

**AGENDA**  
**REGULAR MEETING - TOWN OF BOSTON**  
**June 5, 2019 - 7:30 P.M.**

**ITEM NO. I PRELIMINARY MATTERS**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

**ITEM NO. II REGULAR BUSINESS**

1. Correction and Adoption of the Minutes 5/15/2019
2. Consideration of all Fund Bills

**ITEM NO. III CORRESPONDENCE**

1. Letter from Maplewood Cemetery Association
2. Letter from FEMA regarding Highway Department Garage Roof

**ITEM NO. IV NEW BUSINESS**

1. Requests from the Floor (3 minute time limit per person)
2. Erie County Legislator John Mills
3. Resolution 2019-32 – Amending Budget to Properly Account for Donation Received
4. Resolution 2019-33 – Amending Budget to Properly Account for Justice Court Grant Received
5. Resolution 2019-34 – Adopting Credit Card Policy
6. Resolution 2019-35 – Adopting Information Security Policy
7. Resolution 2019-36 – Authorizing Procurement of 4<sup>th</sup> of July Fireworks Display
8. Resolution 2019-37 – Accepting Solid Waste Bid
9. Application for Use of Facility – Barbara Saika
10. Application for Use of Facility – Boston Lions Club
11. Application for Use of Facility – Boston Lions Club Chicken BBQ
12. Application for Use of Town Meeting Facility – Boston Democratic Social Club
13. Application for Use of Town Meeting Facility – Town Clerk Sandra Quinlan
14. Application for Use of Town Meeting Facility – Girl Scout Troop #34710
15. Application for Use of Town Meeting Facility – Supervisor Keding

**ITEM NO. V OLD BUSINESS**

**ITEM NO. VI REPORTS AND PRESENTATIONS**

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Councilmembers
5. Code Enforcement Officer

**ITEM NO. VIII ADJOURNMENT OF MEETING**

1. Adjournment of Meeting

**TOWN OF BOSTON – RESOLUTION NO. 2019-38**

**AUTHORIZING PAYMENT FOR HIGHWAY GARAGE  
SEWAGE PUMP STATION REPAIRS**

**WHEREAS**, in May 2019, the Town of Boston Highway Department garage sewage pumping station ceased operating properly, resulting in the imminent risk that raw sewage would leak; and

**WHEREAS**, Fluid Kinetics, Inc., completed the necessary repairs on an emergency basis, consistent with a proposal dated May 20, 2019, which set forth a total repair cost of \$9,413; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Boston hereby authorizes payment to Fluid Kinetics, Inc., of \$9,413 for the labor and material required to repair the Highway Department garage sewage pumping station.

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Munger	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

Amended

# TOWN OF BOSTON

## APPLICATION FOR USE OF FACILITY

**This Application is subject to Approval by the Town Board  
and MUST be received at least 1 week prior to Town Board meeting**

**\*\*\*Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. \*\*\***

Name/Organization Boy Scout Troop 491 Date 6/4/19

Name of person responsible for facilities Jay Jackson  
Title Committee Chairman

Applicant Address 7964 Back Creek Rd, Hamburg, NY 14075

Applicant Daytime Phone # - # Of Attendees: 30-80

\*Date(s) Requested\* 6/17/19 Time 7 PM Type of Event Flag Day  
Set Up Morning Take Down Evening Celebration

**Sporting Leagues** — Please attach Schedule

\* Date Changed due to scheduling conflict

**\*\*Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event\*\***

**\*\*\*Please confirm that your dates do not conflict with any Sporting Leagues\*\*\***

Baseball—Josh Haeick 649-6170 Football—Nick Jagow 725-9680  
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

**I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)**

☐ South Boston Park Shelter ☐ Boston Town Park  
☒ Lions Shelter  
☐ Town Hall Community Room w/ Kitchen And Bathroom Facilities  
☐ Small Shelter  
☐ North Boston Park Fields ☐ Town Fields

**WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)**

☐ Parade - Who will provide traffic control? \_\_\_\_\_  
(Submit proof in writing from that agency at time of application)

☐ Parking (over 50) - Please submit parking Plan: \_\_\_\_\_  
(This must be approved by Park's Superintendent before submittal to Town Clerk with application)

☐ Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)

☐ Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)

-Who will provide Fire Stand By? \_\_\_\_\_  
(Submit proof in writing from that agency at time of application)

☐ Vendors (over 5) - Please submit Layout \_\_\_\_\_  
(This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:  
(IF SERVING ALCOHOL, CHECK ALL  
THAT APPLY)

Are you serving alcohol? ☐ Yes ☒ No  
Are you having a Private Party? ☐ Yes ☒ No  
Are you having a Public Special Event? ☒ Yes ☐ No

**PLEASE NOTE:** ALL parties must submit a Certificate of Insurance 1 week before your event.  
Public Special Events serving alcohol must also submit a copy of your NYS Liquor  
License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

**FEES:** A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs. Resolution 2018-50

**KEYS:** Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

#### TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

**COMMUNITY EVENTS SIGN:** If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at [www.townofboston.com](http://www.townofboston.com).

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Jerry W Jackson (LFS)

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

FEE REC'D -0- (date) APPROVED/DENIED : \_\_\_\_\_ (date)

Resolution 2018-50

Present: Deputy Supervisor Richard Hawkins, Councilman Zachary Munger, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, and Councilwoman Kelly Martin.

Also Present: Highway Superintendent Telaak and Attorney for the Town Costello.

Under preliminary matters:

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik,

**RESOLUTION 2019 -30                      HIGHWAY HEATER REPAIR CHANGE ORDER**

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

A motion was made by Councilman Cartechine and seconded by Councilwoman Martin,

**RESOLUTION 2019 -31                      AUTHORIZING REVISED AGREEMENT WITH  
BOYS' AND GIRLS' CLUB OF ORCHARD PARK, INC.**

Councilman Munger	No	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

three (3) Yes one (1) No Carried

A motion was made by Councilman Cartechine and seconded by Councilman Munger to approve the Use of Town Meeting Facility application for Town of Boston compliance training, May 30, 2019, 9:00 am - 12:00 pm, Court Room, and 6:00 pm - 8:30 pm, Community Room.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

Under regular business:

A motion was made by Councilwoman Martin and seconded by Councilwoman Lucachik to adopt the minutes of the May 1, 2019 regular meeting.

Councilman Munger abstained as he stated he was absent.  
There was no other action on this motion.

A motion was made by Councilman Cartechine and seconded by Councilwoman Lucachik to amend the minutes of the May 1, 2019 regular meeting with the change that Councilman Munger was excused from the meeting due to training.

A motion was made by Councilman Cartechine and seconded by Councilwoman Lucachik to approve the amended minutes of the May 1, 2019 regular meeting.

Councilman Munger	Abstain	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

three (3) Yes	one (1) Abstain	Carried
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A motion was made by Councilman Cartechine and seconded by Councilman Munger, upon review by the Town Board, that fund bills in the amount of \$ 151,121.51 be paid.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

Deputy Supervisor Hawkins stated the following has been received and filed under correspondence:

April 2019 Income Statement.

Conservation Advisory Council notification of cancellation of May 27 meeting.

Deputy Supervisor Hawkins stated the floor is open for public comment.

The following person was heard:

Kathy Praczkajlo

There was no other public comment.

Deputy Supervisor Hawkins stated the floor is closed.

Councilman Munger read the following legal notice:

BIDDERS ARE INVITED TO ATTEND BID OPENING  
TOWN OF BOSTON  
NOTICE TO BIDDERS

Sealed bids for the SOLID WASTE COLLECTION AND DISPOSAL for the Town of Boston will be received by the Town Clerk of the Town of Boston at Town Hall, at 8500 Boston State Road, Boston, NY 14025, until 4:00 p.m., on May 28, 2019,

and at that time shall be publicly opened and read. A non mandatory pre-bid meeting will be held at Town Hall, in the Planning Board room, on May 21, 2019 at 4:00 p.m. The tentative date for award is the Town Board's June 5, 2019 meeting.

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik to schedule a Solid Waste Collection and Disposal sealed bid opening for May 28, 2019 at 4:00 pm.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and seconded by Councilwoman Martin to approve the live entertainment license for Couzins, 7115 Boston State Road. This special permit will expire June 30, 2021.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and seconded by Councilman Munger to approve the Use of Facility application for Boston Recreation, Summer Concert Series, for July 9, 16, 23, 30, August 6, 13, 20, 27, 7:00 pm - 9:00 pm, Boston Town Park, Lions Shelter, and bathroom facilities.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and seconded by Councilman Munger to approve the Use of Facility application for Boston Recreation, Kick Off to Summer Rec, for June 18, 6:30 pm - 8:30 pm, Recreation Building, Boston Town Park, Lions Shelter, and bathroom facilities.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and seconded by Councilman Munger to approve the Use of Facility application for Conor J Long Foundation, for May 18, 2019, 9:00 am - 3:00 pm, Boston Town Park, Lions Shelter, and bathroom facilities.

Motion Con't

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

A motion was made by Councilwoman Martin and seconded by Councilwoman Lucachik to approve the Use of Town Meeting Facility application for Supervisor Keding's office, for Fair Housing informational meeting, for May 22, 2019, 4:00 pm - 6:00 pm, Community Room.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

A motion was made by Councilwoman Martin and seconded by Councilwoman Lucachik to approve the Use of Town Meeting Facility application for Supervisor Keding's office, for State of the Town informational meeting, for May 29, 2019, 7:00 pm, Court Room.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

A motion was made by Councilwoman Lucachik and seconded by Councilman Munger to approve the Use of Town Meeting Facility application for Lyme WNY, for Tick/Lyme awareness informational meeting, for May 30, 2019, 7:00 pm, Court Room.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik to approve the Use of Town Meeting Facility application for Boston Democratic Social Club meeting, for May 21, 2019, 7:45 pm, Community Room.

Councilman Munger	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

four (4) Yes Carried

Deputy Supervisor Hawkins reported on the following for Supervisor Keding:

Town Clerk's monthly report has been received and filed.  
There is absolutely no dumping allowed on Town property, under Town Code § 114-8A.

Highway Superintendent Telaak reported on the following:

Brush pick up is over with for Spring, will pick up again in the months of September and October.

Councilman Munger reported on the following:

Solid Waste bids, will have more information on those bids at next meeting.  
June 9<sup>th</sup> is the Boston Fire Company annual auction and fundraiser, they are taking donations.

Councilman Cartechine reported on the following:

Attended the Boston Fire Company last fundraiser event. Thanks to the volunteers and attendees.  
Conservation Advisory Council Fishing Derby was a success, a lot of children participated.  
Thanked those that came for the Planning Board meeting.  
Boston Valley Elementary School Chicken Barbeque on May 16<sup>th</sup> from 4:00-6:30 pm, to benefit the PTSA.  
Congratulated Sean on the birth of his son, Myles.

Councilwoman Lucachik reported on the following:

Planning Board met last night, thanked those that attended. The public comment time worked well for the residents to hear what the Broadway Group intentions were for the Wurtz Funeral Home property as well as the public expressing their thoughts. Thanked the Planning Board and Chairman for the teaching of the process through the Planning Board, the attendees, and the Broadway Group.  
Code Review Committee will meet following the next Town Board meeting on June 5<sup>th</sup>. Will be reviewing solar and then accessory buildings.

Councilwoman Martin reported on the following:

Community Wide Garage Sale is this weekend.  
EMS heaters have not been working properly, have secured three bids, and hopefully will have that taken care of at an upcoming Town Board meeting.

Town Clerk Quinlan reported on the following:

The Town Clerk's monthly report for April has been submitted to the Supervisor's office.

Memorial Day is Monday, May 27<sup>th</sup>. Town of Boston Memorial Day Parade at 1:00 pm and Service to follow under the Lions Shelter.

Erie County Senior Services will sponsor Elder law Day, June 6, Millennium Hotel, 8:00 am to 1:30 pm, free event.

Erie County Hazardous Waste Collection Event, June 15 at ECC South, pre-registration is required.

A motion was made by Councilman Munger and seconded by Councilman Cartechine to adjourn the meeting at 7:57 pm.

Councilman Munger  
Councilwoman Lucachik

Yes  
Yes

Councilman Cartechine  
Councilwoman Martin

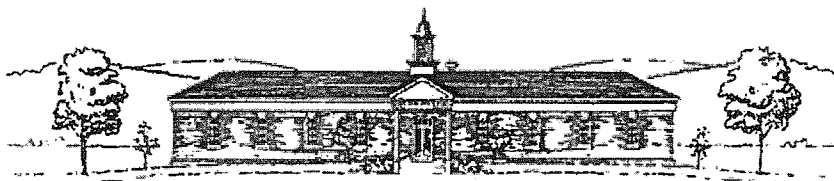
Yes  
Yes

four (4) Yes

Carried

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**SANDRA L. QUINLAN, BOSTON TOWN CLERK**



## TOWN OF BOSTON

**Town Board Meeting Date: June 5, 2019**

		<u>Total Amount</u>
Abstract #1 – 2019 Payables	Journal #AP-1444	\$ 393,448.99
Abstract #2 – Prepaid Utility Bills	Journal #CD-1405/1406	+ 322.53
Credits Received:		- 0
<b>Total Payables Dues</b>		<b>\$393,771.52</b>

### **Breakout by Fund:**

General (A) Fund:	\$ 61,244.17
Highway (DB) Fund:	\$ 31,066.26
Lighting (L30) Fund:	\$ -
Fire (SF) Fund:	\$ 249,266.50
Ambulance (SM) Fund:	\$ 395.81
Refuse & Garbage (SG) Fund:	\$ 51,798.78
Water (H) Funds:	\$ -

**Total Payables submitted for approval:**

**\$ 393,771.52**

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025  
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

# June 5, 2019 - ABSTRACT - 2019 Payables



## Town of Boston Journal Proof Report Fiscal Year: 2019

Created By: epericak

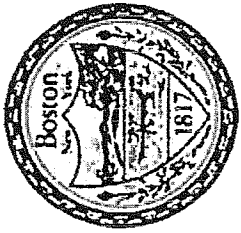
Journal Number: AP - 1444		Journal Desc: AP Batch 21		Trans Description		Date	Journal Date: 6/5/2019	Reference	Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description		Date					Debit	Credit	ENC/LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account		6/5/2019			Fund A00 AP Account		\$0.00	\$60,921.64	\$0.00	112
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2019-04-01 April 2019 Justice Fees to State/County		6/5/2019			Vendor#: 178		\$7,098.00	\$0.00	\$0.00	79
A00-1010-4000-0000	TOWN BD-CONTR	The Buffalo News 144904 AD ID #1504581 - Call for Solid Waste Bids		6/5/2019			Vendor#: 1671		\$520.15	\$0.00	\$0.00	96
A00-1110-2000-0000	JUSTICE - EQUIP	EXEMPLIS CORPORATION 2184167-1 Justice Court Grant Sealing		6/5/2019			Vendor#: 1213		\$10,590.48	\$0.00	\$0.00	93
A00-1110-4000-0000	TOWN JUSTICE-CONTR	EATON OFFICE SUPPLY CO., INC. PINV704296 Court Office - #10 Window Tinted Envelopes		6/5/2019			Vendor#: 1320		\$194.67	\$0.00	\$0.00	58
A00-1220-0400-0000	SUPERVISOR- CONTR	The Buffalo News 144842 AD ID #1502867 - Public Notice of 2018 AUD		6/5/2019			Vendor#: 1671		\$78.00	\$0.00	\$0.00	52
A00-1320-0402-0000	SPECIAL AUDITS	Drescher & Malecki LLP 1905005 Accounting Services 4/22/19 - 5/5/19		6/5/2019			Vendor#: 1747		\$1,087.50	\$0.00	\$0.00	6
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1905005 Accounting Services 4/22/19 - 5/5/19		6/5/2019			Vendor#: 1747		\$1,762.50	\$0.00	\$0.00	5
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1905022 Accounting Services 5/6/19 - 5/19/19		6/5/2019			Vendor#: 1747		\$2,962.50	\$0.00	\$0.00	95
A00-1355-0401-0000	ASSESSOR- CONTR	SUE FITZNER 5/7/19 ECAA May Meeting & Mileage; Mileage Reimbursement for 2019 Tentative Roll Field Review (102.2 Miles Total)		6/5/2019			Vendor#: 435		\$117.52	\$0.00	\$0.00	19
A00-1355-0401-0000	ASSESSOR- CONTR	The Buffalo News 144841 AD ID#1501702 - Public Notice regarding Assessment Roll		6/5/2019			Vendor#: 1671		\$112.00	\$0.00	\$0.00	39
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)		6/5/2019			Vendor#: 1708		\$30.00	\$0.00	\$0.00	59
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)		6/5/2019			Vendor#: 1708		\$32.35	\$0.00	\$0.00	60
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)		6/5/2019			Vendor#: 1708		\$156.28	\$0.00	\$0.00	61
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)		6/5/2019			Vendor#: 1708		\$745.86	\$0.00	\$0.00	62



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1444		Journal Desc: AP Batch 21		Account Period: 6 - Jun		Journal Date: 6/5/2019		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Debit	Credit	Reference	ENC/LIQ	Seq #	
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)	6/5/2019	\$470.00	\$0.00	Vendor#: 1708	\$0.00	63	
A00-1420-0401-0000	ATTORNEY- CONTR	Patricia Maxwell 2/2019 AOT Reimb Association of Towns Reimbursement (see detail)	6/5/2019	\$180.00	\$0.00	Vendor#: 1708	\$0.00	64	
A00-1420-0401-0000	ATTORNEY- CONTR	Barclay Damon, LLP 5024101 Professional Services Through 4/30/19 - Review of Multi-Family Housing Development	6/5/2019	\$1,225.00	\$0.00	Vendor#: 1726	\$0.00	22	
A00-1620-0400-0000	BUILDINGS- CONTR	UNIFIRST CORP. 055 1628129 Town Hall Supplies	6/5/2019	\$87.52	\$0.00	Vendor#: 1296	\$0.00	23	
A00-1620-0400-0000	BUILDINGS- CONTR	PAT WHITE CONSTRUCTION INC. 5/2019 Town Hall Downspout Repair of Town Hall Downspout	6/5/2019	\$250.00	\$0.00	Vendor#: 1315	\$0.00	20	
A00-1620-0400-0000	BUILDINGS- CONTR	TRI-R MECHANICAL SERVICES 12889 Town Hall Community Room A/C & Heat Repair	6/5/2019	\$1,119.00	\$0.00	Vendor#: 641	\$0.00	21	
A00-1620-0400-0000	BUILDINGS- CONTR	Liberty Janitorial 051219 Janitorial Services 4/14/19 - 5/8/19	6/5/2019	\$1,200.00	\$0.00	Vendor#: 1878	\$0.00	18	
A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 7069 (6641) Pest Control - Town Hall	6/5/2019	\$55.00	\$0.00	Vendor#: 1811	\$0.00	8	
A00-1620-0400-0000	BUILDINGS- CONTR	BISON ELEVATOR SERVICE 58028 Maintenance Call Hours (2.25) on 5/9/19	6/5/2019	\$528.75	\$0.00	Vendor#: 261	\$0.00	80	
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	\$90.00	\$0.00	Vendor#: 113	\$0.00	86	
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	\$183.25	\$0.00	Vendor#: 113	\$0.00	87	
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	\$90.00	\$0.00	Vendor#: 113	\$0.00	88	
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	\$98.75	\$0.00	Vendor#: 113	\$0.00	89	



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

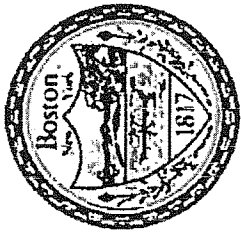
Journal Number: AP - 1444		Journal Desc: AP Batch 21		Journal Date: 6/5/2019		Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC	LIQ	Seq #
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	Vendor#: 113	\$143.35	\$0.00			90
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	Vendor#: 113	\$90.00	\$0.00			91
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 5/29/2019 Labor and Repairs in Town Hall, Shack Shack, & EMS Buildings 4/1/19 - 5/23/19	6/5/2019	Vendor#: 113	\$94.65	\$0.00			92
A00-1620-0400-0000	BUILDINGS- CONTR	NYSEG 5/19 - Acct. #1001-0312-469 Acct. #1001-0312-469 - Town Hall (6480kwh)	6/5/2019	Vendor#: 37	\$744.91	\$0.00			82
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	Certified Pest Solutions 7070 (6640) Pest Control - Recreation Building	6/5/2019	Vendor#: 1811	\$150.00	\$0.00			9
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 160804 Recreation Acct 1465 - wood & drywall	6/5/2019	Vendor#: 24	\$109.29	\$0.00			11
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 160882 Recreation Acct 1465 - joint tape & compound	6/5/2019	Vendor#: 24	\$11.28	\$0.00			12
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 160892 Recreation Acct 1465 - door & pine mod casing	6/5/2019	Vendor#: 24	\$250.88	\$0.00			13
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 160826* Building Acct. 1475 - Carriage Bolt for Rec Bldg	6/5/2019	Vendor#: 24	\$2.16	\$0.00			14
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 160979 Building Acct. 1475 - key for Rec Bldg	6/5/2019	Vendor#: 24	\$7.16	\$0.00			15
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	RUCKER LUMBER INC, 161049 Building Acct. 1475 - wood for Rec Bldg	6/5/2019	Vendor#: 24	\$10.40	\$0.00			16
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	NYSEG 5/19 - Acct. #1001-3567-107 Acct. #1001-3567-107 - Rec. Building (672 kwh)	6/5/2019	Vendor#: 37	\$150.63	\$0.00			48
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Certified Pest Solutions 7068 (6639) Pest Control - Trooper Barracks	6/5/2019	Vendor#: 1811	\$55.00	\$0.00			7
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	UNIFIRST CORP, 055 1628130 Trooper Barracks Supplies - Mats	6/5/2019	Vendor#: 1296	\$141.60	\$0.00			24



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1444		Journal Desc: AP Batch 21		Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLOS Seq #
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Penn Power Systems 4023281 Planned Service on Generator - Trooper Barracks	6/5/2019	Vendor#: 1756	\$235.00	\$0.00	107
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	wynnetWorks 00002175 April 2019 IT Support (7.5 Hours)	6/5/2019	Vendor#: 1703	\$712.50	\$0.00	10
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Mainstreethost 5/20/19 Proposal 3-Month Extension on Website Hosting (June - September 2019)	6/5/2019	Vendor#: 1624	\$110.00	\$0.00	50
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Wells Fargo Financial Leasing 5006363967 Xerox Copier Lease 6/24/19 - 7/23/19 - Minimum Usage Payment	6/5/2019	Vendor#: 1779	\$109.70	\$0.00	105
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	MAILFINANCE N7751430 Postage Machine Lease 6/30/19- 9/29/19	6/5/2019	Vendor#: 1382	\$759.24	\$0.00	106
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	ComDoc, Inc. IN3277130 Xerox Printer Lease 4/24/19 - 5/23/19	6/5/2019	Vendor#: 1787	\$27.23	\$0.00	94
A00-1989-0400-0000	OTHER GENERAL GOVT SUPPORT	CONNIE D. MINER May 2019 May 2019 Grant Writing Services	6/5/2019	Vendor#: 69	\$1,250.00	\$0.00	30
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 5/19 - Acct. #1001-9308-690 Acct. #1001-9308-690 - Boston Cross Signal (244 kwh)	6/5/2019	Vendor#: 37	\$41.09	\$0.00	49
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 5/19 - Acct. #1001-9307-296 Acct. #1001-9307-296 - Signal (20 kwh)	6/5/2019	Vendor#: 37	\$19.50	\$0.00	46
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 5/19 - Acct. #1001-9309-037 Acct. #1001-9309-037 - Boston State Signal (72 kwh)	6/5/2019	Vendor#: 37	\$24.53	\$0.00	47
A00-3620-0400-0000	SAFETY INSPECT- CONTR	EATON OFFICE SUPPLY CO., INC. PINV701729 Printer Cartridge for Sec. To Boards Printer	6/5/2019	Vendor#: 1320	\$18.99	\$0.00	4
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	Cintas 5013773439 Highway Cleaning & Medical Supplies	6/5/2019	Vendor#: 1758	\$50.44	\$0.00	26
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	On Site Employee Testing 4896 Return to Duty DOT Drug Testing 5/23/19	6/5/2019	Vendor#: 1629	\$135.00	\$0.00	72
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1628131 Highway Uniforms & Supplies	6/5/2019	Vendor#: 1296	\$145.19	\$0.00	27
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 5/19 - Acct. #1001-0312-477 Acct. #1001-0312-477 Highway (2820kwh)	6/5/2019	Vendor#: 37	\$289.82	\$0.00	81
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1629193 Highway - Drivers Gloves	6/5/2019	Vendor#: 1296	\$79.04	\$0.00	69
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1629611 Highway Uniforms & Supplies	6/5/2019	Vendor#: 1296	\$104.89	\$0.00	70



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Created By: epericak

Journal Number: AP - 1444		Journal Desc: AP Batch 21		Journal Date: 6/5/2019		Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLOS	Seq #	
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1631192 Highway Uniforms & Supplies	6/5/2019	Vendor#: 1296	\$179.47	\$0.00	\$0.00	111	
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	Sharon Bulger 5/2019 Reimb. Nutrition Program Supplies	6/5/2019	Vendor#: 1855	\$35.05	\$0.00	\$0.00	40	
A00-7110-0201-0000	EQUIPMENT	Daerra & Company 116602796 New Diesel Tractor - Serial #1TCZ997RH-KD050781 (Resolution 2019-19)	6/5/2019	Vendor#: 1788	\$14,899.53	\$0.00	\$0.00	68	
A00-7110-0400-0000	PARKS- CONTR	NYSEG 5/19 - Acct. #1001-1771-929 Act. #1001-1771-929 - Athletic Field (64kwh)	6/5/2019	Vendor#: 37	\$23.97	\$0.00	\$0.00	83	
A00-7550-0400-0000	CELEBRATIONS- CONTR	BOSTON TOWN BAND 2019 Memorial Day 2019 Memorial Day Service Music	6/5/2019	Vendor#: 280	\$450.00	\$0.00	\$0.00	84	
A00-7550-0400-0000	CELEBRATIONS- CONTR	VPW POST 2556 2019 Memorial Day 2019 - Memorial Day Services Per Agreement	6/5/2019	Vendor#: 221	\$450.00	\$0.00	\$0.00	76	
A00-7550-0400-0000	CELEBRATIONS- CONTR	RW Publications 5276 Memorial Day Inserts in Hamburg Shopper	6/5/2019	Vendor#: 1794	\$584.30	\$0.00	\$0.00	56	
A00-7550-0400-0000	CELEBRATIONS- CONTR	Allison Koczur 5/23/2019 Memorial Day Water 2 Cases	6/5/2019	Vendor#: 1859	\$9.20	\$0.00	\$0.00	57	
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	GRAND TOURS 735258 Boston Seniors Bus Trip to Niagara Falls 6/13/19	6/5/2019	Vendor#: 188	\$933.00	\$0.00	\$0.00	97	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	HORIZON CLUB TOURS TRS1380 Boston Young at Heart Trip to Broadway Tonite 6/18/19	6/5/2019	Vendor#: 935	\$1,100.00	\$0.00	\$0.00	51	
A00-8010-0400-0000	ZONING-CONTR	New York Planning Federation 14659 Early Registration for 2019 Conference (x1)	6/5/2019	Vendor#: 1688	\$220.00	\$0.00	\$0.00	53	
A00-8010-0400-0000	ZONING-CONTR	EATON OFFICE SUPPLY CO., INC. PINV701729 Printer Cartridge for Sec. To Boards Printer	6/5/2019	Vendor#: 1320	\$19.00	\$0.00	\$0.00	2	
A00-8010-0400-0000	ZONING-CONTR	The Buffalo News 144934 AD ID #1506414 - ZBA Public Hearing Notice - Kolodziejczak	6/5/2019	Vendor#: 1671	\$92.00	\$0.00	\$0.00	100	
A00-8010-0400-0000	ZONING-CONTR	The Buffalo News 144935 AD ID #1506415 - ZBA Public Hearing Notice - Lapare	6/5/2019	Vendor#: 1671	\$84.00	\$0.00	\$0.00	101	
A00-8010-0400-0000	ZONING-CONTR	The Buffalo News 144937 AD ID #1506417 - ZBA Public Hearing Notice - Randall & Pearman	6/5/2019	Vendor#: 1671	\$82.00	\$0.00	\$0.00	102	
A00-8010-0400-0000	ZONING-CONTR	The Buffalo News 144936 AD ID #1506416 - ZBA Public Hearing Notice - Marusewski	6/5/2019	Vendor#: 1671	\$84.00	\$0.00	\$0.00	103	



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Created By: epericak

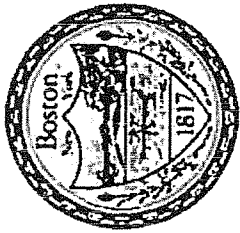
Journal Number: AP - 1444		Journal Desc: AP Batch 21		Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLOSURE Seq #
A00-8010-0400-0000	ZONING-CONTR	SARAH DESJARDINS Jan-May 2019 Town Planner Hours January - May 2019	6/5/2019	Vendor#: 1560	\$2,165.00	\$0.00	85
A00-8020-0400-0000	PLANNING- CONTR	EATON OFFICE SUPPLY CO., INC. PINV701729 Printer Cartridge for Sec. To Boards Printer	6/5/2019	Vendor#: 1320	\$19.00	\$0.00	1
A00-8710-0400-0000	CONSERVATION- CONTR	EATON OFFICE SUPPLY CO., INC. PINV701729 Printer Cartridge for Sec. To Boards Printer	6/5/2019	Vendor#: 1320	\$19.00	\$0.00	3
A00-9050-0800-0000	UNEMPLOYMENT INSURANCE	NYS UNEMPLOYMENT INSURANCE 2019 Q1 Employer Reg No. 04-60383 6 for Q1 2019 underpayment - interest	6/5/2019	Vendor#: 213	\$2.91	\$0.00	17
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	HEALTHNOW ADMIN SERVICES 187643 HRA Admin Fee 6/1/19 - 6/30/19 Group #012118	6/5/2019	Vendor#: 1376	\$40.98	\$0.00	54
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 210482 Employee Funded Supplemental Health Ins. - May 2019	6/5/2019	Vendor#: 1887	\$308.88	\$0.00	77
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 191450001189 Health Insurance premiums 6/1/19 - 6/30/19	6/5/2019	Vendor#: 1378	\$1,981.80	\$0.00	98
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	6/5/2019	Fund DB0 AP Account	\$0.00	\$31,066.26	113
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	NOCO ENERGY CORP. SP11573751 2,000 gallons of gasoline	6/5/2019	Vendor#: 543	\$4,162.20	\$0.00	71
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	KURK FUEL COMPANY 588613 Diesel Fuel - 2150 Gallons	6/5/2019	Vendor#: 17	\$4,492.43	\$0.00	66
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$640.05	\$0.00	31
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$673.20	\$0.00	32
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$644.30	\$0.00	33
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$633.25	\$0.00	34



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Created By: epericak

Journal Number: AP - 1444		Journal Desc: AP Batch 21		Date	Journal Date: 6/5/2019	Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description				Debit	Credit	ENCLIQ	Seq #
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$609.45	\$0.00	\$0.00		35
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$615.23	\$0.00	\$0.00		36
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$514.55	\$0.00	\$0.00		37
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO, INC. 123258 Stone for Highway Drainage - 8 loads totaling 296.89 Tons	6/5/2019	Vendor#: 579	\$617.10	\$0.00	\$0.00		38
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	CUSTOM CANVAS MFG CO. 5/13/19 11'x10' 12oz ir coated	6/5/2019	Vendor#: 756	\$84.00	\$0.00	\$0.00		28
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RICHARD-CIN SIGNS & SUPPLIES 1635 Highway Department - (3)Shovels	6/5/2019	Vendor#: 91	\$68.00	\$0.00	\$0.00		29
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PD MECHANICAL 4517 Heavy Truck Inspection (x2) - 09 Ford AF9660; 01 Gradall AF9666	6/5/2019	Vendor#: 1311	\$40.00	\$0.00	\$0.00		25
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	J & J INDUSTRIAL SUPPLIES LLC PHS020076 Cable Ties/Hose Clamps/Bolts	6/5/2019	Vendor#: 1051	\$244.42	\$0.00	\$0.00		67
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Winzer 6373805 Drill bits & saw blades	6/5/2019	Vendor#: 1715	\$342.02	\$0.00	\$0.00		104
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	SS Diesel & Auto LLC 27172 Water Pump Repairs on '03 F550	6/5/2019	Vendor#: 1785	\$412.90	\$0.00	\$0.00		109
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FLUID KINETICS 32993 Emergency Sewage Pump Repairs	6/5/2019	Vendor#: 463	\$9,413.00	\$0.00	\$0.00		110
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 191450001189 Health Insurance premiums 6/1/19 - 6/30/19	6/5/2019	Vendor#: 1378	\$6,143.58	\$0.00	\$0.00		99
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 210482 Employee Funded Supplemental Health Ins. - May 2019	6/5/2019	Vendor#: 1887	\$568.77	\$0.00	\$0.00		78
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	HEALTHNOW ADMIN SERVICES 187643 HRA Admin Fee 6/1/19 - 6/30/19 Group #012118	6/5/2019	Vendor#: 1376	\$47.81	\$0.00	\$0.00		55
SFD-0600-0000-0000	ACCOUNTS PAYABLE	Fund SFD AP Account	6/5/2019	Fund SFD AP Account	\$0.00	\$249,266.50	\$0.00		114



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1444		Journal Desc: AP Batch 21		Journal Date: 6/5/2019		Account Period: 6 - Jun		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLOSURE	Seq #	
SFO-3410-0401-0000	CONTRACTS	HEALTHWORKS-WNY, LLP 435205 Patchin Fire Company - Pre-employment Physicals & Respirator Tests 3/30/19	6/5/2019	Vendor#: 1499	\$795.00	\$0.00	\$0.00	41	
SFO-3410-0401-0000	CONTRACTS	HEALTHWORKS-WNY, LLP 435202 North Boston Fire Company - Respirator Test 3/30/19	6/5/2019	Vendor#: 1499	\$55.00	\$0.00	\$0.00	43	
SFO-3410-0401-0000	CONTRACTS	PROVIDENT AGENCY, INC. 39958 Boston Fire Company Service Award Program Life Insurance Policy 7/10/19 - 7/9/20 (Adjustment)	6/5/2019	Vendor#: 287	\$1,062.00	\$0.00	\$0.00	44	
SFO-3410-0401-0000	CONTRACTS	BOSTON FIRE COMPANY, INC. 2019-2 2019 Contract Second Half	6/5/2019	Vendor#: 459	\$82,451.50	\$0.00	\$0.00	73	
SFO-3410-0401-0000	CONTRACTS	NORTH BOSTON FIRE COMPANY 2019-2 2019 Contract - Second Half	6/5/2019	Vendor#: 401	\$82,451.50	\$0.00	\$0.00	74	
SFO-3410-0401-0000	CONTRACTS	PATCHIN FIRE COMPANY 2019- 2 2019 Contract - Second Half	6/5/2019	Vendor#: 1062	\$82,451.50	\$0.00	\$0.00	75	
SGO-0600-0000-0000	ACCOUNTS PAYABLE	Fund SGO AP Account	6/5/2019	Fund SGO AP Account	\$0.00	\$51,798.78	\$0.00	116	
SGO-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 3896756-1342-3 Curb Service 6/1/19 - 6/30/19 & April Recycling	6/5/2019	Vendor#: 432	\$51,798.78	\$0.00	\$0.00	65	
SMO-0600-0000-0000	ACCOUNTS PAYABLE	Fund SMO AP Account	6/5/2019	Fund SMO AP Account	\$0.00	\$395.81	\$0.00	115	
SMO-4540-0400-0000	CONTRACTUAL	HEALTHWORKS-WNY, LLP 435836 Boston EMS - Pre- employment Physical, Respirator & TB tests 5/22/19	6/5/2019	Vendor#: 1499	\$67.00	\$0.00	\$0.00	108	
SMO-4540-0400-0000	CONTRACTUAL	NYSEG 5/19 - Accl. #1001-6047- 341 Accl. #1001-6047-341 - Boston EMS (1800 kwh)	6/5/2019	Vendor#: 37	\$229.81	\$0.00	\$0.00	45	
SMO-4540-0400-0000	CONTRACTUAL	HEALTHWORKS-WNY, LLP 435204 Boston EMS - Pre- employment Physicals, Respirator & TB Tests 3/30/19	6/5/2019	Vendor#: 1499	\$99.00	\$0.00	\$0.00	42	
Total Number of 116 Transactions					\$393,448.99	\$393,448.99	\$0.00		

AP - 1444 Summary By Fund Number

Fund	Debit	Credit	ENCLOSURE
A00	\$60,921.64	\$60,921.64	\$0.00
DB0	\$31,066.26	\$31,066.26	\$0.00

Report run by: epericak

# June 5, 2019 - ABSTRACT - 2019 Payables



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1444	Journal Desc: AP Batch 21	Trans Description	Date	Journal Date: 6/5/2019	Account Period: 6 - Jun	Status: Currently Active
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit
SF0	\$249,266.50	\$249,266.50	\$0.00			
SG0	\$51,798.78	\$51,798.78	\$0.00			
SM0	\$395.81	\$395.81	\$0.00			
<b>Total</b>	<b>\$393,448.99</b>	<b>\$393,448.99</b>	<b>\$0.00</b>			

# June 5, 2019 - ABSTRACT - Prepaid Utility Bills



Town of Boston  
Journal Proof Report  
Fiscal Year: 2019

Created By: epericak

Journal Number: CD - 1405		Journal Desc: CD Batch 18		Journal Date: 5/14/2019		Account Period: 5 - May		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	5/14/2019	Fund A00 AP Account	\$0.00	\$322.53	\$0.00	2	
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 4/19 - Acct. #1001-0312-477 Acct. #1001-0312-477 Highway	5/14/2019	Vendor#: 37	\$322.53	\$0.00	\$0.00	1	
Total Number of 2 Transactions					\$322.53	\$322.53	\$0.00		

## CD - 1406 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$322.53	\$322.53	\$0.00
Total	\$322.53	\$322.53	\$0.00

# June 5, 2019 - ABSTRACT - Prepaid Utility Bills



## Town of Boston Journal Proof Report Fiscal Year: 2019

Created By: epericak

Journal Number: CD - 1406		Journal Desc: CD Batch 18		Journal Date: 5/14/2019		Account Period: 5 - May		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #	
088-0200-0000-0000	Central/Repository/Cash	Bank Account: 403073954 Operating Account	5/14/2019		\$0.00	\$322.53	\$0.00	4	
088-0630-0001-0000	Due to General - A	Multi Fund AutoBalance	5/14/2019		\$322.53	\$0.00	\$0.00	3	
A00-0201-0000-0000	EVANS SAVINGS	Multi Fund AutoBalance	5/14/2019		\$0.00	\$322.53	\$0.00	2	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	5/14/2019	Fund A00 AP Account	\$322.53	\$0.00	\$0.00	1	
Total Number of 4 Transactions					\$645.06	\$645.06	\$0.00		

### CD - 1406 Summary By Fund Number

Fund	Debit	Credit	ENC/LIQ
088	\$322.53	\$322.53	\$0.00
A00	\$322.53	\$322.53	\$0.00
Total	\$645.06	\$645.06	\$0.00

Maplewood Cemetery Association  
Boston, New York 14025

May 11, 2019

Boston Town Board  
Highway Superintendent Bob Teelak  
Boston Town Hall  
8500 Boston State Road  
Boston, New York 14025

RECEIVED  
BOSTON TOWN CLERK  
MAY 15 2019

Dear Members,

The annual meeting of the Maplewood Cemetery Association was held on May 4, 2019. At that time, the members of the association once again expressed their appreciation to you for helping the cemetery by plowing, picking up debris, allowing us to use the community room for our meeting, removing a huge limb and other services. This definitely helps the cemetery maintain it's beautiful grounds.

We are grateful for your continued kindness and cooperation in providing us continued service.

Thank you.

Sincerely,



Mary Ann Kreuder  
Secretary

cc. Mr. Bob Teelak

U.S. Department of Homeland Security  
Region II  
Jacob K. Javits Federal Office Building  
26 Federal Plaza, Room 1807  
New York, New York 10278



**FEMA**

May 21, 2019

MAY 29 AM 10:05

Deputy Commissioner Anne Bink  
Alternate Governor's Authorized Representative  
New York State Division of Homeland Security and Emergency Services  
1220 Washington Avenue  
Building 7A, Floor 4  
Albany, New York 12242

Mr. Jason Keding  
Supervisor  
Town of Boston  
8500 Boston State Road  
Boston, New York 14025

Re: FEMA-4204-DR-NY -- Town of Boston -- PA ID 029-07454-00 -- Project Worksheet 346 --  
First Appeal Response  
Log Number: 12528

Dear Deputy Commissioner Bink and Mr. Keding:

This letter is in response to the New York State Division of Homeland Security and Emergency Services' (Grantee) December 3, 2018 submission on behalf of the Town of Boston's (Applicant) October 22, 2018 first appeal regarding the above-referenced Project Worksheet (PW). The Applicant appeals FEMA's determination that damage to the Highway Department Equipment Garage roof was not a result of the declared disaster.

As explained in the enclosed analysis, FEMA denies the Applicant's appeal. The Applicant has not submitted documentation demonstrating the damage is the result of the declared event. The Applicant also did not make reasonable efforts to recover insurance proceeds. The enclosed Administrative Record Index identifies all of the documentation upon which FEMA bases this decision. This letter officially notifies the Applicant of this determination.

The Applicant may appeal this determination to the FEMA Assistant Administrator for Recovery under 44 C.F.R. § 206.206. If the Applicant files a second appeal, the appeal must: 1) contain documented justification supporting the Applicant's position (to include only documentation that was submitted before this determination); 2) specify the monetary figure in dispute; and 3) cite the provisions in federal law, regulation, or policy with which the Applicant believes the initial action is inconsistent. The Applicant has 60 days from the date of receipt of this letter to submit a second appeal to the Grantee. The Grantee has 60 days from the date of receipt of the Applicant's second appeal to forward the appeal, with its recommendation, to FEMA Region II, Recovery Division, 26 Federal Plaza, Room 1807, New York, New York 10278. If sending

First Appeal Decision  
Town of Boston  
FEMA-4204-DR-NY, PW 346  
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appeal by UPS/FedEx (Overnight Services), send to FEMA Region II, Recovery Division, One World Trade Center, 52<sup>nd</sup> Floor – Mail Room, New York, NY 10007. FEMA Region II will transmit the second appeal to FEMA headquarters.

Please contact Acting Recovery Division Director Ana Luz Morales at 787-379-2533 if you have any questions or require further assistance.

Sincerely,

A handwritten signature in black ink, reading "Thomas Von Essen". The signature is written in a cursive style with a large, stylized 'T' and 'V'.

Thomas Von Essen  
Regional Administrator  
FEMA Region II

Enclosures:

1. Appeal Analysis
2. Administrative Record Index

**FIRST APPEAL ANALYSIS**  
**Town of Boston, PA ID 029-07454-00**  
**FEMA-4204-DR-NY, Project Worksheet 346**  
**Eligible Work – Required as a Result of the Disaster; Insurance**  
**Log: 12528**

**I. Background**

From November 17, 2014, through November 26, 2014, a severe winter storm, record snowfall, and flooding impacted Western New York. On December 22, 2014, the President declared a disaster under FEMA-4204-DR-NY. This major disaster declaration authorized Public Assistance (PA) in Erie County, where the Town of Boston (Applicant) is located. The Applicant contends that the heavy snow damaged the metal roof on its Highway Department Equipment Garage (Facility).

FEMA obligated Project Worksheet (PW) 346 for roof repairs at a cost of \$5,026.00, after a deduction for anticipated insurance proceeds of \$110,236.00.<sup>1</sup> In the PW, FEMA noted that the Applicant did not provide an in-depth damage description and dimensions.<sup>2</sup>

In addition, the Applicant submitted a claim with its insurance company, Argonaut Insurance Company (Argonaut), and an adjuster visited the Facility to inspect the damage. In a November 2, 2015 statement of findings, Argonaut stated that the adjuster found no signs of any storm related damage to the roof, but instead found signs of wear, tear, and deterioration due to the age of the structure and exposure to the elements over the years.<sup>3</sup> Specifically, Argonaut concluded that water had been leaking into the Facility over an extended period of time because of the deteriorated condition of the roof, and such loss was not covered under the policy.<sup>4</sup> Argonaut cited the insurance policy, which provides, in relevant part:

**CAUSES OF LOSS – SPECIAL FORM**

**B. Exclusions**

1. We will not pay for loss or damage caused directly or indirectly by any of the following. Such loss or damage is excluded regardless of any other cause or event that contributes concurrently or in any sequence to the loss...

2. We will not pay for loss or damage caused by or resulting from any of the following:

d. (1) Wear and tear;

(2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself

(4) Settling, cracking, shrinking or expansion...

f. Continuous or repeated seepage or leakage of water, or the presence or condensation of humidity, moisture or vapor, that occurs over a period of 14 days or more.

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<sup>1</sup> Project Worksheet 346, Town of Boston, Version 0 (Dec. 11, 2015).

<sup>2</sup> *Id.*

<sup>3</sup> Letter from Sr. Property Claims Adjuster, Argonaut Ins. Co. to, Town of Boston, at 1 (Nov. 2, 2015).

<sup>4</sup> *Id.* at 3.

But if an excluded cause of loss that is listed in 2.d.(1) through (7) results in a “specified cause of loss” or building glass breakage, we will pay for the loss or damage caused by that “specified cause of loss” or building glass breakage.

...

#### F. DEFINITIONS

“Specified Causes of Loss” means the following: ...weight of snow, ice or sleet...<sup>5</sup>

Further, Argonaut noted: (1) what appeared to be numerous attempts to tar and seal the seams of the roof panels; (2) the Applicant’s employees confirmed that the roof had experienced leaks in the past, which were exacerbated during the winter of the declared event; and (3) that Jameson Roofing Co. Inc (Jameson), a roofing repair contractor that inspected the roof in September 2014, before the declared disaster, claimed that the post-disaster condition of the roof was the same as the pre-disaster condition.<sup>6</sup> Based on the insurance denial, FEMA noted in its grant administration portal, Emergency Management Mission Integrated Environment, that the PW was ineligible and should be de-obligated.<sup>7</sup>

On January 30, 2017, in a letter to the New York State Division of Homeland Security and Emergency Management (Grantee), the Applicant noted its disagreement with the potential de-obligation.<sup>8</sup> The Applicant contended that: (1) FEMA and The Garland Company (Garland), a commercial roofing company that inspected the roof after the declared disaster, determined that the damage was due to the declared disaster; (2) it made an insurance claim as a condition to receive FEMA funding; (3) its employees and Jameson are not qualified to make structural determinations; and (4) it sent the insurance determination to the Grantee prior to the commencement of repair work and was not notified that the project was ineligible in a timely manner.<sup>9</sup>

In support of its claims, the Applicant provided a January 20, 2017 letter from Garland and an insurance narrative from the Grantee. In the former, Garland stated that it performed a roof assessment from a ladder immediately after the disaster in 2014.<sup>10</sup> It noted significant bowing of the roof panels, which it attributed to the snow load. Garland contends that the bowing and extreme temperature fluctuations during the declared disaster caused ice and snow melt to enter

<sup>5</sup> Argonaut Ins. Group, Policy No. PE-4629544-01, *Causes of Loss - Special Form*, at B.2.d, F (Jan. 1, 2014 – Jan. 1, 2015).

<sup>6</sup> Letter from Sr. Property Claims Adjuster, Argonaut Ins. Co. to, Town of Boston, at 1 (Nov. 2, 2015).

<sup>7</sup> This notation does not currently appear in FEMA’s record for PW 346. It was captured, however, in email correspondence between the Grantee and the Applicant’s consultant dated January 20, 2017. Email from Disaster Assistance Rep., N.Y. St. Div. of Homeland Sec. and Emergency Servs., to Connie D. Miner & Co. Grant Consultants (Jan. 20, 2017 2:45 PM).

<sup>8</sup> Letter from Supervisor, Town of Boston, to Disaster Assistance Rep., N.Y. St. Div. of Homeland Sec. and Emergency Servs. (Jan. 30, 2017).

<sup>9</sup> Letter from President, Hannon Eng’g, to Supervisor, Town of Boston (Jan. 24, 2017).

<sup>10</sup> Memorandum from Technical Rep., The Garland Co. (Jan. 20, 2017).

the roof system through metal panel fasteners and the ridge vent.<sup>11</sup> In the insurance narrative, the Grantee concluded that a loss due to the weight of snow and ice is covered under the Applicant's insurance policy.<sup>12</sup>

On September 14, 2017, the Grantee submitted a large project final accounting to FEMA, recommending a final payment of \$133,980.00 in actual repair costs.<sup>13</sup> The Grantee stated that the Applicant's insurance carrier rejected the Applicant's claim, but noted that the insurance adjuster did not inspect the structure until almost a year after the disaster.<sup>14</sup> Additionally, the Grantee took issue with the evidence Argonaut relied upon – the memory of a roofing company employee of unknown expertise and Applicant employees who lacked expertise and simply told Argonaut that the roof leaked prior to the disaster. The Grantee also contended that the best evidence in this instance – Garland's inspection performed immediately after the disaster – suggests that the roof was damaged as a result of the declared disaster.<sup>15</sup>

On August 11, 2018, FEMA determined that the work to repair the roof was not eligible based on the predisaster condition of the roof, as determined by the Applicant's insurance carrier. However, FEMA found that Stafford Act Section 705(c)<sup>16</sup> precluded FEMA from recovering obligated payments for this PW. Consequently, FEMA provided no additional funding beyond the original obligation of \$5,026.00.<sup>17</sup>

#### a. First Appeal

On October 22, 2018, the Applicant appealed FEMA's determination that damage to the Facility roof was not a result of the declared disaster. The Applicant indicates that it does not agree with its insurance carrier's findings and dismissed them as "standard insurance company language commonly used as justification for not paying claims."<sup>18</sup> The Applicant states that it assumed that an insurance claim denial letter was "standard procedure for FEMA grant eligibility," and this is why it "did not question the insurance carrier's justification for denying the claim."<sup>19</sup>

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<sup>11</sup> *Id.*

<sup>12</sup> N.Y. St. Div. of Homeland Sec. and Emergency Servs., Ins. Narrative Sheet, DR-4204-NY, PW 346 (Feb. 6, 2017).

<sup>13</sup> Letter from Deputy Comm'r for Disaster Recovery Programs, N.Y. St. Div. of Homeland Sec. and Emergency Servs., to Acting Reg'l Adm'r, FEMA Region II (Sept. 14, 2017).

<sup>14</sup> N.Y. St. Div. of Homeland Sec. and Emergency Servs., *Final Inspection Rep.*, DR-4204-NY, PIW 346 (Aug. 31, 2017).

<sup>15</sup> *Id.* at 2a.

<sup>16</sup> Section 705(c) of the Stafford Act bars FEMA from de-obligating funding from a State or local government if (1) the payment was authorized in an approved agreement specifying the costs, (2) the costs were reasonable, and (3) the purpose of the grant was accomplished. If all of the section 705(c) criteria are met, FEMA is prohibited from recouping grant funds, even if it later determines that it made an error in determining eligibility. (FP 205-081-2, *Stafford Act Section 705, Disaster Grant Closeout Procedures*, at 4.)

<sup>17</sup> Letter from Deputy Dir., FEMA Region II-Recovery Div., to Deputy Comm'r., N.Y. St. Div. of Homeland Sec. and Emergency Servs., and Supervisor, Town of Boston (Aug. 11, 2018).

<sup>18</sup> Letter from Town Supervisor, Town of Boston, to Disaster Assistance Officer N.Y. St. Div. of Homeland Sec. and Emergency Servs. (Oct. 22, 2018) [hereinafter *Applicant First Appeal Letter*].

<sup>19</sup> *Id.*

In addition, the Applicant claims that it maintained the roof before the declared disaster (citing the insurance denial letter's mention of previous repairs) and that Jameson did not inspect the roof prior to the disaster (instead claiming that Jameson's undated estimate was performed sometime after the disaster, and the PW scope of work was based on this estimate). The Applicant also notes that the only roofing professional to inspect the roof immediately after the disaster was Garland, which determined that the damage was caused by the disaster.<sup>20</sup>

Further, the Applicant highlights the lack of notification from FEMA, citing that FEMA received and examined the insurance denial letter on November 5, 2015, yet did not officially notify the Applicant of its intent to deny additional funds until August 11, 2018. The Applicant contends that it reasonably expected FEMA to reimburse all of its roofing repair costs, and due to FEMA's delay in notifying the Applicant of the project ineligibility, it can no longer take legal action against its insurance carrier.<sup>21</sup>

On December 3, 2018, the Grantee forwarded the Applicant's appeal to FEMA, supporting the Applicant's arguments.<sup>22</sup> The Grantee highlighted that FEMA based its determination of the predisaster condition of the Facility on a "factually questionable" insurance inspection performed a year after the disaster, instead of Garland's inspection, performed immediately after the disaster.

#### **b. Final Request for Information**

On February 12, 2019, FEMA issued a final Request for Information (RFI) advising the Grantee and Applicant that there was insufficient documentation in the Administrative Record to support the Applicant's appeal.<sup>23</sup> Specifically, FEMA stated that the record lacks documentation with respect to the following: (1) maintenance records, inspection records, repair records, photographs, and any other documentation of the condition of the Facility roof for at least five years prior to the disaster; (2) documentation of disaster-related damage to the Facility's roof; (3) post-disaster testing of the Facility roof; (4) documentation that the Applicant contested the insurance denial letter; and (5) final documentation received from the insurance carrier regarding the Applicant's claim.<sup>24</sup>

On March 11, 2019, the Applicant responded to FEMA's RFI.<sup>25</sup> The Applicant stated that it previously submitted all documentation relating to the Facility roof and has no further documentation to submit. The Grantee forwarded the Applicant's response to FEMA on March 14, 2019.<sup>26</sup>

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<sup>20</sup> *Id.* at 1-2.

<sup>21</sup> *Id.* at 3.

<sup>22</sup> Letter from Disaster Assistance Rep., N.Y. St. Div. of Homeland Sec. and Emergency Servs., to Disaster Assistance Manager, N.Y. St. Div. of Homeland Sec. and Emergency Servs. (Nov. 27, 2018).

<sup>23</sup> Letter from Appeals and Audits Section Chief, FEMA Region II, to Alternate Governor's Auth. Rep., N.Y. St. Div. of Homeland Sec. and Emergency Servs. (Feb. 12, 2019).

<sup>24</sup> *Id.* at 2.

<sup>25</sup> Letter from Supervisor, Town of Boston, to Disaster Assistance Officer, N.Y. St. Div. of Homeland Sec. and Emergency Servs. (Mar. 11, 2019).

<sup>26</sup> Letter from Deputy Comm'r for Disaster Recovery Programs, N.Y. St. Div. of Homeland Sec. and Emergency Servs., to Reg'l Adm'r, FEMA Region II (Mar. 14, 2019).

## II. Discussion

### a. Direct Result of Disaster

Section 406 of the Stafford Act authorizes FEMA to reimburse eligible applicants for the repair, restoration, reconstruction, or replacement of facilities damaged or destroyed by a major disaster.<sup>27</sup> Federal regulations state an item of work must be required as a result of a major disaster event to be eligible for PA funding.<sup>28</sup> Work is eligible if it relates to damage that occurred during the incident period, or is the direct result of events that occurred during the incident period.<sup>29</sup> Work required to correct damage from a cause other than the designated event, such as pre-existing damage or deferred maintenance, is not eligible because it does not meet the requirement of being disaster related.<sup>30</sup> The applicant has the responsibility to provide documentation to substantiate that damage was the result of the disaster.<sup>31</sup>

The Applicant asserts that the roof damage was a result of the declared disaster and principally relies on Garland's assessment. While Garland inspected the Facility's roof immediately after the disaster, it only documented its conclusion in a letter dated over two years later and did not include any supporting documentation. Further, the Applicant did not provide a description or documentation of damages to indicate exactly which roof components were damaged, as noted in PW 346. Photos attached to the PW only show the repaired roof. Based on this record, FEMA is not able to determine if the damage is a result of the declared event. In light of this, as well as the insurance adjuster's findings regarding evidence of numerous attempts to tar and seal the seams of the roof and its deterioration, FEMA cannot provide additional PA funding for the roof repairs.

### b. Insurance

Even if the roof damage was caused by the declared disaster, Stafford Act § 312 states that an entity that receives financial assistance from FEMA must reimburse FEMA for all duplicate benefits "available" for the same purpose from another program or source, including insurance.<sup>32</sup> For purposes of Stafford Act Section 312, available insurance benefits refers to benefits actually received and "any additional benefits that [an entity] would have received had [it] acted in a commercially reasonable manner."<sup>33</sup> In determining whether an entity adequately sought out available insurance benefits, the "proper approach" is to inquire whether the entity

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<sup>27</sup> The Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, Pub. L. No. 93-288, § 406, (2006) [hereinafter *Stafford Act*].

<sup>28</sup> Title 44 Code of Federal Regulations (44 C.F.R.) § 206.223(a)(1) (2014).

<sup>29</sup> *Public Assistance Guide*, FEMA 322, at 30 (June 2007) [hereinafter *PA Guide*].

<sup>30</sup> *PA Guide*, at 29, 33; FEMA Second Appeal Analysis, *Republic Cty. Highway Dep't*, FEMA-4230-DR-KS, at 3 (July 26, 2017).

<sup>31</sup> 44 C.F.R. § 206.206(a); FEMA Second Appeal Analysis, *Village of Waterford*, FEMA-4020-DR-NY, at 4 (Sept. 4, 2014) (stating "[t]he Subrecipient has the burden of substantiating its claims").

<sup>32</sup> *Stafford Act* § 312(c).

<sup>33</sup> *Hawaii v. FEMA*, 294 F. 3d 1152, 1165 (9<sup>th</sup> Cir. 2002) (Stafford Act Section 312 was intended to incentivize disaster victims to consider the availability of insurance proceeds and file claims for covered items and "ensure that disaster relief victims and insurers not take advantage of federal largess").

acted in a “commercially reasonable manner in determining the amount of insurance proceeds to accept.”<sup>34</sup> Applicants must make reasonable efforts to recover insurance proceeds that they are entitled to receive from their insurers.<sup>35</sup> FEMA may limit funding if the “policy provides coverage, which should be pursued from the insurer.”<sup>36</sup> Thus, insurance proceeds should be an applicant’s first avenue for disaster assistance.<sup>37</sup>

Here, the Applicant had insurance for the Facility that would have covered this loss. Specifically, the insurance policy provided coverage if wear and tear resulted in a “specified loss,” including “weight of snow, ice, or sleet.”<sup>38</sup> Although the Applicant did not agree with its insurance carrier’s denial, it did not question the insurance carrier’s determination because it assumed insurance denials were “standard procedure for FEMA grant eligibility.”<sup>39</sup> However, as noted above, the applicable law is clear and requires just the opposite – that applicants pursue available insurance benefits in a reasonable manner. Thus, under these circumstances, the Applicant did not make reasonable efforts to recover insurance proceeds. Therefore, even if the work was eligible, FEMA could not have provided additional funding.

### III. Conclusion

The Applicant has not submitted documentation demonstrating the Facility’s roof was damaged as a result of the declared event. Even if the roof damage was caused by the declared disaster, the Applicant did not make reasonable efforts to recover insurance proceeds. Accordingly, FEMA denies the Applicant’s first appeal.

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<sup>34</sup> *Hawaii* at 1166.

<sup>35</sup> *Hawaii v. FEMA*, 294 F.3d 1152 (9<sup>th</sup> Cir. 2002); *PA Guide*, at 120; FEMA Second Appeal Analysis, *University of Houston*, FEMA-1791-DR-TX, at 3 (July 28, 2017).

<sup>36</sup> *PA Guide*, at 120.

<sup>37</sup> FEMA Response and Recovery Directorate Policy RRP 9525.3, *Duplication of Benefits-Non Government Funds*, at 2 (July 24, 2007).

<sup>38</sup> Argonaut Ins. Group, Policy No. PE-4629544-01, *Causes of Loss - Special Form*, at F.

<sup>39</sup> *Applicant First Appeal Letter*, at 1.

# FIRST APPEAL ADMINISTRATIVE RECORD INDEX

TOWN OF BOSTON, NY, PA ID 029-07454-00  
FEMA-4204-DR-NY, PROJECT WORKSHEET (PW): 346  
Log Number: R2-12528

The following documents are contained within the Administrative Record and have been reviewed in consideration of the first appeal.

Doc. No	# of Pages	Document Date	Document Type (letter, memo, email)	File Name	Document Description/Subject
1	1	12/3/2018	Letter	4204BostonTown346_FA.pdf	AGAR First Appeal Letter
2	2	11/27/2018	Memorandum	DR4204 PW346 Town of Boston DAR to DAM memo 11.27.2018.pdf	AGAR First Appeal Memorandum
3	3	10/22/2018	Letter	PW 346 Applicant 1st Appeal letter 2018.10.22.pdf	Applicant's First Appeal Letter
4	3	8/11/2018	Letter	PW346_LPFA_8.11.18-Boston (T)-NON CONCUR.pdf	Applicant First Appeal Exhibit A, FEMA Large Project Final Accounting Denial
5	4	11/2/2015	Letter	Exhibit B -Trident-Denial of Insurance Coverage.pdf	Applicant First Appeal Exhibit B, Trident - Denial of Insurance Coverage
6	1	Undated	Vendor Repair Quote	Exhibit C - Jameson Roofing Quote pdf	Applicant First Appeal Exhibit C, Highway Garage Metal Roof SOW and Cost Estimate
7	2	1/20/2017	Email	Exhibit D - DAM - January 20, 2017 e-mail.pdf	Email Correspondence Regarding Insurance Coverage
8	1	1/20/2017	Memorandum	Exhibit E - Shawn M. Borrello Memo.pdf	Garland Co. Memorandum Regarding Storm's Affect on the Roof
9	2	7/10/2017	FEMA Form 90-91	4204 Boston Town PW346_v 0.pdf	PW 346, Version 0 (2 pages)
10	3	Undated	FEMA Form 90-91	4204 Boston Town PW346_v 1.pdf	PW 346, Version 1 (3 pages)
11	1	9/17/2015	Letter	4204+-Town+of+Boston+-PW+346+-+TE.pdf	Grantee's Time Extension Approval Through December 22, 2018 for All DR-4204 Incomplete Category C-G Projects
12	25	1/30/2017	Letter, Attachments	4204+PW346+Appeal+of+ineligibility.pdf	Applicant First Appeal, including Attachments
13	2	1/11/2017	Report	4204+PW346+Signed+P4.pdf	PW 346, Project Completion and Certification Report (P4)
14	8	8/31/2017	Inspection	4204+PW346+Tn+of+Boston+FIR.pdf	PW 346 Final Inspection Report
15	3	5/4/2015	90-91	4204+PW346-formerly+PW108-signed.pdf	DR 4204 PW 108 (signed)
16	1	9/14/2017	Letter	4204BostonTown346LPFA.pdf	AGAR Large Project Final Accounting Request
17	2	2/6/2017	Narrative Sheet	Ins Narrative PW-00346 DR4204 Town Boston.pdf	Grantee's Insurance Narrative Sheet for PW 346
18	2	9/2/2016	Proposal	PW346+Hwy+Roof+Purchase+Order.pdf	Garland's Roofing Material and Services Proposal
19	6	11/10/2016	Voucher	PW346+Proof+of+Pmt.pdf	Payment to Garland for Roof Repair (\$133,954)
20	261	1/1/2014	Insurance Policy	2014+-policies.pdf	Applicant's Property Insurance Policy Effective 1/1/2014 to 1/1/2015
21	1	1/6/2015	RPA Form	Boston (Town of) RPA 1.6.2015.pdf	Applicant's Request for PA
22	18	2/6/2019	EMMIE File	DR 4204 Boston (Town of) PW 346.pdf	EMMIE File as of 2/6/2019
23	3	10/1/2015	Proof of Loss	Proof of Loss Argonaut Ins Company.pdf	Applicant's Sworn Statement in Proof of Loss for Snow Damage to Roof
24	1	Undated	Photographs	PW346+DR+4204+CO+Photos.pdf	Photographs of Repaired Roof
25	2	3/14/2019	Letter	4204BostonTown346_FA_RFI_Rspn.pdf	AGAR Response Letter for Request for Information on 1st Appeal
26	1	3/14/2019	Cover Sheet	CoverSheetRcvdGARLetters.pdf	Cover Sheet of GAR Letter Accompanying Applicant's Response to FA RFI
27	4	2/12/2019	Letter	FEMA RFI and Administrative Record.pdf	FEMA First Appeal Final Request for Information Letter

MAY 29 AM 10:05

**Contents of UPS Package Tracking Number UPS 1Z 401 5W7 01 9621 6540 shipped May 23, 2019.**

1. FEMA-4204-DR-NY-Town of Boston- PW 346-Dated May 21, 2019.

**TOWN OF BOSTON – RESOLUTION NO. 2019 - 32**

**AMENDING BUDGET TO PROPERLY ACCOUNT  
FOR DONATION RECEIVED**

**WHEREAS**, the Town of Boston received unanticipated revenues in the form of a donation from Certified Pest Solutions in the amount of \$100.00 specified for the Conservation Advisory Council's fishing derby; and

**WHEREAS**, these funds were not included in the amount budgeted for the fiscal year ended December 31, 2019; and

**WHEREAS**, these funds were deposited into revenue account A00-2705-0000 (Donations); and

**WHEREAS**, the Town paid for expenditures relating to the fishing derby from account A00-8710-0400 (Conservation - Contractual);

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town of Boston Budget hereby is amended effective immediately:

- 1) Increase Appropriations:  
Account No. A00-8710-0400                      Conservation - Contractual      \$100.00
- 2) Increase Revenues:  
Account No. A00-2705-0000                      Donations                                      \$100.00

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Munger	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2019 - 33**

**AMENDING BUDGET TO PROPERLY ACCOUNT  
FOR JUSTICE COURT GRANT RECEIVED**

**WHEREAS**, the Town of Boston received unanticipated revenues in the form of a Justice Court Assistance Grant in the amount of \$14,189.00 for the purchase of new courtroom seating; and

**WHEREAS**, these funds were not included in the amount budgeted for the fiscal year ended December 31, 2019; and

**WHEREAS**, these funds were deposited into revenue account A00-3809-0000 (General Government Grants); and

**WHEREAS**, the Town paid for expenditures relating to the new courtroom seating from account A00-1110-2000 (Justice - Equipment);

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town of Boston Budget hereby is amended effective immediately:

- 1) Increase Appropriations:  
Account No. A00-1110-2000                      Justice – Equipment                      \$14,189.00
- 2) Increase Revenues:  
Account No. A00-3809-0000                      General Government Grants                      \$14,189.00

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Munger	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2019-34**

**ADOPTING CREDIT CARD POLICY**

**WHEREAS**, the Town of Boston recognizes the potential consequences of failing to adopt and enforce a credit card policy; and

**WHEREAS**, the Town further desires to provide its employees and other users with clear guidance on acceptable use and credit card procedures; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Boston hereby adopts the Credit Card Policy dated June 5, 2019, and directs all employees to comply.

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[   ]	[   ]	[   ]	[   ]
Councilmember Lucachik	[   ]	[   ]	[   ]	[   ]
Councilmember Martin	[   ]	[   ]	[   ]	[   ]
Councilmember Munger	[   ]	[   ]	[   ]	[   ]
Supervisor Keding	[   ]	[   ]	[   ]	[   ]

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**Sandra L. Quinlan, Town Clerk**

## **Town of Boston Credit Card Policy**

Regular, full-time employees may request a Town credit card but must obtain prior, written approval from the Chief Financial Officer. To be eligible for a corporate credit card, an employee must travel frequently in the course of his/her duties, purchase significant volumes of goods and services for use by the Town, or incur other regular frequent business expenses of a kind appropriately paid by credit card.

A Town of Boston (Town) credit card cannot be used to obtain cash advances, bank checks, traveler's checks, electronic cash transfers for expenses other than those incurred by the assigned employee named on the card, or for personal expenses. Misuses of the card will result in cancellation of the card and withdrawal of Town credit card privileges. If the card is used for an employee's personal expenses, the employer reserves the right to recover these monies from the employee cardholder. Cardholders will be required to sign for card use and authorizing the town to recover, from their salary, any amount incorrectly claimed and not paid back within 30 calendar days.

Each card will be limited up to a maximum of \$3,000. Increases to the established maximum may be made on a case-by-case basis by the Chief Financial Officer.

Town of Boston credit card expenditures must be reconciled and submitted with original receipts to the Bookkeeper's Office within 10 business days of the transaction. Cardholders who have not reconciled and submitted their monthly expenditure within this period will be asked to reconcile and submit their monthly expenditure immediately. Continued or repeated non-conformance to this policy will result in revoked privileges, cancellation of the card and such other actions as appropriate.

Lost or stolen cards must be reported immediately to the Chief Financial Officer.

**TOWN OF BOSTON – RESOLUTION NO. 2019-35**

**ADOPTING INFORMATION SECURITY POLICY**

**WHEREAS**, the Town of Boston recognizes the potential consequences of failing to adopt and enforce an information security policy; and

**WHEREAS**, the Town further desires to provide its employees and other users with clear guidance on acceptable use and IT procedures; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Boston hereby adopts the Information Security Policy dated June 5, 2019, and directs all employees to comply.

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[   ]	[   ]	[   ]	[   ]
Councilmember Lucachik	[   ]	[   ]	[   ]	[   ]
Councilmember Martin	[   ]	[   ]	[   ]	[   ]
Councilmember Munger	[   ]	[   ]	[   ]	[   ]
Supervisor Keding	[   ]	[   ]	[   ]	[   ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2019-36**

**AUTHORIZING PROCUREMENT OF  
INDEPENDENCE DAY CELEBRATION FIREWORKS DISPLAY**

**WHEREAS**, the Town of Boston desires appropriately to commemorate Independence Day and to include a Fourth of July Fireworks display in its commemoration; and

**WHEREAS**, the Town solicited proposals from fireworks display vendors for the display, and received one proposal, from Skylighters of New York LLC in the amount of \$9,999;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Boston hereby authorizes the Town Supervisor to execute an agreement with Skylighters of New York LLC to produce a Fourth of July fireworks display for a total cost not to exceed \$9,999.

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Munger	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**



PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

THIS PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as "agreement"), made and entered into this 30<sup>th</sup> day of April, 2019 by and between SKYLIGHTERS of New York LLC, (here in after referred to as "SELLER") and Town of Boston (Herein after referred to as "BUYER").

X This is a one year agreement

\_\_\_ This is a three year agreement, starting on the below dates and time. Agreement binds BUYER to use SELLER as sole provider for pyrotechnic displays and services for three years, final compensation amount for years two and three of the agreement can be determined at original signing, or annually by January 31<sup>st</sup> of said year and will follow compensation specifications as outlined below. Three year agreement entitles BUYER to \_\_\_ more product added to the display each year. (All product is based on current cost of that year and annual compensation amount.)

Any agreement paid in full by April 1<sup>st</sup> of the agreement year will entitle BUYER to \_\_\_ % more Product added to that years display.

1. THE TIME AND PLACE: POSTPONEMENT/CANCELATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display at approximately 10 pm on the day of July 4, 2019. The display will be executed at the following Location: Town Park

Weather permitting. An alternative inclement weather day is hereby designated to be July 6, 2019 the same time and place set forth, herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at the time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have exclusive right to postpone the starting time of the display and/or delay the display in its entirety; until conditions have improved and are appropriate for the safety of all involved, or until inclement weather date as set forth herein above.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER, BUYER and , to be insured and covered for \$5,000,000 Each Accident. \$5,000,000 General Aggregate, \$5,000,000 products-comp/ops Agg. In the event greater liability insurance limits are required, the additional cost is to be paid by BUYER.
3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following:

- a. Adequate security personnel;
- b. Barricades, Ropes with flags, etc. to barricade all covered (dangerous) areas to spectators;
- c. Traffic patrolmen;
- d. As necessary:
  - i. security guards for crowd control and clean up personnel to remove litter left by spectators or any other persons other than SELLER;
  - ii. Trash receptacles as necessary for spectators;
  - iii. "No Parking" signs and directional signs;
  - iv. Sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic display. Such space to be clear and free of all persons except those employed by SELLER; and clear of any and all equipment, vehicles, structures, or items of any other kind not authorized or put in place by SELLER.

4. LICENSES OR PERMITS: SELLER shall be responsible to obtain, for SELLER's benefit, any state, city or any other licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance, or any other items required by the licensing authorities for issuance of such licenses or permits.

5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows: 50% at the signing of this agreement, due no later than 90 days from the display date with the balance due the date the service has been provided. The total amount of this contract is \$9,999.00 (\*if three year contract, Year 1 \$\_\_\_\_\_, Year 2 \$\_\_\_\_\_, Year 3 \$\_\_\_\_\_). In the event of BUYER failure to pay all sums due within thirty days of display, SELLER shall be entitled to collect from BUYER its reasonable cost of collection, including interest and reasonable attorney's fees. If, for any reason other than as addressed herein above BUYER wishes to cancel this agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price hereunder for the cancellation of a one year contract; and an additional fifteen percent fee of the total contract price for each year cancelled with a undetermined budget for the cancellation of a three year contract; to be paid to or retained by SELLER. Any applicable state or local taxes will be payable by the BUYER. Should the setup of the display require a multi-day setup it is up to the BUYER to provide security for the display site.

This CONTRACT is binding only after it has been signed by all parties hereto and returned to the SELLER with the required deposit as forth herein above.

BY: 

BY: \_\_\_\_\_

DATE: 4/30/2019

DATE: \_\_\_\_\_

SELLER

BUYER

**TOWN OF BOSTON – RESOLUTION NO. 2019-37**

**ACCEPTING BID FOR SOLID WASTE COLLECTION AND DISPOSAL CONTRACT**

**WHEREAS**, the Town of Boston duly advertised for bids for solid waste collection and disposal in the Town for the period from July 1, 2019 through June 30, 2022, with the option for up to two renewal terms and annual price adjustments based on the Consumer Price Index for the “Garbage and trash collection” sub-category, capped at 2.5% per year; and

**WHEREAS**, a bid opening was held on May 28, 2019; and

**WHEREAS**, one bid was received, from Waste Management of New York, LLC (“Waste Management”); and

**WHEREAS**, Waste Management’s base bid for collection and disposal of solid waste from the 2,915 residential units in the Town was \$237.07 per unit per year, with a total base bid of \$691,059.05;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Boston hereby accepts the base bid of \$237.07 per residential unit by Waste Management of New York, LLC, for solid waste collection and disposal, and authorizes the Town Supervisor to execute an agreement with Waste Management of New York, LLC, to perform those services.

On June 5, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Munger	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON**  
**APPLICATION FOR USE OF FACILITY**

RECEIVED  
BOSTON TOWN CLERK

**This Application is subject to Approval by the Town Board  
and MUST be received at least 1 week prior to Town Board meeting**

**\*\*\*Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.\*\*\***

Name/Organization Barbara Saikia Date 5/13/19

Name of person responsible for facilities Barbara Saikia Birthday Party  
Title Mrs.

Applicant Address 7254 Boston State Rd. Hamburg, NY 14075

Applicant Daytime Phone # \_\_\_\_\_ # Of Attendees: ~50

Date(s) Requested\* Sunday 6/23/19 Time 9am Type of Event Party  
Set Up 9am Take Down 9pm

**Sporting Leagues — Please attach Schedule**

**\*\*Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event\*\***

**\*\*\*Please confirm that your dates do not conflict with any Sporting Leagues\*\*\***

Baseball—Josh Haick 649-6170 Football— Nick Jagow 725-9680  
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

**I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)**

- |   |  |
|---|--|
| <input type="checkbox"/> South Boston Park Shelter                                      | <input type="checkbox"/> Boston Town Park                                    |
| <input type="checkbox"/> Town Hall Community Room w/ Kitchen<br>And Bathroom Facilities | <input checked="" type="checkbox"/> Lions Shelter<br>And Bathroom Facilities |
| <input type="checkbox"/> North Boston Park Fields                                       | <input type="checkbox"/> Small Shelter                                       |
|   | <input type="checkbox"/> Town Fields   |

**WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)**

- |   |   |
|---|---|
| <input type="checkbox"/> Parade               | - Who will provide traffic control? _____<br>(Submit proof in writing from that agency at time of application)                          |
| <input type="checkbox"/> Parking<br>(over 50) | - Please submit parking Plan: _____<br>(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |
| <input type="checkbox"/> Rides                | (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)                                       |
| <input type="checkbox"/> Fireworks            | (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)  |
|   | - Who will provide Fire Stand By? _____<br>(Submit proof in writing from that agency at time of application)                            |
| <input type="checkbox"/> Vendors<br>(over 5)  | - Please submit Layout _____<br>(This must be approved by Park's Superintendent before submittal to Town Clerk with application)        |

Alcoholic Beverages:  
(IF SERVING ALCOHOL, CHECK ALL  
THAT APPLY)

Are you serving alcohol?  
Are you having a Private Party?  
Are you having a Public Special Event?

☐ Yes ☒ No  
☒ Yes ☐ No  
☐ Yes ☒ No

**PLEASE NOTE:**

**ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.**

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

**FEES:** A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

**KEYS:** Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

**TOWN OF BOSTON PROPERTIES ARE SMOKE FREE**

**COMMUNITY EVENTS SIGN:** If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at [www.townofboston.com](http://www.townofboston.com).

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT:

*Barbara A. Scikie*

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

FEE REC'D 5/13/2019 APPROVED/DENIED : \_\_\_\_\_  
cash \$75 (date) (date)

**PAID**

**MAY 13 2019**

# TOWN OF BOSTON

## APPLICATION FOR USE OF FACILITY

**This Application is subject to Approval by the Town Board  
and MUST be received at least 1 week prior to Town Board meeting**

**\*\*\*Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. \*\*\***

Name/Organization Boston Lions Club Date 5 / 24 / 19

Name of person responsible for facilities Tom Herrmann  
Title Lions Club member

Applicant Address 8359 Boston St. Rd Boston

Applicant Daytime Phone # \_\_\_\_\_ # Of Attendees: ?

Date(s) Requested\* July 9 Time 12:00 pm Type of Event Car show  
Set Up 12:00 pm Take Down 9:00 pm

**Sporting Leagues — Please attach Schedule**

**\*\*Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event\*\***

**\*\*\*Please confirm that your dates do not conflict with any Sporting Leagues\*\*\***

Baseball—Josh Haeick	649-6170	Football—Brian Reader	544-4655
Soccer—Nicole Rooney	422-0023		

**I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)**

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input type="checkbox"/> Lions Shelter And Bathroom Facilities
<input checked="" type="checkbox"/> Concession Stand	<input type="checkbox"/> Small Shelter
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Town Fields

**WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)**

<input type="checkbox"/> Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

**Alcoholic Beverages:**(IF SERVING ALCOHOL, CHECK ALL  
THAT APPLY)

Are you serving alcohol?

☐ Yes ☐ No

Are you having a Private Party?

☐ Yes ☐ No

Are you having a Public Special Event?

☐ Yes ☐ No**PLEASE NOTE:**

**ALL parties must submit a Certificate of Insurance 1 week before your event.**  
**Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.**

**Certificates of Insurance:** You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

**FEES:** A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

**KEYS:** Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

**TOWN OF BOSTON PROPERTIES ARE SMOKE FREE**

**COMMUNITY EVENTS SIGN:** If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at [www.townofboston.com](http://www.townofboston.com).

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT:

Tom Herrman

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

FEE REC'D \_\_\_\_\_  
( date)APPROVED/DENIED : \_\_\_\_\_  
(date)

**TOWN OF BOSTON**  
**APPLICATION FOR USE OF FACILITY**

RECEIVED  
BOSTON TOWN CLERK

**This Application is subject to Approval by the Town Board  
and MUST be received at least 1 week prior to Town Board meeting**

**\*\*\*Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.\*\*\***

Name/Organization Boston Lions Club Date 05/29/2019

Name of person responsible for facilities AL Carpenter  
Title President of Club

Applicant Address 4840 McKinley Lot 14 / HANSHIRE

Applicant Daytime Phone # - # Of Attendees: 30

Date(s) Requested\* 6/16/2019 Time 12N - 4PM Type of Event BBQ  
Set Up 11AM Take Down 4PM

**Sporting Leagues** — Please attach Schedule

**\*\*Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event\*\***

**\*\*\*Please confirm that your dates do not conflict with any Sporting Leagues\*\*\***

Baseball—Josh Haeick 649-6170 Football—Brian Reader 544-4655  
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

**I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)**

- |   |   |
|---|---|
| <input type="checkbox"/> South Boston Park Shelter                                      | <input checked="" type="checkbox"/> Boston Town Park              |
| <input type="checkbox"/> Town Hall Community Room w/ Kitchen<br>And Bathroom Facilities | <input type="checkbox"/> Lions Shelter<br>And Bathroom Facilities |
| <input type="checkbox"/> North Boston Park Fields                                       | <input type="checkbox"/> Small Shelter                            |
|   | <input type="checkbox"/> Town Fields                              |

**WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)**

- N/A Parade - Who will provide traffic control? \_\_\_\_\_  
(Submit proof in writing from that agency at time of application)
- N/A Parking (over 50) - Please submit parking Plan: \_\_\_\_\_  
(This must be approved by Park's Superintendent before submittal to Town Clerk with application)
- N/A Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
- N/A Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
- Who will provide Fire Stand By? \_\_\_\_\_  
(Submit proof in writing from that agency at time of application)
- N/A Vendors (over 5) - Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:  
(IF SERVING ALCOHOL, CHECK ALL  
THAT APPLY)

Are you serving alcohol?  
Are you having a Private Party?  
Are you having a Public Special Event?

\_\_\_\_ Yes  
\_\_\_\_ Yes  
\_\_\_\_ Yes

☒ No  
☒ No  
☒ No

**PLEASE NOTE:**

**ALL parties must submit a Certificate of Insurance 1 week before your event.  
Public Special Events serving alcohol must also submit a copy of your NYS Liquor  
License 1 week before your event.**

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

**FEES:** A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

**KEYS:** Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

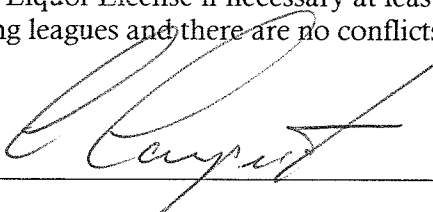
**TOWN OF BOSTON PROPERTIES ARE SMOKE FREE**

**COMMUNITY EVENTS SIGN:** If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at [www.townofboston.com](http://www.townofboston.com).

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: \_\_\_\_\_



Upon Completion, please submit to Town Clerk

\*\*\*\*\*

FEE REC'D \_\_\_\_\_ APPROVED/DENIED : \_\_\_\_\_  
( date ) (date)

## USE OF TOWN MEETING FACILITY

Name/Organization Boston Democratic Social Club Date 5/24/2019

Name of person responsible for facilities Barbara Moore

Title \_\_\_\_\_

Applicant Address 7004 Liebier Rd

Applicant Daytime Phone # \_\_\_\_\_ # Of Attendees: \_\_\_\_\_

Date(s) Requested\* Tuesdays Time 7:00-9:00pm Type of Event Meeting

June 18 Sept 17 Nov 19  
Aug 20 Oct 15 Dec 17

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

\_\_\_\_\_ Recreation Center \_\_\_\_\_ Planning Board Room  
\_\_\_\_\_ Upstairs \_\_\_\_\_ Downstairs  
☒ Town Hall Community Room (w/o Kitchen) \_\_\_\_\_ Court Room

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: Barbara Moore <sup>sq</sup>

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

APPROVED/DENIED : \_\_\_\_\_ (date) INSPECTION: \_\_\_\_\_ (date)

## USE OF TOWN MEETING FACILITY

Name/Organization Erie County Clerk's Office Date 5 / 29 / 2019

Name of person responsible for facilities Sandra Quinlan

Title Boston Town Clerk

Applicant Address 8500 Boston State Rd.

Applicant Daytime Phone # 941-6113 x0 # Of Attendees: 30

Date(s) Requested\* June 20<sup>th</sup> Time 12:30-3:00 Type of Event REAL ID

Outreach  
Clerk on the Go

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ Recreation Center ☐ Planning Board Room  
☐ Upstairs ☐ Downstairs ☐ Court Room  
☒ Town Hall Community Room (w/o Kitchen)

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: Sandra L Quinlan

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

APPROVED/DENIED : \_\_\_\_\_ (date) INSPECTION: \_\_\_\_\_ (date)

## USE OF TOWN MEETING FACILITY

Name/Organization Girl Scout Troop #34710 Date 5/24/19  
Name of person responsible for facilities Karen Lewandowski/Marij Zawada  
Title Troop Co-Leaders  
Applicant Address 8867 South Greenbriar Terrace, Boston, NY 14025  
Applicant Daytime Phone # \_\_\_\_\_ # Of Attendees: Approx 15  
Date(s) Requested\* Please see Attached Time 5<sup>30</sup> - 745 Type of Event Meeting

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ Recreation Center ☐ Planning Board Room  
☐ Upstairs ☐ Downstairs ☐ Court Room  
☒ Town Hall Community Room (w/o Kitchen)

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: Karen A. Zawada

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

APPROVED/DENIED: \_\_\_\_\_ (date) INSPECTION: \_\_\_\_\_ (date)

May 24, 2019

Dear Boston Town Board,

On behalf of Girl Scout Troop #34710, I would like to request approval to hold our meetings in the Boston Town Hall Community Room – *without* use of the kitchen – from 5:30-7:45PM on the following Tuesdays:

1. 10/8/19
2. 10/22/19
3. 11/12/19
4. 11/26/19
5. 12/10/19
6. 1/14/20
7. 1/28/20
8. 2/11/20
9. 2/25/20
10. 3/10/20
11. 3/24/20
12. 4/7/20
13. 4/21/20
14. 5/5/20
15. 5/19/20

Thank you for your consideration.

A handwritten signature in black ink, appearing to read 'Karen A. Lewandowski', with a stylized, cursive script.

Karen A. Lewandowski

Co-Leader Girl Scout Troop #34710

## USE OF TOWN MEETING FACILITY

Name/Organization TOWN OF BOSTON Date 5 / 30 / 2019

Name of person responsible for facilities JASON KEDINE

Title TOWN SUPERVISOR

Applicant Address 8500 BOSTON STATE RD

Applicant Daytime Phone # 716-941-6518 # Of Attendees: 50-75

Date(s) Requested\* JUNE 26<sup>th</sup> 2019 Time 7PM Type of Event STATE OF TOWN

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ Recreation Center ☐ Planning Board Room  
☐ Upstairs ☐ Downstairs ☐ Court Room  
☒ Town Hall Community Room (w/o Kitchen)

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: 

Upon Completion, please submit to Town Clerk

\*\*\*\*\*

APPROVED/DENIED : \_\_\_\_\_ (date) INSPECTION: \_\_\_\_\_ (date)

**CODE ENFORCEMENT OFFICER - END OF MONTH REPORT****April 2019**

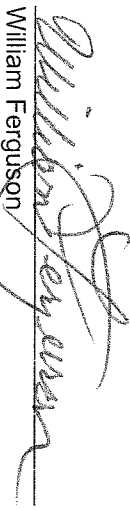
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BOSTON TOWN CLERK

2019 APR 13 PM 6:54

<u>Date</u>	<u>Applicant</u> <u>Building location</u>	<u>Action Completed</u>	Bldg. Permit #	Permit Fee	Structure Value
4/2/2019	Brian H-Lucker 7147 Boston Colden Road	Building permit issued for accessory building	10	\$50.00	\$1,900.00
4/2/2019	Mike Nierenberg 7667 Lower East Hill	Building permit issued for wood deck	11	\$50.00	\$17,700.00
4/2/2019	Robert McDonnell 6454 Kevington Place	Building permit issued for accessory building	12	\$50.00	\$3,400.00
4/2/2019	Anthony Duffy 5686 Homestead	Building permit issued for pole barn	13	\$120.00	\$7,500.00
4/3/2019	5124 Mayer Road	Check for vehicles			
4/3/2019	6791 Pin Oak	Check for vehicles			
4/4/2019	Peter Szeider 6185 Rice Road	Building permit issued for Single family dwelling & attached garage	14	\$483.00	\$180,000.00
4/4/2019	Roger Jackson 8890 Greenbriar	Building permit issued for wood deck	15	\$75.00	\$3,500.00
4/4/2019	Amanda Quirk 4690 Willow Drive	Building permit issued for single family dwelling & detached garage	16	\$440.00	\$170,000.00
4/7/2019	7588 Lower East Hill	Foundation inspection for single family dwelling with attached garage			
4/8/2019	6905 Boston Cross	Check drainage ditch, rear property			
4/8/2019	5792 Cloverfield	Check drainage rear property			
4/9/2019	Gary Shoffstall	Building permit issued for garage addition	17	\$90.00	\$20,000.00
4/11/2019	Jennifer Pearson 8049 Lower East Hill Road	Building permit issued for accessory building	18	\$50.00	\$2,100.00
4/11/2019	Keith Heary 5719 Rice Road	Building permit issued for single family dwelling & attached garage	19	\$583.00	\$225,000.00
4/11/2019	Ken Heary 5693 Rice Road	Building permit issued for single family dwelling & attached garage	20	\$847.00	\$220,000.00
4/16/2019	7840 Boston State Road	Framing & plumbing inspection for building "H"			
4/16/2019	Thomas Kline 7481 Wohlhueter	Building permit issued for single family dwelling & attached garage	21	\$740.00	\$320,000.00
4/17/2019	6454 Kevington Place	Framing & final inspection for accessory building			

4/17/2019	6739 Mill Street	Check for property maintenance		
	6889 Boston Cross	Meet with maintenance on drainage ditch		
4/17/2019	4679 Edgewood	Rough framing & plumbing inspection single family dwelling & attached garage	22	\$986.00
4/18/2019	Jerry Harrington 8678 Back Creek Road	Building permit issued for single family dwelling & attached garage		\$308,000.00
4/23/2019	Abbey Smith 9272 Boston State Road	Building permit issued for above ground pool	23	\$75.00
4/23/2019	Ron Przybyl 6801 Pin Oak	Building permit issued for above ground pool	24	\$75.00
4/24/2019	6185 Rice Road	Foundation inspection for single family dwelling & attached garage		
4/24/2019	4679 Edgewood	Insulation inspection for single family dwelling & attached garage		



William Ferguson  
Code Enforcement Officer