an expenditure of more than $10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

4.4 Standards for best value

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

4.5 Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

4.6 Procurement policy superseded where inconsistent.

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

(a) Acquisition of professional services;
(b) Emergencies;
(c) Sole source situations;
(d) Goods purchased from agencies for the blind or severely handicapped;
(e) Goods purchased from correctional facilities;
(f) Goods purchased from another Governmental agency;
(g) Goods purchased at auction;
(h) Goods purchased for less than $1,500;
(i) Public works contracts for less than $1,500.
(j) Purchases pursuant to State or county bid, or local or federal bid.

Guideline 7. Any Town official designated by resolution as responsible for purchasing can approve purchases up to $1500. Purchases $1500 to $5000 require written approval by the Supervisor. Purchases over $5000 must be approved by the Town Board. Purchases over $300 require a P.O. as specified in the Capital Asset Policy.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Town Supervisor	Town Clerk
Court Clerk	Board Clerk
Town Assessor	Cobble Hill Cemetery Liaison
Code Enforcement Officer	Dog Control Officer
Highway Superintendent	Nutrition Site Coordinator
Parks Superintendent	Town Hall Laborer
Town Historian	Prosecutor
Zoning Board Chairman	Planning Board Chairman
CAC Chairman	

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON - RESOLUTION 2026-02

ADOPT SCHEDULE OF FEES

At a Regular Meeting of the Boston Town Board Erie County, New York, held at the Boston Town Hall, 8500 Boston State Road, Boston, New York, on the 7th day of January, 2026 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Robert Penders, Councilman Max Stephan, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby

NOW THEREFORE BE IT RESOLVED, that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED, that the Schedule of Fees, attached hereto, shall supersede the existing Schedule of Fees to the extent that it expressly alters the same.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

Construction	*Fee*
Residential New	
Application and Architectural Plan Review	**$250**
One, Two & Multiple Family Dwellings	$0.25 Sq. Ft.
NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	
Plumbing	**$50 + $10/fixture**
Electric	**$50 Flat/Includes Generators**
Amended Building Permit	**No Charge**
Minor Change	**$25**
Major Change	
(requires Planning Board review)	
	6 months: ½ cost of original permit
Renewal of Building Permit	**2nd year: cost of original permit**
	3rd year: New Permit
Construction Inspections covered by	
Permit Fee	**$50**
After 2nd failure	
Non-Residential Buildings (Commercial)	$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
Re-Roof (Residential)	**$50**
Fence	**$50**
Additions (Residential)	
Up to 100 Square Feet	$50
Each additional Square Foot	$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Truss Placard	**If supplied by Town $25/each**
Additions (Non Residential/Commercial)	
Up to 100 Square feet	**$150**
Each additional square foot	$0.30 Sq. Ft.
Truss Placard	**If supplied by Town $25/each**
Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	$50
over 400 up to 700	$90
over 700 up to 1000	$120
over 1000	$125 plus $5 for each additional

	100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	$50
over 100	$75
Alterations/Repair/Renovations	
Up to 200 Square feet	$50
Each additional square foot	$0.15 Sq. Ft.
Late Fee For Building Permit	
(not subject to Site Plan Approval)	$250
Swimming Pools	
In-Ground	**$250**
Above-Ground	$75
Demolition Permits	
Up to 500 sq. ft.	$50
Over 500 to 1000 sq. ft.	$75
Over 1000 sq. ft.	$100

Subject	***Fee***
Special Permits	
Initial Application-General Special Permits	$150
Renewal-Terminable Special Permit	$25
Modification of Special Permit	$150
Initial Application - Live Entertainment	**$100**
Renewal Application - Live Entertainment	**$100**
Unified Solar Permit	$100
Fill Permit	$150
Short Term Rental Permit	
Initial application for 2-year registration (includes initial safety and building code Inspection)	$350
Reinspection for corrections and or failure to show for appointment	$75
Transfer of ownership during permit term (i.e., New agent)	$50
Ontime Renewal of permit (30 days prior to expiration)	$200
Renewal of expired permit	$350
Telecommunications Facility	
Facility-Special Permit	$5,000
Co-location Permit	$1,000
Building Permit	$250
Refuse Removal	
Annual License	$100
Junkyard	
Initial Application	$1,000
Renewal Application	$250
Mobile Home Courts	
Initial Application	$200 + $10 per acre for each acre over 10 acres

Annual License Fee	$15 per unit
New Site Inspection Fee	$50 per unit
In lieu Recreation Fee	$150 per unit
Peddling & Soliciting Permit	
Per Person	$10
Per Vehicle	$10
Public Improvement Permit	
Per Permit	$25
Signs	
Not-for-Profit Organizations	$10
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No Fee
Temporary 30 Day Promotional	**$10/sign**
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	No Fee
Attached/Detached	**$100 + $5.00/square foot**
A-Frame	**$100 Annual Fee**
Portable	**$100, 60 day permit limit, 2X Annually**
Reface	**$75 + $5.00/square foot**
Electronic/Digital	**$500, $100 annual renewal**
Soil Removal	
Annual Permit	$100
FOIL	
Copies up to 8.5" x 14"	$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	$10.00
Dog Licenses	**Including Local Fee & NYS Surcharge**
Spayed/Neutered	1 Year $10 / 2 Year $20 / 3 Year $30
Unspayed/Unneutered	1 Year $18 / 2 Year $36 / 3 Year $54
Spayed/Neutered discount (Senior 65+)	1 Year $8 / 2 Year $16 / 3 Year $24
Unspayed/Unneutered discount (Senior 65+)	1 Year $16 / 2 Year $32 / 3 Year $48
Late Renewal Fee	$5 per month (30-day grace period)
Unlicensed Dog Fee	$10
Purebred up to 10 dogs	$25 + $1 for each spayed/neutered Dog
Purebred up to 25 dogs	$50 + $1 for each unspayed/unneutered Dog
Town Impoundment/Transport Fees	(1st) $25, (2nd) $50, (3rd) $75, and continue in additional $25 increments for subsequent impoundments
Boarding Fees	$30 per day
Civil Fines, NYS Minimum	(1st) $25, (2nd) $50, (3rd) $75
Woodburning Fireplaces/Stoves	
Permit	$50

Certificate of Occupancy	**$50**
Certificate of Compliance	**$50**
Temporary Certificate of Occupancy	**$25**
Certificate of Zoning Compliance	**$200**
Operating Permit	**$100**
Amending Operating Permit	**Same as Amended Building Permit**
Reissue or Renewal of Operating Permit	**$100**
Fire Safety and property maintenance inspections	**$50 - $200**
Agricultural Operating Permit (Ex. Corn/Sunflower Maze/Vegetable Stand)	**No Fee**
Fire Code Operating Permit (Ch 20-40, 50-67)	**$50 - $250**
Floodplain Development Permit Application	**$250**
Zoning Board of Appeals	
Application for Variance	**$200**
Appeal	$150
Public Hearing Fee	$100
Planning Board-Subdivision Development	
Minor Sub Preliminary Plat Approval	$200 per lot
Minor Sub Final Plat	**$75**
Major Sub Preliminary Plat Approval	$750 + $300/lots>4
Major Sub Final Plat	**$500**
Public Hearing Fee	$100
Special Use Permit	$ 200
Public Hearing Fee	$100
Rezoning Application	
< 1 acre	$250
1.0 acres up to 5.0 acres	$500
5.0 acres up to 10.0 acres	$1000
10.0 acres up to 50.0 acres	$2500
> 50 acres	$5000
Public Hearing Fee	$100
Application – Site Plan Review	
up to 1.0 acre	$250
over 1.0 up to 2.0 acres	$500
over 2.0 acres up to 5.0 acres	$500 + $250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	$1000 + $250 for any acre or fraction over 5.0 acres
over 10 acres	$2500 + $250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	$250
Sitework Permit	**$500** **$10/acre**
Cobble Hill Cemetery	
Grave Site - Purchase Price	$400
Grave Opening - Full Grave	$400
Grave Opening - Infant Grave (up to 3 feet)	$250
Cremation	$150
Foundation - per foot	$50
Foundation – Minimum	$100

Books and Maps	
Code Books	$200
Zoning Map	$75
Code Book – Leaving Town Official	$50
Late Fee For Any App. Arising out of Zoning Law	$250
Adult Use Registration	
Processing Fee	$500
Use of Facility	
Maintenance Fee	$75
Sporting Field Reservations	$30 per 3-hour block of time
Youth Sporting Leagues sponsored by not-for-profit organizations based in the Town of Boston which offer recreational opportunities to Town youth may make seasonal reservations.	$250
Marriage License Application	$40.00
Certified & Genealogical Copies of Vital Records	$10
Application for One Day Marriage Officiant License	$25
Waste Management Bag Sticker	$3 each
Permits For Which There Is No Established Fee	$50

TOWN OF BOSTON – RESOLUTION NO. 2026-03

ATTORNEY FOR THE TOWN

WHEREAS, the Town of Boston previously abolished the salaried office of Town Attorney to save the costs associated with a Town employee and to secure efficient, responsive, competent professional legal services from a contract Attorney for the Town pursuant to Town Law § 20(2)(b); and

WHEREAS, Ryan F. McCann, Esq., with assistance from his affiliated law firm, Attea & Attea P.C. has served as Attorney for the Town pursuant to the terms of a retainer agreement dated July 1, 2024; and

WHEREAS, the Town Board desires to reaffirm and continue said attorney-client relationship;

NOW THEREFORE BE IT

RESOLVED, that the Town Supervisor is hereby authorized, on behalf of the Town of Boston, to reaffirm and continue the Town's attorney-client engagement with Ryan F. McCann, Esq. and Attea & Attea, P.C. pursuant to the existing engagement agreement, through December 31, 2026; and

IT IS FURTHER RESOLVED, that Ryan F. McCann, Esq. shall continue to serve as the duly designated Attorney for the Town of Boston for the duration of said engagement and shall, in addition to any other contractually specified duties, perform all tasks and duties required of the Town Attorney pursuant to the Town of Boston Code and applicable law.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

BRIAN F. ATTEA
RICHARD J. ATTEA
RYAN F. McCANN
KEVIN RAUTENSTRAUCH
MARY KAY LaFORCE
NICHOLAS P. TUTTLE
KATHLEEN G. MORIARTY
LINDSAY R. POHLMAN

A&A

ATTEA & ATTEA, P.C.

ATTORNEYS AT LAW

Phone (716) 648-7000
Fax (716) 648-7001
www.attealaw.com

11 Main Street
Hamburg, New York 14075

8 Washington Street
Ellicottville, New York 14731

Please direct all regular mail to our Hamburg address

December 30, 2025

VIA E-MAIL ONLY

Jason Keding
Town of Boston Supervisor
8500 Boston State Road
Boston, NY 14025

Dear Supervisor Keding:

This letter is to confirm that I, together with Attea & Attea, P.C., would be honored to continue our existing attorney-client relationship with the Town of Boston pursuant to the Attorney Engagement Agreement entered into on or about January 1, 2024, which agreement was approved for a term of three (3) years.

It is respectfully requested that the Town Board reaffirm this engagement by resolution at its upcoming meeting scheduled for January 7, 2026.

It has been my pleasure to serve as counsel to the Town of Boston, and I look forward to continuing to work with the Town, its officials, and its residents in connection with the Town's legal matters.

Please do not hesitate to contact me should you need anything further in advance of the Board meeting.

Truly yours,

Ryan F. McCann

TOWN OF BOSTON – RESOLUTION NO. 2026 – 04

CLARK PATTERSON LEE TO SERVE AS TOWN ENGINEER

WHEREAS, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

WHEREAS, Clarke Patterson Lee has presented a proposal dated December 30, 2025 to continue providing municipal engineering services to the Town; and

WHEREAS, Clarke Patterson Lee has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Clarke Patterson Lee for Town engineering needs, at the rates set forth in that firm's proposal, and

IT IS FURTHER RESOLVED, that Clarke Patterson Lee shall be the duly-designated Engineer for the Town of Boston through December 31, 2026 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

December 30, 2025

Supervisor Jason Keding
Town of Boston
8500 Boston State Road
Boston, NY 14025

RE: 2026 PROPOSAL GENERAL PROFESSIONAL ENGINEERING SERVICES

Dear Supervisor Keding:

CPL is excited to have the opportunity to continue working with the Town of Boston by providing general professional engineering services for 2026. CPL has more than 40 years of experience providing engineering, architectural, and planning services to municipalities and currently serves more than 90 municipalities throughout New York State.

As we have discussed, CPL will be reconfiguring the team that supports the Town with the primary professionals including:

Eric Wies, P.E., Senior Vice President
Jason Foote, P.E., Associate Principal
Justin Steinback, Planning Project Manager
Wade Starnes, Senior Construction Manager

The billing rates under this agreement are shown on the attached and will be billed monthly on an hourly basis. Any expenses (postage, copies, mileage, etc.) will be billed directly with no multiplier. Note, the rates are the same as 2024.

Please contact me directly at (585) 260-4970 should you have any questions or require additional information.

Very truly yours,

CPL

Eric C. Wies, P.E., Senior Vice President

Acceptance of Proposal:

Signature: ____________________________________Date: ____________

Standard Billing Rates

BILLING ROLE	BILLING RATE
Principal Architect	$280.00
Principal Engineer	$280.00
Principal Consultant	$190.00
Project Manager	$190.00
Senior Planner	$175.00
Senior Engineer MEP	$175.00
Landscape Architect	$175.00
Senior Engineer Civil/Structural	$160.00
Senior Interior Designer	$160.00
Planner	$145.00
Project Architect	$145.00
Project Engineer MEP	$145.00
Project Engineer Civil/Structural	$130.00
Resident Observer	$130.00
Interior Designer	$115.00
Junior Planner	$100.00
Junior Engineer	$100.00
Junior Draftsperson	$100.00
Clerical | Administrative	$85.00
Municipal Services	
Building Plans Examiner	$160.00
Building Inspector	$145.00
Building Official	$145.00
Senior Code Enforcement Officer	$130.00
Soil and Erosion Control Supervisor	$130.00
Soil and Erosion Control Inspector	$115.00
Permit Technician	$85.00

TOWN OF BOSTON – RESOLUTION NO. 2026 – 05

LABELLA ASSOCIATES TO SERVE AS TOWN ENGINEER

WHEREAS, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

WHEREAS, LaBella Associates has presented a proposal dated December 31, 2025 to continue to provide municipal engineering services to the Town; and

WHEREAS, LaBella Associates has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage LaBella Associates for Town engineering needs, at the rates set forth in that firm's proposal, and

IT IS FURTHER RESOLVED, that LaBella Associates shall be the duly-designated Engineer for the Town of Boston through December 31, 2026 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

LaBella
Powered by partnership.

December 31, 2025

Mr. Jason Keding, Supervisor
Town Board Members
Town of Boston
8500 Boston State Road
Boston, New York 14025-9648

Re: Updated Agreement for Professional Services Related to Designation as Town Engineer

Dear Supervisor Keding:

LaBella Associates, D.P.C. is pleased to provide this proposal to provide Engineering services to the Town. This letter outlines our continued understanding of the position, our management approach for fulfilling our responsibilities and basis of compensation.

POSITION RESPONSIBILITES

LaBella Associates will provide professional services on an as-needed basis to support the Town in meeting the needs of the community. As a support function, the Town is free to use its in-house expertise as necessary to economically provide services. It is anticipated that the majority of the work will involve Civil Engineering and Planning Services but assignments may include other disciplines including:

- Architecture;
- Mechanical, electrical, traffic, or structural engineering;
- Building Code Review
- Landscape Architecture;
- Environmental management;
- Energy conservation;
- Grant Consultation and Administration;
- Geographic Information Systems (GIS) and Data Intelligence
- Subsurface Utility Engineering and
- Land surveying.

It is anticipated that the majority of the assignments will involve supporting the Town Board, Department of Planning and Zoning, and Department of Public Works.

Work assigned to the Town Engineer includes:

- <u>On-going assignments</u>: (for example)
  - Site plan reviews on behalf of the Planning Board;
  - As needed attendance at Planning Board meetings;
  - LaBella Planning representatives integrated with Town staff on as needed basis.
  - Review of erosion control measures for the Town;
  - Evaluation of drainage concerns for the Department of Public Works;
  - Inspection of developer constructed dedicated improvements; and
  - Offering professional opinions on issues or initiatives the Town is considering.

- Specific projects of limited or comprehensive scopes: (for example)
  - Feasibility studies for special use district;
  - Design of street improvements;
  - Design of infrastructure improvements such as watermains, storm and sanitary sewers, pumping stations and force mains;
  - Evaluation and design of open-channel drainage improvements and storm water management facilities;
  - Development and implementation of drainage master plan;
  - Development of comprehensive planning studies; and
  - Building and facilities master plans
  - Design and implementation of park upgrades and open green space design

IMPLEMENTATION

Service Delivery

We have assigned two experienced professionals to support the Town: Principal–in-Charge and a Client Manager.

Michael Simon will be the Principal–in-Charge, providing overall support under our appointment as Town Engineer, and assisting our Client Service Manager, Dave Johnson, with quality assurance, allocation of staff resources, and management of the contract.

Dave Johnson, CPESC, CPSWQ will be the primary Client Service Manager/Project Manager and will be the primary channel of communication between LaBella Associates and the Town of Boston. He will assist in defining the needs, goals, and vision for a successful relationship and convey that to the Design Team. For Civil Engineering projects. He will also be responsible for managing and directing the technical staff assigned to the project.

Rebecca Smith, GISP will be the secondary Client Service Manager/Project Manager for situations where the primary Client Service Manager may not be available so that there is no lapse in service to the Town of Boston.

Kris Winkler, PE, will assist in planning/zoning board reviews and other land development projects within the Town

The Client Manager will draw upon the resources of the firm to address the particular needs of the assignments. From time to time, he will be supported by specialists outside the field of Civil Engineering including:

Edward Flynn, AICP
Senior Planner

Derik Kane, AICP
Planning Services

Nick Harkola, P.E.
Electrical Engineering

Casey Bernhard ,P.E, LEED AP
Mechanical Engineering

Jeff Kloetzer, A.I.A.
Architectural Design

Rob Napieralski, CPG
Environmental Consulting

Andrew Karlson, P.E.
Structural Engineering

Chis Locke, L.S.
Land Survey

Mary Steblein, P.E., CPESC
Stormwater Specialist

Michelle Bodewes, P.E.
Traffic Engineering

Frances Kabat, J.D.
Environmental Specialist

Chuck Lind, P.E.
Energy Engineer

Maria Dolce, GISP
Senior Geospatial Solutions Specialist

Philip Lakso
Construction Inspection

Work Task Authorization

The Town will designate representatives (Town Representative) that are authorized to assign work tasks to LaBella Associates. Authorization will include:

- For On-going Services of Limited Scope: written or verbal direction by the Town Representative.
- For Specific Projects of Limited or Comprehensive Services: LaBella Associates will provide a written proposal outlining the scope of work, schedule and fee. Fees will be either lump sum, cost reimbursable, or as agreed with the Town's Representative. Work will not be initiated until written authorization is received from the Town.

Schedule

Schedule for individual tasks will be agreed upon with the Town's Representative authorizing the work.

Fees

For on-going assignments, such as Planning Board reviews, or other individual assignments where the Scope of Services is not well defined, services will be provided on a Cost Reimbursable Fee arrangement. Under this arrangement the fee for personnel and expenses can be determine as outlined below:

Personnel

The Town of Boston will be invoiced based on the actual number of hours worked on each assignment according to the hourly rate schedule listed below:

Engineering / Architectural Services

Principal-In-Charge	No Charge
Project Manager	$195
Senior Engineer/Architect	$185
Engineer / Architect	$145
Licensed Surveyor	$135
Construction Inspector	$100
Senior Planner	$175
Planner	$140
Administrative Assistant	$75

Other Services

In addition, we offer a considerable amount of other specialty personnel that can be utilized. Rates for these professionals will be provided upon request.

Reimbursable Expenses

The following items of direct expense will be invoiced at our cost or as indicated below:

- Permit and review fees;
- Printing of plans and specifications;
- Specialized consultants; and
- Additional wages and supplements required by the New York State Department of Labor for field survey at our cost.

Invoices

Invoices for our services will be issued monthly based on:

- Our estimate of the percentage of work completed for Lump Sum Fees; and
- The number of hours worked plus any reimbursable expenses incurred for Cost Reimbursable Fees.

Acceptance

If the Terms of this revised proposal are acceptable to the Town of Boston, please sign below and this will serve as our Agreement.

We appreciate the opportunity to continue to serve the Town of Boston and to a mutually rewarding relationship.

Regards,

LaBella Associates, D.P.C.	Town of Boston
David H. Johnson, CPESC, CPSWQ Municipal Team Leader/Civil Office Leader	Jason Keding Town Supervisor

TOWN OF BOSTON – RESOLUTION NO. 2026-06

ROTELLA GRANT MANAGEMENT TO SERVE AS TOWN GRANT WRITER

WHEREAS, the Town of Boston may contract with a Grant Writer to give it such professional service and advice as it may require; and

WHEREAS, Rotella Grant Management has presented a proposal to provide municipal grant writing services to the Town totaling $22,800 per year, payable every month at $1,900.00 on the first of the month; and

WHEREAS, Rotella Grant Management has been the grant writer for the Town since February 2023 and has the experience, resources,and qualifications to handle the specific municipal grant needs of the Town of Boston.

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston,to engage Rotella Grant Management for Town grant needs, at the rates set forth in that firm's proposal, and

IT IS FURTHER RESOLVED, that Rotella Grant Management shall bethe duly-designated grant writer for the Town of Boston through December 31, 2026 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Grant Writer.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to vote via roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

Contract for Grant Writing Services

Rotella Grant Management
19 Jordy Court
Hamburg, NY 14075

Mr. Jason Keding, Supervisor
8500 Boston State Road
Boston, NY 14025

This Contract for Grant Writing Services (the "Contract") is entered into between Rotella Grant Management (RGM), hereinafter referred to as the "Grant Writer," and the Town of Boston, hereinafter referred to as the "Client," for the provision of grant writing services on a monthly retainer basis, as per the terms and conditions stated herein.

"Grant Writer," will provide the following:
Scope of Services
The Grant Writer agrees to provide grant writing services to the Client, including but not limited to:

- Identifying potential grant opportunities.
- Preparing, writing, and submitting grant proposals.
- Reviewing and editing existing grant proposals.
- Researching and collecting relevant data and information for grant applications.
- Preparing and drafting sample letters of support.
- Providing advice, consulting and guidance on grant-related matters, grant project ideas and grant administration.

Monthly Retainer:
The Client agrees to pay the Grant Writer a monthly retainer of $1,900.00, payable in advance, on or before the 1st day of each month, starting from the commencement date of this Contract.

Term:
The initial term of this Contract shall be for 12 months, commencing on January 1, 2026 and terminating on December 31, 2026. After the initial term, this Contract shall automatically renew for a successive 12 months unless either party provides written notice of termination at least thirty (30) days before the end of the current term.

Confidentiality:
The Grant Writer shall treat all information provided by the Client as confidential and shall not disclose, share, or use such information for any purpose other than to fulfill the obligations under this Contract. This obligation shall survive the termination of this Contract.

Ownership of Work:
Any grant proposals, documents, or materials prepared by the Grant Writer during the term of this Contract will be provided to and shall become the property of the Client, and the Client shall have full ownership, preservation, and usage rights. It is the responsibility of the Client to maintain these records.

Non-Exclusive Engagement:
This Contract is non-exclusive, meaning that the Grant Writer may provide grant writing services to other clients during the term of this Contract.

Independent Contractor:
The Grant Writer shall be considered an independent contractor and not an employee or agent of the Client. As such, the Grant Writer shall be responsible for their taxes, insurance, and other obligations related to being an independent contractor.

Reoccurring Meetings and Reporting:
Grant Writers will be available for in-person meetings, conference calls, and video calls, and providing grant status reports *upon request* by the Client. The Grant Writer, as a standard practice, shall not be obliged to attend reoccurring municipal board meetings, public meetings, or provide continuous reporting. In the event that the Client requires the Grant Writer's regular attendance at in-person meetings not directly related to grant writing, both parties will mutually agree to those terms in addition to this agreement. The Grant Writer will not provide continuous reports on open grant opportunities. The Grant Writer will pinpoint and present grant opportunities that align with project plans and customized ideas tailored to the specific needs of the Client.

Grant Award Compliance:
The Grant Writer shall not be responsible for post-award grant contract terms and compliance, project monitoring, or any other obligations related to the grant award contract. Where necessary and desired by the Client, the Grant Writer may consult with and advise the Client on its responsibilities and roles for contract compliance. The Grant Writer's role is limited to providing grant writing services, grant reporting, grant consulting and relaying information from the Client to the agency upon the terms of the grant award.

~ Grant Writers do not participant in any municipal fund raising or political party donations ~

"Client" will be responsible for the following:
The registration process for any online grant portals, and providing those credentials to the Grant Writer for temporary use to access the grant portals for the purpose of preparing and submitting grant applications. It is the Client's responsibility to maintain records of digital log-in credentials, retain and update passwords as necessary, and assign appropriate staff roles and grant responsibilities as applicable.

All grant application feedback provided to the Grant Writer must be communicated via e-mail along with an e-mail acknowledging acceptance and final approval for the official submission of every grant application.

Supplying any necessary photos, resolutions, cost estimates, planning documents, and/or letters of support for projects to be included in the grant proposals.

Project Bidding and Vendor Selection:
As per ***New York State requirements*** the Client shall conduct a fair and transparent bidding process for any grant project-related projects in accordance with municipal laws as well as meet the bidding process designated by each respective granting agency including, but not limited to, MWBE, SDVOB, EEO, etc. This involves selecting vendors and contractors based on fair evaluation criteria to ensure compliance with grant regulations, with adherence to all applicable New York State agency and local procurement policies.

Providing and Monitoring Financial Information:
As per ***New York State requirements*** the Client shall be responsible for providing accurate and up-to-date financial information to the granting agency as required by the terms of the grant. This may include budget reports, financial statements, audits, expenditure documentation, and other relevant financial data.

Project Monitoring:
As per ***New York State requirements*** the Client shall actively monitor the progress of the funded project, ensuring that it adheres to the specified timelines, objectives, and deliverables outlined in the grant agreement. Provide regular updates and progress to the Grant Writers to keep the grant project moving forward and to keep the granting agency informed.

Grant Award Contract Goals and Transparency:
The Client shall align the project activities with the designated goals, objectives, or initiatives relevant to the grant and grant contracts. Additionally, the Client should maintain transparency throughout the project implementation, disclosing relevant information and progress reports to the Grant Writer and the granting agency as needed.

This agreement has been approved by:

Bernie Rotella

Jaosn Keding Date	Bernie Rotella Date December 30, 2025
Supervisor	Grant Coordinator
Town of Boston	Rotella Grant Management

TOWN OF BOSTON – RESOLUTION NO. 2026 - 07

TOWN PLANNING CONSULTANT AGREEMENT

WHEREAS, the Town of Boston has for many years contracted with Sarah Desjardins to serve as its Planning Consultant; and

WHEREAS, the Planning Consultant is an independent contractor to the Town who receives no Town benefits and bills the Town for hours worked and Planning Board meetings attended; and

WHEREAS, the Planning Consultant has presented a draft agreement outlining the proposed scope of work and fees for services to be rendered for a term from January 1, 2026 to December 31, 2026, and thereafter continuing on a month-to-month basis until terminated by either party;

NOW THEREFORE BE IT

RESOLVED, that the Town Supervisor hereby is authorized, on behalf of the Town of Boston, to execute the proposed draft agreement with Planning Consultant Sarah Desjardins for an additional term of January 1, 2026 to December 31, 2026.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

TOWN/MUNICIPAL AGREEMENT

This agreement is made this _____ day of January 2026 by and between the Town of Boston and Sarah Desjardins, Planning Consultant.

In consideration of the mutual covenants and agreements herein contained, the Town and Ms. Desjardins do hereby agree as follows:

1. During the term of this agreement, Ms. Desjardins agrees to furnish the following planning services for the Town:
    - The general duties to be performed shall be as follows:
        1. Management of development applications
        2. Meetings with the public and development applicants
        3. Meetings with Town departments and Boards as needed
        4. Receive questions from the Town, its department, boards, committees and employees relative to general municipal planning
        5. Provide consultation regarding SEQR proceedings for Unlisted and Type II Actions not requiring an Environmental Impact Statement
        6. Law, Code and ordinance updates
2. The Town agrees to pay Ms. Desjardins for services listed above at a rate of $80.00 per hour, payable upon submission of an appropriate voucher.
3. Ms. Desjardins agrees to attend the monthly Planning Board meeting as requested at a rate of $150.00 per meeting.
4. The Planning Consultant provides professional services under this agreement as an independent Contractor and agrees to conduct herself consistent with such status. The Planning Consultant will neither hold herself out as nor claim to be, an officer or employee of the Town by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the Town, including, but not limited to workers' compensation coverage, unemployment insurance benefits, Social Security coverage, or retirement membership or credit.
5. This agreement may not be assigned except upon written consent of the Town.
6. The term of this agreement shall be January 1, 2026, to December 31, 2026, and shall thereafter continue on a month-to-month basis until terminated by either party.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed the day and year first above written.

By: ____

Town of Boston

By: ____

Sarah Desjardins

Planning Consultant

TOWN OF BOSTON – RESOLUTION NO. 2026 – 08

AGREEMENT WITH THE BOSTON FREE LIBRARY ASSOCIATION

WHEREAS, the Boston Free Library Association owns a certain building known as the Boston Free Library, which has a room, available for public assembly or use by organizations, known as a "Community Room," and

WHEREAS, the Boston Free Library's Community Room is from time to time unused, and

WHEREAS, the Town of Boston owns a Town Hall that has rooms, available for public assembly or use by organizations, which are frequently in demand by more than one group, organization or town governmental entity; and

WHEREAS, the Town of Boston, from time to time, receives documents that are maintained in the Office of the Town Clerk to be available for public inspection; and

WHEREAS, the Office of the Town Clerk is generally open during normal business hours Monday through Friday; and

WHEREAS, the Boston Free Library has regular hours that include three weekday evenings and Saturdays; and

WHEREAS, the Town Board of the Town of Boston has determined that it is in the public interest to arrange to have an additional Community Room available for public assembly and for qualified private organizations and to have a Depository for documents filed for public inspection that is open to the public outside normal business hours; and

WHEREAS, Education Law§ 256 permits the Town to grant money for the support of the cost of maintaining the Library;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston,to enter into an agreement with the Boston Free Library Association for the period commencing January 1, 2026 through December 31, 2026 for the Boston Free Library to permit Town use of its Community Room and to serve as an additional Depository for documents filed for public inspection; and

CONTINUED ON NEXT PAGE

IT IS **FURTHER RESOLVED,** that in consideration of the above and to support the maintenance of the Library to provide meeting space and depository services for the Town, the Town hereby is authorized to pay to the Boston Free Library the sum of $1,000.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to avote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

LEASE AND DEPOSITORY AGREEMENT

THIS **LEASE AND DEPOSITORY AGREEMENT** made the 7th day of January, 2026 by and between the BOSTON FREE LIBRARY ASSOCIATION, an association chartered by the Board of Regents of the State of New York, with its principal office located at 9475 Boston State Road, Boston, New York (hereinafter called the "Lessor" or "Depository") and the TOWN OF BOSTON, an incorporated Town, located in Erie County, State of New York, having its address at 8500 Boston State Road, Boston, New York 14025 (hereinafter called the "Lessee").

WITNESSETH :

WHEREAS, the Boston Free Library Association owns a certain building known as the Boston Free Library, which has a room, available for public assembly or use by organizations, known as a "Community Room," and

WHEREAS, the Boston Free Library's Community Room is from time to time unused, and

WHEREAS, the Town of Boston owns a Town Hall that has rooms, available for public assembly or use by organizations, which are frequently in demand by more than one group, organization or town governmental entity; and

WHEREAS, the Town of Boston, from time to time, receives documents that are maintained in the Office of the Town Clerk to be available for public inspection; and

WHEREAS, the Office of the Town Clerk is generally open during normal business hours Monday through Friday; and

WHEREAS, the Boston Free Library has regular hours that include three weekday evenings and Saturdays; and

WHEREAS, the Town Board of the Town of Boston has determined that it is in the public interest to arrange to have an additional Community Room available for public assembly and for qualified private organizations and to have a Depository for documents filed for public inspection that is open to the public outside normal business hours.

NOW THEREFORE, for good and valuable consideration, as outlined below, the Boston Free Library Association agrees to lease to the Town of Boston the Boston Free Library's Community Room from time to time during the period commencing January 1, 2026 through December 31, 2026 and to serve as an additional Depository for documents filed for public inspection subject to the further terms and conditions of this agreement.

1. Premises: The Lessor, in consideration of the rents to be paid and covenants to be made by the Tenant hereinafter provided, leases to the Lessee a certain

premises commonly known as the Community Room of the Boston Free Library, located on Boston State Road, Boston, New York 14025, which area is hereinafter referred to as "Premises"; said lease to be non-exclusive and to be applied for use of the Community from time to time in accordance with the further terms and conditions contained herein.

2. Term: The overall term during which these lease rights may be exercised shall be for twelve (12) months. The term shall commence on January 1, 2026 and terminate on December 31, 2026.

3. Rent: The Lessee agrees to pay rent and a fee for use of the Library as a Depository in the amount of One Thousand Dollars ($1,000.00) for the term of this Lease and Depository Agreement, said amount to be paid in a lump sum prior on or before July 1, 2026.

4. Insurance: The Lessee will at its own expense maintain at all times general public liability insurance against claims for personal injury, death or property damage occurring upon, in or about the premises and arising out of the use thereof by the Lessee.

5. Use of Premises: The Lessee agrees that the Premises shall be used as a meeting room during the ordinary operating hours of the Boston Free Library and subject to the availability of the room, it being understood that the Library shall have priority in using the room for Library functions.

6. Repairs and Alterations: The Lessee shall not be responsible for any repairs to the premises and the Landlord shall be responsible for keeping the premises in good repair.

7. No Waiver:No delay or omission by either party hereto in the exercise of any right or power occurring upon any noncompliance or default by the other party with respect to any of the terms of this lease shall impair any such right or power or be construed to be a waiver thereof. A waiver by either party hereto of any of the covenants, conditions or agreements hereof to be performed by the other party shall not be construed to be a waiver of any succeeding or continuing breach thereof or of any other covenant, condition or agreement contained herein.

8. Destruction of Premises: In case of damage by fire or other casualty to the premises, if the damage is so extensive as to amount practically to the total destruction of the leased property, this Lease and Depository Agreement may cease, at the option of the Lessee, and the rent shall be apportioned to the time of the damage. In all other cases where the buildings on the leased property are damaged by fire or other casualty, the Lessor shall repair the damage with reasonable dispatch and, if the damage has rendered the leased property untenantable, in whole or in part, there shall be an abatement of the rent until the damage has been repaired. In determining what constitutes reasonable dispatch, consideration shall be given to delays caused by strikes, adjustments of insurance, and other causes beyond the Lessor's control.

9. Depository for Public Documents: It is agreed by and between the Lessor and the Lessee that in consideration of the rental herein required the Lessor shall act as a

depository for Town of Boston documents that are available for public inspection. The Lessor shall act as such a Depository during the term of this lease.

10. Notices: All notices to be given to the Lessor shall be in writing, deposited in the United States mail, certified or registered, with postage prepaid, and addressed to the Lessee at 8500 Boston State Road, Boston, New York 14025. Notices by the Lessee to the Landlord shall be in writing, deposited in the United States mail, certified or registered, with postage prepaid and addressed to the Lessor at P.O. Box 200, Boston, New York 14025. Notices shall be deemed delivered when deposited in the United States mail, as above provided. Change of address by either party must be by notice given to the other in the same manner as above specified.

11. Subordination: This lease is subject to and subordinate to all mortgages which may now or hereafter affect the leased premises and to all renewals, modifications, consolidations, replacements and extensions thereof.

12. Miscellaneous: (a) The paragraphs captions in this lease are for convenience only and shall not in any way limit or be deemed to construe or interpret the terms and provisions hereof; and

(b) This lease shall be construed and enforced in accordance with the laws of the State of New York.

13. Successors: All the terms, covenants and conditions hereof shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto.

14. Entire Agreement: This lease contains the entire agreement between the parties and shall not be modified in any manner except by an instrument in writing executed by the parties. If any term or provision of this lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of the lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this lease shall be valid and be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, the **Boston Free Library Association** and the **Town of Boston** have executed this Lease the ________ day of January, 2026.

____

Boston Free Library Association
Suzanne Borowicz, President

____
Town of Boston, New York
Jason A. Keding, Supervisor

STATE OF NEW YORK }
COUNTY OF ERIE }
TOWN OF BOSTON }

On this _______ day of January, 2026, before me, the undersigned, personally appeared **Jason A. Keding**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacity and that by his/her/their signature on the instrument, the individual(s) or the person(s) upon behalf of which the individual(s) acted, executed the same.

____
Notary Public

STATE OF NEW YORK }
COUNTY OF ERIE }
TOWN OF BOSTON }

On this _____________day of January, 2026, before me, the undersigned, personally appeared **Suzanne Borowicz**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacity and that by his/her/their signature on the instrument, the individual(s) or the person(s) upon behalf of which the individual(s) acted, executed the same.

____
Notary Public

TOWN OF BOSTON – RESOLUTION NO. 2026- 09

PAYMENT OF INSURANCE PREMIUM

WHEREAS, the Town of Boston has placed its various property and liability insurance coverages with the New York Municipal Insurance Reciprocal (“NYMIR”); and

WHEREAS, the Town has received a renewal insurance package for a policy term of January 1, 2026 to January 1, 2027 which enhances certain coverages with premiums as follows:

26-27 Auto	$20,432 + Surcharge $300
26-27 Commercial Excess Liability	$3,882
26-27 Owners & Contractors Protective Liability	$275
26-27 Package/Crime	$74,004 + Surcharge $156

Total due for NYMIR coverages in the amount of $99,049; and

WHEREAS, the Town has received a quote for cyber liability at a cost of $3,117 from Spinnaker Insurance Company;

NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes payment, upon receipt of invoice, of the January 1, 2026 to January 1, 2027 insurance policy premiums plus fees totaling $99,049 to NYMIR and $3,117 to Spinnaker Insurance Company.

On January 7, 2026 the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

Town of Boston

Compensation Disclosures

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted, a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively “insurance coverages”) handled for a client’s account, which may vary based on market conditions and the insurance product placed for the client.

2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.

3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.

4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

Town of Boston

Bindable Quotations & Compensation Disclosure Schedule

Coverage	Insurance Company	Wholesaler, MGA, or Intermediary Name[1]	Est. Annual Premium[2]	Gallagher U.S. Owned Wholesaler, MGA, or Intermediary % and/or Fee
Package Policy	NYMIR	N/A	74,160.00	N/A
Auto Policy	NYMIR	N/A	20,732.00	N/A
Excess Liability	NYMIR	N/A	3,882.00	N/A
OCP	NYMIR	N/A	275.00	N/A
Cyber	Spinnaker	Amwins	2,822.00	295.00

1 We were able to obtain more advantageous terms and conditions for you through an intermediary/ wholesaler.

2 If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.

3 The commission rate is a percentage of annual premium excluding taxes & fees.

* Gallagher is receiving ___% commission on this policy. The fee due Gallagher will be reduced by the amount of the commissions received.

Note: When placing business with insurance companies, Gallagher Companies receive commission based on negotiated contractual terms with those carriers. The commission rate is a percentage of the premium excluding taxes and fees. Major lines of coverage, and their typical range of commissions are listed below. If you wish to receive more details on actual compensation paid to Gallagher Companies, please contact your Gallagher representative.

- **Accident & Health**: 15-25%
- **Aviation**: 14-15%
- **All Other Commercial**: 10-20%
- **Bonds/Surety**: 30-35%
- **Builders Risk**: 15-18%
- **Casualty**: 14-15%
- **Commercial Auto**: 12.5-15%
- **Inland Marine**: 20-22.5%
- **Ocean Marine**: 15-17.5%
- **Package / Business Owners Package**: 15-16.8%
- **Professional Liability**: 12-16.5%
- **Property**: 15-22%
- **Workers Compensation**: 8-11%

Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposals, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	Coverage/Carrier	TRIA	Description/Major Differences
■ Accept ☐ Reject	**Package / NYMIR**	■ Accept ☐ Reject	
■ Accept ☐ Reject	**Auto / NYMIR**	■ Accept ☐ Reject	
■ Accept ☐ Reject	**Excess Liability / NYMIR**	■ Accept ☐ Reject	
■ Accept ☐ Reject	**OCP / NYMIR**	■ Accept ☐ Reject	
■ Accept ☐ Reject	**Cyber / Spinnaker (Amwins)**	■ Accept ☐ Reject	

*For this coverage, TRIA cannot be rejected

Please note the recommendations and considerations summarized in this section are not intended to identify all potential exposures. Gallagher is not an expert in all aspects of your business and assumes no responsibility to independently investigate the risks your business faces. Gallagher has relied upon the information you provided in making our insurance Proposals. If you are interested in pursuing additional coverages other than those listed above, please list the additional coverages in the Client Authorization to Bind.

Coverage Amendments and Notes:

Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher’s Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher’s acts or omissions will not exceed $20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher’s services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at https://www.ajg.com/privacy-policy/.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By: ____

Print Name (Specify Title)

____

Company

____

Signature

Date: ____

Arthur J. Gallagher Risk Management Services, LLC
Buffalo, NY 14202
Phone: (716)549-2000

ROSCH3

Invoice #	5920342	1 of 2
ACCOUNT NUMBER	DATE	
TOWNOFB-17	12/23/2025	
BALANCE DUE ON	AMOUNT DUE	
1/1/2026	$99,049.00	

Town of Boston
8500 Boston State Rd
Boston, NY 14025

Gallagher
Insurance | Risk Management | Consulting

Interested in convenient installment payments for your premium?
Contact your client service manager today for premium financing options.

Automobile PolicyNumber: MCATBOS0000001-26 Company: New York Municipal Insurance Reciprocal (NYMI Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
41640286	1/1/2026	1/1/2026	RENB	Auto	$20,432.00
41640294	1/1/2026	1/1/2026	SRGX	Surcharge	$300.00

Excess Liability PolicyNumber: MECTBOS0000001-26 Company: New York Municipal Insurance Reciprocal (NYMI Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
41640329	1/1/2026	1/1/2026	RENB	Excess Liability	$3,882.00

Owners & Contractors Prote PolicyNumber: MOCTBOS0000001-26 Company: New York Municipal Insurance Reciprocal (NYMI Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
41640255	1/1/2026	1/1/2026	RENB	OCP	$275.00

Commercial Package PolicyNumber: MPKTBOS0000001-26 Company: New York Municipal Insurance Reciprocal (NYMI Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
41640359	1/1/2026	1/1/2026	RENB	Package	$74,004.00

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

ROSCH3

Town of Boston
8500 Boston State Rd
Boston, NY 14025

Invoice #	5920342
ACCOUNT NUMBER	DATE
TOWNOFB-17	12/23/2025
BALANCE DUE ON	AMOUNT DUE
1/1/2026	$99,049.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, LLC
PO Box 39735
Chicago, IL 60694-9700

PAY ONLINE AT: www.ajg.com/ezpay

Gallagher
Insurance | Risk Management | Consulting

Arthur J. Gallagher Risk Management Services, LLC
Buffalo, NY 14202
Phone: (716)549-2000

ROSCH3

Invoice #	5920342
ACCOUNT NUMBER	DATE
TOWNOFB-17	12/23/2025
BALANCE DUE ON	AMOUNT DUE
1/1/2026	$99,049.00

Town of Boston
8500 Boston State Rd
Boston, NY 14025

41640361	1/1/2026	1/1/2026	SRGX	Surcharge	$156.00
				Total Invoice Balance:	$99,049.00

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

ROSCH3

Town of Boston
8500 Boston State Rd
Boston, NY 14025

Invoice #	5920342
ACCOUNT NUMBER	DATE
TOWNOFB-17	12/23/2025
BALANCE DUE ON	AMOUNT DUE
1/1/2026	$99,049.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, LLC
PO Box 39735
Chicago, IL 60694-9700

PAY ONLINE AT: www.ajg.com/ezpay

Arthur J. Gallagher Risk Management Services, LLC
Buffalo, NY 14202
Phone: (716)549-2000

ROSCH3

Invoice #	5920356	1 of 1
ACCOUNT NUMBER	DATE	
TOWNOFB-17	12/23/2025	
BALANCE DUE ON	AMOUNT DUE	
1/1/2026	$3,117.00	

Town of Boston
8500 Boston State Rd
Boston, NY 14025

Gallagher
Insurance | Risk Management | Consulting

Interested in convenient installment payments for your premium?
Contact your client service manager today for premium financing options.

Cyber Liability PolicyNumber: FLY-ICC-W2QXWTWWX-003 Company: Spinnaker Insurance Company Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
41640311	1/1/2026	1/1/2026	RENB	Cyber Liability Renewal	$2,822.00
41640326	1/1/2026	1/1/2026	CFEE	Amwins Service Fee	$100.00
41640333	1/1/2026	1/1/2026	CFEE	Fusion MGA Fee	$195.00

Total Invoice Balance: $3,117.00

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

ROSCH3

Town of Boston
8500 Boston State Rd
Boston, NY 14025

Invoice #	5920356
ACCOUNT NUMBER	DATE
TOWNOFB-17	12/23/2025
BALANCE DUE ON	AMOUNT DUE
1/1/2026	$3,117.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, LLC
PO Box 39735
Chicago, IL 60694-9700

PAY ONLINE AT: www.ajg.com/ezpay

Gallagher
Insurance | Risk Management | Consulting

TOWN OF BOSTON – RESOLUTION NO. 2026-10

PROFESSIONAL SERVICES AGREEMENT
FOR ENGAGEMENT OF LIPPES MATHIAS LLP

WHEREAS, the Town of Boston Zoning Board of Appeals is a named respondent in litigation entitled Scott Overhoff et al. v. Town of Boston Zoning Board of Appeals et al., pending in the Supreme Court of the State of New York, Erie County, under Index No. 821674/2025, which challenges the Zoning Board of Appeals' denial of a use variance; and

WHEREAS, the foregoing litigation requires specialized legal expertise in municipal law, zoning law, and Article 78 proceedings; and

WHEREAS, Lippes Mathias LLP possesses the necessary qualifications and experience to represent the Town of Boston and its Zoning Board of Appeals in connection with such litigation; and

WHEREAS, Lippes Mathias LLP has submitted a proposed retainer agreement dated December 19, 2025, providing for legal services to be billed on an hourly basis at a discounted rate of $250.00 per hour; and

WHEREAS, the Town Board of the Town of Boston finds it to be in the best interests of the Town to retain Lippes Mathias LLP to represent the Town and its Zoning Board of Appeals in the above-referenced litigation;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Town Supervisor to execute and accept the proposed retainer agreement from Lippes Mathias LLP, dated December 19, 2025, for the purpose of representing the Town of Boston and the Town of Boston Zoning Board of Appeals in Scott Overhoff et al. v. Town of Boston Zoning Board of Appeals et al. (Index No. 821674/2025), subject to payment of legal fees billed hourly at a rate of $250.00 per hour; and be it further

RESOLVED, that payment of legal fees and disbursements shall be made in accordance with the terms of the retainer agreement and subject to audit and approval in the ordinary course.

On January 7, 2026, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	**No**	**Abstain**	**Absent**
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Councilmember Penders	[ ]	[ ]	[ ]	[ ]
Councilmember Stephan	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

Sandra L. Quinlan, Town Clerk

LippesMathias LLP
ATTORNEYS AT LAW

December 19, 2025

VIA ELECTRONIC MAIL (supervisorkeding@gmail.com)
Town of Boston
Attn. Supervisor Keding
8500 Boston State Road
Boston, New York 14025

Re: Scott Overhoff et al v. Town of Boston Zoning Board of Appeals et al. (Index No.: 821674/2025).

Dear : Supervisor Keding

Thank you for contacting Lippes Mathias, LLP in connection with the litigation regarding the Town of Boston Zoning Board of Appeals' denial of a use variance in the case of *Scott Overhoff et al v. Town of Boston Zoning Board of Appeals et al*. (Index No.: 821674/2025). Through our previous discussion, you have informed me that the Town of Boston is seeking representation for this litigation. We are willing to accept this engagement.

Fees and Costs

Regarding our legal fees, we will record all time attributed to activities related to this representation and issue monthly statements for services rendered. I will be the coordinating attorney for all activities concerning this matter. Whenever appropriate, we may utilize the services of other attorneys in our office as needed consistent with the objective of providing quality legal services at a reasonable cost. My hourly billing rate for this representation shall be discounted to $250.00.

We will send you a monthly invoice for our legal services. You may make any future payments via wire transfer to the following address:

Accountholder Name:	**LIPPES MATHIAS LLP** 50 Fountain Plaza, Suite 1700 Buffalo NY 14202
Account Number:	329681385822
ACH/Wire Routing Number:	021300077
SWIFT Code:	KEYBUS33
BANK NAME:	**KEYBANK NATIONAL ASSOCIATION** 4910 TIEDEMAN ROAD BROOKLYN, OH 44144

Carmen A. Vacco, Esq. | Senior Associate | cvacco@lippes.com

Additionally, in the course of the representation, we may incur certain costs such as document reproduction, overnight mail, travel, etc. These disbursements and others will be billed on a monthly basis. Prior to the engagement of any independent consultants or experts, we will notify you of our recommendations to retain such an independent consultant and obtain your approval prior to incurring any costs for such a purpose. The attachment to this correspondence entitled "Standard Terms of Engagement" sets forth additional terms and conditions applied to our representation of this matter.

If you fail to pay our bills promptly, we will have the right to cease performing further work and withdraw from the representation. Additionally, it is our responsibility to inform you that New York State has a procedure for arbitration (and in some cases mediation) of fee disputes which may arise between lawyers and clients in civil matters, with some exceptions. We will provide you with additional information regarding this procedure if you so desire.

Preservation of Relevant Documents and Materials

Please be advised of your responsibility to preserve all records and documents including any Electronically Stored Information ("ESI"). Out of an abundance of caution, we would like to remind you that, as part of your ongoing duties as a client, it is incumbent upon you to maintain and preserve all paper and electronic documents or devices that may contain information or materials in any way relating to or affecting the scope of our representation. This obligation includes a duty to preserve all Electronically Stored Information or other data stored on any computer system, storage media or any other electronic device within your custody or control.

In this regard, relevant ESI includes, but is not limited to, email, electronic communications, electronic documents (including various drafts of the same document), spreadsheets, internet usage files, website material, meta-data, social media postings, information stored on electronic servers, hard drives, removable storage drives, voicemail, computer network information, and cellular telephones.

Consequently, at this time you must take every reasonable step to retain and preserve this information until the final resolution of this action. In addition, until this matter is concluded, <u>you must suspend</u> any policy which allows for the periodic destruction of ESI on other documents.

In the event you do not understand any aspect of this instruction, we request that you promptly notify us so that we can discuss and resolve any issues in this regard.

If you have any questions concerning this matter, please do not hesitate to contact me.

As an expression of your agreement to these terms, we ask that you sign this letter where indicated and return it to our firm. We look forward to working with you on a speedy and beneficial solution to this matter.

Very truly yours,

LIPPES MATHIAS LLP

Carmen A. Vacco, Esq.

READ and AGREED to
this ____ day of December 2025

By: ________________________________
Jason Keding
Town of Boston Supervisor

LIPPES MATHIAS LLP (the "Firm")

STATEMENT OF STANDARD TERMS OF ENGAGEMENT FOR LEGAL SERVICES (the "Statement")

1. Understanding

We are pleased that you have selected our Firm to represent you in connection with the legal services you require. Experience has shown that our relationship with you will be stronger if we initiate with a mutual understanding about our services, our charges, and their payment. Unless the engagement letter or retainer agreement relating to the particular matter for which we have been retained to represent you specifically alters these arrangements, the terms of this Statement will apply to our representation. These terms will also apply to all future matters in which we represent, advise, or counsel you, unless expressly changed in a subsequent engagement letter or retainer agreement.

2. Scope of Representation

Our representation is limited to the person or entity named in the engagement letter or retainer agreement, even though in certain instances the payment of our fees may be the responsibility of others. The firm's professional responsibilities are owed only to the person or entity that is the named client of the firm, and there is no attorney-client relationship between the firm and any related person or entity. Notwithstanding the foregoing, in certain instances, the engagement letter or retainer agreement for a particular matter may require, or, the law may require, a principal, shareholder, officer, member, partner, joint venturer, insurer, or other responsible person affiliated with or employed by any such entity to be responsible, or co- responsible, to pay the firm's fees, expenses and disbursements. For example, in the event of the representation of a minor, a conservatee, an alleged incompetent person, or a judicially declared incompetent, the firm may require a parent, guardian, conservator, trustee, beneficiary, or other responsible person to be responsible to pay the firm's fees, expenses and disbursements.

You are engaging us to provide legal services, advice, or counsel in connection with the specific representation set forth in the engagement letter or retainer agreement. After completion of the representation, changes may occur in applicable laws, rules or regulations that could affect or impact your future rights and liabilities. We will have no obligation to represent, advise or counsel you with respect to the legal impact of such changes or their impact, unless we are specifically re-engaged by you for that purpose.

Unless otherwise specified in the engagement letter, our representation does not include responsibility either for review of the client's insurance policies to determine the possibility of coverage for any claims that have been or may be asserted against the client or for notification of client's insurance carriers concerning the matter.

3. Conflicts

The firm represents many different clients on a wide variety of legal matters. The firm wishes to be able to consider the representation of other persons who may be competitors in your industry, or who may have interests that are potentially adverse to yours, but with respect to matters that are unrelated in any way to our representation of you. The ethics that govern us permit us to accept such multiple representations, assuming certain requirements are met. Other than as consented to by you in writing, during the term of this engagement, we agree that we will not accept representation of another client to pursue interests that are directly adverse to your interests.

4. Fees

Fees for services rendered will be consistent with the New York State Bar Association Rules of Professional Conduct contained in Part 1200 of Title 22 of the New York Codes, Rules and Regulations. Such fees will be based primarily on hourly attorney billing rates which differ depending generally on the attorney's experience and years of practice. The firm adjusts hourly billing rates periodically to reflect current levels of legal experience, changes in our operating costs and other factors. The firm may also adjust the charges upward, based on other factors such as the novelty or complexity of the issues and problems encountered, the extent of the responsibility involved, assumed or undertaken, the result achieved (i.e., the benefit to the client), the customary fees for similar legal services, the time constraints imposed upon us by the client for the completion of the work or representation, and other customary factors or circumstances. Although the firm may, from time to time, for a client's convenience, furnish estimates of fees or costs that we anticipate will be incurred, these estimates are subject to unforeseen circumstances and developments, and are not binding on the firm.

The time for which a client will be charged includes, without limitation, telephone and office conferences with a client, other attorneys, witnesses, expert witnesses, consultants, service providers, investigators, court personnel, and others, conferences among our legal personnel, factual investigation, legal research, responding to clients' inquiries, responding to clients' requests for us to provide information to their auditors or accountants in connection with reviews or audits of financial statements, drafting of letters, pleadings, subpoenas, affidavits, notices, demands, briefs, memoranda of law, or other documents, travel time, waiting time in court, time in court or in trial, hearings, mediations, arbitrations, or arguing appeals, and time in depositions or other discovery proceedings, including but not limited to inspections of documents.

In an effort to reduce legal fees, work will be assigned to attorneys or paralegals with lower billing rates where appropriate and consistent with proper representation.

5. Invoices

Except as otherwise agreed in writing, invoices are typically rendered monthly to reflect work performed in the previous month, as well as disbursements and expenses incurred on your behalf or in the ordinary course of the representation.

In addition to our fees, we will be entitled to advance payment of, or reimbursement for, costs and expenses incurred in performing or obtaining services such as photocopying, messenger and delivery service, stenographic services, travel (including mileage, parking, airfare, lodging, meals and ground transportation), long-distance facsimile, court costs and filing fees, expert analysis and/or testimony, or any other services as may be needful or desirable in the performance of our representation of you. Certain of such items may be charged at more than our direct costs to cover our overhead. Unless special arrangements are made at the outset, fees and expenses of others will not be paid by us and will be the responsibility of, and billed directly to, the client, or we may require that the client pay for the same in advance or directly to the vendor.

We also may make separate charges for computerized legal research (such as "Lexis" or "Westlaw"), as use of such systems substantially reduces attorney research time, and thus assists in controlling the cost to you. You may also be charged for necessary overtime and associated charges for secretarial or word processing time.

6. Payment

Fees and expenses will be billed monthly and are payable upon presentation and, in any event, not later than thirty (30) days after the date of our invoice. If we do not receive questions about the invoice promptly after receipt, it will be assumed that you have examined the invoice and found it in good order and satisfactory with respect to the fees and disbursements invoiced. We expect prompt payment. Invoices unpaid after thirty (30) days will be subject to interest at the rate of 1% per month on the unpaid balance commencing from the date of the invoice until paid. Unless other arrangements are made, payments should be made in checks or drafts payable to the order of "Lippes Mathias LLP." Any checks or drafts which are returned unpaid or marked "insufficient funds" will be treated, for purposes of this and the next paragraph, as if no payment had been made. We reserve the right to postpone or defer providing legal services or to discontinue our representation if billed amounts are not paid when due. The Firm also reserves the right to require full payment of all outstanding amounts before releasing the client's file to the client or to new counsel, as long as no material prejudice to the client would result.

7. Delinquent Invoices

We have collection procedures which we will follow to ensure that a client's account is paid promptly. In the event that it becomes necessary to utilize these collection procedures in order to collect payment of a delinquent invoice or invoices, the client will be obligated to pay our reasonable attorneys' fees, court costs and other disbursements incurred to pursue payment.

8. Retainers

New clients of the firm are generally required to pay the firm a retainer as set forth in the engagement letter. Unless otherwise agreed in writing, the retainer will be credited against your invoices, if any, on a monthly basis at the time the invoice is generated. Any unused amount of the retainer will be refunded at the end of the firm's services. The firm may request additional retainers be provided during the course of its representation. Failure or refusal to pay such additional retainer(s) may, in the firm's sole discretion, consistent with our ethical obligations and judicial requirements, furnish grounds for the firm either to terminate our representation or cease performing services for you until arrangements for the payment of such additional retainer(s) satisfactory to us have been made.

9. Work Assignments

The firm retains the discretion, consistent with our professional obligations, to assign your work to firm lawyers, paralegals, law clerks and support staff as it sees fit, whether for the sake of efficiency, to accomplish cost savings, or for any other reason as it deems necessary or desirable. However, the client will, at all times, be apprised of the identity of the attorney primarily responsible for his or her representation or matter and such responsible attorney will be available to discuss the representation, matter, or use of other personnel with the client upon request.

Should you have any concerns about the staffing or handling of your matter, please bring them to the attention of the responsible attorney promptly.

10. Federal Tax Advice

Federal tax regulations now provide that a taxpayer may not rely on any written advice for the avoidance of federal tax penalties or for promoting a strategy or investment unless the advice complies with formal and extensive rules. Because the amount of time and effort, and therefore the expense to the client, of writing a formal tax opinion will generally far exceed the benefit to a client, we believe that it is neither sensible nor cost effective to our clients for us to routinely structure any written advice regarding federal taxes. Therefore, any written communication from a member of this firm regarding a federal tax issue, unless expressly stated otherwise in such communication, is not intended, or written to be used, and cannot be used, for the purpose of avoiding federal tax penalties, or for promoting, marketing or recommending to any other party any matters addressed therein.

11. Document Retention Policy

Upon completion of the matter, we will return to you any of your documents or other property. For various reasons, including avoiding unnecessary storage expenses, any documents or other property that you do not want returned will be destroyed or otherwise disposed of in accordance with our usual and standard document retention practices.

12. Questions

If you have any questions or are unclear about any aspect of our arrangements or representation, please discuss your questions or concerns as soon as possible with the attorney primarily responsible for your representation or matter. It is important that we proceed with our services to you on a mutually clear and satisfactory basis.

13. Client's Right to Terminate

A client shall have the right at any time to terminate our services and representation if the firm receives such request in writing. Such termination shall not, however, relieve the client of the obligation to pay for all services rendered up through the date of such writing and costs or expenses paid or incurred on behalf of the client.

14. Attorney's Right to Decline, or Withdraw from Representation

We reserve the right to decline representation.

We reserve the right to withdraw from our representation if, among other things, the client deliberately disregards or fails to honor the terms of engagement letter or retainer agreement, including but not limited to, those terms pertaining to payment of the firm's fees, disbursements or expenses; the client insists upon taking action with which the lawyer has a fundamental disagreement; the client insists upon presenting a claim or defense that is not warranted under existing law and cannot be supported by good faith argument for an extension, modification or reversal of existing law; the client fails to cooperate in the representation or otherwise renders the representation unreasonably difficult for the lawyer to carry out the engagement effectively; the client requests the firm, or any member thereof, to commit, aid, abet, or abide a criminal or unlawful act or omission, or to violate any of the rules of professional responsibility applicable to lawyers; the lawyer's inability to work with co-counsel (from outside the firm) indicates that the best interest of the client likely will be served by withdrawal; the client knowingly and freely assents to termination of, or the firm's withdrawal from, the engagement; the lawyer's mental or physical condition renders it difficult for the lawyer to carry out the representation effectively; or, the existence of any fact or circumstance that would, in our view, render our continuing representation unlawful or unethical, or, if necessary, would, in the view of the court or other tribunal before which the client's matter is pending, constitute good cause for withdrawal.

If we elect to withdraw or are granted permission by a court or other tribunal to withdraw, the client will take all steps necessary to free us of any obligation to perform further, including the execution of any documents necessary to complete our withdrawal, and we will be entitled to be paid for all services rendered and costs and expenses paid or incurred on behalf of the client to the date of withdrawal.

15. Arbitration or Mediation of Fee Disputes

Under Part 137 of the Rules of the Chief Administrator of the New York Courts, New York State has established a procedure for arbitration (and in some cases mediation) of fee disputes between attorneys and clients in civil matters involving an amount in issue that is neither less than One Thousand Dollars nor more than Fifty Thousand Dollars, with some exceptions. When applicable, a client has the right to require arbitration of disputes regarding legal fees. We will provide you with additional information regarding this procedure if you so desire. You also may obtain more information at the following website: PART 137. Fee Dispute Resolution Program | NYCOURTS.GOV.

16. Business Associate Agreement

We agree to be bound by the terms of the Business Associate Agreement that is posted on our website to the extent that: (a) you are a client that is a "covered entity" and/or "business associate" under the administrative simplification provision of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations, including its "Privacy Rule," "Security Rule," and "Breach Notification Rule," as amended (collectively, "HIPAA"); and (b) we are acting as your "business associate" under HIPAA.

Thank you.

LIPPES MATHIAS LLP

TOWN OF BOSTON

To Whom It May Concern,

I am writing to formally request a leave of absence from my position in the Congregate Dining/Nutrition Department from 4/20/26 to 8/28/26.

I have discussed this with the Supervisor's Office, and they are aware of my plans and arrangements that have been made to cover my shifts during my time away.

Thank you for your consideration.

Sincerely,

Name: Donna Lenau

Date: 10/28/25

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

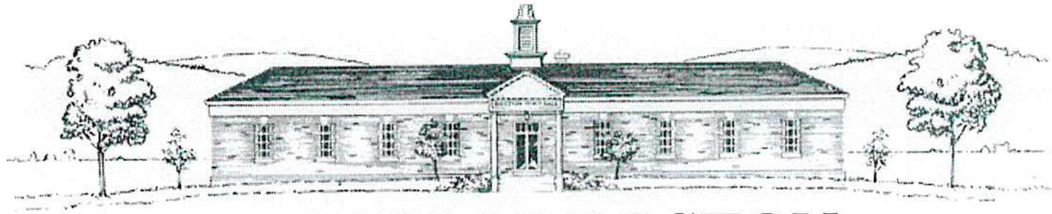
TOWN SUPERVISOR
(716) 941-6518

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848



TOWN OF BOSTON

To Whom It May Concern,

I am writing to formally request a leave of absence from my position in the Congregate Dining/Nutrition Department from January 15th to January 28th

I have discussed this with the Supervisor's Office, and they are aware of my plans and arrangements that have been made to cover my shifts during my time away.

Thank you for your consideration.

Sincerely,

Name: Yona Weisedel

Date: December 2nd 2025

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

TOWN OF BOSTON

RECEIVED
BOSTON TOWN CLERK

JAN 5 AM 9:52

To Whom It May Concern,

I am writing to formally request a leave of absence from my position in the Congregate Dining/Nutrition Department from 12/29 to 1/12/26

I have discussed this with the Supervisor's Office, and they are aware of my plans and arrangements that have been made to cover my shifts during my time away.

Thank you for your consideration.

Sincerely,

Name: Patricia Hice

Date: 12-26-25

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

TOWN OF BOSTON

Boston New York 1817

JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
KATHLEEN SELBY
Town Board

SANDRA L. QUINLAN
Town Clerk -Tax Collector

ROBERT J. TELAAK
Highway Supt.

DEBRA K. BENDER
KYLE CALABRESE
Town Justice

SEAN W. COSTELLO
Town Attorney

LAURIE BAKER
Prosecutor

THELMA HORNBERGER
Assessor

THOMAS C. MURPHY
Code Enforcement Officer

To Whom It May Concern,

I am writing to formally request a leave of absence from my position in the Congregate Dining/Nutrition Department from 12·29·25 to 5·4·26.

I have discussed this with the Supervisor's Office, and they are aware of my plans and arrangements that have been made to cover my shifts during my time away.

Thank you for your consideration.

Sincerely,

Name: Lorrie Valentine

Date: 12·26·25

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

Robert J. Penders
6009 Herman Hill Road
Orchard Park , New York
14127-3831

Monday December 15, 2025

Town of Boston Board

Being newly elected to the Councilman position for the Town of Boston, I have taken the liberty to enroll in the Association of Towns of the State of New York 2026 Newly Elected town Officials Schools Agenda. (Copy Attached)

I have pre-paid the fees and overnight stays and request any reimbursements allowed.

Thank you in advance for any considerations,

Very truly yours,

Robert J. Penders

Robert J. Penders

2026 Newly Elected Town Officials Schools Agenda

January 14, 15 & 16 - Albany Capital Center
55 Eagle Street, Albany, NY 12207

January 21, 22 & 23 - Radisson Hotel Corning
125 Denison Parkway East, Corning, NY 14830

Time	Topic	Speakers
8:00-9:00	**Breakfast - All 3 Days**	
7:30	**Registration Opens**	
Day 1		
8:45-9:00	Welcome, Introduction to OSC, and Material Briefing	Chris Koetzle, Executive Director, Association of Towns and TBD, Division of Local Government and School Accountability, Office of the State Comptroller
9:00-10:00	Town Government 101: What is a Town, What Services Does a Town Provide and Who Provides Those Services	Lori Mithen-Demasi, Chief Counsel; Sarah Brancatella, Deputy Director; and Katie Hodgdon, Association Counsel, Association of Towns
10:00-10:30	Town Board Tool Kit: Motions, Resolutions, Ordinances & Local Laws	Lori Mithen-Demasi, Chief Counsel; Sarah Brancatella, Deputy Director; and Katie Hodgdon, Association Counsel, Association of Towns
10:30-10:40	**10-Minute Break**	
10:40-11:40	Town Budget Process/Basics	Sarah Brancatella, Deputy Director; and Katie Hodgdon, Association Counsel, Association of Towns; Dan Acquilano, Manager of Local Official Training, Office of the State Comptroller
11:40-12:30	**50-Minute Lunch**	
12:30-2:00	Local Procurement	Sarah Brancatella, Deputy Director; and Erina Fitzgerald, Senior Attorney, Office of the State Comptroller
2:00-2:10	**10-Minute Break**	
2:10-3:10	Highways	Lori Mithen-Demasi, Chief Counsel and David P. Orr, Cornell Local Roads Program
3:10-4:10	Basics of Municipal Liability	Peter Baynes, New York Municipal Insurance Reciprocal Mike Kenneally, Esq., NYS Municipal Workers' Compensation Alliance
	Town Clerk Breakout Agenda	
2:10-4:10	Vital Records: Birth, Marriage and Death	Registration Unit Field Representative, Bureau of Vital Records, NYS Department of Health
4:10-5:10	**Reception**	Sponsored by: New York Municipal Insurance Reciprocal and New York State Municipal Workers' Compensation Alliance

(Over)

Time	Topic	Speakers
Day 2		
9:00-10:00	Fiscal Oversight Responsibilities of the Town Board	Ingrid Otto, CPA, Auditor 2 (Corning) and Joseph Testa, Auditor 2, Office of the State Comptroller (Albany)
10:00-11:00	Ethics	Sarah Brancatella, Deputy Director, Association of Towns
11:00-11:10	**Break**	
11:10-12:10	Public Comments, Open Meetings and FOIL	Sarah Brancatella, Deputy Director; and Katie Hodgdon, Association Counsel, Association of Towns
12:10-1:00	**Lunch**	
1:00-2:30	Personnel Management for Town Boards	Jeffrey Swiatek, Partner, Hodgson Russ LLP
2:30-2:45	**Break**	
2:45-4:00	Town Supervisor's Accounting Responsibilities	William Naylor, Auditor 2, Office of the State Comptroller (Corning) Leslie Richard, CPA, Auditor 2, Office of the State Comptroller (Albany)
	Town Clerk Breakout Agenda	
1:00-2:30	The Minutes Process	Virgina (Ginny) Ignatowski, Town Clerk and Receiver of Taxes, Town of Chili (Corning); Lori Mithen-Demasi, Chief Counsel, Association of Towns; and Daniel Acquilano, Division of Local Government and School Accountability, Office of the State Comptroller; Sue Haag, Town Clerk and Tax Collector, Town of Austerlitz (Albany)
2:30-2:45	**Break**	
2:45-4:00	Records Management	Maria McCashion, Records Advisory Officer, NYS Archives (Albany) Michael Martin, Records Advisory Officer, NYS Archives (Corning)
Day 3		
9:00-10:00	Cash Management	Ingrid Otto, CPA, Auditor 2, Office of the State Comptroller (Corning) Joseph Testa, Auditor 2, Office of the State Comptroller (Albany)
10:00-11:00	TBD - Supervisor Panel	TBD
10:50-11:15	**Break**	
11:15-12:15	Ask the Staff	Lori Mithen-Demasi, Chief Counsel; Sarah Brancatella, Deputy Director; and Katie Hodgdon, Association Counsel, Association of Towns; Dan Acquilano, Manager of Local Official Training, Office of the State Comptroller
	Town Clerk Breakout Agenda	
9:00-10:00	Tax Collection: A Primer for Collectors and Town Officials	Laura Peschel, Receiver of Taxes, Town of Manlius (Corning) Holly Perlowitz, Reciever of Taxes, Town of Ossining (Albany), and Katie Hodgdon, Esq., Association Counsel, Association of Towns (Both)
10:00-11:00	Fiscal Responsibilities of the Town Clerk	William Naylor, Auditor 2, Office of the State Comptroller (Corning); Leslie Richard, CPA, Auditor 2, Office of the State Comptroller (Albany)
11:15-12:15	Ask the Staff	Lori Mithen-Demasi, Chief Counsel; Sarah Brancatella, Deputy Director; and Katie Hodgdon, Counsel, Association of Towns; Dan Acquilano, Manager of Local Official Training, Office of the State Comptroller

NEWLY ELECTED OFFICIALS 2026 TRAINING SCHOOL

GENERAL INFORMATION

WHEN: January 14 - 16, 2026
Albany Capital Center, 55 Eagle Street, Albany, NY 12207

and

January 21 - 22, 2026
Radisson Hotel Corning, 125 Denison Parkway East, Corning, NY 14830

WHO: All first- and second-term supervisors, town board members, fiscal personnel and town clerks are encouraged to attend.

WHAT'S INCLUDED: Registration begins at 7:30 a.m. on the first day of each session. A breakfast buffet is served between 7:30 and 8:30 a.m.

AUTHORITY TO ATTEND: *Attendance at this training school is permitted by section 77-b of the General Municipal Law. Subdivision 3 of the section permits the town board to authorize attendance by "any of its members or any officer or employee … or other person who has been elected pursuant to law to a public office of a municipality for which the term of office has not commenced …" You are entitled to be reimbursed for all reasonable costs incurred while attending this program.*

REGISTRATION INFORMATION: There is a school fee of $250 per attendee, which is payable in advance of the program. This fee covers the cost of tuition, course materials, reception, breakfasts, lunches and coffee breaks. Please complete the registration form and return with payment to the address indicated on the next page.

NEWLY ELECTED TOWN OFFICIAL TRAINING PACKAGE: All attendees of either NETO school can register for our 2026 Annual Meeting & Training School for the low price of $100!

HOTEL RESERVATIONS: A block of rooms has been reserved at both locations. To reserve a room at the special rates, call your designated hotel, referencing the Association of Towns' Newly Elected Town Officials School program:

- Renaissance Hotel — $219 Standard Room — 1-800-468-3571
  Cut-off date for preferential rates: December 28, 2025
- Radisson Hotel Corning — $110 Standard Room — (607)962-5000
  Cut-off date for preferential rates: December 21, 2025

DID YOU KNOW? As a town officer, you are not required to pay tax on the room. Tax-exempt certificates should be carried with you for check-in. We will have extras available.

FOR FURTHER INFORMATION: Please contact Emily Kurtzner, Conference, Events and Education Manager, Association of Towns, at (518) 465-7933 or via email at ekurtzner@nytowns.org.

Checks made payable to Association of Towns. Please mail completed forms, one per registrant, with full payment to: Association of Towns, Attn: Emily Kurtzner, Conference, Events and Education Manager 150 State St., Albany, NY 12207

FOR INTERNAL USE ONLY

CHK #________________________

ORDER #________________________

Association of Towns Educational Series Registration Form

TRAINING & CERTIFICATION

FOR NEWLY ELECTED TOWN OFFICIALS

NAME ____

TITLE ______________________ PHONE ______________________

TOWN/COMPANY ____

ADDRESS ____

EMAIL ADDRESS ____

ONE REGISTRANT PER FORM

EVENT: 2026 NEWLY ELECTED TOWN OFFICIAL SCHOOLS

Albany | Corning

- Registration and breakfast begins at 7:30 a.m. at each location.
- Classes run all day Wednesday, Thursday plus half-day Friday.
- All attendees are invited to Wednesday evening Welcome Reception at each location. Details to follow.
- Registration includes all class materials, breakfast and lunch.
- All attendees must book their own hotel room reservation by calling the corresponding phone number or visiting:

❒ Renaissance Albany

https://app.marriott.com/reslink?id=1761148448577&key=GRP&app=resvlink&dtt=true

❒ Radisson Hotel Corning:
https://www.choicehotels.com/reservations/groups/PD74Y3

Dates	***Location***	***Member Rates****	***Select (X)***	***Non-Member Rates****	***Select (X)***	***Room Rates***	***Last Day to Book Hotel Room***
January 14 - 16, 2026	Renaissance Hotel 144 State Street, Albany, NY 12207	$250		$250		$219/night	December 28, 2025
January 21 - 23, 2026	Radisson Hotel Corning 125 Denison Parkway East Corning, NY 14830	$250		$250		$110/night	December 21, 2025

*For refunds, less a $10 processing fee, notice of cancellation must be received 10 days prior to day of event - NO REFUNDS after that date.

For questions, please email Emily Kurtzner at ekurtzner@nytowns.org or call (518)465-7933.

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

This Application is subject to Approval by the Town Board and MUST be received at least 1 week prior to Town Board meeting

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. *****

Name/Organization Hamburg CSD - PreK Program Date 11 / 24 / 25

Name of person responsible for facilities Kaitlin Sylvester

Title Director of Curriculum

Applicant Address 5305 Abbott Rd. Hamburg, NY 14075

Applicant Daytime Phone # 716-646-3200 # Of Attendees: ______

Date(s) Requested* 6/24/26 Time 8am-3pm Type of Event PreK Picnic

Set Up 8am Take Down 2-3pm

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	**716-649-6170**	**Football—Nick Jagow**	**716-725-9680**
Southtown Slammers/ Mike Bellagamba	**716-225-7936**	**Soccer—Jessica Blesy**	**716-809-0121**

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

- [ ] South Boston Park Shelter
- [ ] Town Hall Community Room w/ Kitchen And Bathroom Facilities
- [ ] North Boston Park Fields

Boston Town Park

- [x] Lions Shelter And Bathroom Facilities
- [ ] Small Shelter
- [ ] Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

- [ ] Parade - Who will provide traffic control? ______
  (Submit proof in writing from that agency at time of application)
- [x] Parking (over 50) - Please submit parking Plan: (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
  Plan - to park in the lot and fields like in previous years
- [ ] Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
- [ ] Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
  -Who will provide Fire Stand By? ______
  (Submit proof in writing from that agency at time of application)
- [ ] Vendors (over 5) - Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages: (IF SERVING ALCOHOL, CHECK ALL THAT APPLY)	Are you serving alcohol?	☐ Yes	☑ No
	Are you having a Private Party?	☑ Yes	☐ No
	Are you having a Public Special Event?	☐ Yes	☑ No

PLEASE NOTE: **ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.**

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	$ 500,000
Public Special Event (Liquor Legal)	$1,000,000
Ride Vendor	$1,000,000
Fireworks	$1,000,000
Sporting Leagues	$1,000,000

FEES: A **$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: **Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.**

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds . I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Kat Jr

Upon Completion, please submit to Town Clerk

****

$75 ch 060200

FEE REC'D 12/16/2025 (date) APPROVED/DENIED : ________________ (date)

Revised 5/2022