

AGENDA

REGULAR MEETING (Held remotely by Conference Call) - TOWN OF BOSTON February 3, 2021 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes 1/20/2021
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Letter from NYS Municipal Workers' Compensation Alliance
2. Letter from Association of Towns

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3 minute time limit per person)
2. Resolution 2021-13 Engineering Services for 12-inch Watermain Replacement – Boston State Road Between Meadow and Ripple
3. Resolution 2021-14 Authorizing Utilization of an Online Payment Processor, Municipay, for Tax Collection
4. Resolution 2021-15 Authorizing Lease of Postage Machine
5. Request for Use of Facility – CAC Snowshoe Event
6. Schedule Public Hearing for Special Use Permit for Albert Alther, 6569 Hillcrest Avenue

ITEM NO. V OLD BUSINESS

1. Resolution 2021-12 LED Fixture Upgrades for Streetlights

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Councilmembers
5. Code Enforcement Officer

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting



www.compalliance.org

Gerald K. Geist
Chairman

Michael E. Kenneally
Executive Director

January 11, 2021

Dear Comp Alliance Member:

As the Covid-19 pandemic extends into 2021, so does the statewide requirement that all employees who are present in the workplace be provided and wear face coverings when in direct contact with customers or members of the public. Throughout the spring, summer and fall of 2020 we supplied our members with disposable and reusable facemasks. With the expectation that the pandemic and mandate will persist at least through early 2021, **enclosed is an additional supply of reusable Comp Alliance face masks to help our members maintain a safe workplace.**

Covid-19 has affected municipal operation by presenting new safety concerns, causing fiscal stress and significant limiting in-person trainings and education. The Comp Alliance has helped its members adapt to these changes by providing face coverings, issuing fiscal relief in the form of workforce reduction credits and member loyalty awards, and significantly enhancing our virtual resources and training content. While we hope to put this pandemic behind us sooner rather than later, we will continue to assist our members maintain the safest workplace possible for employees and the public until it is.

Please stay safe and we wish you good health.

Michael Kenneally

Michael Kenneally
New York State Municipal
Workers' Compensation Alliance

RECEIVED

JAN 20 2021



Plan Manager: Wright Risk Management

900 Stewart Avenue, Suite 600, Garden City, NY 11530

Phone: 866-697-6922 Fax: 516-227-2352



2022 NYS
EXECUTIVE
BUDGET

At a Glance

The Executive Budget and accompanying legislation was released January 19, 2020. This is a quick look at some of the issues in the budget that are important to towns. AOT staff is in the process of further reviewing the budget and budget legislation, and this document will be updated periodically.

- Although not part of the Executive Budget, Robert Mujica announced on January 19, 2020 that of the 20 percent of state funding withheld during FY 2020-2021, 15 percent of that would be returned, and the remaining 5 percent would be withheld moving forward.
- Funding for the Consolidated Highway Improvement Program (CHIPS) and the Marchiselli Program is maintained at last year's level of \$477.8 million. The budget also continues \$100 million in highway aid through the PAVE-NY program, and \$100 million to fund local bridge projects from the BridgeNY program. Funding for Extreme Winter Recovery is not included.
- All towns would shift from AIM to the AIM-related payment program. AIM-related payments would be reduced by 20 percent (PPGG Part LL).
- Legalizes adult use recreational cannabis in NYS. There is no direct revenue available for towns or a local opt-in or opt-out (Revenue Part H).
- Extends the real property tax exemption for renewable energy projects and equipment through 2030. Towns that provide tax exemptions must use the standardized exemption value set forth in the law, and assessors in towns that opt out of the exemption must assess property in accordance with valuation methods set forth in the law. Towns that provide the tax exemption still retain the authority to enter into a PILOT agreement with the property owner. Imposes certain notification requirements for towns that require PILOTS. (Revenue Part X).
- Makes permanent the County-Wide Shared Services Initiative (the program is set to expire December 31, 2021). Also allows projects included in previous plans that have not yet been implemented to be eligible for state-matching funds (PPGG Part NN).
- Extends local governments' authority to "piggyback" on competitively bid contracts from the federal government and/or any state or local government for apparatus, materials, equipment, or supplies, and any services related to their installation, maintenance, and repair for an additional two years, to July 31, 2023 (PPGG Part OO).
- Shifts from a fixed interest rate of 9 percent to a variable market-based interest rate on court judgments and accrued claims paid by public and private entities (PPGG Part AA).

Last updated on 1/20/21

TOWN OF BOSTON – RESOLUTION NO. 2021-13

**ENGINEERING SERVICES FOR 12-INCH WATERMAIN REPLACEMENT –
BOSTON STATE ROAD BETWEEN MEADOW AND RIPPLE**

WHEREAS, the Town of Boston has been awarded a CDBG Block Grant in the amount of \$150,000 to assist with the cost of replacing a section of 12-inch watermain between Meadow and Ripple; and

WHEREAS, the water main replacement project will require professional engineering services for design, bidding, and construction administration and inspection; and

WHEREAS, Town Engineer CPL has presented a proposal dated December 16, 2020 to perform the required engineering services for a total of \$59,547;

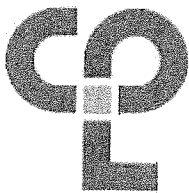
NOW THEREFORE BE IT

RESOLVED, that on behalf of the Town of Boston, the Town Supervisor hereby is authorized to accept CPL's December 16, 2020 proposal to perform the engineering services required to complete replacement of the section of 12-inch watermain between Meadow and Ripple for a total fee not to exceed \$59,547.

On February 3, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



ARCHITECTURE
ENGINEERING
PLANNING
CPLteam.com

December 16, 2020

Supervisor Jason Keding
Town of Boston
8500 Boston State Road
Boston, New York 14025

**RE: PROPOSAL FOR ENGINEERING SERVICES
TOWN OF BOSTON – WATERMAIN REPLACEMENT IN CDBG ELIGIBLE AREA**

Dear Supervisor Keding:

We are pleased to submit our proposal for engineering services related to the design and construction for the Town of Boston's Water Main Replacement project associated with replacing approximately 1,150 feet of watermain along Boston State Road between Meadow and Ripple. This project consists of the construction of new 12-inch PVC watermain and associated appurtenances including services, valves and hydrants. The new main will have 2 new connection points to existing watermain. The following tasks are included in our proposal.

Survey & Mapping

We will utilize a sub-consultant to complete full topographical survey along the route of the new watermain. The surveyor will locate existing utilities using available data, design stakeout provided by utilizing an underground call in ticket, and at or above ground features along the route. This data will be in an AutoCad Civil 3D format that will be utilized to design the replacement water main. We will use a qualified geotechnical engineering subconsultant to perform soil borings at several locations along the route of the new main to determine if bedrock is present or if poor soil conditions can be expected during construction. The subconsultant will provide soil boring logs that will be included as information provided to contractors during the bid process.

Design Services

We will prepare detailed construction drawings, specifications, contract documents, and cost estimates for the new watermain. All work will be in accordance with the standards of the Town of Boston, the Erie County Water Authority and the requirements of the applicable regulatory agencies.

We will prepare necessary permit applications and assist the Town in obtaining the necessary permits and approvals including:

Erie County DOH Plan Approval;
ECWA review of plans
NYSDOT Highway Work Permits;

We do not anticipate the need for wetland delineation, and we believe this will be a Type 2 action under SEQR, for rehab or replacement of existing utilities, therefore a coordinated review is not anticipated. We will consult with SHPO to verify that no further action is required relative to archaeological work, which is not included in this pro-

posal. We do recommend a public information meeting prior to bidding and include one meeting to present the project to the public in our proposal. We also include a meeting with the Town of Boston Town Board members to provide a narrative of the project once it is designed, and prior to bidding.

It is our understanding that this project will include funding from a Community Development Block Grant. We have worked on many CDBG projects and our bid documents will comply with their requirements and we will send documents for review and approval prior to bidding the project.

Bidding Services

We will provide up to twelve (12) sets of plans, specifications, and contract documents to be issued to prospective bidders.

During the bidding period, we will respond to bidders' questions and issue any addenda required for the interpretation and clarification of the bidding documents.

We will attend the bid opening, review bids for compliance with the bid requirements and mathematical correctness, prepare a bid tabulation, investigate bidders' qualifications, and prepare a written recommendation for the award of the contract.

Construction Administration

Provide construction administration services, which include shop drawing review, processing of payment requests, preconstruction and project meetings, schedule coordination, preparation of change orders, coordination with the Contractor, Town, and regulatory agencies, final inspection and punch list completion. We also include necessary CDBG employee interviews of the successful contractors employees, which is a requirement of CDBG to verify contractors are meeting prevailing wage requirements.

Record Drawings

Based on information collected during construction and/or provided by the contractor we will provide the Town and ECWA with record drawings to show locations of services, hydrants, valves and other appurtenances in an as built location.

Construction Observation

If requested, we will provide a qualified Resident Engineer to monitor the construction and the Contractor's compliance with the Contract Documents. The Resident Engineer would serve as the Town's representative on the project, maintain detailed records of the work performed, document payments to the contractor, handle concerns and complaints from residents affected by the project, and coordinate with regulatory agencies and utilities. Note, we include 160 hours of construction observation, however actual hours spent may be more or less depending on how quickly the contractor performs the work which can be affected by adverse soil conditions, weather or other factors. Our hourly rate for construction observation is \$99 per hour.

Additional Services of the Engineer

1. Performing wetland delineations.
2. Performing archaeological or cultural resource surveys, if they are required by the NYS Office of Parks, Recreation and Historic Preservation.

3. Property survey for the purpose of purchasing property, establishing property line locations, or obtaining easements or rights-of-way. House locations will be based off of available tax map information and/or pictometry.

The need and extent of these services is not known at this time. We have not included a fee estimate for this work. The scope and fee can be determined at the time the extent of work, if any, is determined.

Our fee proposal to complete the work described above is as follows:

<u>Task</u>	<u>Fee</u>
Survey and Mapping	\$ 14,855
Design Services	\$ 16,560
Bidding Services/Construction Admin	\$ 8,424
Record Drawings	<u>\$ 3,368</u>
Subtotal	\$ 43,207
Construction Observation (based on 160 hours at \$99 per hour plus mileage)	<u>\$16,340</u>
TOTAL	\$59,547

We appreciate the opportunity to submit our proposal and look forward to working with all those involved. If you have any questions or require any additional information, we would be happy to meet with you at any time to discuss our approach and qualifications in detail.

Very truly yours,

CPL



Steven R. Tanner, P.E.
Principal Associate

Proposal Accepted By:

Signature: _____
Town of Boston

Date: _____

CPL TEAM

Town of Boston
CDBG Area Watermain (approx 1150 feet)
DESIGN AND CONSTRUCTION SERVICES

12/16/2020

ENGINEERING SERVICES										RESIDENT INSPECTION		SPECIAL SERVICES		SUMMARY
CPL TEAM										TOTAL ESTIMATED HOURS		SEQR, easements, other services		TOTAL ESTIMATED HOURS
Survey and Mapping	Design Services	Bidding/CA	Record Drawings	TOTAL ESTIMATED HOURS										
1	2	4	2	9						0				9
1	16	24	4	45						0				45
4	40	30	8	82						0				82
	0	0	0	0						0				0
40	120	8	16	184						0				184
	0		0	0						0				0
	0		0	0						0				0
0	0	0	0	0						160				160
46	178	66	30	320						160		0		480
\$3,855	\$15,810	\$7,824	\$3,018	\$30,507						\$15,840		\$0		\$46,347
Subtotal														
Sub-Consultants														
Survey				\$7,500								\$0		\$7,500
Geotechnical Investigation				\$3,500								\$0		\$3,500
Subtotal Sub-Consultants	\$0	\$0	\$0	\$11,000								\$0		\$11,000
Direct Expenses														
Prevailing wages PC (\$13.08/hr)				\$0								\$0		\$0
Prevailing wages IP (\$14.59/hr)				\$0								\$0		\$0
specifications - Printing	\$300	\$150	\$150	\$600								\$0		\$600
plans - Printing	\$250	\$200	\$200	\$650								\$0		\$650
Color plots - Printing				\$0								\$0		\$0
Mileage	\$200	\$250		\$450						\$500		\$0		\$950
Misc. Inspection Equip.				\$0								\$0		\$0
Subtotal Direct Expenses	\$0	\$750	\$350	\$1,700						\$500		\$0		\$2,200
Total	\$14,855	\$16,560	\$8,424	\$43,207						\$16,340		\$0		\$59,547

Total	\$14,855	\$16,560	\$8,424	\$3,368	\$43,207
					\$16,340
					\$0
					\$59,547
					\$0

CPL TEAM

Town of Boston
CDBG Area Watermain (approx 1150 feet)
DESIGN AND CONSTRUCTION SERVICES
12/16/2020

ENGINEERING SERVICES										RESIDENT INSPECTION		SPECIAL SERVICES		SUMMARY
Survey and Mapping		Design Services		Bidding/CA		Record Drawings		TOTAL ESTIMATED HOURS		SEQR, easements, other services		TOTAL ESTIMATED HOURS		
1		2		4		2		0					9	
1		16		24		4		0					45	
4		40		30		8		0					82	
		0		0		0		0					0	
40		120		8		16		0					184	
		0				0		0					0	
		0				0		0					0	
0		0		0		0		160					160	
46		178		66		30		160		0	0		480	
\$3,855		\$15,810		\$7,824		\$3,018		\$15,840		\$0	\$0		\$46,347	
Sub-Consultants														
Survey	\$7,500							\$0		\$0			\$7,500	
Geotechnical Investigation	\$3,500							\$0		\$0			\$3,500	
Subtotal Sub-Consultants	\$11,000	\$0	\$0	\$0	\$0	\$0		\$0		\$0			\$11,000	
Direct Expenses														
Prevailing wages PC(\$13.08/hr)	\$0												\$0	
Prevailing wages IP (\$14.59/hr)	\$0												\$0	
specifications - Printing		\$300	\$150	\$150	\$600								\$600	
plans - Printing		\$250	\$200	\$200	\$650								\$650	
Color plots - Printing					\$0								\$0	
Mileage		\$200	\$250		\$450			\$500					\$950	
Misc. Inspection Equip.					\$0								\$0	
Subtotal Direct Expenses	\$0	\$750	\$600	\$350	\$1,700			\$500		\$0	\$0		\$2,200	
Total	\$14,855	\$16,560	\$8,424	\$3,368	\$43,207			\$16,340		\$0	\$0		\$59,547	

CPL TEAM

Town of Boston
CDBG Area Watermain (approx 1150 feet)
DESIGN AND CONSTRUCTION SERVICES

12/16/2020

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4	40	30	8	82	0				82
	0	0	0	0	0				0
40	120	8	16	184	0				184
	0	0	0	0	0				0
0	0	0	0	0	0				0
46	178	66	30	320	160		0	0	160
\$3,855	\$15,810	\$7,824	\$3,018	\$30,507	\$15,840		\$0	\$0	480
									\$46,347
Sub-Consultants									
Survey				\$7,500	\$0		\$0	\$0	\$7,500
Geotechnical Investigation				\$3,500			\$0	\$0	\$3,500
Subtotal Sub-Consultants				\$11,000	\$0		\$0	\$0	\$11,000
Direct Expenses									
Prevailing wages PC(\$13.08/hr)				\$0				\$0	\$0
Prevailing wages IP (\$14.59/hr)				\$0				\$0	\$0
specifications - Printing	\$300	\$150	\$150					\$0	\$600
plans - Printing	\$250	\$200	\$200					\$0	\$650
Color plots - Printing								\$0	\$0
Mileage	\$200	\$250						\$0	\$950
Misc. Inspection Equip.								\$0	\$0
Subtotal Direct Expenses	\$0	\$750	\$600	\$350	\$1,700		\$0	\$0	\$2,200
Total	\$14,855	\$16,560	\$8,424	\$3,368	\$43,207	\$16,340	\$0	\$0	\$59,547

CPL TEAM

**Town of Boston
CDBG Area Watermain (approx 1150 feet)
DESIGN AND CONSTRUCTION SERVICES**

12/16/2020

ENGINEERING SERVICES					RESIDENT INSPECTION		SPECIAL SERVICES		SUMMARY
Survey and Mapping	Design Services	Bidding/CA	Record Drawings	TOTAL ESTIMATED HOURS	TOTAL ESTIMATED HOURS		SEQR, easements, other services	TOTAL ESTIMATED HOURS	
1	2	4	2	9	0				9
1	16	24	4	45	0				45
4	40	30	8	82	0				82
	0	0	0	0	0				0
40	120	8	16	184	0				184
	0	0	0	0	0				0
0	0	0	0	0	160				160
46	178	66	30	320	160		0	0	480
\$3,855	\$15,810	\$7,824	\$3,018	\$30,507	\$15,840		\$0	\$0	\$46,347
Subtotal Estimated Hours									
Subtotal									
Sub-Consultants									
Survey				\$7,500			\$0	\$0	\$7,500
Geotechnical Investigation				\$3,500			\$0	\$0	\$3,500
Subtotal Sub-Consultants				\$11,000			\$0	\$0	\$11,000
Direct Expenses									
Prevailing wages PC (\$13.08/hr)				\$0				\$0	\$0
Prevailing wages IP (\$14.59/hr)				\$0				\$0	\$0
specifications - Printing	\$300	\$150	\$150					\$0	\$600
plans - Printing	\$250	\$200	\$200					\$0	\$650
Color plots - Printing								\$0	\$0
Mileage	\$200	\$250			\$500			\$0	\$950
Misc. Inspection Equip.								\$0	\$0
Subtotal Direct Expenses	\$750	\$600	\$350	\$1,700	\$500		\$0	\$0	\$2,200
Total	\$14,855	\$16,560	\$8,424	\$3,368	\$16,340		\$0	\$0	\$59,547

CPL TEAM

Town of Boston
 CDBG Area Watermain (approx 1150 feet)
 DESIGN AND CONSTRUCTION SERVICES

12/16/2020

ENGINEERING SERVICES							RESIDENT INSPECTION		SPECIAL SERVICES		SUMMARY
Survey and Mapping	Design Services	Bidding/CA	Record Drawings	TOTAL ESTIMATED HOURS			TOTAL ESTIMATED HOURS		SEQOR, easements, other services	TOTAL ESTIMATED HOURS	
1	2	4	2	9			0				9
1	16	24	4	45			0				45
4	40	30	8	82			0				82
	0	0	0	0			0				0
40	120	8	16	184			0				184
	0		0	0			0				0
0	0	0	0	0			0				0
46	178	66	30	320			160		0	0	480
\$3,855	\$15,810	\$7,824	\$3,018	\$30,507			\$15,840		\$0	\$0	\$46,347
Sub-Consultants											
Survey				\$7,500					\$0	\$0	\$7,500
Geotechnical Investigation				\$3,500					\$0	\$0	\$3,500
Subtotal Sub-Consultants	\$0	\$0	\$0	\$11,000			\$0		\$0	\$0	\$11,000
Direct Expenses											
Prevailing wages PC(\$13.08/hr)				\$0						\$0	\$0
Prevailing wages IP (\$14.59/hr)				\$0						\$0	\$0
specifications - Printing	\$300	\$150	\$150	\$600						\$0	\$600
plans - Printing	\$250	\$200	\$200	\$650						\$0	\$650
Color plots - Printing				\$0						\$0	\$0
Mileage	\$200	\$250		\$450			\$500			\$0	\$950
Misc. Inspection Equip.				\$0						\$0	\$0
Subtotal Direct Expenses	\$750	\$600	\$350	\$1,700			\$500		\$0	\$0	\$2,200
Total	\$14,855	\$16,560	\$8,424	\$3,368	\$43,207		\$16,340		\$0	\$0	\$59,547

12/17/2020

CPL TEAM

Town of Boston
CDBG Area Watermain (approx 1150 feet)
DESIGN AND CONSTRUCTION SERVICES

12/16/2020

		ENGINEERING SERVICES				RESIDENT INSPECTION		SPECIAL SERVICES		SUMMARY
		Survey and Mapping	Design Services	Bidding/CA	Record Drawings	TOTAL ESTIMATED HOURS		SEQR, easements, other services	TOTAL ESTIMATED HOURS	
CPL TEAM	Principal	1	2	4	2	9				9
	Project Manager	1	16	24	4	45				45
	Project Engineer	4	40	30	8	82				82
	Surveyor		0	0	0	0				0
	Drafter	40	120	8	16	184				184
	Party Chief		0		0	0				0
	Instrument person		0		0	0				0
	Resident Engineer	0	0	0	0	0				0
	Subtotal Estimated Hours	46	178	66	30	320		0	0	480
	Subtotal	\$3,855	\$15,810	\$7,824	\$3,018	\$30,507		\$0	\$0	\$46,347
Sub-Consultants										
	Survey	\$7,500				\$7,500		\$0	\$0	\$7,500
	Geotechnical Investigation	\$3,500				\$3,500		\$0	\$0	\$3,500
	Subtotal Sub-Consultants	\$11,000	\$0	\$0	\$0	\$11,000		\$0	\$0	\$11,000
Direct Expenses										
	Prevailing wages PC(\$13.08/hr)	\$0				\$0			\$0	\$0
	Prevailing wages IP (\$14.59/hr)	\$0				\$0			\$0	\$0
	specifications - Printing		\$300	\$150	\$150	\$600			\$0	\$600
	plans - Printing		\$250	\$200	\$200	\$650			\$0	\$650
	Color plots - Printing					\$0			\$0	\$0
	Mileage		\$200	\$250		\$450			\$0	\$950
	Misc. Inspection Equip.					\$0			\$0	\$0
	Subtotal Direct Expenses	\$0	\$750	\$600	\$350	\$1,700		\$0	\$0	\$2,200
	Total	\$14,855	\$16,560	\$8,424	\$3,368	\$43,207	\$16,340	\$0	\$0	\$59,547

TOWN OF BOSTON – RESOLUTION NO. 2021-14

**AUTHORIZING UTILIZATION OF AN ONLINE PAYMENT PROCESSER,
MUNICIPAY, FOR TAX COLLECTION**

WHEREAS, the Town of Boston desires to utilize an online payment tool to enable a more convenient payment method for residents to make tax payments; and

WHEREAS, the Town Clerk searched various online payment processors and found Muncipay to not charge fees to the Town; and

WHEREAS, the only fees associated with the program are those passed on to the cardholder who agrees to pay the disclosed fees. The fees for Credit and Debit cards are 2.65% of the total transaction or a \$3.00 minimum. The fee for ACH payments are a flat fee of \$1.50;

NOW THEREFORE BE IT

RESOLVED, that on behalf of the Town of Boston, the Town Clerk hereby is authorized to enter into an engagement agreement with Muncipay for online tax payments.

On February 3, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]


Sandra L. Quinlan, Town Clerk

Sandra Quinlan

From: Sales <sales@municipipay.com>
Sent: Tuesday, January 12, 2021 12:07 PM
To: Sandra Quinlan
Cc: Lois Jackson; Sales
Subject: RE: MuniciPAY Information
Attachments: Affidavit of Identity.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sandy,

Great to hear from you again!  All the information I had previously sent is still valid with the exception of the Augusta card reader which is now \$190 per reader. If you would like, I can send you customized agreements (for credit cards, echecks, or both) for you to get the Boards approval. I would just need the following information:

1. Federal Tax ID # and Legal Name
2. Physical Address and Mailing Address
3. The person who will be signing the agreements name and e-mail address (typically someone who can make banking changes and personnel changes)
4. Attached Affidavit filled out by the signer for KYC (Know your Customer) requirements. Can be completed once you get approval to move forward with MuniciPAY
5. Voided check or bank letter for each of the deposit accounts we will be depositing funds to Can be sent once you get approval to move forward with MuniciPAY
6. Highest tax payment amount anticipated. (This will put a cap on checks)
7. Average payment amount for each deposit account
8. Average monthly volume for each deposit account

Let us know any dates/times that work for you and we can get a demo scheduled.

Thanks!



Katie Mega
Sales & Marketing Coordinator | MuniciPAY
877-590-5097 ext 5454 | kmega@municipipay.com
Fax: 207-221-1008

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www.municipipay.com

From: Sandra Quinlan <townclerk@townofboston.com>
Sent: Tuesday, January 12, 2021 11:49 AM

townclerk@townofboston.com

From: Katie Mega [<mailto:kmega@municipay.com>]
Sent: Monday, September 28, 2020 10:32 AM
To: Sandra Quinlan
Cc: Stacy Perry
Subject: MunicIPAY Information

Good Morning Sandy,

Megan let us know that you are interested in learning more about MunicIPAY. We can help with that!

MunicIPAY is a customizable electronic payment processing solution designed specifically for the government, education and utility industries. By utilizing a service fee program, MunicIPAY allows government entities to offer their citizens the convenience of making payment via credit/debit cards while preventing the municipality from paying the processing fees associated with card acceptance. Today more than 1,800 municipalities utilize MunicIPAY.

MunicIPAY automatically calculates the service fee amount, captures the total amount due in one card swipe/entry, and then aggregates the municipality funds and the service fee for authorization and settlement within multiple departments. The municipality will be completely insulated from the service fee collection. MunicIPAY can also be configured so that you may absorb processing fees if you would like.

*
The only fees associated with our program are those that are passed on to the cardholder who agrees to pay the disclosed fees. The fees for Credit and Debit cards are 2.65% of the total transaction or a \$3.00 min. The fee for online ACH payments are a flat \$1.50. If you are interested in accepting credit card payments in your office, we sell EMV capable card readers for \$185 (datasheet attached). This would be the only cost to you!

If you are interested in learning more and scheduling a demo, I will be happy to set one up. Our demonstrations typically last 30 min to an hour depending on questions.

Thank you,



Katie Mega
Sales & Marketing Coordinator | MunicIPAY
877-590-5097 ext 5454 | kmega@municipay.com
Fax: 207-221-1008

THIS MESSAGE IS CONFIDENTIAL. This email contains information that may be confidential and/or proprietary. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorized. If you are not the intended recipient of this transmission, any disclosure, copying, use, or distribution of the information included in this e-mail and any attachments is strictly prohibited. If you have received this transmission in error, please notify us by reply e-mail immediately and permanently delete this e-mail and any attachments.

www.municipay.com

Merchant Processing Application and Agreement



Please review the information below and sign if everything looks right. If you have any questions please contact your representative.

SETUP INFORMATION

Sales Code

MP1006

Application Platform

North

BUSINESS DETAILS

CONTACT INFORMATION

First Name

Sandra

Last Name

Quinlan

Email

townclerk@townofboston.com

Phone Number

(716) 941-6113

BUSINESS INFORMATION

NOTE: Failure to provide accurate information may result in a withholding of merchant funding per IRS regulations. (See Part IV, Section A.4 of your Program Guide for further information.)

Business Legal Name

Town of Boston

DBA Name

Town of Boston

Tax Filing Name

Town of Boston

Tax Filing Method

☒ EIN ☐ SSN

Tax ID (EIN)

XX-XXX2185

Type of Ownership

☒ Government ☐ Individual / Sole Proprietor ☐ Limited Liability Company ☐ Non-Profit Org ☐ Partnership ☐ Private Corporation ☐ Public Corporation
☐ Tax Exempt

Stock Exchange (Only applicable for Public Corporations)

☐ NYSE or NASDAQ ☒ Other/Not Applicable

Stock Ticker Symbol

(NYSE or NASDAQ)

Industry (MCC)

9311 - Tax Payments - Government Agencies

Business Description

Tax payments

Industry Options

☐ Quasi Cash

Business Start Date

1900-01-01

Website

https://townofboston.com/

Business Phone

(716) 941-6113

BUSINESS ADDRESS

Street Address 1

8500 Boston State Road

Street Address 2

City

Boston

State

New York

ZIP

14025

Country

United States of America

BUSINESS LEGAL MAILING ADDRESS

Street Address 1

8500 Boston State Road

Street Address 2

City

Boston

State

New York

ZIP

14025

Country

United States of America

OWNER INFORMATION

Please provide the following information for each individual who owns, directly or indirectly, 25% or more of the equity interest of your business.

BUSINESS OWNER INFORMATION

First Name

Sandra

Last Name

Quinlan

Street Address 1

8500 Boston State Road

% Ownership

0 %

Personal Guarantee

☐ Yes

Street Address 2

City

Boston

SSN

Date of Birth

1950-01-01

State

New York

ZIP

14025

Mobile Phone

(716) 941-6113

Country

United States of America

Email

townclerk@townofboston.com

ADDITIONAL BUSINESS OWNER (1)

First Name	<input type="text"/>	Last Name	<input type="text"/>	Street Address 1	<input type="text"/>	
% Ownership	<input type="text"/> %	SSN	<input type="text"/>	Street Address 2	<input type="text"/>	City <input type="text"/>
Date of Birth	<input type="text"/>	Mobile Phone	<input type="text"/>	State	<input type="text"/>	ZIP <input type="text"/>
				Country	<input type="text"/>	

ADDITIONAL BUSINESS OWNER (2)

First Name	<input type="text"/>	Last Name	<input type="text"/>	Street Address 1	<input type="text"/>	
% Ownership	<input type="text"/> %	SSN	<input type="text"/>	Street Address 2	<input type="text"/>	City <input type="text"/>
Date of Birth	<input type="text"/>	Mobile Phone	<input type="text"/>	State	<input type="text"/>	ZIP <input type="text"/>
				Country	<input type="text"/>	

ADDITIONAL BUSINESS OWNER (3)

First Name	<input type="text"/>	Last Name	<input type="text"/>	Street Address 1	<input type="text"/>	
% Ownership	<input type="text"/> %	SSN	<input type="text"/>	Street Address 2	<input type="text"/>	City <input type="text"/>
Date of Birth	<input type="text"/>	Mobile Phone	<input type="text"/>	State	<input type="text"/>	ZIP <input type="text"/>
				Country	<input type="text"/>	

ADDITIONAL BUSINESS OWNER (4)

First Name	<input type="text"/>	Last Name	<input type="text"/>	Street Address 1	<input type="text"/>	
% Ownership	<input type="text"/> %	SSN	<input type="text"/>	Street Address 2	<input type="text"/>	City <input type="text"/>
Date of Birth	<input type="text"/>	Mobile Phone	<input type="text"/>	State	<input type="text"/>	ZIP <input type="text"/>
				Country	<input type="text"/>	

BANKING AND PROCESSING**DEPOSIT AND WITHDRAWAL BANK ACCOUNT**

Bank Name	<input type="text" value="Evans Bank"/>		
Account Type	<input checked="" type="checkbox"/> Business Checking <input type="checkbox"/> Savings		
Routing Number	<input type="text" value="XXXXX0121"/>	Account Number	<input type="text" value="XXXXX1524"/>

PROCESSING VOLUME

Average Monthly Card Volume	<input type="text" value="\$ 300000"/>	/ month
Average Transaction Amount	<input type="text" value="\$ 2000"/>	

PRODUCT / SERVICE DELIVERY WINDOWS

On average, Products / Services are delivered in

☒ 0-7 Days ☐ 8-14 Days ☐ 15-30 Days ☐ 30+ Days

MODE OF TRANSACTION

In Person	<input type="text"/>	%
Telephone	<input type="text"/>	%
Online	<input type="text" value="100"/>	%

Must total 100%

EQUIPMENT

NEW ORDERS

Product Name	Network	Qty	Price *	Frequency
CardPointe Gateway (RapidConnect North)	Cardnet	1	-	-
			\$	
			\$	
			\$	

Clover Menu Requested ☐

* Price does not include tax and shipping & handling.

SHIP EQUIPMENT TO

Ship To Attention		Ship To Email	
Street Address 1			
Street Address 2	City		
State	ZIP		
Country			

MERCHANT SERVICES

PAYMENTS ACCEPTED

American Express Opt Blue Discover Full ACQ Mastercard Visa

AMERICAN EXPRESS

Amex Program ☒ Amex OptBlue ☐ Amex ESA

Amex ESA SE IATA/ARC Number

DISCOVER

Discover Program ☒ Discover Full ACQ ☐ Discover EASI

Discover EASI SE

Discover Industry Options

☐ Enable Incremental Authorizations

☐ Debt Repayment Program

PRICING INFORMATION

PRICING

Discount Frequency

☒ Monthly ☐ Daily

Funding Rollup

☐ Net Fees and Deposits ☒ Separate Fees and Deposits ☐ Individual Batches

DUES & ASSESSMENTS

☐ Dues & Assessments

(See Agreement for definitions, warranty requirements, and any additional fees.) All other card association fees are passed thru at cost - NABU, APF, connectivity, & usage.

INTERCHANGE PLUS

Pass Through Interchange — Includes Dues and Assessments. You will be charged the applicable interchange rate from MasterCard, Visa or Discover, plus a MasterCard Assessment Fee of 0.13%, a Visa Assessment Fee of 0.14%, or a Discover Assessment Fee of 0.13%, plus any other fees indicated on this Service Fee Schedule. (MC Assessment Fee when transaction is equal to \$1,000 or more will be assessed an additional 0.01% per transaction.) American Express Assessment Fee of 0.15%

Passthrough Interchange Costs

☐ Gross Interchange ☐ Net Interchange

Discount Fees

Visa Qualified

MasterCard Qualified

Discover Qualified

Amex Qualified

Credit / Non-PIN Debit

%

%

%

%

TIERED

Discount Fees	Credit	Non-PIN Debit	Discount Fees	Credit	Non-PIN Debit
Visa Qualified	<input type="text"/> %	<input type="text"/> %	Discover Qualified	<input type="text"/> %	<input type="text"/> %
Visa Mid-Qualified	<input type="text"/> %	<input type="text"/> %	Discover Mid-Qualified	<input type="text"/> %	<input type="text"/> %
Visa Non-Qualified	<input type="text"/> %	<input type="text"/> %	Discover Non-Qualified	<input type="text"/> %	<input type="text"/> %
Mastercard Qualified	<input type="text"/> %	<input type="text"/> %	Amex Qualified	<input type="text"/> %	
Mastercard Mid-Qualified	<input type="text"/> %	<input type="text"/> %	Amex Mid-Qualified	<input type="text"/> %	
Mastercard Non-Qualified	<input type="text"/> %	<input type="text"/> %	Amex Non-Qualified	<input type="text"/> %	

BILL BACK

Non-Qualified Surcharge Fee (excluding interchange pass-through fees, see Section 18.1) Applies to Non-qualified MC, Visa, Discover, American Express Credit and/or Non-PIN Debit Transactions.

%

Discount Fees	Credit	Non-PIN Debit
Visa Qualified	<input type="text"/> %	<input type="text"/> %
Mastercard Qualified	<input type="text"/> %	<input type="text"/> %
Discover Qualified	<input type="text"/> %	<input type="text"/> %
Amex Qualified	<input type="text"/> %	

FLAT RATE

Discount Fees	Credit / Non-PIN Debit
Visa Qualified	<input type="text"/> 0 %
Mastercard Qualified	<input type="text"/> 0 %
Discover Qualified	<input type="text"/> 0 %
Amex Qualified	<input type="text"/> 0 %

AUTHORIZATION & TRANSACTION FEES

Authorization Fees (All Card Types)	<input type="text"/> \$ 0.00 / Each
ACH Batch Fee	<input type="text"/> \$ 0.00 / Each
Voice Authorization Fee	<input type="text"/> \$ 0.00 / Each
Address Verification Fee (AVS)	<input type="text"/> \$ 0.00 / Each
Transaction Fees (All Card Types)	<input type="text"/> \$ 0.00 / Each

PIN DEBIT

Discount Fee	<input type="text"/> %
Transaction Fee	<input type="text"/> \$ / Each

EBT

FNS#	<input type="text"/>
Transaction Fee	<input type="text"/> \$ / Each

VOYAGER

Authorization Fee	<input type="text"/> \$ / Each
Sales Discount	<input type="text"/> %

WRIGHT EXPRESS

Discount Fee	<input type="text"/> %
Transaction Fee	<input type="text"/> \$ / Each
Chargeback Fee	<input type="text"/> \$ / Each
Retrieval Fee	<input type="text"/> \$ / Each

CARDPOINTE AND GATEWAY FEES

Setup Fee	<input type="text"/> \$ 0.00 (One Time)
CardPointe Monthly Platform Fee	<input type="text"/> \$ 0.00 / Monthly
Gateway Transaction Fee	<input type="text"/> \$ 0.00 / Each
Gateway Monthly Fee	<input type="text"/> \$ 0.00 / Monthly

CLOVER SECURITY

Clover Security Fee	<input type="text"/> \$ / Monthly
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TRANSARMOR

TransArmor Token and Encrypt Fee	<input type="text"/> \$ 0.00 / Monthly
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CLOVER FEES

Clover Go Service Fee, Per MID	<input type="text"/> \$ 0.00 / Monthly
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MONTHLY AND MISCELLANEOUS FEES

Application Fee	\$ 0.00 (One Time)	Annual Membership Fee	\$ 0.00 / Annual
Minimum Processing Fee	\$ 0.00 / Monthly	Regulatory Product Fee	\$ 0.00 / Monthly
DDA Rejects	\$ 0.00 / Each	PCI Non-Compliance Fee	\$ 29.95 / Monthly
Statement Fee	\$ 0.00 / Monthly	Wireless Fee	\$ 0.00 / Monthly
Data Breach Fee	\$ 0.00 / Monthly	Wireless Activation Fee	\$ 0.00 (One Time)
Chargeback Fee	\$ 25.00 / Each	PCI Annual Fee	\$ 0.00 / Annual
Retrieval Fee	\$ 15.00 / Each		

CONFIRMATION**EARLY TERMINATION FEE**

The initial term of this Agreement is three years from the date of your approval by our Credit Department (the Initial Term). If you terminate this Agreement before the end of the then current term or otherwise stop processing your transactions with us, you will be charged this Early Termination Fee. After the Initial Term, subject to Part IV, Section A.3, this Agreement shall automatically extend for an additional period of one year each (each an Extended Term).

Early Termination Fee \$ 0.00

Client Initials

PERSONAL GUARANTEE

By signing below, signer(s) unconditionally guarantee(s) to the Processor and its successors and assigns the full and prompt payment when due of all its obligations of every kind and nature of Merchant arising directly or indirectly out of the Agreement and /or the TeleCheck / TRS Services Agreement or any document or agreement executed and delivered by Merchant in accordance with the terms of the Agreement. The undersigned further agrees to pay to the Processor all expenses including attorney fees and court costs) paid or incurred by the Processor in collecting such obligations and in enforcing this Guaranty.

Signature

Date

AGREEMENT APPROVAL

Merchant Acceptance – Each person signing below agrees to the terms and conditions stated in the front and back of this agreement and certifies that all information provided in the application is true, correct and complete. Client acknowledges and agrees that we, our Affiliates and our third party subcontractors and/or agents may use automatic telephone dialing systems to contact Client at the telephone number(s) Client has provided in this Merchant Processing Application and Agreement and/or may leave a detailed voice message in the event that Client is unable to be reached, even if the number provided is a cellular or wireless number or if Client has previously registered on a Do Not Call list or requested not to be contacted by Client for solicitation purposes. Client hereby consents to receiving commercial electronic mail messages from us, our Affiliates and our third party subcontractors and/or agents from time to time. Each signer authorizes CardConnect LLC and/or the Member Bank or any agent of the Member Bank, to make whatever inquiries CardConnect LLC and/or the Member Bank deem appropriate to investigate, verify, or research references, statements or data, including personal credit reports for the purpose of this application. Merchant understands this agreement shall not take effect until Merchant has been approved by CardConnect LLC and/or the Member Bank and a merchant number is issued.

You further acknowledge and agree that you will not use your merchant account and/or the Services for illegal transactions, for example, those prohibited by the Unlawful Internet Gambling Enforcement Act, 31 U.S.C. Section 5361 et seq, as may be amended from time to time, or processing and acceptance of transactions in certain jurisdictions pursuant to 31 CFR Part 500 et seq. and other laws enforced by the Office of Foreign Assets Control (OFAC).

Client certifies, under penalties of perjury, that the federal taxpayer identification number and corresponding filing name provided herein are correct.

SIGN YOUR AGREEMENT

Signature

Date

CARDCONNECT LLC

Application Approved By:

Signature

Title

Date

WELLS FARGO BANK N.A. (A MEMBER OF VISA USA, INC. AND MASTERCARD INTERNATIONAL, INC.)

Application Approved By:

Signature

PROCESSOR INFORMATION

Name

CardConnect LLC

Address

1000 Continental Drive, Suite 300, King of Prussia
PA, 19406

URL

www.cardconnect.com

Customer Service (Phone)

1-877-828-0720

TOWN OF BOSTON – RESOLUTION NO. 2021-15

AUTHORIZING LEASE OF POSTAGE MACHINE

WHEREAS, the Town of Boston’s current postage machine lease and maintenance agreement will be coming to an end in March 2021; and

WHEREAS, the Town has received a quote from Lineage Inc., pursuant to pricing available through Sourcewell Contract No. 041917-NPI, to upgrade to the newer iX-7 DS Mailing System; and

WHEREAS, the lease and maintenance of the new system will be \$365.72/month for the next 63 months; and

NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Supervisor to enter into an agreement with Quadient Leasing and Lineage Inc., for the iX-7 DS Mailing System.

On February 3, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Sandra Quinlan

From: Michael Jaworski <mjaworski@trustlineage.com>
Sent: Friday, January 15, 2021 10:37 AM
To: Sandra Quinlan
Subject: Postage Machine Quote
Attachments: Proposal_Town of Boston_iX-7DS.pdf; Town of Boston-Lease-210115-103117.pdf; Town of Boston-SourcewellLeasePO2-210115-103300.pdf; Town of Boston_Annual Maintenance 2021.pdf

Hi Sandy,

Thanks for taking a few minutes to speak to me the other day about the mail machine. I have attached a quote for the new replacement machine. But first, here's a breakdown of what you pay now:

Lease of refurbished IS-460 mailing system with dynamic scale
Lease Payment = \$759.24/quarter or the equivalent of \$253.08/month
Annual Maintenance = \$1,030.00/year or the equivalent of \$85.83/month
Total Monthly Payment = \$338.91/month

The price in the attached quote includes maintenance in the total price to make comparing easier but ultimately we will bill the maintenance separate. The new machine is pretty close in price to what you pay now but keep in mind the current machine was refurbished thus the lower price. This quote is for a brand new model. The only difference is I quoted a 10lb scale for the new machine while currently you have a 30lb scale. Is a 10lb scale adequate? Do you mail anything heavier than 10lbs?

I also attached the paperwork for this since you mentioned you wanted it. I have attached the lease agreement and maintenance agreement. The total equals the amount from my quote. I do not need a signature on the lease agreement since it already says "see purchase order" but I sent it for your reference. Because I used the Sourcewell Contract, they require a purchase order with the paperwork. I'm not sure if you would prefer to do your own PO, but they give us a pre-filled one with all the necessary information that you can just sign. If you want to do your own PO, let me know and I will send the info that it needs to state. But if you are ready to move forward with this as is, I would need a signature on the PO, a signature on the maintenance agreement and then a copy of your tax exempt certificate. Then we'd be all set.

Let me know what questions you have on all of this. Thanks for all of your help.

Best Regards,

Mike Jaworski



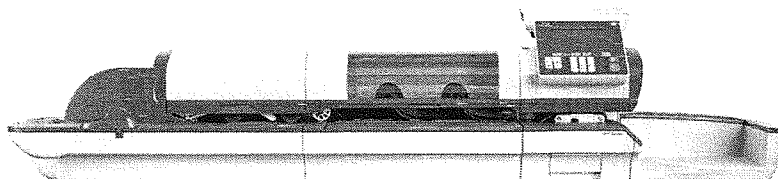
LINEAGE

The Important Things Never Change.

385 North French Road, Amherst, NY 14228
office 716.631.3345 | fax 716.631.3238



Product Overview



iX-7 DS MAILING SYSTEM

A mid-range mail processing solution with exceptional versatility

Key Capabilities

- Intuitive user interface that includes a color touchscreen and time-saving shortcut keys
- Meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements
- Automatic feeding of postcards, letters or large envelopes without sorting by mail piece size
- Dependable envelope sealing that secures the contents of your mail pieces
- In-line dynamic scale weighs, measures, classifies and rates mail pieces on the fly
- External scale auto-adjusts the postage amount for extra-thick envelopes or boxed packages
- Integrated postage label dispenser for easy processing of bulky letters and large envelopes
- Reach productivity levels as high as 140 metered letters per minute (75 in dynamic weighing mode)
- Safeguard your stored postage with PIN code access for each of your operators
- Track pieces processed and postage used for 100 or more accounts/departments
- LAN or wireless connection to refill postage instantly and update postal rates automatically
- Download artwork to print onto your mail pieces – use our free library or create your own
- Uploads postage usage data to your Myquadiant online account for quick and easy analysis
- Download postage anytime and pay for it later using Quadiant Postage Funding



Financial Considerations



Product Summary

- iX-7 Automatic-Feed Digital Mailing System with Color Touch Screen
- Dynamic Scale for In-Line Weighing and Measuring of Mail Pieces
- Processes Up to 140 Envelopes Per Minute Batch Mode, 75 Envelopes Per Minute Dynamic Mode
- 10lb Integrated Digital Weigh Platform
- Envelope Sealer, Catch Tray

Cost Summary

Valid Until: 02/14/21

02	Lease Term (months)	63
02	Monthly Amount	\$365.72

Notes

*Lease includes equipment maintenance, Quadiant Postage Funding "download postage now, pay later" App, Postal Rates App, shipping, installation, training, and our customer satisfaction guarantee.

Sourcewell Contract #041917-NPI



(716) 631-3345

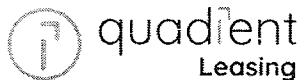


mjaworski@trustlineage.com



quadiant.com

quadiant



**Product Lease Agreement
with Postage Meter Rental Agreement**

Section (A) Office Information

Office Number	Office Name	Phone #	Date
641	Lineage - Buffalo	(716) 631-3345	01/15/2021

Section (B) Billing Information

Company Name	Town of Boston		
DBA			
Billing Address	8500 Boston State Road		
City State Zip+4	Boston	NY	14025
Contact Name	Sandra Quinlan	Phone	(716) 941-6113
Contact Title	Town Clerk	Fax	
Email Address	townclerk@townofboston.com	PO #	

Section (C) Installation Information (if different from billing information)

Company Name	Town of Boston		
Installation Address	8500 Boston State Road		
City State Zip+4	Boston	NY	14025
Contact Name	Sandra Quinlan	Phone	(716) 941-6113
Contact Title	Town Clerk	Fax	
Email Address	townclerk@townofboston.com		
Main Post Office		PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IXWP10	IX Series 10 lb Weighing Platform
1	IX7	IX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i> Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input type="checkbox"/> Standard	<table><tr><th>Number of Months</th><th>Monthly Payment (Plus applicable taxes)</th></tr><tr><td>First 63</td><td>\$236.12</td></tr></table> Current Lease Number: N15121555 <input type="checkbox"/> ACH (Customer to submit authorization form)	Number of Months	Monthly Payment (Plus applicable taxes)	First 63	\$236.12
Number of Months	Monthly Payment (Plus applicable taxes)				
First 63	\$236.12				

Section (F) Postage Meter & Postage Funding Information

Meter Model IX7AI	Machine Model IX7
Postage Funding Method: <input checked="" type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit (Submit customer authorization form)	
Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: 8021983	

Service Products (Check all that apply)

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input type="checkbox"/> Online E-Services iMeter™ App (SP30)
<input checked="" type="checkbox"/> NeoShip PLUS (EP70PLUS)
<input checked="" type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service
<input type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Installation/Training <input type="checkbox"/> Software Support for premise (non-cloud) solutions

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to the Postage Funding Account unless initial here _____.

This document consists of a Product Lease Agreement with Quadient Leasing USA, Inc.; and a Postage Meter Rental Agreement, and an Online Services and Software Agreement with Quadient, Inc.; and a Postage Funding Account Agreement with Quadient Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020), which are also available at www.quadient.com/Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020, and that you are authorized to sign the agreements on behalf of the customer identified above. The agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Guided by Quadient, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our Products may contain reused components. For more information visit <https://www.quadient.com/about-us/sustainable-design-and-manufacturing>.

***** SEE PURCHASE ORDER *****
Authorized Signature

Print Name and Title

Date Accepted

Accepted by Quadient, Inc. and its Affiliates

Date Accepted

Customer

Organization	Town of Boston		
DBA			
Address	8500 Boston State Road		
City State Zip	Boston	NY	14025
Phone	(716) 941-6113	Fax	

LEASE - Sourcewell - Purchase Order

Sourcewell Contract #: 041917-NPI

Sourcewell Membership #: 148995

Vendor

Company Name	Quadient Leasing USA, Inc.	FEDERAL ID# 94-2984524
Attention	Government Sales	DUNS# 150836872
Address	478 Wheelers Farms Rd	
City State Zip	Milford	CT 06461
Phone	(866) 448-0045	Fax (203) 301-2600

Ship To

Organization	Town of Boston		
Attention	Sandra Quinlan		
Address	8500 Boston State Road		
City State Zip	Boston	NY	14025
Phone	(716) 941-6113	Email	townclerk@townofboston.com

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing
QTY	Unit	Description	Unit Price	Total	
63	Months	Lease Payment	\$236.12	\$14,875.56	

Lease payment specified above for products listed below includes equipment maintenance, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, operator training, and lease document fees.

Products

QTY	Product ID	Description
1	IXWP10	IX Series 10 lb Weighing Platform
1	IX7	iX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases

1) Order is governed under the terms and conditions of the Sourcewell (formerly NJPA) Contract #: 041917-NPI. Enter this order in accordance with the prices, terms, delivery, and specifications listed above.

2) Payments will be sent to:
 Quadient Leasing USA Inc.
 Dept 3682
 PO Box 123682
 Dallas TX 75312-3682
 Federal ID Number 94-2984524

3) Send all correspondence to:
 Quadient Leasing USA Inc..
 478 Wheelers Farms Rd
 Milford CT 06461
 Phone: 203-301-3400; Fax: 203-301-2600

Authorized by	Date
Print Name	Title

SERVICE AGREEMENT



LINEAGE

AGREEMENT made by and between LINEAGE herein called "the Company" and

Customer name ("Customer") Town of Boston

Customer bill to

Equipment address 8500 Boston State Road

Bill to address, if different

City, State, Zip Boston, NY 14025

City, State, Zip

EQUIPMENT TO BE COVERED UNDER THIS SERVICE AGREEMENT, herein collectively called ("Machine")

MODEL NUMBER	SERIAL NUMBER	MODEL NUMBER	SERIAL NUMBER	MODEL NUMBER	SERIAL NUMBER	MAXIMUM CYCLES Per Paragraph 2
IX7						
IXDS7						
IXWP10						

Service Plans: – All Plans are subject to the Terms and Conditions below. Date Service to Begin: _____ Original Lease Term _____

Critical Care Service Plan – Contract Price: _____ **per month, billed annually plus TAX where applicable.** – Customers receive our "premier" service. ALL parts, labor and travel are included at no additional charge. If the Company is unable to repair the Machine in a reasonable time, loaner equipment will be provided at no charge. Preventative maintenance services may be scheduled as determined by the Company based upon Machine usage. On emergency calls, Customers will receive next call status over lower level or non-contract customers. Customers may also receive up to four (4) hours per year of new operator training or minor program modifications to their original specification at no additional charge.

✓ **Standard Care Service Plan – Contract Price:** **\$129.60 per month, billed annually plus TAX where applicable.** – With Standard Care many of the parts are included at no additional charge. Labor and travel are also included. If the Company is unable to repair the Machine in a reasonable time, loaner equipment will be provided at no charge. Preventative maintenance services may be scheduled on contracts that have a value greater than twice the Company's currently published hourly labor rate. On emergency calls, Customers will receive a four (4) hour response time (averaged). This Plan does not include any additional operator training after completion of the initial installation of the Machine.

Notes:

The Customer and the Company understand and agree this service agreement includes the Terms and Conditions as follows:

- If the Machine is leased, the annual contract cannot be terminated and must be "active" for the term of the lease including renewal periods. The terms and conditions herein shall remain in full force and effect during any renewal term except the annual rates set forth herein shall be adjusted during any renewal term to Company's then current rates.
- This Agreement shall commence on the Machine's installation date and shall continue for either a one (1) year term or the Maximum Cycles, whichever occurs first. Thereafter, it shall renew in either annual terms or the Maximum Cycles, whichever occurs first.
- The Company's obligations herein called "Service" shall be limited to providing: (i) periodic inspections and diagnostic checks of the Machine and (ii) repair or replacement of complete assemblies resulting from the wearing out of numerous parts. The Company reserves the right to use new or recycled parts when performing repairs on the Machine as long as they meet or exceed manufacturer's specifications. Preventative maintenance may be performed at the same time as a requested service call.
- For computer-based systems, the Company's obligations hereunder shall not include backup and / or recovery of applications, programs or data. If service is required due to hardware and / or software failure that results in a loss of these items, the Customer shall be charged at the then current hourly rate for consultation, programming, development and/or labor to restore the system to its prior operating condition, when and if possible. These charges are in addition to any charges already paid by the Customer.
- Service shall be performed during the Company's usual business hours which are Monday through Friday 8:00 AM to 5:00 PM, excluding Holidays. However, Service, when and if available after the Company's usual business hours, on Saturdays, Sundays and Holidays, must be scheduled in advance and shall be charged at the Company's then current "after hours" rates for labor, travel and expenses and will be in addition to any charges already paid by Customer hereunder.
- If the Machine is regularly used by more than one (1) shift of personnel, the charges herein shall increase by fifty (50%) percent per each additional shift using the Machine.
- If, in the Company's opinion, the Machine ought to be removed for an overhaul, rebuild, or shop reconditioning because on-site repair and/or replacement of parts cannot keep the Machine in satisfactory operating condition, the Company will submit a cost estimate to Customer for such services and if authorized by Customer, the Company will perform such service at the sole expense of Customer which will be in addition to any charge paid by Customer hereunder.
- Any parts hereunder shall be free from manufacturing defects in material and workmanship under normal use for a period of ninety (90) days after same are supplied to Customer. This Warranty does not apply to any parts that have been tampered with or repaired by persons other than persons authorized by the Company to perform service on the Machine or if the part has been subjected to misuse or abuse. **THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE.** In case of any breach of the Warranty, the Company's obligations shall be limited to the repair or replacement of any defective part without charge. **THE COMPANY SHALL NOT BE LIABLE, IN ANY EVENT, FOR ANY INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES IN CONNECTION WITH SERVICE, PARTS AND LABOR PROVIDED HEREUNDER OR RESULTING FROM ANY USE OR FAILURE OF MACHINES, INCLUDING WITHOUT LIMITATION, LIABILITY FOR CUSTOMER'S EXPENSE OR LOSS OF INCOME WHILE MACHINES ARE OUT OF OPERATION.**
- If the Company provides Service hereunder for the following units, the parts listed next to said units are hereby expressly excluded from the Company's obligations hereunder:
All Products - Consumable supplies including but not limited to: labels, tape pads and rolls, all ink, computer paper, ribbons, sealing and cleaning solution.
Mailing Machines, Folders/Inserters, Electronic scales - NO EXCLUSIONS
Letter Openers/Extractors - Rubber rollers and belts limited to two per year
Barcode Scanners - Cables, lenses
Printers - Print heads
Shredders/Bursters - Blades, if rollers are not kept oiled which is a customer responsibility
Computer Systems - Software, upgrades, application changes, (see paragraph 4 above)
Shipping Systems - Hardware and/or software required for carrier compliance including rate changes, zone changes or compliance changes
- The Company's Service is contingent upon the proper use of all equipment. It does not include the following and may result in an additional charge to the Customer:
 - Electrical work external to the equipment or service related to accessories, attachments, or other devices not furnished by the Company;
 - Service caused by materials or supplies that are not Company or manufacturer supplied will result in a service charge and/or additional charges;
 - Repair of damage or increase in service time resulting from:
 - Accident, transportation, abuse, neglect, theft, fire or water damage, misuse or other than ordinary use;
 - Failure of electrical power, air conditioning or humidity control; and
 - Alterations which include but are not limited to, any changes in the Company's design, installation, removal of the Company's features, any other modifications, repairs or maintenance or whenever any of the foregoing is performed by persons other than the Company's personnel.
- All leased Machines must have an "active" Agreement. For non-leased Machines, termination of the Agreement by either party must be given by written notice to the other party not less than thirty (30) days prior to the expiration of the current term (original or renewal). In the event that this Agreement should be terminated by the customer prior to the ending date of the then current term (original or renewal), the customer shall not be entitled to any refunds of any amount paid under this Agreement
- This Agreement constitutes the entire Agreement between the parties hereto, and supersedes all previous negotiations, commitments and agreements with respect to its subject matter. This Agreement may not be modified except in writing, acknowledged and signed by both parties. The terms of this Agreement shall prevail over any inconsistent terms appearing on any purchase order or acknowledgments submitted by the customer.

Authorization and Acceptance

Customer Signature:

Date:

Employee Signature:

Print Name:

Title:

Print Name:

Sandra Quinlan

From: John V. Arena <jarena@pbtechonline.com>
Sent: Wednesday, January 27, 2021 10:23 AM
To: Sandra Quinlan
Subject: RE: PostBase Pro DS

Hi Sandy,

The leasing company does require to be added as the lost payee in the event of fire/theft on your insurance policy. They will send you a letter in advance explaining that ahead of time. Other than that, there is no other fees other than consumable supplies (ink, postage labels). Our company doesn't do anything with Sourcewell.

Please let me know if you have any additional questions.

Thank you,

John

John V. Arena
Professional Business Technology
716-803-6016

Sent from Mail for Windows 10

From: Sandra Quinlan
Sent: Tuesday, January 26, 2021 5:45 PM
To: John Arena
Subject: RE: PostBase Pro DS

Hi John,

Thank you for providing the quotes for both postage machines.
Would there be any additional fees or costs that are not reflected in the price?
Does your company do anything with Sourcewell? I am not familiar with this, but the Supervisor mentioned it.

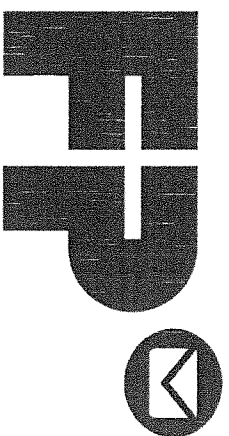
Thank you,

Sandy

Sandra Quinlan
Boston Town Clerk

8500 Boston State Road
Boston, NY 14025
(716) 941-6113 option 5
(716) 941-6116 (Fax)

Date- 01/26/21



Presented to:

The Town of Boston
Sandy Quinlan

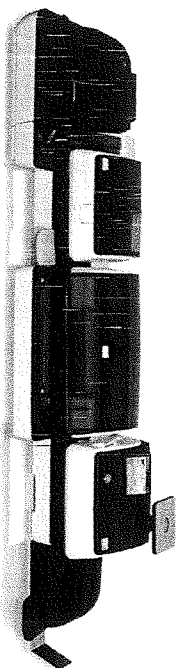
From: John Arena
Professional Business Technology



PostBasePro DS

Configuration

- PostBasePro mailing system
- Dynamic scale
- Mixed size mail feeder
- 15 lb. capacity scale
- Discover FP



Features and Specifications

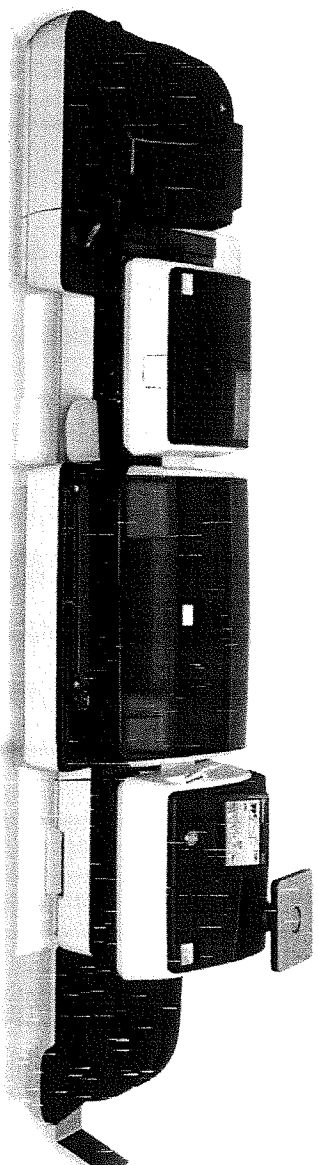
- Color touch screen control panel
- Batch processing: Up to 140 lpm
- Dynamic weighing: Up to 90 lpm
- Exclusive Seal Check Sensor
- Maximum envelope thickness: 3/8"
- 15 lb. capacity scale with differential weighing
- 100 cost account tracking
- Remote services
 - Software, rates and postal downloads



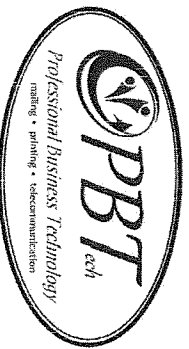
PostBasePro DS

Pricing

- 63 Month Lease
- \$335.00/month



Prices include delivery, maintenance, training, rate changes, postage
refills and a starter pack of supplies



FP Mailing Solutions Strictly Confidential



Postage Payment Options

FP
FP Mailing Solutions
 140 N. Mitchell Ct., Suite 200
 Addison, IL 60101-5629
 Tel: 800.241.6652
 Fax: 800.241.5141

fp-usa.com

USPS POSTAGE PAYMENT OPTIONS (Instructions)

DIRECT DEBIT/RESET DEBIT: Immediate Access to USPS Postage Funds after authorization is processed

This is the most efficient method for funding your USPS postage account. For authorization to transfer funds electronically from the customer's checking account, customers must sign up on the FP website at fp-usa.com/myFP login and click on sign-up for direct debit. This can be submitted at any time to access your USPS postage funds by direct debit. Upon completion, customer will receive an email with an authorization form that must be completed and returned to customers@fp-usa.com. There is a 24 hour wait for the service to be available once we receive and process the signed form. There is no fee for this online option.

The customer can choose either On Demand Direct Debit or Reset Debit.

• **Direct Debit/Postage on Demand** - Customers log in on the website at fp-usa.com. Click on myFP login, and choose pay postage by debit on demand whenever they want USPS funds transferred from their checking account to their FP postage account. You must enter your bank information and set up a password the 1st time you request to pay postage by debit on demand.

• **Reset Debit** - Whenever the customer needs postage, they reset their meter and the funds are withdrawn from their account. Within either of these options, FP Customer Care can set up parameters to limit the amount of postage reset each time, as well as the number of days between resets. For example, Location A can reset up to \$100 every 30 days. This is helpful when a business has several locations, and the master postage account requests that limits be set. These limits can easily be changed at any time upon the customer's request. You can also request a postage statement to be emailed either after each reset, weekly or monthly.

WIRE OR ACH TRANSFER: 48-72 Hours

Upon request, FP Customer Care will fax a form to the customer that states Citicent's routing number for wire or ACH transfers to the USPS. Make sure to include the CIN # so your funds will get into your postage account.

MAILING IN CHECKS TO PREPAY POSTAGE TO THE USPS: 10-12 Business Days (3-5 Days for payments sent overnight)

- Make the check payable to "CMRS-FP" (US Postal Service Computerized Meter Resetting System for FP)
- Include a deposit slip coupon
- Write the 12-digit USPS Customer Identification Number (CIN#) on the face of the check (not on stub)
- Provide your bank with one of the regular mail addresses below in order to setup a direct payment or re-occurring payment to put funds in your USPS postage reserve account. Include your 12 digit USPS CIN Number.

USPS LOCK BOX REGIONAL ADDRESSES - Do not send overnight checks to P. O. Boxes

REGULAR MAIL - 3 locations
 (Postage available approx. 10-12 business days)

CMRS-FP
 PO Box 884707
 Los Angeles, CA 90189-4707

CMRS-FP
 PO Box 7247-0119
 Philadelphia, PA 19170-0119

CMRS-FP
 PO Box 0505
 Carol Stream, IL 60132-0505

ATTN: USPS-FP 4707
 2525 Corporate Way #250
 Monterey Park, CA 91754

CMRS-FP
 ATTN: Lock Box Dept. 0505 Third Floor
 8430 West Bryn Mawr Ave.
 Chicago, IL 60631



Professional Business Technology

- Locally owned and operated
- Office's in Williamsville, NY
- Coverage Area's
 - Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Monroe, Niagara, Ontario, Olean
- 3 Hour Response time for service calls
 - 100% Customer Satisfaction
- Supplies shipped from local office
 - 2 Day shipping
- References
 - Janet Attardo – Community Service for Every1, Inc. - 716-883-8888 Ext. 125
 - Aimee Kilby – Ellicottville Central School District – 716-699-2316 Ext. 1302



TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

RECEIVED
BOSTON TOWN CLERK

This Application is subject to Approval by the Town Board 2021 JAN 27 AM 10:26 and MUST be received at least 1 week prior to Town Board meeting

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Conservation Advisory Council Date 1/26/2021

Name of person responsible for facilities Noah Quinlan
Title CAC Board Member

Applicant Address 6700 Liebler Rd Boston NY 14025

Applicant Daytime Phone # (716) 863-4439 # Of Attendees: approx 15

Date(s) Requested* 2/13/2021 Time 7AM-3PM Type of Event Snowshoeing
Set Up _____ Take Down _____

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick 649-6170 Football—Nick Jagow 725-9680
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input type="checkbox"/> Lions Shelter And Bathroom Facilities
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Small Shelter
	<input checked="" type="checkbox"/> Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

<input type="checkbox"/> Parade	- Who will provide traffic control? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Parking (over 50)	- Please submit parking Plan: _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? _____ (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout _____ (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:

(IF SERVING ALCOHOL, CHECK ALL THAT APPLY)

Are you serving alcohol?

___ Yes

___ ☒ No

Are you having a Private Party?

___ Yes

___ ☒ No

Are you having a Public Special Event?

___ Yes

___ ☒ No

PLEASE NOTE:

ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Noah Guinlan

Upon Completion, please submit to Town Clerk

FEE REC'D _____ APPROVED/DENIED : _____
(date) (date)

Schedule Public Hearing for Special Use Permit for
Albert Alther, 6569 Hillcrest Avenue

§ 101-1. Conformity required.

No excavation, removal or storage of earth, sand, gravel, rock, topsoil, minerals or other similar material (excluding wood), other than the excavation, removal or storage necessary in connection with the construction of buildings, residences, structures, retaining walls, fences, private drives, parking lots, ponds, public improvements and public or private utilities, or the storage of materials by a building supply business or in conjunction with normal farming or agricultural operations, and provided that such material shall not be removed from the agricultural property, shall be commenced in the Town of Boston except in conformity with the provisions of this chapter.

§ 101-2. Permit required.

Before commencing the excavation, removal or storage of any of the materials mentioned in § 101-1, the owner or lessee of such premises or tract of land shall obtain a written permit therefor, to be issued by the Town Clerk of the Town of Boston only after the approval by the Town Board of the Town of Boston, which approval shall be at the discretion of said Town Board.

§ 101-3. Contents of application.

The applicant shall file with the Town Clerk of the Town of Boston a signed application, in duplicate, on application forms, to be supplied by the town, showing the following:

- A. Location of premises and location and extent of the proposed excavation, showing lot line dimensions of the entire parcel and exact dimensions and location of the area proposed to be excavated.
- B. Drainage systems to be installed to ensure proper surface drainage during and after completion of the work; provided, however, that where the excavation proposed shall be less than two thousand five hundred (2,500) cubic yards, then this requirement shall be waived.
- C. A statement setting forth the amount of cubic yards of material proposed to be excavated.

JANU,
REQUIRES A
PUBLIC HEARING
Jill

TOWN OF BOSTON
SPECIAL PERMIT APPLICATION

OFFICE USE ONLY
() APPROVED () DISAPPROVED

Owner name: Albert Altherr
Address: 6569 Hillcrest Avenue
Orchard Park, NY 14127
Telephone: 704-776-0010
Email: alaltherr@yahoo.com

Permit No. _____
Permit fee \$150.00 *PAID*
Date Received _____
Issued by _____
Approved by: _____

APPLICATION IS HEREBY MADE
FOR PERMISSION TO OPERATE A

INTENT: To receive & dump clean dirt fill

LOCATION TO BE USED: 6568 Hillcrest Ave. Orchard Park, N.Y. 14127
(see attached tax map for more detailed info.)

I am requesting permission to dump clean dirt fill received from excavations of basements & foundation excavation from sites located in both Hamburg & West Seneca, N.Y. Reason to level site for future home building site as existing terrain is extremely sloped.

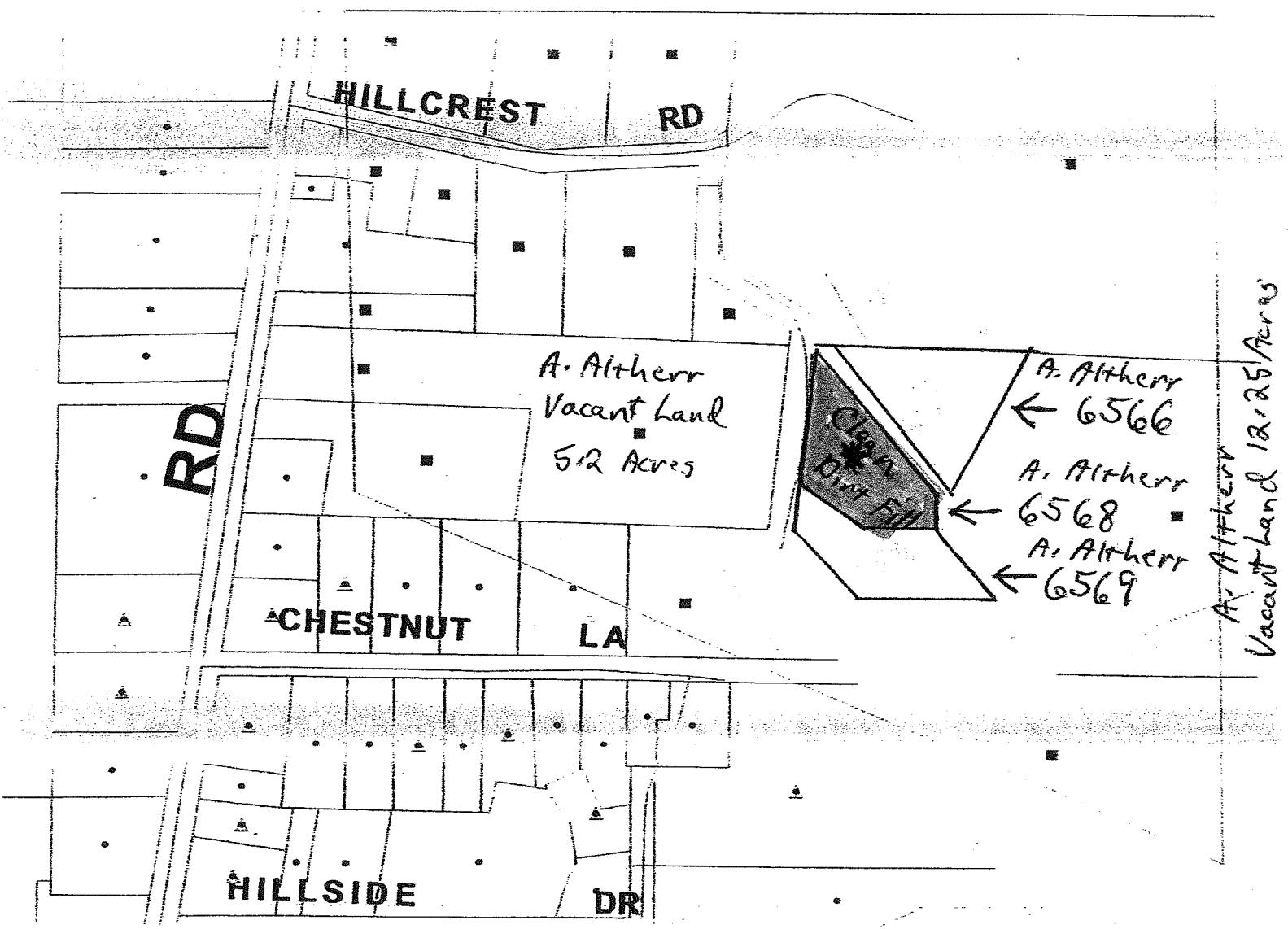
THE UNDERSIGNED APPLICANTS DO HEREBY AFFIRM THAT THE INFORMATION HEREIN
SUPPLIED IS TRUE AND CORRECT.

OWNER: Albert M. Altherr DATE: 12/17/2020

I own all adjacent surrounding properties therefore I am not impacting any other property owners other than myself. I also live on a private road and not a Town of Boston Rd. which in my opinion is less disruptive to receive and dump these materials. I hope that all parties involved in this process will also see it this way. Thank you for your consideration in this matter & process.

Sincerely,
Albert M. Altherr

2021 JAN 28 AM 9:37
RECEIVED
BOSTON TOWN CLERK



HILLCREST RD

RD

A. Altherr
Vacant Land
5.2 Acres

Clean
Dirt Fill

CHESTNUT LA

A. Altherr
← 6566
A. Altherr
← 6568
A. Altherr
← 6569

HILLSIDE DR

A. Altherr
Vacant Land 12.25 Acres

TOWN OF BOSTON
8500 BOSTON STATE RD
BOSTON NY 14025
(716) 941-6113 0

Date: 12/17/2020

Receipt #: 019289

Received From: ALTHERR, ALBERT

For:

1 - SPECIAL PERMIT / 6568 HILLCREST AVENUE	150.00

☒ Cash
☐ Check/CC _____

Total received: 150.00

J. Quinlan

Tabled

TOWN OF BOSTON – RESOLUTION NO. 2021-12

LED FIXTURE UPGRADES FOR STREET LIGHTS

WHEREAS, the Town of Boston has solicited proposals to furnish the labor, material, and equipment necessary to upgrade 10 aluminum pole lights on the 219 Expressway, as well as street lights in the Hickory Meadows subdivision and a lamp on Kevington Place, to LED fixtures; and

WHEREAS, the proposal offering to perform the desired work for the lowest cost was received from Electrical Service & Systems Installation, Inc., for a total cost of \$6,213.06; and

WHEREAS, this work is required to restore functionality of certain of the lights and will improve energy efficiency, lowering the Town's recurring electricity costs;

NOW THEREFORE BE IT

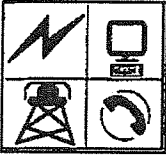
RESOLVED, that on behalf of the Town of Boston, the Town Supervisor hereby is authorized to pay to Electrical Service & Systems Installation, Inc., up to \$6,213.06 to upgrade 10 aluminum pole lights on the 219 Expressway, as well as street lights in the Hickory Meadows subdivision and a lamp on Kevington Place, to LED fixtures.

On January 20, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

PROPOSAL



Electrical Service & Systems Installation, Inc.

35 Lee Street
Buffalo, NY 14210
Telephone: (716) 826-8707
Fax: (716) 826-0969
e-mail: ehoward@essibuf.com

Page No. _____ Of _____ Pages

JOB NAME/NO.

LED Projects

JOB LOCATION

Per 10/19/2020 email

ARCHITECT

DATE OF PLANS

Submitted

To Owner : **Town of Boston Supervisor**

8500 Boston State Road

Boston, NY 14025

Attention: Jason A. Keding, CTO

PHONE (716) 941-6518

DATE

December 15, 2020

FAX (716) 941-9264

APPROXIMATE STARTING DATE

APPROXIMATE COMPLETION DATE

THE CONTRACTOR AND OWNER HAVE DETERMINED THAT A
DEFINITE COMPLETION DATE :

___ IS OF THE ESSENCE ___ IS NOT OF THE ESSENCE

Furnish all Labor, Material, Equipment and Supervision necessary to complete the following:

219 Expressway, (10 Aluminum pole lights) w/color and Lumen equivalent to existing.

Hickory Meadows subdivision pole lamps converted to LED w/equivalent lumen and with white light.

Kevington Pl. (right side of cul de-sac) convert lamp to LED w/equivalent lumen and with white light.

>Taxes: Not included in this proposal. Unless Electrical Service & Systems Installation receives written evidence of tax-exemption, NYS and Erie County taxes will be added to your invoice.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of :

Six thousand two hundred thirteen and 06/100

dollars (\$ **6,213.06**).

Payment Schedule :

All material is guaranteed to be as specified. All work to be completed in a worklike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and about the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

AUTHORIZED SIGNATURE _____

Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL- I have read both pages of this document and accept the prices, specifications and conditions stated. I understand that upon signing, this proposal becomes a binding contract. You are authorized to do the work as specified. Payment will be made as outlined above.
NOTICE: You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See notice of cancellation on the last page for an explanation of this right.

SIGNATURE

DATE

PO Number (needed to proceed)

DATE

ADDITIONAL NOTICES TO OWNER ON THE LAST PAGE.



400 INGHAM AVE.
BUFFALO, NY 14218
716-362-5000

☒ Proposal
☐ Change Order

TOWN OF BOSTON	SUBMITTED BY: Fran Roell	12/15/2020
8500 Boston State Road	JOB NAME: Electrical Quote	
CITY, STATE, ZIP CODE: Boston, NY 14025		
ATTENTION: Jason Keding	EXISTING CONTRACT NUMBER:	OUR JOB NUMBER:

We are pleased to quote a lump sum price of..... \$14,975

To furnish labor, material, equipment, supervision, etc. necessary to perform the electrical work required to:

Install new led equal fixtures on (8) existing aluminum highway pole lights.

Install new led equal fixtures on (13) street lighting poles Hickory Meadows (12) and (1) Kevington Pl.

Respectfully Submitted,

Francis G Roell

Francis G Roell
716-207-1184
Froell@cirelectric.com



COMMERCIAL • INDUSTRIAL • RENEWABLE
SERVING WNY



December 2020

Date	Application Building Location	Action Completed	Permit #	Permit Fee	Structure Value
12/2/2020	8000 Back Creek Rd.	Found Insp. for resident, add			
12/3/2020	Mark Huber - 8554 Cole Rd.	Building permit issued for SFD + ATT Garage	114	\$550.00	\$240,000.00
	Stephan Reese - 8910 Back Creek Rd.	Building permit issued for pole barn	115	\$145.00	\$15,000.00
12/8/2020	Scott Overhoff - 5326 Shero Rd.	Building permit issued for pole barn	116	\$90.00	\$5,000.00
12/10/2020	Bella Pizza - 5699 Herman Hill Rd.	Building permit issued for alternation	117	\$50.00	\$5,000.00
	Jason Wattles - 7231 Cole Rd.	Building permit issued for SFD + ATT Garage	118	\$518.00	\$235,000.00
	4675 Eckhardt Rd.	Final inspection for residence, add no, need basement + columns redone			
	9354 Smolinski Dr.	Final inspection for SFD & ATT Garage			
12/11/2020	7168 Omphalius	Framing and Final Inspection for Pole Barn			
	8317 Lower East Hill Rd.	Framing and Final Inspection for Pole Barn			
	7247 Liebler Rd.	Framing and Final Inspection for Pole Barn			
	7780 Feddick Rd.	Framing and Final Inspection for Pole Barn			
	8626 Feddick Rd.	Framing and Final Inspection for Acc. Building			
12/17/2020	Eric Argentieri - 5256 Glenn Terrace	Building permit issued for foundation repair	119	\$50.00	\$4,400.00
12/20/2020	Robert Nice - 7444 Eddy Rd.	Building permit issued for SFD + ATT Garage	120	\$1,121.00	\$650,000.00
	Mark Bolt - 6610 Rice Rd.	Building permit issued for demolition	121	\$100.00	\$5,000.00
12/21/2020	7211 S. Abbott	Framing & Purg Inspection for SFD + Att. Garage			
	7080 Boston State Rd.	Framing & Truss Placement Inspection for Repair			
	7923 Burr Rd.	Framing & PWG Inspection for SFD + ATT Garage			

RECEIVED
BOSTON TOWN CLERK

2021 JAN 19 PM 12: 02

Income: \$2,624.00

Date: 1-14-21

Signed: