

AGENDA

REGULAR MEETING - TOWN OF BOSTON – JANUARY 20, 2016

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order.
2. Roll Call.
3. Pledge of Allegiance and Opening Prayer.
4. Other Preliminary Matters.

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes – December 28, 2015 & January 6, 2016.
2. Consideration of all Fund Bills.

ITEM NO. III CORRESPONDENCE

1. Correspondence - Conservation Advisory Council.

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person).
2. Annual Reports - Town Clerk and Code Enforcement.
3. Approve annual audits.
4. Planning Board – Reappointment – Paul Ziarnowski.
5. Application for Use of Town Facility –Conservation Advisory Council, Fishing Derby
6. Application for Use of Town Facility – Boston Historical Society, Pot luck dinner.
7. Job Appointments for Friday Night Recreation.
8. Elizabeth Weitzel – Appointment – Highway Clerk.
9. 2015 Required USDA Annual Water District Audit Proposal.
10. Kathy Praczajlo – request to attend the NYPF Conference.

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Supervisor
2. Town Clerk
3. Highway Superintendent

4. Town Attorney
5. Councilmen
6. Assessor
7. Town Justice
8. Planning Board
9. Zoning Board of Appeals
10. Conservation Advisory Council
11. Code Enforcement Officer
12. Dog Control Officer
13. Town Engineer
14. Recreation

ITEM NO. VII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

DRAFT ①

**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Present: Supervisor Martin A. Ballowe, Jay P. Boardway, Councilmen Jeffrey A. Genzel, and Lawrence A. Murtha.

Absent: Councilman Gary E. Vara.

Also Present: Town Attorney Kobiolka

A motion was made by Supervisor Ballowe and was seconded by Councilman Genzel to open the Public Hearing to hear comments regarding the new contract for the current fire protection contracts.

Supervisor Ballowe	Yes	Councilman
Boardway	Yes	
Councilman Genzel	Yes	Councilman
Murtha	Yes	

four (4) Yes

Carried

Councilman Genzel read the legal notice.

The following persons were heard:

Rodney Carr, North Boston Fire Company asked the Town Board why they were not recognizing their President, Ron Sprehe so that he may sign the contract.

Councilman Genzel noted that Ron Sprehe is not a resident of this town. Do you object to that?

Rodney Carr: I do not disagree he is not a resident. However, what laws states that he has to be a resident of the town to belong to the fire company.

Town Attorney Kobiolka: I think that there is a requirement that he has to be within the fire district.

Rodney Carr: A Fire District, that is correct. Where do you get that?

Town Attorney Kobiolka: I would have to check it. I do not know.

**PUBLIC NOTICE
TOWN OF BOSTON
NOTICE OF SPECIAL
TOWN BOARD MEETING
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN the Boston Town Board, Erie County, New York, will hold a Special Town Board Meeting to extend the current Fire Protection Contracts and to hold a public hearing for the renewal of said contracts at the Boston Town Hall, 8500 Boston State Road, Boston, New York, on Monday, December 28, 2015, at 6:00 p.m.

North Boston Volunteer Fire Company will be paid \$164,903 for the years 2016, 2017 and 2018 for the furnishing of Fire Protection.

Patchin Volunteer Fire Company will be paid \$164,903 for the years 2016, 2017 and 2018 for the furnishing of Fire Protection.

Boston Volunteer Fire Company, Inc. will be paid will be paid \$164,903 for the years 2016, 2017 and 2018 for the furnishing of Fire Protection.

All persons interested in the matter shall be heard for or against at such time and place.

DATED:
December 10, 2015
PUBLISHED:
December 17, 2015

**BY ORDER OF THE TOWN
BOARD
JENNIFER A. MULÉ, TOWN
CLERK**

An Equal Opportunity
Provider & Employer

DRAFT

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**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Councilman Genzel: The town law does state that you must be a resident of the town and you must, live in, work, or reside in the town or you must live within five miles of the district.

Rodney Carr: That is for a fire district. We are a Fire Protection District.

Councilman Genzel: Ok, Fire Protection district.

Rodney Carr: what you are saying though is for a Fire District. A fire district is a "quasi-government" that has commissioners. There are no commissioners in the Town of Boston. There is a Fire protection district in the NYS law.

Councilman Genzel: We do not recognize him as a firefighter. He cannot pass a physical. He does not live in town.

Rodney Carr: Are you looking at recognizing him as a "fireman" who fights fires and everything?

Councilman Genzel: A Fireman fights fires.

Rodney Carr: We do have in our Bylaws a social membership, similar to an exempt membership. He is not an active member of our fire department. He is a social member. I have the bylaws.

Councilman Genzel: I have read your by-laws. You can call whoever you want firemen under your bylaws. We are not here to argue this. He is not a resident of the town. He cannot pass a physical. He does not get the benefit from the service award. We ask that Mr. Pollinger sign to bind the contract, and if Ron would like to sign for ceremonial purposes, that is fine.

Rodney Carr: I believe the two other fire company presidents are also here, if you could stand.

Discussion ensued between the councilmen and the firemen about other members living within and/or living just outside of the town or within five miles.

Councilman Genzel asked Dan Rychlik if he lived within five miles of the district.

Daniel Rychlik stated he believed it was really close to five miles. He lives within the Langford Fire district.

Councilman Genzel asked if this was going to hold up signing the contract.

Rodney Carr: I do not sign the contract. I am just asking questions.

Councilman Genzel: this is my opinion of the law, so if you would like us to research it further and give you our attorney's interpretation, if you would like our attorney to meet with your attorney, then we can certainly hold this up.

DRAFT (3)

**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Rodney Carr: Would the State Comptroller's opinion matter at all?

Councilman Genzel: I am not an attorney Rodney.

Town Attorney Kobiolka: Yes, it depends on what the opinion is.

Rodney Carr read the following opinion from the State Comptroller, 1985: "A non-resident of a fire district may be allowed membership in a fire company of a fire district fire department if such membership is authorized by the fire company. Where such membership is permitted, a non-resident member shall have all powers, duties, immunities and privileges of a resident member including the right to hold fire company office unless a non-resident is also a non-resident of the state. Volunteer firemen may belong to only one Fire Company at a time or such firemen join a second company may be removed from membership from the original company".

Town Attorney Kobiolka: Mr. Carr, I think you are referring to a fire district as opposed to a fire protection district.

Rodney Carr: But that is what Councilman Genzel was saying.

Councilman Genzel: I forgot to say the "protection district", I am sorry.

Peter Walter: I was just going to state that the thing that he read from the state says "if such membership is permitted."

Rodney Carr: It is permitted in our by-laws.

Peter Walter: It is not permitted here.

Tom Ricotta: you are bouncing back and forth between fire protection and fire district. You are not following the by-laws of either. What we are is a fire protection district, not a fire district. Therefore, you cannot choose the law that you want to state what works best for you. No, we are not going to hold up signing the contract today because it has been held up long enough. Your attorney never gave me clarification of this before this time. I do not agree with your interpretations. You are totally off base. I think you do need to research this further because down the road we are going to have further issues with this. We have a member who is not a member of this district.

Councilman Genzel: Fire Protection district.

DRAFT (H)

**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Tom Ricotta: He is not a member of our fire protection district. He is not a resident of this town. Yet he is the representative of the fire company that he belongs to and that is perfectly legitimate under the law. There are some interpretations in Fire district law that does state that if a person moves out of the district, he needs to be approved by the board of commissioners in order to maintain membership. We do not have a board of commissioners because we are not a fire district. Pick the law that you are going to go by. But you cannot go by both, because we are not a district.

Councilman Genzel: I do believe that I emailed you the town law and the state law.

Tom Ricotta, North Boston Fire Company: The State law you emailed me was Fire District, not fire protection district. There is a difference and they do not blend. Nowhere in fire protection district does it say see fire district laws for interpretation".

Town Attorney Kobiolka: Councilman Genzel sent me a copy of an email from your attorney Brian Attea. He said that he met with members and he said he was comfortable with that and it was ok. So, the Town Board and I just assumed that it would be signed by Mr. Pollinger, who has the contractual authority from the fire company to sign it and now we are raising it at the public hearing.

Tom Ricotta: We are just disagreeing with your conclusions.

Town Attorney Kobiolka: Did you tell that to your attorney?

Tom Ricotta: I did not get a chance to speak to him, but I will refer that to him. It is the eleventh hour; we are not going to hold up signing. But, you do need to do a little more research on the difference between fire district and fire protection district.

Councilman Genzel: That is your opinion.

Tom Ricotta: It is my opinion, but that is law.

Councilman Genzel: I am not an attorney; I do not think you are an attorney either. I do not want to have to hire attorneys to cost the taxpayers more money. I feel it is the right thing to do. That we would have a member bind the contract when we are talking about a large sum of money and when it is somebody that pays taxes in this town. I think you can agree as a taxpayer that you would like someone to sign a contract that actually pays taxes in the town and that pays for this fee, pays for your benefit program and can actually respond to a fire call. You can have lots of social members who like to come down and play cards, drink beer.

Tom Ricotta: We have many members that attend to our legal functions, do our business and take care of a lot of the paperwork of the company. Those are sometimes people, such as the treasurer and secretary that cannot always be active members and firefighters. They are no longer able to do that. They did at one point in time. However, they do maintain a status in the company by taking part in vital roles within that company.

**SPECIAL BOARD MEETING
December 28, 2015**

DRAFT ⑤

**TOWN HALL
6:00 P.M.**

Tom Ricotta Cont'd: Although they cannot fight a fire anymore, they can maintain our laws. They can take care of our books. I have one more question. All of the contracts you sign with other organizations throughout this town for sanitation, garbage pickup and such, are they all taxpaying, property owners of the town?

Councilman Genzel: No, but I think you are asking for something that is a little different than a fireperson.

Bob Pollinger, North Boston Fire Company: It is not really about tonight, it is about going forward. Ron is our President and will be our president for the next year. I am listening to what you are saying Councilman Genzel and it scares me a little bit when you say things like "they actually need to fight fires". We have many people in our organization who are no longer able to fight fires. They are no longer able to respond, but their hearts are in the right place. They are very dedicated and they hold positions. Most of them live in town.

Councilman Genzel: I understand that.

Bob Pollinger: But, that is not what you said. You said; they need to be able to fight fires.

Councilman Genzel: Respond to a call. Fire Police, EMS.

Bob Pollinger: Ok, There are people that cannot and do not respond anymore.

Councilman Genzel: But they live in town.

Bob Pollinger: They do live in town, and that is why I want to make sure that we are clear on that. They belong to our fire company and they have for many years, but they no longer train and they no longer get points for the service awards program, but they are vitally important to our fire company. We do not want to separate or segregate those people from us.

Councilman Genzel: My intentions are not to separate anyone. I have talked with Ron directly about this.

Bob Pollinger: I just want to be careful going forward that we are on the same page here in a time when it is very difficult to get new blood and we have guys responding to calls that may be borderline shouldn't be. We just want to be careful in how we look forward at a member in good standing or how the town views a fireman.

Rodney Carr: Asked if the attorney can look up if a member needs to live within five miles and if it is really in the law and get back to them.

Town Attorney Kobiolka: Sure.

Councilman Genzel: I believe it is in our Town Code.

DRAFT ⑥

**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Rodney Carr: I am talking about state law.

Town Attorney Kobiolka: I do not think the Town Board is saying that Ron cannot perform the functions of president within the fire company. We know there is a shortage of volunteers. We know that some are getting elderly and you have to maintain the personnel, the administrative function. I think the board understands that. I think the board is not comfortable having another resident sign a half a million-dollar contract when he does not live there.

Councilman Genzel: Questions, concerns, any other problems that we have. Now is the time to air them.

Donald O'Bryant, North Boston: Is the section of town code you are quoting on the website.

Councilman Genzel: I believe the town code is under, if you google, Town of Boston Code.

Donald O'Bryant: Since I am vice president elect and we are not recognizing Ron, as far as you mentioned, Ron being the President lead of our corporation, we voted him in, he represents our body, do we go forward? Is he never going to be accepted as our authority that the body has enabled and voted in to speak for us?

Town Attorney Kobiolka: No, he can speak for you. Nobody is saying he cannot perform the functions of the President of the company.

Donald O'Bryant: Except now.

Town Attorney Kobiolka: He is not even here. And, he is not speaking; he is signing a half a million-dollar contract.

Donald O'Bryant: Throwing this statement in there is kind of throwing him under the bus. I think I would be a little embarrassed to walk in the room too. The proposal was to have the President's and the chief's sign off when we met with our lawyer. Then it was turned around to the vice president.

Councilman Genzel; We cannot bind a contract with the Chief. It has always been the president.

Donald O'Bryant: So, it takes the president, which is the head of the corporation to represent the company.

Councilman Genzel: That is fine. He can represent your company in all ways, shapes and forms, but we are asking for someone who lives in town and pays taxes to sign the contract.

Donald O'Bryant: Which comes back to the town code where it says that.

DRAFT

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**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Councilman Genzel: I believe my interpretation of it, yes, you have to be a resident of the town, work, or reside in town, live within five miles of the town. We can all interpret the law in a different way. Residency can be looked at in several different ways. We can all interpret the law, live, reside, which will be coming soon.

Patrick Penrod: Jeff, you keep mentioning to a taxpayer in town. Does that mean anyone who rents in town cannot hold a position in the fire company because they do not pay taxes?

Councilman Genzel: I think that within your rent, your landowner pays taxes; so technically, your rent has a little piece of tax in there. Anyone else? Here is your opportunity. We are all together, so we can all look each other in the eye and shake hands and when the day is over and get along. So does anybody else have anything out there?

All persons desiring to be heard, having been heard a motion was made by Supervisor Ballowe and seconded by Councilman Murtha to close the public hearing at 6:25 p.m.

Supervisor Ballowe	Yes	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

three (3) Yes one (1) Aye Carried

A motion was made by Councilman Boardway and was seconded by Supervisor Ballowe that the board approve the contract as written with the North Boston Fire Company.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

two (2) Yes two (2) Aye Carried

A motion was made by Councilman Boardway and was seconded by Councilman Genzel that the board approve the contract as written with the Patchin Fire Company.

Supervisor Ballowe	Yes	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

three (3) Yes one (1) Aye Carried

with the Boston Fire Company.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

two (2) Yes two (2) Ayes Carried

DRAFT

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**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

Councilman Boardway asked the representatives of the Fire Companies to come forward and execute the contracts.

Councilman Genzel read the legal notice.

A motion was made by Councilman Genzel and was seconded by Supervisor Ballowe to open the public hearing at 6:32 p.m.

Supervisor Ballowe	Aye
Councilman Boardway	Yes
Councilman Genzel	Yes
Councilman Murtha	Aye

two (2) Yes two (2) Ayes Carried

Councilman Genzel: The Boston Emergency Squad makes a large number of calls per year as well as our fire companies. Excellent staff. We are very blessed to have well-trained people on that squad. I believe we have representatives here from the squad. You folks are invaluable to this community as well as the fire companies.

The following persons were heard:

Lorinda Koczur noted there have been 489 calls as of today.

All persons desiring to be heard, having been heard a motion was made by Supervisor Ballowe and seconded by Councilman Boardway to close the public hearing at 6:335 p.m.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

two (2) Yes two (2) Aye Carried

A motion was made by Councilman Boardway and was seconded by Councilman Murtha that the board approve the contract as written with the Boston Emergency Squad.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

two (2) Yes two (2) Aye Carried

*****CORRECTION*****

**PUBLIC NOTICE
TOWN OF BOSTON
NOTICE OF SPECIAL
TOWN BOARD MEETING
PUBLIC HEARING**

PLEASE TAKE NOTICE that the Boston Town Board, Erie County, New York, will hold a Special Town Board Meeting to extend the current Boston Emergency Services Contract and to hold a public hearing for the purpose of furnishing Ambulance Service in the amount of \$37,000 for the calendar year 2016 with \$8,000 in reserve at Boston Town Hall, 8500 Boston State Road, Boston, New York, on Monday, December 28, 2015, at 6:20 p.m.

All persons interested in the matter shall be heard for or against at such time and place.

DATED: D E C E M -
BER 10, 2015
PUBLISHED: DE-
CEMBER 17, 2015

BY ORDER OF THE TOWN
BOARD
JENNIFER A. MULÉ,

An Equal Opportunity Pro-
vider & Employer

DRAFT

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**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

**RESOLUTION 2015-12 ESTABLISH THE AMBULANCE CAPITAL RESERVE
FUND**

Supervisor Ballowe presented the following resolution and moved for its adoption:

BE IT RESOLVED, by the Boston Town Board of the Town of Boston as follows:

SECTION 1. That under Section 6-c of the General Municipal Law there be and hereby is established capital reserve fund in the amount of Eight Thousand Dollars and 00/100 (\$8,000) for a future ambulance purchase designated within the Ambulance Fund.

SECTION 2. This reserve is funded through the General Fund Unappropriated Fund Balance, and transferred to the Ambulance Fund as of 12/31/15.

SECTION 3. The Supervisor, in his discretion, may invest the monies in the Fund pursuant to Sections 10 and/or 11 of the General Municipal Law of the State of New York and the Investment Policy of the Town of Boston. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Fund.

SECTION 4. No expenditure shall be made from the Fund except by authorization of the Town Board and the Town of Boston pursuant to the provisions of Section 6-e of the General Municipal Law of the State of New York.

SECTION 5. Except as otherwise provided in Section 6-c of the General Municipal Law expenditures from the Fund shall be made only for the purpose for which the Fund is established. No expenditure shall be made from the Fund without approval of the Town Board of the Town of Boston without such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law.

This Resolution is subject to a permissive referendum pursuant to Subdivision 4 of Section 6-C of the General Municipal law.

Seconded by Councilman Boardway and put to vote this resulted as follows:

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Murtha	Aye

two (2) Yes

two (2) Aye

Carried

DRAFT

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**SPECIAL BOARD MEETING
December 28, 2015**

**TOWN HALL
6:00 P.M.**

A motion was made by Councilman Murtha and seconded by Supervisor Ballowe, upon review by the Town Board, that fund bills on the Abstract dated December 23, 2015 in the amount of \$36,783.81 be paid.

Supervisor Ballowe
Councilman Genzel

Aye
Yes

Councilman Boardway
Councilman Murtha

Yes
Aye

two (2) Yes

two (2) Aye

Carried

A motion was made by Supervisor Ballowe and seconded by to adjourn the meeting at 6:40 p.m.

Supervisor Ballowe
Councilman Genzel

Aye
Yes

Councilman Boardway
Councilman Murtha

Yes
Aye

two (2) Yes

two (2) Aye

Carried

JENNIFER A. MULE', TOWN CLERK

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT ①

TOWN HALL
7:30 P.M.

Present: Supervisor Martin A. Ballowe, Councilmen Jeffrey A. Genzel, Jay P. Boardway, Jason E. Keding and Zachary A. W. Munger.

Also Present: Highway Superintendent Telaak, Town Attorney Kobiolka.

A motion was made by Councilman Boardway and was seconded by Councilman Genzel to authorize Supervisor Ballowe to enter into a contract for legal services confirming agreement with Mr. Brian Doyle, an attorney to represent the interests of the Board.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Keding and seconded by Supervisor Ballowe to adopt the minutes of the December 16, 2015 regular meeting.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	No	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes one (1) No one (1) Yes Carried

A motion was made by Councilman Munger and seconded by Supervisor Ballowe, upon review by the Town Board, that fund bills on the Abstract dated December 30, 2015 in the amount of \$63,445.90 be paid.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

Received and filed annual report from Grant Writer Connie Miner.

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT ②

TOWN HALL
7:30 P.M.

The following persons were heard:

Barb Bender Suto
Richard Hawkins
Russell Goldberg

A motion was made by Supervisor Ballowe and was seconded by Councilman Boardway to close the floor.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Boardway and was seconded by

<u>2016 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Michael L. Kobiolka	Town Attorney, PT	12/31/17
Patricia Maxwell	Deputy Town Atrney/Prosecutor, PT	12/31/16
William G. Ferguson	Code Enforcement Officer, PT	12/31/16
TBD	Deputy Code Enforcement, PT	12/31/16
Maryann Cumming Mehs	Clerk, PT	12/31/16
Brianna Boncal	Clerk, PT	12/31/16
Joseph Gallagher	Dog Control Officer, PT	12/31/16
Anthony Zeniuk	Recreation Director, PT	12/31/16
Karen Miller	Clerk, PT	12/31/16
John Sibenik	Court Officer, PT	12/31/16
Daniel Mule'	Court Officer, PT	12/31/16
Ashley Karmazyn	Assessment Clerk, PT	12/31/16
Thelma Faulring	Secretary to Boards/Committees, PT	12/31/16
Theresa Horschel	Nutrition Prog. Director, PT	12/31/16
Lori Valentine	Sub Asst. Nutrition Director, PT	12/31/16
Sharon Bulger	Asst. Nutrition Director, PT	12/31/16
Leo Jensen	Town Hall Laborer	12/31/16
Joyce Carr	Marriage Officer	12/31/16
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/16
Cheryl Dunmire	Town Hall Cleaner, PT	12/31/16
Robert Telaak	Parks Superintendent	12/31/16

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT

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TOWN HALL
7:30 P.M.

Motion Cont'd:

Town Planner	Sarah DesJardins	12/31/16
Town Engineer	James D. Hannon	12/31/16
Parks Laborer, FT	Scott Fellows	12/31/16
Parks Laborer, Seasonal	Barry Decker	12/31/16
Parks Laborer, Seasonal	Amanda Jensen	12/31/16

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Supervisor Ballowe and was seconded by Councilman Munger to appoint the following:

Jay Boardway	Deputy Town Supervisor	12/31/16
Dawn Boncal	Assistant to Supervisor, PT	12/31/16
Kathleen K. Selby	Bookkeeper/ Budget Director	12/31/16
Dawn Boncal	Town Historian	12/31/16

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

Town Clerk Mulé proceeded to swear in all of the appointed individuals that were in attendance.

A motion was made by Councilman Boardway and seconded by Supervisor Ballowe to establish the following Salary Schedule for 2016.

2016 SALARY SCHEDULE

Position

Salary

Assistant to the Supervisor, PT	15/Hr.
Bookkeeper	45,320 /Yr.
Deputy Supervisor	1,000/Yr.
Clerk, PT (Court)	14.42/Hr.

**REGULAR BOARD MEETING
JANUARY 6, 2016**

DRAFT

④

**TOWN HALL
7:30 P.M.**

Motion Cont'd:

Court Clerk	35,540/Yr.
Assessor	36,400/Yr.
Assessment Clerk, PT	13.39/Hr.
Hwy Clerk, PT	12/Hr.
Town Attorney	30,596/Yr.
Dep. Attorney/Prosecutor	14,538/Yr.
Court Officer, PT (2)	5,114/Yr.
Clerk, PT	15/Hr.
Clerk, PT	14/Hr.
Secretary to Boards , PT	15/Hr.
Recreation Director, PT	16,150/Hr.
Code Enforcement Officer, PT	20,265/Yr.
Deputy Code Enforcement, PT	5,100/Yr.
Dog Control Officer, PT	9,671/Yr. +\$1 per parcel
Nutrition Program Director	11.25/Hr.
Asst. Nutrition Program Director	11.25/Hr.
Laborer, PT - Town Hall	14.32/Hr.
Cobblehill Cemetery Liaison	300.00/Yr.
Town Historian	2,550/Yr.
Cleaner, PT Town Hall	3,600/Yr.
Budget Director	3,500/Yr.
Parks Superintendent	7,983/Yr.
Parks Seasonal Employees (2)	\$14.50/Hr., \$12/Hr.
Parks Laborer, FT	35,000/Yr.

Highway Department

Per Collective Bargaining Agreement

Elected Officials

Supervisor-\$30,025, Councilman (4)-\$8,250, Highway Superintendent -\$56,290
Town Clerk- \$44,820, Town Justices (2)-\$16,125

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes

two (2) Yes

Carried

DRAFT

TOWN HALL
7:30 P.M.

A motion was made by Councilman Boardway and seconded by Supervisor Ballowe to set the payment of salaries as follows:

Bi-weekly to the Town Clerk, Supervisor, Assistant to Supervisor, Highway Superintendent, Deputy Highway Superintendent, Bookkeeper, Court Clerk, Clerk PT, Assessor, Assessment Clerk, Secretary to Boards/Committees and M.E.O.'s, truck Drivers, and Laborers, all others are paid on a monthly basis.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Munger and was seconded by Supervisor Ballowe to designate the North Boston branch of the Evans National Bank as the Towns official bank.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Genzel and was seconded by Supervisor Ballowe to schedule dates and times for Regular monthly meetings and agenda review as follows:

Town Board Meeting: First and third Wednesday of the month at 7:30 P.M.

Agenda Review: First and third Wednesday of the month at 5:30 P.M.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes	two (2) Yes	Carried
----------------	-------------	---------

⑥

TOWN HALL
7:30 P.M.

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT ⑦

TOWN HALL
7:30 P.M.

Motion Cont'd:

3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Check Writer and Signature Stamp for the Supervisor:

Authorize the use of.

Rate Per Mile:

45 cents per mile.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Munger and was seconded by Supervisor Ballowe to Schedule the Annual Audit Meeting for January 20, 2016 at 6:00 pm.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

DRAFT ⑧

A motion was made by Councilman Munger and was seconded by Councilman Boardway to authorize the Supervisor to lend funds from one account to another.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Munger and was seconded by Councilman Genzel to approve the form and sufficiency of the bonds.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes	two (2) Yes	Carried
----------------	-------------	---------

A motion was made by Councilman Genzel and was seconded by Councilman Munger to direct the Town Clerk to send letters to refuse collectors that annual licenses are due.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Genzel and was seconded by Supervisor Ballowe to set the hours for New York State Retirement reporting.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

DRAFT (10)

REGULAR BOARD MEETING
JANUARY 6, 2016

TOWN HALL
7:30 P.M.

Guideline 3. All estimated purchases of (a) less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from 3 vendors; or (b) less than \$5,000 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; or (c) less than \$1,500 are left to the discretion of the Purchaser.

All estimated public works contracts of (a) less than \$35,000 but greater than \$20,000 require a written RFP and fax/proposals from 3 contractors; or (b) less than \$10,000 but greater than \$3,000 require a written RFP and fax/proposals from 2 contractors; or (c) less than \$3,000 are left to the discretion of the Purchaser. Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered. All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.

Guideline 7. Notwithstanding any of the foregoing provisions of this policy, purchases in the range of \$1,500 to \$5,000 require written authorization, Purchase Request Form, signed by the Supervisor and the Supervisor will discuss with the Town Board prior to approval. Purchases over \$5,000 require approval at a Town Board Meeting.

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT

11

TOWN HALL
7:30 P.M.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. The Town Board at its organizational meeting shall review this policy annually or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Supervisor Ballowe	Bookkeeper Selby
Court Clerk Kummer	Town Attorney Kobiolka
Assessor Fitzner	Cobble Hill Cemetery Liaison Karb
Code Enforcement Officer Ferguson	Dog Control Officer
Highway Superintendent Telaak	Nutrition Site Coord. Horschel
Recreation Director	Town Historian Boncal
Board Secretary Faulring	Parks Superintendent Telaak
Town Clerk Mulé	

Seconded by Councilman Genzel put to a vote which resulted as follows:

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes

two (2) Yes

Carried

A motion was made by Councilman Genzel and seconded by Supervisor Ballowe to set the following 2016 holidays for the Town of Boston:

New Year's Day	Jan	1	Election Day	Nov	8
Martin Luther King	Jan	18	Veteran's Day	Nov	11
President's Day	Feb	15	Thanksgiving Day	Nov	24
Good Friday	March	25	Day after Thanksgiving	Nov	25
Memorial Day	May	30	Christmas Eve	Dec	24
Independence Day	July	4	Christmas Day	Dec	26
Labor Day	Sept	5			
Columbus Day	Oct	10			

DRAFT (12)

Construction	Fee
<p align="center">Residential New</p> <p>One, Two & Multiple Family Dwellings...</p> <p>NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage</p>	<p>\$0.25 Sq. Ft.</p>
<p>Non-Residential Buildings (Commercial)</p> <p>NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.</p>	<p>\$0.25 Sq. Ft.</p>
<p align="center">Additions (Residential)</p>	

DRAFT

(13)

**REGULAR BOARD MEETING
JANUARY 6, 2016**

**TOWN HALL
7:30 P.M.**

Up to 100 Square Feet....	\$50
Each additional Square Foot....	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit (not subject to Site Plan Approval)	
	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100
Subject	Fee
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000

**REGULAR BOARD MEETING
JANUARY 6, 2016**

DRAFT (14)

**TOWN HALL
7:30 P.M.**

Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	\$10
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	no fee
Wall identification signs	\$50
Ground Signs	\$100
Single or Double Pedestal Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	no fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	Including Local Fee & NYS Surcharge
Spayed/Neutered	1 Year \$5 / 2 Year \$10 / 3 Year \$15
Unspayed/Unneutered	1 Year \$13 / 2 Year \$26 / 3 Year \$39
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered

DRAFT (15)

**REGULAR BOARD MEETING
JANUARY 6, 2016**

**TOWN HALL
7:30 P.M.**

Purebred up to 25 dogs	Dog \$50 + \$1 for each unspayed/unneutered Dog
Woodburning Fireplaces/Stoves	
Permit	\$50
Cert. Of Occupancy / Zoning Compliance	
Permit	\$25
Zoning Board of Appeals	
Application for Variance	\$150
Appeal	\$150
Planning Board-Subdivision Development	
Subdivision 1 to 4 lots	\$50 per lot
Over 4 Lots	\$25 per lot - Minimum \$200
Rezoning Application	
up to 0.5 acres	\$50
over 0.5 acres up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10.0 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Application – Site Plan Review	
up to 1.0 acre	\$100
over 1.0 up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
<u>Adult Use Registration</u>	
Processing Fee	\$500

(16)

TOWN HALL
7:30 P.M.

	<u>Use of Facility</u>	
Bathroom Facility User Fee		\$25
Daily Fee		\$100 w/\$50 refundable
Permits For Which There Is No Established Fee		\$50

A motion was made by Councilman Keding and seconded by Supervisor Ballowe authorizing the 2016 Agreement to spend Town Highway Funds.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes	two (2) Yes	Carried
----------------	-------------	---------

A motion was made by Councilman Genzel and was seconded by Councilman Keding to approve the Application for Use of Facility from Barbara Moore, Boston Democratic Social Club for the 55th annual Easter Egg Hunt on March 26, 2016 from 9:30 am to 4 pm.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Genzel and was seconded by Councilman Boardway to approve the Use of Facility Application from Michael Brinkerhoff for the annual 5K/10K race in honor of Trooper David C. Brinkerhoff for Friday, June 17th from 4 p.m. to 9 p.m. and Saturday, June 18, 2016 from 7 a.m. to 2 p.m.

Supervisor Ballowe	Aye	Councilman Boardway	Yes
Councilman Genzel	Yes	Councilman Munger	Aye
Councilman Keding	Aye		

three (3) Ayes two (2) Yes Carried

A motion was made by Councilman Genzel and was seconded by Councilman Boardway to accept the personnel policy amended as follows for January 6, 2016.

SEE NEXT PAGE FOR FULL DOCUMENT

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT

17

TOWN HALL
7:30 P.M.



MARTIN A. BALLOWE
Supervisor

JAY P. BOARDWAY
JEFFREY A. GENZEL
LAWRENCE A. MURTHA
GARY E. VARA
Town Board

JENNIFER A. MULE
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

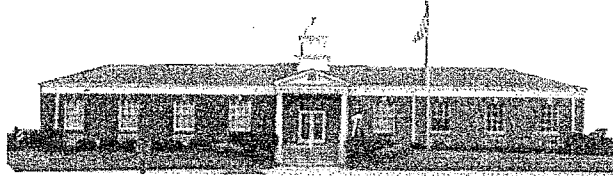
DEBRA K. BENDER
KELLY A. VACCO
Town Justice

MICHAEL L. KOBOLKA
Town Attorney

PATRICIA A. MAXWELL
Deputy Town Attorney/
Prosecutor

SUE FITZNER
Assessor

WILLIAM G. FERGUSON
Code Enforcement Officer



TOWN OF BOSTON

Date: December 29, 2015

To: Town Board

From: Martin Ballowe/Kathy Selby

RE: Updated Personnel Policy

In order to incorporate the town's hand imaging time clock for all employees and to provide tighter controls, it was decided to update the Town's "Personnel Policy" for full and part-time employees.

It was also needed to incorporate new required health insurance contributions for full-time employees. The new proposed policy also more closely matches the highway union contract to provide more consistency among all full-time employees.

This policy, along with the old policy was submitted to you for review on December 2, 2015. With several weeks of review time, it is proposed to be adopted at the January 6, 2016 Organizational town meeting. It will then be distributed to all employees.

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

RECEIVED
BOSTON TOWN CLERK
2015 DEC 30 PM 2:56

TOWN OF BOSTON

PERSONNEL POLICY

FULL & PART-TIME CLERICAL EMPLOYEES

Originally Adopted October 17, 1984
Last Amended January 6, 2016

It is the purpose of the following policy to provide a fair and uniform procedure for the administration of attendance and other matters of personnel who are full and part-time employees of the Town of Boston clerical staff.

SEC. 1

DEFINITIONS

Full time clerical employees shall mean an employee who works a minimum of 35 hours in any given week. Part-time hourly are paid for actual hours worked, as time clock reports.

SEC. 2

SALARIES

The payment of salaries and the granting of annual salary increments shall be pursuant to the Plan of Class Titles and salary Ranges as approved by the Town Board of the Town of Boston.

The salaries and wages of employees shall be paid on the same day every two weeks. In the event this day is a holiday, wherever possible, the preceding day shall be the pay day.

SEC. 3

ATTENDANCE

1. Hours of Work. The full-time work day shall consist of 7 hours. The work week shall consist of five consecutive days.
2. ALL employees, full time & part-time, hourly & salary are required to "hand-in" and "hand out" of the town's time clock.

REGULAR BOARD MEETING
JANUARY 6, 2016

DRAFT

19

TOWN HALL
7:30 P.M.

Page 2 of 3

3. Exceptions to the time clock are elected officials, and those employees who do not have regular scheduled hours at the town hall. (i.e. Recreation Director, Town Attorney, Deputy Town Attorney, Court Officers, Dog Control)
4. Any missed time clock entries, without notification to the bookkeeper, will be assumed as taken personal, sick or vacation time for full-time salary personnel & not paid for part-time hourly personnel. Full-time employees must notify bookkeeper of classification of paid-time off (PTO benefit). Does not pertain to FT Elected Officials.
5. Any circumstances requiring additional hours over budget (P/T) must be approved by the Supervisor in writing & filed with the bookkeeper's payroll records.

SEC. 4

HOLIDAYS

As adopted at Town Board meeting annually at organizational meeting.

SEC. 5

VACATION

Vacation time does not roll over and expires at end of the calendar year.

Continuous F/T Service

One (1) year
Two (2) years
Five (5) years
Ten (10) years
Fifteen (15) years
Twenty (20) years
Twenty-one (21) years
Twenty-two (22) years
Twenty-four (24) years
Twenty-five (25) years

Vacation Entitlement

Five (5) days
Ten (10) days
Fifteen (15) days
Eighteen (18) days
Twenty (20) days
Twenty-one (21) days
Twenty-two (22) days
Twenty-three (23) days
Twenty-four (24) days
Twenty-five (25) days

SEC. 6

PERSONAL DAYS

Full time employees are permitted five (5) personal days per calendar year.

SEC. 7

SICK DAYS

Full-time employees will earn 1 sick day (7 hours) per month, not to exceed 165 days. Sick days can be rolled over, and exchanged (as the Union employees) for six months health insurance coverage for 100 days of accumulated day's sick time, upon retirement. This does not pertain to elected officials, since no PTO is recorded. (PTO-Paid Time Off)

SEC. 8

HEALTH INSURANCE

All newly hired full-time employees (2016) must contribute 15% pre-tax of total cost of health insurance & HRA, through payroll deductions. Other employees will contribute 2% pre-tax for 2016, and 2.5% for 2017 of total cost. Future years will mirror the Union contract.

Any full-time employees who opted out of the health insurance benefit, is entitled to a bonus of \$2,500 to be paid and pro-rated bi-weekly.

SEC. 9

MISCELLANEOUS ITEMS

Jury Duty and Bereavement days as well as any other personnel issues not explicitly addressed in this policy will mirror the Highway Union contract.

SEC. 10

TOWN OWNED VEHICLE OR EQUIPMENT

No town vehicle or equipment shall be used for personal use without Town Board approval. (Amended 1/7/09)

Supervisor Ballowe
Councilman Genzel
Councilman Keding

Aye
Yes
Aye

Councilman Boardway Yes
Councilman Munger Aye

three (3) Ayes

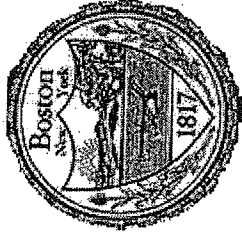
two (2) Yes

Carried

DRAFT (21)

JENNIFER A. MULÉ, BOSTON TOWN CLERK

Jan. 20, 2016- ABSTRACT

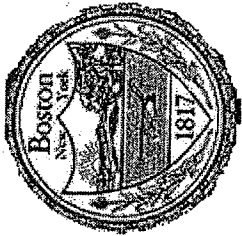


Town of Boston
Journal Proof Report
Fiscal Year: 2015

RECEIVED
BOSTON TOWN CLERK

2016 JAN 14 PM 2:28

Journal Number: PA - 117		Journal Desc: AP Batch 14		Journal Date: 1/8/2016		Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	1/8/2016	Fund A00 Prior AP Account	\$0.00	\$18,324.77	\$0.00	28	
A00-1010-4000-0000	TOWN BD-CONTR	COMMUNITY PAPERS OF WNY 96373	1/8/2016	Vendor#: 966	\$378.25	\$0.00	\$0.00	1	
A00-1110-4000-0000	TOWN JUSTICE-CONTR	EATON OFFICE SUPPLY CO., INC. PINV208663	1/8/2016	Vendor#: 1320	\$146.99	\$0.00	\$0.00	2	
A00-1440-0400-0000	ENGINEER- CONTR	HANNON ENGINEERING, PC 181	1/8/2016	Vendor#: 1232	\$1,100.00	\$0.00	\$0.00	3	
A00-1620-0200-0000	BUILDINGS- EQUIP	SUNSET BUILDERS 517	1/8/2016	Vendor#: 1515	\$2,750.00	\$0.00	\$0.00	4	
A00-1620-0400-0000	BUILDINGS- CONTR	RUCKER LUMBER INC. 151228	1/8/2016	Vendor#: 24	\$719.45	\$0.00	\$0.00	5	
A00-1620-0400-0000	BUILDINGS- CONTR	WNY Alarm & Surveillance LLC 156	1/8/2016	Vendor#: 1596	\$149.00	\$0.00	\$0.00	6	
A00-1620-0400-0000	BUILDINGS- CONTR	NATIONAL FUEL 150114	1/8/2016	Vendor#: 726	\$936.47	\$0.00	\$0.00	7	
A00-1620-0400-0000	BUILDINGS- CONTR	UNIFIRST CORP. 151230	1/8/2016	Vendor#: 1296	\$206.70	\$0.00	\$0.00	10	
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	AURORA CONSULTING GROUP 103144	1/8/2016	Vendor#: 1562	\$340.00	\$0.00	\$0.00	12	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	RICHARD-CIN SIGNS & SUPPLIES 18051	1/8/2016	Vendor#: 91	\$51.00	\$0.00	\$0.00	13	
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	RICHARD-CIN SIGNS & SUPPLIES 18050	1/8/2016	Vendor#: 91	\$89.00	\$0.00	\$0.00	14	
A00-5132-0400-0000	GARAGE-CONTR	SHANOR ELECTRIC SUPPLY, INC. 400523	1/8/2016	Vendor#: 29	\$69.48	\$0.00	\$0.00	15	
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 151230	1/8/2016	Vendor#: 1296	\$510.62	\$0.00	\$0.00	11	
A00-5132-0400-0000	GARAGE-CONTR	NATIONAL FUEL 150114	1/8/2016	Vendor#: 726	\$1,041.51	\$0.00	\$0.00	9	
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 151231	1/8/2016	Vendor#: 37	\$3,011.96	\$0.00	\$0.00	16	
A00-7110-0400-0000	PARKS- CONTR	BOSTON HIGHWAY DEPT. 151231	1/8/2016	Vendor#: 90	\$208.66	\$0.00	\$0.00	18	
A00-7110-0400-0000	PARKS- CONTR	RUCKER LUMBER INC. 151229	1/8/2016	Vendor#: 24	\$60.35	\$0.00	\$0.00	19	
A00-7110-0400-0000	PARKS- CONTR	KARSTEDT'S AUTOMOTIVE CENTER 258813	1/8/2016	Vendor#: 204	\$55.09	\$0.00	\$0.00	20	
A00-7110-0400-0000	PARKS- CONTR	ZAHN & MATSON, INC. 449402	1/8/2016	Vendor#: 978	\$480.65	\$0.00	\$0.00	21	
A00-7140-0400-0000	PLAY & REC CTR-CONTR	TOPS MARKETS LLC 70020066	1/8/2016	Vendor#: 1424	\$19.59	\$0.00	\$0.00	22	
A00-8745-0400-0000	FLOOD & EROSION CONTROL- CONTRA	ERIE CTY SOIL & WATER 15992	1/8/2016	Vendor#: 611	\$6,000.00	\$0.00	\$0.00	23	
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	1/8/2016	Fund DB0 Prior AP Account	\$0.00	\$79.62	\$0.00	31	



**Town of Boston
Journal Proof Report
Fiscal Year: 2015**

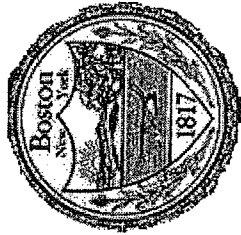
Created By: kselby

Journal Number: PA - 117		Journal Desc: AP Batch 14		Journal Date: 1/8/2016		Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	KENWORTH OF BUFFALO BIZ14689	1/8/2016	Vendor#: 1550	\$74.78	\$0.00	\$0.00	26	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EMERLING FORD MERCURY, INC. 111073	1/8/2016	Vendor#: 409	\$4.84	\$0.00	\$0.00	27	
L30-0600-0000-0000	ACCOUNTS PAYABLE	Fund L30 Prior AP Account	1/8/2016	Fund L30 Prior AP Account	\$0.00	\$1,983.17	\$0.00	30	
L30-5182-0401-0000	CONTRACTS	NYSEG 151231	1/8/2016	Vendor#: 37	\$1,983.17	\$0.00	\$0.00	17	
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 Prior AP Account	1/8/2016	Fund SM0 Prior AP Account	\$0.00	\$508.66	\$0.00	29	
SM0-4540-0400-0000	CONTRACTUAL	BOSTON HIGHWAY DEPT. 151229	1/8/2016	Vendor#: 90	\$194.15	\$0.00	\$0.00	24	
SM0-4540-0400-0000	CONTRACTUAL	HEALTHWORKS-WNY, LLP 360362	1/8/2016	Vendor#: 1499	\$55.00	\$0.00	\$0.00	25	
SM0-4540-0400-0000	CONTRACTUAL	NATIONAL FUEL 150114	1/8/2016	Vendor#: 726	\$259.51	\$0.00	\$0.00	8	
Total Number of 31 Transactions					\$20,896.22	\$20,896.22	\$20,896.22		

PA - 117 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$18,324.77	\$18,324.77	\$0.00
DB0	\$79.62	\$79.62	\$0.00
L30	\$1,983.17	\$1,983.17	\$0.00
SM0	\$508.66	\$508.66	\$0.00
Total	\$20,896.22	\$20,896.22	\$0.00

Jan. 20, 2016- ABSTRACT



Town of Boston Journal Proof Report Fiscal Year: 2015

Created By: kselby

Journal Number: PA - 119		Journal Desc: AP Batch 15		Journal Date: 1/14/2016		Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	1/14/2016	Fund DB0 Prior AP Account	\$0.00	\$4,493.71			\$0.00 10
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	KURK FUEL COMPANY 545740	1/14/2016	Vendor#: 17	\$2,625.22	\$0.00			\$0.00 1
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FREY HEAVY DUTY 1036210	1/14/2016	Vendor#: 19	\$120.63	\$0.00			\$0.00 3
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	J & J INDUSTRIAL SUPPLIES LLC PHS017046	1/14/2016	Vendor#: 1051	\$248.55	\$0.00			\$0.00 4
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	KARSTEDT'S AUTOMOTIVE CENTER 151230	1/14/2016	Vendor#: 204	\$673.64	\$0.00			\$0.00 5
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	MARK CHIDDY 151230	1/14/2016	Vendor#: 311	\$33.45	\$0.00			\$0.00 6
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	POWER DRIVES INC. TRS493392	1/14/2016	Vendor#: 14	\$32.75	\$0.00			\$0.00 7
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PRAXAIR DISTRIBUTION INC. 71975678, 71994972	1/14/2016	Vendor#: 1039	\$284.68	\$0.00			\$0.00 8
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 151230	1/14/2016	Vendor#: 24	\$330.84	\$0.00			\$0.00 9
DB0-5140-0400-0000	MISC BRUSH & WEEDS- CONTRACTUAL	Aurora Outfitters LLC 151231	1/14/2016	Vendor#: 1609	\$143.95	\$0.00			\$0.00 2
Total Number of 10 Transactions					\$4,493.71	\$4,493.71			\$0.00

PA - 119 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
DB0	\$4,493.71	\$4,493.71	\$0.00
Total	\$4,493.71	\$4,493.71	\$0.00

Jan. 20, 2016- ABSTRACT

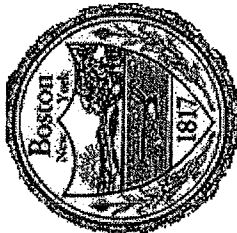


Town of Boston Journal Proof Report Fiscal Year: 2015 - 2016

Created By: kselby

Journal Number: AP - 118		Journal Desc: AP Batch 2		Journal Date: 1/14/2016		Account Period: 1 - Jan		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCL	LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	1/14/2016	Fund A00 AP Account	\$0.00	\$67,374.58		\$0.00	33
A00-1010-1000-0000	TOWN BOARD-PER SVC	Jason Keding 160108	1/14/2016	Vendor#: 1568	\$286.04	\$0.00		\$0.00	1
A00-1010-4000-0000	TOWN BD-CONTR	MR. MUGS AND AWARDS 10496	1/14/2016	Vendor#: 475	\$80.00	\$0.00		\$0.00	2
A00-1010-4000-0000	TOWN BD-CONTR	WEST SENECA PRINTING, INC. A7331	1/14/2016	Vendor#: 1329	\$90.00	\$0.00		\$0.00	4
A00-1110-4000-0000	TOWN JUSTICE-CONTR	SERVICE EDUCATION, INC. 1512-00990	1/14/2016	Vendor#: 849	\$1,087.00	\$0.00		\$0.00	5
A00-1110-4000-0000	TOWN JUSTICE-CONTR	NYS MAGISTRATES ASSOC. 160101	1/14/2016	Vendor#: 735	\$90.00	\$0.00		\$0.00	6
A00-1110-4000-0000	TOWN JUSTICE-CONTR	NYS MAGISTRATES ASSOC. 160102	1/14/2016	Vendor#: 735	\$90.00	\$0.00		\$0.00	7
A00-1110-4000-0000	TOWN JUSTICE-CONTR	NEW YORK STATE ASS. MAGISTRATE 160113	1/14/2016	Vendor#: 31	\$40.00	\$0.00		\$0.00	8
A00-1355-0401-0000	ASSESSOR- CONTR	SUE FITZNER 160105	1/14/2016	Vendor#: 435	\$37.51	\$0.00		\$0.00	9
A00-1355-0401-0000	ASSESSOR- CONTR	ERIE CTY ASSESSORS ASSOC. 160106	1/14/2016	Vendor#: 72	\$25.00	\$0.00		\$0.00	10
A00-1355-0401-0000	ASSESSOR- CONTR	NYS ASSESSORS ASSOCIATION 160106	1/14/2016	Vendor#: 214	\$85.00	\$0.00		\$0.00	11
A00-1410-0100-0000	TOWN CLERK- PER SVC	Mary Ann Mehs 160105	1/14/2016	Vendor#: 1605	\$225.00	\$0.00		\$0.00	12
A00-1410-0100-0000	TOWN CLERK- PER SVC	Brianna Borcal 160106	1/14/2016	Vendor#: 1603	\$308.00	\$0.00		\$0.00	13
A00-1440-0400-0000	ENGINEER- CONTR	HANNON ENGINEERING, PC 1182	1/14/2016	Vendor#: 1232	\$850.00	\$0.00		\$0.00	14
A00-1440-0400-0000	ENGINEER- CONTR	HANNON ENGINEERING, PC 1183	1/14/2016	Vendor#: 1232	\$1,600.00	\$0.00		\$0.00	15
A00-1620-0200-0000	BUILDINGS- EQUIP	GREAT PLATE GLASS CO. 160106	1/14/2016	Vendor#: 1236	\$1,682.00	\$0.00		\$0.00	18
A00-1620-0400-0000	BUILDINGS- CONTR	VERIZON WIRELESS 160114	1/14/2016	Vendor#: 53	\$16.16	\$0.00		\$0.00	20
A00-1620-0400-0000	BUILDINGS- CONTR	SCOTTSDALE DISTRIBUTING 32671	1/14/2016	Vendor#: 694	\$101.80	\$0.00		\$0.00	16
A00-1620-0400-0000	BUILDINGS- CONTR	PAT WHITE CONSTRUCTION INC. 160113	1/14/2016	Vendor#: 1315	\$225.00	\$0.00		\$0.00	17
A00-1650-0200-0000	CENTR COMM- EQUIP	LOGICS 13486	1/14/2016	Vendor#: 1549	\$2,880.00	\$0.00		\$0.00	25
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	JCL TELECOMMUNICATIONS, LLC 802	1/14/2016	Vendor#: 1527	\$95.00	\$0.00		\$0.00	26
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Creative Concepts 3154	1/14/2016	Vendor#: 1608	\$660.00	\$0.00		\$0.00	27
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Liftoff LLC 160114	1/14/2016	Vendor#: 1607	\$544.44	\$0.00		\$0.00	24

Jan. 20, 2016- ABSTRACT



Town of Boston
Journal Proof Report
Fiscal Year: 2015 - 2016

Created By: kselby

Journal Number: AP - 118		Journal Desc: AP Batch 2		Journal Date: 1/14/2016		Account Period: 1 - Jan		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLOSURE	Seq #	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	MAILFINANCE N5699514	1/14/2016	Vendor#: 1382	\$759.24	\$0.00	\$0.00	28	
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	WEST SENECA PRINTING, INC. A7331	1/14/2016	Vendor#: 1329	\$140.00	\$0.00	\$0.00	3	
A00-1910-0000-0000	UNALLOCATED INSURANCE	FIRST NIAGARA MGT., INC. 1946652	1/14/2016	Vendor#: 1125	\$52,796.35	\$0.00	\$0.00	29	
A00-1989-0400-0000	OTHER GENERAL GOVT SUPPORT	CONNIE D. MINER 160101	1/14/2016	Vendor#: 69	\$1,250.00	\$0.00	\$0.00	30	
A00-3510-0400-0000	DOG CONTROL- CONTR	VERIZON WIRELESS 160114	1/14/2016	Vendor#: 53	\$16.16	\$0.00	\$0.00	22	
A00-3620-0400-0000	SAFETY INSPECT- CONTR	VERIZON WIRELESS 160114	1/14/2016	Vendor#: 53	\$32.56	\$0.00	\$0.00	21	
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	VERIZON WIRELESS 160114	1/14/2016	Vendor#: 53	\$16.16	\$0.00	\$0.00	19	
A00-7310-0400-0000	YOUTH PROGRAMS-CONTR	VERIZON WIRELESS 160114	1/14/2016	Vendor#: 53	\$16.16	\$0.00	\$0.00	23	
A00-8540-0400-0000	DRAINAGE-CONTR	WNY STORMWATER COALITION 2016 mem	1/14/2016	Vendor#: 876	\$1,250.00	\$0.00	\$0.00	31	
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account	1/14/2016	Fund SM0 AP Account	\$0.00	\$18,500.00	\$0.00	34	
SM0-4540-0400-0000	CONTRACTUAL	BOSTON EMERGENCY SQUAD 160108	1/14/2016	Vendor#: 430	\$18,500.00	\$0.00	\$0.00	32	
Total Number of 34 Transactions					\$85,874.58	\$85,874.58	\$0.00		

AP - 118 Summary By Fund Number

Fund	Debit	Credit	ENCLOSURE
A00	\$67,374.58	\$67,374.58	\$0.00
SM0	\$18,500.00	\$18,500.00	\$0.00
Total	\$85,874.58	\$85,874.58	\$0.00
2015 Batch #1	20,896.22	20,896.22	
2015 Batch #2	4,493.71	4,493.71	
TOTAL ABSTRACT	\$111,264.51	\$111,264.61	

AUDITED & APPROVED BY TOWN BOARD, RECORDED BY TOWN CLERK

DATE

Town of Boston
CONSERVATION ADVISORY COUNCIL



BOSTON, NEW YORK

RECEIVED
BOSTON TOWN CLERK
2016 JAN -5 PM 4:50

Scott Johnson
Chairman
Sharon Stuart
Financial Secretary

Don Buckley

January 5, 2016

Supervisor Martin Ballowe
8500 Boston State Road
Boston, NY 14025

Jason Keding
Liaison

Supervisor Ballowe:

The Conservation Advisory Council meeting scheduled for Wednesday January 13, 2016 is being cancelled due to the lack of agenda items. The next scheduled meeting is Wednesday, February 10, 2016 at 7:00 PM in the upstairs mail room.

Sincerely,

Scott Johnson
C.A.C. Chairman

CC Town Board members
Town Clerk Mulé
Highway Superintendent Telaak
Town Attorney Kobiolka
Code Enforcement Officer Ferguson
Assessor Fitzner

TOWN OF BOSTON

01/04/2016

11:28:29

TOWN CLERK'S 2015 ANNUAL REPORT

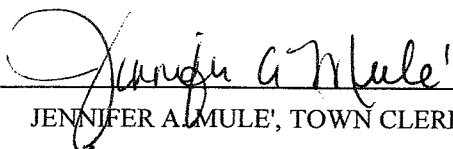
RECEIPTS

48	PHOTOCOPIES	12.00
4	TOWN MAPS	8.00
2	TAX RECEIPTS	4.00
3	BIRTH CERTIFICATES	30.00
101	DEATH CERTIFICATES	1,010.00
14	MARRIAGE CERTIFICATES	140.00
16	MARRIAGE LICENSES	640.00
	DECALS	20,138.00
285	FAXES	71.25
179	FOIL REQUESTS	44.75
10	TOWN BOARD AUDIO	100.00
9	BATHROOM FACILITY	225.00
18	USE OF FACILITY FEES	1,675.00
14	VARIANCE	2,100.00
2	GAMES OF CHANCE LICENSES	50.00
3	REFUSE LICENSE	300.00
92	BUILDING PERMITS	23,758.00
1	SITE PLAN REVIEW	100.00
20	CERTIFICATE OF OCCUPANCY	500.00
5	SPECIAL PERMIT	625.00
5	SIGN PERMITS	90.00
1	MOBILE HOME PARK LICENSE	1,455.00
1	MISCELLANEOUS REVENUE	25.00
6	REFUSE & GARBAGE	732.64
975	DOG LICENSES	5,756.00

TOTAL RECEIPTS:**\$59,589.64****DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	38,197.99
PAID TO SUPERVISOR FOR REFUSE & GARBAGE	732.64
PAID TO NYSDEC FOR DECALS	19,064.01
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	1,205.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	360.00
PAID TO STATE COMPTROLLER FOR GAMES OF CHANCE LICENSES	30.00

TOTAL DISBURSEMENTS:**\$59,589.64**



JENNIFER A. MULE', TOWN CLERK

JANUARY 4, 2016

RECEIVED
BOSTON TOWN CLERK
JAN 4
PM 12:53

2016 JAN 14 PM 4:27

[illegible]

APPROVE ANNUAL AUDITS

FOR THE FOLLOWING

Town Clerk, Tax Collector, Town Justice, Bookkeeper, Recreation
Director and Dog Control Officer

A motion was made by Supervisor Ballowe and seconded by Councilman Vara to approve the Annual Audit for the Town Clerk, Tax Collector, Town Justice, Bookkeeper, Recreation Director and Dog Control Officer.

five (5) Ayes

Carrie

BOSTON PLANNING BOARD

TOWN HALL
PHONE: (716) 941-6113

8500 BOSTON STATE ROAD

BOSTON, NEW YORK 14025-9648
FAX: (716) 941-6116



David Stringfellow
Chairman

Paul Ziarnowski
Vice Chairman

Jennifer Lucachik
Secretary

David Bowen
James Liegl
Mitchell Martin
Mary Ann Rood

Jay Boardway
Liaison

Michael Kobiolka
Legal Counsel

January 15, 2016

Boston Town Board
C/o Jennifer Mulé
8500 Boston State Road
Boston, NY 14025

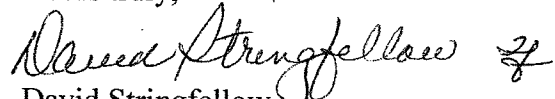
Dear Town Board members:

Planning Board member Paul Ziarnowski's term expires February 1, 2016. Paul is an active participant and diligent member of this Board, and was elected as Vice Chairman for 2015. As Chairman, of the Planning Board, I would recommend his reappointment for another seven year term, with an expiration date of February 1, 2023.

The Planning Board is seeking two alternate members.

Thank you for your consideration of this request.

Yours truly,


David Stringfellow
Chairman

DS:tf

AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER

WWW.TOWNOFBOSTON.COM

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

This Application is subject to Approval by the Town Board

*****Application, deposit, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. *****

Name/Organization Town of Boston Conservation Advisory Council Date 1/15/16

Name of person responsible for facilities Donald Buckley
Title CAC Council member

Applicant Address 9980 Trevelth Rd, Boston

Applicant Daytime Phone # (716) 574-4000 # Of Attendees: 100+

Date(s) Requested* Saturday May 7th Time 7am-3pm Type of Event Town Fishing Derby
Set Up 7am Take Down 3pm

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	649-6170	Football—Chris Desiderio	312-0334
Softball—Paul DiCorso	941-6994	Soccer—John Stressinger	972-0606

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input checked="" type="checkbox"/> Boston Town Park
<input type="checkbox"/> Town Hall Community Room w/ Kitchen	<input checked="" type="checkbox"/> Lions Shelter
<input type="checkbox"/> Other _____	<input type="checkbox"/> Small Shelter
	<input checked="" type="checkbox"/> Bathroom Facilities
	<input checked="" type="checkbox"/> Town Fields
	<input checked="" type="checkbox"/> Ponds

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

<input type="checkbox"/> Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
<input checked="" type="checkbox"/> Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Other	- Please indicate on your plan _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

RECEIVED
BOSTON TOWN CLERK
2016 JAN -5 PM 1:09

Pond

Parking

Woods
Shelter

Overseer
Shed

Parking

Fields

May 7th
1000th
Fishing Derby

Took
Hill

Request to use coming events sign

Dear Park Superintendent,

I Donald Buckley
(name)

From Town of Boston Conservation Advisory Council
(foundation) (Kids' Fishing Derby)

Phone no. 716-574-4000

am requesting your permission to utilize the coming events sign.

The date(s) I am requesting are as follows. (Request must be approved 2 weeks prior to event)

1st from April 25th, 2016 to May 8th, 2016

2nd from _____ to _____

3rd from _____ to _____

Date 1/5/16

Signature [Signature]

Approved _____

Disapproved _____

Signs are permitted for one week only, by Town Board resolution, and must be removed within 24 hours after the event is over.

RECEIVED
BOSTON TOWN CLERK
2016 JAN -5 PM 1:09

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

This Application is subject to Approval by the Town Board

*****Application, deposit, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Boston Historical Society Date 6 Jan 2016

Name of person responsible for facilities Kathy Pringle
Title President

Applicant Address 5900 O B Orchard Dr. Wrentham NY 1405

Applicant Daytime Phone # 608-407 # Of Attendees: 20 +

Date(s) Requested* March 1st Time 5-9 Type of Event Community + Historical Pot Luck Dinner with Speaker
Set Up _____ Take Down _____
Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	649-6170	Football—Chris Desiderio	312-0334
Softball—Paul DiCorso	941-6994	Soccer—John Stressinger	972-0606

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen	<input type="checkbox"/> Lions Shelter
<input type="checkbox"/> Other _____	<input type="checkbox"/> Small Shelter
	<input type="checkbox"/> Bathroom Facilities
	<input type="checkbox"/> Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

<input type="checkbox"/> Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Other	- Please indicate on your plan (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

RECEIVED
BOSTON TOWN CLERK
2016 JAN -6 AM 11:42

To: Supervisor Ballowe and Town of Boston Board Members

From: Tony Zeniuk, Recreation Director

RE: Job Appointments for the Friday Night Recreation Program

Date: November 16, 2015

RECEIVED
BOSTON TOWN CLERK
2016 JAN 13 PM 3:37

I recommend for appointment to the 2016 Friday Night Recreation Program Staff the following employees. Due to the changes in the NYS Department of Labor, the new NYS Minimum Wage increases to \$9.00 beginning December 31, 2015. At this time I recommend that the Town Board approve the new minimum wages to stay in compliance with NYS Labor Laws.

All of the recommended employees are returning staff that has worked in the Friday Night Recreation Program and/ or the Summer Day camp.

I will resubmit any changes in job titles or responsibilities if needed.

<u>Employee</u>	<u>Job Title/ Position</u>	<u>Hourly Rate</u>
Melissa McCaffrey	Supervisor	\$11.00
Kristina McCaffrey	Counselor	\$9.00
Gina Piazza	Counselor	\$9.00
Elizabeth Piazza	Counselor	\$9.00
Neil Gardner	Counselor	\$9.00
Gabby Boncal	Sub. Counselor	\$9.00
Conor Long	Sub. Counselor	\$9.00
Abbey Smolinski	Sub. Counselor	\$9.00
Ashley Jablonski	Sub. Counselor	\$9.00
Katelin Kleis	Sub. Counselor	\$9.00
Daniel Janak	Sub. Counselor	\$9.00

Thank you for your consideration.

Sincerely,

Tony Zeniuk, Recreation Director



TOWN OF BOSTON



RECEIVED
BOSTON TOWN CLERK
2016 JAN 14 AM 9:18

January 12, 2016

Martin Ballowe, Town Supervisor
8500 Boston State Road
Boston, New York 14025

Dear Supervisor Ballowe,

I would like to recommend appointment to Elizabeth Weitzel for Hwy. Clerk position at \$11.89 per hour starting January 13, 2016.

Thank You,

Robert Telaak
Superintendent of Highways

Cc: Town Board Members
Kathy Selby, Town Bookkeeper

ROBERT TELAAK, SUPERINTENDENT OF HIGHWAYS

8500 BOSTON STATE RD. • BOSTON, NEW YORK 14025 • PHONE (716) 941-5869 • FAX (716) 941-3677
e-mail / hwysuper@townofboston.com



MARTIN A. BALLOWE
Supervisor

JAY P. BOARDWAY
JEFFREY A. GENZEL
LAWRENCE A. MURTHA
GARY E. VARA
Town Board

JENNIFER A. MULE
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

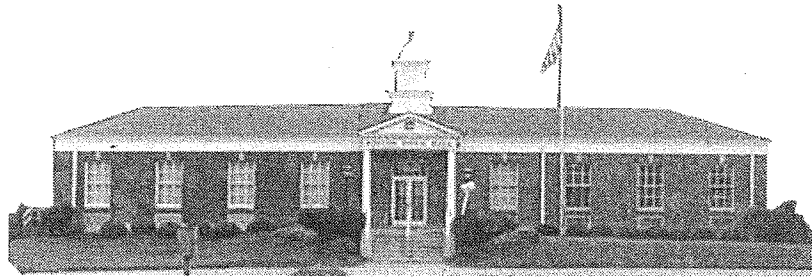
DEBRA K. BENDER
KELLY A. VACCO
Town Justice

MICHAEL L. KOBIOLKA
Town Attorney

PATRICIA A. MAXWELL
Deputy Town Attorney/
Prosecutor

SUE FITZNER
Assessor

WILLIAM G. FERGUSON
Code Enforcement Officer



TOWN OF BOSTON

Date: January 12, 2106

TO: Town Board

FROM: Kathy Selby

RE: 2015 Required USDA Annual Water District Audit

RECEIVED
BOSTON TOWN CLERK
2016 JAN 14 PM 3:11

Please find attached proposal for annual water district audit, as required for the USDA loan. Also included is the optional town wide audit. Mark Adamchick has performed this audit for several years, and has not raised his fees:

Water District Audit for 2015: \$1,350 REQUIRED

Town wide Audit for 2015: \$6,950 OPTIONAL

Thanks.

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

Mark I Adamchick, CPA & Associates

12 North Buffalo Street Springville, New York 14141 716.259.0576

Proposal for Audit Services for the
Town of Boston New York
Annual Update Document and
The Town Water Districts
For Year ended December 31, 2015

Mark I Adamchick, CPA & Associates

12 North Buffalo Street Springville, New York 14141 716.259.0576

January 11, 2016

Mr. Martin Ballowe &
Ms. Kathleen Selby
Town of Boston New York
8500 Boston State Road
Boston, New York 14025

Dear Mr. Ballowe & Ms. Selby:

Thank you for providing me this opportunity to submit this proposal for services. Below you will find pertinent information regarding our qualifications to perform the services requested as well as a description of the proposed services and a cost proposal.

PRACTICE MISSION STATEMENT

To provide professional level accounting, auditing, consulting and tax services at reasonable rates.

QUALIFICATIONS

Mark I Adamchick, CPA & Associates is a New York State Licensed Certified Public Account firm; and the firm is a current member of the American Institute of Certified Public Accountants (AICPA), and the New York Certified Public Accountants (NYSCPA).

Peer Review

Mark I Adamchick, CPA & Associates successfully passed the New York and Federal Governmental Peer review examination in 2014 allowing us to continue providing professional auditing services to Local governmental and non-profit agencies throughout New York State.

Principle Auditor Experience:

Mark Adamchick is a Licensed Certified Public Accountant (CPA) in New York State. He earned his Master's in Business Administration with concentrations in Accounting & Finance from Saint Bonaventure University and holds undergraduate degrees from Hilbert College, in forensic Accounting, Business management and Accounting.

Mark is a member of the American Institute of Certified Public Accountants (AICPA) as well as The New York State Society of Public Accountants.

Mark has an extensive working knowledge of Generally Accepted Accounting Principles (GAAP); Generally Accepted Auditing Standards (GAAS); Governmental Auditing Standards (GASB); and OMB Circular A-133.

As a former Audit Manager with Toski, Schaefer, & Company, P.C.* Mark was responsible for all aspects of audits, reviews, and compilations on non-profit, for-profit and governmental engagements.

*** Audit engagements included New York State Single Audit, New York Comptroller's office, 7 NYS Counties** as well as extensive experience with local governments and non-profit organizations.

In addition to his vast public accounting experience, Mark has worked in many fields including holding the position of Finance Deputy County Clerk of Erie County, Internal Auditor at Moog and Delaware North Companies. Additionally he was a successful business manager at several small organizations covering manufacturing, non-profit and retail operations.

Our Staff:

Only highly trained and supervised staff bring a unique perspective to our audit technique. Like our principle, our staff have had real life work experiences in multiple fields; instead of simply going through audit motions and making common recommendations our staff will provide pertinent feedback based on your situation and our vast working experiences.

Continuing Professional Education

As mandated by the AICPA and the US Governmental Accounting Office (GOA) professional standards; professional staff of Mark I Adamchick, CPA & Associates staff complete the required continuing professional education (CPE) courses.

Related Firm Clientele:

Extensive experience with local governments and non-profit organizations, including:

Over 5 years of Audit and accounting services for the towns of Boston and Colden New York.

Annual Update Document (AUD) preparation for Colden NY and South Wales Fire District.

Non Profit audits including: Allentown Village Society, Association of Fundraising Professionals WNY and East Concord Fire Company.

Audit and accounting services provided to South Wales Fire District

Availability:

Our service does not end when you send a check. We are continually available for your inquiries throughout the year to assist you in not only issues related to the audited financials, but to provide you and your staff with professional support as needed.

AUDIT APPROACH

Our approach is not that of a typical accounting firm which solely "looks in the rearview mirror" to see what happened last year. We will perform our services in accordance to Generally Accepted Governmental Audit Standards (GAGAS) and accomplish all required audit objectives such as assessing your internal controls, creating a tailored audit plan, testing controls, and examining financial records. Where we differ from our competitors is in the high level of service we provide during the audit. We believe a value added approach is the proper treatment of our clients and our audit will include extensive account analysis and analytical review.

SERVICES TO BE PERFORMED

The following is an outline of the services to be provided to The Town of Boston for the year ending December 31, 2015:

- Perform a risk assessment by interviewing appropriate Town personnel to gain an understanding of the controls in place for the Town's business and accounting information systems to determine their effectiveness, and to evaluate any potential areas subject to risk and to attain any concerns there may be with the current systems. We will also assess any possible control deficiencies or areas of noncompliance.
- Prepare an entity specific audit plan by gathering the evidence to support the information gained during the interview process to evaluate the reliability and accuracy of the accounting systems. To accomplish this we will review the financial systems and controls of each financial cycle, and then test the internal controls and evaluate the results. This process will allow us to most efficiently and expeditiously assess potential errors in the financial statements and determine compliance with laws, rules and regulations.
- Perform substantive auditing procedures on the records which the financial statements of the Town of Boston are based.
- Review any significant transactions that may have occurred outside of the audit time frame that may require adjustments or disclosure in the financial statements.
- The audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the provisions of Government Auditing Standards issued by the Comptroller General of the United States, the Government Accounting Office (GAO) and regulations pertaining to Government Auditing Standard Board (GASB). The primary purpose of this audit is the expression of an opinion as to the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

- Prepare a report to management detailing our professional opinion as well as comments and suggestions for continual compliance and improvements in the operations of the Town of Boston, as well as any other areas of concern which come to our attention during the audit. We will review and explain all observations and recommendations so that appropriate changes may be implemented.
- Issue up to ten (10) copies of the following reports:
 - Audited financial statements
 - Management letter
- Schedule an exit conference with the appropriate personnel after the completion of our audit.
- Provide advice and counsel during the term of the contract.

FEES FOR SERVICE

The following fees are all inclusive based upon the level of expertise required and estimated time to perform the engagement objectives:

Annual fee for the audit of The Town of Boston AUD for the year ending December 31, 2015	<u>\$ 6,250</u>
Annual fee for the audit of all combined water districts	
as per USDA requirements for the year ending December 31, 2015	<u>\$ 1,350</u>
Discount for combined services	<u>\$ -650</u>
Proposed fee for dual audit engagement	<u>\$ 6,950</u>

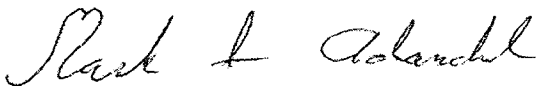
TIMELINE FOR PERFORMANCE OF THE SERVICES

We recognize the importance of completing and filing the audit in an efficient and timely manner is of utmost importance and we will established it in such a way to insure that work is structured to avoid disrupting the day-to-day routine duties of your staff.

* * * * *

Thank you for considering Mark I Adamchick, CPA & Associates as a provider of professional services to the Town of Boston, we would consider it a distinct privilege to provide professional services as outlined in this letter or any additional services you may desire. Please contact me if there are any questions regarding this letter.

Respectfully submitted,



Mark I. Adamchick, CPA & Associates

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BOSTON TOWN CLERK

2016 JAN 14 PM 3: 28

Save The Date

April 17th – April 19th, 2016

NYPF CONFERENCE REGISTRATION FORM

NOTE: This form is for CONFERENCE REGISTRATION ONLY.

For rooms Register Directly with

The Gideon Putnam

24 Gideon Putnam Rd-Saratoga Springs NY 12866

Reservation Code 9N72FU • (866)746-1077

Full Registration

includes: Sunday Reception, Monday lunch and breaks, Tuesday break
NYPF Members \$189.00. Non-Members \$229.00

Monday-Only Commuter Registration

includes lunch and breaks

NYPF Members \$145.00. Non-Members \$185.00

**If attending Awards Luncheon only - Registration is required \$40.00*

Tuesday –1/2 day Session Registration

NYPF Members \$95.00. Non-Members \$125.00

Return completed forms to NYPF, 600 Broadway, Albany, NY 12207

Fax 518 512 5274 – nypf@nypf.org – Phone 518-512-5270

Please use a separate form for each registration.

Kathy Prackajlo
NAME (FOR BADGE)

Chair - Zoning Board of Appeals
TITLE (FOR BADGE)

Boston
MUNICIPALITY/ORGANIZATION (FOR BADGE)

kprackajl@aol.com
EMAIL

5900 Old Orchard Dr.
ADDRESS

Nambrun, NY 14015

(516) 648-4077
DAYTIME PHONE

Enclosed: ☐ Voucher ☐ Invoice

Check One: ☒ Full Conference ☐ Monday Only ☐ Tuesday Only

☐ Awards Lunch Only \$40.00

Cancellation Notice:

Notice of cancellation must be received 10 days prior to event, (4/7/16) less a \$10.00 processing fee. NO REFUNDS after that deadline.

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BOSTON TOWN CLERK

2016 JAN 14 PM 2: 28

SUPERVISOR'S FINANCIAL REPORT

Date: January 12, 2016

CONTENTS:

December 31, 2015 Savings Account

General Ledger Statement of Income and Expenditures:

- * General Fund through December 31, 2015
- * Highway Fund through December 31, 2015

* Preliminary Reports; Final Reports will be issued upon receipt of all invoices for 2015

TOWN OF BOSTON SCHEDULE OF INVESTMENTS

EVANS NATIONAL BANK HIGH YIELD SAVINGS ACCOUNT

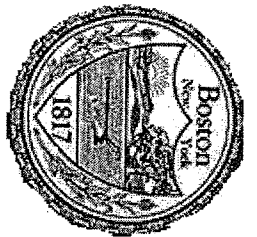
December 31, 2015

General Fund	1,605,059.06
Buildings & Parks Reserve	122,243.63
Recreation Reserve	36,087.88
Sr. Facility Reserve	59,576.06
Tax Stabilization Reserve	82,371.98
Triquasqui-cent. Reserve	6,954.81
Highway Fund	556,949.57
Highway Equipment Reserve	142,950.09
Operating Water Dist. #1	22,783.54
Operating Water Dist. #2	42,043.50
Operating Water Dist. #3	198,742.66
Water #3 Reserve	344,384.05
Operating Water #1 Ext.	25,529.29
Operating Water #2 Ext.	37,295.98
Water #3 Ext. 1	13,769.33
Lighting	26,109.72
Fire	-25,263.62
Refuse	108,073.29
Ambulance	48,512.40
Reserve for Ambulance	8,000.00
Gen- Bail Reserve	747.41

Total	<u>3,462,920.63</u>
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Monthly Interest Earned	608.25
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Rate .20%

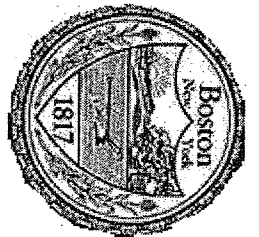


Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Revenues			
Account Number	Account Description	Estimated Revenue	Activity this Period
A00-1001-0000-0000	REAL PROPERTY TAXES	\$187,874.00	\$0.00
A00-1030-0000-0000	SPECIAL ASSESSMENTS	\$0.00	\$0.00
A00-1090-0000-0000	INT. & PENALTIES REAL PROP. TAX	\$12,000.00	\$0.00
A00-1120-0000-0000	NONPROPERTY TAX DISTRIB BY CTY	\$768,000.00	\$0.00
A00-1170-0000-0000	FRANCHISES	\$80,000.00	\$0.00
A00-1255-0000-0000	CLERK FEES	\$1,500.00	\$393.64
A00-1550-0000-0000	DOG CONTROL FEES	\$400.00	\$80.00
A00-1972-0000-0000	PROGRAM FOR AGING	\$500.00	\$0.00
A00-2001-0000-0000	PARK & RECREATION INCOME	\$60,000.00	\$422.00
A00-2025-0000-0000	SPECIAL RECREATIONAL FACILITY	\$200.00	\$200.00
A00-2089-0000-0000	CULTURAL & REC INCOME	\$2,000.00	\$0.00
A00-2110-0000-0000	ZONING INCOME	\$1,000.00	\$0.00
A00-2401-0000-0000	INTEREST AND EARNINGS	\$2,500.00	\$281.32
A00-2410-0000-0000	RENT / REAL PROP INCOME	\$81,600.00	\$6,800.00
A00-2530-0000-0000	GAME OF CHANCE INCOME	\$0.00	\$0.00
A00-2544-0000-0000	DOG LICENSES	\$3,500.00	\$290.00
A00-2545-0000-0000	LICENSES- OTHER	\$300.00	\$0.00
A00-2555-0000-0000	BUILDING PERMIT INCOME	\$13,000.00	\$6,088.00
A00-2590-0000-0000	OTHER PERMIT INCOME	\$2,500.00	\$150.00
A00-2610-0000-0000	FINES/FORFEITED BAIL	\$90,000.00	\$0.00
A00-2665-0000-0000	SALE OF EQUIPMENT	\$0.00	\$0.00
A00-2705-0000-0000	GIFTS AND DONATIONS	\$5,000.00	\$1,425.00
A00-2770-0000-0000	OTHER UNCLASSIFIED REVENUES	\$200.00	\$25.00
A00-3001-0000-0000	STATE AID - PER CAPITA	\$50,000.00	\$0.00
A00-3005-0000-0000	STATE AID - MORTGAGE TAX	\$115,000.00	\$0.00
A00-3060-0000-0000	STATE AID - RECORDS	\$5,000.00	\$0.00
A00-3089-0000-0000	STATE AID- OTHER	\$0.00	\$100,000.00
A00-3820-0000-0000	STATE AID - YOUTH PROGRAMS	\$0.00	\$0.00
A00-3960-0000-0000	STATE AID EMERGENCY DISASTER	\$0.00	\$8,312.06
A00-4960-0000-0000	FEDERAL AID EMERGENCY DISASTER	\$0.00	\$0.00
Total Revenues	GENERAL FUND	\$1,482,074.00	\$124,467.02
			\$1,477,516.95

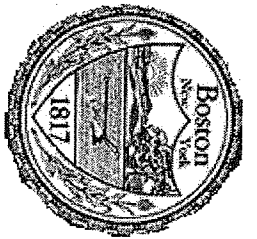
GENERAL FUND
Expenditures
Department 1010

LEGISLATIVE BOARD



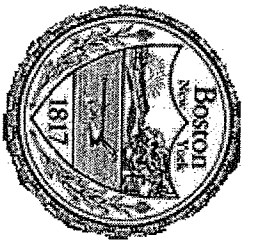
Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Expenditure YTD
A00-1010-1000-0000	TOWN BOARD-PER SVC	\$32,012.00	\$32,012.00
A00-1010-4000-0000	TOWN BD-CONTR	\$4,500.00	\$2,566.45
Total Exp:1010	LEGISLATIVE BOARD	\$36,512.00	\$34,578.45
Department 1110	MUNICIPAL COURT	\$3,145.52	
A00-1110-1000-0000	TOWN JUSTICE- PER SVC	\$91,182.00	\$90,032.03
A00-1110-2000-0000	JUSTICE - EQUIP	\$1,000.00	\$0.00
A00-1110-4000-0000	TOWN JUSTICE-CONTR	\$6,000.00	\$7,782.46
Total Exp:1110	MUNICIPAL COURT	\$98,182.00	\$97,814.49
Department 1220	SUPERVISOR		
A00-1220-0100-0000	SUPERVISOR- PER SVC	\$92,150.00	\$88,977.54
A00-1220-0200-0000	SUPERVISOR- EQUIP	\$1,000.00	\$1,642.86
A00-1220-0400-0000	SUPERVISOR- CONTR	\$4,000.00	\$2,871.19
Total Exp:1220	SUPERVISOR	\$97,150.00	\$93,491.59
Department 1340	BUDGET DIRECTOR		
A00-1340-0100-0000	BUDGET DIRECTOR- PER SVC	\$3,500.00	\$3,497.00
Total Exp:1340	BUDGET DIRECTOR	\$3,500.00	\$3,497.00
Department 1355	ASSESSMENT		
A00-1355-0100-0000	ASSESSOR-PERSONAL SVC	\$36,212.00	\$40,004.75
A00-1355-0401-0000	ASSESSOR- CONTR	\$4,475.00	\$4,629.88
Total Exp:1355	ASSESSMENT	\$40,687.00	\$44,634.63
Department 1380	FISCAL AGENT		
A00-1380-0400-0000	FISCAL AGENT- CONTRACT	\$1,000.00	\$0.00
Total Exp:1380	FISCAL AGENT	\$1,000.00	\$0.00
Department 1410	CLERK		
A00-1410-0100-0000	TOWN CLERK- PER SVC	\$91,077.00	\$91,784.27
A00-1410-0401-0000	TOWN CLERK- CONTR	\$2,100.00	\$2,088.98
Total Exp:1410	CLERK	\$93,177.00	\$93,873.25
Department 1420	LAW		
A00-1420-0100-0000	TOWN ATTORNEY- PER SVC	\$43,820.00	\$43,820.11
A00-1420-0401-0000	ATTORNEY- CONTR	\$9,550.00	\$918.50
Total Exp:1420	LAW	\$53,370.00	\$44,738.61
Department 1440	ENGINEER		
A00-1440-0400-0000	ENGINEER- CONTR	\$32,000.00	\$23,650.00
Total Exp:1440	ENGINEER	\$32,000.00	\$23,650.00
Department 1460	RECORDS MANAGEMENT		
A00-1460-0100-0000	RECORDS MGT- PER SVC	\$1,000.00	\$27.50



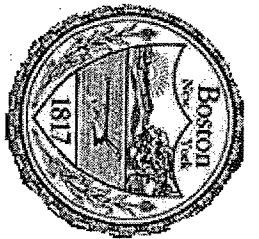
Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Expenditure YTD
A00-1460-0401-0000	RECORDS MGT.- CONTR	\$5,000.00	\$606.62
Total Exp. 1460	RECORDS MANAGEMENT	\$5,000.00	\$606.62
Department 1620	OPERATIONS OF BUILDINGS	\$6,000.00	\$634.12
A00-1620-0101-0000	BUILDINGS -PER SVC	\$23,000.00	\$19,248.25
A00-1620-0200-0000	BUILDINGS- EQUIP	\$50,000.00	\$41,684.80
A00-1620-0201-0000	TROOPER BARRACKS-CAPITAL	\$0.00	\$12,100.00
A00-1620-0400-0000	BUILDINGS- CONTR	\$100,000.00	\$132,383.42
A00-1620-0401-0000	BUILDINGS- WOODLEE CT-CONTR	\$0.00	\$687.24
Total Exp. 1620	OPERATIONS OF BUILDINGS	\$173,000.00	\$206,103.71
Department 1650	CENT COMMUN	\$25,317.85	\$206,103.71
A00-1650-0200-0000	CENTR COMM- EQUIP	\$0.00	\$9,499.93
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	\$25,150.00	\$19,222.85
Total Exp. 1650	CENT COMMUN	\$25,150.00	\$28,722.78
Department 1670	CENTRAL PRINTING & MAILING	\$15,000.00	\$15,726.80
A00-1670-0403-0000	CENT PRINTMAIL- CONTR	\$15,000.00	\$15,726.80
Total Exp. 1670	CENTRAL PRINTING & MAILING	\$15,000.00	\$15,726.80
Department 1910	SPECIAL ITEMS	\$15,000.00	\$15,726.80
A00-1910-0000-0000	UNALLOCATED INSURANCE	\$47,840.00	\$52,503.25
Total Exp. 1910	SPECIAL ITEMS	\$47,840.00	\$52,503.25
Department 1920	SPECIAL ITEMS	\$4,000.00	\$3,799.22
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	\$4,000.00	\$3,799.22
Total Exp. 1920	SPECIAL ITEMS	\$4,000.00	\$3,799.22
Department 1930	SPECIAL ITEMS	\$1,300.00	\$2,994.43
A00-1930-0000-0000	JUDGEMENT AND CLAIMS	\$1,300.00	\$2,994.43
Total Exp. 1930	SPECIAL ITEMS	\$1,300.00	\$2,994.43
Department 1950	TAX ON TOWN PROPERTY	\$2,900.00	\$3,113.74
A00-1950-0000-0000	TAXES & ASSESSMNTS ON PROPERTY	\$2,900.00	\$3,113.74
Total Exp. 1950	TAX ON TOWN PROPERTY	\$2,900.00	\$3,113.74
Department 1989	SPECIAL ITEMS	\$16,500.00	\$15,000.00
A00-1989-0400-0000	OTHER GENERAL GOVT SUPPORT	\$16,500.00	\$15,000.00
Total Exp. 1989	SPECIAL ITEMS	\$16,500.00	\$15,000.00
Department 1990	CONTINGENT ACCOUNT	\$101,715.00	\$0.00
A00-1990-0000-0000	1990	\$101,715.00	\$0.00
Total Exp. 1990	TRAFFIC CONTROL	\$101,715.00	\$0.00
Department 3310	TRAFFIC CONTROL-CONTR	\$4,000.00	\$2,415.63
A00-3310-0400-0000		\$4,000.00	\$2,415.63



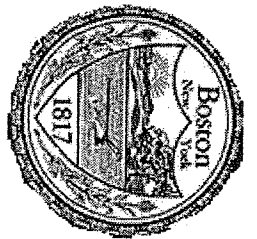
Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Activity this Period
		Expenditure YTD	
Total Exp. 3310	TRAFFIC CONTROL		
Department 3510	PUBLIC SAFETY	\$4,000.00	\$227.71
A00-3510-0100-0000	DOG CONTROL- PER SVC	\$11,271.00	\$805.92
A00-3510-0400-0000	DOG CONTROL- CONTR	\$1,684.00	\$723.89
Total Exp. 3510	PUBLIC SAFETY	\$12,955.00	\$1,529.81
Department 3620	SAFETY INSPECTION		
A00-3620-0100-0000	SAFETY INSPECT-PER SVC	\$22,155.00	\$1,778.75
A00-3620-0400-0000	SAFETY INSPECT- CONTR	\$900.00	\$708.45
Total Exp. 3620	SAFETY INSPECTION	\$23,055.00	\$2,487.20
Department 4020	REG VIT STATS		
A00-4020-0400-0000	REG OF VITAL STATS	\$25.00	\$0.00
Total Exp. 4020	REG VIT STATS	\$25.00	\$0.00
Department 5010	HIGHWAY ADMINISTRATION		
A00-5010-0100-0000	HIGHWAY SUPT-PER SVC	\$68,146.00	\$7,622.56
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	\$4,500.00	\$16.11
Total Exp. 5010	HIGHWAY ADMINISTRATION	\$72,646.00	\$7,638.67
Department 5132	GARAGE		
A00-5132-0400-0000	GARAGE-CONTR	\$30,000.00	\$4,818.31
Total Exp. 5132	GARAGE	\$30,000.00	\$4,818.31
Department 5182	STREET LIGHTING		
A00-5182-0400-0000	STREET LIGHTING-CONTR	\$35,000.00	\$0.00
Total Exp. 5182	STREET LIGHTING	\$35,000.00	\$0.00
Department 6410	PUBLICITY		
A00-6410-0400-0000	PUBLICITY-CONTR	\$600.00	\$0.00
Total Exp. 6410	PUBLICITY	\$600.00	\$0.00
Department 6772	PROGRAMS FOR AGING-PER SVC		
A00-6772-0100-0000	PROGRAMS FOR AGING-CONTR	\$16,380.00	\$1,493.63
A00-6772-0400-0000		\$6,200.00	\$759.43
Total Exp. 6772		\$22,580.00	\$2,253.06
Department 7110	PARKS- PER SVC		
A00-7110-0100-0000	EQUIPMENT	\$68,726.00	\$7,287.04
A00-7110-0201-0000	PARKS- CONTR	\$15,000.00	\$0.00
A00-7110-0400-0000		\$23,500.00	\$388.71
Total Exp. 7110		\$107,226.00	\$7,675.75
Department 7140	PLAYGROUNDS/RECREATION CENTERS		
A00-7140-0100-0000	PLAY & REC CTR-PER SVC	\$3,800.00	\$729.44
Total Exp. 7140		\$3,800.00	\$729.44



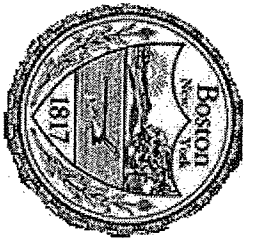
Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Activity this Period
A00-7140-0400-0000	PLAY & REC CTR-CONTR	\$850.00	\$72.00
Total Exp: 7140	PLAYGROUNDS/RECREATION CENTERS	\$4,650.00	\$801.44
Department 7270	BAND CONCERTS		
A00-7270-0400-0000	BAND CONCERTS- CONTR	\$4,000.00	\$0.00
Total Exp: 7270	BAND CONCERTS	\$4,000.00	\$0.00
Department 7310	YOUTH PROGRAMS		
A00-7310-0100-0000	YOUTH PROGRAMS-PER SVC	\$82,780.00	\$1,345.87
A00-7310-0400-0000	YOUTH PROGRAMS-CONTR	\$21,000.00	\$16.11
A00-7310-0401-0000	BASEBALL YOUTH-CONTR	\$0.00	\$0.00
A00-7310-0402-0000	SOFTBALL YOUTH-CONTR	\$3,000.00	\$0.00
A00-7310-0403-0000	FOOTBALL YOUTH-CONTR	\$3,000.00	\$0.00
A00-7310-0404-0000	SOCCER YOUTH- CONTRACTUAL	\$1,500.00	\$0.00
Total Exp: 7310	YOUTH PROGRAMS	\$111,280.00	\$1,361.98
Department 7510	HISTORIAN		
A00-7510-0401-0000	HISTORIAN- CONTR	\$3,050.00	\$283.44
Total Exp: 7510	HISTORIAN	\$3,050.00	\$283.44
Department 7550	CELEBRATIONS		
A00-7550-0400-0000	CELEBRATIONS- CONTR	\$9,000.00	\$715.41
Total Exp: 7550	CELEBRATIONS	\$9,000.00	\$715.41
Department 7620	ADULT RECREATION		
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	\$11,000.00	\$158.54
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	\$11,000.00	\$2,335.12
Total Exp: 7620	ADULT RECREATION	\$22,000.00	\$2,493.66
Department 7989	OTHER CULT/REC		
A00-7989-0400-0000	OTHER CULTURE/REC- CONTR	\$4,500.00	\$0.00
Total Exp: 7989	OTHER CULT/REC	\$4,500.00	\$0.00
Department 8010	ZONING		
A00-8010-0100-0000	ZONING-PER SVC	\$3,708.00	\$416.25
A00-8010-0400-0000	ZONING-CONTR	\$9,520.00	\$19.13
Total Exp: 8010	ZONING	\$13,228.00	\$435.38
Department 8020	PLANNING		
A00-8020-0100-0000	PLANNING-PER SVC	\$3,000.00	\$33.75
A00-8020-0200-0000	PLANNING-EQUIPMENT	\$1,000.00	\$0.00
A00-8020-0400-0000	PLANNING- CONTR	\$5,000.00	\$0.00
Total Exp: 8020	PLANNING	\$9,000.00	\$33.75
Department 8510	COMMUNITY BEAUTIFICATION		



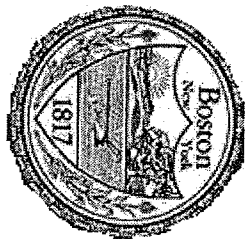
Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Activity this Period
A00-8510-0400-0000	COMMUNITY BEAUTIFICATION-CONTR	\$3,250.00	\$0.00
Total Exp. 8510	COMMUNITY BEAUTIFICATION	\$3,250.00	\$0.00
Department 8540	DRAINAGE		\$0.00
A00-8540-0400-0000	DRAINAGE-CONTR	\$20,000.00	\$0.00
Total Exp. 8540	DRAINAGE	\$20,000.00	\$0.00
Department 8710	CONSERVATION		\$300,404.59
A00-8710-0100-0000	CONSERVATION-PER SVC	\$930.00	\$101.25
A00-8710-0400-0000	CONSERVATION- CONTR	\$2,600.00	\$465.99
Total Exp. 8710	CONSERVATION	\$3,530.00	\$567.24
Department 8745	EROSION & FLOOD		\$2,315.72
A00-8745-0400-0000	FLOOD & EROSION CONTROL-CONTRA	\$40,000.00	\$0.00
Total Exp. 8745	EROSION & FLOOD	\$40,000.00	\$0.00
Department 8810	CENETERY- PER SVC.		\$65,686.25
A00-8810-0100-0000	CENETERY-CONTRACTUAL	\$300.00	\$0.00
A00-8810-0400-0000	8810	\$610.00	\$300.00
Total Exp. 8810	HOME / COMM SVC.	\$910.00	\$300.00
Department 8989	OTHER HOME/COM SVC-CONTR		\$56,195.00
A00-8989-0400-0000	HOME / COMM SVC.	\$50,000.00	\$50,000.00
Total Exp. 8989	EMPLOYEE BENEFITS	\$50,000.00	\$56,195.00
Department 9010	STATE RETIREMENT		\$104,606.45
A00-9010-0800-0000	EMPLOYEE BENEFITS	\$104,606.00	\$0.00
Total Exp. 9010	EMPLOYEE BENEFITS	\$104,606.00	\$104,606.45
Department 9030	SOCIAL SECURITY		\$51,997.65
A00-9030-0800-0000	EMPLOYEE BENEFITS	\$60,000.00	\$5,200.74
Total Exp. 9030	WORKERS' COMPENSATION	\$60,000.00	\$51,997.65
Department 9040	UNEMPLOYMENT INSURANCE		\$6,980.34
A00-9040-0800-0000	UNEMPLOYMENT INSURANCE	\$7,071.00	\$0.00
Total Exp. 9040	UNEMPLOYMENT INSURANCE	\$7,071.00	\$0.00
Department 9050	UNEMPLOYMENT INSURANCE		\$2,768.50
A00-9050-0800-0000	UNEMPLOYMENT INSURANCE	\$5,000.00	\$0.00
Total Exp. 9050	DISABILITY INSURANCE	\$5,000.00	\$0.00
Department 9055	EMPLOYEE BENEFITS		\$273.16
A00-9055-0800-0000	EMPLOYEE BENEFITS	\$500.00	\$0.00
Total Exp. 9055	HOSPITAL AND MEDICAL INSURANCE	\$500.00	\$273.16
Department 9060			
A00-9060-0800-0000		\$55,000.00	\$1,250.00



Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

GENERAL FUND Expenditures		Approp Amount	Activity this Period	Expenditure YTD
Account Number	Account Description			
Total Exp: 9060	EMPLOYEE BENEFITS	\$55,000.00	\$1,250.00	\$42,852.70
Department 9730	DEBT SERVICE			
A00-9730-0600-0000	BAN PRINCIPAL	\$35,000.00	\$0.00	\$35,000.00
A00-9730-0700-0000	BAN INTEREST	\$31,429.00	\$0.00	\$31,428.75
Total Exp: 9730	DEBT SERVICE	\$66,429.00	\$0.00	\$66,428.75
Department 9901	INTERFUND TRANSFERS			
A00-9901-0001-0000	Transfers to Other Funds	\$0.00	\$8,000.00	\$8,000.00
Total Exp: 9901	INTERFUND TRANSFERS	\$0.00	\$8,000.00	\$8,000.00
Total Expenditures	GENERAL FUND	\$1,754,074.00	\$170,083.35	\$1,941,663.39
Fund Balance				\$2,134,461.96
Total Revenues			\$124,467.02	\$1,477,516.95
Less Total Expenditures			\$170,083.35	\$1,941,663.39
Net Income			(\$45,616.33)	(\$464,146.44)
New Fund Balance				\$1,670,315.52



Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

HIGHWAY FUND

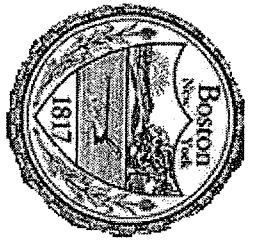
Revenues

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
DBO-1001-0000-0000	REAL PROPERTY TAX	\$739,218.00	\$0.00	\$739,218.00
DBO-1120-0000-0000	NON-PROPERTY TAX DIST. BY CNTY	\$225,000.00	\$0.00	\$225,000.00
DBO-2300-0000-0000	SERVICE FOR OTHER GOVERNMENTS	\$118,000.00	\$0.00	\$0.00
DBO-2401-0000-0000	INTEREST AND EARNINGS	\$1,000.00	\$106.30	\$1,604.87
DBO-2650-0000-0000	SALE OF SCRAP	\$3,000.00	\$0.00	\$202.00
DBO-2709-0000-0000	EMPLOYEES CONTRIBUTIONS	\$0.00	\$0.00	\$2,189.44
DBO-2770-0000-0000	OTHER UNCLASSIFIED	\$1,000.00	\$0.00	\$0.00
DBO-2801-0000-0000	INTERFUND REVENUES	\$50,000.00	\$50,000.00	\$50,000.00
DBO-3501-0000-0000	STATE AID	\$83,160.00	\$0.00	\$95,258.06
Total Revenues	HIGHWAY FUND	\$1,220,378.00	\$50,106.30	\$1,113,472.37

HIGHWAY FUND

Expenditures

Department 5110	GENERAL REPAIRS			
DBO-5110-0100-0000	GENERAL REPAIRS-PER SVC	\$215,234.00	\$0.00	\$188,630.43
DBO-5110-0400-0000	GENERAL REPAIRS-CONTR	\$100,000.00	\$0.00	\$163,042.37
DBO-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	\$55,000.00	\$772.08	\$27,680.23
DBO-5110-0420-0000	GEN REPAIRS- DRAINAGE	\$25,000.00	\$0.00	\$15,232.67
Total Exp. 5110	GENERAL REPAIRS	\$395,234.00	\$772.08	\$394,585.70
Department 5112	PERMANENT IMPROVEMENTS			
DBO-5112-0200-0000	CAPITAL OUTLAY	\$83,160.00	\$0.00	\$95,258.06
Total Exp. 5112	PERMANENT IMPROVEMENTS	\$83,160.00	\$0.00	\$95,258.06
Department 5130	HIGHWAY			
DBO-5130-0200-0000	MACHINERY- EQUIPMENT	\$10,000.00	\$32,993.20	\$32,993.20
DBO-5130-0400-0000	MACHINERY- CONTRACTUAL	\$80,000.00	\$15,498.44	\$99,335.40
Total Exp. 5130	HIGHWAY	\$90,000.00	\$48,491.64	\$132,328.60
Department 5140	MISC. - BRUSH AND WEEDS			
DBO-5140-0400-0000	MISC BRUSH & WEEDS-CONTRACTUAL	\$4,250.00	\$0.00	\$700.00
Total Exp. 5140	MISC. - BRUSH AND WEEDS	\$4,250.00	\$0.00	\$700.00
Department 5142	SNOW REMOVAL - TOWN			
DBO-5142-0100-0000	SNOW REMOVAL-PER SVC	\$96,034.00	\$19,395.24	\$73,212.17
DBO-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	\$128,350.00	\$0.00	\$61,951.96
Total Exp. 5142	SNOW REMOVAL - TOWN	\$224,384.00	\$19,395.24	\$135,164.13
Department 5148	SNOW REMOVAL- OTHER GOVT-PS			
DBO-5148-0100-0000	SNOW REMOVAL-OTHER GOVT-PS	\$96,034.00	\$19,395.23	\$73,212.10



Town of Boston
Income Statement: 2015
For the Period Ending 12/31/2015

HIGHWAY FUND			
Expenditures			
Account Number	Account Description	Approp Amount	Activity this Period
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	\$128,350.00	\$0.00
Total Exp. 5148	SVCS FOR OTHER GVMTS - SNOW	\$224,384.00	\$19,395.23
Department 9010	EMPLOYEE BENEFITS		
DB0-9010-0800-0000	STATE RETIREMENT	\$56,327.00	\$0.00
Total Exp. 9010	EMPLOYEE BENEFITS	\$56,327.00	\$0.00
Department 9030	EMPLOYEE BENEFITS		
DB0-9030-0800-0000	SOCIAL SECURITY	\$40,000.00	\$2,944.64
Total Exp. 9030	EMPLOYEE BENEFITS	\$40,000.00	\$2,944.64
Department 9040	EMPLOYEE BENEFITS		
DB0-9040-0800-0000	WORKERS' COMPENSATION	\$22,096.00	\$0.00
Total Exp. 9040	EMPLOYEE BENEFITS	\$22,096.00	\$0.00
Department 9060	HOSPITAL AND MEDICAL INSURANCE		
DB0-9060-0800-0000	EMPLOYEE BENEFITS	\$95,543.00	\$0.00
Total Exp. 9060	EMPLOYEE BENEFITS	\$95,543.00	\$0.00
Total Expenditures	HIGHWAY FUND	\$1,235,378.00	\$90,998.83
		Fund Balance	\$586,706.48
		Total Revenues	\$50,106.30
		Less Total Expenditures	\$90,998.83
		Net Income	(\$40,892.53)
		New Fund Balance	\$622,622.25

TOWN CLERK'S MONTHLY REPORT

TOWN OF BOSTON, NEW YORK

DECEMBER, 2015

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
<u>7</u>	DECALS	<u>10.71</u>	
<u>2</u>	MARRIAGE LICENSES NO. 15015 TO 15016	<u>35.00</u>	
<u>9</u>	DEATH CERTIFICATES	<u>90.00</u>	
<u>2</u>	MARRIAGE CERTIFICATES	<u>20.00</u>	
<u>4</u>	FAXES	<u>1.00</u>	
<u>10</u>	FOIL REQUESTS	<u>2.50</u>	
TOTAL TOWN CLERK FEES			159.21
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A2025			
<u>4</u>	USE OF FACILITY FEES	<u>375.00</u>	
TOTAL A2025			375.00
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A2110			
<u>1</u>	VARIANCE	<u>150.00</u>	
TOTAL A2110			150.00
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A2544			
<u>56</u>	DOG LICENSES	<u>260.00</u>	
TOTAL A2544			260.00
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TOWN CLERK'S MONTHLY REPORT


DECEMBER, 2015

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	944.21
PAID TO NYSDEC FOR DECALS	183.29
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	68.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	1,240.50

JANUARY 4, 2016



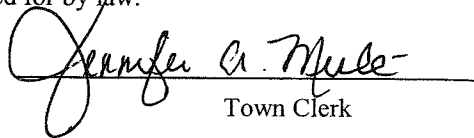
MARTIN A. BALLOWE

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF ERIE, TOWN OF BOSTON

I, JENNIFER A. MULE, being duly sworn, says that I am the Clerk of the TOWN OF BOSTON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



Town Clerk

5th day of January 2016



Notary Public

WENDY S. KUMMER
NOTARY PUBLIC STATE OF NEW YORK
QUALIFIED IN ERIE COUNTY
MY COMMISSION EXPIRES ON 2/28/18

CODE ENFORCEMENT OFFICER - END OF MONTH REPORT

DECEMBER 2015

Page 1

Date **Applicant**
Building Location

Action Completed

Bldg.
Permit # **Permit Fee** **Structure Value**

12/4/2015 7840 Boston State Road

Plumbing inspection for under slab 6-unit building

4864 Eckhardt Road

Rough framing inspection for garage addition

12/9/2015 7690 Back Creek Road

Rough framing and Final inspection for accessory building

7990 Back Creek Road

Met with owner on construction project

12/23/2015 7322 Heinrich Road

Rough framing & plumbing inspection on single family dwelling w/ attached garage

5504 Rice Road

Rough framing and Final inspection for pole barn

9844 Zimmermann Road

Foundation inspection for single family dwelling with attached garage

12/30/2015 6162 Wildwood Drive

Rough framing and Final inspection for accessory building

6140 Wildwood Drive

Rough framing and Final inspection for accessory building

8073 Boston State Road

Rough framing and Final inspection for accessory building

8081 Boston State Road

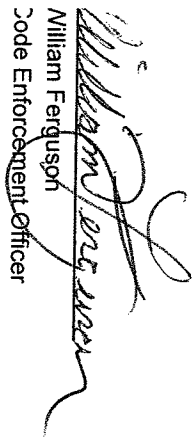
Rough framing and Final inspection for wood deck

Single family dwelling permits issued to date - 11
Multiple dwelling unit building permits issued to date - 2

Totals - December

\$0.00

\$0.00


William Ferguson
Code Enforcement Officer

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