

MEMBERS Mitch Martin Chairman
PRESENT: Jim Liegl
Mary Ann Rood
David Stringfellow

ABSENT: Dave Bowen
Elizabeth Schutt
Paul Ziarnowski
Jay Boardway Town Board Liaison
Michael Kobiolka Town Attorney

ALSO

PRESENT: Thelma Faulring Secretary to the Boards and Committees

MEETING TO ORDER

Chairman Martin called the meeting to order at 7:30 PM. and stated that he wanted to have meeting and not a work session; a Board meeting to discuss the Open Meetings Law and the Town of Boston Code and New York State Code.

Secretary Faulring: That was my misunderstanding, I apologize.

Mr. Martin: No problem. A third item has come up that I'd like to discuss Planning Board letterhead. I would like to discuss open meeting law and Robert's Rule of Order first.

OPEN MEETING LAW AND ROBERT'S RULES OF ORDER

Discussion included:

- Does the Town of Boston follow Robert's Rules of Order?
 - In appendix – Rules of Order and Agenda; nothing specific found
- Whenever 4 members meet anytime, anywhere it is a meeting and must be made public
- Agenda
 - Not required, but will be done for this Board
 - Minutes will no longer be included on the agenda
 - Agenda point #2 - Members will be asked, at the introduction of the project, if they have a conflict of interest with the proposed project or applicant
 - Town Code Section 16-3 E (Ethics, Code of)
Disclosure of interest in matters before the Town Board or agency. To the extent that he knows thereof, any officer or employee of the Town of Boston who participates in the discussion or gives official opinion to the Town Board or any other town agency on any matter officially before such Board shall publicly disclose on the official record of such Board or agency the nature and extent of any direct or indirect financial or other private interest he has in such matter
- Abstention from voting
 - Is done when a member(s) has a personal investment with the project; business or personal relationship with the applicant or the proposed project; personal conflict with the applicant or proposed project
 - Is not because of indecision
- Formality
 - 'Mr. Chairman:' is not necessary to address Mitch Martin as Mr. Chairman, per Mitch
- Discussion: Zoning Board vs. Zoning Board of Appeals vs. Planning Board
- E-mails or Conference Calls
 - One to one is okay, Conference calls are not okay
 - Also the same for e-mails – e-mail one person with suggestion, don't e-mail the entire group saying 'this is what I think we should do'

BOSTON TOWN CODE

Mr. Martin: Every single Town Code has to be submitted to the State for approval. I can't be definitive without a current Code Book what was submitted to the State and what was approved. What's posted on-line, I don't know where that's drive from, if it's coming from the State, if it's coming from the Town and approved by the State.

- In Chapter A126-4 ‘...with the consent of all Board members present a member of the public shall be allowed to speak on said subject for a period of not exceeding two (2) minutes.....’
 - Is that Town Code or State Code?
- State Code is the Town Code
 - Town can add Code but has to be approved by the State
- Revised pages have been sent in the past but probably not in the last five years
- Planning Board has made many recommendations to the Town Board for changes/updates to the Town Code
- Mr. Bowen and Mr. Ziarnowski want to discuss Town Code regarding the Dana Darling project
- Interpretations vary – ‘we *should* do these things’ vs. ‘we *can* do these things, but don’t have too’
- Make and send to the Town Board a definitive plan for drainage
- Sidewalks and curbs
 - We can make them put them in
- Sign code
 - Probably a dozen signs in Town in violation of current sign code
- Start now and look at revising some codes so that they are prepared for submission for January 2018
 - Don’t try to change the whole book
 - Choose one chapter, work on that, submit it then go on to another
- Submit with Planning Board budget request for current Code Books
- ‘Wish List’ changes/updates
 - Drainage
 - All 6 sections pertaining to drainage
 - Aesthetics
 - Variety in designs of subdivisions
 - Variety in styles of homes in subdivisions
 - Getting around – sidewalks, accessibility from neighborhood to neighborhood
 - Senior Citizen accessibility to stores, post office, drugstores without having to go onto 391
 - Encourage new business
 - Create a ‘village like center’
 - Code Enforcement Office authority to mow lawn at unkempt/vacated properties
- Homework
 - We’ll all go home and put together our priorities for the Town
 - E-mail your list to me only
 - I’ll put together a letter to the Town Board telling them that we would like to develop a new Master Plan for the Town or at least work on updating the Code Book

LETTERHEAD

Mr. Martin: The Supervisor’s assistant asked if the Planning Board could use Town letterhead instead of Planning Board letterhead because they have an issue with a Federal Grant that they have been getting, that doesn’t have telephone numbers. I don’t know if we have to have our own letterhead. A number for deaf people and another number which I don’t recall right now.

Secretary Faulring: I can add telephone numbers in the border that I created several years ago.

Consensus was ‘we should our own letterhead, but not a big deal.’

Mr. Liegl: How much money are we saving by doing this?

Mrs. Rood: Probably not much.

Mr. Martin: Is there anything else for this evening?

Mr. Liegl: I move to adjourn.

Mr. Stringfellow: I second.

All were in favor of the motion.

Respectfully submitted,

Thelma Faulring
Secretary to the Boards and Committees