

CONSERVATION ADVISORY COUNCIL

August 28, 2018 – 7pm

Approved 9/25/18

PRESENT: Vince Mangino, Chairman
Sharon Stuart

ABSENT: Renee Siepierski
Nick Huson

Supervisor Keding arrived at 7:55 P.M.

Mr. Buckley arrived at 8:08 P.M.

ALSO PRESENT: Councilwoman Kelly Martin
Allison Koczur

Liaison
Secretary to the Boards

Meeting was called to order by Chairman Mangino at 7:00 P.M.
There was no quorum. Members could not make decisions, but could discuss business. *Mr. Buckley came in later in the meeting at 8:08 so that members could vote.

MINUTES

Voted on after Mr. Buckley arrived

A motion was made by Chairman Mangino to approve the July 24, 2018 minutes pending corrections to the date under correspondence from September 20th to September 30th; seconded by Ms. Stuart. All were in favor.

CORRESPONDENCE

1. The Town Clerk’s office was wondering if L.E.A.F would be setting up on September 29th for the 30th. Chairman Mangino confirmed they would be setting up on the 30th only.
2. Secretary Koczur reported that if CAC needs anything purchased from Tops, a member can sign out the Tops Card from the Supervisor’s office. This would ensure the receipt would go straight to the Supervisor/Bookkeeper and alleviate having to turn in a voucher for reimbursement/charge to the council’s account.
3. Use of facility amendment was approved, although another amendment will need to be sent to include food trucks (discussed later in the meeting).

FINANCIAL REPORT

- Mr. Mangino requested a report from the Bookkeeper, but did not receive anything as of the meeting. No money has been spent since the Fishing Derby, so there shouldn’t be any changes since last meeting.
- \$717 left to use for L.E.A.F

ERIE COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

No update.

LIAISON – COUNCILWOMAN MARTIN

No updates, “Just here to help!”

OLD BUSINESS

L.E.A.F – September 30, 2018, begins at 8am, Lions Shelter – Rain or Shine!

- Councilwoman Martin – Does CAC want to do an electronics recycling event?
 - Had discussed, but it is very expensive and not something that CAC can do at this time without funding from other organizations.

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- Councilwoman Martin is going to try to coordinate one for L.E.A.F via her husband and the senator’s offices, which may not cost anything for CAC.
- What would they need from us? – Senator’s office employees will get school kids or Boy Scouts to help.
- **Call List/Vendors**
 - Updates on vendor lists, confirmed vendors are: Hear Heart Barn, Hawk Creek, WNY Lyme, Certified Pest Solutions, Waste Management, 4H Flopper Hoppers, Boy Scouts, and Bee Keepers/Honey.
 - Penn Dixie, State Police K-9 Unit, and SPCA are tentative following paperwork.
 - CAC would like to put together a table at the event as well. More discussion at next meeting.
 - Possibility to set up a table for vendors who cannot make it, but would still like to have brochures/fliers on display. Vendors for this must be local.
 - Goal: 10-15 vendor confirmations to make it a successful event.
 - 2 activities, 2 Hawk Creek animal shows, 1 Sheriff K-9 demonstration, if Deer Search comes, they would like to do a demonstration with their dogs
 - **Discussion followed about the vendor list, who would be re-contacted, removed, and who cannot attend.**
- **Food**
 - Rather than hotdogs and hamburgers, how about food trucks? Since the event is 9-1, people won’t have to leave to feed their families.
 - Charlap’s, Coyote Café, etc....
 - Do not need a permit for it, just an amendment for the use of facility.
- **Advertising**
 - Types of Advertisement
 - Current event sign in front of squad hall
 - Flyer in local schools (Scott has information on which schools were given flyers for the fishing derby; Mr. Mangino is going to reach out.)
 - Church bulletins – if it’s free, yes
 - Social media – town website and town Facebook page
 - Campaign signs (10) – need to be removed 24 hours after event
 - Hamburg Sun, Penny Saver, and Hamburg Shopper– do they reach too far? Do it if the advertisement is free.

*Approval of funds for these activities -- *Voted on after Mr. Buckley was in attendance.**

A motion to approve funds for advertising, not to exceed \$400, was made by Chairman Mangino and seconded by Mr. Buckley. All were in favor.

- **Equipment/Supplies**
 - Tables and chairs are going to be from community room – approved use of Facility by Town Board
 - Supplies day of will be more expenses, will be voted on during September meeting.

Adopt-A-Highway

- *Voted on after Mr. Buckley was in attendance.*
- Will need more members at some point to help, but can also bring in volunteers. It does not have to be just C.A.C members. Recruit Boy Scouts, etc....

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- Motion to renew the Adopt-A-Highway contract was made by Mr. Buckley and seconded by Chairman Mangino. All were in favor. Mr. Buckley will take the lead on this.

Budget

- Chairman Mangino is supposed to meet with Supervisor Keding at some point to go over the proposed budget.

NEW BUSINESS

- Chairman Mangino is going to speak with Supervisor Keding and Councilwoman Martin about possibly reorganizing CAC into sub-committees; it will be an easier way to recruit people if they know exactly what they're signing up for.
- Chairman Mangino will be creating a C.A.C specific Gmail e-mail account to help create a Facebook page for C.A.C.

Chairman Mangino made a motion to adjourn the meeting at 8:22 P.M; seconded by Mr. Buckley. All were in favor.

Respectfully submitted,

Allison Koczur
Secretary to the Boards