

AGENDA
REGULAR MEETING - TOWN OF BOSTON
August 7, 2019 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes 7/10/2019
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Letter from Erie County Water Authority
2. 2019 Planning and Zoning School Schedule and Agenda
3. June 2019 Income Statement
4. Town of Boston Brick Sponsorship

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3 minute time limit per person)
2. Recommendation from the Planning Board regarding proposal from the Broadway Group
3. Appointment of Gary Stisser as a Regular Member to the Planning Board
4. Appointment of Tara Lowry as an Alternate Member to the Planning Board
5. Request for appointment of Assessor for the Town of Boston
6. Appointment of Town Historian
7. Request to Amend Use of Facility Request for St. Martin's Lutheran Church
8. Request for Use of Town Meeting Facility – Boston Historical Society
9. Request for Use of Town Meeting Facility – Supervisor Keding
10. Request for Use of Town Meeting Facility – Erie County Board of Elections
11. Resolution 2019-44 Budget Transfer to Fund the Purchase of Nutrition Equipment
12. Resolution 2019-45 Budget Transfer to Fund the Purchase of Highway Printer
13. Resolution 2019-46 Approve Purchase of Highway Garage Door

14. Resolution 2019-47 Resolving Claim for Payment for Damage to Heinrich Road
15. Resolution 2019-48 Reallocation of CDBG Grant Funds and Authorizing Professional Services Agreement for Town Hall Elevator Modernization and ADFA Compliance
16. Resolution 2019-49 Approve the Remodel of the Town's Website
17. Resolution 2019-50 Adopting Updated Capital Asset Policy
18. Resolution 2019-51 Purchase Playground Equipment with Grant Funds
19. Parking Lot Sealing Agreement
20. Schedule Boiler Bid Opening

ITEM NO. V OLD BUSINESS

1. Resolution 2019-21 Adopting Revised Fee Schedule

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Councilmembers
5. Code Enforcement Officer
6. Assessor

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

Present: Supervisor Jason Keding, Councilman Zachary Munger, and Councilwoman Jennifer Lucachik.

Also Present: Highway Superintendent Telaak and Attorney for the Town Costello.

A motion was made by Councilwoman Lucachik and seconded by Supervisor Keding to adopt the minutes of the June 5, 2019 regular meeting and the June 19, 2019 special meeting.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes Carried

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik, upon review by the Town Board, that fund bills in the amount of \$ 501,210.12 be paid.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Letter from Charter Communications regarding upcoming changes.

Letter of resignation from Dog Control Officer Robert Stephenson.

Letter of resignation from Town Historian Sherrie Pluta.

May 2019 Income Statement

Supervisor Keding stated the floor is open for public comment.

There were no comments from the public.

Supervisor Keding stated the floor is closed.

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik,

RESOLUTION 2019 -39

**AMENDING BUDGET TO PROPERLY ACCOUNT
FOR DONATION RECEIVED FOR MEMORIAL SWING**

DRAFT

Motion Con't:

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes Carried

A motion was made by Councilwoman Lucachik and seconded by Supervisor Keding,

**RESOLUTION 2019 -40 AMENDING BUDGET TO PROPERLY ACCOUNT
FOR INSURANCE RECOVERY**

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes Carried

A motion was made by Supervisor Keding and seconded by Councilman Munger,

**RESOLUTION 2019 -41 ALLOWING BOSTON PATRIOTS TO PLACE
TEMPORARY STRUCTURE ON TOWN PROPERTY**

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes Carried

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik,

**RESOLUTION 2019 -42 REQUESTING ALL-WAY STOP STUDY TO ADDRESS
TRAFFIC SAFETY CONCERNS AT INTERSECTION OF
ECKHARDT ROAD AND TAYLOR ROAD**

WHEREAS, the Town Board of the Town of Boston has received numerous complaints, supported by video evidence, of traffic safety concerns at the intersection of Eckhardt Road and Taylor Road; and

WHEREAS, the Town Board believes that one option to increase traffic safety at that location would be to install all-way stop signage at the intersection of Eckhardt Road and Taylor Road; and

WHEREAS, an engineering study is required prior installation of all-way stop signage; and

WHEREAS, such a study must be performed by the Erie County Department of Public Works;

NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Boston hereby requests that the Erie County Department of Public Works perform an engineering study to determine whether it would be appropriate to install all-way stop signage at the intersection of Eckhardt Road and Taylor Road; and

IT IS FURTHER RESOLVED, that the Town Clerk shall transmit this resolution and any other required documentation to the County Superintendent of Highways.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

A motion was made by Councilman Munger and seconded by Supervisor Keding,

**RESOLUTION 2019 -43 REQUESTING TRAFFIC STUDY FOR SPEED
REDUCTION TO ADDRESS TRAFFIC SAFETY
CONCERNS AT INTERSECTION OF ECKHARDT ROAD AND TAYLOR ROAD**

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

A motion was made by Councilwoman Lucachik and seconded by Councilman Munger to approve the Use of Facility application for Renee Moran, a birthday party on August 24, 2019, 9:00 am – 5:00 pm, Boston Town Park, Lions Shelter, and bathroom facilities.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

A motion was made by Supervisor Keding and seconded by Councilwoman Lucachik to appoint Gordon Cruse as Dog Control Officer.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

A motion was made by Councilman Munger and seconded by Councilwoman Lucachik to appoint Shawn Vanderdoes as Town Hall Laborer.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

Highway Superintendent Telaak reported on the following:

Last month oiled and stoned approximately nine miles of road, all roads have been swept and cleaned up, turned out very well.
Have been mowing shoulders of the roads.
New Western Star Plow Truck has come in.
Highway Department has helped Parks Department with rolling the South Boston Soccer Fields.
Getting prices for a new garage door for the back of the Highway Shop.
Spoke on the insurance payment to the Town regarding the damaged guardrail.

Councilman Munger reported on the following:

Working with quite a few residents regarding drainage.

Councilwoman Lucachik reported on the following:

Attended the Planning Board meeting on July 9th, busy agenda.
Conducted two interviews for membership and will send the recommendations to the Town Board.
Minutes from Planning Board will discuss Dollar General.
Subdivision was presented, owner would like to divide property, access to Cole and Eddy Roads.
Code Review Committee will meet after the Planning Board meeting of August 13th.

Town Clerk Quinlan reported on the following:

The Town Clerk's monthly reports for May and June have been submitted to the Supervisor's office.
The Clerk on the Go Outreach on June 20th worked out well. The Erie County Clerk's office was able to assist 20-25 residents with the enhanced driver license and thank a vet program. I plan on setting up another Outreach in the Fall.
UNYTS Blood Drive from yesterday reached their goal of 16 donors.
The Boston Library Fundraiser is tomorrow July 11th from 5-7 pm. There is an art and craft sale. Basket raffle, kids bike raffle, hot dog, chip, and bottle of water for \$1.00, and music by Wise Alex.

Sunnking Electronics recycling event sponsored by Senator Gallivan, will be Saturday July 13th from 9 am to noon at Erie Community College South Campus.

The next Household Hazardous waste collection event is at Erie Community College North Campus on Saturday August 10th. Pre-registration is required at www.erie.gov or by calling 858-6800.

Supervisor Keding reported on the following:

State of the Town Address was fairly well attended and is available on the Town Website. Gives a look at upcoming expenses; water infrastructure, Highway equipment, creating capital plans. Breakdown of School, County, and Town taxes and the services that are received.

Boys and Girls Club Open House was June 18th, well attended by interested parents, enrollment has exceeded the Orchard Park Boys and Girls Club.

Will be attending the Erie County Shared Services meeting on July 11th.

Next Town Board meeting will be August 7.

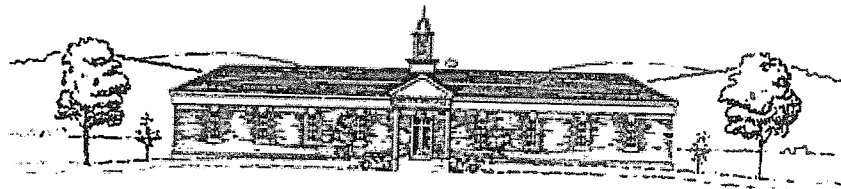
A motion was made by Supervisor Keding and seconded by Councilwoman Lucachik to adjourn the meeting at 7:58 pm.

Supervisor Keding	Yes	Councilman Munger	Yes
Councilwoman Lucachik	Yes		

three (3) Yes

Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



TOWN OF BOSTON

Town Board Meeting Date: August 7, 2019

		<u>Total Amount</u>
Abstract #1 – 2019 Payables	Journal #AP-1538	\$ 68,288.99
Abstract #2 – Utilities	Journal #AP-1539	65,410.87
Credits Received:	The Evans Agency	- \$102.10
Total Payables Dues		\$133,597.76

Breakout by Fund:

General (A) Fund:	\$ 53,806.54
Highway (DB) Fund:	\$ 20,276.97
Lighting (L30) Fund:	\$ 1,547.56
Fire (SF) Fund:	\$ -
Ambulance (SM) Fund:	\$ 823.97
Refuse & Garbage (SG) Fund:	\$ 56,742.72
Water (H) Funds:	\$ -
Trust & Agency (TA):	\$ 400.00

Total Payables submitted for approval:

\$ 133,597.76

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

August 7, 2019 - ABSTRACT - 2019 Payables



Town of Boston Journal Proof Report Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1538		Journal Desc: AP Batch 32		Journal Date: 7/9/2019		Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Sec #	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	7/9/2019	Fund A00 AP Account	\$0.00	\$47,319.11	\$0.00	151	
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2019-06-01 June 2019 Justice Fees to State/County	7/9/2019	Vendor#: 178	\$6,065.00	\$0.00	\$0.00	5	
A00-1110-2000-0000	JUSTICE - EQUIP	Office of Justice Court Support JCAP 2018 Return balance of JCAP Grant 2018	7/9/2019	Vendor#: 1917	\$3,458.12	\$0.00	\$0.00	136	
A00-1110-4000-0000	TOWN JUSTICE-CONTR	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	\$0.00	141	
A00-1110-4000-0000	TOWN JUSTICE-CONTR	Ana Brignoni 220 Per Diem Court Interpreter 4/22/19 hearing	7/9/2019	Vendor#: 1870	\$170.00	\$0.00	\$0.00	21	
A00-1110-4000-0000	TOWN JUSTICE-CONTR	Looseleaf Law Publications 7/23/19 2020 Penal Law Manual & Vehicle & Traffic Law Manual	7/9/2019	Vendor#: 1706	\$57.80	\$0.00	\$0.00	57	
A00-1220-0400-0000	SUPERVISOR- CONTR	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	\$0.00	142	
A00-1320-0402-0000	SPECIAL AUDITS	Drescher & Malecki LLP 1907021 Accounting Services 7/1/19 - 7/14/19 *Includes Capital Asset Inventory & Finalizing Dept. Audits	7/9/2019	Vendor#: 1747	\$1,200.00	\$0.00	\$0.00	52	
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1907021 Accounting Services 7/1/19 - 7/14/19 *Includes Capital Asset Inventory & Finalizing Dept. Audits	7/9/2019	Vendor#: 1747	\$293.75	\$0.00	\$0.00	50	
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1907021 Accounting Services 7/1/19 - 7/14/19 *Includes Capital Asset Inventory & Finalizing Dept. Audits	7/9/2019	Vendor#: 1747	\$506.25	\$0.00	\$0.00	51	
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1907003 Accounting Services 6/17/19 - 6/30/19 *Includes Capital Asset Inventory	7/9/2019	Vendor#: 1747	\$2,118.75	\$0.00	\$0.00	15	
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1907003 Accounting Services 6/17/19 - 6/30/19 *Includes Capital Asset Inventory	7/9/2019	Vendor#: 1747	\$731.25	\$0.00	\$0.00	16	
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	Drescher & Malecki LLP 1907036 Accounting Services 7/15/19 - 7/28/19 *Includes Capital Asset Inventory	7/9/2019	Vendor#: 1747	\$1,368.75	\$0.00	\$0.00	130	
A00-1355-0401-0000	ASSESSOR- CONTR	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$31.99	\$0.00	\$0.00	143	



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Account#	Account Description						Debit	Credit	
A00-1355-0401-0000	ASSESSOR- CONTR			The Buffalo News 145186 AD ID #1515140 - Legal Notice regarding Assessment Roll Completion	7/9/2019	Vendor#: 1671	\$62.00	\$0.00	ENCULQ Seq # 34
A00-1355-0401-0000	ASSESSOR- CONTR			SUE FITZNER 6/27/19 Agricultural Property Valuation & Assessment Seminar & International Association of Assessing Officers Membership Dues	7/9/2019	Vendor#: 435	\$130.00	\$0.00	35
A00-1355-0401-0000	ASSESSOR- CONTR			SUE FITZNER 6/27/19 Agricultural Property Valuation & Assessment Seminar & International Association of Assessing Officers Membership Dues	7/9/2019	Vendor#: 435	\$40.00	\$0.00	36
A00-1355-0401-0000	ASSESSOR- CONTR			SUE FITZNER 6/27/19 Agricultural Property Valuation & Assessment Seminar & International Association of Assessing Officers Membership Dues	7/9/2019	Vendor#: 435	\$52.92	\$0.00	37
A00-1410-0401-0000	TOWN CLERK- CONTR			BUFFALO ENVELOPE CO. 229662 Tax & Town Clerk Envelopes	7/9/2019	Vendor#: 182	\$235.75	\$0.00	38
A00-1410-0401-0000	TOWN CLERK- CONTR			TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	144
A00-1410-0401-0000	TOWN CLERK- CONTR			NYSTCA 2019 NYSTCA Membership Dues 7/1/2019 through 6/31/2020	7/9/2019	Vendor#: 944	\$75.00	\$0.00	55
A00-1420-0401-0000	ATTORNEY- CONTR			Rupp Baase Pfaltzgraf Cunningham LLC 201799 April 2019 - Retainer for Attorney for the Town	7/9/2019	Vendor#: 1783	\$2,250.00	\$0.00	7
A00-1420-0401-0000	ATTORNEY- CONTR			Rupp Baase Pfaltzgraf Cunningham LLC 201800 April 2019 - ZBA & Planning Board Matters	7/9/2019	Vendor#: 1783	\$150.00	\$0.00	8
A00-1420-0401-0000	ATTORNEY- CONTR			Rupp Baase Pfaltzgraf Cunningham LLC 201798 2018 Tax Assessment Litigation	7/9/2019	Vendor#: 1783	\$360.00	\$0.00	9
A00-1440-0400-0000	ENGINEER- CONTR			LaBella Associates 106629 Project No. 2190909 - Professional Services 4/20/19 through 6/21/19	7/9/2019	Vendor#: 1901	\$480.00	\$0.00	46
A00-1620-0400-0000	BUILDINGS- CONTR			OMPHALIUS PLUMBING & HEATING 7/24/19 Clean kitchen stove, snake Trooper sinks, fix parts toilet & turn water on at N.Boston park	7/9/2019	Vendor#: 113	\$90.00	\$0.00	58



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Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
A00-1620-0400-0000	BUILDINGS- CONTR	BISON ELEVATOR SERVICE 59414 Emergency Call to fix Elevator (no power)	7/9/2019	Vendor#: 261	\$502.50	\$0.00		17	
A00-1620-0400-0000	BUILDINGS- CONTR	Liberty Janitorial 072919 Town Hall Cleaning Services 7/8/29 - 7/24/19 (final invoice)	7/9/2019	Vendor#: 1878	\$825.00	\$0.00		18	
A00-1620-0400-0000	BUILDINGS- CONTR	Liberty Janitorial 070719 Town Hall Services 6/9/19 - 7/3/19 & Boys & Girls Club deep clean/buffing	7/9/2019	Vendor#: 1878	\$1,200.00	\$0.00		41	
A00-1620-0400-0000	BUILDINGS- CONTR	UNIFIRST CORP. 055 1640056 Town Hall Supplies	7/9/2019	Vendor#: 1296	\$87.52	\$0.00		23	
A00-1620-0400-0000	BUILDINGS- CONTR	BISON ELEVATOR SERVICE 58763 Emergency Call - People trapped in elevator	7/9/2019	Vendor#: 261	\$777.00	\$0.00		26	
A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 8155 (7591) Pest Control - Town Hall	7/9/2019	Vendor#: 1811	\$55.00	\$0.00		28	
A00-1620-0400-0000	BUILDINGS- CONTR	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$454.04	\$0.00		145	
A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 8778 (8272) Pest Control - Town Hall	7/9/2019	Vendor#: 1811	\$55.00	\$0.00		148	
A00-1620-0400-0000	BUILDINGS- CONTR	ADVANCED ALARM, INC. 086252 Monitoring Electronic Security System 9/2019 - 8/2020	7/9/2019	Vendor#: 1531	\$192.00	\$0.00		132	
A00-1620-0400-0000	BUILDINGS- CONTR	SHARE CORP. 99569 Buildings Cleaning Supplies - polish pads, shop towel, soap, dust mop, toilet cleaner, oven cleaner	7/9/2019	Vendor#: 236	\$1,325.30	\$0.00		133	
A00-1620-0400-0000	BUILDINGS- CONTR	RUCKER LUMBER INC. 162765 & 162649 Building Acct. 1475 - key, hose washer, hook & eye	7/9/2019	Vendor#: 24	\$4.78	\$0.00		134	
A00-1620-0400-0000	BUILDINGS- CONTR	RUCKER LUMBER INC. 162765 & 162649 Building Acct. 1475 - key, hose washer, hook & eye	7/9/2019	Vendor#: 24	\$3.58	\$0.00		135	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	TIME WARNER CABLE 8/19 - Acct. #202-898242602-001 Boys & Girls Club Phone & Internet 7/19/19 - 8/18/19	7/9/2019	Vendor#: 1242	\$119.98	\$0.00		4	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	Liberty Janitorial 070719 Town Hall Services 6/9/19 - 7/3/19 & Boys & Girls Club deep clean/buffing	7/9/2019	Vendor#: 1878	\$320.00	\$0.00		40	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	PAT WHITE CONSTRUCTION INC. 7/9/19 Rec Center Plexiglass Window Installation	7/9/2019	Vendor#: 1315	\$750.00	\$0.00		54	



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Account#	Account Description						Debit	Credit	ENCLIQ	Seq #
A00-1620-0402-0000	BUILDING- CONTR- REC CENTER			Visa 2622 - June 2019 June 2019 Statement - HWY printer, Nutrition lowels, flagpole light	7/9/2019	Vendor#: 1863	\$21.99	\$0.00	\$0.00	44
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY			Certified Pest Solutions 8285 (8221) Pest Control - Highway	7/9/2019	Vendor#: 1811	\$55.00	\$0.00	\$0.00	33
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			Certified Pest Solutions 8156 (7590) Pest Control - Trooper Barracks	7/9/2019	Vendor#: 1811	\$55.00	\$0.00	\$0.00	27
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			UNIFIRST CORP. 055 1640057 Troopers Barracks Supplies	7/9/2019	Vendor#: 1296	\$141.60	\$0.00	\$0.00	24
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			Penn Power Systems 4042210 Emergency Service Call 7/9/19 on Trooper Barracks generator	7/9/2019	Vendor#: 1756	\$449.48	\$0.00	\$0.00	53
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			OMPHALIUS PLUMBING & HEATING 7/24/19 Clean kitchen stove, snake Trooper sinks, fix parks toilet & turn water on at N.Boston park	7/9/2019	Vendor#: 113	\$190.00	\$0.00	\$0.00	59
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			Certified Pest Solutions 8779 (8271) Pest Control - Trooper Barracks	7/9/2019	Vendor#: 1811	\$55.00	\$0.00	\$0.00	149
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS			RUCKER LUMBER INC. 162803 Building Acct. 1475 - Kickdown Door Stop for Trooper Barracks	7/9/2019	Vendor#: 24	\$8.49	\$0.00	\$0.00	122
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR			JCL TELECOMMUNICATIONS, LLC 1823 Service Call at Highway Garage 7/26/19	7/9/2019	Vendor#: 1527	\$95.00	\$0.00	\$0.00	131
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR			WynnelWorks 00002280 June 2019 IT Support (2.5 hours)	7/9/2019	Vendor#: 1703	\$237.50	\$0.00	\$0.00	14
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR			NeoFunds by NeoPost 7/24/19 Acct. #7900-0440-8021-9839 - Postage Balance	7/9/2019	Vendor#: 1616	\$343.89	\$0.00	\$0.00	10
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR			ComDoc, Inc. IN3371141 Contract Coverage 6/24/19 - 7/23/19	7/9/2019	Vendor#: 1787	\$49.47	\$0.00	\$0.00	1
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR			Wells Fargo Financial Leasing 5006503538 Xerox Copier Lease 7/24/19 - 8/23/19	7/9/2019	Vendor#: 1779	\$109.70	\$0.00	\$0.00	25
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR			Wells Fargo Financial Leasing 5006637381 Xerox Copier Lease 8/24/19-9/23/19	7/9/2019	Vendor#: 1779	\$109.70	\$0.00	\$0.00	129
A00-1910-0000-0000	UNALLOCATED INSURANCE			The Evans Agency, LLC 235758 Policy Change for MIMTBOS002 - Add 2020 Western Star Dump Truck 1/1/19 - 1/1/20	7/9/2019	Vendor#: 1884	\$686.40	\$0.00	\$0.00	127
A00-1910-0000-0000	UNALLOCATED INSURANCE			The Evans Agency, LLC 2019 Account Credit Account credit from previous policy change	7/9/2019	Vendor#: 1884	\$0.00	\$102.10	\$0.00	128



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Account#	Account Description	Journal Description	Trans Description				Debit	Credit	ENCLIQ	Seq #
A00-1910-0000-0000	UNALLOCATED INSURANCE		The Evans Agency, LLC 235757 Policy Change for MCATBOS002 - Add 2020 Western Star Dump Truck 1/1/19 - 1/1/20	7/9/2019	Vendor#: 1884		\$388.40	\$0.00	\$0.00	47
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES		Boston-Colden Chamber of Commerce 2019 - 2019-2024 Boston-Colden Chamber of Commerce Membership Dues	7/9/2019	Vendor#: 1911		\$500.00	\$0.00	\$0.00	56
A00-1989-0400-0000	OTHER GENERAL GOVT SUPPORT		CONNIE D. MINER July 2019 July 2019 Grant Writing Services	7/9/2019	Vendor#: 69		\$1,250.00	\$0.00	\$0.00	31
A00-1989-0400-0000	OTHER GENERAL GOVT SUPPORT		CONNIE D. MINER August 2019 August 2019 Grant Writing Services	7/9/2019	Vendor#: 69		\$1,250.00	\$0.00	\$0.00	6
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR		RICHARD-CIN SIGNS & SUPPLIES 1768 Yellow Delineator Posts, Autistic Child Area Signs, rivets	7/9/2019	Vendor#: 91		\$307.80	\$0.00	\$0.00	85
A00-3510-0400-0000	DOG CONTROL- CONTR		BOSTON HIGHWAY DEPT. 7/2019 - DCO July 2019 - Dog Control Gas (16.2 gallons)	7/9/2019	Vendor#: 90		\$33.70	\$0.00	\$0.00	119
A00-5010-0200-0000	HIGHWAY SUPT - EQUIPMENT		Visa 2622 - June 2019 June 2019 Statement - HWY printer, Nutrition towels, flagpole light	7/9/2019	Vendor#: 1863		\$349.00	\$0.00	\$0.00	42
A00-5010-0400-0000	HIGHWAY SUPT-CONTR		Cintas 5014211794 Highway Cleaning & Medical Supplies	7/9/2019	Vendor#: 1758		\$56.35	\$0.00	\$0.00	89
A00-5132-0400-0000	GARAGE-CONTR		UNIFIRST CORP. 005 1642968 Highway Uniforms & Supplies	7/9/2019	Vendor#: 1296		\$162.33	\$0.00	\$0.00	94
A00-5132-0400-0000	GARAGE-CONTR		EDEN HIGHWAY DEPT. 2019-01 Excavator Training on 4/18/19 (x2)	7/9/2019	Vendor#: 865		\$50.00	\$0.00	\$0.00	63
A00-5132-0400-0000	GARAGE-CONTR		UNIFIRST CORP. 055 1641522 Highway Uniforms and Supplies	7/9/2019	Vendor#: 1296		\$46.70	\$0.00	\$0.00	88
A00-5132-0400-0000	GARAGE-CONTR		UNIFIRST CORP. 055 1644472 Highway Uniforms & Supplies	7/9/2019	Vendor#: 1296		\$126.98	\$0.00	\$0.00	116
A00-5132-0400-0000	GARAGE-CONTR		TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242		\$159.95	\$0.00	\$0.00	138
A00-5132-0400-0000	GARAGE-CONTR		UNIFIRST CORP. 055 1638593 Highway Uniforms and Supplies	7/9/2019	Vendor#: 1296		\$126.98	\$0.00	\$0.00	68
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR		Visa 2622 - June 2019 June 2019 Statement - HWY printer, Nutrition towels, flagpole light	7/9/2019	Vendor#: 1863		\$81.99	\$0.00	\$0.00	43
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR		Sharon Bulger 7/13/19 Christmas In July Lunch Supplies	7/9/2019	Vendor#: 1855		\$27.26	\$0.00	\$0.00	32
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR		McCullagh Coffee 30702 Coffee for Nutrition Program	7/9/2019	Vendor#: 1768		\$115.60	\$0.00	\$0.00	29



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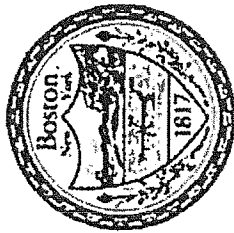
Journal Number: AP - 1538		Journal Desc: AP Batch 32		Journal Date: 7/9/2019		Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCL	Seq #	
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	7/9/2019	Vendor#: 1242	\$31.99	\$0.00		139	
A00-7110-0400-0000	PARKS- CONTR	BOSTON HIGHWAY DEPT. 7/2019 - Parks July 2019 - Parks Diesel (105.20 Gallons) & Gas (56.40 gallons)	7/9/2019	Vendor#: 90	\$117.32	\$0.00		117	
A00-7110-0400-0000	PARKS- CONTR	BOSTON HIGHWAY DEPT. 7/2019 - Parks July 2019 - Parks Diesel (105.20 Gallons) & Gas (56.40 gallons)	7/9/2019	Vendor#: 90	\$234.86	\$0.00		118	
A00-7110-0400-0000	PARKS- CONTR	LandPro Equipment 1242982 Parks Department - oil & filters	7/9/2019	Vendor#: 1719	\$185.21	\$0.00		92	
A00-7110-0400-0000	PARKS- CONTR	Seasonal Lawncare 481185 2019 Lawn Care for Football Field - crabgrass control & liquid fertilization (7/3/19)	7/9/2019	Vendor#: 1792	\$161.76	\$0.00		30	
A00-7110-0400-0000	PARKS- CONTR	Seasonal Lawncare 481185 2019 Lawn Care for Baseball field - crabgrass control & liquid fertilization (7/3/19)	7/9/2019	Vendor#: 1792	\$286.63	\$0.00		22	
A00-7110-0400-0000	PARKS- CONTR	RUCKER LUMBER INC. 161488 Parks Act 1480 - Blue tarp & tie down	7/9/2019	Vendor#: 24	\$39.98	\$0.00		69	
A00-7110-0400-0000	PARKS- CONTR	Seasonal Lawncare 493277 2019 Lawn Care for Town Hall - fertilizer & weed control (7/1/19)	7/9/2019	Vendor#: 1792	\$151.41	\$0.00		45	
A00-7110-0400-0000	PARKS- CONTR	OMPHALUS PLUMBING & HEATING 7/24/19 Clean kitchen stove, snake Trooper sinks, fix parks toilet & turn water on at N.Boston park	7/9/2019	Vendor#: 113	\$225.00	\$0.00		60	
A00-7270-0400-0000	BAND CONCERTS- CONTR	BOSTON TOWN BAND 2019 - 4th of July & Summer Concert Fourth of July & Summer Concert Performance Fees	7/9/2019	Vendor#: 280	\$500.00	\$0.00		20	
A00-7270-0400-0000	BAND CONCERTS- CONTR	David Intola 2019 Summer Concert Summer Concert Series 2019 - Performance 8/6/19	7/9/2019	Vendor#: 1914	\$500.00	\$0.00		123	
A00-7270-0400-0000	BAND CONCERTS- CONTR	West of the Mark 2019 Summer Concert Summer Concert Series 2019 - Performance 7/16/19	7/9/2019	Vendor#: 1915	\$600.00	\$0.00		124	
A00-7270-0400-0000	BAND CONCERTS- CONTR	Jack Civiletti 2019 Summer Concert Series 2019 - Performance 7/30/19	7/9/2019	Vendor#: 1570	\$375.00	\$0.00		125	
A00-7550-0400-0000	CELEBRATIONS- CONTR	BOSTON TOWN BAND 2019 - 4th of July & Summer Concert Fourth of July & Summer Concert Performance Fees	7/9/2019	Vendor#: 280	\$500.00	\$0.00		19	



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Account#	Account Description	Trans Description				Debit	Credit	ENCLIQ	Seg #
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	BEDORE TOURS 29939 Boston Seniors Trip to Hidden Valley Animal Adventures 8/13/19	7/9/2019	Vendor#: 1383		\$925.00	\$0.00	\$0.00	39
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	BOSTON SENIOR CITIZENS 4/1/19 - 7/17/19 Entertainment, Food, & Supplies - April to July 2019	7/9/2019	Vendor#: 595		\$693.51	\$0.00	\$0.00	114
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$6.95	\$0.00	\$0.00	98
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$125.39	\$0.00	\$0.00	99
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$1,780.20	\$0.00	\$0.00	100
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$175.00	\$0.00	\$0.00	101
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$360.47	\$0.00	\$0.00	102
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$16.37	\$0.00	\$0.00	103
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$40.00	\$0.00	\$0.00	104
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 7/30/19 Reimbursements for January - July 2019	7/9/2019	Vendor#: 45		\$158.71	\$0.00	\$0.00	105
A00-8010-0400-0000	ZONING-CONTR	Kathy Praczakajlo NYPF 2019 NY Planning Federation Conference - Reimbursement for ZBA	7/9/2019	Vendor#: 1852		\$627.00	\$0.00	\$0.00	95
A00-8010-0400-0000	ZONING-CONTR	Kathy Praczakajlo NYPF 2019 NY Planning Federation Conference - Reimbursement for ZBA	7/9/2019	Vendor#: 1852		\$88.00	\$0.00	\$0.00	96
A00-8010-0400-0000	ZONING-CONTR	Kathy Praczakajlo NYPF 2019 NY Planning Federation Conference - Reimbursement for ZBA	7/9/2019	Vendor#: 1852		\$326.83	\$0.00	\$0.00	97
A00-8010-0400-0000	ZONING-CONTR	The Buffalo News 145418 AD ID #1519538 - ZBA Public Hearing Notice - Libarto	7/9/2019	Vendor#: 1671		\$86.00	\$0.00	\$0.00	121
A00-8010-0400-0000	ZONING-CONTR	LaBella Associates 107693 Project 2190909.07 - ZBA Variance Review 6/22/19 - 7/19/19	7/9/2019	Vendor#: 1901		\$120.00	\$0.00	\$0.00	147



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Account#	Account Description	Trans Description	Reference			Debit	Credit	ENCLIQ	Seq #
A00-8020-0400-0000	PLANNING- CONTR	LaBella Associates 107692 Project 2190909.06 - Planning Board Matters 6/22/19 - 7/19/19	Vendor#: 1901	7/9/2019		\$240.00	\$0.00	\$0.00	146
A00-8020-0400-0000	PLANNING- CONTR	Jim Liegl AOT 2019 Assoc. of Towns Annual Meeting Travel Reimbursement	Vendor#: 1910	7/9/2019		\$1,081.69	\$0.00	\$0.00	137
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 254746 Employee Funded Supplemental Health Ins. - July 2019	Vendor#: 1887	7/9/2019		\$205.92	\$0.00	\$0.00	2
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 19206000797 Health Insurance Premiums 8/1/19 - 8/31/19	Vendor#: 1378	7/9/2019		\$1,981.80	\$0.00	\$0.00	11
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	HEALTHNOW ADMIN SERVICES 189003 HRA Admin Fee 8/1/19 - 8/31/19	Vendor#: 1376	7/9/2019		\$40.98	\$0.00	\$0.00	48
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	Fund DB0 AP Account	7/9/2019		\$0.00	\$20,276.97	\$0.00	152
DB0-5110-0400-0000	GENERAL REPAIRS-CONTR	COUNTY LINE STONE CO, INC. 124290 Highway Department - 7 loads of stone	Vendor#: 579	7/9/2019		\$6,580.05	\$0.00	\$0.00	77
DB0-5110-0400-0000	GENERAL REPAIRS-CONTR	GERNATT ASPHALT PRODUCTS, INC. 84007107MB 403.19 Type 7F2 Top-R	Vendor#: 212	7/9/2019		\$548.47	\$0.00	\$0.00	65
DB0-5110-0400-0000	GENERAL REPAIRS-CONTR	GERNATT ASPHALT PRODUCTS, INC. 82003100MB 403.19 Type 7F2 Top	Vendor#: 212	7/9/2019		\$2,268.30	\$0.00	\$0.00	66
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	CERTIFIED LABORATORIES 3594067 ALS Saveley STD Oil Analysis; Premalube	Vendor#: 1229	7/9/2019		\$228.45	\$0.00	\$0.00	67
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	THE PUMP DOCTOR 15911 Mag Cards for Bill D.	Vendor#: 198	7/9/2019		\$12.00	\$0.00	\$0.00	90
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	THE PUMP DOCTOR 15942 Mag cards for Rural Transit	Vendor#: 198	7/9/2019		\$12.00	\$0.00	\$0.00	91
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	GERNATT ASPHALT PRODUCTS, INC. 31001155MB - 2" Scr. Gravel 304.15 TP4 - For Drainage	Vendor#: 212	7/9/2019		\$1,377.60	\$0.00	\$0.00	61
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PRAXAIR DISTRIBUTION INC. 90718366 Acetylene & Oxygen Cylinders 6/20/19 - 7/20/19	Vendor#: 1039	7/9/2019		\$81.38	\$0.00	\$0.00	62
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smtl Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019		\$7.98	\$0.00	\$0.00	78



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Account#	Account Description	Trans Description	Reference			Debit	Credit	ENCLIQ	Seq #
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019	Vendor#: 24	\$83.98	\$0.00	\$0.00	79
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019	Vendor#: 24	\$3.28	\$0.00	\$0.00	80
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019	Vendor#: 24	\$9.27	\$0.00	\$0.00	81
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019	Vendor#: 24	\$200.00	\$0.00	\$0.00	82
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 6/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161786, 161870, 161873, 161964, 162070, 162212	Vendor#: 24	7/9/2019	Vendor#: 24	\$4.90	\$0.00	\$0.00	83
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	NORTHERN SUPPLY, INC. 075183 10x32 Combo Conv. Water	Vendor#: 130	7/9/2019	Vendor#: 130	\$672.00	\$0.00	\$0.00	84
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EMERLING FORD MERCURY, INC. 165635 U-bolt; Bar; End Asy; Hex Nut	Vendor#: 409	7/9/2019	Vendor#: 409	\$237.56	\$0.00	\$0.00	70
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	Vendor#: 774	7/9/2019	Vendor#: 774	\$120.95	\$0.00	\$0.00	71
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	Vendor#: 774	7/9/2019	Vendor#: 774	\$5.70	\$0.00	\$0.00	72
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	Vendor#: 774	7/9/2019	Vendor#: 774	\$74.64	\$0.00	\$0.00	73
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	Vendor#: 774	7/9/2019	Vendor#: 774	\$153.54	\$0.00	\$0.00	74



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Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCL	Seq #	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	7/9/2019	Vendor#: 774	\$19.96	\$0.00	\$0.00	75	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	EDEN TRUCK & AUTO SUPPLY June 2019 Smt Highway Dept Acct #140 - Invoice #'s 43678, 43789, 43901, 44077, 45044, 45490	7/9/2019	Vendor#: 774	\$80.89	\$0.00	\$0.00	76	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Auto Restylers 7/23/19 Highway Truck Seat Repair	7/9/2019	Vendor#: 1912	\$225.00	\$0.00	\$0.00	93	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	VALLEY FAB & EQUIP, INC. 128924 Bearings	7/9/2019	Vendor#: 134	\$11.42	\$0.00	\$0.00	86	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PRAXAIR DISTRIBUTION INC. 90152760 Acetylene & Oxygen Cylinders 5/20/19 - 6/20/19	7/9/2019	Vendor#: 1039	\$84.09	\$0.00	\$0.00	87	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	FLEET PRIDE 32031688 Fitting Kit & gloves	7/9/2019	Vendor#: 177	\$145.84	\$0.00	\$0.00	64	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$305.00	\$0.00	\$0.00	106	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$9.38	\$0.00	\$0.00	107	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$3.84	\$0.00	\$0.00	108	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$8.38	\$0.00	\$0.00	109	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$10.45	\$0.00	\$0.00	110	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acct 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	7/9/2019	Vendor#: 24	\$8.96	\$0.00	\$0.00	111	



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Account#	Account Description					Reference	Debit	Credit	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL			7/9/2019	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acc 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	Vendor#: 24	\$6.99	\$0.00	ENCLOS Seq # 112
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL			7/9/2019	RUCKER LUMBER INC. 5/19 - HWY Smt Highway Acc 1470 - Invoice #'s 161386, 161407, 161418, 161421, 161423, 161468, 161591, 161683	Vendor#: 24	\$30.98	\$0.00	113
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL			7/9/2019	SUBURBAN PEST CONTROL, INC. 4139 Highway Department - Hornet Nest removal from Leaf Machine	Vendor#: 1103	\$100.00	\$0.00	115
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE			7/9/2019	HEALTHNOW ADMIN SERVICES 189003 HRA Admin Fee 8/1/19 - 8/31/19	Vendor#: 1376	\$40.98	\$0.00	49
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE			7/9/2019	BLUECROSS BLUESHIELD OF WNY 19206000797 Health Insurance Premiums 8/1/19 - 8/31/19	Vendor#: 1378	\$6,143.58	\$0.00	12
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE			7/9/2019	Aflac 254746 Employee Funded Supplemental Health Ins. - July 2019	Vendor#: 1887	\$379.18	\$0.00	3
SM0-0600-0000-0000	ACCOUNTS PAYABLE			7/9/2019	Fund SM0 AP Account	Fund SM0 AP Account	\$0.00	\$190.81	154
SM0-4540-0400-0000	CONTRACTUAL			7/9/2019	BOSTON HIGHWAY DEPT. 7/2019 - EMS July 2019 - EMS Diesel (68.9 gallons)	Vendor#: 90	\$153.82	\$0.00	120
SM0-4540-0400-0000	CONTRACTUAL			7/9/2019	TIME WARNER CABLE 170137302073019 Phones for Town 7/29/19 - 8/28/19	Vendor#: 1242	\$36.99	\$0.00	140
TA0-0600-0000-0000	ACCOUNTS PAYABLE			7/9/2019	Fund TA0 AP Account	Fund TA0 AP Account	\$0.00	\$400.00	153
TA0-1000-0019-0000	BRICKS FOR CLOCK			7/9/2019	MATTHEW T. KOCH 7/18/19 Brick Sponsorship Engraving (3 @ \$25 per brick)	Vendor#: 1100	\$75.00	\$0.00	150
TA0-1000-0039-0000	TAXES COLLECTED FROM OTHER GOVT			7/9/2019	Crump's Master Mowing 7/28/19 Mowing of ZOMBIE Property @ 9487 West Hill Rd.	Vendor#: 1916	\$300.00	\$0.00	126
TA0-1000-0080-0000	Dog Shelter Fees			7/9/2019	Eden Veterinary Clinic, PLLC 2213807 7/28/19 - Husky Mix Boarding fees	Vendor#: 1860	\$25.00	\$0.00	13
Total Number of 154 Transactions							\$68,288.99	\$68,288.99	\$0.00

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Journal Proof Report
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1538		Journal Desc: AP Batch 32		Journal Date: 7/9/2019		Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC	LIQ	Seq #
Fund	Debit	Credit	ENC	LIQ					
A00	\$47,421.21	\$47,421.21	\$0.00						
DB0	\$20,276.97	\$20,276.97	\$0.00						
SM0	\$190.81	\$190.81	\$0.00						
TA0	\$400.00	\$400.00	\$0.00						
Total	\$68,288.99	\$68,288.99	\$0.00						

August 7, 2019 - A B S T R A C T - Utilities



Town of Boston Journal Proof Report Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1539		Journal Desc: AP Batch 31		Journal Date: 7/9/2019		Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seg #	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	7/9/2019	Fund A00 AP Account	\$0.00	\$6,487.43	\$0.00	37	
A00-1110-4000-0000	TOWN JUSTICE-CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	\$0.00	10	
A00-1220-0400-0000	SUPERVISOR- CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	\$0.00	11	
A00-1355-0401-0000	ASSESSOR- CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$31.99	\$0.00	\$0.00	12	
A00-1410-0401-0000	TOWN CLERK- CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$63.98	\$0.00	\$0.00	13	
A00-1620-0400-0000	BUILDINGS- CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$439.29	\$0.00	\$0.00	14	
A00-1620-0400-0000	BUILDINGS- CONTR	VERIZON WIRELESS 9833184312 Call Phones for Town - June 2019	7/9/2019	Vendor#: 53	\$16.42	\$0.00	\$0.00	4	
A00-1620-0400-0000	BUILDINGS- CONTR	NYSEG 7/19 - Acct. #1001-0312-469 Acct. #1001-0312-469 - Town Hall (6540 kwh)	7/9/2019	Vendor#: 37	\$888.39	\$0.00	\$0.00	21	
A00-1620-0400-0000	BUILDINGS- CONTR	ERIE COUNTY WATER AUTHORITY 7/19 - Acct. #12810500-5 Acct. #12810500-5 - Town Hall April - July 2019	7/9/2019	Vendor#: 96	\$75.58	\$0.00	\$0.00	32	
A00-1620-0400-0000	BUILDINGS- CONTR	NATIONAL FUEL 7/19 - Acct. #3237465 08 Acct. #3237465 08 - Town Hall July 2019	7/9/2019	Vendor#: 726	\$763.06	\$0.00	\$0.00	25	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	NYSEG 7/19 - Acct. #1003-3567-107 Acct. #1003-3567-107 - Boys & Girls Club (744 kwh)	7/9/2019	Vendor#: 37	\$218.43	\$0.00	\$0.00	26	
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	ERIE COUNTY WATER AUTHORITY 7/19 - Acct. #60550160-9 Acct. #60550160-9 - Boys & Girls Club April-July 2019	7/9/2019	Vendor#: 96	\$49.26	\$0.00	\$0.00	34	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 7/19 - Acct. #1001-9307-296 Acct. #1001-9307-296 - Signal (11 kwh)	7/9/2019	Vendor#: 37	\$18.85	\$0.00	\$0.00	27	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 7/19 - Acct. #1001-9308-690 Acct. #1001-9308-690 - Boston Cross Signal (242 kwh)	7/9/2019	Vendor#: 37	\$46.36	\$0.00	\$0.00	20	
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 7/19 - Acct. #1001-9309-037 Acct. #1001-9309-037 - Boston State Signal (64 kwh)	7/9/2019	Vendor#: 37	\$25.25	\$0.00	\$0.00	22	



Town of Boston
Journal Proof Report
Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1539		Journal Desc: AP Batch 31		Date	Journal Date: 7/9/2019	Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Trans Description			Debit	Credit	ENCILIQ	Seq #
A00-3510-0400-0000	DOG CONTROL- CONTR	VERIZON WIRELESS 9833184312 Cell Phones for Town - June 2019	7/9/2019	Vendor#: 53		\$16.42	\$0.00	\$0.00	3
A00-3620-0400-0000	SAFETY INSPECT- CONTR	VERIZON WIRELESS 9833184312 Cell Phones for Town - June 2019	7/9/2019	Vendor#: 53		\$33.24	\$0.00	\$0.00	2
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	VERIZON WIRELESS 9833184312 Cell Phones for Town - June 2019	7/9/2019	Vendor#: 53		\$36.42	\$0.00	\$0.00	5
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 7/19 - Acct. #1001-0312-477 Highway (1980 kwh)	7/9/2019	Vendor#: 37		\$284.36	\$0.00	\$0.00	19
A00-5132-0400-0000	GARAGE-CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242		\$159.95	\$0.00	\$0.00	7
A00-5132-0400-0000	GARAGE-CONTR	NATIONAL FUEL 7/19 - Acct. #3237464 10 - Highway Garage July 2019	7/9/2019	Vendor#: 726		\$63.62	\$0.00	\$0.00	24
A00-5132-0400-0000	GARAGE-CONTR	ERIE COUNTY WATER AUTHORITY Acct. #70542520-4 Acct. #70542520-4 - Highway April - July 2019	7/9/2019	Vendor#: 96		\$308.85	\$0.00	\$0.00	35
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 7/19 - Acct. #1001-3627-434 Acct. #1001-3627-434 - Street Lighting Entire R3 (7354 kwh)	7/9/2019	Vendor#: 37		\$2,467.65	\$0.00	\$0.00	16
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 7/19 - Acct. #1001-3627-426 Acct. #1001-3627-426 - Street Lighting Entire R2 (909 kwh)	7/9/2019	Vendor#: 37		\$101.92	\$0.00	\$0.00	17
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242		\$31.99	\$0.00	\$0.00	8
A00-7110-0400-0000	PARKS- CONTR	NYSEG 7/19 - Acct. #1001-6047-333 Acct. #1001-6047-333 - Town Park (740 kwh)	7/9/2019	Vendor#: 37		\$114.45	\$0.00	\$0.00	29
A00-7110-0400-0000	PARKS- CONTR	NYSEG 7/19 - Acct. #1001-1771-929 Acct. #1001-1771-929 - Athletic Field (42 kwh)	7/9/2019	Vendor#: 37		\$22.85	\$0.00	\$0.00	30
A00-7110-0400-0000	PARKS- CONTR	ERIE COUNTY WATER AUTHORITY 7/19 - Acct. #60636787-0 Acct. #60636787-0 - Town Parks May - July 2019 (Seasonal Acct. "new number every year)	7/9/2019	Vendor#: 96		\$64.47	\$0.00	\$0.00	31
A00-7310-0400-0000	YOUTH PROGRAMS-CONTR	VERIZON WIRELESS 9833184312 Cell Phones for Town - June 2019	7/9/2019	Vendor#: 53		\$16.42	\$0.00	\$0.00	1

August 7, 2019 - ABSTRACT - Utilities



Town of Boston Journal Proof Report Fiscal Year: 2019

Created By: epericak

Journal Number: AP - 1539		Journal Desc: AP Batch 31		Journal Date: 7/9/2019		Account Period: 7 - Jul		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
L30-0600-0000-0000	ACCOUNTS PAYABLE	Fund L30 AP Account	7/9/2019	Fund L30 AP Account	\$0.00	\$1,547.56	\$0.00	39	
L30-5182-0401-0000	CONTRACTS	NYSEG 7/19 - Acct. #1001-3627-400 Acct. #1001-3627-400 - Street Lighting R2 - Dist. 1 (278 kwh)	7/9/2019	Vendor#: 37	\$43.08	\$0.00	\$0.00	15	
L30-5182-0401-0000	CONTRACTS	NYSEG 7/19 - Acct. #1001-3627-418 Acct. #1001-3627-418 - Street Lighting R3 - Dist. 1 (6274 kwh)	7/9/2019	Vendor#: 37	\$1,504.48	\$0.00	\$0.00	18	
SG0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SG0 AP Account	7/9/2019	Fund SG0 AP Account	\$0.00	\$56,742.72	\$0.00	40	
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 3938387-1342-7 Curb Service 7/1/9 - 7/31/19 & June Recycling	7/9/2019	Vendor#: 432	\$56,742.72	\$0.00	\$0.00	36	
SMD-0600-0000-0000	ACCOUNTS PAYABLE	Fund SMD AP Account	7/9/2019	Fund SMD AP Account	\$0.00	\$633.16	\$0.00	38	
SMD-4540-0400-0000	CONTRACTUAL	ERIE COUNTY WATER AUTHORITY 7/19 - Acct. #12810600-7 Acct. #12810600-7 - EMS Building April - July 2019	7/9/2019	Vendor#: 96	\$191.94	\$0.00	\$0.00	33	
SMD-4540-0400-0000	CONTRACTUAL	NYSEG 7/19 - Acct. #1001-6047-341 Acct. #1001-6047-341 - Boston EMS (1764 kwh)	7/9/2019	Vendor#: 37	\$280.55	\$0.00	\$0.00	28	
SMD-4540-0400-0000	CONTRACTUAL	TIME WARNER CABLE 170137302070119 Phones for Town 6/29/19 - 7/28/19	7/9/2019	Vendor#: 1242	\$36.99	\$0.00	\$0.00	9	
SMD-4540-0400-0000	CONTRACTUAL	NATIONAL FUEL 7/19 - Acct. #3237466 06 Acct. #3237466 06 - EMS Building July 2019	7/9/2019	Vendor#: 726	\$10.62	\$0.00	\$0.00	23	
SMD-4540-0400-0000	CONTRACTUAL	TIME WARNER CABLE 097365201070119 Boston EMS Building 7/1/19 - 7/31/19 (installation & fees)	7/9/2019	Vendor#: 1242	\$113.06	\$0.00	\$0.00	6	
Total Number of 40 Transactions					\$65,410.87	\$65,410.87	\$0.00		

AP - 1539 Summary By Fund Number

Fund	Debit	Credit	ENCILIQ
A00	\$6,487.43	\$6,487.43	\$0.00
L30	\$1,547.56	\$1,547.56	\$0.00
SG0	\$56,742.72	\$56,742.72	\$0.00
SMD	\$633.16	\$633.16	\$0.00
Total	\$65,410.87	\$65,410.87	\$0.00

Report run by: epericak

Page 3 of 3

08/06/2019 11:57:52

AUDITED & APPROVED BY TOWN BOARD, RECORDED BY TOWN CLERK

DATE



JUL 22 PM4:12

ERIE COUNTY WATER AUTHORITY

3030 Union Road • Buffalo, New York 14227
716-684-1510 • Fax 716-684-3937

July 19, 2019

The Honorable Jason Keding
Supervisor of Town of Boston
8500 Boston State Rd.
Boston, NY 14025

RE: 2020 Construction Projects
ECWA Project No.: 199300453

Dear Supervisor Keding:

In an effort to provide continual safe and affordable water to all of the citizens within your municipality, and as you prepare for your 2020 annual budget, we urge you to secure funding for capital improvement projects to your water system.

I remind you that these projects are needed to avoid interruption of service, to maintain quality fire protection, and to avoid future property damage. In an effort to assist you, we have attached a list of recommendations. These recommendations are based on leak history, age of existing water lines or other infrastructure failures. We recognize that some of these projects may already be planned or possibly in the construction phase. Please advise us of these projects so that we may update our records.

We appreciate your continued cooperation as we share in the delivery of quality water to all Town of Boston residents. If you have any questions or require additional information concerning these recommendations, please contact me at 716-685-8289.

Sincerely,

ERIE COUNTY WATER AUTHORITY

A handwritten signature in cursive script that reads "Keith E. Dash".

Keith E. Dash
Municipal Liaison

KED*Imb
Attachment

cc: R. Stoll
BOTN-326-9302-F

TOWN OF BOSTON

ECWA PROPOSED CAPTIAL IMPROVEMENT PLAN FOR TOWN WATER DISTRICTS FOR 2019/2020

PRIORITY	LOCATION	RECOMMENDATION	Initial Year of Recommendation
1.	<u>Route 391 and Meadow Drive</u>	Replace valve 1G	2012
2.	<u>Zimmerman Rd.</u> Heinrich Road to Back Creek Road	Replace 600 LF of 12" main	2012
3.	<u>Eighteen Mile Creek Crossing</u> From Boston State Road & Aspen Drive to Back Creek Road at Rice Road	Abandon 8" watermain under creek	2008
4.	<u>Herman Hill Road</u> From Boston State Road to South Abbott Road	Replace 2200 LF of 8" Main	2008
5.	<u>Liebler Road</u> From Boston State Road to House #6698	Replace 1270 LF of 8" Main	2009
6.	<u>South Abbott Road</u> From Meadow Drive North	Replace 1800 LF of 8" Main	2013
7.	<u>Boston State Road</u> #7083 to #7107	Replace 900 LF of 12" main	2016
8.	<u>Boston State Road</u> #7895 to #8081	Replace 2,400 LF of 12" main	2016
9.	<u>Boston Colvin Road</u> Boston State to Powerline	Replace 1,900 LF of 8" main	2016
10.	<u>Eckhardt Road</u> #4844 to #4864	Replace 500 LF of 6" main	2016
11.	<u>Feddick Road</u> #7956 to #8030	Replace 1,250 LF of 6" main	2016
12.	<u>Valley Circle Lane</u>	Replace 2500 LF of 6-inch main	2019
13.	<u>Heinrich Road</u> From Rt. 219 to Zimmerman Road	Replace 2000 LF of 12-inch main	2019

RECEIVED
BOSTON TOWN CLERK

2019 SEP 12 AM 10:17



2019 PLANNING AND ZONING SCHOOLS REGISTRATION FORM

Name _____

Title _____

Municipality or Organization _____

Address _____

City, State, Zip _____

E-mail Address _____

Phone () _____

SCHOOLS

(Please check the school you will attend)

Town of Hyde Park (Dutchess County) _____

Wednesday, September 18, 2019

Wallace Center @ FDR Library and Museum

4079 Albany Post Road

Hyde Park, NY 12538

Town of Lake George (Warren County) _____

Thursday, September 26, 2019

Fort William Henry Resort

4079 Albany Post Road

Lake George, NY 12538

Town of Big Flats (Chemung County) _____

Friday, September 27, 2019

Big Flats Community Center

476 Maple Street

Big Flats, NY 14814

Town of Batavia (Genesee County) _____

Monday, September 30, 2019

Quality Inn & Suites Palm Island

8250 Park Road

Batavia, NY 14020

FEES

The Association of Towns and the Planning Federation offer reduced registration prices to their respective members:

- Member Registration: \$80.00 (pre-reg); \$90.00 (at the door) _____
- Non-Member Registration: \$100.00 (pre-reg); \$120.00 (at the door) _____

PAYMENT INFORMATION

Online Registration

We encourage you to register online for these schools as space is limited. Online registration can be done at www.nytowns.org. We accept ONLY Visa or Mastercard.

Mail-In Registration

Check enclosed in the amount of \$ _____

(Make checks payable to Association of Towns of the State of New York)

Mail this completed registration form to:

Association of Towns of the State of New York

150 State Street

Albany, New York 12207

Registration includes: materials, breakfast and lunch.

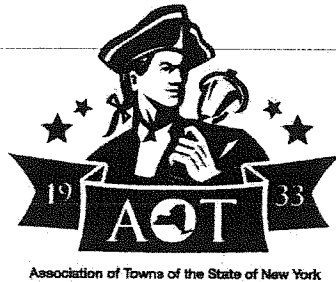
On-site registration opens at 8:30 AM, classes begin at 9:10 AM and end at 1:40 PM. Each location/date will provide a total of 4 credit hours of training.

Cancellation Notice

For refunds to be given, notice of cancellation must be received 10 days prior to event, less a \$10 processing fee. NO REFUNDS after that deadline.

Questions

Please contact the Planning Federation at (518) 512-5270 or Patty Kebea at AOT (518) 465-7933 with any questions or concerns.



2019 Planning and Zoning School Agenda

Town of Hyde Park (Dutchess County)

Wednesday, September 18, 2019

Wallace Center at the FDR Library and Museum
4079 Albany Post Road, Hyde Park, NY 12538

8:30 a.m. – 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. – 9:10 a.m.	Welcome and Introductions
9:10 a.m. – 10:00 a.m.	Case Law Updates <i>Rob Stout, Esq, Whiteman Osterman & Hanna LLP</i> An experienced land use attorney will discuss recent legal cases and new legislation that impact planning and zoning matters in New York State.
10:00 a.m. – 10:10 a.m.	10 Minute Break
10:10 a.m. – 11:00 a.m.	Zoning for Food Trucks <i>Ashley Ley, AICP, Senior Technical Director, AKRF, Inc.</i> Food trucks, in particular gourmet or specialty food trucks, have been growing in popularity in recent years. While some communities have encouraged them as a way to promote new businesses, others have identified concerns relating to competition with existing businesses, traffic, parking, waste disposal, and hours of operation. This session will focus on the different zoning strategies for promoting the good, controlling the bad, and enjoying all that food trucks have to offer.
11:00 a.m. – 11:50 a.m.	50 Minute Lunch Break
11:50 a.m. – 12:40 p.m.	SEQR <i>Susan Favate - BFJ</i> This session will discuss environmental assessment forms, Type I, Type II, and Unlisted actions and the sequence of making a positive or negative declaration on a project's potential to have an adverse impact on the environment. Recent changes to the law will also be discussed.
12:40 p.m. – 12:50 p.m.	10 Minute Break
12:50 p.m. – 1:40 p.m.	INSKY Imaging Applications for Public Safety and Environmental Assessments and Precision Agriculture <i>Dennis Pokrzywka - CEO</i> Course description pending.



2019 Planning and Zoning School Agenda

Town of Lake George (Warren County)

Thursday, September 26, 2019

Fort William Henry Resort
4079 Albany Post Road, Lake George, NY 12538

8:30 a.m. – 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. – 9:10 a.m.	Welcome and Introductions
9:10 a.m. – 10:00 a.m.	<p>SEQRA <i>Libby Coreno Esq., Coreno Law</i></p> <p>This session will discuss environmental assessment forms, Type I, Type II, and Unlisted actions and the sequence of making a positive or negative declaration on a project's potential to have an adverse impact on the environment. Recent changes to the law will also be discussed.</p>
10:00 a.m. – 10:10 a.m.	Break
10:10 a.m. – 11:00 a.m.	<p>Site Plan Review <i>Chuck Voss, AICP – Barton & Loguidice, D.P.C.</i></p> <p>This course will discuss the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.</p>
11:00 a.m. – 11:50 a.m.	Lunch Break
11:50 a.m. – 12:40 p.m.	<p>TENTATIVE: What Planning Boards Need To Know About Housing & Real Estate <i>Speaker TBA</i></p> <p>Course description pending.</p>
12:40 p.m. – 12:50 p.m.	Break
12:50 p.m. – 1:40 p.m.	<p>TENTATIVE: Ethical Considerations in Planning and Zoning Decision-Making <i>Mark Schachner Esq., Miller, Mannix, Schachner and Hafner, LLC</i></p> <p>An interactive discussion of the legal and ethical issues involved in the decision-making process of planning boards and ZBAs.</p>



2019 Planning and Zoning School Agenda

Town of Big Flats (Chemung County)

Friday, September 27, 2019

Big Flats Community Center
476 Maple Street, Big Flats, NY 14814

8:30 a.m. – 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. – 9:10 a.m.	Welcome and Introductions
9:10 a.m. – 10:00 a.m.	Ethics for Planning and Zoning Boards <i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i> Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.
10:00 a.m. – 10:10 a.m.	10 Minute Break
10:10 a.m. – 11:00 a.m.	Site Plan Review <i>Staff, New York State Department of State, Division of Local Government Services</i> This course is an overview of the statutory authority local governments have to review site plans. It will address the scope and content of a site plan and the role of the site plan in municipal review of development projects. A discussion of design and the reasons some approaches might be preferable to others is included in the course.
11:00 a.m. – 11:50 p.m.	50 Minute Lunch Break
11:50 p.m. – 12:40 p.m.	2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments <i>Donald A. Young, Esq., Boylan Code LLC</i> Part 1. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.
12:40 p.m. – 12:50 p.m.	10 Minute Break
12:50 p.m. – 1:40 p.m.	2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments <i>Donald A. Young, Esq., Boylan Code LLC</i> Part 2. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.



2019 Planning and Zoning School Agenda

Town of Batavia (Genesee County)

Monday, September 30, 2019

Quality Inn & Suites Palm Island Indoor Waterpark
8250 Park Road, Batavia, NY, 14020

8:30 a.m. – 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. – 9:10 a.m.	Welcome and Introductions
9:10 a.m. – 10:00 a.m.	Ethics for Planning and Zoning Boards <i>Sarah Brancatella, Esq. – Association of Towns of the State of New York</i> Your neighbor needs a variance and you're on the ZBA, can you review their application? Is the planning board secretary allowed to sell property to the town? Can a planning board member also act as the bookkeeper? This course will review what the law says about ethics and public officials; discuss tools towns can use to address ethics issues; and explain how to analyze situations to ensure compliance with the law.
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12:40 p.m. – 12:50 p.m.	10 Minute Break
12:50 p.m. – 1:40 p.m.	2019 SEQR Update – Review of Recent Case Law and Regulatory Amendments <i>Donald A. Young, Esq., Boylan Code LLC</i> Part 2. The first update to State Environmental Quality Review (SEQR) regulations in more than two decades went into effect on January 1, 2019. An experienced land-use and municipal attorney will discuss how the SEQR Update encourages sustainable development, supports renewable energy, and streamlines the environmental impact statement process.

Town of Boston
Income Statement: 2019
For the Period Ending 6/30/2019

General					
Account Number	Account Description	Original Budget Amount	Amended Budget Amount	Actual Rev/Exp YTD	% YTD
<i>Revenues</i>					
A00-1001-0000-0000	REAL PROPERTY TAXES	\$ 211,714	\$ 211,714	\$ 211,714	100.00%
A00-1030-0000-0000	SPECIAL ASSESSMENTS	-	-	2,043	100.00%
A00-1090-0000-0000	INT. & PENALTIES REAL PROP.TAX	10,000	10,000	10,890	108.90%
A00-1120-0000-0000	NONPROPERTY TAX DISTRIB BY CTY	780,000	780,000	77,698	9.96%
A00-1170-0000-0000	FRANCHISES	90,000	90,000	277	0.31%
A00-1255-0000-0000	CLERK FEES	1,500	1,500	1,872	124.77%
A00-1550-0000-0000	DOG CONTROL FEES	300	300	100	33.33%
A00-1972-0000-0000	PROGRAM FOR AGING	500	500	218	43.50%
A00-2001-0000-0000	PARK & RECREATION INCOME	50,000	50,000	691	1.38%
A00-2025-0000-0000	SPECIAL RECREATIONAL FACILITY	200	200	900	450.00%
A00-2089-0000-0000	CULTURAL & REC INCOME	1,800	1,800	-	0.00%
A00-2110-0000-0000	ZONING INCOME	1,200	1,200	1,050	87.50%
A00-2401-0000-0000	INTEREST AND EARNINGS	2,500	2,500	8,580	343.20%
A00-2410-0000-0000	RENT / REAL PROP INCOME	81,600	81,600	34,000	41.67%
A00-2530-0000-0000	GAMES OF CHANCE INCOME	-	-	33	100.00%
A00-2544-0000-0000	DOG LICENSES	3,000	3,000	1,652	55.07%
A00-2545-0000-0000	LICENSES- OTHER	200	200	300	150.00%
A00-2555-0000-0000	BUILDING PERMIT INCOME	15,000	15,000	8,553	57.02%
A00-2590-0000-0000	OTHER PERMIT INCOME	2,000	2,000	75	3.75%
A00-2610-0000-0000	FINES/FORFEITED BAIL	130,000	130,000	52,177	40.14%
A00-2701-0000-0000	REFUND-PRIOR YR EXPENDITURE	-	-	3,554	100.00%
A00-2705-0000-0000	GIFTS AND DONATIONS	4,000	4,100	2,030	49.52%
A00-2709-0000-0000	EMPLOYEE CONTRIBUTIONS	8,000	8,000	-	0.00%
A00-3001-0000-0000	STATE AID - PER CAPITA	49,689	49,689	-	0.00%
A00-3005-0000-0000	STATE AID - MORTGAGE TAX	130,000	130,000	70,619	54.32%
A00-3809-0000-0000	GEN GOV'T GRANTS	-	14,189	14,189	100.00%
A00-3897-0000-0000	CULTURAL GRANTS	1,500	1,500	1,000	66.67%
A00-3960-0000-0000	STATE AID EMERGENCY DISASTER	-	-	37,166	100.00%
		\$ 1,574,703	\$ 1,588,992	\$ 541,378	
<i>Expenditures</i>					
A00-1010-1000-0000	TOWN BOARD-PER SVC	\$ 34,000	\$ 34,000	\$ 17,000	50.00%
A00-1010-4000-0000	TOWN BD-CONTR	5,000	5,000	979	19.58%
A00-1110-1000-0000	TOWN JUSTICE- PER SVC	108,088	108,088	52,061	48.17%
A00-1110-2000-0000	JUSTICE - EQUIP	1,000	15,189	10,731	70.65%
A00-1110-4000-0000	TOWN JUSTICE-CONTR	7,000	7,000	1,768	25.26%
A00-1220-0100-0000	SUPERVISOR- PER SVC	120,319	120,319	59,648	49.57%
A00-1220-0200-0000	SUPERVISOR- EQUIP	1,000	1,000	-	0.00%
A00-1220-0400-0000	SUPERVISOR- CONTR	6,000	6,000	2,163	36.06%
A00-1320-0402-0000	SPECIAL AUDITS	5,000	5,000	4,594	91.88%
A00-1321-0400-0000	ACCOUNTANT-CONTRACTUAL	49,000	49,000	15,569	31.77%
A00-1321-0401-0000	ACCOUNTING FEES	3,000	3,000	1,179	39.29%
A00-1340-0100-0000	BUDGET DIRECTOR- PER SVC	3,500	3,500	1,750	50.00%
A00-1355-0100-0000	ASSESSOR-PERSONAL SVC	66,702	66,702	34,787	52.15%
A00-1355-0200-0000	ASSESSOR - EQUIPMENT	130	130	127	97.99%
A00-1355-0401-0000	ASSESSOR- CONTR	5,350	5,350	3,588	67.07%
A00-1410-0100-0000	TOWN CLERK- PER SVC	81,086	81,086	40,009	49.34%
A00-1410-0200-0000	TOWN CLERK- EQUIP	3,000	3,000	-	0.00%
A00-1410-0401-0000	TOWN CLERK- CONTR	5,100	5,100	2,434	47.72%
A00-1420-0100-0000	TOWN ATTORNEY- PER SVC	15,423	15,423	7,712	50.00%
A00-1420-0401-0000	ATTORNEY- CONTR	37,877	37,877	11,394	30.08%
A00-1440-0400-0000	ENGINEER- CONTR	32,000	32,000	2,255	7.05%
A00-1460-0100-0000	RECORDS MGT- PER SVC	250	250	-	0.00%
A00-1460-0401-0000	RECORDS MGT- CONTR	7,600	7,600	-	0.00%
A00-1620-0101-0000	BUILDINGS -PER SVC	23,636	23,636	14,237	60.23%
A00-1620-0200-0000	BUILDINGS- EQUIP	50,000	50,000	2,925	5.85%
A00-1620-0400-0000	BUILDINGS- CONTR	30,000	30,000	28,120	93.73%
A00-1620-0402-0000	BUILDINGS- CONTR-REC CENTER	20,000	20,000	4,262	21.31%
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	30,000	30,000	11,549	38.50%
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	20,000	20,000	1,351	6.75%
A00-1650-0200-0000	CENTR COMM- EQUIP	15,000	15,000	900	6.00%
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	24,000	24,000	13,153	54.80%
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	15,000	15,000	8,135	54.23%
A00-1910-0000-0000	UNALLOCATED INSURANCE	70,000	70,000	59,882	85.55%
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	3,500	3,500	2,300	65.71%
A00-1930-0000-0000	JUDGEMENT AND CLAIMS	1,300	1,300	140	10.78%
A00-1950-0000-0000	TAXES & ASSESSMNTS ON PROPERTY	3,650	3,650	3,473	95.16%
A00-1989-0400-0000	OTHER GENERAL GOV'T SUPPORT	15,000	15,000	7,500	50.00%
A00-1990-0000-0000	CONTINGENT ACCOUNT	50,000	50,000	-	0.00%
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	2,000	2,000	492	24.60%
A00-3510-0100-0000	DOG CONTROL- PER SVC	12,545	12,545	5,227	41.67%
A00-3510-0200-0000	DOG CONTROL- EQUIP	350	350	210	60.00%
A00-3510-0400-0000	DOG CONTROL- CONTR	2,000	2,000	470	23.49%

A00-3620-0100-0000	SAFETY INSPECT-PER SVC	23,930	23,930	11,737	49.05%
A00-3620-0400-0000	SAFETY INSPECT- CONTR	1,000	1,000	294	29.37%
A00-5010-0100-0000	HIGHWAY SUPT-PER SVC	83,223	83,223	41,378	49.72%
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	4,500	4,500	909	20.20%
A00-5132-0400-0000	GARAGE-CONTR	25,000	25,000	15,140	60.56%
A00-5182-0400-0000	STREET LIGHTING-CONTR	27,000	27,000	26,281	97.34%
A00-6772-0100-0000	PROGRAM FOR AGING-PER SVC	19,604	19,604	9,341	47.65%
A00-6772-0200-0000	NUTRITION EQUIPMENT & CHAIRS	-	-	142	100.00%
A00-6772-0400-0000	PROGRAMS FOR AGING-CONTR	6,200	6,200	4,242	68.42%
A00-7110-0100-0000	PARKS- PER SVC	88,299	88,299	38,456	43.55%
A00-7110-0201-0000	EQUIPMENT	16,000	16,000	14,900	93.12%
A00-7110-0400-0000	PARKS- CONTR	48,500	48,500	1,560	3.22%
A00-7140-0100-0000	PLAY & REC CTR-PER SVC	4,933	4,933	1,810	36.69%
A00-7140-0400-0000	PLAY & REC CTR-CONTR	750	750	345	45.97%
A00-7270-0400-0000	BAND CONCERTS- CONTR	4,400	4,400	1,305	29.66%
A00-7310-0100-0000	YOUTH PROGRAMS-PER SVC	82,320	82,320	7,714	9.37%
A00-7310-0400-0000	YOUTH PROGRAMS-CONTR	24,500	24,500	70,081	286.05%
A00-7510-0100-0000	TOWN HISTORIAN-PER SVC	3,550	3,550	1,775	50.00%
A00-7510-0401-0000	HISTORIAN- CONTR	500	500	-	0.00%
A00-7520-0400-0000	HISTORIAN PROP-CONTR	2,600	2,600	-	0.00%
A00-7550-0400-0000	CELEBRATIONS- CONTR	20,000	20,000	3,685	18.42%
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	13,000	13,000	6,847	52.67%
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	13,000	13,000	4,345	33.42%
A00-7989-0400-0000	OTHER CULTURE/REC- CONTR	500	500	-	0.00%
A00-8010-0100-0000	ZONING- PER SVC	4,120	4,120	2,994	72.66%
A00-8010-0400-0000	ZONING-CONTR	9,000	9,000	3,411	37.90%
A00-8020-0100-0000	PLANNING-PER SVC	3,500	3,500	1,787	51.05%
A00-8020-0200-0000	PLANNING-EQUIPMENT	1,000	1,000	-	0.00%
A00-8020-0400-0000	PLANNING- CONTR	6,500	6,500	308	4.74%
A00-8510-0400-0000	COMMUNITY BEAUTIFICATION-CONTR	500	500	-	0.00%
A00-8540-0400-0000	DRAINAGE-CONTR	20,000	20,000	-	0.00%
A00-8710-0100-0000	CONSERVATION-PER SVC	930	930	1,077	115.82%
A00-8710-0400-0000	CONSERVATION- CONTR	5,921	6,021	1,121	18.62%
A00-8745-0400-0000	FLOOD & EROSION CONTROL-CONTRA	20,000	20,000	-	0.00%
A00-8810-0100-0000	CEMETERY- PER SVC.	300	300	-	0.00%
A00-8810-0400-0000	CEMETERY-CONTRACTUAL	610	610	-	0.00%
A00-8989-0400-0000	OTHER HOME/COM SVC-CONTR	50,000	50,000	-	0.00%
A00-9010-0800-0000	STATE RETIREMENT	70,000	70,000	15,149	21.64%
A00-9030-0800-0000	SOCIAL SECURITY	64,000	64,000	27,049	42.26%
A00-9040-0800-0000	WORKERS' COMPENSATION	14,000	14,000	12,449	88.92%
A00-9050-0800-0000	UNEMPLOYMENT INSURANCE	6,000	6,000	2,916	48.60%
A00-9055-0800-0000	DISABILITY INSURANCE	500	500	-	0.00%
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	55,000	55,000	18,281	33.24%
A00-9730-0600-0000	BAN PRINCIPAL	40,000	40,000	40,000	100.00%
A00-9730-0700-0000	BAN INTEREST	26,360	26,360	13,480	51.14%
		\$ 1,896,956	\$ 1,911,245	\$ 836,381	

Highway					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
DB0-1001-0000-0000	REAL PROPERTY TAX	\$ 785,424	\$ 785,424	\$ 785,424	100.00%
DB0-1120-0000-0000	NON-PROPERTY TAX DIST. BY CNTY	225,000	225,000	225,000	100.00%
DB0-2401-0000-0000	INTEREST AND EARNINGS	1,100	1,100	4,354	395.84%
DB0-2650-0000-0000	SALE OF SCRAP	-	-	-	100.00%
DB0-2665-0000-0000	SALE OF EQUIPMENT	-	-	-	100.00%
DB0-2680-0000-0000	INSURANCE RECOVERIES	-	-	5,314	100.00%
DB0-2709-0000-0000	EMPLOYEES CONTRIBUTIONS	2,000	2,000	-	0.00%
DB0-2770-0000-0000	OTHER UNCLASSIFIED	-	-	-	100.00%
DB0-2770-1000-0000	OTHER UNCLASSIFIED - FUEL REIMBURSEMENTS	-	-	1,055	100.00%
DB0-2801-0000-0000	INTERFUND REVENUES	50,000	50,000	150	0.30%
DB0-3501-0000-0000	STATE AID	83,235	83,235	-	0.00%
		\$ 1,146,759	\$ 1,146,759	\$ 1,021,297	
<i>Expenditure</i>					
DB0-5110-0100-0000	GENERAL REPAIRS-PER SVC	\$ 212,695	\$ 212,695	\$ 95,548	44.92%
DB0-5110-0400-0000	GENERAL REPAIRS-CONTR	203,647	203,647	-	0.00%
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	42,000	42,000	20,894	49.75%
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	25,000	25,000	5,119	20.47%
DB0-5112-0200-0000	CAPITAL OUTLAY	83,235	83,235	-	0.00%
DB0-5130-0200-0000	MACHINERY- EQUIPMENT	50,000	50,000	-	0.00%
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	80,000	80,000	56,261	70.33%
DB0-5140-0100-0000	MISC BRUSH & WEEDS-PER SVC	-	-	11,640	100.00%
DB0-5140-0400-0000	MISC BRUSH & WEEDS-CONTRACTUAL	4,250	4,250	-	0.00%
DB0-5142-0100-0000	SNOW REMOVAL-PER SVC	94,907	94,907	38,573	40.64%
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	82,250	82,250	33,246	40.42%
DB0-5148-0100-0000	SNOW REMOVAL-OTHER GOV'T-PS	94,907	94,907	38,573	40.64%
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT-CONTR	82,250	82,250	33,246	40.42%
DB0-9010-0800-0000	STATE RETIREMENT	48,000	48,000	11,820	24.63%
DB0-9030-0800-0000	SOCIAL SECURITY	31,000	31,000	14,058	45.35%
DB0-9040-0800-0000	WORKERS' COMPENSATION	25,000	25,000	29,143	116.57%
DB0-9055-0800-0000	DISABILITY INSURANCE	-	-	3,502	100.00%
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	90,000	90,000	41,853	46.50%
		\$ 1,249,141	\$ 1,249,141	\$ 433,474	

Water #1					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HA0-1001-0000-0000	REAL PROPERTY TAX	\$ 80,831	\$ 80,831	\$ 80,831	100.00%
HA0-2401-0000-0000	INTEREST EARNINGS	-	-	184	100.00%
		<u>\$ 80,831</u>	<u>\$ 80,831</u>	<u>\$ 81,015</u>	
<i>Expenditure</i>					
HA0-8340-0400-0000	CONTRACTUAL	\$ 35,922	\$ 35,922	\$ 29,748	82.81%
HA0-9730-0600-0000	BAN'S- PRINCIPAL	37,995	37,995	37,995	100.00%
HA0-9730-0700-0000	BAN'S- INTEREST	6,914	6,914	6,914	99.99%
		<u>\$ 80,831</u>	<u>\$ 80,831</u>	<u>\$ 74,656</u>	

Water #2					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HBO-1001-0000-0000	REAL PROPERTY TAX	\$ 51,214	\$ 51,214	\$ 51,214	100.00%
HBO-2401-0000-0000	INTEREST & EARNINGS	-	-	297	100.00%
		<u>\$ 51,214</u>	<u>\$ 51,214</u>	<u>\$ 51,511</u>	
<i>Expenditure</i>					
HBO-8340-0400-0000	CONTRACTUAL	\$ 20,935	\$ 20,935	\$ 13,025	62.22%
HBO-9730-0600-0000	BAN'S - PRINCIPAL	28,140	28,140	-	0.00%
HBO-9730-0700-0000	BAN INTEREST	2,139	2,139	-	0.00%
		<u>\$ 51,214</u>	<u>\$ 51,214</u>	<u>\$ 13,025</u>	

Water #3					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HCO-1001-0000-0000	REAL PROPERTY TAX	\$ 251,014	\$ 251,014	\$ 251,618	100.24%
HCO-2401-0000-0000	INTEREST AND EARNINGS	-	-	2,216	100.00%
		<u>\$ 251,014</u>	<u>\$ 251,014</u>	<u>\$ 253,834</u>	
<i>Expenditure</i>					
HCO-8340-0400-0000	CONTRACTUAL	\$ 26,908	\$ 26,908	\$ 17,195	63.90%
HCO-9730-0600-0000	BAN'S- PRINCIPAL	97,800	97,800	-	0.00%
HCO-9730-0700-0000	BAN INTEREST	126,306	126,306	63,032	49.90%
		<u>\$ 251,014</u>	<u>\$ 251,014</u>	<u>\$ 80,227</u>	

Water Ext 1					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HDO-1001-0000-0000	REAL PROPERTY TAX	\$ 3,000	\$ 3,000	\$ 3,000	100.00%
HDO-2401-0000-0000	INTEREST AND EARNINGS	-	-	131	100.00%
		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,131</u>	
<i>Expenditure</i>					
HDO-8340-0400-0000	CONTRACTS	\$ 3,000	\$ 3,000	\$ 687	22.91%
		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 687</u>	

Water Ext 2					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HE0-1001-0000-0000	REAL PROPERTY TAX	\$ 28,970	\$ 28,970	\$ 28,970	100.00%
HE0-2401-0000-0000	INTEREST AND EARNINGS	-	-	279	100.00%
		<u>\$ 28,970</u>	<u>\$ 28,970</u>	<u>\$ 29,249</u>	
<i>Expenditure</i>					
HE0-8340-0400-0000	CONTRACTUAL	\$ 7,515	\$ 7,515	-	0.00%
HE0-9730-0600-0000	BAN- PRINCIPLE	19,940	19,940	-	0.00%
HE0-9730-0700-0000	BAN INTEREST	1,515	1,515	-	0.00%
		<u>\$ 28,970</u>	<u>\$ 28,970</u>	<u>\$ -</u>	

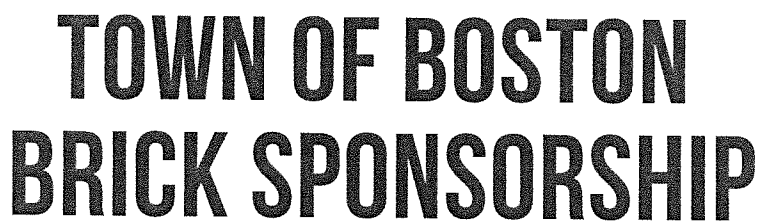
Water #3 Ext. 1					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
HFO-1001-0000-0000	REAL PROPERTY TAX	\$ 10,969	\$ 10,969	\$ 10,969	100.00%
HFO-2401-0000-0000	INTEREST AND EARNINGS	-	-	91	100.00%
		<u>\$ 10,969</u>	<u>\$ 10,969</u>	<u>\$ 11,060</u>	
<i>Expenditure</i>					
HFO-8340-0400-0000	CONTRACTUAL	\$ 2,269	\$ 2,269	-	0.00%
HFO-9730-0600-0000	PRINC PMTS- BANS	6,250	6,250	-	0.00%
HFO-9730-0700-0000	INTEREST PMTS. BANS	2,450	2,450	-	0.00%
		<u>\$ 10,969</u>	<u>\$ 10,969</u>	<u>\$ -</u>	

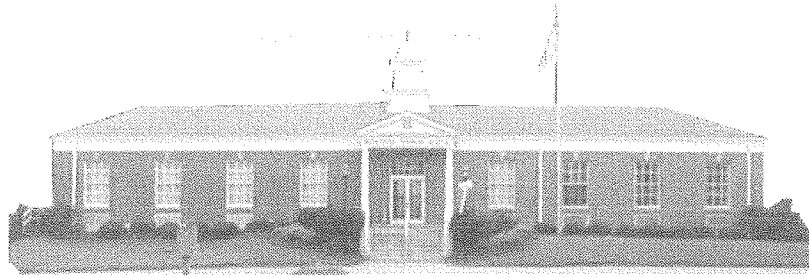
Lighting					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
L30-1001-0000-0000	REAL PROPERTY TAX	\$ 16,175	\$ 16,175	\$ 16,175	100.00%
L30-2401-0000-0000	INTEREST AND EARNINGS	-	-	78	100.00%
		<u>\$ 16,175</u>	<u>\$ 16,175</u>	<u>\$ 16,253</u>	
<i>Expenditure</i>					
L30-5182-0401-0000	CONTRACTS	\$ 20,000	\$ 20,000	\$ 8,504	42.52%
		<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 8,504</u>	

Fire					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
SFO-1001-0000-0000	REAL PROPERTY TAX	\$ 773,419	\$ 773,419	\$ 773,419	100.00%
SFO-1120-0000-0000	NONPROPERTY TAX DIST	50,000	50,000	50,000	100.00%
SFO-2401-0000-0000	INTEREST EARNINGS	-	-	1,906	100.00%
		<u>\$ 823,419</u>	<u>\$ 823,419</u>	<u>\$ 825,325</u>	
<i>Expenditure</i>					
SFO-1910-0400-0000	UNALLOCATED INSURANCE	\$ 37,619	\$ 37,619	-	0.00%
SFO-3410-0401-0000	CONTRACTS	535,000	535,000	502,598	93.94%
SFO-9025-0800-0000	SERVICE AWARDS PROGRAM	200,000	200,000	-	0.00%
SFO-9040-0800-0000	WORKERS COMP INSURANCE	50,800	50,800	22,674	44.63%
		<u>\$ 823,419</u>	<u>\$ 823,419</u>	<u>\$ 525,272</u>	

Refuse					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
SGO-1001-0000-0000	REAL PROPERTY TAX	\$ 612,612	\$ 612,612	\$ 612,612	100.00%
SGO-2130-0000-0000	REFUSE AND GARBAGE CHARGES	-	-	182	100.00%
SGO-2401-0000-0000	INTEREST EARNINGS	-	-	1,196	100.00%
		<u>\$ 612,612</u>	<u>\$ 612,612</u>	<u>\$ 613,990</u>	
<i>Expenditure</i>					
SGO-8160-0401-0000	GARBAGE CONTRACTUAL BFI	\$ 612,612	\$ 612,612	\$ 310,760	50.73%
		<u>\$ 612,612</u>	<u>\$ 612,612</u>	<u>\$ 310,760</u>	

Ambulance					
Account Number	Account Description	Original Approp Amount	Estimated Rev/Exp	YTD	% YTD
<i>Revenue</i>					
SMO-1001-0000-0000	REAL PROPERTY TAX	\$ 92,817	\$ 92,817	\$ 92,817	100.00%
SMO-1120-0000-0000	NONPROPERTY TAX DISTRIBUTION	20,000	20,000	20,000	100.00%
SMO-2401-0000-0000	INTEREST INCOME	-	-	220	100.00%
		<u>\$ 112,817</u>	<u>\$ 112,817</u>	<u>\$ 113,037</u>	
<i>Expenditure</i>					
SMO-4540-0200-0000	AMBULANCE- CAPITAL EQUIPMENT	\$ 14,833	\$ 14,833	-	0.00%
SMO-4540-0400-0000	CONTRACTUAL	53,560	53,560	42,317	79.01%
SMO-9025-0800-0000	LOCAL PENSION FUND	19,000	19,000	9,592	50.49%
SMO-9040-0800-0000	WORKER'S COMP	11,000	11,000	9,896	89.96%
SMO-9730-0600-0000	BAN'S PRINCIPAL	11,701	11,701	-	0.00%
SMO-9730-0700-0000	BAN'S INTEREST	2,723	2,723	-	0.00%
		<u>\$ 112,817</u>	<u>\$ 112,817</u>	<u>\$ 61,806</u>	

[illegible]



TOWN OF BOSTON BOSTON PLANNING BOARD

July 22, 2019

Re: Broadway Group/Dollar General – Wurtz Funeral Home
Conceptual Site Plan Proposal

Boston Town Board
c/o Town Clerk Sandra Quinlan
8500 Boston State
Boston, New York 14025

Dear Town Board Members,

The Boston Planning Board at its meeting on Tuesday, July 9, 2019 by motion and a 4 to 1 vote of the members present to reject the latest conceptual sit plan proposed by Broadway Group/Dollar General and to refer as such to the Town Board. References in the code about maintaining integrity of neighborhoods and any new development or redevelopment to be compatible with the existing architectural flavor of the neighborhood, were major factors in the decision. Without careful planning, the rehab and upgrading of some of the neglected residential properties in that area would have no incentive, with a lack of pride of their surroundings and unwillingness to invest. We could not condone doing the hamlet, and as a Planning Board thus rejected their proposal.

Yours truly,

Paul Ziarnowski/db
Paul Ziarnowski
Chairman

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

PZ:db



August 6, 2019

Town of Boston Town Board
Town Hall
8500 Boston State Road
Boston, New York 14025-9648

**RE: Proposed Dollar General
9287 Boston State Road
Site Plan
LaBella Project No. 2190909.08**

RECEIVED
BOSTON TOWN CLERK
AUG 13 2019

Dear Supervisor Keding and Town Board Members:

We have reviewed the plan submission by CEI Engineering Associates for the proposed Dollar General at 9287 Boston State Road. The review at this time performed by LaBella is cursory in nature only, a more detailed and technical review will be provided for future meetings. The electronic pdf version of plans we received are difficult to read, clearer/readable plans would be requested with future plan submissions, some information requested below may be on the plans but may have not be legible. Our initial comments include the following:

1. We understand color renderings of the proposed building have been provided to the Planning Board, the proposed building materials should be noted on these rendering.
2. As the dumpster will be facing Boston State Road, the applicant should provide details of materials and color of the proposed enclosure.
3. The planting plan should be reviewed by the Board(s) to assure there is adequate landscaping provided to not only complement the building/site but also to provide screening to the neighbors.
4. A detailed lighting plan should be provided to include details of fixture styles, lighting type (we suggest LED), heights of poles with base details, building mounted light locations, proposed security lighting, foot-candle contour plan and hours of illumination.
5. The Zoning District and schedule should be provided with front/side/rear setbacks, building heights , minimum lot size and widths etc.
6. A Storm Water Pollution Prevention Plan will be required and should be provided for review.
7. The Boards should determine the allowance of any outside storage for items such as propane cages, bulk ice coolers or seasonal sale items. Outside banner flags and other like items should also be discussed; any items not desired by the Town should be specifically outlined in the potential approval conditions.
8. A curb cut permit will be required from the NYS Department of Transportation, typically relatively low generators of traffic would not warrant the need for two egress lanes.



9. The plans should include color details of all signage both free standing and building mounted including dimensions, height and hours of illumination.

Please feel free to contact me directly with any comments or questions you may have in this regard.
Thank you.

Respectfully submitted,

LaBella Associates

Michael A. Simon
Senior Project Manager



TOWN OF BOSTON

BOSTON PLANNING BOARD

July 25, 2019

Boston Town Board
C/o Sandra Quinlan
8500 Boston State Road
Boston, NY 14025

RECEIVED
BOSTON TOWN CLERK
JUL 26 2019 11:43

Dear Mrs. Quinlan and Town Board members:

The Planning Board members have met with and interviewed Gary Stisser as a perspective membership on the Planning Board.

At its meeting on Tuesday, July 9, 2019 by motion and a four to one vote of the membership made a favorable recommendation for appointment of Gary Stisser as a Regular Member to the Planning Board.

His term of expiration will be February 1, 2026.

Your immediate action on this recommendation is appreciated.

Yours truly,

Paul Ziarnowski/db
Paul Ziarnowski
Chairman

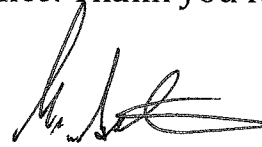
TOWN HALL
(716) 941-6113
Fax (716) 941-6116

PZ:db

To: Sandra Quinlan
Boston Town Clerk

21 May 19

I, Gary W. Stisser, am interested in becoming part of the Boston Planning Board. I have lived at 9345 Boston State Road since August 2000. My wife, Linda L. Stisser (Morey), was born and raised in Boston. We both love and have a valued interest in the town. I am currently employed by the Erie County Sheriff's Office. Thank you for your time and consideration.



Gary W. Stisser
garystisser@yahoo.com

RECEIVED
BOSTON TOWN CLERK

MAY 27 4:00 PM '19



TOWN OF BOSTON

BOSTON PLANNING BOARD

July 25, 2019

Boston Town Board
C/o Sandra Quinlan
8500 Boston State Road
Boston, NY 14025

RECEIVED
BOSTON TOWN CLERK
JUL 26 2019 11:14 AM

Dear Mrs. Quinlan and Town Board members:

The Planning Board members have met with and interviewed Tara Lowry as a perspective membership on the Planning Board.

At its meeting on Tuesday, July 9, 2019 by motion and a four to one vote of the membership made a favorable recommendation for appointment of Tara Lowry as an Alternate Member to the Planning Board.

Her term of expiration will be December 31, 2021.

Your immediate action on this recommendation is appreciated.

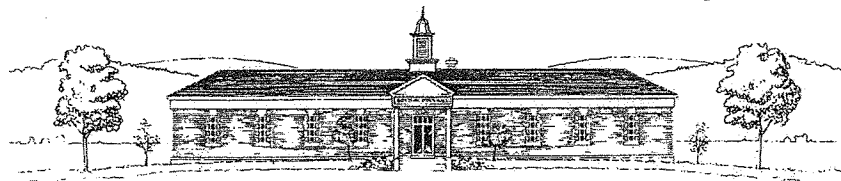
Yours truly,

Paul Ziarnowski/db

Paul Ziarnowski
Chairman

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

PZ:db



TOWN OF BOSTON

MEMORANDUM

TO: Jason Keding, Supervisor
Boston Town Board

FROM: Sue Fitzner, Assessor

DATE: July 23, 2019

RE: Reappointment

.....

RECEIVED
BOSTON TOWN CLERK
JUL 26 2019

I am formally requesting reappointment to the position of Assessor for the Town of Boston.

It has been 6 years and I believe a full time Assessor meets all the needs of the town. I have a standard work schedule, making my availability consistent for property owners to have their important questions answered or appointments scheduled in a timely matter.

I have a close working relationship with the Town Clerk and Tax office, especially during tax collection. We work together to improve the efficiency and accuracy of mailing out tax bills to the most current owners. I have reached out to the Building/Planning/Zoning Departments, assisting with current property information when permits are issued or variances needing approval. My department's data information is shared on a daily basis with other departments, banks, appraisers, realtors, and the general public. It's imperative that my assessment clerk and I continue to achieve correct data to support the assessed values on property. Special Districts are added and deleted as records are updated with current information to remain consistent in charging fees. I have generated informational handouts for tax payers/employees to try to uncomplicate the complicated subject of assessments, exemptions and taxes.

We are currently in the midst of changing parameters directed by the New York State Dept. of Taxation & Finance regarding the STAR exemption, preparing for the conversion to a new NYS Assessor computer program, sorting and assuring all information is correct and in place with an interoffice audit in preparation and anticipation for the NYS exemption audit, and continuing to be available to answer questions or provide assistance with any property issues to all residents and town employees.

Taking care of the reappointment now instead of waiting until the end of September, will provide continuity, consistency and confidence for our residents especially during the upcoming election.

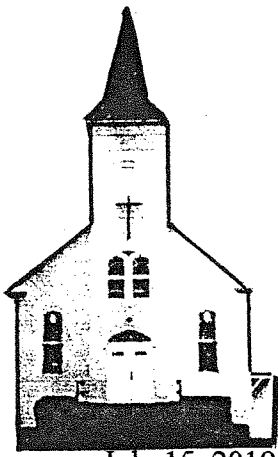
Thank you for your time and I truly look forward to continue providing my services to the Town of Boston.

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

HISTORIAN APPOINTMENT



SAINT MARTIN'S LUTHERAN CHURCH

of Boston, New York

8304 COLE ROAD • COLDEN, NEW YORK 14033

Rev. Domenick Lettieri, Pastor
Office - (716) 941-5419

July 15, 2019

Town Board Members
C/o Town Clerk Sandra Quinlan
8500 Boston State Road
Boston, NY 14025

Honorable Town Board Members:

On January 16, 2019 the Board approved my request, on behalf of St. Martin's Lutheran Church, for use of the facilities on Sunday, August 18, 2019. Those facilities included: Lions Club Shelter, Community room, Kitchen, restrooms and fields.

At this time, on behalf of St. Martin's, I would to amend my request and change the date to Sunday, August 25, 2019.

All paperwork was completed with the January request and is filed in Town Clerk Quinlan's office; the fee of \$75.00 has been paid.

Again, on behalf of St. Martin's, we appreciate your timely consideration on this request. If you have any questions please contact me at 202-1766.

Most Sincerely,

Thelma Faulring
Church Secretary
7840 Boston State Road
B - 8
Hamburg, NY 14075

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

Name/Organization: ST. MARTIN'S LUTHERAN CHURCH Date 1 / 9 / 19

Name of person responsible for facilities THELMA FAULRING
Title CHURCH SECRETARY

Applicant Address 7840 Boston State Rd. B-8 HAMBURG, NY 14075

Applicant Daytime Phone #____, _____ # Of Attendees: 75

Date(s) Requested SUNDAY AUGUST 18, 2019 Time 10:00^{AM} - 3:00^{PM} Type of Event PICNIC
Set Up ~~SAT~~ AUG 18 Take Down AUGUST 18

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

Baseball—Josh Haeick 649-6170 Football—Brian Reader 544-4655
Soccer—Nicole Rooney 422-0023

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input checked="" type="checkbox"/> Lions Shelter And Bathroom Facilities
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Small Shelter
	<input checked="" type="checkbox"/> Town Fields

No Parade - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application)

No Parking (over 50) - Please submit parking Plan: (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

No Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)

No Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)

-Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application)

NO Vendors (over 5) - Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol?
Are you having a Private Party?
Are you having a Public Special Event?

___ Yes X No
___ Yes X No
___ Yes X No

PLEASE NOTE:

ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Thelma Faulring

Upon Completion, please submit to Town Clerk

FEE REC'D 1/15/19 (date) APPROVED / DENIED : 1/16/19 (date)

RECEIVED
BOSTON TOWN CLERK

USE OF TOWN MEETING FACILITY

Name/Organization Boston Historical Society Date 31 July 2019Name of person responsible for facilities Kathy PraczkoTitle PresidentApplicant Address 5900 Old Orchard Dr.Applicant Daytime Phone # _____ # Of Attendees: 40Date(s) Requested* Sat. 24 Aug. 2019 Time 830-1 Type of Event Meeting

(We would be hosting the
Erie County Bicentennial Committee meeting)

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

_____ Recreation Center
_____ Upstairs _____ Downstairs
_____ Planning Board Room
_____ Court Room
☒ Town Hall Community Room (w/o Kitchen)

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: Kathy Praczko

Upon Completion, please submit to Town Clerk

APPROVED/DENIED : _____ (date) INSPECTION: _____ (date)

RECEIVED
BOSTON TOWN CLERK

USE OF TOWN MEETING FACILITY

SEP 11 2019 11:28

Name/Organization Town of Boston Date 7 / 16 / 19

Name of person responsible for facilities Jason Keding

Title Supervisor

Applicant Address 8500 Boston State Rd

Applicant Daytime Phone # 941-0518 # Of Attendees: 30

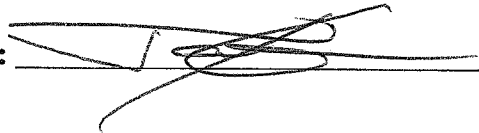
Date(s) Requested* August 10th, 2019 Time 10a-12p Type of Event Sexual Harassment Prevention Training

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ Recreation Center ☐ Planning Board Room
☐ Upstairs ☐ Downstairs ☒ Court Room
☐ Town Hall Community Room (w/o Kitchen)

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT:



Upon Completion, please submit to Town Clerk

APPROVED/DENIED : _____ (date) INSPECTION: _____ (date)

USE OF TOWN MEETING FACILITY

Name/Organization Eric County Board of Election Date 8/1/19Name of person responsible for facilities Justin RooneyTitle Office ManagerApplicant Address 134 West Eagle St Buffalo NY 14001Applicant Daytime Phone # _____ # Of Attendees: 30Date(s) Requested* 7/27/19 Time 8³⁰ - 4³⁰ Type of Event Training

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☐ Recreation Center ☐ Planning Board Room
☐ Upstairs ☐ Downstairs
☐ Town Hall Community Room (w/o Kitchen) ☒ Court Room

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds.

SIGNATURE OF APPLICANT: Justin Rooney

Upon Completion, please submit to Town Clerk

APPROVED/DENIED: _____ (date) INSPECTION: _____ (date)

TOWN OF BOSTON – RESOLUTION NO. 2019 - 44

**BUDGET TRANSFER TO FUND THE PURCHASE
OF NUTRITION EQUIPMENT**

WHEREAS, the Town of Boston purchased new pots and pans for the Senior Nutrition program; and

WHEREAS, this purchase would constitute an equipment purchase; and

WHEREAS, there were no funds allocated to the budget line A00-6772-0200 (Senior Nutrition - Equipment) for the fiscal year ended December 31, 2019; and

WHEREAS, these funds are available in the budget line A00-6772-0400 (Senior Nutrition - Contractual);

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston will transfer appropriations as follow:

- 1) Increase Appropriations:
Account No. A00-6772-0200 Senior Nutrition – Equipment \$143.00
- 2) Decrease Appropriations:
Account No. A00-6772-0400 Senior Nutrition – Contractual \$143.00

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2019 - 45

**BUDGET TRANSFER TO FUND THE PURCHASE
OF HIGHWAY PRINTER**

WHEREAS, the Town of Boston purchased a new printer for the Highway Department; and

WHEREAS, this purchase would constitute an equipment purchase; and

WHEREAS, there were no funds allocated to the budget line A00-5010-0200 (Highway Superintendent - Equipment) for the fiscal year ended December 31, 2019; and

WHEREAS, these funds are available in the budget line A00-5010-0400 (Highway Superintendent - Contractual);

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston will transfer appropriations as follow:

- 1) Increase Appropriations:
Account No. A00-5010-0200 Highway Superintendent – Equipment \$349.00
- 2) Decrease Appropriations:
Account No. A00-5010-0400 Highway Superintendent – Contractual \$349.00

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2019 - 46

**APPROVE THE PURCHASE
OF HIGHWAY GARAGE DOOR**

WHEREAS, the Town of Boston is looking to replace the garage door in the highway barn due to wear and tear; and

WHEREAS, this purchase is over the \$5,000 threshold requiring written quotes from at least two venders per the Town's purchasing policy; and

WHEREAS, the following quotes were obtained:

Hamburg Overhead Door, Inc.	Clopay Door Model 3720 with Alternate #4 to remove the damaged right steel channel jamb and alternate #5 to re-trim the two side jambs	\$7,263.00
National Overhead Door, Inc.	Clopay Door Model 3720 with the removal of the damaged right steel jamb and trim the two side jambs	\$7,578.00
Adams Door Co Inc.	Haas Door Model 2016 including removing existing doors	\$11,296.00

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston approves the purchase of the garage door from Hamburg Overhead Door, Inc. in the amount of \$7,263.00, which was the lowest quote submitted.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

~~Hamburg~~ Overhead Door, Inc.

5659 Herman Hill Road
Hamburg, NY 14075
Phone: 716-649-3600
Fax: 716-648-6470
www.hamburgdoor.com

JUL 22 AM 9:12

QUOTATION

WO #

169,320

Bill To: BOSTON HIGHWAY GARAGE
6401 TOWNPARK LANE
BOSTON, NY 14025

Account ID: BOSTOG-H
Phone (716) 941-5869
Fax (716) 941-3677
Cellular (
E-mail

Date	6/9/2019	Terms	Net 30 Days	Rep	Kelly Lighthart
Quote #	169,320	PO #	QUOTATION	Job #	

Description

ATT: BOB - HWY SUPER RE: SECTIONAL DOOR(S) REPLACEMENT CLOPAY ACK#: DATE:
READY - QUOTATION (SCHEDULE WITH BOB 998-5869)
REMOVE AND HAUL AWAY EXISTING STEEL DOOR(S). FURNISH AND INSTALL A NEW DOOR(S) TO BE
RECONNECTED TO EXISTING ELECTRIC OPERATORS. DELIVERY 4-6 WEEKS. NO TAXES INCLUDED.
PREVAILING WAGES ARE INCLUDED. PRICE FIRM 30 DAYS.
THANK YOU. KELLY LIGHTHART (716) 573-5687 kelly@hamburgdoor.com

Quantity	ID	Items	Price	Total
1	HCINSTALL	CLOPAY DOOR MODEL 3720 18'-2" X 14'-0" (DOOR SIZE); COLOR-WHITE; WINDOWS-#3 SECTION TO HAVE FIVE (5) WINDOWS 24" X 8" 1/2" CLEAR INSULATED GLASS; PANEL-STUCCO EMBOSSED WITH WITH SHALLOW GROVES (70); SECTIONS-2" THICK 3-LAYER SECTIONS 27 GA. STEEL EXTERIOR AND INTERIOR SKINS WITH A POLYURETHANE FOAM-IN-PLACE INTELICORE; INSULATION VALUE-"R"-18-4; 3" TRACK FULL ANGLE MOUNTED TO STEEL JAMBS; SPRINGS-10,000 CYCLE TORSION (SEE ALTERNATES FOR HIGH CYCLE SPRINGS); TRAJECTORY-15" RADIUS STANDARD LIFT (HEADROOM=24"); HARDWARE-HD HARDWARE WITH DOUBLE END STILE AND DOUBLE END HINGES; HARDWARE-HD 3" LONG SHAFT ROLLERS; OPERATION-ELECTRIC OPERATOR (RECONNECT EXISTING LM "T"); WEATHER-STRIPPING-FOUR SIDES INCLUDED. REMOVE AND HAUL AWAY THE EXISTING DOOR.	\$3,938.00	\$3,938.00
0	HCINSTALL	ALTERNATE #1: ADD TO THE BASE PRICE TO INCLUDE 25,000 CYCLE SPRINGS. ADD TO THE BASE PRICE.	\$125.00	\$0.00
0	HRINSTALL	ALTERNATE #2: ADD TO THE BASE PRICE TO INCLUDE 50,000 CYCLE SPRINGS. ADD TO THE BASE PRICE.	\$195.00	\$0.00
0	HCINSTALL	ALTERNATE #3: ADD TO THE BASE PRICE TO INCLUDE 100,000 CYCLE SPRINGS. ADD TO THE BASE PRICE.	\$350.00	\$0.00
0	HCINSTALL	ALTERNATE #4: ADD TO THE BASE PRICE TO REMOVE DAMAGED RIGHT HAND STEEL CHANNEL JAMB ON THE EAST END DOOR (INSIDE LOOKING OUT); FURNISH AND INSTALL NEW 9 1/2" STEEL CHANNEL JAMB; FASTEN AND FLASH THE NEW JAMB TO THE EXISTING SIDING. NEW JAMB TO BE UNPRIMED WITH ALL PAINTING BY OTHERS (SEE ALTERNATE #5 FOR NEW ALUMINUM TRIM).	\$2,150.00	\$0.00
0	HCINSTALL	ALTERNATE #5: ADD TO THE BASE PRICE TO RETRIM THE TWO SIDE JAMBS, AND THE LINTEL, WITH BLUE SMOOTH ALUMINUM.	\$1,175.00	\$0.00

\$ 7,263

National Overhead Door, Inc.
 5880 New Taylor Road
 Orchard Park, NY 14127

*2 Mailed
 6/18/19*

Estimate

Estimate #	Date
00478	6/17/2019

Customer Information
Boston Highway Garage 6401 Townpark Lane Boston, NY 14025

Job Site
Customer Phone (716)941-5869

P.O. No.	Terms	Rep	Account #	Project	File Number
	Net 30				

Description	Qty	Total
18'2"X14'0" Clopay Model 3720 White with (5) 24"X8 1/2" clear insulated glass in 3rd section, Stucco embossed panel with shallow groves, sections 2" thick 3 layer sections 27 gauge, steel exterior and interior skins with polyurethane foam-in-place intellicore. Track full angle mounted to steel jambs 15" radius standard lift. Hardware with dbi end stile & dbi end hinges. Long rollers & reconnect existing operator w.seal 4-sides. TDH 25,000 cycle springs	1	5,893.00
Option 2- 50,000 cycle springs Add \$200.00		
Option 3- 100,000 cycle springs Add \$375.00		
East End - Remove damaged RH-steel jamb Furnish & Install 9 1/2" steel channel jamb fasten & flash new to existing siding. New jamb unprimed	1	1,100.00
Aluminum trim two side jambs & Lintel	1	585.00
Quote Expires in 30 Days		Estimate

Please sign and return to order. You may also supply a credit card number or purchase order number for ordering purposes.			Subtotal	\$7,578.00
			Sales Tax (8.75%)	\$0.00
Phone	(716)667-3500	sales@nationaloverhead.com	Total	\$7,578.00
Fax	(716)667-0982	www.nationaloverhead.com		

Signature

Date

Adams Door Co Inc
 232 Sawyer Ave
 Tonawanda NY 14150
 www.adamsdoorcompany.com

Proposal

Date	Estimate #
7/17/2019	2293

Name / Address
Boston Highway Department 8500 Boston State Rd Boston, NY 14025

Job Location

Phone #	PRICE FIRM for 30 DAYS. Please call with any questions you may have.	Rep

Description	Total
Supply & Install 2 - 18'2 x 14 Haas model 2016, Insulated R value 17.66, 2" thick, 4- 24" x 6" - 3/4" insulated windows with black rubber frames, with 25K cycle torsion springs, 3" track, double end styles and hinges, angle mounted track mounting to steel, 15" track standard lift, 7 - struts, Reconnect existing openers, take down and take away existing doors, fully weatherstripped ...each door \$648.00	11,296.00
To Upgrade to 50K cycle torsion springs....Add \$150.00 to each door To Upgrade to 100K cycle torsion springs... Add \$500 to each door	
PREVAILING WAGE IS INCLUDED	
Please allow 2-3 weeks for delivery Signed proposal required to order NYS Sales Tax - Erie County	0.00
<div style="text-align: center;">SIGNATURE</div>	

Purchaser Acknowledges that he/she is the owner of the property listed above.

Terms are not due upon completion. Past due accounts will be assessed a service charge of 2% per month on unpaid balance. Customer is liable for all collection expenses, including attorney fees.

Seller is not responsible for fit to uneven or broken concrete floor. One year warranty on new material. No warranty on used material. See catalog for extended manufacturers warranty covering materials only.

Owner is responsible to clear work area back 10' (feet) from door opening. Owner to supply a plug or cord for temporary use when a garage door operator is purchased.

ALL WIRING OF COMMERCIAL & RESIDENTAL OPERATORS TO BE DONE BY A QUALIFIED ELECTRICIAN. TO INCLUDE WIRING OF ELECTRIC MOTORS, HEADS, WALL STATIONS AND SENSORS

Phone #	Fax #	E-mail	Total
716-895-9245	716-895-9939	missy@adamsdoorcompany.com	\$11,296.00

TOWN OF BOSTON – RESOLUTION NO. 2019-47

RESOLVING CLAIM FOR PAYMENT FOR DAMAGE TO HEINRICH ROAD

WHEREAS, Alliance Homes has substantially completed construction of a subdivision on Heinrich Road in the Town of Boston; and

WHEREAS, one condition of the Town's approval of that work was that Alliance Homes shall correct any damage to Heinrich Road caused by its construction vehicles; and

WHEREAS, the Town Engineer estimated that the cost to repair damage to Heinrich Road attributable to construction activities by Alliance Homes is \$9,146.50; and

WHEREAS, Alliance Homes disputed the cost of the repairs, but has offered to pay \$7,815 to honor its obligation to the Town; and

WHEREAS, the Town Board and the Highway Superintendent have agreed to accept that sum for the repairs in order to avoid the cost, uncertainty, and delay associated with litigation;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston shall accept \$7,815 from Alliance Homes as payment in full for the cost to repair damage to Heinrich Road caused by its construction vehicles to date, provided that these funds are tendered to the Town of Boston on or before August 30, 2019; and

IT IS FURTHER RESOLVED, that inasmuch as this sum is intended to cover the cost of repairs to Heinrich Road, the monies received shall be deposited in the Highway Department's Roadwork Account, No. DB 510.0400, and the required budget amendment to account for this unanticipated revenue hereby is authorized; and

IT IS FURTHER RESOLVED, that on behalf of the Town, its Supervisor and Highway Superintendent hereby are authorized to execute a release, if necessary, for Alliance Homes, which shall apply only to damage to Heinrich Road caused by construction vehicles; and

* CONTINUED ON NEXT PAGE *

IT IS FURTHER RESOLVED, that this Resolution does not relieve Alliance Homes of its obligation properly to construct and complete all permitted improvements, including properly constructed driveways and drainage structures.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2019-48

**REALLOCATION OF CDBG GRANT FUNDS AND AUTHORIZING
PROFESSIONAL SERVICES AGREEMENT FOR TOWN HALL ELEVATOR
MODERNIZATION AND ADA COMPLIANCE**

WHEREAS, the Town of Boston secured a Community Development Block Grant (“CDBG”) in the amount of \$100,000 for Americans with Disabilities Act (“ADA”) modifications to the North Boston Town Park Restroom Building, a project originally anticipated to cost \$133,500; and

WHEREAS, after further engineering investigation the estimated cost for that project has increased to \$235,000 because of the unforeseen and costly need to demolish and replace the structurally failing concrete slab for the restroom; and

WHEREAS, the Town does not have budgeted funds to cover the increased cost of the ADA modifications for the North Boston Town Park Restroom Building; and

WHEREAS, the Town also is faced with a major ADA compliance issue in that the existing Town Hall elevator, original to the 1970’s building, no longer is functioning properly or reliably; and

WHEREAS, the total estimated cost to renovate the elevator to maintain ADA compliance at the Town Hall is \$128,800; and

WHEREAS, the Erie County Consortium has approved the reallocation of the \$100,000 CDBG grant to the ADA compliance project at the Town Hall; and

WHEREAS, LaBella Associates, D.P.C., the Town’s Engineers, have presented a proposal dated July 17, 2019 to perform the engineering, design, bidding, and construction administration services required to renovate the Town Hall elevator to maintain ADA compliance, for a total architectural engineering fee of \$22,000 that is included in the total estimated project cost of \$128,800;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston hereby approves reallocation of the \$100,000 CDBG grant from the ADA modifications for the North Boston Town Park Restroom Building to the renovation and modification of the Town Hall elevator to maintain ADA compliance; and

* CONTINUED ON NEXT PAGE *

IT IS FURTHER RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into a professional services agreement with LaBella Associates, D.P.C., for the engineering, design, bidding, and construction administration services required to renovate the Town Hall elevator to maintain ADA compliance, for a total architectural engineering fee not to exceed \$22,000.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2019 - __

APPROVE THE REMODEL OF THE TOWN’S WEBSITE

WHEREAS, the Town of Boston’s website hosting expired in May 2019 with a 3 month extension holding the hosting over June through September 2019; and

WHEREAS, the Town of Boston is looking to remodel the town website to become ADA complaint; and

WHEREAS, this purchase is over the \$1,500 threshold requiring quotes from at least three vendors per the Town’s purchasing policy; and

WHEREAS, the attached quotes were obtained;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston authorizes the Supervisor to enter into a contract with _____ at a cost of \$ _____.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Comparison Chart for Website Remodel Quotes – 2019

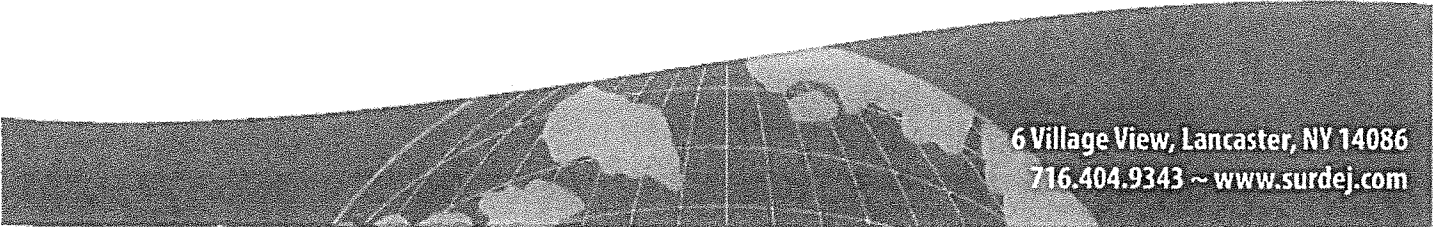
- (1) All companies will offer a full re-design of the website.
- (2) All companies will offer ADA Compliant re-designs.
- (3) All companies will redesign the website to be responsive on multiple platforms (desktop, mobile, etc.).
- (4) All companies will create a user-friendly navigation (from the resident standpoint).
- (5) All companies will create a better organized sitemap.

Company	Migration of Files	WordPress	Continued Support	Mailing List	Contact Form	Google Analytics	1 st Year Cost	2 nd Year + Cost	Optional	Notes
Surdej Web Solutions	X	X				X	\$4,734.40	\$359.40	N/A	*SEO *Page Builder *Announcements in grid-style *Full site backup
Design Department	(\$800 Cost)	X	2 hr then \$70/hr				\$8,150	N/A	3 Core Package tiers (see packet)	*\$100 one-time SSL set up
The Coming Wave		X	\$80/hr, 15 min increments	X	X	X	\$5495	~\$235	*IoTForm *Blog *MailChimp	*Template is \$60/yr *Pop-up announcement tool *Social Media x-post *Weekly backup
Newbird	X	X			X	X	~\$6,720	\$720	*SSL Certificate/Cloudflare Set up *Ongoing Marketing	*There are two sections of N/A on the quote.
CivicCMS			X	X	X	X	\$12,500	\$2,500	*Live Support *Department subsidies *Prepaid Redesign Accrual (New site after 4 years) *Livestream via Civic Media *E-mails	
i-Evolve	(Additional Cost; can archive old site to static)		X	X	X	X	\$4,598	\$600	*SSL (not needed unless taking payment) *Content migration *Meeting/minutes/Calendar Feature	*Easiest to customize from admin side *Multiple people can edit pages



February 20, 2019

Proposal For:
Town of Boston



6 Village View, Lancaster, NY 14086
716.404.9343 ~ www.surdej.com



Pricing

Annual Website Hosting

\$ 359.40

- Includes secure off-site backup to Amazon's S3 Cloud Storage for added security
- Our team will apply all monthly updates to WordPress core files and plugins to insure your site continues to run smoothly and stays secure.

Template Design, Installation and Configuration of WordPress

\$ 4,375.00

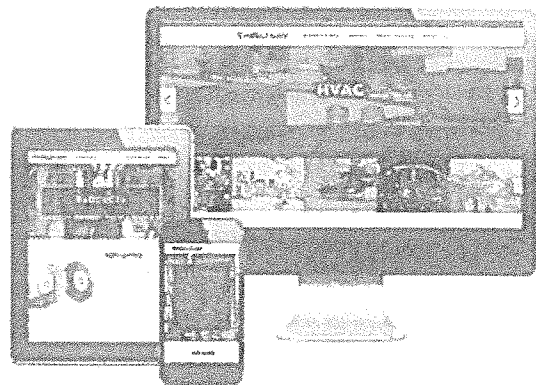
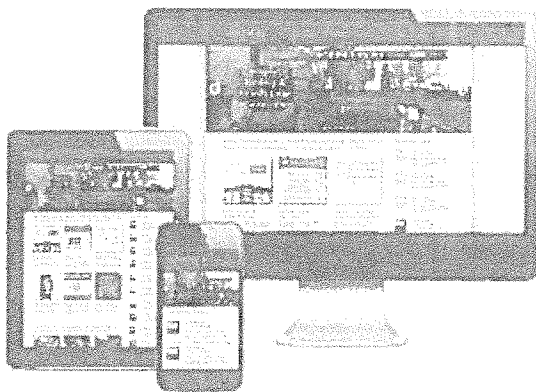
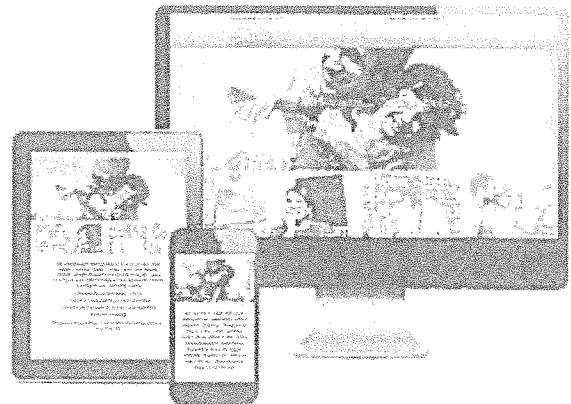
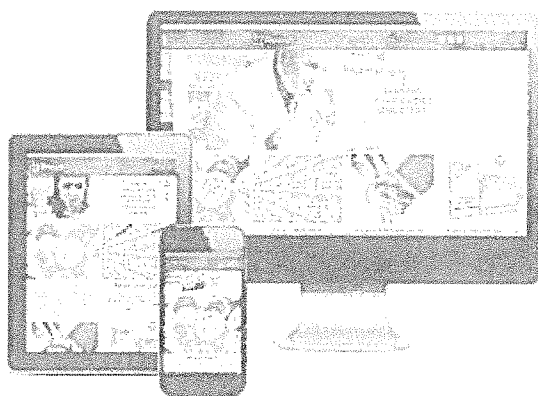
- Surdej Web Solutions will build a custom template for integration into WordPress.
- Includes layout, install and inserting all the code necessary to make the design fully integrate with WordPress.
- Set-up and custom coding (when necessary) to all required plug-ins to work with the design.
- Installation and Configuration of Ithemes Security Plugin to help prevent malicious attacks and spam.
- Configuration of Google Analytics and Webmaster Tools for visitor and website statistics.

1st year - \$4734.40
2nd year - \$359.40



Estimate prepared for
Allison Koczur
Assistant to Supervisor Keding • Town of Boston
3.27.19

Other sites we've created





DESIGN DEPT.

ESTIMATE

2495 Main Street | Suite 410 | Buffalo, NY | 14214 | 716.873.5008 | dan@thedesigndepartment.net

To: Town of Boston
Attn: Alison Koczur

Date: 3/27/19

Here's what it will cost.

DESIGN AND PROGRAMMING

DESIGN AND LAYOUT

Create all web pages, navigation/architecture, very basic photo work and mobile layouts that we can present to you for approval.
Reviews with you the customer. Prepare all files for programmer.

Detailed review with programmer,..... **\$4800.00**

Includes first 3 hours of revisions

PROGRAMMING & TESTING

This is a WordPress site so we would suggest we migrate the site to our server, keeping all the PDF links, links, content, page
urls in place and then edit the site look and feel from there.

We can build out a new site for <http://www.townofboston.com/> in WordPress.

We will make it a responsive site for mobile.

ADA Compliance programming

Custom WordPress Site Development..... **\$3250.00**

If we have to rebuild all the links and bring over all the PDFs manually it would be an ADDITIONAL \$800.00

SSL CERTIFICATE

SSL cost will depend on where you host the site, we can include it as a bonus for hosting with our suggested host (NOT the
Design Department). If you host else where it will cost about \$70/year for the certificate and \$100.00 for us to do the one time
setup.

*Important: SSL stands for Secure Sockets Layer and, in short, it's the standard technology for keeping an internet connection secure and
safeguarding any sensitive data that is being sent between two systems, preventing criminals from reading and modifying any information
transferred, including potential personal details. This is an important factor to all search engines such as Google*

TRAINING

First 2 hours of training are included in above pricing and any additional training would be \$70.00/hour.

1st year base - \$8150



DESIGN DEPT.

ESTIMATE

2495 Main Street | Suite 410 | Buffalo, NY | 14214 | 716 673.5008 | dan@thedesigndepartment.net

To: Town of Boston
Attn: Allison Koczur

Date: 3.27.19

TERMS

ADDITIONAL - Applies to all mentioned work

- * Any shipping or delivery charges are additional
- * Any and all revisions beyond what is listed are additional
- * Any outside purchases such as photo shoot, stock clip art/photography or fonts are additional
- * Additional work IF NOT ESTIMATED - illustrations, digitize logos, create product logo or brand, social images, extensive Photoshop work such as silhouetting and color correcting images.

*"The bitterness of poor
quality remains long
after the sweetness of
a low price is forgotten"*
- Benjamin Franklin

Terms, Production:

50% Deposit required before start of production. Based on this estimate

Balance of **FINAL INVOICE** due at completion of project and before files are uploaded or turned over

We accept Visa, MasterCard and American Express

Kill Fee: Customer will pay for all work or photography to date plus any purchases or color printouts if project is cancelled at any point. If there is no customer contact for 4 weeks after project has started we will bill work to date. Work to date is due 15 days past invoice date. This does not necessarily mean the job has been killed but we will need to bill work to date at that point.

Please sign and e-mail to dan@thedesigndepartment.net as confirmation of acceptance

Client's signature is acceptance of estimate and terms described on all pages

CLIENT SIGNATURE

DATE



Web Site Proposal

Presented to:

Town of Boston

Jason A. Keding, Supervisor

July 10, 2019

to create web sites that simultaneously scale to five or six different screen sizes with relatively little human intervention makes it the ideal choice for the developer, the team maintaining the site, and the end user.

I have been using a flexible, responsive WordPress theme called "Divi" on the vast majority of my sites over the past several years and it has worked out beautifully. It is clean, regularly updated and enhanced, and with 1-2 hours of hands on training (included with this proposal), easy to use for those responsible for maintaining the site.

~~Your investment for this project is \$5,495.~~ It includes:

- Development of a new, responsive web site using WordPress, with as many pages as required to provide you with a complete site to keep citizens informed and to provide them with the tools and information they need to answer their questions and reduce the number of calls coming into your office.
- The use of your photographs and videos wherever possible. I am happy to come out and take photos of your building, offices, and team. Stock photos will be used where appropriate, if necessary.
- The annual license for the Divi WordPress template ~~(\$50 value)~~.
- Your license to UpdraftPlus, a weekly WordPress backup tool. This provides a backup in the event of a catastrophic server failure, allowing us to minimize the downtime of your site before full restoration.
- Installation of Google Analytics on the site to track usage. PDF reports will be sent to you on a regular basis to show the activity on your site.
- Basic Search Engine Optimization (SEO). I will incorporate some standard tools into the site to help maintain your SEO. More extensive SEO services can be purchased from third parties.
- A pop-up tool that can be used to post announcements, news, etc. These are temporary items that can be scheduled in advance and hidden automatically once the event has passed. They typically appear on the home page, but they can be used anywhere within your site.
- A link to a "Town of Boston, NY" Facebook page, as well as any other social media accounts you may establish now or in the future (such as a YouTube Channel).
- Address site accessibility concerns upfront to help avoid the need for mitigation after the fact.
- Any additional content that you feel is appropriate for your site — we can discuss this.
- Two hours of post-launch tweaks — corrections, updates, etc.
- On-site training or telephonic training (which is usually the better option) for your team on WordPress basics to allow you to make many changes on your own. In addition to the formal training session, I am *always* a phone call away for answers to questions.
- A web-based form to collect email addresses for an opt-in email list. I suggest MailChimp because it is free for the first 2,000 subscribers. If you exceed this number (a good problem to have), subscriptions start at \$10/month.
- **(Optional)** The implementation of JotForm.com to automate your most frequently used forms. We can try this as a test. JotForm offers a free version that we can use as a trial. If you start getting a lot of traffic (again, a good problem to have), paid subscriptions begin at \$16/month.
- **(Optional)** Creation of a blog where you (and/or your team) can post your thoughts and observations on the web. I do this with two of my clients, and by linking them with MailChimp and Facebook, you can alert your constituents of new posts through your mailing list and simultaneously post them on Facebook. It keeps the site fresh and drive more visitors to the site.

Jason and Allison, thank you again for your interest. I look forward to working with you on establishing your new presence on the web. If you have any questions or concerns, please call me at 716-245-1634.

This proposal is valid for 30 days.

The Coming Wave's liability to client shall at all times be limited to direct damages and the amount in the aggregate shall be limited to the amount actually paid by client to The Coming Wave, LLC during the six months preceding the date such liability is alleged to have been incurred. The Coming Wave, LLC shall not be responsible for lost profits, lost savings, or other consequential or incidental damages arising out of this agreement, even if The Coming Wave, LLC has been advised of the possibility of such damages.

If legal proceedings are instituted by The Coming Wave, LLC to collect any unpaid amounts due from The Town of Boston, then The Coming Wave, LLC will be entitled to receive the costs of collection, including, without limitation, reasonable attorney's fees and court costs.

Accepted by:

Signature

Date

Name (please print)

Respectfully submitted,



William C. Even



YOUR ALLY IN THE DIGITAL REVOLUTION

Project proposal: Town of Boston - Website Design & Development

Client: Town of Boston

Delivered on: March 22, 2019

Submitted by: Daniel Bell



PROJECT SCOPE

It's more than a website project.
It's a relationship.

After speaking with Town of Boston Newbird has identified a great opportunity to improve upon the existing digital presence currently being implemented.

The first opportunity discussed/identified was that of a new visually appealing website for Town of Boston. The goal is to offer targeted-visitors an easy-to-navigate, user friendly experience which is fully functional across browsers as well as desktop and mobile devices. The website should offer Town of Boston the opportunity to present their organization in an engaging way to all users who visit the website.

Every website that Newbird designs is built to generate maximum visibility, engage visitors through a focused user experience (UX), and beautifully convey an organization's brand story. We will ensure that – through the use of modern user-experience practices – your website will be representing Town of Boston in a positive meaningful way that compels action and engagement from visitors.

We will also ensure that we are developing the website using modern best-practices. This will result in optimal load-times for all visitors, as well as the highest level of security. The website will be built on WordPress and will allow for our team to easily implement improved SEO (Search Engine Optimization).

Lastly, Newbird can also provide Town of Boston with highly secured, dedicated hosting, a SSL certificate, and ongoing maintenance and support for the website, if desired.



Phase 2: Website Design

During this phase, Newbird will perform a complete custom redesign of the entire website, allowing for a modern, user-friendly experience that is easy to navigate and obtain information.

Website Design:

Newbird prides ourself on our design-first approach in all of our efforts. We feel that every visitor touch-point can be improved though best-practice design principles. Each website that we design is done so with the utmost attention to the user experience.

Newbird designs fully customized pages of the website during this phase. Although the agreed upon sitemap will dictate the pages that will be fully fleshed out and designed, our initial recommendation would be to design the following:

- Homepage
- News
- Departments
- Services
- Forms
- About
- Contact



- **Robust** issues involve a website's ability to adapt and evolve to meet the changing needs of users with disabilities (for instance, testing compatibility with all leading screen readers and ensuring that those capabilities can be upgraded in the future).

User Inquiry Forms:

Newbird will build additional functionality that allows the website to easily collect user inquiries, career applications, etc. Newbird will style forms to match the new website designs, as well as set up all necessary email notifications for Town of Boston employees.

Content & Product Population/Migration:

Newbird will populate all content to the website, including new copy, carried-over content, as well as additional images or video.

Development Revisions:

Based on your feedback, we will implement your requested development revisions. Two rounds of revisions are allotted.



Phase 5 - On-Going Marketing (optional)

While the previous design & development phases are underway, Newbird will be conducting an initial marketing discovery and start developing a marketing plan for the initial launch of the new website. Once completed, Newbird will review the plan with Town of Boston and proceed if both teams are aligned on this strategy.

Newbird will then implement all necessary campaigns and strategies in order to have these ready for the launch of the new website. Newbird will provide Town of Boston a monthly review of work completed, a full report on wins and losses, as well as a plan for the upcoming months based on results. We expect that the initial marketing services will consist of:

SEO (Search Engine Optimization) & Maintenance: This will consist of initial keyword research, meta data development and implementation, as well on-site content editing for keyword relevancy. We will also continue to monitor the performance of these pages, and make ongoing improvements to any additional content that is written for the website (blog, news, etc).

User Experience (UX) Monitoring & Maintenance: Newbird will install a UX application on your new website that allows Newbird to record videos of your users interacting with the site. This allows us to identify any potential UX issues that might exist and make recommendations for development and design changes. We'll review changes once per month and then discuss how UX can be improved based on our findings

Ongoing Marketing & Reporting: Monthly review of website & landing page traffic, including overall sessions, bounce rate, users, page views, session duration, and more. This will give us a firm understanding of where web traffic is coming from, the overall performance of the site, and what is improving overall.



NEXT STEPS

1. If you have any questions at all, please let us know. We're happy to clarify any points and there may be some items that we can sort out together. We're committed to finding the best way to work together.
2. Once you feel confident about everything and are ready to move forward, please click the 'sign here' button below.
3. Sign in the box that pops up to make the acceptance official.
4. Once we receive notification of your acceptance, we'll contact you shortly to sort out next steps and get the project rolling.
5. We'll email you a separate copy of the signed contract for your records.
6. If you'd like to speak to us by phone, don't hesitate to call 844-639-2473



Daniel Bell

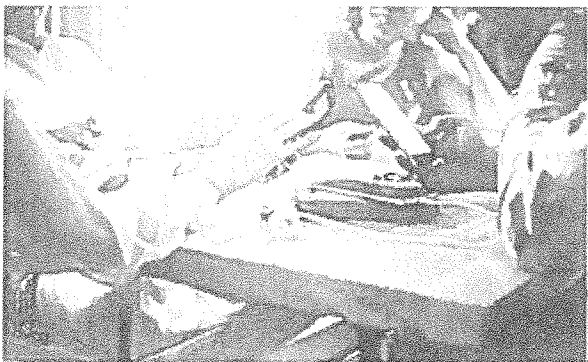
Daniel Bell



Jason Keding

Jason Keding
Town of Boston

CIVICCMS



Town of Boston Website Proposal

Presented by
Jonathan Falk
NY Market Manager



302 S. 4th Street, Suite 500 | Manhattan, KS 66502
1300 Massachusetts Ave., Boxborough, MA 01719
www.civicplus.com

What Sets CivicCMS Apart?



Created to Meet Your Needs

Developing your new website under the Open Source Initiative provides CivicCMS with the flexibility to develop new features and modules to help you meet your goals and vision.



Our Drupal Platform

CivicPlus will develop your site on one of the industry's most trusted open source platforms, Drupal. It is the platform of choice by national, state, and local governments all over the world.



We Build Long-Term Relationships

Our partnership with you is only beginning at go-live! We provide ongoing customer support and our Account Management team will work with you to help you evolve your web environment throughout your relationship with CivicPlus.



Easiest System for Updating & Adding New Content

Your new CivicCMS website will be specifically designed for ease-of-use so your staff, regardless of their technical skill level, can maintain and update your new website easily and efficiently.



Custom & Responsive Design

Your custom-designed website will be fully responsive on multiple devices including smart phones, tablets and wide screen monitors.



Useful & Relevant Modules

CivicCMS is flexible and scalable to grow with your web environment at your speed and need without extra features and functionalities that are not as relevant.



Affordable Cost, Flexible Payments

We understand the fiscal challenges municipalities face on a daily basis, so CivicPlus offers payment options to meet your budgeting needs.



Security and Protection—Priority One!

Our Tier IV secure hosting facilities are monitored 24/7 and your website is backed up daily off-site. We deploy state-of-the-art hardware and software to prevent DDoS and hacking attacks to protect your investment.

Features & Functionality

The Drupal content management system has opened up new areas we never could do with the old system. Our residents can get more done just by visiting our website.

Roger K., Stonington, CT

Content Management Functionality

- Agenda Builder Module
- Schedule Publishing
- WebForms Module
- Unpublish/Archive Content
- WYSIWYG Editor
- Dept/Board Specific News
- Persistent Navigation
- ADA Compliance
- Job Opportunities
- Schedule Expiration Dates
- Versioning
- Embed Video Player
- Online File Center
- Quick Links
- Protected Email Addresses
- Recyclopedia
- FAQs
- Audit Trail/History Log
- Content Previewing
- CAPTCHA Visitor Authentication
- Printer Friendly Pages
- Surveys & Polling
- Bids & RFPs
- Business Directory
- "Review-On" Dating
- Dynamic Breadcrumbs
- SSL Certificates

Communication Features

- Email Notifications (E-subscriber)
- Dynamic Site Map
- RSS Feeds
- Facebook & Twitter Integration
- Service Requests Forms
- Urgent Alert Banners
- Two-Way Blogging
- Private Comment Forms
- Rotating Bulletin Boards
- Staff Directory
- "Share this Page"

Administrative Functionality

- Intranet Options
- User Roles & Permission Levels
- Traffic Analysis
- Broken Links Reporting
- Domain Name Management
- Quality Assurance Reports
- Complete User History
- Board Membership Duties
- Menu Control

Design Features

- Responsive Design
- Rotating Mastheads
- Dynamic News Modules
- Urgent News Banners
- Upcoming Meetings Module
- Custom Subtitles
- Cascading Navigation
- Multiple Navigation Schemes

Graphic & Image Functionality

- Media Library
- Image Editor
- Photo Gallery
- Slide Shows
- Captioning/ALT Text
- Rotating Department Images
- Image Administration
- Rotating Bulletin Boards

Estimated Year 1 Investment

Town of Boston

All quotes are priced per project and presented in US dollars.

Pricing is valid for 60 days from March 7, 2019

CIVICCMS Website Package

Graphic Design

- ♦ Custom Design
- ♦ Fully Responsive Format (Smart Phones, Tablets)

Content Development

- ♦ Create All Department & Board Pages
 - ⇒ Contact Info, Staff Table, Welcome Text
- ♦ Build out ALL Additional Pages/Files of Content
(Exception: Archived Agendas and Meeting Cancellation Notices)

Staff Training

- ♦ One Full Day of Online Group Training
- ♦ Full Access to Library of Videos/Documentation

Also Includes

- ♦ Apache Solr Search Appliance
- ♦ Google Analytics
- ♦ E-Subscriber Mail Lists
- ♦ Social Media Integration
- ♦ Web Forms Builder
- ♦ No Storage Limit on Future Pages & Files

Year One Investment: \$12,500

Includes One-time Development & First Year

Annual Services

Option: Spread All Costs Over Three Years—\$5,834/Yr.

Secure Hosting

- ♦ SSL Certificates
- ♦ Tier 4 Data Center
- ♦ Nightly Offsite Backups
- ♦ Intrusion Detection, DDoS Mitigation

Ongoing Customer Support

- ♦ Unlimited Live Support, Up to 3 Primary Users
- ♦ Free Monthly Webinars
- ♦ 24/7 Technical Support

CIVICCMS Application

- ♦ Annual CMS Usage License
- ♦ Periodic Module Upgrades
- ♦ Full Maintenance & Service Patches

Supplemental Modules at No Cost

- ♦ Bids/RFPS
- ♦ Business Directory
- ♦ Intranet
- ♦ Agenda Manager
- ♦ Recyclopeda
- ♦ Popular Pages

Optional Services

Our clients may bundle in any or all of the following services during the initial contract or anytime thereafter. More information is available upon request

- ♦ **Additional Unlimited Live Customer Support: \$250 per user per year**

Provides additional users (content editors) with unlimited access to our support team for any type of help or guidance as needed

- ♦ **Custom Department Subsites: \$3,000 One-time Development; \$500 Annual for Hosting & Support**

Ideal for Police, Fire, Library, Recreation and other departments wishing to have their own website but at a highly discounted cost

- ♦ **Prepaid Redesign Accrual (New Website after 4 Years)**

Plan ahead for a completely new website at a discounted cost

- ♦ **CivicMedia**

CivicMedia allow clients to live stream their public meetings and then to also archive these meetings online for 24/7 public access. Integrates with social media platforms. Cost excludes your camera and an encoder (typically <\$1,000).

- ♦ **Email Services:**

We provide clients with a robust & easy to use email platform that also allows for the automatic archiving of all employee emails. Desktop, web and smart phone options. Clients may test drive 2-3 accounts.

TOWN OF BOSTON – RESOLUTION NO. 2019- 50

ADOPTING UPDATED CAPITAL ASSET POLICY

WHEREAS, the Town of Boston recognizes the significant investment that makes up the capital assets acquired throughout the years; and

WHEREAS, the Town recognizes that these assets are subjected to a number of risks such as loss, misuse, and/or obsolescence; and

WHEREAS, the Town is looking to identify and manage those risks in compliance with GASB Statement 34 Regulations; and

WHEREAS, the Town desires to spell out the duties, records, and procedures required to manage those risks;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby adopts an updated Capital Asset Policy dated August 7, 2019, and directs all departments to comply.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

CAPITAL ASSETS POLICY FOR THE TOWN OF BOSTON

Section I. Capital Asset Definitions and Guidelines

I. (1) Overview

The Governmental Accounting Standards Board's (GASB) Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, require that governments depreciate their exhaustible capital assets, including infrastructure.

Capital assets are tangible and intangible assets that are used in operations and that have initial useful lives of more than one year. They include land, land improvements, easements, buildings, building improvements, vehicles, machinery, equipment, works of art, and historical treasures.

Capital assets also include infrastructure assets which are long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. A government with the primary responsibility for managing infrastructure assets reports that asset, even if a third party maintains it under contract.

Capital assets are reported in the government-wide statement of net position. Such assets are reported at historical cost or estimated historical cost. The cost of a capital asset should include capitalized interest and ancillary charges (i.e., freight and transportation charges) necessary to place the assets into use, but exclude the cost of normal maintenance and repairs that do not increase the capacity or efficiency of the asset or prolong its estimated useful life. Donated capital assets should be reported at their estimated fair market value at the time of donation, plus ancillary charges, if any.

Capital assets will be depreciated over their estimated useful lives unless they are in-exhaustible (assets in which service potential is used up so slowly that the estimated useful life is extraordinary long, such as land and land improvements) or are considered Construction In Progress and have not been fully capitalized yet.

Depreciable assets are reported net of accumulated depreciation in the Statement of Net Position as well as disclosed in the Notes to the Financial Statements. Capital assets that are not being depreciated, such as land, will be reported separately on the Statement of Net Position and in the Notes to the Financial Statements.

I. (2) Capital Asset Classifications

Capital assets are assets that were purchased by, constructed by, or donated to, the Town of Boston (the "Town") that have a useful life of more than one (1) year and that have a value equal to or greater than the established capitalization threshold. The following class of asset categories, capitalization thresholds and useful lives are used for the Town:

Asset Classification	Capitalization Threshold	Useful Life
Land	\$5,000	Note 1
Land Improvements	\$5,000	20 years
Buildings	\$5,000	40 years
Building Improvements	\$5,000	20 years
Machinery and Equipment: (Note 4)		
Office Equipment	\$1,000	5 years
Furniture	\$1,000	10 years
Computers	\$1,000	4 years
Light Vehicles (Cars)	\$1,000	5 years
Heavy Equipment (Big Trucks)	\$1,000	10 - 20 years
Small Equipment and Tools	\$1,000	3 - 10 years
Other	\$1,000	3 - 10 years
Infrastructure:		
Bridges (including culverts)	\$5,000	30 years
Roads	\$5,000	20 years
Traffic Control Systems	\$5,000	40 years
Dams and Drainage Systems	\$5,000	50 years
Water Systems	\$5,000	40 years
Sewer Systems	\$5,000	40 years
Works of Art and Historical Treasures	\$1,000	Note 2
Construction in Progress	\$1,000	Note 3
Note 1 – Assets are not depreciated.		
Note 2 – Depreciation is not required for Works of Art and Historical Treasures that are inexhaustible. If collection/items are exhaustible, then depreciate over estimated useful life.		
Note 3 – Depreciation will not be recorded on Construction in Progress. Upon completion, the asset will be recorded in appropriate asset classification and depreciation will begin.		
Note 4 – For control and accountability purposes, capital assets with a useful life greater than a year but costing less than the threshold will be recorded in a separate inventory listing.		

I. (3) Capital Asset Acquisition Cost

Capital assets shall be recorded at their historical costs, or estimated historical cost if the actual historical cost is unknown. The cost of a capital asset shall include any ancillary costs that are necessary to place the asset in its intended condition for use. These include the vendor's invoice (plus the value of any trade-in, if reflected on the invoice), initial installation cost (excluding in-house Town labor costs), modifications, attachments, accessories or apparatus necessary to make the asset usable and render it into service. Historical costs include charges such as freight and transportation costs, site preparation costs and professional fees. The costs of capital assets for governmental activities shall not include capitalized interest.

I. (4) Capital Asset Donations

Donations are defined as voluntary contributions of resources to a governmental entity by a non-governmental entity. Donated capital assets shall be reported at fair market value at the time of acquisition plus ancillary charges, if any. Fair market value is the amount at which an asset could be exchanged in a current transaction between willing parties.

Governmental funds will have to meet the standards of GASB Statement No. 33, Accounting and Financial Reporting for Non-Exchange Transactions. Donations must be recorded and reported at fair market value on the date of acquisition. Recipients of donated capital assets will recognize the donation and related revenue when the transaction is complete and the assets are received, providing all eligibility requirements have been met. Promises of capital asset donations should be recognized as receivables and revenues (net of estimated uncollectible amounts) when all applicable eligibility requirements have been met, providing that the promise is verifiable and the resources are measurable and probable of collection.

In some cases, donated capital assets are given with the stipulation (time requirement) that the assets cannot be sold, disbursed or consumed until a specified number of years have passed or a specific event has occurred. For such cases, the capital asset should be reported in the Statement of Net Position as "Restricted" as long as the restrictions or time requirements remain in effect.

Modified Accrual Basis of Accounting – Do not report revenue from the donation of a capital asset when using the modified accrual basis of accounting, except in the following situation:

If the Town receives a donation of a capital asset and intends to sell the asset immediately, revenue shall be recognized in the period the asset is donated, and the capital asset shall be reported in the same fund used to report the revenue as "Assets Held for Sale". Intent to sell should be evidenced by a sale of or contract to sell the capital asset before the financial statements are issued.

Revenue shall be measured at the amount at which the capital asset is sold or its contract price. If the Town does not intend to sell the donated capital asset immediately or does not meet the criteria to sell as stated above, the donation shall not be reported in the operations of the governmental funds.

Revenue from donations of financial resources such as cash, securities or capital assets shall be recognized when the Town has an enforceable legal claim to the donation and when it is probable the donation will be received, regardless of when the financial resources are actually received. Revenue shall be measured at the fair value of the financial resource donated.

Full Accrual Basis of Accounting – In accordance with GASB Statement No. 33, Accounting and Financial Reporting for Non-Exchange Transactions, entities currently using proprietary fund accounting (i.e., water and sewer enterprise funds) must recognize capital asset donations as revenues and not as contributed capital.

I. (5) Leased Equipment

Equipment shall be capitalized if the lease agreement meets any one of the following criteria:

- The lease transfers ownership of the property to the lessee by the end of the lease term.
- The lease contains a bargain purchase option.
- The lease term is equal to 75 percent or more of the estimated economic life of the leased property.
- The present value of the minimum lease payments at the inception of the lease, excluding executory costs, equals at least 90 percent of the fair market value of the leased property.

Leases that do not meet any of the above requirements shall be recorded as an operating lease and reported in the Notes to Financial Statements, if material.

I. (6) Depreciating Capital Assets

Capital assets shall be depreciated over their estimated useful lives in accordance with this policy, unless they are inexhaustible.

The straight-line depreciation method (historical cost less estimated residual value, divided by useful life) is the method that shall be used by the Town for depreciating capital assets.

Depreciation will be calculated on an annual basis. The first year of depreciation will be included in the first year following completion or acquisition of the asset. Depreciation expense shall not be included in the year of disposition. Accumulated depreciation will be summarized and posted to the accounting general ledger.

Exception: Due to the material amount involved, depreciation expense for depreciable capital assets costing more than \$1 million dollars shall be recorded in the first and last years based on number of months such asset was in service.

Depreciation may be calculated for classes of assets, networks of assets and subsystems of network assets when appropriate. A network of assets is defined as all assets that provide a particular type of service for a government. A subsystem of network assets is composed of all assets that make up a similar portion or segment of a network of assets. For example, a water distribution system of the Town could be a network of assets. Pumping stations, storage facilities and distribution networks could be considered subsystems of that network. Similarly, the Town's storm sewer system could be a network, with catch basins, storm drains and inlets considered a subsystem.

I. (7) Useful Lives of Capital Assets

To estimate the useful lives of its capital assets, the Town shall consider an asset's present condition, use of the asset, construction type, and maintenance policy and how long it is expected to meet service and technology requirements. Sources of useful life information include internal information (i.e., historical records and replacement schedules), general guidelines obtained from professional or industry organizations, information for comparable assets of other governments, and use of period of probable usefulness as prescribed by the Local Finance Law.

The Town shall use as its policy guidelines for useful lives of its capital assets the information contained in the table in Section I. (2), entitled Capital Asset Classifications, above.

I. (8) Residual Value

Residual value is the estimated fair market value of a capital asset or infrastructure remaining at the end of its useful life. In order to calculate depreciation for an asset, the estimated residual value must be established before depreciation can be calculated. The use of historical sales information is a valuable method for determining the estimated residual value. Proceeds from sale of assets shall be netted against residual value in computing net gain or loss from sale.

The Town generally purchases assets with the intent to use such assets until its usefulness is exhausted. Therefore, the Town will estimate residual value to be zero for all capital assets.

I. (9) Sale of Capital Assets

When an asset is sold, a gain or loss shall be recognized when:

- Cash is exchanged and the amount paid does not equal the net book value of the asset.
- Cash is not exchanged and the asset is not fully depreciated or has a residual value.

When an asset is sold, a gain or loss shall not be reported when:

- Cash exchanged equals the net book value, and the asset does not have a residual value.
- Cash is not exchanged and the asset is fully depreciated and has no residual value.

To compute a gain or loss from sale of capital assets, proceeds received must be subtracted from the asset's net book value. If the asset has been fully depreciated and has a residual value, then the proceeds must be subtracted from the residual value to compute the gain or loss.

Examples:	<u>GAIN</u>	<u>LOSS</u>
Asset's historical cost	\$10,000	\$10,000
Less: Accumulated Depreciation	<u>- 7,000</u>	<u>- 7,000</u>
Net Book Value / Residual Value	\$3,000	\$3,000
Less: Proceeds Received	<u>- 5,000</u>	<u>- 2,000</u>
Gain/Loss from Sale of Asset	Gain \$2,000	Loss \$1,000

Section II. Capital Asset Categories

II. (1) Land

Definition: Land is the surface or crust of the earth, which can be used to support structures, and may be used to grow crops, grass, shrubs and trees. Land is characterized as having an unlimited life (indefinite).

Depreciation Methodology: Land is an inexhaustible asset and, therefore, is not depreciated.

Capitalization Threshold: The capitalization threshold for land is \$5,000.

Examples of Expenditures to be Capitalized as Land:

- Purchase price or fair market value at time of acquisition
- Commissions
- Professional fees (title searches, architect, legal, engineering, appraisal, surveying, environmental assessment, etc.)
- Accrued and unpaid taxes at date of purchase
- Other costs incurred in acquiring the land
- Right-of-way

II. (2) Land Improvements

Definition: Land improvements consist of betterments, site preparation and site improvements (other than buildings) that ready land for its intended use. Land improvements include such items as excavation, non-infrastructure utility installation, driveways, sidewalks, parking lots, flagpoles, retaining walls, fences, and outdoor lighting. They can be exhaustible or non-exhaustible.

Non-Exhaustible Land Improvements: Expenditures for improvements that do not require maintenance or replacement. Expenditures to bring land into condition to commence erection of structures, and expenditures for land improvements that do not deteriorate with use or over the passage of time are additions to the cost of land and are generally not exhaustible and therefore not depreciated.

Exhaustible Land Improvements: Expenditures for improvements that are part of the site, such as parking lots, landscaping and fencing, are usually exhaustible and are depreciated.

Depreciation Methodology: Land improvements that are inexhaustible assets are not depreciated. Exhaustible land improvements are depreciated on a straight-line basis over 20 years. The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for exhaustible land improvements.

Capitalization Threshold: The capitalization threshold for land improvements is \$5,000.

Examples of Expenditures to be capitalized as Land Improvements:

- Site improvements such as excavation, fill, grading and utility installation
- Removal, relocation, or reconstruction of property of others (railroad, telephone and power lines)
- Fencing
- Landscaping
- Parking lots
- Retaining walls
- Skating rinks, basketball courts, tennis courts, etc.

II. (3) Buildings

Definition: A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable.

Depreciation Methodology: The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for buildings.

Capitalization Threshold: The capitalization threshold for buildings is \$5,000.

Examples of Expenditures to be Capitalized as Buildings:

Purchased Buildings:

- Original purchase price
- Expenses for modeling, reconditioning or altering a purchased building to make it ready to use for the purpose for which it was acquired
- Environmental compliance (i.e., asbestos or lead abatement)
- Professional fees (legal, architect, inspections, title searches, etc.)
- Payment of unpaid or accrued taxes on the building to date of purchase
- Cancellation or buyout of existing leases
- Other costs required to place the asset into operation

Constructed Buildings:

- Completed project costs
- Interest accrued during construction
- Cost of excavation, grading or filling of land for a specific building
- Expenses incurred for the preparation of plans, specifications, blueprints, etc.
- Professional fees (architect, engineer, management fees for design and supervision, legal)
- Costs of temporary buildings used during construction
- Unanticipated costs, such as rock blasting, piling, or relocation of an underground stream channel
- Permanently attached fixtures or machinery that cannot be removed without impairing the use of the building
- Additions to buildings (expansions, extensions, or enlargements)

II. (4) Building Improvements

Definition: Building improvements are capital events that materially extend the useful life of a building or increase the value of a building, or both. A building improvement should be capitalized as a betterment and recorded as an addition of value to the existing building if the expenditure for the improvement is at the capitalization threshold, or the expenditure increases the useful life or value of the building.

Depreciation Methodology: The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for building improvements and their components.

Capitalization Threshold: The capitalization threshold for building improvements is \$5,000.

Examples of Expenditures to be Capitalized as Building Improvements:

- Conversion of attics, basements, etc. to useable office, clinic, research or classroom space
- Structures *attached* to the building such as covered patios, sunrooms, garages, carports, enclosed stairwells, etc.
- Installation or upgrade of heating and cooling systems, including ceiling fans and attic vents
- Original installation/upgrade of wall or ceiling covering such as carpeting, tiles, or paneling
- Structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, joists, steel grids, or other interior framing
- Installation or upgrade of window or door frame, upgrading of windows or doors, built-in closet and cabinets
- Interior renovation associated with casings, baseboards, light fixtures, ceiling trim, etc.
- Exterior renovation such as installation or replacement of siding, roofing, masonry, etc.
- Installation or upgrade of plumbing and electrical wiring
- Installation or upgrade of phone or closed circuit television systems, networks, fiber optic cable, wiring required in the installation of equipment (that will remain in the building)

Note: For a replacement to be capitalized, it must be a part of a major repair or rehabilitation project, which increases the value, and/or useful life of the building. A replacement may also be capitalized if the new item/part is of significantly improved quality and higher value compared to the old item/part such as replacement of an old shingle roof with a new fireproof tile roof. Replacement or restoration to original utility level would not. Determinations must be made on a case-by-case basis.

Other Costs Associated with the Above Improvements – Should Not Capitalize:

The following are examples of expenditures not to capitalize as improvements to buildings. Instead, these items should be recorded as maintenance expenditures:

- Adding, removing and/or moving of walls relating to renovation projects that are not considered major rehabilitation projects and do not increase the value of the building

- Improvement projects of minimal or no added life expectancy and/or value to the building
- Plumbing or electrical repairs
- Cleaning, pest extermination, or other periodic maintenance
- Interior decoration, such as draperies, blinds, curtain rods, wallpaper
- Exterior decoration, such as detachable awnings, uncovered porches, decorative fences, etc.
- Maintenance-type interior renovation, such as repainting, touch-up plastering, replacement of carpet, tile, or panel sections; sink and fixture refinishing, etc.
- Maintenance-type exterior renovation such as repainting, replacement of deteriorated siding, roof, or masonry sections
- Replacement of a part or component of a building with a new part of the same type and performance capabilities, such as replacement of an old boiler with a new one of the same type and performance capabilities
- Any other maintenance-related expenditure which does not increase the value of the building

II. (5) Machinery and Equipment

Definition: Machinery and equipment are fixed or movable tangible assets to be used for operations, the benefits of which extend beyond one year from the date acquired and rendered into service. Improvements or additions to existing personal property that constitute a capital outlay or increase the value or life of the asset should be capitalized as a betterment and recorded as an addition of value to the existing asset.

Note: Costs of extended warranties and/or maintenance agreements, which can be separately identified from the cost of the equipment, should not be capitalized.

Categories of Machinery and Equipment:

- Office equipment
- Furniture
- Computers
- Light Vehicles
- Heavy Equipment
- Small Equipment and Tools
- Other

Note: Due to the low cost and value of individual furniture pieces (which may be material in the aggregate) it will be assumed that historical cost of this class of asset is 75% of insurance appraisal value, if the historical cost is unknown.

Depreciation Methodology: The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for machinery and equipment.

Capitalization Threshold: The capitalization threshold for machinery and equipment is \$1,000. However, for control and accountability purposes, capital assets costing between \$300 and \$1,000 will be recorded on a separate inventory listing.

Examples of Expenditures to be Capitalized as Machinery and Equipment:

- Original contract or invoice price, including freight charges, handling and storage charges, in-transit insurance charges, any taxes imposed on the acquisition, and charges for testing and preparation for use
- Costs of reconditioning used items when purchased
- Computer software and hardware
- Parts and labor associated with the construction of equipment
- Road graders, front-end loaders, backhoes, and other heavy construction equipment
- Dump trucks and passenger cars
- Lawn maintenance equipment, compressors, and tool kits

II. (6) Infrastructure

Definition: Infrastructure assets are long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets are often linear and continuous in nature.

Infrastructure Classifications:

- Bridges (including culverts)
- Roads (including sidewalks)
- Traffic control systems
- Dams and drainage systems
- Water systems
- Sewer systems

Prospective Reporting Policy Guidelines:

Prospective recording and reporting of general infrastructure assets in the Town's accounting records and Statements of Net Position is required beginning at the effective date of GASB 34 implementation (i.e., as of June 1, 2003 for the Town). The Town, as a "phase two (2)" government, is allowed four additional years to implement the required retroactive capitalization of major infrastructure assets that were acquired (or significantly reconstructed, or that received significant improvements) in fiscal years ending after June 30, 1980.

However, it shall be the policy of the Town to implement the required retroactive capitalization as of June 1, 2003, the effective date of GASB 34 implementation. Moreover, Town policy shall be to limit its accounting for infrastructure to that acquired (or significantly reconstructed, or

that received significant improvements) in fiscal years ending after June 30, 1980, as is allowed. Analysis found that the net undepreciated cost of infrastructure acquired prior to June 30, 1980 was not significant to the Town's Statement of Net Position.

Infrastructure Improvements: Infrastructure improvements are capital events that materially extend the useful life or increase the value of the infrastructure, or both. Infrastructure improvements should be capitalized as a betterment and recorded as an addition of value to the infrastructure if the improvement or addition of value is at the capitalization threshold or increases the life or value of the asset.

Jointly Funded Infrastructure: Infrastructure paid for jointly by multiple governmental entities should be capitalized by the entity responsible for future maintenance.

Maintenance Costs: Maintenance costs are recurring costs that allow an asset to continue to be used during its originally established useful life. Maintenance costs are expensed in the period incurred, and are not capitalized.

Preservation Costs: Preservation costs are generally considered to be those outlays that extend the useful life of an asset beyond its original estimated useful life, but do not increase the capacity or efficiency of the asset. Preservation costs should be capitalized under the depreciation approach.

Additions and Improvements: Additions and improvements are those capital outlays that generally increase the capacity or efficiency of the asset. A change in capacity increases the level of service provided by an asset. For example, additional lanes can be added to a highway or the weight capacity of a bridge could be increased. A change in efficiency maintains the same service level, but at a reduced cost. The cost of additions and improvements should be capitalized.

Depreciation Methodology: The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for infrastructure assets.

Capitalization Threshold: The capitalization threshold for infrastructure assets is \$5,000.

Examples of Expenditures to be Capitalized as Infrastructure:

- Roads, streets, curbs, gutters, sidewalks, fire hydrants, signage
- Bridges, culverts, trestles
- Dams, drainage facilities
- Water mains, water towers, reservoirs, water distribution lines,
- Sewer systems
- Light system (traffic, outdoor, street, etc.)
- Fiber optic and telephone distribution systems (between buildings)

II. (7) Works of Art and Historical Treasures

Definition: Works of art and historical treasures are collections or individual items of significance that are owned which are not held for financial gain, but rather for public exhibition, education or research in furtherance of public service. Collections or individual items that are protected and cared for or preserved and subject to an organizational policy that requires the proceeds from sales of collection items to be used to acquire other items for collections.

Exhaustible Collections or Items: Exhaustible collections or items are those whose useful lives are diminished by display or educational or research applications.

Inexhaustible Collections or Items: Inexhaustible collections or items are those whose economic benefit or service potential is used up so slowly that the estimated useful lives are extraordinary long. Because of their cultural, aesthetic, or historical value, the holder of the asset applies efforts to protect and preserve the asset in a manner greater than that for similar assets without such cultural, aesthetic, or historical value.

Depreciation Methodology: The straight-line depreciation method (historical cost less residual value, divided by useful life) will be used for exhaustible collections or items. Inexhaustible collections or items are not depreciated.

Capitalization Threshold: Works of art and historical treasures acquired or donated will be capitalized at a threshold of \$1,000.

If a collection is held for financial gain and not capitalized, disclosures must be made in the Notes to the Financial Statements that provide a description of the collection and the reasons these assets are not capitalized. When donated collection items are added to non-capitalized collections, program expense equal to the amount of revenues should be recognized.

Examples of Expenditures to be Capitalized as Works of Art, and Historical Treasures:

- Collection of rare books, manuscripts
- Maps, documents and recordings
- Works of art such as paintings, sculptures and designs
- Artifacts, memorabilia, exhibits
- Unique or significant structures such as monuments or statutes

II. (8) Construction in Progress

Definition: Construction in progress reflects the economic construction activity status of buildings and other structures, infrastructure (roads, water system, etc.), additions, alterations, reconstruction, installation, and maintenance and repairs, which are substantially incomplete.

Depreciation Methodology: Depreciation is not applicable while assets are accounted for as Construction in Progress. Upon asset completion and placement into service, the value of such asset is removed from Construction in Progress and placed into the appropriate capital asset classification. Depreciation then begins based upon depreciation life of the appropriate asset category. See appropriate capital asset category when asset is capitalized.

Capitalization Threshold: Incomplete projects will be recorded in the Financial Statements as Construction in Progress when costs exceed \$1,000. Further, Construction in Progress assets should be capitalized to their appropriate capital asset categories upon the earlier occurrence of execution of substantial completion contract documents, occupancy, or when the asset is placed into service.

Section III. Procedures and Forms

III. (1) Responsible Parties

Property Control Manager: The Town of Boston designates the Bookkeeper as the Property Control Manager. This position is responsible for tracking the capital assets of the Town as well as the design and distribution of the documents to be used to record assets.

Departmental Capital Asset Custodians: The Town of Boston designates each department head to act as custodian of the assets maintained within their department. These people are responsible for reporting all purchases, donations, and disposals to the Property Control Manager (Bookkeeper) in a timely manner. Additionally, they are responsible for annually certifying that the assets shown on both the capital asset listing and inventory listing are current to the best of their knowledge.

III. (2) Physical Inventory & Asset Tags

Initial Inventory: The initial physical inventory is being conducted in summer and fall of 2019 by the Property Control Manager and Departmental Capital Asset Custodians. Assets over the capitalization threshold will be summarized and depreciated as appropriate in a master list. Additional assets that are under the capitalization threshold, but over \$300 will be maintained on a separate inventory listing.

These lists will note as much of the following information as is available:

- Description of item including make, model, and serial numbers
- Assigned Asset ID number (when appropriate)
- Purchase date, amount, vendor, and voucher or check number
- Department having custody and the location within the department
- Source of funds used to purchase the item and any adjustment to initial cost

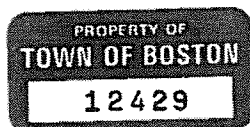
Note: when initial purchase information cannot be determined, the cost will be estimated as stated in Section 1 (3) Capital Acquisition Cost.

Groupings: Similar lower-priced items that are purchased together, such as chairs or file cabinets, can be accounted for as a group. For example, if 100 steel chairs were purchased at \$25 each, \$2,500 (not \$25) should be recorded and used to determine if the chairs exceed the minimum capitalization threshold.

Periodic Inventories: Individual departments should have a physical inventory performed by the Property Control Manager on a rotation basis, once every three or four years.

Annual Asset Certification: The Property Control Manager will update the master list throughout the year based on purchase request forms, asset disposal forms, and appropriate invoices or board resolutions. Near the end of the year, the Property Control Manager will then supply to the Departmental Custodians a listing of all the assets recorded for their associated department. The Departmental Custodian will check the listing to the assets located in their department and notify the Property Control Manager of any changes that were missed throughout the year. The Departmental Custodial will then sign off on the listing for their department.

Asset Tags: Asset tags will be assigned to any assets over the capitalization threshold and some assets on the inventory listing on an as needed basis, such as if there is no other identifying numbers such as serial number showing (i.e. a filing cabinet or desk). These pre-numbered metal tags can be obtained from the Bookkeeper's Office and should be displayed in a location that is easily visible (i.e. front of file cabinet). See example tag below:



III. (3) Master Lists

The Property Control Manager (Bookkeeper) will maintain a master list of capital assets across all departments. This Capital Assets list will include all assets over the capitalization threshold with their total original cost, current accumulated depreciation, and current net book value. The totals from this list will flow to the Financial Statements.

The Property Control Manager will also maintain the inventory list which will show assets over \$300 but under the capitalization threshold.

III. (4) Additions to Capital Assets

When a department is looking to make a purchase of goods and services over \$300 they must first fill out a Purchase Request Form (see Section III. (6)) and submit it to the Supervisor's Office for approval. These forms are pre-numbered and can be obtained from the Bookkeeper's Office. Once the request is approved by the Supervisor, the form will be returned to the originator and the purchase may be completed. After completing the purchase, the "Purchase Complete" box is checked and dated by the purchaser. The purchaser will receive the goods and an associated invoice and then submit the invoice and approved purchase request form to the Bookkeepers office for payment and filing.

Note: Previously approved contractual agreements do not require a Purchase Request Form, such as insurance, grant writer, health and dental insurance, utilities, and other contractual agreements approved by the board. Routine ongoing expenses such as highway gas, salt and sand, which are purchased by the contractual procurement policy also do not require a Purchase Request Form.

The Bookkeeper will check the box noting whether the good or service is an inventory asset (anything over \$300) or not, and file in a binder with all other Purchase Request Forms. For all assets over \$300, the Bookkeeper will add the asset to the appropriate list and create a Property Record Card (see Section III. (6)).

III. (5) Disposals of Capital Assets

When an asset is no longer useful, a Disposal Form (see Section III. (6)) must be completed by the Departmental Capital Asset Custodian. The form requires a description of the asset with the original purchase date and cost. The department custodian needs to mark how the asset is to be disposed of and then forward the form to the Supervisor's office for approval. The Supervisor will put the notice of surplus inventory on the board agenda for approval. Upon approval the form goes to the Property Control Manager (Bookkeeper) so the Property Record Card and capital asset/inventory master lists can be updated.

III. (6) Capital Asset Forms for use in the Town of Boston

The following forms will be used to record all capital asset transactions in the Town of Boston and will be available in the Bookkeeper's office:

- Purchase Request Form (purchases over \$300) – includes pre-stamped #'s
- Asset Disposal Form
- Property Record Cards (maintained in Bookkeeper's Office for information on individual assets)
- Annual Asset Certification (example shown – actual Town of Boston version will be sent out after initial inventory is complete)

TOWN OF BOSTON
PURCHASE REQUEST FORM

This form must be completed for all purchases of goods and services over \$300 and forwarded to the Supervisor's office for approval and distribution. Upon approval, this request will be returned to the originator and the purchase may be completed.

Department: _____

Account: _____

Vendor: _____

Budget Balance: _____

Date needed: _____

Description of Goods and/or services:	Quantity	Unit Cost	Total Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Value of Purchase Request \$ _____

Dept. Head Signature _____ **Date** _____

Supervisor's Approval _____ **Date** _____

Purchase Complete ☐ **Date** _____

INVENTORY ASSET ☐

TOWN OF BOSTON

DISPOSAL FORM

This form is to be used by each department, disposing a fixed asset, originally valued at \$300 or more. Upon completion, please forward to the Supervisor's office.

Department _____

Description of Asset : (include make/model, serial #)

Original Purchase date (estimate if unknown) _____

Original Cost (estimate if unknown) _____

Means of Disposal: Check box

☐ Sold / Auctioned to _____ Amount \$ _____

☐ Scrapped / Recycled _____ Amount \$ _____

☐ Transferred to Department _____

Department Head Approval _____

Date Disposed _____

Supervisor Approval _____

Accounting Use Only:

☐ Fixed Asset Updated Date _____

Town of Boston

Property Record Card

Description: _____	Asset ID #: _____
Department: _____	Make: _____
Location: _____	Model: _____
Purchased From: _____	Serial #: _____
Remarks: _____	Date: _____

<u>Original Cost:</u>		<u>Source of Funds:</u>	
Acquisition / Construction:	\$ _____	Check #: _____	Current Appropriations \$ _____
Legal:		Check #: _____	Bonds
Engineering:		Check #: _____	Notes (Specify) _____
Freight:		Check #: _____	State Aid
Other (Specify):		Check #: _____	Federal Aid
_____		Check #: _____	Local Grant
_____		Check #: _____	Gift / Donation
_____		Check #: _____	Other (Specify) _____
Total	\$ <u>_____</u>	Total	\$ <u>_____</u>

<u>Current Value:</u>	
Original Total Cost:	\$ _____
Additions (Specify):	_____
_____	_____
_____	_____
_____	_____
Deductions (Specify):	_____
_____	_____
_____	_____
Total	\$ <u>_____</u>
Insured Value	\$ _____

<u>Disposition:</u>	
Sold / Auctioned to: _____	Amount: \$ _____
Scrapped / Recycled: _____	Amount: \$ _____
Transferred to: _____	
Additional Notes: _____	

Initial Inventory Sheet
(Local Government)

Department: _____ Page # _____

Location: _____ Custodian _____

Prop. ID#	Description	Serial #	Manufacturer	Year	Condition	Cost*	Useful Life	Remarks

Note: If a municipality deems it necessary, this form may be certified by the individual.

I do hereby certify that the capital assets indicated are under my control and custody.

(name)

(title)

(date)

- * Actual acquisition cost should always be used when available. Estimated cost, at the time of the acquisition, may be used if the actual cost is unknown. The method for determining estimated cost should be explained in the "Remarks" column.

TOWN OF BOSTON – RESOLUTION NO. 2019-51

PURCHASE PLAYGROUND EQUIPMENT WITH GRANT FUNDS

WHEREAS, the Town of Boston recently was awarded a grant from Senator Patrick Gallivan in the amount of \$50,000 for North Boston Town Park restrooms, and is requesting the re-appropriation for use at the South Boston Town Park; and

WHEREAS, the Town Board has determined to use the proceeds of said grant to improve the playground equipment at South Boston Park; and

WHEREAS, the Town has received a quote for the desired playground equipment, installation, and safety surfacing from Miracle Recreation Equipment Co. for a grand total of \$54,252.73; and

WHEREAS, Town employees will perform any required site work and removal of existing equipment; and

WHEREAS, pursuant to General Municipal Law § 103 (16) the competitive bidding requirements for this procurement have been satisfied, as this procurement is pursuant to Sourcewell (formerly NJPA) Contract No. 0300117-LTS; and

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to use funds from the \$50,000 DASNY “SAM” (State and Municipal Facilities) Grant #6264 grant award together with an additional \$4,252.73 in Town funds to procure playground equipment from Miracle Recreation Equipment Co. at a total cost not to exceed \$54,252.73.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

South Boston Park
Boston, New York
Play Component Breakdown
CD224616 (Revised Design)

Slides:

360 degree Typhoon Slide

Groove Slide

Side By Side Double Slide

TOTAL OF 4 SLIDING OPPORTUNITIES

Climbers:

Wavy Wedge Wall Walker Climber

Climbing Pole

Arch Bridge

Twister Climber

Curved Tensile Climber

Handring Bridge Overhead Climber

Tot Rock Climber

TOTAL OF 7 CLIMBING ACTIVITIES

Other Activities:

Crunch Station

Post Mounted Bell

Pilot Interactive Imaginative Play Panel w/ 2 Steering Wheels

TOTAL OF 4 OTHER ACTIVITIES

TOTAL ACTIVITIES = 15

KID CAPACITY = UP TO 80 KIDS AT ONE TIME



Miracle Recreation Equip. Co.
878 E. US Hwy 60
Monett, MO 65708
1-888-458-2752

QUOTE: R0004190061
CUSTOMER: 1402A04
Project: CD224616.dwg

Prepared For:

Jason Keding
TOWN OF BOSTON
8500 BOSTON ST RD.
BOSTON, NY 14025
716-941-1113 (phone)
supervisorsoffice@townofboston.com

Project Name & Location:

Prepared by:

Miracle Recreation Equipment Co.

P.O. Box 15517
Syracuse, NY 13215
315-492-2631 (phone)
315-492-2633 (fax)
drecreat@twcny.rr.com

Ship To Address:

Jason Keding
TOWN OF BOSTON
8500 BOSTON ST RD.
BOSTON, NY 14025
716-941-6113 (phone)
supervisorsoffice@townofboston.com

End User:

Jason Keding
TOWN OF BOSTON
8500 BOSTON ST RD.
BOSTON, NY 14025
716-941-6113 (phone)
supervisorsoffice@townofboston.com

Quote Number: R0004190061
Quote Date: 4/10/2019
Valid For: 30 Days From Quote Date

5-12 Playground

Product line: TotsChoiceX
Age group: 5-12

Components

Part Number	Description	Qty	Weight
704S057W	TOT CHOICE EXPANSION 3 DECK SYSTEM	1	4,520.00
714999Z	CUSTOMER SERVICE KIT (NO PRICE)	1	7.00

RiskSign_Included

Product line: Freestanding
Age group:

Components

Part Number	Description	Qty	Weight
787Z	RISK MANAGEMENT SIGN - ENGLISH (NO PRICE)	1	0.00

2-5 Playground

Product line: TotsChoice

Age group: 2-5

Components

Part Number	Description	Qty	Weight
7185029	SQUARE DECK (ATTACHES TO 4 POSTS)	1	100.00
718552	3 1/2" OD X 130" POST (3' TO 5' DECKS)	4	40.00
718554	3 1/2" OD X 166" POST (7' TO 8' DKS)	2	55.00
718572	3 1/2" OD X 138" POST FOR ROOF (3'DK OR LESS)	4	40.00
718573	3 1/2" OD X 162" POST FOR ROOF (3'6" TO 5'DK)	8	50.00
718700	5' SIDE-BY-SIDE SLIDE W/CANOPY (3' DECK)	1	150.00
7187147HB	PILOT 1/2 PANEL W/2 WHEELS (BELOW DECK)	1	50.00
718787	TOT ROCK CLIMBER (3' DECK)	1	100.00
7188161	WIRE MESH ENCLOSURE	1	25.00
71885139	SQUARE TRANSFER POINT W/CLOSED HR (3' DECK)	1	225.00
7188614	60" SQUARE ROOF-SHINGLE, DOUBLE WALL	1	135.00

Timbers/Signage

Product line: Freestanding

Age group:

Components

Part Number	Description	Qty	Weight
44012R	6' MIRACLE TIMBER 12" HIGH W/2 30" STAKES-RB	38	35.00
787001	WELCOME SIGN AGES 2-5, FREESTANDING	1	60.00
787003	WELCOME SIGN AGES 5-12, FREESTANDING	1	60.00

Parts By Other

Part Number	Description	Qty	Weight
SYSTEM-11	FIBAR SAFETY SURFACING-ENGINEERED WOOD	1	0.00
2	FIBER AND FABRIC INCLUDES FIBAR SAFETY SURFACING (EWF) AND 1 LAYER OF FABRIC. approx. 124 cu yds		

Totals:

Equipment Weight: 7,592.00 lbs
Equipment List: \$32,722.00

4/10/2019

QUOTE: R0004190061

Page 2 of 4

Discount Amount: -\$3,000.00
Equipment Price: \$29,722.00
Freight: \$2,786.73
Installation: \$18,000.00
Fibar Safety Surfacing: \$3,744.00
Grand Total: \$54,252.73

Notes:

PRICING INCLUDES PLAYGROUND EQUIPMENT, INSTALLATION AND SAFETY SURFACING. DOES NOT INCLUDE ANY SITE WORK OR REMOVAL OF EXISTING EQUIPMENT. PRICING BASED ON PREVAILING WAGE. PRICING BASED ON SCOURCEWELL CONTRACT (NJPA) # 030117-LTS.

This Quote shall not become a binding contract until signed and delivered by both Customer and Miracle Recreation Equipment Company ("Miracle"). Sales Representative is not authorized to sign this Quote on behalf of Miracle or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "Miracle Sales Administration" via fax (417) 235-3551 or email: orders@miraclerec.com. Upon acceptance, Miracle will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or email.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the Equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 734154, Dallas, TX 75373-4154, unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense. Purchase orders and payments should be made to the order of Miracle Recreation Equipment Company.

Quote Number: R0004190061 **Quote Date:** 4/10/2019 **Equipment:** \$32,722.00 **Grand Total:** \$54,252.73

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY MIRACLE.

Submitted By	Printed Name and Title	Date
THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY MIRACLE RECREATION EQUIPMENT		
By:		Date:

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with Miracle's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, Miracle shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with Miracle to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by Miracle of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys fees plus any costs of collection incurred by Miracle in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to Miracle as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by Miracle within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. MIRACLE MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. MIRACLE SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE MIRACLE HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMERS ALTERATION OF THE EQUIPMENT, ITS FAILURE TO

4/10/2019

QUOTE: R0004190061

Page 3 of 4

MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH MIRACLES INSTALLATION AND OWNERS MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to Miracle, and Miracle hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that Miracle may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and Miracle shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. Miracle Retains full title to all Equipment until full payment is received by Miracle. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

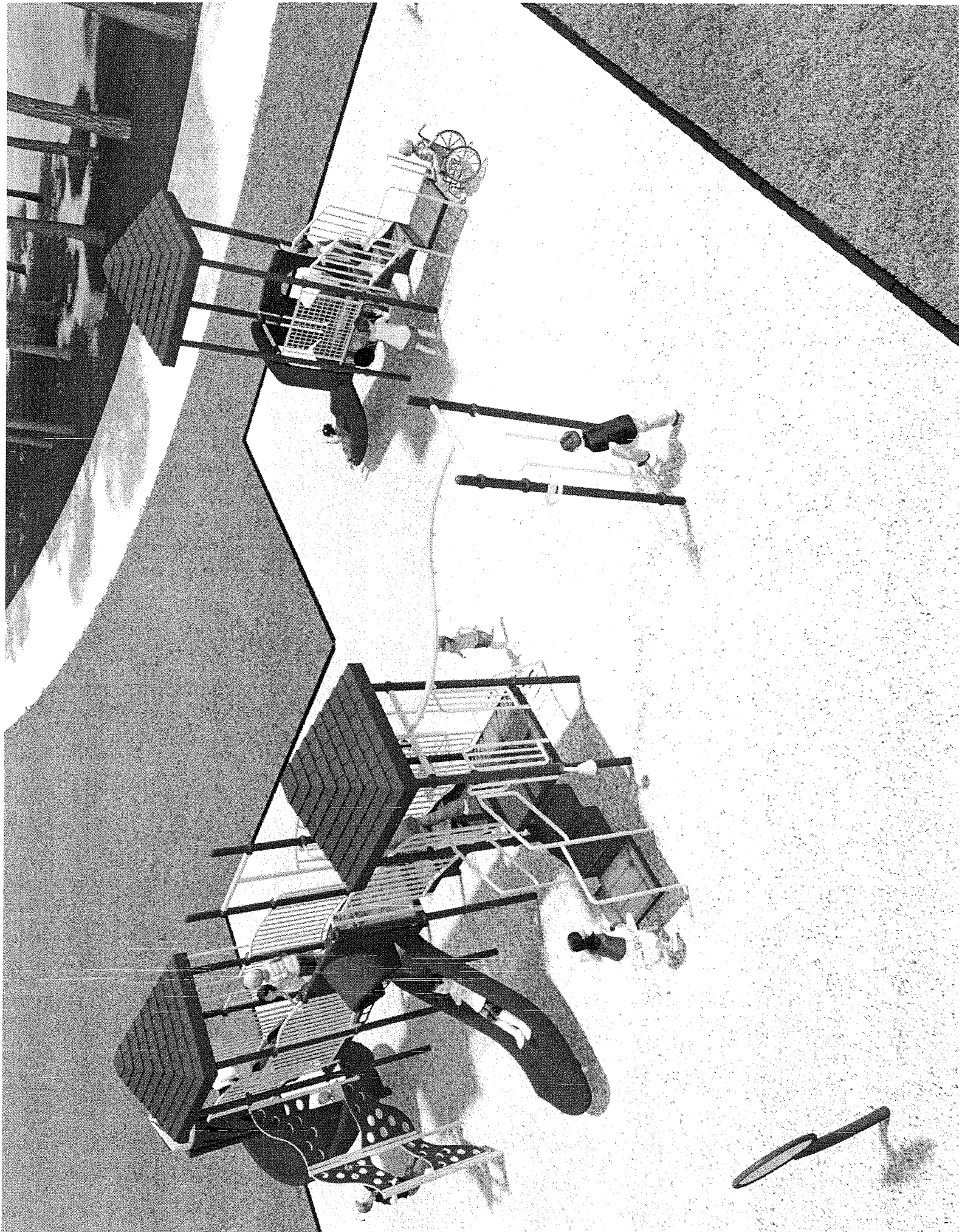
8. Waiver; Invalidity. Miracle may waive a default hereunder, or under any invoice or other agreement between Customer and Miracle, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by Miracle. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to Miracle hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and Miracle stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document and retransmission of any signed facsimile or other electronic transmission shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

Rev E 021815







2-5 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	2	RECD	1
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	2	RECD	0
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	RECD	0
GROUND LEVEL ACTIVITY TYPE	1	RECD	1
GROUND LEVEL ACTIVITY QUANTITY	1	RECD	1

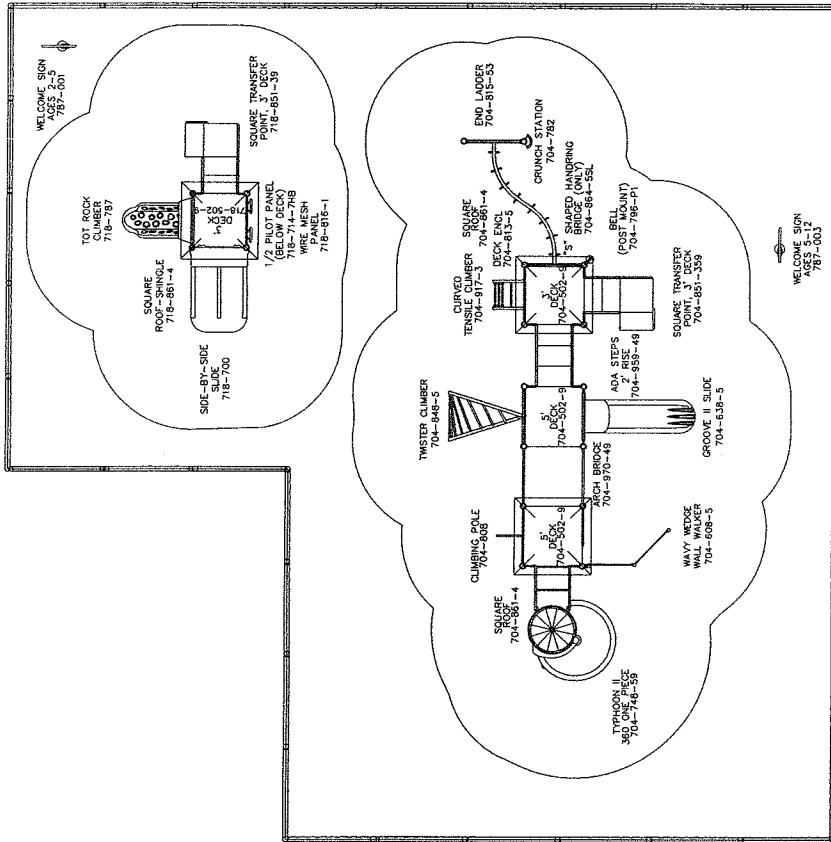
AREA: 2478 sq ft

PERIMETER: 216 ft
The information provided is for estimation purposes only.

SOUTH BOSTON PARK BOSTON, NY

5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	7	RECD	5
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	7	RECD	0
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	RECD	0
GROUND LEVEL ACTIVITY TYPE	2	RECD	2
GROUND LEVEL ACTIVITY QUANTITY	2	RECD	2



Play Area Capacity: 70-80



To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.

Miracle

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487. AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.	CD224616	✓	COMPLIES TO CPSC	DESIGNED FOR AGES 2-5 / 5-12 ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE TYPE: 0 QUANTITY: 0	DATE: 4/3/2019
		✓	COMPLIES TO ASTM		SCALE: 1/8" = 1'-0"
		✓	COMPLIES TO ADA		TRIP
		GROUND SPACE: 37' X 39' 49' X 51'			
		PROTECTIVE AREA:			

PRODUCTS

Fibar® Engineered Wood Fiber

FibarSystem 300
Low dust drainage

- Specifications & Diagrams

- Installation

- CAD Technical Drawings

FibarSystem 200

Drainage for wet climates

- Specifications & Diagrams

- Installation

- CAD Technical Drawings

FibarSystem 100

Drainage for dry climates

- Specifications & Diagrams

- Installation

- CAD Technical Drawings

Fibar Bulk for Playgrounds

- Installation

- Specifications

- Maintenance

- Top-offs

FibarSystem Components

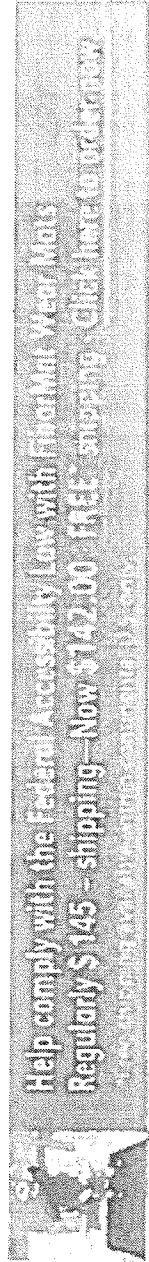
FibarMat Wear Mats

FibarGuard Borders

FibarPip

- Maintenance

FibarIndoor



Help comply with the Federal Accessibility Law with FibarMat Wear Mats
Regularly \$145 - shipping - Now \$142.00 FREE shipping. [Click here to order now!](#)
www.fibarsystems.com/matschedule.php

For more information, please contact us today! Contact the experts in Playground Safety Surfaces today!

Call us at 800.342.2721 or send us your request! ▶

Fibar® Engineered Wood Fiber
Affordable, accessible playground safety surfaces



The gold standard of the playground safety surfacing industry
for bulk use and playground safety.

Fibar for Dog Parks

CUSTOMER SERVICE

Go Green. Go Fibar®.

LEED Credits

Buyer Protection

Playground Safety

Frequently Asked Questions

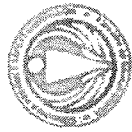
Truck Size & Clearance

Maintenance

General Information

Testimonials

Replaces 4,000
beats conventional
stone & pipe
drainage
hands down—
Save Over
\$2,500
on a typical 4,000
square foot
installation.
Details here.



NA PCWA
National Association of
Public Child Welfare
Administrators
1900 E. 17th Ave.
Denver, CO 80202
303.733.1000
www.napcwaweb.org

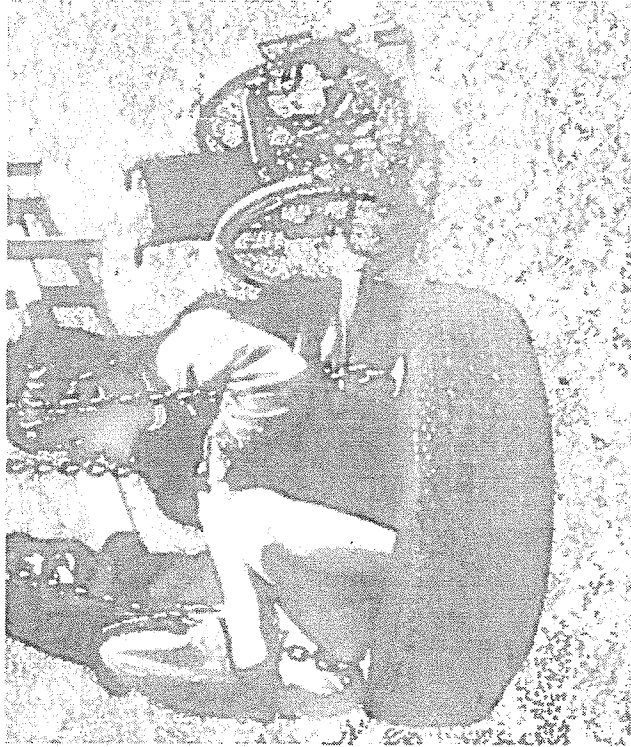


IPEMA
INTERNATIONAL
PLAY EQUIPMENT
MANUFACTURERS
ASSOCIATION
10000 E. 17th Ave.
Denver, CO 80202
303.733.1000
www.ipema.org

To verify
product certification
visit www.ipema.org

It's no accident that over 50,000 playgrounds in the U.S. and Canada are surfaced with **Fibar Engineered Wood Fiber (EWF)** playground chips. This wood fiber playground mulch is designed and tested to be a superior product with long-term, trouble-free performance:

- **Superior raw material.** Fibar EWF is made from 100% virgin wood fiber, not used wood, which may contain things you don't want in your playground (see [page 2](#) below).
- **Superior testing and verification.** Fibar EWF is tested regularly to make sure it complies with all relevant ASTM standards: [ASTM F1951](#) for [material purity](#), and [F1951](#) for [independent verification](#) by the International Play Equipment Manufacturers Association (IPEMA).
- **Superior performance.** Unlike some other brands, Fibar EWF is carefully controlled as to type and size of wood fibers. This means that the fibers knit together to provide a surface springy enough to cushion falls, yet firm enough for wheelchairs. Another advantage: Rain water passes through Fibar playground mulch, so kids can play right after it rains. Finally, it simply looks good. The varied colors of natural wood please the eye and blend in with any kind of setting.



ADA compliant, a Fibar EWF surface provides access for physically challenged children

- **Superior support.** Over the past 25 years, Fibar has become the world leader in playground surfacing. We've learned the ins and outs of how to produce and deliver

Engineered Wood Fiber in a way that means peace of mind for specifiers and buyers alike. We stand ready to assure your complete satisfaction with every delivery.

Fibar® Engineered
CERTIFICATE OF PURITY

Fibar Engineered Wood Fiber is manufactured only with Virgin Wood, not used wood, which may contain things you don't want in your playgrounds.

Our products are regularly tested to comply with all relevant standards of the Consumer Product Safety Commission (CPSC) and ASTM, including F2075 for fiber size and purity, F1292 for impact absorption, and F1951, which provides access for the physically challenged. The test results are independently verified by IPEMA, the International Play Equipment Manufacturers Association.

Fibar has provided the surface for over 50,000 playgrounds in the U.S. and Canada over the past 25 years, a record that makes us the world leader in playground surfacing.

GO GREEN. GO FIBAR®.

Fibar® Engineered Wood Fiber and FibarSystems come with . To parks and schools, that means help in earning LEED certification for building projects. To contractors, it means help in writing green specifications to win green contracts.

Fibar® Engineered Wood Fiber and FibarSystems: It all adds up to better protection for children and more peace of mind for playground designers, contractors, and owner-operators—at affordable cost. No wonder we're the world's leading playground surface provider, with over 50,000 installations worldwide. To talk with a playground surface expert about your needs, [contact us today](http://contact.us.fibar.com).

Get a price quote now! Contact the experts in Playground Safety Surfaces today!

Call us at 800.342.2721 or [send us your request](#) ►

The Fibar Group LLC · 80 Business Park Drive · Armonk NY 10504 · (800) 342-2721 · [www.fibargroup.com](#)

Tuesday, July 20, 2019



BAUGHMAN MAGIC SEAL INC.

JUN 20 PM 1:36

PO Box 663 • Amherst, NY 14226
Phone 716-836-8880
Fax 716-836-8884

www.BaughmanMagicSeal.com

QUOTATION

06/20/2019

Quote #: 20853

TOWN OF BOSTON
8500 BOSTON STATE RD
BOSTON, NY 14025

Attn: ALLISON KOCZUR: (716) 941-6518 e-mail: SUPERVISOROFFICE@TOWNOFBOSTON.COM

Property/Location: 8500 BOSTON RD. BOSTON, NY-14025-2019 PREVAILING WAGE

Description	Price	Suffix
Seal/Striping APPROX 51,460 SQ FT - PURPLE AREA	6,175.00	
-- APPLICATION:		
--- POWER CLEAN ENTIRE AREA WITH INDUSTRIAL BLOWER		
--- TREAT ALL OIL SPOTS WITH POLY OIL SEAL		
--- APPLY NYS APPROVED COAL TAR SEALER WITH 3-5 LBS SAND PER GALLON, 1% LATEX ADDITIVE		
--- BLOCK ALL AREAS TO BE WORKED ON		
Sealing APPROX 14,370 SQ FT - BLUE AREA	1,725.00	
-- APPLICATION		
--- POWER CLEAN ENTIRE AREA WITH INDUSTRIAL BLOWER		
--- TREAT ALL OIL SPOTS WITH POLY OIL SEAL		
--- APPLY NYS APPROVED COAL TAR SEALER WITH 3-5 LBS SAND PER GALLON, 1% LATEX ADDITIVE		
--- BLOCK ALL AREAS TO BE WORKED ON		

Sub Total	\$7,900.00
Sales Tax	691.25
Total	\$8,591.25

Plus NYS Sales Tax or Tax Exempt Certificate

We are NOT responsible for damage to property resulting in tracking of wet materials by persons or vehicles. It is recommended that you stay off that area for 24 hours.

This quote is for one mobilization only; additional mobilizations will be surcharged.

Charges will be incurred for any changes/additions to this quote once work has been commenced.

Authorized Signature: *Eric Baughman*

Acceptance of Quote & TERMS:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the specified. Payment Terms: Due upon receipt of invoice. 2% per month finance charge will be applied on accounts over 30 days. Modifications to payment schedule must be made prior to any work being performed. The customer will be responsible for any and all collection fees incurred.

Date of Acceptance:

Signature:



May 14, 2019

Town of Boston
8500 Boston State Rd
Boston, NY 14025

(716) 941-6518
supervisorsoffice@townofboston.com

Description:

- 1) Broom Seal the Town Hall with sand for traction & durability
- 2) Restripe

SUBTOTAL	\$ 6,300.00
TAX	\$ 00.00
TOTAL	\$ 6,300.00

Thank you in advance

Ballou Paving
2760 Kulp Rd.
Eden, NY 14057
(716) 992-2013

*** Please sign and send back ***



May 14, 2019

Town of Boston
8500 Boston State Rd
Boston, NY 14025

(716) 941-6518
supervisorsoffice@townofboston.com

Description:

- 1) Broom Seal the Town Hall with sand for traction & durability
- 2) Restripe
- 3) Broom Seal pavilion area

SUBTOTAL	\$ 7,900.00
TAX	\$ 00.00
TOTAL	\$ 7,900.00

Thank you in advance

Ballou Paving
2760 Kulp Rd.
Eden, NY 14057
(716) 992-2013

*** Please sign and send back ***

TOWN OF BOSTON – RESOLUTION NO. 2019-21

ADOPTING REVISED FEE SCHEDULE

WHEREAS, the Town of Boston has not made significant adjustments to its schedule of fees in several years; and

WHEREAS, the Town Planning Consultant has reviewed the Town's fees for rezoning, subdivision and site plan review requests, as well as for public hearing fees; and

WHEREAS, the Town Planning Consultant has recommended the adoption of a revised schedule of certain fees in order better to reflect the Town's costs in processing certain applications related to land use and to bring those fees into line with fees charged by other municipalities;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby adopts the revised fees recommended by the Town Planning Consultant on the attached report, effective ~~May 1~~^{Sept}, 2019, all other fees to remain as previously established.

On August 7, 2019, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Munger	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Fees	Boston	Hamburg	Orchard Park	Colden	Eden	Recommended Boston Fees
ZBA	\$150	\$200			\$250	\$150
Public Hearing Fee		\$200	\$100	\$25		\$100
Minor Sub Preliminary Plat Approval	\$50/lot	\$300 + \$300/lots > 2	< 5 acres: \$185 + \$50 for any acre > 2		\$500	\$200/lot
Minor Sub Final Plat		\$200			\$200	
Major Sub Preliminary Plat Approval	\$25/lot (minimum \$200)	\$750 + \$300/lots > 4	5-10 acres: \$335 + \$30 for any acre > 5		\$500 + \$12/lot	\$750 + \$300/lots>4
Major Sub Final Plat		\$750 + \$300/lots > 4			\$300 - \$350	
Site Plan Approval Minor Add'ns/Site Improvements		\$500	\$50			\$250
Site Plan Approval <1 ac	\$100	\$800	\$50		\$250	\$250
Site Plan Approval 1-2 acres	\$150	\$1,500	\$50		\$250	\$500
Site Plan Approval 2-5 acres	\$150 + \$25/acre > 2	\$1,500 + \$500 for any acre or fraction over 2	\$50		\$400	\$500 + \$250 for any acre or fraction over 2
Site Plan Approval 5-10 acres	\$225 + \$15/acre > 5	\$3000 + \$500 for any acre or fraction over 5	\$50		\$400 + \$50 for any acre or fraction over 5	\$1000 + \$250 for any acre or fraction over 5

Site Plan Approval >10 acres	\$300 + \$10/acre > 10	\$5,500 + \$250 for any acre or fraction over 10	\$50		\$400 + \$50 for any acre or fraction over 5	\$2500 + \$250 for any acre or fraction over 10
Special Use Permit		\$200			\$200	\$200
Rezoning <1 acre	\$50	\$500	\$100		\$200	\$250
Rezoning 1-5 acres	\$150 + \$25/acre > 2	\$1000	\$200 + \$50 for any acre > 2		\$200	\$500
Rezoning 5-10 acres	\$225 + \$15/acre > 5	\$2,500	\$335 + \$30 for any acre > 5		\$200	\$1000
Rezoning 10-50 acres	\$300 + \$10/acre > 10	\$5,000	\$485 + \$20 for any acre > 10		\$200	\$2500
Rezoning > 50 acres		\$5,000 + \$100/acre >50			\$200	\$5000

2002 ENFORCEMENT OFFICER - END OF MONTH REPORT

6/1/19
Page 1

Date Applicant
Building Location

Action Completed

6/4/2019

7667 Lower East hill Road

Framing and final inspection for sun room

7965 Zimmerman Road

Property maintenance, lawn

6/6/2019

Jacob Karb
9517 Boston State Road

Building permit issued for foundation repair

Brad McCean
7096 Omphalius Road

Building permit issued for above ground pool

Tyler Dunne
8910 Greenbriar

Building permit issued for wood deck

Sean Kovar
4530 Eckhardt Road

Building permit issued for accessory building

J. Pochedley
6304 Patchin Road

Building permit issued for inground pool

Sandra Wahowski
8783 Rockwood

Building permit issued for accessory building

Tom Sciortino
7980 Boston Colden Road

Building permit issued for pole barn

Andrew Kirst
6101 Wildwood

Building permit issued for pole barn

6/11/2019

7135 Serpentine

Foundation inspection for residential addition

Bob Zieilinski
5561 Homestead

Building ppermit issued for accessory building

6/12/2019

5124 Mayer Road

Property maintenance - Junk

8527 Cole Road

Final inspection for single family dwelling & attached garage

6/13/2019

George Lukert
7307 Boston Colden Road

Building permit issued for front porch

6/14/2019

7588 Lower east Hill Road

Insulation inspection for single family dwelling & detached garage

7008 Omphalius Road

Met with owner on property condition

6/17/2019

6039 Thornwood

Rough framing & plumbing inspection single family dwelling & attached garage

6/18/2019

Rick Johnson
7270 Heinrich

Building permit issued for inground pool

RECEIVED
BOSTON TOWN CLERK
JUN 10 2019 11:53

Bldg.
Permit
**Permit**
Fee **Structure**
Value

30 \$50.00 \$24,000.00

31 \$75.00 \$3,100.00

32 \$75.00 \$23,000.00

33 \$50.00 \$1,500.00

34 \$150.00 \$38,200.00

35 \$50.00 \$6,000.00

36 \$270.00 \$50,000.00

37 \$140.00 \$20,000.00

39 \$75.00 \$7,000.00

40 \$150.00 \$35,000.00

6/20/2019 Deborah Matteliano
8362 Cole Road

6/24/2019 6039 Thornwood

6/27/2019 Eugene Partridge
7652 Backcreek Road


Building permit issued for wood deck

Insulation inspection for single family dwelling & attached garage

Building permit issued for single family dwelling & attached garage

41 \$75.00 \$10,000.00

42 \$500.00 \$200,000.00


William Ferguson
Code Enforcement Officer

Totals for Month of June

\$1,660.00 \$417,800.00

TOWN OF BOSTON ASSESSOR'S OFFICE

2019 Year End Assessment Roll Report

This year, our office continues to review all 3,079 exemptions granted, along with supporting documentation in preparation for a NYS Comptroller's Audit. Our goal of achieving accurate information is key to consistency with uniform assessing. Full time status has given me the opportunity to thoroughly look at sale inventory which ultimately impacts the Assessment Roll totals with increases as well as decreases. New STAR Program guidelines are implemented and multiple NYSDTF eligibility reports are carefully reviewed with mandated removals/adds for all Town of Boston Enhanced STAR recipients.

Prior 2018 Assessment Roll - 560,611,144

2019 Assessment Roll – 565,595,639

ASSESSMENT CHANGES:

14 Split Parcels; 8 Merged Parcels; 6 Utility Parcels added required by the NYSDTF.

*108 Permits reviewed and assessed (including Partial valuations due to Taxable Status date.)
Currently as of 8/1/19 we have 64 permits filed to be reviewed due to new construction.*

7 Grievances were filed with a \$334,100 reduction in taxable assessed value by the Assessment Board of Review.

1 Small Claims Hearing Case (Erie County Supreme Court) :

6061 Old Pfarner Rd. owner requested a \$38,813 reduction.

Decision of Hearing Officer: \$5400 reduction (Owner, James & Karen Roistacher)

2 Article 7 Litigation Cases:

*TOPS Markets, LLC requested a \$329,750 settlement reduction due to bankruptcy proceedings;
Negotiated Judgment, \$95,000. (Owner, Kurt Schneider)*

*7008 Omphalius, LLC requested a \$231,800 settlement reduction:
Negotiated Judgment, \$10,740. (Owner, Tracy Hirsch)*

EXEMPTIONS PROCESSED FOR ELIGIBLE HOMEOWNERS; REVIEWED, CALCULATED:

600 Enhanced STAR applicants reviewed and approved (over age 65 and income based calculated)

Income verification for Enhanced is currently being transitioned over to the NYSDTF.

816 Optional Income Verification Program Applicants for Enhanced STAR were entered in database

92 AGED (over age 65 and calculated low income sliding scale) applied to School, County and Town taxes

90 Agricultural Renewals and soil group worksheets reviewed along with farm lease agreements, applied to school, county and town taxes

13 Disability (Low Income sliding scale) eligibility determined by calculating total income

512 Veteran's (War, Combat & Disability) Percentages of Disability awarded are confirmed annually.

BANK CODES (ESCROW ACCOUNTS):

Maintained and updated 1,853 accounts for tax collectors per bank reports submitted to my office. I've established procedures for creating, editing and maintaining all escrow accounts, approx.50% of our town. To ensure a smooth tax collection, custom reports are created and coordinated with our current information for 185 banks in our database. The collectors utilize this information as a reference during collections. This is a cyclical process throughout the year.

MARKET CONDITIONS/SALE TRANSFERS:

Our current market values continue to increase resulting from low interest rates and inventory levels. Ranches remain a hot commodity. Based on the past four years of high sale prices, the town is experiencing annual equalization rate decrease adjustments, which is determined by the New York State Dept. of Taxation & Finance. The Town of Boston's Level of Assessing (or Uniform Percent) is 79%. This means on average, all real property is assessed at approximately 79% of the current market value.

Erie County's real property market overall has increased 20% over the past 4 years which coincides with Boston's sales.

220 Transfers of property sold, were processed from 7/1/18 through 7/1/19. Sale Inventory Verification letters are mailed to all new owners as part of the process to maintain & update our inventory records. ALL sales, inventory and deed descriptions MUST BE VERIFIED by the Assessment Clerk for validity before processing.

Through the year, our office reviews the Multiple Listing Service (MLS) and compares the listing information with our inventory records. If there are significant discrepancies, an inventory notice is sent to the property owner for inspection. If there's no response, I estimate the value and change the assessment. A formal assessment change notice is sent to the owner in May prior to Grievance Day.

EDUCATION:

Serving the Town of Boston as State Certified Assessor, I'm required to attend classes fulfilling 12 hours of continuing education annually. I've surpassed the required hours with Appraisal seminars offered in topics relating to valuation. In addition, I hold a NYS Real Estate License which requires an additional 22.5 hours of continuing education classes over a two year period specifically for real estate.

I've served as an executive board member for the Erie County Assessor's Association participating in many complex discussions, approaching the assessment community to move forward in providing the public with uniformity and transparency.