

## **AGENDA**

### **REGULAR MEETING (Held remotely by Conference Call) - TOWN OF BOSTON JANUARY 6, 2021 - 7:30 P.M.**

#### **ITEM NO. I PRELIMINARY MATTERS**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

#### **ITEM NO. II REGULAR BUSINESS**

1. Correction and Adoption of the Minutes 12/16/2020
2. Consideration of all Fund Bills

#### **ITEM NO. III CORRESPONDENCE**

1. Letter of Resignation from Brian Kauschinger from Board of Assessment Review
2. Letter from Bread of Life Outreach

#### **ITEM NO. IV NEW BUSINESS**

1. Requests from the Floor (3 minute time limit per person)
2. Appointments
3. Committee and Liaison Appointments
4. Establish Salary Schedule
5. Set Payment of Salaries
6. Designation of Depositories
7. Set Dates and Times for Regular and Work Session Meetings
8. Designate Official Newspaper
9. Appointment of NEST Solid Waste Management Board
10. Direct Town Clerk to Send Letter to Refuse Collectors – Annual Licenses
11. Authorize Supervisor and Tax Collector to Invest Surplus Monies
12. Set Investment Policy
13. Authorize Check Writer and Signature Stamp for Supervisor
14. Set Mileage Rate Paid by Town
15. Schedule Annual Audit Meeting
16. Authorize to Allow Lending Funds from One Account to Another
17. Set Hours for New York State Retirement Reporting

18. Petty Cash Funds
19. Set Holiday Schedule
20. *284 Agreement to Spend Town Highway Funds*
21. Resolution 2021-01 Procurement Policy
22. Resolution 2021-02 Adopt Schedule of Fees
23. Resolution 2021-03 Clark Patterson Lee to Serve as Town Engineer
24. Resolution 2021-04 LaBella Associates to Serve as Town Engineer
25. Resolution 2021-05 Extension of Senior and Individual with Disabilities and Limited Income Exemption
26. Resolution 2021-06 Amending 2020 Budget to Properly Account for AIM-Related Funding
27. Resolution 2021-07 Allocating 2020 Funds to the Ambulance Reserve Capital Fund
28. Resolution 2021-08 Connie D. Miner & Co. Grant Consultants to Serve as Grant Writer
29. Approval for Tracey Penrod and Breanna Steffans to begin duty as a Boston Vol. Fire Co. Firefighters

#### **ITEM NO. V OLD BUSINESS**

#### **ITEM NO. VI REPORTS AND PRESENTATIONS**

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Attorney for the Town
5. Councilmembers

#### **ITEM NO. VIII ADJOURNMENT OF MEETING**

1. Adjournment of Meeting

## Sandra Quinlan

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**From:** Jason Keding <supervisorkeding@gmail.com>  
**Sent:** Wednesday, December 30, 2020 3:32 PM  
**To:** Sandra Quinlan; Lois Jackson; Town of Boston Supervisor; Town of Boston Bookkeeper; Sean Costello

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Town Board Work Session & Town Board Re-Organizational Meeting  
Wed, Jan 6, 2021 6:00 PM - 11:00 PM (EST)

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/818638421>

**You can also dial in using your phone.**  
United States: +1 (872) 240-3212

**Access Code:** 818-638-421

New to GoToMeeting? Get the app now and be ready when your first meeting starts:  
<https://global.gotomeeting.com/install/818638421>

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Jason A. Keding, C.T.O.

Town of Boston Supervisor  
8500 Boston State Road  
Boston, New York 14025

Leadership Buffalo, 2020

[supervisorsoffice@townofboston.com](mailto:supervisorsoffice@townofboston.com)  
[supervisorkeding@gmail.com](mailto:supervisorkeding@gmail.com)

Ph: 716-941-6518  
Fax: 716-941-9264

CONFIDENTIALITY NOTICE: This e-mail and its attachments (collectively referred to as "e-mail") may contain confidential information that is privileged and protected from disclosure by Federal and State confidentiality laws, rules or regulations. This e-mail is intended for the designated addressee only. If you are not the designated addressee, you are notified that any disclosure, copying or distribution of this e-mail may be unlawful and may subject you to legal consequences. If you have received this e-mail in error, please contact me immediately by telephone at (716) 941-6518 and delete the e-mail from your computer immediately. Thank you for your attention.

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Deputy Supervisor Richard Hawkins, Attorney for the Town Costello, and Deputy Town Clerk Lois Jackson.

Councilwoman Martin read the Notice of Public Hearing:

A public hearing shall be held by the Town Board of the Town of Boston on December 16, 2020, at 7:30 p.m., to be conducted remotely through the use of telephone conference pursuant to Governor Cuomo's Executive Order 202.1 as extended by subsequent Executive Orders, to hear all interested parties on the proposed extension of the contract with Boston Emergency Squad, Inc., for the purpose of furnishing Ambulance Service to the Town for the amount of \$54,423 which will be allocated as follows: \$32,000 General Operating Costs, \$8,000 Liability Insurance and \$14,423 as the annual installment due on Sept. 29, 2021 to Evans Bank for Ambulance Unit #815. All parties in attendance at the hearing through the telephone conference will be permitted an opportunity to speak on the contract extension, and written comments received in the Town Clerk's Office by 4:00 p.m. on December 16, 2020 to be read aloud during the public hearing.

Town Clerk Quinlan stated that there has been no written comments received for the public hearing.

There were no comments from the public.

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Martin and was seconded by Supervisor Keding,

**RESOLUTION 2020-61**

**AUTHORIZING CONTRACT FOR GENERAL  
AMBULANCE SERVICE WITH THE BOSTON  
EMERGENCY SQUAD, INC.**

WHEREAS, the Town Board believes it to be in the best interests of the Town to execute the contract dated December 16, 2020 for general ambulance service and first aid with Boston Emergency Squad, Inc.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

**DRAFT**

Regular business:

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to accept the minutes of the December 2, 2020 regular meeting.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby, upon review by the Town Board, that fund bills in the amount of \$102,817.86 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

November 2020 Income Statement

Boston Fire Company 2019 Form 990

New business:

Supervisor Keding stated the floor is open for public comment.

There was no comment from the public.

Town Clerk Quinlan stated that there has been no written correspondence received for the meeting.

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik,

## **RESOLUTION 2020-62**

## **PAYMENT OF INSURANCE PREMIUM**

WHEREAS, the Town of Boston has placed its various property and liability insurance coverages with the New York Municipal Insurance Reciprocal ("NYMIR"); and

WHEREAS, the Town has received a renewal insurance package for a policy term of January 1, 2021 to January 1, 2022 for a total premium plus fees of \$64,711.33.

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Martin and was seconded by Councilman Cartechine,

**RESOLUTION 2020-63**

**PAYMENT OF WORKERS COMPENSATION  
INSURANCE PREMIUM**

WHEREAS, the Town of Boston has placed its Workers Compensation insurance coverages with the Comp Alliance; and the Town has received a two year renewal insurance package for a policy term of January 1, 2021 to January 1, 2023 which enhances certain coverages and locks in a total two year premium plus fees of \$129,536.00; the Town Board of the Town of Boston hereby authorizes payment after receiving invoice of the January 2021 and January 2022 Comp Alliance policy premium plus fees locked in at an annually paid rate of \$64,768.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine,

**RESOLUTION 2020-64**

**APPROVING COLLECTIVE BARGAINING  
AGREEMENT WITH INTERNATIONAL UNION  
OF OPERATING ENGINEERS LOCAL 17**

WHEREAS, negotiators for the Town of Boston and the International Union of Operating Engineers ("IUOE") Local 17 have met, negotiated, and reached a tentative agreement covering the calendar years 2021, 2022, and 2023.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Reports and Presentations:

Councilwoman Selby reported on the following:

Thanked Town Clerk for the great job on the Angel Tree along with the support from Boston Valley Counselor and staff.

Thanked and wished Board members and everyone on the meeting call and not, a very Merry Christmas and Happy New Year, stay safe and be thankful for family.

Councilman Cartechine reported on the following:

Thanked everyone involved for their hard work in getting the Collective Bargaining Agreement resolved. Highway Department does a fantastic job for the Town.

2020 has been a challenging year, wish everyone a Merry Christmas, Happy Hanukah, Happy New Year, enjoy the holiday with family and friends.

Councilwoman Lucachik reported on the following:

Prayers with everyone that is dealing with Covid and not able to see their family. Happy Holidays, cheers to 2021. Thank you for your patience and working together this year.

Councilwoman Martin reported on the following:

Thanked Don O'Bryant for the great job he does with the Boston Emergency Squad and the entire crew and the service they provide to the Town. Thanked Attorney Costello for the hard work on the contract. Merry Christmas and we will see everyone in the New Year.

Town Clerk Quinlan reported on the following:

Code Enforcement Officer November 2020 report has been received in the Clerk's office.

Barbara Moore reported on ConnectLife Holiday Heroes blood drive, Councilman Cartechine was one of the 27 donors. Donations had the potential to save 81 lives. Jamie, Account Executive from ConnectLife had asked that we pass along his gratitude to the Town and the Town Hall for stepping up at a time of year when other drives are usually weak and blood is desperately needed.

Boston Lions Club had an overwhelming response to their Toy Drive, over 200 toys collected, wrapped, to be distributed this weekend, along with bicycles, gift cards, and food baskets.

The Sharing Tree was again an overwhelming success; fifteen children each had three tags. Thank you to Lois my Deputy for the preparation of the tags, the residents of Boston that take the tags and return gifts.

Supervisor Keding reported on the following:

Comment on the Highway Contract, thanked Local 17, the Town was able to provide a better insurance policy at less cost to the employee. Highway employees are happy with the new contract. Thanked the Board members for their input.

The Town was reached out to by Cornell and Purdue for the Extension Disaster Extension Network regarding flooding and snow issues.

Erie County will be distributing more paper procedure masks.

Information and updates regarding Covid-19 vaccine will be on the Town Website.

The Town State of Emergency has been renewed.

The Town is working on Multi Hazard Jurisdictional Plan with Erie County and NYS Public Employee Mandatory Emergency Plan.

Boys and Girls Club donated 15 Christmas trees, in conjunction with Lowes, to families in need.

Letters to Santa were done through the Supervisor's Office.

Wishing everyone a Happy Hanukah, Merry Christmas and Happy New Year.

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to adjourn the meeting at 7:59 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

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SANDRA L. QUINLAN, BOSTON TOWN CLERK



Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Deputy Supervisor Richard Hawkins, Attorney for the Town Costello, and Deputy Town Clerk Lois Jackson.

Councilwoman Martin read the Notice of Public Hearing:

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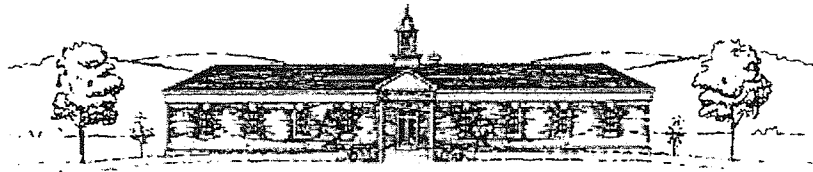
Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

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SANDRA L. QUINLAN, BOSTON TOWN CLERK



## TOWN OF BOSTON

**Town Board Meeting Date: January 6, 2021**

		<u>Total Amount</u>
Abstract #1 – 2020 Payables	Journal #PA-2324	\$ 26,939.51
<b>Total 2020 Payables Dues</b>		<b>\$ 26,939.51</b>
Abstract #2 – 2021 Payables	Journal #AP-2325	\$ 81,510.68
Less Credit – A Fund	SESAC, Inc.	- \$ 383.33
Less Credit – A Fund	BlueCross BlueShield	- \$ 171.41
Less Credit – DB Fund	BlueCross BlueShield	- \$ 89.60
<b>Total 2021 Payables Dues</b>		<b>\$ 80,866.34</b>
<b>Total Payables submitted for approval:</b>		<b>\$107,805.85</b>

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### **Breakout by Fund:**

General (A) Fund:	\$ 30,338.07
Highway (DB) Fund:	\$ 59,906.28
Lighting (L30) Fund:	\$ -
Fire (SF) Fund:	\$ 12,050.00
Ambulance (SM) Fund:	\$ 5,511.50
Refuse & Garbage (SG) Fund:	\$ -
Water (H) Funds:	\$ -
Trust & Agency (TA):	\$ -

**Total Payables submitted for approval:**

**\$ 107,805.85**

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025  
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

# January 6, 2021 - ABSTRACT - 2020 Payables

## Town of Boston Journal Proof Report Fiscal Year: 2020

Created By: epericak

Journal Number: PA - 2324 Account#	Journal Desc: AP Batch 49 Account Description	Trans Description	Date	Journal Date: 12/31/2020 Reference	Account Period: 13 - Post Closing Debit	Credit	Status: Currently Active ENCLOSURE Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	12/31/2020	Fund A00 Prior AP Account	\$0.00	\$9,670.40	\$0.00 63
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2020- 11-01 November 2020 Justice Court Funds to State/County	12/31/2020	Vendor#: 178	\$2,010.00	\$0.00	\$0.00 44
A00-1010-4000-0000	TOWN BD-CONTR	The Buffalo News 148079 AD ID #1603949 - Public Hearing Notice for Boston EMS Contract	12/31/2020	Vendor#: 1671	\$102.00	\$0.00	\$0.00 45
A00-1110-4000-0000	TOWN JUSTICE-CONTR	EATON OFFICE SUPPLY CO., INC. PINV878758 Court Office - #10 Window Tinted Envelopes	12/31/2020	Vendor#: 1320	\$194.67	\$0.00	\$0.00 60
A00-1110-4000-0000	TOWN JUSTICE-CONTR	WILLIAMSON LAW BOOK CO. 184510 Justice Court Cash Books (2)	12/31/2020	Vendor#: 106	\$117.28	\$0.00	\$0.00 13
A00-1220-0400-0000	SUPERVISOR- CONTR	EATON OFFICE SUPPLY CO., INC. PINV891058 Checks for Bookkeeper's Office	12/31/2020	Vendor#: 1320	\$189.44	\$0.00	\$0.00 57
A00-1440-0400-0000	ENGINEER- CONTR	LaBella Associates 132468 Project No. 2190909.018 - NG Culvert 37 SWPPP Review	12/31/2020	Vendor#: 1901	\$175.00	\$0.00	\$0.00 40
A00-1440-0400-0000	ENGINEER- CONTR	LaBella Associates 132876 Project No. 2190909.16 - Salt Barn Roof Specs	12/31/2020	Vendor#: 1901	\$467.50	\$0.00	\$0.00 42
A00-1620-0400-0000	BUILDINGS- CONTR	RUCKER LUMBER INC. 189991 Bldg Acct. 1475 - 2 Pack C Batteries	12/31/2020	Vendor#: 24	\$6.49	\$0.00	\$0.00 43
A00-1620-0400-0000	BUILDINGS- CONTR	SHARE CORP. 154877 Disinfectant Wipes	12/31/2020	Vendor#: 236	\$99.29	\$0.00	\$0.00 46
A00-1620-0400-0000	BUILDINGS- CONTR	Liberty Janitorial 122020 Janitorial Services 11/24/20 - 12/18/20 "COVID related cleaning" (8 cleanings x \$160 per cleaning)	12/31/2020	Vendor#: 1878	\$1,280.00	\$0.00	\$0.00 5
A00-1620-0400-0000	BUILDINGS- CONTR	RUCKER LUMBER INC. 170037 Bldg Acct. 1475 - Keys x2	12/31/2020	Vendor#: 24	\$3.98	\$0.00	\$0.00 3
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4071060566 Cleaning Supplies & toilet paper	12/31/2020	Vendor#: 1758	\$62.00	\$0.00	\$0.00 8
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4071060626 Town Hall & Highway - (12) Mats & Cleaning Supplies	12/31/2020	Vendor#: 1758	\$73.16	\$0.00	\$0.00 9
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4071060626 Town Hall & Highway - (12) Mats & Cleaning Supplies	12/31/2020	Vendor#: 1758	\$50.31	\$0.00	\$0.00 10
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113	\$107.65	\$0.00	\$0.00 30
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113	\$390.38	\$0.00	\$0.00 27

**Town of Boston  
Journal Proof Report  
Fiscal Year: 2020**

Created By: epericak

Journal Desc: AP Batch 49

Journal Number: PA - 2324

Account#	Account Description	Trans Description	Date	Journal Date: 12/31/2020	Reference	Account Period: 13 - Post Closing	Debit	Credit	Status: Currently Active	ENC/LIQ	Seq #
A00-1620-0400-0000	BUILDINGS- CONTR	TIME WARNER CABLE 126259402121620 Elevator Phone 12/15/20 - 1/14/21	12/31/2020	Vendor#: 1242		\$29.99	\$0.00			\$0.00	39
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	TIME WARNER CABLE 12/20 - Acct. #202-898242602-001 Boys & Girls Club - Phone/TV/Internet 12/19/20 - 1/18/21	12/31/2020	Vendor#: 1242		\$203.68	\$0.00			\$0.00	55
A00-1620-0404-0000	BUILDING- CONTR: TROOPER BARRACKS	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113		\$107.85	\$0.00			\$0.00	24
A00-1620-0404-0000	BUILDING- CONTR: TROOPER BARRACKS	Cintas 4071060537 Trooper Barracks - (16) Mats	12/31/2020	Vendor#: 1758		\$105.35	\$0.00			\$0.00	11
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Surdej Web Solutions, LLC 1454 1 Year of Managed WordPress Hosting - Dec. 2020 through Nov. 2021	12/31/2020	Vendor#: 1939		\$359.88	\$0.00			\$0.00	54
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	ComDoc, Inc. IN4060515 Xerox Copier Lease 11/24/20 - 12/23/20	12/31/2020	Vendor#: 1787		\$57.40	\$0.00			\$0.00	4
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/20 - Acct. #1001- 9307-296 Acct. #1001-9307-296 - Boston Colden Signal (Dec. 2020) - 9 kwh	12/31/2020	Vendor#: 37		\$18.43	\$0.00			\$0.00	49
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/20 - Acct. #1001- 9309-037 Acct. #1001-9309-037 - Boston State Signal (Dec 2020) - 48 kwh	12/31/2020	Vendor#: 37		\$21.96	\$0.00			\$0.00	50
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/20 - Acct. #1001- 9308-690 Acct. #1001-9308-690 - Boston Cross Signal (Dec 2020) - 245 Kwh	12/31/2020	Vendor#: 37		\$39.91	\$0.00			\$0.00	51
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 12/20 - Acct. #1001- 0312-477 Acct. #1001-0312-477 - Highway Barn (Dec 2020) - 2940 kwh	12/31/2020	Vendor#: 37		\$292.95	\$0.00			\$0.00	52
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4071460315 Uniforms for Highway Dept.	12/31/2020	Vendor#: 1758		\$55.77	\$0.00			\$0.00	65
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4070826073 Uniforms for Highway Dept.	12/31/2020	Vendor#: 1758		\$55.77	\$0.00			\$0.00	2
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1747170 Sweatshirts for Highway and Parks	12/31/2020	Vendor#: 1296		\$83.72	\$0.00			\$0.00	21
A00-5132-0400-0000	GARAGE-CONTR	UNIFIRST CORP. 055 1747171 Sweatshirts for Highway and Parks	12/31/2020	Vendor#: 1296		\$456.17	\$0.00			\$0.00	22
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4070112680 Uniforms for Highway Dept.	12/31/2020	Vendor#: 1758		\$55.77	\$0.00			\$0.00	7
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113		\$142.50	\$0.00			\$0.00	28
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113		\$190.00	\$0.00			\$0.00	29
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)	12/31/2020	Vendor#: 113		\$142.50	\$0.00			\$0.00	25



**Town of Boston**  
**Journal Proof Report**  
**Fiscal Year: 2020**

Created By: epericak

Journal Number: PA - 2324		Journal Desc: AP Batch 49		Trans Description		Date	Journal Date: 12/31/2020	Account Period: 13 - Post Closing	Status: Currently Active
Account#	Account Description	Trans Description		Date	Reference	Debit	Credit	ENCLIQ	Seq #
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 4/20 - 11/20 Repairs in 2020 (April through November)		12/31/2020	Vendor#: 113	\$213.75	\$0.00	\$0.00	26
A00-7110-0400-0000	PARKS- CONTR	Genuine Parts Company - NAPA Auto Parts 140149 Parks Acct 1961773 - 24 Quarts of Oil		12/31/2020	Vendor#: 204	\$110.65	\$0.00	\$0.00	14
A00-7110-0400-0000	PARKS- CONTR	RUCKER LUMBER INC. 11/20 - Parks Smit Parks Acct 1480 - Invoice #'s 169593, 169597, 169627		12/31/2020	Vendor#: 24	\$23.40	\$0.00	\$0.00	16
A00-7110-0400-0000	PARKS- CONTR	RUCKER LUMBER INC. 11/20 - Parks Smit Parks Acct 1480 - Invoice #'s 169593, 169597, 169627		12/31/2020	Vendor#: 24	\$12.58	\$0.00	\$0.00	17
A00-7110-0400-0000	PARKS- CONTR	RUCKER LUMBER INC. 11/20 - Parks Smit Parks Acct 1480 - Invoice #'s 169593, 169597, 169627		12/31/2020	Vendor#: 24	\$5.58	\$0.00	\$0.00	18
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/20 - Acct. #1001-6047-333 Acct. #1001-6047-333 - Town Park (Dec. 2020) - 211 kWh		12/31/2020	Vendor#: 37	\$36.91	\$0.00	\$0.00	48
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/20 - Acct. #1001-1771-929 Acct. #1001-1771-929 - Athletic Field (88 kWh)		12/31/2020	Vendor#: 37	\$25.70	\$0.00	\$0.00	56
A00-7550-0400-0000	CELEBRATIONS- CONTR	SCOTT FELLOWS 11/20/20 Reimb. Purchase of Green LED Christmas lights x2		12/31/2020	Vendor#: 1134	\$21.94	\$0.00	\$0.00	6
A00-8540-0400-0000	DRAINAGE-CONTR	LaBella Associates 132467 Project No. 20190909.015 - Drainage Study		12/31/2020	Vendor#: 1901	\$757.26	\$0.00	\$0.00	47
A00-8810-0100-0000	CEMETERY- PER SVC.	JACOB KARB III 2020 2020 Liaison Services to Cobble Hill Cemetery		12/31/2020	Vendor#: 924	\$300.00	\$0.00	\$0.00	12
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 627030 Employee Funded Supplemental Health Ins. - December 2020		12/31/2020	Vendor#: 1887	\$413.88	\$0.00	\$0.00	66
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account		12/31/2020	Fund DB0 Prior AP Account	\$0.00	\$17,224.11	\$0.00	68
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	KURK FUEL COMPANY 607463 Diesel Fuel - 2000 Gallons		12/31/2020	Vendor#: 17	\$2,842.80	\$0.00	\$0.00	34
DB0-5110-0410-0000	GEN REPAIRS-FUEL & DIESEL	THE PUMP DOCTOR 17032 Annual Cathodic Test - ATG & Sensor Functionality Inspection, Tank Tightness Test		12/31/2020	Vendor#: 198	\$1,379.00	\$0.00	\$0.00	35
DB0-5110-0420-0000	GEN REPAIRS- DRAINAGE	COUNTY LINE STONE CO. INC. 134043 Stone (CR-2) for Highway Drainage - 5 loads totaling 188.32 Tons		12/31/2020	Vendor#: 579	\$3,286.19	\$0.00	\$0.00	36
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	CUMMINS NORTHEAST INC. W2-42793 Tube Fuel Train for '96 International; Elbow Adaptor		12/31/2020	Vendor#: 23	\$42.08	\$0.00	\$0.00	23

**Town of Boston**  
**Journal Proof Report**  
**Fiscal Year: 2020**

Created By: epericak

Journal Number: PA - 2324		Journal Desc: AP Batch 49		Account Period: 12/31/2020		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ Seq #
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Quad 4 Wheel Drive, Inc. 12/15/20 Repair of '09 Ford F550 4x4	12/31/2020	Vendor#: 1979	\$2,190.20	\$0.00	31
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	CJ LOGGING EQUIPMENT 12/28/20 Chipper Blades Sharpened	12/31/2020	Vendor#: 1469	\$105.00	\$0.00	1
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts 206448 HWY Accd 1961772 - Wheel Bolts	12/31/2020	Vendor#: 204	\$121.20	\$0.00	15
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	SOUTHSIDE TRAILER SERVICE, INC 304412 28-s Slack 5/6 Drive Axle	12/31/2020	Vendor#: 539	\$252.96	\$0.00	19
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	SOUTHSIDE TRAILER SERVICE, INC 304474 New R-12 Valve	12/31/2020	Vendor#: 539	\$60.23	\$0.00	20
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	WEST HERR FORD OF HAMBURG 580529 Wiring	12/31/2020	Vendor#: 940	\$40.83	\$0.00	61
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	POWER DRIVES INC. BUF807923 Order #S567113 - Elbows and Hoses	12/31/2020	Vendor#: 14	\$895.07	\$0.00	62
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	ACME BEARINGS CORP 160390 Harwal Metric Seal	12/31/2020	Vendor#: 25	\$35.40	\$0.00	63
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	PRAXAIR DISTRIBUTION INC. 60607164 Acetylene & Oxygen Cylinders 11/20/20 - 12/20/20	12/31/2020	Vendor#: 1039	\$105.19	\$0.00	64
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Genuine Parts Company - NAPA Auto Parts 206571 HWY Accd 1961772 - Wheel Bolts, lug nuts	12/31/2020	Vendor#: 204	\$42.08	\$0.00	53
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	Compass Minerals America 723839 Salt (112.44 Tons)- Tickets 9500579, 9500584, 9500588	12/31/2020	Vendor#: 1694	\$2,192.58	\$0.00	58
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	DE-MAR TRANSPORTATION CO. 1032 Transportation of the 12/11/20 order of 112.44 tons of salt from Compass Minerals (rate of \$6.75 per ton)	12/31/2020	Vendor#: 1429	\$379.48	\$0.00	32
DB0-5142-0400-0000	SNOW REMOVAL- CONTRACTUAL	GERNATT ASPHALT PRODUCTS, INC. 50007865MB Abrasive Sand for Winter (76.60 Ton)	12/31/2020	Vendor#: 212	\$151.28	\$0.00	37
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT- CONTR	GERNATT ASPHALT PRODUCTS, INC. 50007865MB Abrasive Sand for Winter (76.60 Ton)	12/31/2020	Vendor#: 212	\$151.29	\$0.00	38
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT- CONTR	DE-MAR TRANSPORTATION CO. 1032 Transportation of the 12/11/20 order of 112.44 tons of salt from Compass Minerals (rate of \$6.75 per ton)	12/31/2020	Vendor#: 1429	\$379.49	\$0.00	33
DB0-5148-0400-0000	SNOW REMOVAL-OTHER GOVT- CONTR	Compass Minerals America 723839 Salt (112.44 Tons)- Tickets 9500579, 9500584, 9500588	12/31/2020	Vendor#: 1694	\$2,192.58	\$0.00	59

# January 6, 2021 - ABSTRACT - 2020 Payables

## Town of Boston Journal Proof Report Fiscal Year: 2020

Created By: epericak

Journal Number: PA - 2324 Account#	Journal Desc: AP Batch 49 Account Description	Trans Description	Date	Reference	Journal Date: 12/31/2020	Account Period: 13 - Post Closing	Status: Currently Active
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 627030 Employee Funded Supplemental Health Ins. - December 2020	12/31/2020	Vendor#: 1887	Debit \$379.18	Credit \$0.00	ENCLIQ Seq # \$0.00 67
SF0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SF0 Prior AP Account	12/31/2020	Fund SF0 Prior AP Account	\$0.00	\$45.00	\$0.00 70
SF0-3410-0401-0000	CONTRACTS	HEALTHWORKS-WNY, LLP 464624 Boston Fire Dept - Pre-Employment Physical 12/16/20	12/31/2020	Vendor#: 1499	\$45.00	\$0.00	\$0.00 41
Total Number of 70 Transactions					No Errors	\$26,939.51	\$0.00

### PA - 2324 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$9,670.40	\$9,670.40	\$0.00
DB0	\$17,224.11	\$17,224.11	\$0.00
SF0	\$45.00	\$45.00	\$0.00
Total	\$26,939.51	\$26,939.51	\$0.00

# January 6, 2021 - ABSTRACT - 2021 Payables

## Town of Boston Journal Proof Report Fiscal Year: 2021

Created By: epericak

Journal Number: AP - 2325	Journal Desc: AP Batch 1	Account Description	Trans Description	Date	Journal Date: 1/6/2021	Reference	Account Period: 1 - Jan	Debit	Credit	Status: Currently Active	ENCLOSURE Seq #
Account#											
A00-0600-0000-0000		ACCOUNTS PAYABLE	Fund A00 AP Account	1/6/2021		Fund A00 AP Account		\$0.00	\$20,667.67		\$0.00 24
A00-1110-4000-0000		TOWN JUSTICE-CONTR	Erie County Magistrates Association 2021 Dues 2021 Membership Dues - D. Bender & K. Vacco	1/6/2021		Vendor#: 826		\$100.00	\$0.00		\$0.00 18
A00-1110-4000-0000		TOWN JUSTICE-CONTR	ECTVCCA 2021 Membership (x2) 2021 Membership Dues - K. Miller & R. Neudeck	1/6/2021		Vendor#: 592		\$60.00	\$0.00		\$0.00 19
A00-1220-0400-0000		SUPERVISOR- CONTR	NYS GFOA INV 35475 2021 Membership - E. Pericak	1/6/2021		Vendor#: 433		\$90.00	\$0.00		\$0.00 8
A00-1220-0400-0000		SUPERVISOR- CONTR	NYS GFOA INV 35474 2021 Membership - J. Keding	1/6/2021		Vendor#: 433		\$90.00	\$0.00		\$0.00 9
A00-1355-0401-0000		ASSESSOR- CONTR	NYS ASSESSORS ASSOCIATION 2021 Dues 2021 Membership Dues - Sue Fitzner	1/6/2021		Vendor#: 214		\$100.00	\$0.00		\$0.00 5
A00-1355-0401-0000		ASSESSOR- CONTR	SUE FITZNER 2021 BNAR Reimb. Reimbursement for 2021 Membership to Buffalo Niagara Association of Realtors	1/6/2021		Vendor#: 435		\$701.00	\$0.00		\$0.00 7
A00-1460-0401-0000		RECORDS MGT- CONTR	BIEL'S 5075555-IN Annual Vault Storage Fee - Microfilm & CD's (Vital Stats) 2021	1/6/2021		Vendor#: 285		\$251.00	\$0.00		\$0.00 6
A00-1650-0400-0000		CENT COMMUNICATIONS- CONTR	LifOff LLC 5477ren2021 Exchange Online Plan & Office 365 Plan - 20 Licenses for 2021	1/6/2021		Vendor#: 1507		\$960.00	\$0.00		\$0.00 3
A00-1650-0400-0000		CENT COMMUNICATIONS- CONTR	LifOff LLC 5477ren2021 Exchange Online Plan & Office 365 Plan - 20 Licenses for 2021	1/6/2021		Vendor#: 1507		\$240.00	\$0.00		\$0.00 4
A00-1650-0400-0000		CENT COMMUNICATIONS- CONTR	LOGICS 20803 Annual Hosting Fee 1/1/21 - 12/31/21	1/6/2021		Vendor#: 1549		\$2,966.40	\$0.00		\$0.00 11
A00-1670-0403-0000		CENT PRINT/MAIL- CONTR	Quadrant Leasing USA, Inc. N8604257 Postage Machine Lease 12/31/20 - 3/31/21	1/6/2021		Vendor#: 1945		\$759.24	\$0.00		\$0.00 1
A00-5010-0400-0000		HIGHWAY SUPT-CONTR	THSAEC 2021 Dues 2021 Town HWY Superintendent Association Dues - R. Talaak	1/6/2021		Vendor#: 483		\$175.00	\$0.00		\$0.00 10
A00-7270-0400-0000		BAND CONCERTS- CONTR	SESAC, Inc. 2021 License Fee Licensing Agreement for 2021 Summer Concert Series	1/6/2021		Vendor#: 1906		\$483.00	\$0.00		\$0.00 12
A00-7270-0400-0000		BAND CONCERTS- CONTR	SESAC, Inc. 2021 License Fee Licensing Agreement for 2021 Summer Concert Series	1/6/2021		Vendor#: 1906		\$0.00	\$383.33		\$0.00 13
A00-8020-0400-0000		PLANNING- CONTR	NY PLANNING FEDERATION 15577 2021 Membership Dues	1/6/2021		Vendor#: 366		\$270.00	\$0.00		\$0.00 2
A00-9040-0800-0000		WORKERS' COMPENSATION	NYS MUNICIPAL WORKERS COMP ALL 2021 Contribution Workers Comp Funding Contribution 1/1/21 - 12/31/21	1/6/2021		Vendor#: 857		\$10,458.50	\$0.00		\$0.00 14

# January 6, 2021 - ABSTRACT - 2021 Payables

Town of Boston  
Journal Proof Report  
Fiscal Year: 2021

Created By: epericak

Journal Number: AP - 2325	Journal Desc: AP Batch 1	Account Description	Trans Description	Date	Reference	Account Period: 1 - Jan	Credit	Status: Currently Active
Account#						Debit		ENCLIQ Seq #
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 203610001222 Health Insurance Premiums - 1/1/21 - 1/31/21		1/6/2021	Vendor#: 1378	\$3,518.27	\$0.00	\$0.00 20
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 203610001222 Health Insurance Premiums - 1/1/21 - 1/31/21		1/6/2021	Vendor#: 1378	\$0.00	\$171.41	\$0.00 23
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account		1/6/2021	Fund DB0 AP Account	\$0.00	\$42,682.17	\$0.00 25
DB0-9040-0800-0000	WORKERS' COMPENSATION	NYS MUNICIPAL WORKERS COMP ALL 2021 Contribution Workers Comp Funding Contribution 1/1/21 - 12/31/21		1/6/2021	Vendor#: 857	\$36,793.00	\$0.00	\$0.00 15
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 203610001222 Health Insurance Premiums - 1/1/21 - 1/31/21		1/6/2021	Vendor#: 1378	\$5,978.77	\$0.00	\$0.00 21
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 203610001222 Health Insurance Premiums - 1/1/21 - 1/31/21		1/6/2021	Vendor#: 1378	\$0.00	\$89.60	\$0.00 22
SFO-0600-0000-0000	ACCOUNTS PAYABLE	Fund SFO AP Account		1/6/2021	Fund SFO AP Account	\$0.00	\$12,005.00	\$0.00 26
SFO-9040-0800-0000	WORKERS COMP INSURANCE	NYS MUNICIPAL WORKERS COMP ALL 2021 Contribution Workers Comp Funding Contribution 1/1/21 - 12/31/21		1/6/2021	Vendor#: 857	\$12,005.00	\$0.00	\$0.00 16
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account		1/6/2021	Fund SM0 AP Account	\$0.00	\$5,511.50	\$0.00 27
SM0-9040-0800-0000	WORKER'S COMP	NYS MUNICIPAL WORKERS COMP ALL 2021 Contribution Workers Comp Funding Contribution 1/1/21 - 12/31/21		1/6/2021	Vendor#: 857	\$5,511.50	\$0.00	\$0.00 17
Total Number of 27 Transactions							\$81,510.68	\$0.00

AP - 2325 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$21,222.41	\$21,222.41	\$0.00
DB0	\$42,771.77	\$42,771.77	\$0.00
SFO	\$12,005.00	\$12,005.00	\$0.00
SM0	\$5,511.50	\$5,511.50	\$0.00
Total	\$81,510.68	\$81,510.68	\$0.00

Report run by: epericak

Page 2 of 2

01/05/2021 14:29:21

AUDITED & APPROVED BY TOWN BOARD, RECORDED BY TOWN CLERK

DATE

-----Original Message-----

From: Brian [mailto:[bkausch1015@yahoo.com](mailto:bkausch1015@yahoo.com)]

Sent: Sunday, July 12, 2020 6:57 AM

To: Sue Fitzner

Subject: Assessment

Sue, I am writing to inform you that I will no longer be able to volunteer on the assessment grievance board. It has been becoming more difficult to juggle my work schedule with the sessions. I am up for training as well this year and I work on every time that is offered for the training. I appreciate the opportunity I had to be part of the board. I will keep an eye out for anyone I may know that can join to help with the reviews. Thank you again  
Brian Kauschinger

---

**From:** Sandra Quinlan

**Sent:** Tuesday, December 29, 2020 12:25 PM

**To:** Sue Fitzner

**Cc:** Lois Jackson

**Subject:** FW: Bar Members

Hi Ashley,

Just wanted to check back in with you regarding contacting Brian. I know the BAR would be down to three members without him.

Thank you,

Sandy

Sandra Quinlan

Boston Town Clerk

8500 Boston State Road

**From:** Bread of Life Outreach Center <breadoflifeoutreach@gmail.com>  
**Sent:** Monday, December 21, 2020 8:28 AM  
**Subject:** From the Desk of BOLO's Executive Director

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From the desk of BOLO's  
Executive Director**



From the Desk of the Executive Director:

Happy December! I think we're all ready to put 2020 behind us and look forward to a better 2021. BOLO has once again had a busy month. Thanksgiving meal fixings were packed and given to 70 plus families. Through the generosity of a number of area churches and their parishioners, all of our food pantry members both adults and kids will receive Christmas gifts and Christmas meals again this year! We thank all the churches, organizations and individuals who continue to support BOLO throughout the year and most generously during the holidays.

Some of the renovation projects have started and so has the chaos that comes with it. The welcome foyer area and bathrooms have beautiful new flooring. Fresh paint has brightened the welcome area. The basement kitchen reno means no working sinks or countertops for now but the end result will be worth the wait. The small bathrooms have been updated too. Hot running water is a new luxury! Thank you to our volunteers and members for your patience during this time of remodeling. And there is more to come! Stay tuned!

There are so many in our communities who have been laid off, had hours cut, lost a job or experienced other life changes during COVID. BOLO is here to help. Our food pantry is open this Sat Dec 19 from 9-12. The pantry will be closed for the holidays and reopen Sat Jan 2 from 9-12 and every Thurs from 3-6. Stop in and see if we can help. Our FREE food cupboard is open 24/7 under the portico. Take what you need, leave if you can.

Looking for some hidden treasures? Need a last-minute Christmas gift? Gabe's on the Hill Thrift Shoppe is sure to help! Walk through the PURPLE door, and you'll find a bundle of Christmas and Holiday clothes and decorations...all at 50% off! Stop in soon before they're gone! We're open Tues 10-5 and Wed 2-7 this week. We're closed Christmas Eve and Day but will reopen Saturday Dec 26th 9-2pm. Support small businesses and our food pantry!

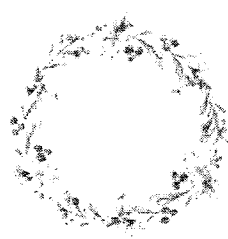
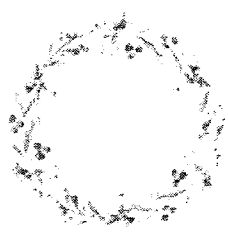
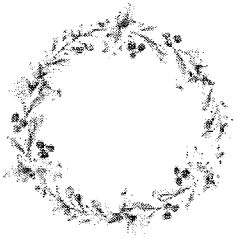
Bored during COVID how about a good book? Our Little Free Library is perched on a tree stump in the parking lot. It's stocked with kids and adult books. Enjoy and return or pass them on.

Did you know that 32% of Americans are getting less exercise because of the pandemic? Take a nice walk-through town and learn the history of Colden. Walking guides that take you through time are available at BOLO. A great Christmas activity for your family while staying safe.

Looking back over 2020, it's almost impossible to comprehend all the life changes that have taken place. I think we've all adjusted to the "new" normal in our own way. At BOLO we've worked very hard to ensure a safe, clean environment by following COVID guidelines for our Food Pantry folks, our dedicated volunteers and our Gabe's on the Hill shoppers. We are committed to keeping all who come through our doors safe and our environment clean.

All of us at BOLO wish you and yours a very Merry Christmas and holiday season! Stay safe and warm!

Pat Thoman





## TOWN OF BOSTON

<u>2021 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Karen Miller	Court Clerk, FT	12/31/21
Rebecca Neudeck	Court Clerk, PT	12/31/21
John Sibenik	Court Officer, PT	12/31/21
Daniel Mule'	Court Officer, PT	12/31/21
Anna Kobialka	Prosecutor, PT	12/31/21
Ashley Karmazyn	Assessment Clerk, PT	12/31/21
Lois Jackson	Deputy Town Clerk, FT	12/31/21
TBD	Deputy Town Clerk. PT	12/31/21
William G. Ferguson	Code Enforcement Officer, PT	12/31/21
TBD	Code Enforcement Officer, PT	12/31/21
Maryann Cumming-Robel	Highway Clerk, PT	12/31/21
Gordon Cruse	Dog Control Officer, PT	12/31/21
Theresa Horschel	Nutrition Prog. Director, PT	12/31/21
Sharon Bulger	Asst. Nutrition Director, PT	12/31/21
Lori Valentine	Sub Asst. Nutrition Director, PT	12/31/21
Patricia Hice	Sub Asst. Nutrition Director, PT	12/31/21
Shawn Vanderdoes	Town Hall Laborer, PT	12/31/21
Robert Telaak	Parks Superintendent	12/31/21
Scott Fellows	Parks Laborer, FT	12/31/21
Barry Decker	Parks Laborer, Seasonal	12/31/21
Amanda Jensen	Parks Laborer, Seasonal	12/31/21
Allison Koczur	Event Coordinator	12/31/21
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/21
Eugene Wieckowski	Emergency Manager	12/31/21
Kathy Prackajlo	Marriage Officer	12/31/21
Sandra Quinlan	Records Management Officer	12/31/21
Sandra Quinlan	Registrar of Vital Statistics	12/31/21
Lois Jackson	Deputy Registrar of Vital Statistics	12/31/21
Sarah DesJardins	Town Planner	12/31/21

Supervisor Keding made the following appointments:

Allison Koczur	Assistant to Supervisor, FT	12/31/21
Ellie Pericak	Bookkeeper/Budget Director, FT	12/31/21
Richard Hawkins	Deputy Supervisor	12/31/21
Frank Gamel	Town Historian, PT	12/31/21

## **2021 COMMITTEE APPOINTMENTS**

AUDIT COMMITTEE - Town Board Members & Drescher Malecki

TRAFFIC SAFETY & ROADWAYS Chairman-Councilwoman Selby

INSURANCE Chairman- Councilwoman Lucachik, Attorney for the Town Costello, Town Clerk Quinlan

I.T. COMMITTEE Chairman- Councilwoman Martin, Supervisor Assistant Koczur

INVESTMENT ADVISORY Chairman- Councilman Cartechine, Attorney for the Town Costello, Town Board, Designated Representatives from Boston, N. Boston, & Patchin Fire Companies

SOLID WASTE & REFUSE Chairman-Councilwoman Selby, Town Clerk Quinlan

INSPECTION Chairman- Code Enforcement Officer Ferguson, Town Board

CABLE TV Chairman-Councilwoman Lucachik, Attorney for the Town Costello

DRAINAGE Chairman-Councilwoman Selby, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW Chairman- Town Prosecutor Kobialka, Councilwoman Martin, Code Enforcement Officer Ferguson, Zoning Chairwoman Prackajlo

SAFETY Chairwoman-Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik, Councilman Cartechine

RECREATION Chairman- Councilman Cartechine, Hwy Supt. Telaak, Councilwoman Martin

RECORDS MAAGEMENT Chairwoman-Town Clerk Quinlan

DEFERRED COMPENSATION Chairwoman- Bookkeeper Pericak, Supervisor Keding, Town Clerk Quinlan, Councilman Cartechine

CAPITAL IMPROVEMENT Chairman- Supervisor Keding, Town Grant Writer, Attorney for the Town Costello, Town Engineer, Councilwoman Selby

OFFICE OF EMERGENCY MGMT Director- Eugene Wieckowski, Supervisor Keding, Councilwoman Martin, Councilman Cartechine

CHRISTMAS LIGHTING - Councilman Cartechine, Parks Superintendent Telaak,

GRANT WRITER LIAISON – Councilwoman Lucachik

## **2021 Liaison Assignments:**

### **Jennifer Lucachik**

Planning Board, Boston Community Foundation, Haz-Mat, Insurance, Parks and Recreation, Cable TV, Safety Committee

### **Michael Cartechine**

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

### **Kathy Selby**

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste, Water Districts

### **Kelly Martin**

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

## **2021 SALARY SCHEDULE**

### **Position**

### **Salary**

Assistant to the Supervisor, FT	39,995/Yr.
Bookkeeper, FT	50,859/Yr.
Deputy Supervisor	1,050/Yr.
Budget Director	3,500/Yr.
Event Coordinator	2,500/Yr.
Court Clerk, FT	45,463 /Yr.
Court Clerk, PT	17.54/Hr.
Court Officer, PT (2)	5,895/Yr.
Prosecutor	16,204/Yr.
Assessor, FT	49,778/Yr.
Assessment Clerk, PT	17.54/Hr.
Deputy Town Clerk, FT	36,494/Yr.
Deputy Town Clerk, PT	17.54/Hr.
Code Enforcement Officer, PT	23,040/Yr.
Code Enforcement Officer, PT	TBD.
Hwy Clerk/Secretary, PT	17.54/Hr.
Dog Control Officer, PT	13,179/Yr.
Nutrition Program Director	13.77/Hr.
Asst. Nutrition Program Director (2)	13.77/Hr.
Laborer, PT - Town Hall	17.54/Hr.
Cleaner, PT - Town Hall	3,973/Yr.
Parks Superintendent	8,811/Yr.
Parks Laborer, FT	40,180/Yr.
Parks Seasonal Employees (2)	17.54/Hr.
Cobblehill Cemetery Liaison	300/Yr.
Town Historian	3,550/Yr.

### **Highway Department**

Per Collective Bargaining Agreement

### **Elected Officials**

Supervisor	\$39,780/Yr.
Councilmen (4)	\$8,750/Yr.
Highway Superintendent	\$69,644/Yr.
Town Clerk	\$48,696/Yr.
Town Justices (2)	\$19,485/Yr.

## TOWN OF BOSTON

### 2021 EMPLOYEE HOLIDAYS

NEW YEAR'S DAY	JANUARY 1	FRIDAY
MARTIN LUTHER KING DAY	JANUARY 18	MONDAY
PRESIDENT'S DAY	FEBRUARY 15	MONDAY
GOOD FRIDAY	APRIL 2	FRIDAY
MEMORIAL DAY	MAY 31	MONDAY
INDEPENDENCE DAY- OBSERVED	JULY 5	MONDAY
LABOR DAY	SEPTEMBER 6	MONDAY
COLUMBUS DAY	OCTOBER 11	MONDAY
ELECTION DAY	NOVEMBER 2	TUESDAY
VETERAN'S DAY	NOVEMBER 11	THURSDAY
THANKSGIVING DAY	NOVEMBER 25	THURSDAY
DAY AFTER THANKSGIVING	NOVEMBER 26	FRIDAY
CHRISTMAS EVE	DECEMBER 24	FRIDAY
NEW YEAR'S EVE	DECEMBER 31	FRIDAY

**\*\*THIS HOLIDAY SCHEDULE DOES NOT APPLY TO HIGHWAY EMPLOYEES.  
PLEASE REFER TO THE COLLECTIVE BARGAINING AGREEMENT.**

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021

TOWN OF Boston  
COUNTY OF Erie

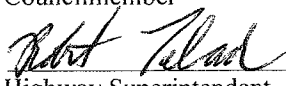
Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Dunn Rd, starting at Boston Colden Rd and ending at End, a distance of .98 miles, there shall be expended not over the sum of \$ 19,340.  
Type Top: type 7F Top 20 Ton Width of traveled surface: 14 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone \$18,000 + \$1340 Black Top
- (b) On Hann Rd, starting at Boston Colden and ending at End, a distance of .26 miles, there shall be expended not over the sum of \$ 6,735.  
Type Top: 7F 5 Ton \$335 Width of traveled surface: 16 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone \$6000 + \$335
- (c) On Largo, starting at Boston Colden and ending at End, a distance of .27 miles, there shall be expended not over the sum of \$ 6,134.  
Type Top: 7F 2 Ton \$134.2 Width of traveled surface: 16 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone \$6000 + \$134

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	 Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

RECEIVED  
BOSTON TOWN CLERK

2021 JAN -4 AM 9:55

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
TOWN OF Boston  
COUNTY OF Essex

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**

The sum of \$ 268,903 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Boston Cross, starting at Boston State and ending at Cole, a distance of .51 miles, there shall be expended not over the sum of \$ 12,335.  
Type Top: 7F 5 Ton 335 Width of traveled surface: 20 feet  
Thickness Top: 1 inches Thickness binder:        inches  
Other oil & stone 12,000 + 335
- (b) On Mill, starting at Boston St and ending at West Tiller, a distance of .24 miles, there shall be expended not over the sum of \$ 6,335.  
Type Top: 7F 5 Ton 335 Width of traveled surface: 20 feet  
Thickness Top:        inches Thickness binder:        inches  
Other oil & stone 6,000 + 335
- (c) On Sunset, starting at Boston State and ending at End, a distance of .19 miles, there shall be expended not over the sum of \$ \$5,000.  
Type Top:        Width of traveled surface: 20 feet  
Thickness Top:        inches Thickness binder:        inches  
Other oil & stone \$5,000
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>Robert Tolan</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office



**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
TOWN OF Boston  
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,403 may be expended for general repairs upon 32.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Robin, starting at Sunset and ending at End, a distance of .06 miles, there shall be expended not over the sum of \$ 2000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone \$2000
- (b) On Redwing, starting at Boston St and ending at S. Green brier, a distance of .24 miles, there shall be expended not over the sum of \$ 6,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 6,000
- (c) On Pinehurst, starting at Maple lawn and ending at N. Green brier, a distance of .16 miles, there shall be expended not over the sum of \$ 5,335.  
Type Top: 2F 5 Ton Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone \$5,000 + 335
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>Rbt Jelak</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**YEAR 2021TOWN OF Boston  
COUNTY OF Essex

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Rice Rd, starting at West Tilton and ending at Bach Creek, a distance of .84 miles, there shall be expended not over the sum of \$ 23,340.  
Type Top: 7F 20 Ton \$1340 Width of traveled surface: 18 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other Oil & Stone 22,000 + 1340
- (b) On Smoleski, starting at Boston cross and ending at End, a distance of .10 miles, there shall be expended not over the sum of \$ 2,335.  
Type Top: 7F 5 Ton \$335 Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & Stone \$2000 + 335
- (c) On Hywood, starting at Mayer Rd and ending at Zimmerman Rd, a distance of .80 miles, there shall be expended not over the sum of \$ 22,335.  
Type Top: 7F 5 Ton 335 Width of traveled surface: 18 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & Stone 22,000 + 335
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>phd Zlat</u> Highway Superintendent	<u>12-30-2021</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**YEAR 2021TOWN OF Boston  
COUNTY OF Fair

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 32.88 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Ursula, starting at Hymood and ending at End, a distance of .11 miles, there shall be expended not over the sum of \$ 2,634.  
Type Top: 7F 2 Ton \$134 Width of traveled surface: 18 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 2500 + 134
- (b) On Glenn Terr, starting at Mayer Rd and ending at Mayer Rd, a distance of .38 miles, there shall be expended not over the sum of \$ 9,335.  
Type Top: 7F 5 Ton 335 Width of traveled surface: 20 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 9,000
- (c) On Kevin, starting at Glenn Terr and ending at End, a distance of .08 miles, there shall be expended not over the sum of \$ 3,134.  
Type Top: 7F 2 Ton \$134 Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 3000 + 134
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>Rhett Clark</u>	<u>12-30-2020</u>
		Highway Superintendent	Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
 TOWN OF Boston  
 COUNTY OF Eric

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Ward Rd, starting at Rt 277 and ending at Chestnut Ridge, a distance of .86 miles, there shall be expended not over the sum of \$ 23,335.  
 Type Top: 7F 5 Ton 335 Width of traveled surface: \_\_\_\_\_ feet  
 Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
 Other oil & stone 23,000 + 335
- (b) On Serpentine, starting at Chestnut ridge and ending at Chestnut ridge, a distance of .39 miles, there shall be expended not over the sum of \$ 10,134.  
 Type Top: 7F 2 Ton 134 Width of traveled surface: 18 feet  
 Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
 Other oil & stone 10,000 + 134
- (c) On Hillcrest, starting at Chestnut ridge and ending at End, a distance of .17 miles, there shall be expended not over the sum of \$ 5,134.  
 Type Top: 7F 2 Ton 134 Width of traveled surface: \_\_\_\_\_ feet  
 Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
 Other oil & stone 5,000 + 134
- .....

_____ Supervisor	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	<u>Robert Todd</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**YEAR 2021  
TOWN OF Boston  
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,403 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

(a) On Hill side, starting at Chestnut Ridge and ending at End, a distance of .23 miles, there shall be expended not over the sum of \$ 6,000.

Type Top: \_\_\_\_\_ Width of traveled surface: 18 feet

Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches

Other oil & stone \$600

(b) On Chestnut lane, starting at Chestnut ridge and ending at End, a distance of .20 miles, there shall be expended not over the sum of \$ 5,000.

Type Top: \_\_\_\_\_ Width of traveled surface: 18 feet

Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches

Other Oil & stone 5000

(c) On Croftwood cir, starting at Chestnut Ridge and ending at End, a distance of .17 miles, there shall be expended not over the sum of \$ 5,134.

Type Top: 7F 27m 134 Width of traveled surface: \_\_\_\_\_ feet

Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches

Other oil & stone 5000 + 134

Supervisor \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Councilmember \_\_\_\_\_

Date \_\_\_\_\_

Highway Superintendent Rbt ThibDate 12-30-2020

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

YEAR 2021

TOWN OF Barton  
COUNTY OF Frederick

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS

The sum of \$ 286,903 may be expended for general repairs upon 32.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. IMPROVEMENTS - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Allen Dr, starting at Zimmerman and ending at End, a distance of .67 miles, there shall be expended not over the sum of \$ 5,134.  
Type Top: 7F 2 Ton 134 Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 5,000 + 134
- (b) On Allen Dr, starting at Allen and ending at Tangle wood, a distance of .19 miles, there shall be expended not over the sum of \$ 5,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 5,000
- (c) On George, starting at Zimmerman and ending at End, a distance of .24 miles, there shall be expended not over the sum of \$ 6,335.  
Type Top: 7F 5 Ton 335 Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 6,000 + 335
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>John Toler</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
TOWN OF Boston  
COUNTY OF Erie

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**

The sum of \$ 286,907 may be expended for general repairs upon 33.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Ravine, starting at Zimmerman and ending at George, a distance of .12 miles, there shall be expended not over the sum of \$ 3,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 3,000
- (b) On Tanglewood, starting at Zimmerman and ending at End, a distance of .11 miles, there shall be expended not over the sum of \$ 3,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 3,000
- (c) On Maple Grove, starting at Zimmerman and ending at End, a distance of .13 miles, there shall be expended not over the sum of \$ 3,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 16 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 3,000
- .....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>Robert Talbot</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
TOWN OF Roseton  
COUNTY OF Frio

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 33.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On James Dr, starting at Home stead and ending at End, a distance of .22 miles, there shall be expended not over the sum of \$ 6,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & Stone 6,000
- (b) On Johns Ter, starting at old orchard and ending at End, a distance of .17 miles, there shall be expended not over the sum of \$ 5,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & Stone 5,000
- (c) On Valley circle, starting at Heinrich and ending at End, a distance of .48 miles, there shall be expended not over the sum of \$ 12,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & Stone 12,000
- .....

_____ Supervisor	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	<u>[Signature]</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office



**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR \_\_\_\_\_

TOWN OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ \_\_\_\_\_ may be expended for general repairs upon \_\_\_\_\_ miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On West Hillcroft, starting at Backcreek and ending at Deer run, a distance of .32 miles, there shall be expended not over the sum of \$ 8,469.  
Type Top: 7F 7 Ton 469 Width of traveled surface: 18 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 8,000 + 469
- (b) On Deer run, starting at West Hillcroft and ending at end, a distance of .20 miles, there shall be expended not over the sum of \$ 6,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 18 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 6,000
- (c) On Colonial, starting at West Hillcroft and ending at end, a distance of .22 miles, there shall be expended not over the sum of \$ 6,000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 18 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 6,000

Supervisor _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	<u>Robt. N. Noy</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021  
TOWN OF Boston  
COUNTY OF Eric

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

**1. GENERAL REPAIRS**

The sum of \$ 286,403 may be expended for general repairs upon 37.98 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**2. IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Hickory Meadows, starting at Boston St and ending at Pearl St, a distance of .27 miles, there shall be expended not over the sum of \$ 6,600.  
Type Top: \_\_\_\_\_ Width of traveled surface: 20 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil stone 6600
- (b) On Pearl St, starting at Hickory Meadows and ending at end, a distance of .44 miles, there shall be expended not over the sum of \$ 7000.  
Type Top: \_\_\_\_\_ Width of traveled surface: 20 feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 7000
- (c) On Maurice St, starting at Pearl and ending at end, a distance of .09 miles, there shall be expended not over the sum of \$ 2134.  
Type Top: 7F 2ton \$134 Width of traveled surface: 20 feet  
Thickness Top: 1 inches Thickness binder: \_\_\_\_\_ inches  
Other oil & stone 2000 + 134

Supervisor _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	Councilmember _____	Date _____
Councilmember _____	Date _____	<u>Robert Lal</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

YEAR 2021

TOWN OF Roseton  
COUNTY OF Erte

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**

The sum of \$ 286,903 may be expended for general repairs upon 3298 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. **IMPROVEMENTS** - The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Stone Machine Rental, starting at 2,400 A Day and ending at For 4 days a distance of \_\_\_\_\_ miles, there shall be expended not over the sum of \$ 9,600.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other \_\_\_\_\_
- (b) On Roller Rental, starting at 1,900 Per Day and ending at 4 days a distance of \_\_\_\_\_ miles, there shall be expended not over the sum of \$ 7,600.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other \_\_\_\_\_
- (c) On \_\_\_\_\_, starting at \_\_\_\_\_ and ending at \_\_\_\_\_ a distance of \_\_\_\_\_ miles, there shall be expended not over the sum of \$ \_\_\_\_\_.  
Type Top: \_\_\_\_\_ Width of traveled surface: \_\_\_\_\_ feet  
Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches  
Other \_\_\_\_\_

.....

Supervisor	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	Councilmember	Date
Councilmember	Date	<u>John Talbot</u> Highway Superintendent	<u>12-30-2020</u> Date

**NOTE:** This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office

## **TOWN OF BOSTON – RESOLUTION NO. 2021-01**

### **PROCUREMENT POLICY**

At a Regular Meeting of the Boston Town Board Erie County, New York, conducted remotely through the use of telephone conference, on the 6<sup>th</sup> day of January, 2021 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilwoman Kathleen Selby

**NOW THEREFORE BE IT RESOLVED**, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

**Guideline 1.** Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

**Guideline 2.** All purchases of (a) supplies or equipment which will exceed \$20,000 in the fiscal year; or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Sec. 103.

**Guideline 3.**

- 1) All estimated purchases of supplies or equipment of less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than \$10,000 but greater than \$5,000 require an oral request/fax quotes from at least two vendors; less than \$5,000 but greater than \$1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than \$1,500 are left to the discretion of the Purchaser.
- 2) All estimated public works contracts of less than \$35,000 but greater than \$20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than \$20,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least two contractors; \$10,000 but greater than \$3,000 require a written request for proposal (RFP) and fax/proposals from 2 contractors; less than \$3,000 are left to the discretion of the Purchaser.

- 3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.
- 4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

#### **Guideline 4.**

##### **4.1 Purpose**

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

##### **4.2 Award based on low bid or best value.**

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

##### **4.3 Applicability**

The provisions of this chapter apply to Town purchase contracts or contracts for services involving an expenditure of more than \$10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

##### **4.4 Standards for best value**

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

#### **4.5 Documentation.**

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

#### **4.6 Procurement policy superseded where inconsistent.**

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

**Guideline 5.** A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

**Guideline 6.** Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.
- (j) Purchases pursuant to State or county bid, or local or federal bid.

**Guideline 7.** Any Town official designated by resolution as responsible for purchasing can approve purchases up to \$1500. Purchases \$1500 to \$5000 require written approval by the Supervisor. Purchases over \$5000 must be approved by the Town Board. Purchases over \$300 require a P.O. as specified in the Capital Asset Policy.

**Guideline 8.** Overnight travel in any amount must be approved at a Town Board Meeting.

**Guideline 9.** All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

**Guideline 10.** This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

**Guideline 11.** The following Town Officials are designated as responsible for purchasing:

Town Supervisor	Town Clerk
Court Clerk	Board Secretary
Town Assessor	Cobble Hill Cemetery Liaison
Code Enforcement Officer	Dog Control Officer
Highway Superintendent	Nutrition Site Coordinator
Parks Superintendent	Town Hall Laborer

On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Selby	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON - RESOLUTION 2021-02**

**ADOPT SCHEDULE OF FEES**

At a Regular Meeting of the Boston Town Board Erie County, New York, conducted remotely through the use of telephone conference, on the 6<sup>th</sup> day of January, 2021 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilwoman Kathleen Selby

**NOW THEREFORE BE IT RESOLVED** that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

**BE IT FURTHER RESOLVED** that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Selby	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**



<i>Construction</i>	<i>Fee</i>
<b>Residential New</b>	
One, Two & Multiple Family Dwellings <b>NOTE:</b> Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	\$0.25 Sq. Ft.
<b>Non-Residential Buildings (Commercial)</b>	\$0.25 Sq. Ft.
<b>NOTE:</b> The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
<b>Additions (Residential)</b>	
Up to 100 Square Feet	\$50
Each additional Square Foot	\$0.20 Sq. Ft.
<b>NOTE:</b> Floor Area Same As For New Residential	
<b>Additions (Non Residential/Commercial)</b>	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
<b>Accessory Buildings</b>	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
<b>Decks</b>	
Square feet	
Up to 100	\$50
over 100	\$75
<b>Alterations/Repair/Renovations</b>	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
<b>Late Fee For Building Permit (not subject to Site Plan Approval)</b>	\$250
<b>Swimming Pools</b>	
In-Ground	\$150
Above-Ground	\$75
<b>Demolition Permits</b>	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100

<i>Subject</i>	<i>Fee</i>
<b>Special Permits</b>	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
<b>Telecommunications Facility</b>	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
<b>Refuse Removal</b>	
Annual License	\$100
<b>Junkyard</b>	
Initial Application	\$1,000
Renewal Application	\$250
<b>Mobile Home Courts</b>	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
<b>Peddling &amp; Soliciting Permit</b>	
Per Person	\$10
Per Vehicle	\$10
<b>Public Improvement Permit</b>	
Per Permit	\$25
<b>Signs</b>	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	No fee
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No fee
Wall identification signs	\$50
Ground Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	No fee
<b>Soil Removal</b>	
Annual Permit	\$100
<b>FOIL</b>	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00

<b>Dog Licenses</b>	<b>including Local Fee &amp; NYS Surchage</b>
Spayed/Neutered	1 Year \$8 / 2 Year \$16 / 3 Year \$24
Unspayed/Unneutered	1 Year \$16 / 2 Year \$32 / 3 Year \$48
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Town Impoundment Fees	(1 <sup>st</sup> ) \$25, (2 <sup>nd</sup> ) \$50, (3 <sup>rd</sup> ) \$75, and continue in additional \$25 increments for subsequent impoundments
Boarding Fees	\$25 per day
Civil Fines, NYS Minimum	(1 <sup>st</sup> ) \$25, (2 <sup>nd</sup> ) \$50, (3 <sup>rd</sup> ) \$75
<b>Woodburning Fireplaces/Stoves</b>	
Permit	\$50
<b>Cert. Of Occupancy / Zoning Compliance</b>	
Permit	\$25
<b>Zoning Board of Appeals</b>	
Application for Variance	\$150
Appeal	\$150
Public Hearing Fee	\$100
<b>Planning Board-Subdivision Development</b>	
Minor Sub Preliminary Plat Approval	\$200 per lot
Minor Sub Final Plat	No Fee
Major Sub Preliminary Plat Approval	\$750 + \$300/lots>4
Major Sub Final Plat	No Fee
Special Use Permit	\$ 200
<b>Rezoning Application</b>	
< 1 acre	\$250
1.0 acres up to 5.0 acres	\$500
5.0 acres up to 10.0 acres	\$1000
10.0 acres up to 50.0 acres	\$2500
> 50 acres	\$5000
<b>Application – Site Plan Review</b>	
up to 1.0 acre	\$250
over 1.0 up to 2.0 acres	\$500
over 2.0 acres up to 5.0 acres	\$500 + \$250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	\$1000 + \$250 for any acre or fraction over 5.0 acres
over 10 acres	\$2500 + \$250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	\$250
<b>Cobble Hill Cemetery</b>	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100

<b>Books and Maps</b>	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
<b>Late Fee For Any App. Arising out of Zoning Law</b>	<b>\$250</b>
<b>Adult Use Registration</b>	
Processing Fee	\$500
<b>Use of Facility</b>	
Maintenance Fee	\$75
<b>Permits For Which There Is No Established Fee</b>	<b>\$50</b>

**TOWN OF BOSTON – RESOLUTION NO. 2021- 03**

**CLARK PATTERSON LEE TO SERVE AS PRIMARY TOWN ENGINEER**

**WHEREAS**, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

**WHEREAS**, Clarke Patterson Lee has presented a proposal to provide municipal engineering services to the Town; and

**WHEREAS**, Clarke Patterson Lee has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Clarke Patterson Lee for Town engineering needs, at the rates set forth in that firm's proposal, and

**IT IS FURTHER RESOLVED**, that Clarke Patterson Lee shall be the duly-designated Engineer for the Town of Boston through December 31, 2021 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[   ]	[   ]	[   ]	[   ]
Councilmember Lucachik	[   ]	[   ]	[   ]	[   ]
Councilmember Martin	[   ]	[   ]	[   ]	[   ]
Councilmember Selby	[   ]	[   ]	[   ]	[   ]
Supervisor Keding	[   ]	[   ]	[   ]	[   ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2021- 04**

**LABELLA ASSOCIATES TO SERVE AS TOWN ENGINEER**

**WHEREAS**, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

**WHEREAS**, LaBella Associates had presented a proposal dated September 17, 2018 to provide municipal engineering services to the Town; and

**WHEREAS**, LaBella Associates has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage LaBella Associates for Town engineering needs, at the rates set forth in that firm's September 17, 2018 proposal, and

**IT IS FURTHER RESOLVED**, that LaBella Associates shall be a duly-designated Engineer for the Town of Boston through December 31, 2021 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Selby	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2021-05**

**EXTENSION OF SENIOR AND INDIVIDUAL  
WITH DISABILITIES AND LIMITED INCOME EXEMPTION**

**WHEREAS**, the state disaster emergency has resulted in limited hours or access to municipal offices, including those of the Town of Boston, and rendered seniors and individuals with disabilities homebound; and

**WHEREAS**, many seniors and individuals with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

**WHEREAS**, Governor Cuomo has issued Executive Order 202.83, which grants local governments the ability to adopt a resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town of Boston Assessor shall extend the 2020 exemption status for those individuals receiving the senior exemption and the persons with disabilities and limited income exemption through 2021 without a renewal application except in the circumstances elucidated below; and

**IT IS FURTHER RESOLVED**, that the Assessor may require a renewal application if she believes that an owner that qualified for the 2020 exemption has since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or died.

On January 6, 2020, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[   ]	[   ]	[   ]	[   ]
Councilmember Lucachik	[   ]	[   ]	[   ]	[   ]
Councilmember Martin	[   ]	[   ]	[   ]	[   ]
Councilmember Selby	[   ]	[   ]	[   ]	[   ]
Supervisor Keding	[   ]	[   ]	[   ]	[   ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2021 – 06**

**AMENDING 2020 BUDGET TO PROPERLY ACCOUNT FOR  
AIM-RELATED FUNDING**

**WHEREAS**, the 2019-20 Enacted State Budget reduced traditional Aid and Incentives for Municipalities (AIM) program funding by \$59 million by eliminating payments to approximately 1,300 towns and villages where AIM funding represented less than 2 percent of total expenditures; and

**WHEREAS**, the 2019-20 Enacted State Budget also amended the Tax Law to provide that a portion of county-imposed sales tax revenues be distributed this year, and every future year, to fund the gap in revenues resulting from the elimination of AIM moneys; and

**WHEREAS**, the amended Law directs the State Comptroller to withhold a portion of county sales tax revenues from each county and distribute the funds in accordance with new Tax Law Section 1261; and

**WHEREAS**, the Town of Boston anticipated to receive \$49,689 in AIM funding in the 2020 budget, finalized in November of 2019; and

**WHEREAS**, the NYS Office of the State Comptroller issued an Accounting Bulletin dated December 2019 stating that the new revenue code **2750 – AIM-Related Payments** should be used when a town receives AIM-Related Payments; and

**WHEREAS**, the Town received \$49,689 in Aim-Related payments on December 15, 2020;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board hereby authorizes the following amendment of the Town's 2020 budget to appropriately adjust the account used to record the 2020 AIM-Related Payments:

Decrease Estimated Revenue:

A00-3001-0000	STATE AID – PER CAPITA	\$49,689
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Increase Estimated Revenue:

A00-2750-0000	AIM-RELATED PAYMENTS	\$49,689
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On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[ ]	[ ]	[ ]	[ ]
Councilmember Lucachik	[ ]	[ ]	[ ]	[ ]
Councilmember Martin	[ ]	[ ]	[ ]	[ ]
Councilmember Selby	[ ]	[ ]	[ ]	[ ]
Supervisor Keding	[ ]	[ ]	[ ]	[ ]

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**Sandra L. Quinlan, Town Clerk**



**TOWN OF BOSTON – RESOLUTION NO. 2021 – 07**

**ALLOCATING 2020 FUNDS TO THE AMBULANCE CAPITAL RESERVE FUND**

**WHEREAS**, the Boston Emergency Squad's oldest ambulance was purchased in 2008 and thus aging; and

**WHEREAS**, the Town Board established an Ambulance Capital Reserve Fund in 2015 to accumulate moneys to finance the cost of a future ambulance purchase; and

**WHEREAS**, the 2020 Contract for General Ambulance Services with Boston Emergency Squad, Inc. notes that the Town shall make a contribution to an ambulance reserve fund for the Squad in the amount of \$13,000 for the 2020 contract year;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board is adding equipment funds to the Ambulance Capital Reserve Fund in the total amount of \$13,000, from Ambulance – Capital Equipment (Account No. SM0-4540-0200); and

**FURTHER BE IT RESOLVED**, that these funds will be invested and reported under the same provisions as set forth in Resolution 2015-12 which established the Ambulance Capital Reserve Fund.

On January 6, 2021 the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Selby	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**

**TOWN OF BOSTON – RESOLUTION NO. 2021- 08**

**CONNIE D. MINER & CO. GRANT CONSULTANTS  
TO SERVE AS GRANT WRITER**

**WHEREAS**, the Town of Boston may contract with a Grant Writer to give it such professional service and advice as it may require; and

**WHEREAS**, Connie D. Miner & Co. Grant Consultants has presented a proposal to provide municipal grant writing services to the Town totaling \$15,000 per year, payable every month at \$1,250.00; and

**WHEREAS**, Connie D. Miner & Co. Grant Consultants has the experience, resources, and qualifications to handle the specific municipal grant needs of the Town of Boston;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Connie D. Miner & Co. Grant Consultants for Town grant needs, at the rates set forth in that firm's proposal, and

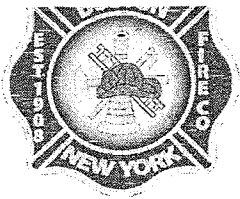
**IT IS FURTHER RESOLVED**, that Connie D. Miner & Co. Grant Consultants shall be the duly-designated grant writer for the Town of Boston through December 31, 2021 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Grant Writer.

On January 6, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Councilmember Cartechine	[    ]	[    ]	[    ]	[    ]
Councilmember Lucachik	[    ]	[    ]	[    ]	[    ]
Councilmember Martin	[    ]	[    ]	[    ]	[    ]
Councilmember Selby	[    ]	[    ]	[    ]	[    ]
Supervisor Keding	[    ]	[    ]	[    ]	[    ]

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**Sandra L. Quinlan, Town Clerk**



# Boston Volunteer Fire Company

POBox 357

Boston, NY 14025

Phone/Fax: (716)941-6200

December 1, 2020

## Executive Officers

### *President*

Daniel Rychlik

Boston Town Board

### *Vice President*

Frank Mrugala

### *Treasurer*

Martin Schwanz

### *Secretary*

Lauran Whiting

At our November 4 general meeting of the Boston Fire Co, the membership voted to accept into our membership the following people:

Tracey Penrod

Breanna Steffans

Both members have cleared the required arson and sexual predator background checks.

## Firematic Officers

### *Chief*

Patrick Penrod

Firematically,

Edward Kane

### *1st Assistant Chief*

Edward Kane

### *2nd Assistant Chief*

Chris Kieflhaber

*Proudly Serving Boston since 1908*