

AGENDA
REGULAR MEETING - TOWN OF BOSTON
JANUARY 2, 2019 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Other Preliminary Matters.

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes 12/19/2018.
2. Consideration of all Fund Bills.

ITEM NO. III CORRESPONDENCE

1. Letter from Zoning Board of Appeals regarding Variance Request for 7003 Brown Hill Road
2. Notification of Public Hearing concerning revisions to the Erie County Sanitary Code Article IX
Housing Hygiene and property maintenance

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3 minute time limit per person).
2. Appointments.
3. Establish Salary Schedule.
4. Set Payment of Salaries.
5. Designate Official Bank.
6. Set Dates and Times for Regular and Agenda Meetings.
7. Designate Official Newspaper.
8. Appointment of NEST Solid Waste Management Board.
9. Authorize Supervisor and Tax Collector to Invest Surplus Monies.
10. Set Investment Policy.
11. Authorize Signature Stamp and Check-Writer Machine for Supervisor.
12. Set Mileage Rate Paid by Town.
13. Schedule Annual Audit Meeting.
14. Authorize to Allow Lending Funds from One Account to Another.
15. Approve Form and Sufficiency of Bonds.
16. Direct Town Clerk to Send Letter to Refuse Collectors – Annual Licenses.

17. Set Hours for New York State Retirement Reporting.
18. Public Improvements Specifications.
19. Petty Cash Funds.
20. Resolution 2019-01 Procurement Policy.
21. Resolution 2019-02 Adopt Schedule of Fees.
22. Set Holiday Schedule.
23. Agreement to Spend Town Highway Funds.
24. Schedule Public Hearing for Boston Emergency Squad Contract.
25. Application for Use of Facility – Shenk Family
26. Town Clerk Sandra Quinlan – Request to attend Association of Towns Annual Conference
27. Supervisor Jason Keding – Request to attend Association of Towns Annual Conference

ITEM NO. V OLD BUSINESS

1. Jim Liegl – Request to attend the Association of Towns 2019 Annual Meeting and Training School.
2. Schedule Public Hearing - Quaker Estates, 1 LP Request for Rezoning

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Attorney for the Town
5. Councilmembers

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

A motion was made by Councilman Munger and seconded by Councilman Cartechine, upon review by the Town Board, that fund bills in the amount of \$136,305.24. be paid.

Motion Cont'd:

Supervisor Keding	Yes	Councilman Munger	Yes
Councilman Cartechine	Yes	Councilwoman Lucachik	Yes
Councilwoman Martin	Yes		

five (5) Yes

Carried

Supervisor Keding stated the following has been received and filed under correspondence:

The income statement dated November 30, 2018 was received from the bookkeeper's office.

Erie County Water Authority Tariff.

Letter from the Planning Board regarding reappointment of Jim Liegl for another seven year term and letter of request for reappointment to the Planning Board from Jim Liegl.

Supervisor Keding stated the floor is open for public comment.

The following persons were heard:

Richard Helmbrecht	Vanessa Miller
Gary Vara	Jay Jackson

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Lucachik and seconded by Supervisor Keding to reappoint Jim Liegl to the Planning Board, term to expire February 1, 2026.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilman Cartechine	Yes	Councilwoman Lucachik	Yes
Councilwoman Martin	Yes		

five (5) Yes

Carried

Supervisor Keding stated that a letter of request from Jim Liegl to attend the Association of Towns 2019 Annual Meeting and Training School was received, that request has been tabled until the schedule of classes is available in early January.

Supervisor Keding stated that Quaker Estates I LP request for rezoning was received, that request has been tabled due to the Town Board members need time to review the provided material thoroughly.

A motion was made by Councilman Munger and seconded by Councilman Cartechine,

RESOLUTION 2018-50

FLAG DAY CELEBRATION

WHEREAS, the Town of Boston desires formally to recognize Flag Day; and

WHEREAS, our American Flag is the internationally recognized symbol of our great Country; and

WHEREAS, National Flag Day is a nationally recognized day when the Flag of Our Nation should be celebrated, as proclaimed by an Act of Congress signed by President Truman on August 3, 1949; and

WHEREAS, the Town of Boston has supported celebrations of this national holiday for over 10 years;

NOW, THEREFORE, BE IT RESOLVED, that The Town of Boston henceforth officially shall commemorate Flag Day; and

IT IS FURTHER RESOLVED, that individuals and organizations that lead Flag Day celebrations for the Town that are free and open to the public may use available Town facilities without charge, subject to availability and all other requirements and procedures associated with an application to use a Town facility.

On December 19, 2018, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Keding	Yes	Councilman Munger	Yes
Councilman Cartechine	Yes	Councilwoman Lucachik	Yes
Councilwoman Martin	Yes		

five (5) Yes

Carried

A motion was made by Councilman Cartechine and seconded by Supervisor Keding,

RESOLUTION 2018-51

USE OF FACILITY FORM AND FEE

Supervisor Keding	Yes	Councilman Munger	Yes
Councilman Cartechine	Yes	Councilwoman Lucachik	Yes
Councilwoman Martin	Yes		

five (5) Yes

Carried

The Town Board received a letter from Kathy Zeniuk regarding creating a memorial for Conor Long.

Thanked the Boston, Patchin, and North Boston Fire Companies for updating their Fire Police list.
Congratulated Sean Costello on the upcoming addition to their family.

Councilman Munger reported on the following:

Upcoming meeting with Sean Costello regarding a proper RFP for the refuse contract.

Addressed Mrs. Miller regarding the leaves in the Maplewood Cemetery, offered that the leaves would be taken care of, even if the Town budget did not allow for.

Highway Superintendent Telaak reported on the following:

Would like the Town Board to keep their word that there will be additional funding for the brush and leaf pick up.

The leaves will be picked up at Maplewood Cemetery.

Attorney for the Town Costello reported on the following:

Negotiations with Charter Spectrum for a franchise agreement that has terms that will be beneficial and secure for the Town.

Supervisor Keding reported on the following:

Brush pickup funds have been historically at \$50,000, this year brush pickup is \$120,000. We will need to look at and see how to move forward with.

The next Town Board meeting will be on January 2nd, the reorganizational meeting.

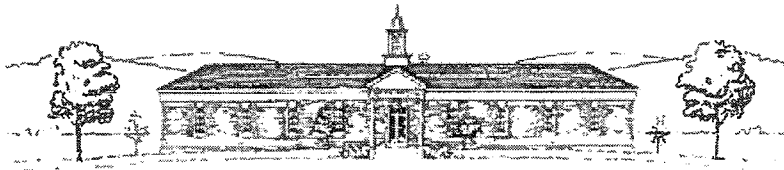
A motion was made by Supervisor Keding and seconded by Councilwoman Martin to adjourn the meeting at 8:10 pm.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilman Cartechine	Yes	Councilwoman Lucachik	Yes
Councilwoman Martin	Yes		

five (5) Yes

Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



TOWN OF BOSTON

Town Board Meeting Date: January 2, 2019

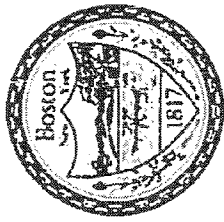
		<u>Total Amount</u>
Abstract #1 – December Utility Bills Pre-paid	Journal #AP-1149	\$4,128.90
Abstract #2 – December 2018 Payables	Journal #AP-1151	\$44,005.14
Abstract #3 – January 2019 Payables		
• Mail Finance	Postage machine lease 12/31/18 - 3/30/19	\$759.24
Total Payables submitted for approval:		\$48,893.28

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

January 2, 2019 - ABSTRACT - December 2018 Utility Bills



Town of Boston
Journal Proof Report
Fiscal Year: 2017 - 2018

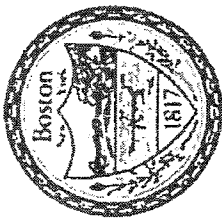
Created By: epericak

Account#	Account Description	Journal Desc: AP Batch 60	Trans Description	Date	Journal Date: 12/19/2018	Reference	Debit	Credit	Status: Currently Active	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE		Fund A00 AP Account	12/19/2018		Fund A00 AP Account	\$0.00	\$3,727.62		9
A00-1620-0400-0000	BUILDINGS- CONTR		NYSEG 12/18 - Acct. #1001-0312-469 Town Hall	12/19/2018		Vendor#: 37	\$944.38	\$0.00		3
A00-1620-0400-0000	BUILDINGS- CONTR		NATIONAL FUEL 12/5/18 - Acct. #6897553 08 Acct. #6897553 08 Town Hall	12/19/2018		Vendor#: 726	\$177.87	\$0.00		5
A00-1620-0400-0000	BUILDINGS- CONTR		NATIONAL FUEL 12/5/18 - Acct. #3237465 08 Acct. #3237465 08 Town Hall	12/19/2018		Vendor#: 726	\$899.24	\$0.00		7
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR		NYSEG 12/18 - Acct. #1001-9308-690 Signal	12/19/2018		Vendor#: 37	\$46.95	\$0.00		1
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR		NYSEG 12/18 - Acct. #1001-9308-037 Signal	12/19/2018		Vendor#: 37	\$25.02	\$0.00		2
A00-5132-0400-0000	GARAGE-CONTR		NYSEG 12/18 - Acct. #1001-0312-477 Highway	12/19/2018		Vendor#: 37	\$345.12	\$0.00		4
A00-5132-0400-0000	GARAGE-CONTR		NATIONAL FUEL 12/5/18 - Acct. #3237464 10 Acct. #3237464 10 Highway	12/19/2018		Vendor#: 726	\$1,289.03	\$0.00		8
SM0-0600-0000-0000	ACCOUNTS PAYABLE		Fund SM0 AP Account	12/19/2018		Fund SM0 AP Account	\$0.00	\$401.28		10
SM0-4540-0400-0000	CONTRACTUAL		NATIONAL FUEL 12/5/18 - Acct. #3237466 06 Acct. #3237466 06 EMS	12/19/2018		Vendor#: 726	\$401.28	\$0.00		6
Total Number of 10 Transactions							\$4,128.90	\$4,128.90		

AP - 1149 Summary By Fund Number

Fund	Debit	Credit	ENCLOSURE
A00	\$3,727.62	\$3,727.62	\$0.00
SM0	\$401.28	\$401.28	\$0.00
Total	\$4,128.90	\$4,128.90	\$0.00

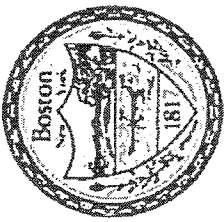
January 2, 2019 - ABSTRACT - December 2018 Payables



Town of Boston
Journal Proof Report
Fiscal Year: 2017 - 2018

Created By: epericak

Journal Number: AP - 1161	Journal Desc: AP Batch 59	Account Description	Trans Description	Date	Journal Date: 12/30/2018	Reference	Account Period: 12 - Dec	Debit	Credit	Status: Currently Active	ENCLIQ	Seq #
Account#												
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	OFFICE OF STATE	12/30/2018	Fund A00 AP			\$0.00	\$13,390.22	\$0.00		59
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	COMPTROLLER 1430830-2018-11-01 November 2018 Justice Fees to State/Courty		12/30/2018	Vendor#: 178			\$5,574.00	\$0.00	\$0.00		25
A00-1110-0000-0000	TOWN JUSTICE-CONTR	KAREN MILLER Notary Public 2018 Notary Public Training Course, Exam and Parking (reimbursement)		12/30/2018	Vendor#: 1436			\$79.00	\$0.00	\$0.00		24
A00-1220-0400-0000	SUPERVISOR- CONTR	EATON OFFICE SUPPLY CO. INC. PINV632164 Checks for Bookkeeper's Office		12/30/2018	Vendor#: 1320			\$261.00	\$0.00	\$0.00		51
A00-1220-0400-0000	SUPERVISOR- CONTR	Visa 2622 - 12/2/2018 November Statement - Lowes, VistaPrint, USPS		12/30/2018	Vendor#: 1863			\$0.00	\$5.43	\$0.00		56
A00-1220-0400-0000	SUPERVISOR- CONTR	Elysia Pericak 12/14/18 Mileage Reimb. Mileage Reimbursement - 12/14/2018 Traming (44 miles)		12/30/2018	Vendor#: 1872			\$19.80	\$0.00	\$0.00		34
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1811019 Accounting Services 11/05/18 - 11/18/18		12/30/2018	Vendor#: 1747			\$1,118.75	\$0.00	\$0.00		31
A00-1420-0401-0000	ATTORNEY- CONTR	Barclay Damon 5005524 Professional Services through 11/30/18 - mixed use project & zoning		12/30/2018	Vendor#: 1726			\$150.00	\$0.00	\$0.00		46
A00-1440-0400-0000	ENGINEER- CONTR	HANNON ENGINEERING, PC 1355 November 2018 Engineering Services (8 hrs)		12/30/2018	Vendor#: 1232			\$800.00	\$0.00	\$0.00		29
A00-1620-0400-0000	BUILDINGS- CONTR	PAT WHITE CONSTRUCTION INC. Highway Shingles 2018 Highway Salt Barn Shingle Replacement		12/30/2018	Vendor#: 1315			\$450.00	\$0.00	\$0.00		30
A00-1620-0400-0000	BUILDINGS- CONTR	TRLR MECHANICAL SERVICES 10967 Maintenance Inspection		12/30/2018	Vendor#: 641			\$1,326.00	\$0.00	\$0.00		27
A00-1620-0400-0000	BUILDINGS- CONTR	Liberty Janitorial 122018 Janitorial Services 11/26/18 - 12/30/18		12/30/2018	Vendor#: 1878			\$1,265.00	\$0.00	\$0.00		47
A00-1620-0400-0000	BUILDINGS- CONTR	UNIFIRST CORP. 055 1591117 Trooper Barracks Supplies		12/30/2018	Vendor#: 1296			\$132.56	\$0.00	\$0.00		50
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	JCL TELECOMMUNICATIONS, LLC 1656 12/12/18 - Service and Replace Handset Cords in Court Clerk Office		12/30/2018	Vendor#: 1527			\$109.21	\$0.00	\$0.00		26
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Visa 2622 - 12/2/2018 November Statement - Lowes, VistaPrint, USPS		12/30/2018	Vendor#: 1863			\$6.70	\$0.00	\$0.00		57



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Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/18 - Acct. # 1001-9307-296 Acct. #1001-9307-296 Signal	12/30/2018	Vendor#: 37	\$17.60	\$0.00	\$0.00	54	
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	NYS ASSOC TWN SUPT OF HWY INC. 2016-2012 Invoice #2016-2012 Dues for 2019	12/30/2018	Vendor#: 362	\$200.00	\$0.00	\$0.00	3	
A00-5132-0400-0000	GARAGE-CONTR	FLUID KINETICS 32706 Electrical services, Sewage lift station	12/30/2018	Vendor#: 463	\$375.00	\$0.00	\$0.00	1	
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP 055 1594211 Highway uniforms & supplies	12/30/2018	Vendor#: 1296	\$169.76	\$0.00	\$0.00	48	
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP 055 1595774 Highway uniforms & supplies	12/30/2018	Vendor#: 1296	\$95.77	\$0.00	\$0.00	49	
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	McCullagh Coffee 20599 Coffee for Nutrition Program	12/30/2018	Vendor#: 1768	\$73.78	\$0.00	\$0.00	28	
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	DOLORES VALENTINE 2018 Reimb. Supplies for Seniors Veterans Day Lunch & Christmas Lunch	12/30/2018	Vendor#: 1289	\$29.50	\$0.00	\$0.00	32	
A00-7110-0400-0000	PARKS-CONTR	LandPro Equipment 1039892 Parks Dept. Credit - returned tie rod, filters, bushings, nuts	12/30/2018	Vendor#: 1719	\$0.00	\$68.66	\$0.00	52	
A00-7110-0400-0000	PARKS-CONTR	RUCKER LUMBER INC. 159222 Parks Acct 1480 - Cable Ties & Electrical Tape	12/30/2018	Vendor#: 24	\$9.47	\$0.00	\$0.00	13	
A00-7110-0400-0000	PARKS-CONTR	RUCKER LUMBER INC. 159441 Parks Acct 1480 - Duct Tape	12/30/2018	Vendor#: 24	\$11.47	\$0.00	\$0.00	14	
A00-7110-0400-0000	PARKS-CONTR	LandPro Equipment 1039898 Filter Element for Parks	12/30/2018	Vendor#: 1719	\$80.78	\$0.00	\$0.00	9	
A00-7270-0400-0000	BAND CONCERTS-CONTR	BOSTON TOWN BAND 2018 2018 Christmas Concert 12/9/18	12/30/2018	Vendor#: 280	\$500.00	\$0.00	\$0.00	33	
A00-7550-0400-0000	CELEBRATIONS-CONTR	Visa 2622 - 12/2/2018 November Statement - Lowes, VistaPrint, USPS	12/30/2018	Vendor#: 1863	\$109.16	\$0.00	\$0.00	55	
D80-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	12/30/2018	Fund DB0 AP Account	\$0.00	\$27,285.08	\$0.00	60	
D80-5130-0400-0000	MACHINERY- CONTRACTUAL	SAFETY-KLEEN Ref #78790926-180463241 Vacuum Service of liquids & solids - Highway	12/30/2018	Vendor#: 73	\$1,300.24	\$0.00	\$0.00	53	
D80-5130-0400-0000	MACHINERY- CONTRACTUAL	PREISCHEL BROS. SERVICE, INC. 55124 Wood Stakes	12/30/2018	Vendor#: 13	\$75.00	\$0.00	\$0.00	10	
D80-5130-0400-0000	MACHINERY- CONTRACTUAL	PREISCHEL BROS. SERVICE, INC. 55343 Mount/Dismount, Balance, Supplied Tires	12/30/2018	Vendor#: 13	\$80.00	\$0.00	\$0.00	11	
D80-5130-0400-0000	MACHINERY- CONTRACTUAL	FREY HEAVY DUTY 1046937 Spring Pin, bolts, locknuts	12/30/2018	Vendor#: 19	\$217.17	\$0.00	\$0.00	12	

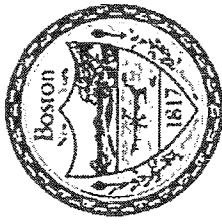


Town of Boston
Journal Proof Report
Fiscal Year: 2017 - 2018

Created By: epericak

Journal Number: AP - 1151		Journal Desc: AP Batch 59		Journal Date: 12/30/2018		Account Period: 12 - Dec		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Marquart Repair & Equipment Sales 42209 Invoice #42209 - LED Lights	12/30/2018	Vendor#: 1778	\$275.90	\$0.00	\$0.00	35	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EL-DOON BATTERY POST, INC. 2569 12V Battery Exchange	12/30/2018	Vendor#: 1116	\$211.00	\$0.00	\$0.00	36	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 069733-1 Nihard Wing Shoes	12/30/2018	Vendor#: 130	\$1,140.00	\$0.00	\$0.00	37	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 069733-2 Snow Plow Blade Protectors	12/30/2018	Vendor#: 130	\$1,300.00	\$0.00	\$0.00	38	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 069733 Kennametal & Carbide	12/30/2018	Vendor#: 130	\$1,200.00	\$0.00	\$0.00	39	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 127903 Air Cylinder, Drop Steel Nipple & Coupler	12/30/2018	Vendor#: 134	\$172.67	\$0.00	\$0.00	40	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 127839 LED Amber Light	12/30/2018	Vendor#: 134	\$67.73	\$0.00	\$0.00	41	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 159032 Highways Acct 1470 - Lawn Rake	12/30/2018	Vendor#: 24	\$27.98	\$0.00	\$0.00	15	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 159043 Highways Acct 1470 - Twin Probe Tester	12/30/2018	Vendor#: 24	\$4.49	\$0.00	\$0.00	16	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 159305 Highways Acct 1470 - Chip Brushes	12/30/2018	Vendor#: 24	\$5.07	\$0.00	\$0.00	17	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 159306 Highways Acct 1470 - Chip Brushes purchase & return	12/30/2018	Vendor#: 24	\$0.00	\$0.50	\$0.00	18	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 159313 Highways Acct 1470 - Black Street Elbow	12/30/2018	Vendor#: 24	\$3.29	\$0.00	\$0.00	19	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FLEET PRIDE 16504664 Parts for Leaf Machine	12/30/2018	Vendor#: 177	\$153.99	\$0.00	\$0.00	2	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FLEET PRIDE 16253342 Air Dryer & wiper blades	12/30/2018	Vendor#: 177	\$251.60	\$0.00	\$0.00	8	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EMERLING FORD MERCURY, INC. 156950 Elem Kit - Part #2016	12/30/2018	Vendor#: 409	\$40.62	\$0.00	\$0.00	4	
DB0-5140-0400-0000	MISC BRUSH & WEEDS- CONTRACTUAL	KENNETH TELAAK 2018 2018 Boot Allowance	12/30/2018	Vendor#: 1511	\$175.00	\$0.00	\$0.00	7	
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0576205 Invoice #0576205 40.95 Tons of Salt	12/30/2018	Vendor#: 135	\$1,153.55	\$0.00	\$0.00	5	
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0574806 Salt (41.08 + 40.98 tons) - Ticket #904036, 904254	12/30/2018	Vendor#: 135	\$2,314.45	\$0.00	\$0.00	20	

January 2, 2019 - ABSTRACT - December 2018 Payables



Town of Boston
Journal Proof Report
Fiscal Year: 2017 - 2018

Created By: epericak

Journal Number: AP - 1151	Journal Desc: AP Batch 59	Account Description	Trans Description	Date	Journal Date: 12/30/2018	Reference	Account Period: 12 - Dec	Credit	Debit	Status: Currently Active	ENCLIQ	Seg #
Account#												
DB0-5142-0400-0000	SNOW REMOVAL-CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0575345 Salt (41.10 + 41.13 Tons) - Ticket #904699, 904888	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,316.41	\$0.00	\$0.00		\$0.00	42
DB0-5142-0400-0000	SNOW REMOVAL-CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0574286 Salt (39.13 + 38.95 Ton) - Ticket #903200, 903683	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,199.51	\$0.00	\$0.00		\$0.00	22
DB0-5142-0400-0000	SNOW REMOVAL-CONTRACTUAL	AMERICAN ROCK SALT CO LLC 0575778 Salt (41.08 + 40.95 Tons) - Ticket #905361, 905892	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,310.79	\$0.00	\$0.00		\$0.00	44
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	AMERICAN ROCK SALT CO LLC 0575778 Salt (41.08 + 40.95 Tons) - Ticket #905361, 905892	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,310.79	\$0.00	\$0.00		\$0.00	45
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	AMERICAN ROCK SALT CO LLC 0574286 Salt (39.13 + 38.95 Ton) - Ticket #903200, 903683	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,199.52	\$0.00	\$0.00		\$0.00	23
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	AMERICAN ROCK SALT CO LLC 0575345 Salt (41.10 + 41.13 Tons) - Ticket #904699, 904888	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,316.42	\$0.00	\$0.00		\$0.00	43
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	AMERICAN ROCK SALT CO LLC 0574806 Salt (41.08 + 40.95 Tons) - Ticket #904036, 904254	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$2,308.81	\$0.00	\$0.00		\$0.00	21
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	AMERICAN ROCK SALT CO LLC 0576205 Invoice #0576205 40.95 Tons of Salt	12/30/2018	Vendor# 135	12/30/2018	Vendor# 135	\$1,153.57	\$0.00	\$0.00		\$0.00	6
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account	12/30/2018	Fund SM0 AP Account	12/30/2018	Fund SM0 AP Account	\$0.00	\$3,255.25	\$0.00		\$0.00	61
SM0-4540-0400-0000	CONTRACTUAL	ERIE COMMUNITY COLLEGE 12/17/18 M. Laskowski, Melissa Laskowski - EMT Tuition	12/30/2018	Vendor# 324	12/30/2018	Vendor# 324	\$3,255.25	\$0.00	\$0.00		\$0.00	58
Total Number of 61 Transactions							\$44,005.14	\$44,005.14			\$0.00	

AP - 1151 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$13,464.31	\$13,464.31	\$0.00
DB0	\$27,285.58	\$27,285.58	\$0.00
SM0	\$3,255.25	\$3,255.25	\$0.00
Total	\$44,005.14	\$44,005.14	\$0.00



JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
ZACHARY A.W. MUNGER
Town Board

SANDRA L. QUINLAN
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

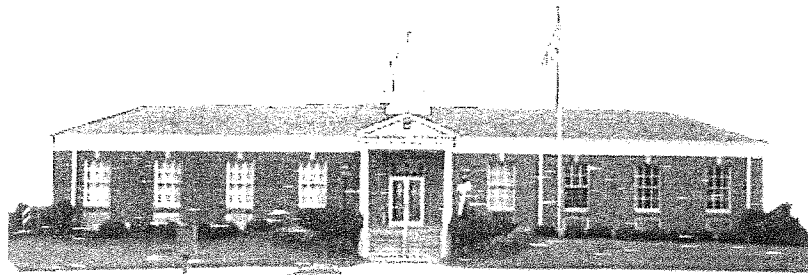
DEBRA K. BENDER
KELLY A. VACCO
Town Justice

SEAN W. COSTELLO
Attorney for the Town

PATRICIA MAXWELL
Prosecutor

SUE FITZNER
Assessor

WILLIAM G. FERGUSON
Code Enforcement Officer



TOWN OF BOSTON

December 20, 2018

To: Property owners in the vicinity of
7003 Brown Hill Road
Town of Boston

From: Katharine Praczakajlo
Chairman
Zoning Board of Appeals

The Boston Zoning Board of Appeals will meet on Thursday, January 3, 2019 at 7:00 PM with a Work Session for the members at the Boston Town Hall courtroom, 8500 Boston State Road, Boston, NY; following the Work Session, the ZBA will conduct Public Hearings for variance requests.

New Frontier Excavating & Paving Inc. located at 7003 Brown Hill Road is proposing the construction of a 55' x 140' and 27' high storage building on a lot with no principal structure. Town Code Section 123-48 A does not allow the construction of an accessory structure prior to the placement of a principal structure. Town Code Section 123-136 B (4) states maximum accessory square footage on 3-5 acres is 2,000 sq.ft.; maximum height for a 1- & 1/2-story accessory building is 23 ft. Variances of 5,560 sq.ft and 4 ft. are needed, along with a variance to construct an accessory building prior to a principal structure.

At the time and place noted, all interested persons will be given up to three (3) minutes to be heard for or against said application. If you are unable to attend and would like to submit a letter to be read during the hearing noted above, please e-mail the letter to boardsecretary@townofboston.com.

I have included a letter of request from the applicant, survey and tax map for your review.

KP:ak
Enclosures

TOWN HALL: 8500 BOSTON STATE ROAD BOSTON, NEW YORK 14025-9648
PHONE: 716-941-6113 FAX: 716-941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call 1-866-632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or fax 202-690-7442 or email at program.intake@usda.gov.

RECEIVED
BOSTON TOWN CLERK
DEC 21 11:02

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

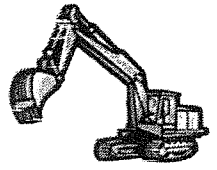
TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

NEW FRONTIER EXCAVATING & PAVING, INC.

SITE WORK • EXCAVATING & PAVING



November 27, 2018

Mr. William G. Ferguson
Town of Boston, Building Inspector
8500 Boston State Road
Boston, NY 14025

Dear Mr. Ferguson,

We are requesting two variances for a new building. The variances are necessary because of square footage and for having an auxiliary structure without a primary structure on the property.

This property is adjacent to our current business located at 7003 Brown Hill Road. The new building will be used to store our equipment.

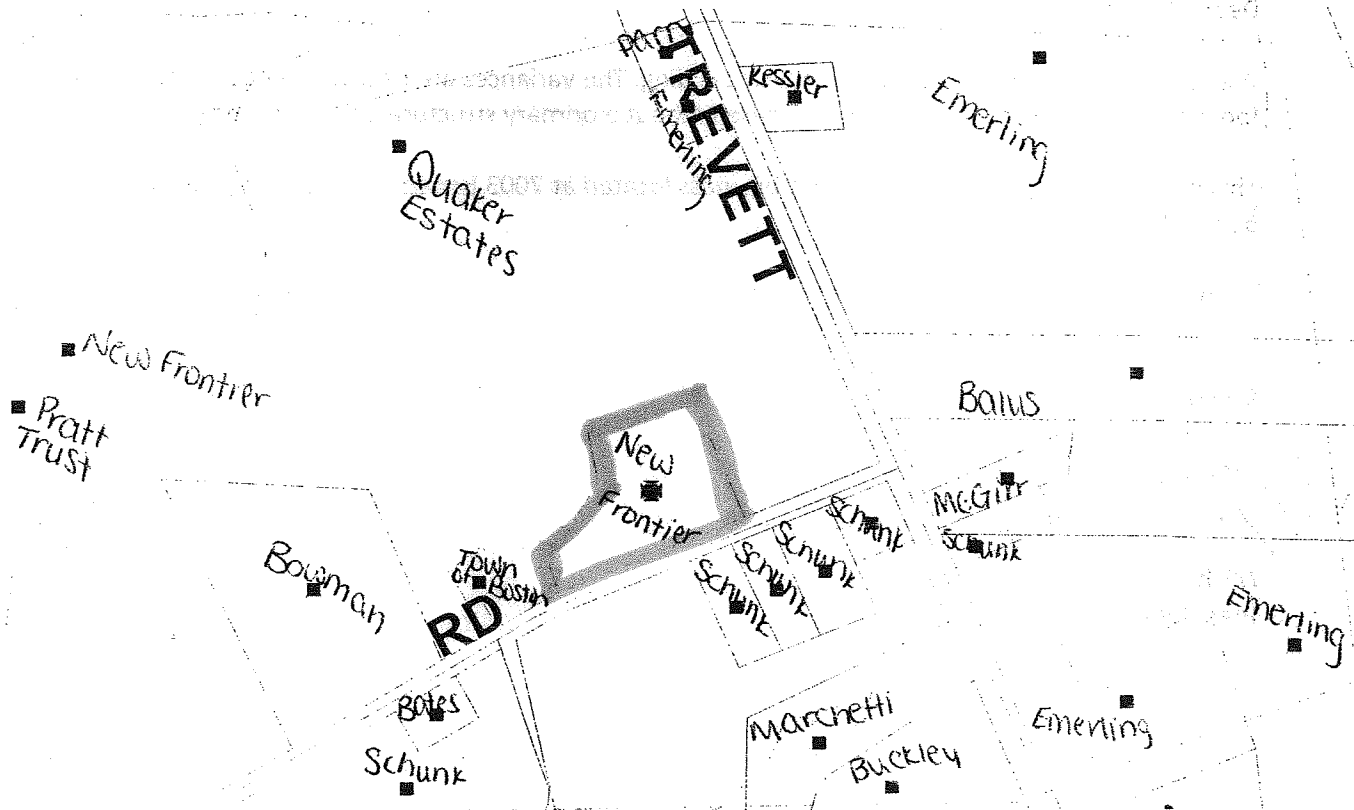
Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael F. Halloran". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael F. Halloran
President

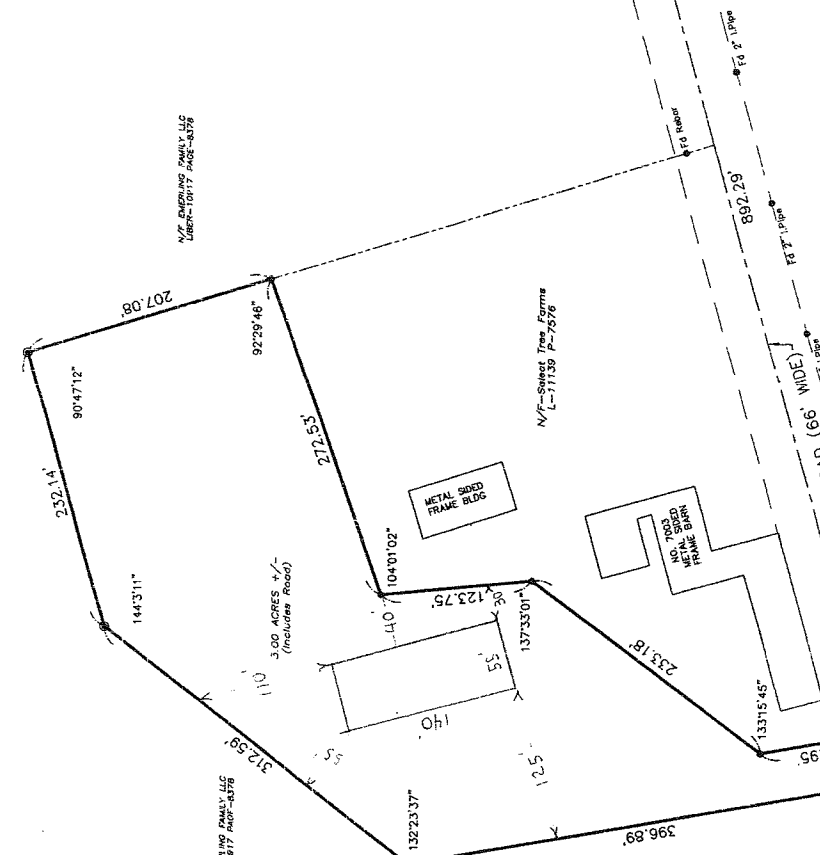
7003 BROWN HILL ROAD • BOSTON, NEW YORK 14025
OFFICE: 716-226-4298 • FAX: 716-226-4299



SURVEY

VACANT BROWN HILL ROAD
BOSTON, NEW YORK

CL TREVETT ROAD (66' WIDE)



1" = 100'


REQUESTED BY: Jack Wierzb

LOCAL PART OF LOCAL 1, 2 & 3 OF THE TOWN OF BOSTON, NEW YORK
COMPANY'S SURVEY, TOWN OF BOSTON, NEW YORK, NEW YORK
NO PROPERTY CORNER MORE SET AS PART OF THIS SURVEY EXCEPT
AS SHOWN.

ADDRESS: VACANT BROWN HILL ROAD, BOSTON NEW YORK
DATE OF SURVEY: 04/04/14 DATE OF MAP: 04/04/14
DEED REF: LUBER 11003 PAGE 2778

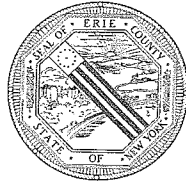
UNAUTHORIZED ALTERATION OR ADDITION TO A SURVEY MAP
OR THE REPRODUCTION OF ANY PART OF THE SURVEY MAP
WITHOUT THE WRITTEN PERMISSION OF THE SURVEYOR IS A VIOLATION
OF SECTION 2008, SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION
LAW.

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN
EXAMINATION OF THE RECORDS OF THE TOWN OF BOSTON, NEW YORK
THAT MAY BE RELEVANT BY AN EXAMINATION OF SUCH

GENZEL LAND SURVEYING, P.C. 
7033 COLE ROAD GOLDEN, NEW YORK 14033
PH: (716) 667-9733 FAX: (716) 667-9735
JOB NO. 3275 DATE: 04/04/14 DWN. BY: JAG

Q110 A. Paul

THIS MAP WAS PREPARED BY THE SURVEYOR
AND IS NOT TO BE USED FOR ANY OTHER PURPOSE



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

GALE R. BURSTEIN, MD, MPH
COMMISSIONER OF HEALTH

December 11, 2018

SENT TO: CITY, TOWN & VILLAGE
CLERKS
CLERK OF THE COUNTY
LEGISLATURE
COUNTY EXECUTIVE

Attached hereto please find copies of proposed revisions to the Erie County Sanitary Code, Article IX Housing Hygiene and property maintenance. These proposed revisions are hereby being filed pursuant to the Erie County Administrative Code, Section 5.05(b).

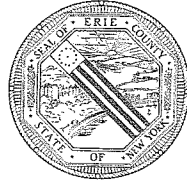
A Public Hearing (Notice of enclosed) relative to the proposed revisions will be held on Tuesday, January 15, 2019 at 3:30 P.M. in Room 904 of the Rath County Office Building, 95 Franklin Street, Buffalo, New York.

Very truly yours,

A handwritten signature in dark ink, appearing to read "James Hoddick", is written over a faint, larger signature.

James Hoddick, D.D.S.
President
Erie County Board of Health

JH/mac
Attachments



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

GALE R. BURSTEIN, MD, MPH
COMMISSIONER OF HEALTH

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Erie County Board of Health, on the 11th day of September 2018 made a motion calling for a public hearing to be held concerning revisions to the Erie County Sanitary Code Article IX Housing Hygiene and property maintenance.

A public hearing will be conducted by the Erie County Board of Health on Tuesday, January 15, 2019 at 3:30 P.M. in the Erie County Health Department Board Room 904 of the Rath Building, 95 Franklin Street in the City of Buffalo, New York to hear all persons interested in this matter.

The proposed revisions are available for public inspection in the offices of the Erie County Health Department in Room 910 of the Rath County Office Building, 95 Franklin Street in the City of Buffalo and in the offices of all Town, Village and City Clerks.

JAMES HODDICK, D.D.S.

President

Erie County Board of Health

TOWN OF BOSTON

<u>2019 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Jason Keding	Budget Director	12/31/19
Wendy Kummer	Court Clerk, PT	12/31/19
Karen Miller	Court Clerk, FT	12/31/19
John Sibenik	Court Officer, PT	12/31/19
Daniel Mule'	Court Officer, PT	12/31/19
Sue Fitzner	Assessor, FT	9/30/19
Ashley Karmazyn	Assessment Clerk, PT	12/31/19
Maryann Cumming Mehs	Highway Clerk, PT	12/31/19
Patricia Maxwell	Prosecutor, PT	12/31/19
Lois Jackson	Deputy Town Clerk, FT	12/31/19
TBD	Recreation Director, PT	12/31/19
William G. Ferguson	Code Enforcement Officer, PT	12/31/19
Thelma Faulring	Secretary to Code Enforcement, PT	12/31/19
Dawn Boncal	Secretary to Boards, PT	12/31/19
Cristina Marshall	Dog Control Officer, PT	12/31/19
Theresa Horschel	Nutrition Prog. Director, PT	12/31/19
Lori Valentine	Sub Asst. Nutrition Director, PT	12/31/19
Patricia Hice	Sub Asst. Nutrition Director, PT	12/31/19
Sharon Bulger	Asst. Nutrition Director, PT	12/31/19
Bruce Burger	Town Hall Laborer, PT	12/31/19
Robert Telaak	Parks Superintendent	12/31/19
Scott Fellows	Parks Laborer, FT	12/31/19
Barry Decker	Parks Laborer, Seasonal	12/31/19
Amanda Jensen	Parks Laborer, Seasonal	12/31/19
Cheryl Dunmire	Town Hall Cleaner, PT	12/31/19
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/19
TBD	Marriage Officer	12/31/19
Sandra Quinlan	Records Management Officer	12/31/19
Sandra Quinlan	Registrar of Vital Statistics	12/31/19
Lois Jackson	Deputy Registrar of Vital Statistics	12/31/19
Sarah DesJardins	Town Planner	12/31/19

Supervisor Keding made the following appointments:

Allison Koczur	Assistant to Supervisor, FT	12/31/19
Ellie Pericak	Bookkeeper, FT	12/31/19
TBD	Deputy Supervisor	12/31/19
Sherrie Pluta	Town Historian, PT	12/31/19

2019 COMMITTEE APPOINTMENTS

AUDIT COMMITTEE - Town Board Members

TRAFFIC SAFETY & ROADWAYS Chairman-Councilman Munger

INSURANCE Chairman- Councilwoman Lucachik, Attorney for the Town, Town Clerk Quinlan

I.T. COMMITTEE Chairman- Councilman Munger, Supervisor Assistant

INVESTMENT ADVISORY Chairman- Councilman Cartechine, Attorney for the Town, Town Board, Mark Flaherty, Designated Representatives from Boston, N. Boston, & Patchin Fire Companies

SOLID WASTE & REFUSE Chairman-Councilman Munger, Attorney for the Town, Town Clerk Quinlan

INSPECTION Chairman- Code Enforcement Officer Ferguson, Town Board

CABLE TV Chairman-Councilwoman Lucachick, Attorney for the Town

DRAINAGE Chairman-Councilman Munger, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW Chairman- Attorney for the Town., Councilwoman Martin, Code Enforcement Officer Ferguson, Zoning Chairwoman Prackajlo

SAFETY Chairwoman-Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik, Councilman Munger

RECREATION Chairman- Councilman Cartechine, Hwy Supt. Telaak, Councilwoman Martin

RECORDS Chairwoman-Town Clerk Quinlan, Supervisor Keding

DEFERRED COMPENSATION Chairwoman- Bookkeeper Pericak, Supervisor Keding, Town Clerk Quinlan, Councilman Cartechine

CAPITAL IMPROVEMENT Chairman- Supervisor Keding, Town Grant Writer, Attorney for the Town, Town Engineer

OFFICE OF EMERGENCY MGMT Director- Gene Wieckowski

CHRISTMAS LIGHTING - Councilman Cartechine, Bookkeeper Pericak, Supervisor Assistant

GRANT WRITER LIAISON – Councilwoman Lucachik

2019 Liaison Assignments:

Jennifer Lucachik

Planning Board, Boston Community Foundation, Haz-Mat, Insurance, Parks and Recreation, Cable TV, Safety Committee

Michael Cartechine

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

Zach Munger

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste

Kelly Martin

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

2019 SALARY SCHEDULE

Position

Salary

Assistant to the Supervisor, FT	38,069/Yr.
Bookkeeper, FT	48,410/Yr.
Deputy Supervisor	1,030/Yr.
Budget Director	3,500/Yr.
Court Clerk, FT	43,274/Yr.
Clerk, PT (Court)	16.70/Hr.
Court Officer, PT (2)	5,610/Yr.
Assessor, FT	47,380/Yr.
Assessment Clerk, PT	16.70/Hr.
Hwy Clerk/Secretary, PT	16.70/Hr.
Town Attorney	n/a
Prosecutor	15,423/Yr.
Deputy Town Clerk, FT	34,736/Yr.
Recreation Director, PT	16,830/Yr.
Code Enforcement Officer, PT	21,930/Yr.
Secretary to Boards, PT	16.70/Hr.
Secretary to Code Enforcement, PT	16.70/Hr.
Deputy Code Enforcement, PT	n/a
Dog Control Officer, PT	12,545/Yr.
Nutrition Program Director	13.00/Hr.
Asst. Nutrition Program Director (3)	13.00/Hr.
Laborer, PT - Town Hall	16.70/Hr.
Parks Superintendent	8,637/Yr.
Parks Seasonal Employees (2)	16.70/Hr.
Parks Laborer, FT	38,245/Yr.
Cobblehill Cemetery Liaison	300./Yr.
Town Historian	3,550/Yr.
Cleaner, PT Town Hall	3,782/Yr.

Highway Department

Per Collective Bargaining Agreement

Elected Officials

Supervisor	\$32,810 / Yr.
Councilmen (4)	\$8,500 /Yr.
Highway Superintendent	\$66,289/ Yr.
Town Clerk	\$46,350 /Yr.
Town Justices (2)	\$18,547 / Yr.

TOWN OF BOSTON – RESOLUTION NO. 2019-01

PROCUREMENT POLICY

At a Regular Meeting of the Boston Town Board Erie County, New York, held at the Boston Town Hall, 8500 Boston State Road, Boston, New York, on the 2nd day of January, 2019 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilman Zach Munger

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$20,000 in the fiscal year; or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3.

- 1) All estimated purchases of supplies or equipment of less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than \$10,000 but greater than \$5,000 require an oral request/fax quotes from at least two vendors; less than \$5,000 but greater than \$1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than \$1,500 are left to the discretion of the Purchaser.
- 2) All estimated public works contracts of less than \$35,000 but greater than \$20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than \$20,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least two contractors; \$10,000 but greater than \$3,000 require a written request for proposal (RFP) and fax/proposals from 2 contractors; less than \$3,000 are left to the discretion of the Purchaser.

- 3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.
- 4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4.

4.1 Purpose

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

4.2 Award based on low bid or best value.

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

4.3 Applicability

The provisions of this chapter apply to Town purchase contracts or contracts for services involving an expenditure of more than \$10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

4.4 Standards for best value

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

4.5 Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

4.6 Procurement policy superseded where inconsistent.

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.
- (j) Purchases pursuant to State or county bid, or local or federal bid.

Guideline 7. Any Town official designated by resolution as responsible for purchasing can approve purchases up to \$1500. Purchases \$1500 to \$5000 require written approval by the Supervisor. Purchases over \$5000 must be approved by the Town Board.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Town Supervisor	Town Clerk
Court Clerk	Board Secretary
Town Assessor	Cobble Hill Cemetery Liaison
Code Enforcement Officer	Dog Control Officer
Highway Superintendent	Nutrition Site Coordinator
Recreation Director	Parks Superintendent

On January 2, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON - RESOLUTION 2019-02

ADOPT SCHEDULE OF FEES

At a Regular Meeting of the Boston Town Board Erie County, New York, held at the Boston Town Hall, 8500 Boston State Road, Boston, New York, on the 2nd day of January, 2019 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilman Zach Munger

BE IT RESOLVED that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

A motion was made by _____ and was seconded by _____, put to a vote which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

SANDRA L. QUINLAN, TOWN CLERK

Construction	Fee
Residential New	
One, Two & Multiple Family Dwellings...	\$0.25 Sq. Ft.
NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	
Non-Residential Buildings (Commercial)	\$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
Additions (Residential)	
Up to 100 Square Feet....	\$50
Each additional Square Foot....	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit (not subject to Site Plan Approval)	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100

<i>Subject</i>	<i>Fee</i>
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	\$10
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	no fee
Wall identification signs	\$50
Ground Signs	\$100
Single or Double Pedestal Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	no fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00

Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	Including Local Fee & NYS Surcharge
Spayed/Neutered	1 Year\$5 / 2 Year \$10 / 3 Year \$15
Unspayed/Unneutered	1 Year \$13 / 2 Year \$26 / 3 Year \$39
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Woodburning Fireplaces/Stoves	
Permit	\$50
Cert. Of Occupancy / Zoning Compliance	
Permit	\$25
Zoning Board of Appeals	
Application for Variance	\$150
Appeal	\$150
Planning Board-Subdivision Development	
Subdivision 1 to 4 lots	\$50 per lot
Over 4 Lots	\$25 per lot - Minimum \$200
Rezoning Application	
up to 0.5 acres	\$50
over 0.5 acres up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10.0 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Application – Site Plan Review	
up to 1.0 acre	\$100
over 1.0 up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
Adult Use Registration	
Processing Fee	\$500

Use of Facility	
Maintenance Fee	\$75
Permits For Which There Is No Established Fee	\$50

TOWN OF BOSTON

2019 EMPLOYEE HOLIDAYS

NEW YEARS DAY	JANUARY 1	TUESDAY
MARTIN LUTHER KING DAY	JANUARY 21	MONDAY
PRESIDENT'S DAY	FEBRUARY 18	MONDAY
GOOD FRIDAY	APRIL 19	FRIDAY
MEMORIAL DAY	MAY 27	MONDAY
INDEPENDENCE DAY	JULY 4	THURSDAY
LABOR DAY	SEPTEMBER 2	MONDAY
COLUMBUS DAY	OCTOBER 14	MONDAY
ELECTION DAY	NOVEMBER 5	TUESDAY
VETERAN'S DAY	NOVEMBER 11	MONDAY
THANKSGIVING DAY	NOVEMBER 28	THURSDAY
DAY AFTER THANKSGIVING	NOVEMBER 29	FRIDAY
CHRISTMAS EVE	DECEMBER 24	TUESDAY
CHRISTMAS	DECEMBER 25	WEDNESDAY
NEW YEARS EVE	DECEMBER 31	TUESDAY

****THIS HOLIDAY SCHEDULE DOES NOT APPLY TO HIGHWAY EMPLOYEES.
PLEASE REFER TO THE COLLECTIVE BARGAINING AGREEMENT.**

RECEIVED
TOWN CLERK

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Shenk Family Date 12/23/2018

Name of person responsible for facilities DAVID SHENK
Title _____

Applicant Address 6721 Redwing Dr. BOSTON, NY 14025

Applicant Daytime Phone # _____ # Of Attendees: 100

Date(s) Requested* 7/20/18 (Sat) Time 9am-9pm Type of Event Reunion
Set Up _____ Take Down _____

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	649-6170	Football—Brian Reader	544-4655
Soccer—Nicole Rooney	422-0023		

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input checked="" type="checkbox"/> Lions Shelter And Bathroom Facilities
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Small Shelter
	<input checked="" type="checkbox"/> Town Fields <u>diamond #2</u> <u>4 tennis courts</u>

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

<input type="checkbox"/> Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:

(IF SERVING ALCOHOL, CHECK ALL THAT APPLY)

Are you serving alcohol?

☒ Yes

☐ No

Are you having a Private Party?

☒ Yes

☐ No

Are you having a Public Special Event?

☐ Yes

☒ No

PLEASE NOTE:

ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Submitted with application

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT:

David J. Shank

Upon Completion, please submit to Town Clerk

FEE REC'D 12/26/2018 APPROVED/DENIED : _____

(date)

(date)

\$75 check #2365



JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
ZACHARY A.W. MUNGER
Town Board

SANDRA L. QUINLAN
Town Clerk - Tax Collector

ROBERT J. TELAAK
Highway Supt.

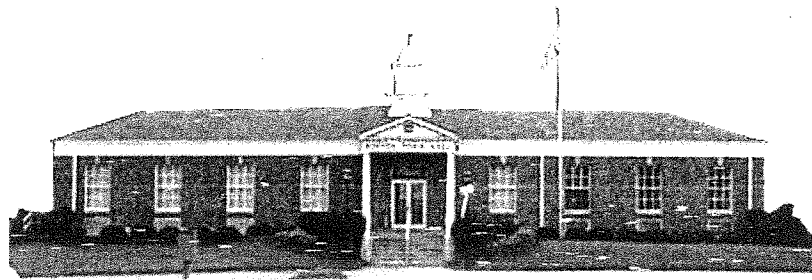
DEBRA K. BENDER
KELLY A. VACCO
Town Justice

SEAN W. COSTELLO
Attorney for the Town

PATRICIA MAXWELL
Prosecutor

SUE FITZNER
Assessor

WILLIAM G. FERGUSON
Code Enforcement Officer



TOWN OF BOSTON

To: Town Board
From: Town Clerk Quinlan
Date: December 26, 2018
Re: 2019 Annual Meeting and Training School

I respectfully request permission to attend the 2019 Annual Meeting and Training School scheduled in New York, NY, from February 17-20, 2019.

I feel this training is extremely beneficial and invaluable to my position. I have attached the schedule of training classes being offered.

Sincerely,

Sandra L. Quinlan

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

TOWN HALL: 8500 BOSTON STATE ROAD BOSTON, NEW YORK 14025-9646
PHONE: 716-941-6113 FAX: 716-941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call 1-866-632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or fax 202-690-7442 or email at program.intake@usda.gov.

SUNDAY, FEBRUARY 17, 2019

SUNDAY

3:30 P.M. - 5:00 P.M.
Informational Hearing on Proposed Resolutions
Imperial/Inland 5th floor

[illegible]

