

AGENDA

REGULAR BOARD MEETING (Held remotely by Conference Call) - TOWN OF BOSTON JANUARY 5, 2022 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from 12/15/2021
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. NYS Department of State – Comprehensive Plan Update

ITEM NO. IV NEW BUSINESS

1. Public Hearing – Boston Emergency Squad
2. Requests from the Floor (3 minute time limit per person)
3. Appointments
4. Committee and Liaison Appointments
5. Establish Salary Schedule
6. Set Payment of Salaries
7. Designation of Depositories
8. Set Dates and Times for Regular and Work Session Meetings
9. Designate Official Newspaper
10. Appointment to NEST Solid Waste Management Board
11. Direct Town Clerk to Send Letter to Refuse Collectors – Annual Licenses
12. Authorize Supervisor and Tax Collector to Invest Surplus Monies
13. Set Investment Policy
14. Authorize Signature Stamp for Supervisor
15. Set Mileage Rate Paid by Town
16. Authorize to Allow Lending Funds from One Account to Another
17. Set Hours for New York State Retirement Reporting
18. Petty Cash Funds

19. Set Holiday Schedule
20. 284 Agreement to Spend Town Highway Funds
21. Resolution 2022-01 Procurement Policy
22. Resolution 2022-02 Adopt Schedule of Fees
23. Resolution 2022-03 Clarke Patterson Lee to Serve as Primary Town Engineer
24. Resolution 2022-04 LaBella Associates to Serve as Town Engineer
25. Resolution 2022-05 Connie D. Miner & Co. Grant Consultants to Serve as Grant Writer
26. Resolution 2022-06 Authorizing Contract for General Ambulance Service with Boston Emergency Squad, Inc.
27. Resolution 2022-07 Agreement with the Boston Free Library Association
28. Approval for Jarrid Pitcher to begin duty as a Boston Vol. Fire Co. Firefighter
29. Application for Use of Facility – Reneé Hadley Scott
30. Application for Use of Facility – Town of Boston Conservation Advisory Council
31. Application for Use of Town Meeting Facility – Early Elementary Southtowns Homeschoolers

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Supervisor
2. Town Clerk
3. Highway Superintendent
4. Councilmembers

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

Work Session 6PM and Annual ReOrg Meeting 7:30PM
Wed, Jan 5, 2022 6:00 PM - 10:00 PM (EST)

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Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Deputy Supervisor Hawkins, Attorney for the Town Costello, Deputy Town Clerk Derk, and Bookkeeper/Budget Director Pericak.

Regular business:

A motion was made by Councilman Cartechine and was seconded by Councilwoman Martin to approve the minutes of the December 1, 2021 regular meeting.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Supervisor Keding, upon review by the Town Board, that fund bills in the amount of \$186,423.70 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Erie County Water Authority - Extract from Meeting Minutes

Erie County Water Authority - 2022/2023 Capital Improvement Recommendations

Erie County Water Authority - Secondary Supply to Town of Boston

Assessor's Office - Exemption Code Update

Adoption of Agricultural District Parcels Resolution

2022 Congregate Dining Contract Erie County Senior Services

NYSERDA Clean Energy Community Award Notification

Jay Jackson letter requesting appointment to Planning Board

November Income Statement

New business:

Supervisor Keding stated the floor is open for public comment.

The following person was heard:

Dennis Jarosz

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik,

RESOLUTION 2021-73

**AUTHORIZING PURCHASE OF JOHN DEERE 544 P
WHEEL LOADER FOR HIGHWAY DEPARTMENT USE**

The Highway Superintendent has identified a suitable 2022 John Deere 544 P Wheel Loader that the Town can procure by "piggybacking" pursuant to General Municipal Law § 103(16) off of Sourcewell Contract No. 032119-JDC; and the total cost to procure the 2022 John Deere 544 P Wheel Loader with Sourcewell pricing of 40% off list price plus freight and options required to suit Highway Department needs comes to \$179,816.82, and under the terms of the Sourcewell procurement contract the purchase is made from John Deere's authorized dealer, Five Star Equipment, Inc.; and funding for the purchase price of \$179,816.82 is available from the following 2022 budget lines:
DB-5130-0200 Machinery - Equipment

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2021-74

**AMENDING 2021 BUDGET TO PROPERLY ACCOUNT
FOR NYSERDA CLEAN ENERGY COMMUNITIES GRANT RECEIVED**

2021 Town of Boston Budget hereby is amended effective immediately:

1) Increase Appropriations:

Account No. A00-8410-0200	Electric & Power - Equipment	\$5,000.00
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2) Increase Revenues:

Account No. A00-3089-0000	State Aid - Other	\$5,000.00
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Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes

Motion Con't:

Councilwoman Selby Yes

five (5) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby.

RESOLUTION 2021-75

AMENDING BUDGET TO PROPERLY ACCOUNT FOR INSURANCE RECOVERY

The Town of Boston received unanticipated revenues from State Farm Mutual Auto Insurance Company in the amount of \$6,320.42 regarding property damage to a Town fire hydrant located at 7083 Boston State Rd; and the Town paid Erie County Water Authority for the repair relating to the property damage using account HA0-8340-0400 (Water District #1 Contractual), not included in the 2021 adopted budget.

2021 Town of Boston Budget hereby is amended effective immediately:

- 1) Increase Appropriations:

Account No. HA0-8340-0400	Water District # 1 Contractual	\$6,321
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- ## 2) Increase Revenues:

Account No. HA0-2680-0000	Insurance Recoveries	\$6,321
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Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby.

RESOLUTION 2021-76

2021 BUDGET TRANSFERS

The Town of Boston is periodically reviewing account balances for the year ending December 31, 2021; and certain appropriation accounts were noted to need adjustments due to expenditures exceeding expectations; and the funding for these adjusted appropriations is available within other appropriation accounts in the Town's 2021 budget;

The Town Board hereby authorizes the following budget transfers for the year ending December 31, 2021:

1) Transfer Appropriations From:

Acct. No.	A 1321.41	Accounting Fees	\$ 10,000
Acct. No.	A 7620.4	Adult Rec- Boston Srs	\$ 8,500
Acct. No.	A 7620.42	Adult Rec- Yng @ Heart	\$ 8,500
Acct. No.	A 1620.43	Buildings - Contractual	\$ 5,000
Acct. No.	A 1620.44	Buildings - Contractual	\$ 5,000
Acct. No.	A 9060.8	Hospital & Medical Ins	\$ 4,305
			<u>\$ 41,305</u>

2) Transfer Appropriations To:

				Reason for Overage:
Acct. No.	A 1620.2	Buildings - Equipment	\$ 15,500	Salt Barn roof final cost is \$62,701, balance in Bldgs- Eqpt is \$47,340
Acct. No.	A 1440.4	Engineer - Contratual	\$ 13,000	Water Dist. Consolidation Study cost is \$23,000, Engineer line has roughly \$11,000 remaining
Acct. No.	A 1910.0	Unallocated Insurance	\$ 3,000	Prior budget amendment did not increase acct enough to cover full cost
Acct. No.	A 3310.4	Traffic Control - Contr.	\$ 500	Prior budget amendment did not increase acct enough to cover all costs
Acct. No.	A 6772.1	Program for Aging - Per S	\$ 5,000	Trainnig of new employee led to multiple people working same shift
Acct. No.	A 9010.8	State Retirement	\$ 4,305	Final yearly cost came in more than estimated
			<u>\$ 41,305</u>	

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik,

RESOLUTION 2021-77

**ALLOCATING 2021 FUNDS TO THE AMBULANCE
CAPITAL RESERVE FUND**

The 2021 Contract for General Ambulance Services with Boston Emergency Squad, Inc. notes that the Town shall make a contribution to an ambulance reserve fund for the Squad in the amount of \$20,000 for the 2021 contract year; the Town Board is adding equipment funds to the Ambulance Capital

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Motion Con't:

Reserve Fund in the total amount of \$20,000, from Ambulance - Capital Equipment (Account No. SM0-4540-0200).

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2021-78

**ALLOCATING UNSPENT FUNDS TO THE
DRAINAGE RESERVE FUND**

The 2021 budget has money appropriated for drainage and erosion exceeding the cost of 2021 drainage and erosion projects;

The Town Board is adding unspent funds to the Drainage Reserve Fund in the amount of \$15,000 from Drainage - Contractual (Account No. A00-8540-0400) and \$20,000 from Flood & Erosion - Contractual (Account No. A00-8745-0400); for a total of \$35,000.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Old business:

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to appoint Jay Jackson as a regular voting member to the Planning Board, term thru February 1, 2022.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Reports and Presentations:

Superintendent Telaak reported on the following:

Thanked the Town Board for approving the purchase of the new John Deere highlift.

Saturday night, pretty nasty windstorm, there were several trees down on the right of way on Eddy Road. Power company fixed the electrical lines that were down. Highway cleaned up the trees by 10:30 Sunday night. Monday cleaned up downed trees on Eddy, Rockwood, Rice, Shero, several roads with tree branches in the streets.
The Salt Barn is filled up with 190 tons of Salt.
Wished everyone Merry Christmas.

Councilwoman Selby reported on the following:

Commended and thanked the Highway Department and Bob's crew for the work on the storm, the roads were cleared quickly. Unbelievable what we saw up on the hill.

I feel very appreciative to be in this position. With reflection upon the last two years here it is so rewarding and challenging at the same time.

Wished everyone a Merry Christmas and healthy happy holiday.

Councilman Cartechine reported on the following:

Thanked all the emergency crews that were out there; highway department, NYSEG workers and the contractors they use during the wind storm. Experienced wide spread power outages and they were able to restore the power relatively quickly.

Pleased that the Board recognized the need to get out and do another pick-up for brush, since the extra brush was weather related.

Received information today from the fire companies related to the Santa Route. Patchin Fire Company is planning a route for Saturday, Boston Fire Company is planning a route for Sunday. Route information at boston-ny.com/calendar.

Thanked Jay Jackson for taking a role in the Planning Board as a member. It is great to see people step forward and want to serve the Town.

Wished everyone Merry Christmas, Happy Hanukah, and any other secular or non- secular celebration that you partake in.

Thanked the Town for the opportunity to serve another term on the Town Board.

Councilwoman Lucachik reported on the following:

Planning Board is going back to holding virtual meetings as of next month. Welcome Jay Jackson to the Planning Board as a regular member. Informed the Board Clerk and Chairman that the appointment will be up in a month. We look forward to seeing the reappointment request.

Thanked all that have joined us virtually for the meetings.
Happy holidays and Merry Christmas to everyone.

Councilwoman Martin reported on the following:

If you haven't gotten vaccinated, please do. Everybody stay safe.
Merry Christmas!

Town Clerk Quinlan reported on the following:

ConnectLife blood drive will be in the Community Room tomorrow from 2-7 pm.

We had another successful year for the Town of Boston "Sharing Tree". There were tags for 30 children. If any residents have a tag, please return a wrapped gift by this Friday, or please call the Town Clerk's office to let me know if you need a special drop off time.

Merry Christmas to our residents and wishes that all of us have a happy, healthy New Year.

Supervisor Keding reported on the following:

The Board members have alluded that a lot of good things are coming next year and more progress in our Community. The Town of Boston has been awarded an additional Community Development Block Grant (CDBG) in the amount of \$100,000. The Town is going to come to the table with a match of funds, using American Rescue Plan, ARPA Funding. This project will be underway next year at the location of the playground on Meadow Drive. A pavilion will be open air with picnic tables and fully ADA accessible, unisex bathrooms with changing stations. Great news for our community, and sport teams so they have a place to have their snacks.

The Town was awarded a NYS grant for \$65,000, to be used towards the Municipal Comprehensive Plan Update. A fantastic opportunity for our community. Meeting with our grant writer tomorrow. When more information available, will report back next year.

The At-Your-Door Service from Waste Management, begins January 1st. Additional information will soon be out on the Town website and on social media. We want to make sure that the Community is well aware of this service, household hazardous waste and electronic waste at your property.

Boston Historical Society is looking for volunteers, reach out, messages left will receive call back. We do have a wonderful historical society with many years of history. The Town Historian may also be contacted. Appreciate the Highway Department, did a great job with the wind event. We were very fortunate, as some of the other communities suffered

REGULAR BOARD MEETING
DECEMBER 15, 2021

TOWN HALL REMOTE CONFERENCE CALL
7:30 P.M.

DRAFT

extensive damage. NYSEG restored the power as quickly as possible.

Merry Christmas, Happy Holidays, and Happy New Year to all.

Next Town Board meeting is the reorganizational meeting on January 5th at 7:30pm, information will be available on Town website, social media, and at Town Clerk's office.

Stay safe out there. Work with your health care provider regarding vaccination.

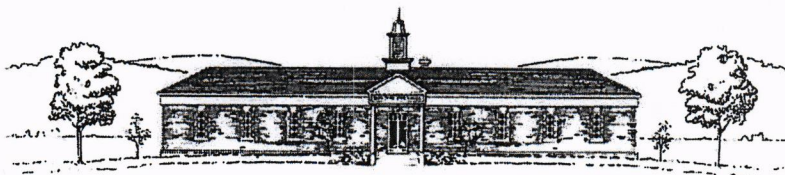
A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to adjourn the meeting at 8:04 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



TOWN OF BOSTON

Town Board Meeting Date: January 5, 2022

		<u>Total Amount</u>
Abstract #1 – 2021 Payables	Journal #PA-2966	\$ 43,094.80
Total 2021 Payables Dues		\$ 43,094.80
Abstract #2 – 2022 Payables	Journal #AP-2967	\$ 155,224.23
Less Credit – A Fund	Evans Agency, Inc.	- \$ 228.60
Total 2022 Payables Dues		\$ 154,995.63

Total Payables submitted for approval:

\$198,090.43

Breakout by Fund:

General (A) Fund:	\$ 137,004.22
Highway (DB) Fund:	\$ 43,569.71
Lighting (L30) Fund:	\$ -
Fire (SF) Fund:	\$ 12,005.00
Ambulance (SM) Fund:	\$ 5,511.50
Refuse & Garbage (SG) Fund:	\$ -
Water (H) Funds:	\$ -
Trust & Agency (TA):	\$ -

Total Payables submitted for approval:

\$ 198,090.43

TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

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January 5, 2022 - ABSTRACT - 2021 Payables

Town of Boston Journal Proof Report Fiscal Year: 2021

Created By: epericak

Journal Number: PA - 2966 Journal Desc: AP Batch 48									
Account#	Account Description	Trans Description	Date	Journal Date: 12/31/2021	Reference	Account Period: 13 - Post Closing		Status: Currently Active	
						Debit	Credit	ENCLIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	12/31/2021		Fund A00 Prior AP Account	\$0.00	\$41,777.16	\$0.00	78
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2021-11-01 November 2021 - Justice Court Funds to State/County	12/31/2021		Vendor#: 178	\$6,626.00	\$0.00	\$0.00	68
A00-1010-4000-0000	TOWN BD-CONTR	The Buffalo News 150491 (Acct #582586) AD ID #1661849 - Public Hearing Notice for EMS Contract	12/31/2021		Vendor#: 1671	\$96.00	\$0.00	\$0.00	27
A00-1110-4000-0000	TOWN JUSTICE-CONTR	Ana Brignoni 312 Per Diem Court Interpreter (8/2/21) and Mileages (26 miles x \$0.56)	12/31/2021		Vendor#: 1870	\$184.56	\$0.00	\$0.00	39
A00-1220-0200-0000	SUPERVISOR- EQUIP	EXEMPLIS CORPORATION 2465709-1 Chairs for Offices, Community Room, & Planning Board Room	12/31/2021		Vendor#: 1213	\$826.56	\$0.00	\$0.00	48
A00-1220-0400-0000	SUPERVISOR- CONTR	Amazon Capital Services 1JYN-G1PQ-D14G Buildings - Suction Cup Sign Holders / Bookkeeper - Toner Cartridge / Supervisor - Compressed Air	12/31/2021		Vendor#: 2003	\$204.82	\$0.00	\$0.00	6
A00-1410-0200-0000	TOWN CLERK- EQUIP	EXEMPLIS CORPORATION 2465709-1 Chairs for Offices, Community Room, & Planning Board Room	12/31/2021		Vendor#: 1213	\$1,000.08	\$0.00	\$0.00	47
A00-1420-0401-0000	ATTORNEY- CONTR	Rupp Baase Pfalzgraf Cunningham LLC 02484 October 2021 - ZBA (0.90 hr) and Planning Board (0.30 hr) Matters	12/31/2021		Vendor#: 1783	\$180.00	\$0.00	\$0.00	24
A00-1420-0401-0000	ATTORNEY- CONTR	Rupp Baase Pfalzgraf Cunningham LLC 02485 October 2021 - Attorney for the Town Retainer Agreement	12/31/2021		Vendor#: 1783	\$2,250.00	\$0.00	\$0.00	25
A00-1620-0200-0000	BUILDINGS- EQUIP	EXEMPLIS CORPORATION 2465709-1 Chairs for Offices, Community Room, & Planning Board Room	12/31/2021		Vendor#: 1213	\$2,319.84	\$0.00	\$0.00	49
A00-1620-0200-0000	BUILDINGS- EQUIP	EXEMPLIS CORPORATION 2465709-1 Chairs for Offices, Community Room, & Planning Board Room	12/31/2021		Vendor#: 1213	\$11,016.00	\$0.00	\$0.00	50
A00-1620-0200-0000	BUILDINGS- EQUIP	EXEMPLIS CORPORATION 2465709-1 Chairs for Offices, Community Room, & Planning Board Room	12/31/2021		Vendor#: 1213	\$2,500.00	\$0.00	\$0.00	51
A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 23636 (4034) December 2021 Pest Control Service - Town Hall	12/31/2021		Vendor#: 1811	\$55.00	\$0.00	\$0.00	38
A00-1620-0400-0000	BUILDINGS- CONTR	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21	12/31/2021		Vendor#: 113	\$886.53	\$0.00	\$0.00	43

**Town of Boston
Journal Proof Report
Fiscal Year: 2021**

Created By: epericak

Journal Number: PA - 2966		Journal Desc: AP Batch 48		Account Description		Trans Description	Date	Journal Date: 12/31/2021	Reference	Debit	Credit	Status: Currently Active	
Account#												ENCLIQ	Seq #
A00-1620-0400-0000		BUILDINGS- CONTR				Department of Labor 21006270 State Boiler Inspection (2-year) performed 12/13/21	12/31/2021		Vendor#: 2017	\$75.00	\$0.00	\$0.00	54
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4105575555 Town Hall - (14) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2021		Vendor#: 1758	\$77.23	\$0.00	\$0.00	55
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4105575555 Town Hall - (14) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2021		Vendor#: 1758	\$36.31	\$0.00	\$0.00	56
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4105575512 Town Hall - Cleaning Supplies and Toilet Paper Refill	12/31/2021		Vendor#: 1758	\$16.28	\$0.00	\$0.00	57
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4105575512 Town Hall - Cleaning Supplies and Toilet Paper Refill	12/31/2021		Vendor#: 1758	\$36.00	\$0.00	\$0.00	58
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4102782004 Town Hall - Cleaning Supplies & Toilet Paper Refill	12/31/2021		Vendor#: 1758	\$16.28	\$0.00	\$0.00	60
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4102782004 Town Hall - Cleaning Supplies & Toilet Paper Refill	12/31/2021		Vendor#: 1758	\$36.00	\$0.00	\$0.00	61
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4102782006 Town Hall - (14) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2021		Vendor#: 1758	\$77.23	\$0.00	\$0.00	62
A00-1620-0400-0000		BUILDINGS- CONTR				Cintas 4102782006 Town Hall - (14) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2021		Vendor#: 1758	\$36.31	\$0.00	\$0.00	63
A00-1620-0400-0000		BUILDINGS- CONTR				A Village Locksmith 12748 Trip, Parts, Labor to replace broken assembly on Community Room Door	12/31/2021		Vendor#: 1617	\$253.00	\$0.00	\$0.00	67
A00-1620-0400-0000		BUILDINGS- CONTR				DV Brown & Associates 1067 Preventative Maintenance of A/C & Heating Systems - Invoice 2 of 2 (2021)	12/31/2021		Vendor#: 1934	\$1,494.00	\$0.00	\$0.00	26
A00-1620-0400-0000		BUILDINGS- CONTR				Liberty Janitorial 122021 Janitorial Services 11/23/21 - 12/17/21 *COVID related cleaning* + Wax Stairs @ Town Hall 12/10/21	12/31/2021		Vendor#: 1878	\$1,280.00	\$0.00	\$0.00	31
A00-1620-0400-0000		BUILDINGS- CONTR				Liberty Janitorial 122021 Janitorial Services 11/23/21 - 12/17/21 *COVID related cleaning* + Wax Stairs @ Town Hall 12/10/21	12/31/2021		Vendor#: 1878	\$145.00	\$0.00	\$0.00	32
A00-1620-0400-0000		BUILDINGS- CONTR				MONROE EXTINGUISHER CO. 261541 Semi-Annual Fire System Test - Kitchen	12/31/2021		Vendor#: 115	\$174.00	\$0.00	\$0.00	33
A00-1620-0400-0000		BUILDINGS- CONTR				ERIE COUNTY WATER AUTHORITY 2021 - Acct. #60612237-7 - Town Hall Fire Hydrant & Permit	12/31/2021		Vendor#: 96	\$195.30	\$0.00	\$0.00	40

**Town of Boston
Journal Proof Report
Fiscal Year: 2021**

Created By: epericak

Journal Number: PA - 2966		Journal Desc: AP Batch 48		Trans Description		Date	Journal Date: 12/31/2021	Reference	Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description								Debit	Credit	ENCLIQ	Seq #
A00-1620-0400-0000	BUILDINGS- CONTR	Amazon Capital Services 1JYN-G1PQ-D14G Buildings - Suction Cup Sign Holders / Bookkeeper - Toner Cartridge / Supervisor - Compressed Air				12/31/2021	Vendor#: 2003		\$43.99	\$0.00	\$0.00	5
A00-1620-0400-0000	BUILDINGS- CONTR	Amazon Capital Services 13NN-4WFX-9NQX Nutrition - Plastic Cups & WypAll / Buildings - WypAll				12/31/2021	Vendor#: 2003		\$33.74	\$0.00	\$0.00	3
A00-1620-0400-0000	BUILDINGS- CONTR	NYSEG 12/21 - Acct. #1001-0312-469 Acct. #1001-0312-469 - Town Hall (8340 kwh)				12/31/2021	Vendor#: 37		\$1,216.29	\$0.00	\$0.00	15
A00-1620-0400-0000	BUILDINGS- CONTR	Amazon Capital Services 19HV-LRNG-H3MK Buildings - Toilet Flapper 2- Pack (x3)				12/31/2021	Vendor#: 2003		\$29.97	\$0.00	\$0.00	12
A00-1620-0400-0000	BUILDINGS- CONTR	TIME WARNER CABLE 126259402121621 Elevator Phone 12/15/21 - 1/14/22				12/31/2021	Vendor#: 1242		\$39.99	\$0.00	\$0.00	13
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	TIME WARNER CABLE 898242602122021 Boys & Girls Club - Phone/Internet/TV (12/19/21 - 1/18/22)				12/31/2021	Vendor#: 1242		\$214.05	\$0.00	\$0.00	66
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21				12/31/2021	Vendor#: 113		\$446.89	\$0.00	\$0.00	46
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Cintas 4102781951 Trooper Barracks - (16) Mats				12/31/2021	Vendor#: 1758		\$105.35	\$0.00	\$0.00	64
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Cintas 4105575431 Trooper Barracks - (16) Mats				12/31/2021	Vendor#: 1758		\$105.35	\$0.00	\$0.00	59
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Certified Pest Solutions 23637 (4033) December 2021 Pest Control Service - Trooper Barracks				12/31/2021	Vendor#: 1811		\$55.00	\$0.00	\$0.00	37
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Penn Power Systems 4309174 Planned Maintenance on Trooper Barracks Generator				12/31/2021	Vendor#: 1756		\$360.00	\$0.00	\$0.00	30
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	ComDoc, Inc. IN4731929 Xerox Copier Lease 11/24/21 - 12/23/21				12/31/2021	Vendor#: 1787		\$49.98	\$0.00	\$0.00	35
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/21 - Acct. #1001-9308-690 Acct. #1001-9308-690 - Boston Cross Signal (227 kwh)				12/31/2021	Vendor#: 37		\$43.00	\$0.00	\$0.00	16
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/21 - Acct. #1001-9309-037 Acct. #1001-9309-037 - Boston State Signal (47 kwh)				12/31/2021	Vendor#: 37		\$23.73	\$0.00	\$0.00	17
A00-3310-0400-0000	TRAFFIC CONTROL-CONTR	NYSEG 12/21 - Acct. #1001-9307-296 Acct. #1001-9307-296 - Boston Colden Signal (9 kwh)				12/31/2021	Vendor#: 37		\$19.66	\$0.00	\$0.00	18
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 12/21 - Acct. #1001-0312-477 Acct. #1001-0312-477 - Highway Barn (2400 kwh)				12/31/2021	Vendor#: 37		\$284.16	\$0.00	\$0.00	14
A00-5132-0400-0000	GARAGE-CONTR	NATIONAL FUEL 12/21 - Acct. #3237464 10 Acct. #3237464 10 - Highway Garage - December 2021 (1128 CCF)				12/31/2021	Vendor#: 726		\$646.77	\$0.00	\$0.00	28

**Town of Boston
Journal Proof Report
Fiscal Year: 2021**

Created By: epericak

Journal Number: PA - 2966		Journal Desc: AP Batch 48		Trans Description		Date	Journal Date: 12/31/2021	Reference	Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description		Date					Debit	Credit	ENCILIQ	Seq #
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	LEO JENSEN 12/16/21 MOW Reimb. Meals on Wheels Reimbursement Oct-Dec 2021 (70 miles x \$0.56)		12/31/2021			Vendor#: 225		\$39.20	\$0.00	\$0.00	29
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	DOLORES VALENTINE 12/12/21 Reimb. Two \$10 Gift Cards to 3 Girls Cate for Holiday Luncheon		12/31/2021			Vendor#: 1289		\$20.00	\$0.00	\$0.00	36
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	Amazon Capital Services 16PM-KXN-6QDX Nutrition - Paper Placemats		12/31/2021			Vendor#: 2003		\$91.69	\$0.00	\$0.00	4
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	Amazon Capital Services 13NN-4WFX-9NQX Nutrition - Plastic Cups & WypAll / Buildings - WypAll		12/31/2021			Vendor#: 2003		\$29.50	\$0.00	\$0.00	1
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	Amazon Capital Services 13NN-4WFX-9NQX Nutrition - Plastic Cups & WypAll / Buildings - WypAll		12/31/2021			Vendor#: 2003		\$33.74	\$0.00	\$0.00	2
A00-7110-0400-0000	PARKS- CONTR	Genuine Parts Company - NAPA Auto Parts 6255-176099 Oil Filter & Oil for Parks Truck		12/31/2021			Vendor#: 204		\$122.89	\$0.00	\$0.00	22
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/21 - Acct. #1001-6047-333 Acct. #1001-6047-333 - Town Park (1079 kwh)		12/31/2021			Vendor#: 37		\$134.78	\$0.00	\$0.00	19
A00-7110-0400-0000	PARKS- CONTR	NYSEG 12/21 - Acct. #1001-1771-929 Acct. #1001-1771-929 - Athletic Field (154 kwh)		12/31/2021			Vendor#: 37		\$35.31	\$0.00	\$0.00	20
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21		12/31/2021			Vendor#: 113		\$237.50	\$0.00	\$0.00	41
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21		12/31/2021			Vendor#: 113		\$142.50	\$0.00	\$0.00	42
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21		12/31/2021			Vendor#: 113		\$142.50	\$0.00	\$0.00	44
A00-7110-0400-0000	PARKS- CONTR	OMPHALIUS PLUMBING & HEATING 2021 (Q3 & Q4) Service Calls 6/7/21, 6/10/21, 6/15/21, 11/8/21, 11/9/21, 11/11/21		12/31/2021			Vendor#: 113		\$190.00	\$0.00	\$0.00	45
A00-7550-0400-0000	CELEBRATIONS- CONTR	RILEIGHS OUTDOOR DECOR INV0304 Replacement Bulbs for Holiday Lighting		12/31/2021			Vendor#: 175		\$892.09	\$0.00	\$0.00	34
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*		12/31/2021			Vendor#: 45		\$650.00	\$0.00	\$0.00	69
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*		12/31/2021			Vendor#: 45		\$1,131.31	\$0.00	\$0.00	70

**Town of Boston
Journal Proof Report
Fiscal Year: 2021**

Created By: epericak

Journal Number: PA - 2966		Journal Desc: AP Batch 48		Journal Date: 12/31/2021		Account Period: 13 - Post Closing		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC	LIQ Seq #	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$910.00	\$0.00	\$0.00	71	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$39.40	\$0.00	\$0.00	72	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$19.05	\$0.00	\$0.00	73	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$193.89	\$0.00	\$0.00	74	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$312.80	\$0.00	\$0.00	75	
A00-7620-0402-0000	ADULT REC- BOS YOUNG @ HEART	BOSTON YOUNG AT HEART 2021 Expense Reimb. 2021 Reimbursements (full year) *not much activity due to COVID*	12/31/2021	Vendor#: 45	\$133.00	\$0.00	\$0.00	76	
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 872382 Employee Funded Supplemental Health Ins. - December 2021	12/31/2021	Vendor#: 1887	\$464.76	\$0.00	\$0.00	52	
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	12/31/2021	Fund DB0 Prior AP Account	\$0.00	\$1,317.64	\$0.00	79	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 1JC9-DVFC-YLPN Highway - Screwdriver Set, GoJo Towels, Waterproof LED work lights, Paddle Switch Cut-Off/angle grinder	12/31/2021	Vendor#: 2003	\$199.90	\$0.00	\$0.00	77	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	J & J INDUSTRIAL SUPPLIES LLC PHS021495 Terminals, Cable Ties, Hex Nuts	12/31/2021	Vendor#: 1051	\$25.16	\$0.00	\$0.00	65	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Marquart Repair & Equipment Sales 16792 4 LED Lights; 4 Adaptors	12/31/2021	Vendor#: 1778	\$140.00	\$0.00	\$0.00	21	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Fastenal Company NYORC82131 Heat Shrink Tubing	12/31/2021	Vendor#: 1598	\$36.50	\$0.00	\$0.00	23	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 1MN9-V3NF-PMC4 Highway - Stemco Hubdometer & Bracket, Straight Blade Low Profile Fan, shipping	12/31/2021	Vendor#: 2003	\$146.96	\$0.00	\$0.00	7	
DB0-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 1VJG-K6M9-TYJT Highway - Starter Solenoid	12/31/2021	Vendor#: 2003	\$32.30	\$0.00	\$0.00	8	

January 5, 2022 - A B S T R A C T - 2021 Payables

Town of Boston
Journal Proof Report
Fiscal Year: 2021

Created By: epericak

Journal Number: PA - 2966	Journal Desc: AP Batch 48	Account Description	Trans Description	Date	Reference	Account Period: 13 - Post Closing	Status: Currently Active
Account#					Vendor#	Debit	ENCLIQ Seq #
DBO-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 16GR-DPXH-N9CV Highway - 25-ft Tape Measure & Shurflo Self-Priming 12 Volt Diaphragm Water Pump		12/31/2021	2003	\$26.58	\$0.00 9
DBO-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 16GR-DPXH-N9CV Highway - 25-ft Tape Measure & Shurflo Self-Priming 12 Volt Diaphragm Water Pump		12/31/2021	2003	\$119.99	\$0.00 10
DBO-5130-0400-0000	MACHINERY- CONTRACTUAL	Amazon Capital Services 19FM-JM6P-W9WF Highway - Self-Priming 12-Volt Diaphragm Water Pump		12/31/2021	2003	\$119.99	\$0.00 11
DBO-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Aflac 872382 Employee Funded Supplemental Health Ins. - December 2021		12/31/2021	1887	\$470.26	\$0.00 53
Total Number of 79 Transactions						\$43,094.80	\$0.00

PA - 2966 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$41,777.16	\$41,777.16	\$0.00
DB0	\$1,317.64	\$1,317.64	\$0.00
Total	\$43,094.80	\$43,094.80	\$0.00

No Errors

January 5, 2022 - ABSTRACT - 2022 Payables

Town of Boston Journal Proof Report Fiscal Year: 2022

Created By: epericak

Journal Number: AP - 2967		Journal Desc: AP Batch 1		Journal Date: 1/5/2022		Account Period: 1 - Jan		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #	
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	1/5/2022	Fund A00 AP Account	\$0.00	\$95,227.06		30	\$0.00
A00-1460-0401-0000	RECORDS MGT- CONTR	BIEL'S 5079423-IN Annual Vault Storage Fee - Microfilm & CD's (Vital Stats) 1/1/22 - 12/31/22	1/5/2022	Vendor#: 285	\$275.94	\$0.00		12	\$0.00
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	LOGICS 22333 Annual Hosting Fee 1/1/22 - 12/31/22	1/5/2022	Vendor#: 1549	\$2,966.40	\$0.00		11	\$0.00
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Onsolve, LLC 15209399 CodeRED Emergency Alert System 2/7/22 - 2/6/23	1/5/2022	Vendor#: 1889	\$3,360.00	\$0.00		24	\$0.00
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Quadrant Leasing USA, Inc. N9158781 Postage Machine Lease 12/31/21 - 3/30/22	1/5/2022	Vendor#: 1945	\$708.36	\$0.00		13	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$32,337.40	\$0.00		17	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$13,709.80	\$0.00		18	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$5,949.90	\$0.00		19	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$2,746.70	\$0.00		20	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$512.60	\$0.00		21	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$275.00	\$0.00		22	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 270263-270269 NYMIR Insurance 2022 - Property, General Liability, Crime, Inland Marine, Auto, Public Officials Liability, Umbrella	1/5/2022	Vendor#: 1884	\$13,786.30	\$0.00		23	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 269799 NYMIR Insurance 2022 - Storage Tank Pollution Liability	1/5/2022	Vendor#: 1884	\$2,017.86	\$0.00		28	\$0.00
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 269799 NYMIR Insurance 2022 - Storage Tank Pollution Liability	1/5/2022	Vendor#: 1884	\$0.00	\$228.60		29	\$0.00

**Town of Boston
Journal Proof Report
Fiscal Year: 2022**

Created By: epericak

Journal Number: AP - 2967		Journal Desc: AP Batch 1		Journal Date: 1/5/2022		Account Period: 1 - Jan		Status: Currently Active	
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCUM	LIQ	Seq #
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	Association of Erie County Governments 2022 Dues 2022 Annual Association Membership Dues	1/5/2022	Vendor#: 60	\$250.00	\$0.00	\$0.00	\$0.00	16
A00-3620-0400-0000	SAFETY INSPECT- CONTR	WILLIAM FERGUSON Reimb. for 2022 Dues & Conference Niagara Frontier Building Officials Educational Conference & NFBOA 2022 Dues	1/5/2022	Vendor#: 923	\$275.00	\$0.00	\$0.00	\$0.00	2
A00-3620-0400-0000	SAFETY INSPECT- CONTR	WILLIAM FERGUSON Reimb. for 2022 Dues & Conference Niagara Frontier Building Officials Educational Conference & NFBOA 2022 Dues	1/5/2022	Vendor#: 923	\$40.00	\$0.00	\$0.00	\$0.00	3
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	NYS ASSOC TWN SUPT OF HWY INC. 2021-418 2022 Membership Dues - R. Telaak	1/5/2022	Vendor#: 362	\$200.00	\$0.00	\$0.00	\$0.00	8
A00-7270-0400-0000	BAND CONCERTS- CONTR	SESAC, Inc. 2022 License Fee Licensing Agreement for 2022 Summer Concert Series	1/5/2022	Vendor#: 1906	\$513.00	\$0.00	\$0.00	\$0.00	25
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	BEDORE TOURS 33454 Boston Seniors Trip to Batavia Downs (2/14/22)	1/5/2022	Vendor#: 1383	\$660.00	\$0.00	\$0.00	\$0.00	9
A00-7620-0400-0000	ADULT REC- BOSTON SRS.	Niagara Scenic Tours 3855/5367 Boston Seniors Trip to Museum of Science and Chef's Restaurant 3/9/22	1/5/2022	Vendor#: 1704	\$995.00	\$0.00	\$0.00	\$0.00	1
A00-8020-0400-0000	PLANNING- CONTR	NY PLANNING FEDERATION 16168 2022 Membership Dues	1/5/2022	Vendor#: 366	\$295.00	\$0.00	\$0.00	\$0.00	10
A00-9040-0800-0000	WORKERS' COMPENSATION	Comp Alliance NYS Assessment Account 2022 Contribution Workers Comp Funding Contribution 1/1/22 - 12/31/22	1/5/2022	Vendor#: 857	\$10,458.50	\$0.00	\$0.00	\$0.00	4
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	HEALTHNOW ADMIN SERVICES 229942 HRA Admin Fee 1/1/22 - 1/31/22	1/5/2022	Vendor#: 1376	\$57.92	\$0.00	\$0.00	\$0.00	15
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 213590001214 Health Insurance Premiums 1/1/22 - 1/31/22	1/5/2022	Vendor#: 1376	\$3,064.98	\$0.00	\$0.00	\$0.00	26
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	1/5/2022	Fund DB0 AP Account	\$0.00	\$42,252.07	\$0.00	\$0.00	31
DB0-9040-0800-0000	WORKERS' COMPENSATION	Comp Alliance NYS Assessment Account 2022 Contribution Workers Comp Funding Contribution 1/1/22 - 12/31/22	1/5/2022	Vendor#: 857	\$36,793.00	\$0.00	\$0.00	\$0.00	5
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	HEALTHNOW ADMIN SERVICES 229942 HRA Admin Fee 1/1/22 - 1/31/22	1/5/2022	Vendor#: 1376	\$50.68	\$0.00	\$0.00	\$0.00	14
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	BLUECROSS BLUESHIELD OF WNY 213590001214 Health Insurance Premiums 1/1/22 - 1/31/22	1/5/2022	Vendor#: 1376	\$5,408.39	\$0.00	\$0.00	\$0.00	27

January 5, 2022 - ABSTRACT - 2022 Payables

Created By: epericak

Town of Boston Journal Proof Report Fiscal Year: 2022

Journal Number: AP - 2967	Journal Desc: AP Batch 1	Account Description	Trans Description	Date	Reference	Journal Date: 1/5/2022	Account Period: 1 - Jan	Debit	Credit	Status: Currently Active
Account#										ENC/LIQ Seq #
SFO-0600-0000-0000	ACCOUNTS PAYABLE	Fund SFO AP Account	Fund SFO AP Account	1/5/2022	Fund SFO AP Account	1/5/2022		\$0.00	\$12,005.00	\$0.00 32
SFO-9040-0800-0000	WORKERS COMP INSURANCE	Comp Alliance NYS Assessment Account 2022 Contribution Workers Comp Funding Contribution 1/1/22 - 12/31/22	Fund SM0 AP Account	1/5/2022	Vendor#: 857	1/5/2022		\$12,005.00	\$0.00	\$0.00 6
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account	Fund SM0 AP Account	1/5/2022	Fund SM0 AP Account	1/5/2022		\$0.00	\$5,511.50	\$0.00 33
SM0-4540-0400-0000	CONTRACTUAL	Comp Alliance NYS Assessment Account 2022 Contribution Workers Comp Funding Contribution 1/1/22 - 12/31/22	Fund SM0 AP Account	1/5/2022	Vendor#: 857	1/5/2022		\$5,511.50	\$0.00	\$0.00 7
Total Number of 33 Transactions								\$155,224.23	\$155,224.23	\$0.00

AP - 2967 Summary By Fund Number

Fund	Debit	Credit	ENC/LIQ
A00	\$95,455.66	\$95,455.66	\$0.00
DB0	\$42,252.07	\$42,252.07	\$0.00
SFO	\$12,005.00	\$12,005.00	\$0.00
SM0	\$5,511.50	\$5,511.50	\$0.00
Total	\$155,224.23	\$155,224.23	\$0.00

No Errors

STATE OF NEW YORK
DEPARTMENT OF STATE

ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
WWW.DOS.NY.GOV

KATHY HOCHUL
GOVERNOR

BRENDAN C. HUGHES
ACTING SECRETARY OF STATE

December 14, 2021

Honorable Jason Keding
Supervisor
Town of Boston
8500 Boston State Road
Boston, NY 14025

Dear Supervisor Keding:

Thank you for applying to the Smart Growth Comprehensive Planning Program through the 2021 Consolidated Funding Application. On behalf of Governor Hochul, I am pleased to inform you that funding has been awarded to the Town of Boston to undertake the following project(s):

- CFA #109965 - \$63,000
Town of Boston Comprehensive Plan Update

In the coming weeks, staff from the NYS DOS Office of Planning, Development & Community Infrastructure will contact your office regarding the next steps in developing a contract work program, Minority and Women-owned Business Enterprise utilization goals, and other contract terms and conditions. I am pleased that the State of New York is able to assist your efforts to improve your community.

If you have any questions, please send an email message with the subject line "SGCP Inquiry for CFA #109965" to opd@dos.ny.gov. If you applied for funding from other programs through the REDC Round 11 Initiative, you will receive information regarding those applications separately.

Congratulations and we look forward to working with you on this important initiative.

Sincerely,



Brendan C. Hughes
Acting Secretary of State

cc: Amanda Mays, REDC Regional Director
Connie DiCristofaro, Town of Boston
Justin Steinbach, Clark Patterson Lee



**Department
of State**

**NOTICE OF PUBLIC HEARING
TOWN OF BOSTON**

PLEASE TAKE NOTICE that the Boston Town Board, Erie County, New York, will hold a Public Hearing at the January 5, 2022 Town Board Meeting to extend the Boston Emergency Services Contract for the purpose of furnishing Ambulance Service to the Town of Boston in the amount of \$59,424 which will be allocated as follows: \$36,000 General Operating Costs, \$9,000 Liability Insurance and \$14,424 as the annual Installment due on September 29, 2022 to Evans Bank for Ambulance unit #815, together with the Town's agreement to furnish certain facilities and to reimburse certain expenses associated with providing such Ambulance Service. Public Hearing will be held at Boston Town Hall, 8500 Boston State Road, Boston, New York, on Wednesday, January 5, 2022, at 7:30 p.m. All persons interested, in the matter shall be heard for or against at such time and place.

DATED: December 1, 2021

PUBLISHED: December 10, 2021

BY ORDER OF THE TOWN BOARD

SANDRA L. QUINLAN, TOWN CLERK

An Equal Opportunity

Provider & Employer

**TOWN OF BOSTON
GENERAL AMBULANCE SERVICE CONTRACT
FOR AMBULANCE SERVICE WITH
BOSTON EMERGENCY SQUAD, INC.**

THIS CONTRACT, dated the 5th- day of January 2022 is made pursuant to the provisions of §§ 122 and 122-b of the General Municipal Law of the State of New York, by and between the Town of Boston, Erie County, New York (hereinafter "Town"), and Boston Emergency Squad, Inc. (hereinafter "Squad"), a New York membership corporation of Boston, New York.

WITNESSETH

WHEREAS, the Squad was formed, and its personnel are so trained, for the purpose of providing and furnishing ambulance service and first aid to persons within the Town of Boston; and

WHEREAS, the Town through its Town Board, duly authorized a Contract with the Squad for the purpose of the Squad furnishing general ambulance service and first aid to those persons that require such services being located within the boundaries of the Town pursuant to § § 122 and 122-b of the General Municipal Law of the State of New York; and

NOW, in consideration of services to be provided by the Squad to the Town, and financial support to be provided by the Town to the Squad, the parties hereby agree in the manner following:

1. The Squad shall at all times for the duration of this Contract provide and furnish general ambulance service and first aid to sick or injured persons for the purpose of transporting said persons to a hospital, sanitarium or other place of treatment according to NYS DOH part 800 protocols.
2. The Squad shall respond and attend to such sick or injured persons as soon as practicable, with whatever trained personnel and equipment as may be available, and proceed diligently and in manner reasonably calculated to assist and transport said sick or injured persons as set forth in subsection "1" above.
3. The Squad further agrees to supply sufficiently trained and experienced personnel for services required in subsection "1" above through its members and such other sufficiently trained and experienced authorized responders as the Town Board may, from time to time, by resolution designate. The Town shall consider as a proper and additional expense to the ambulance district the cost of Boston Emergency Squad member's training for advanced life support training beyond EMT level not funded by the DOH, State or County. (Basic EMT course currently covered) The Cost shall be limited to up to 3 members per year who shall continue to be active members for 2 year thereafter.

4. All applicable terms, provisions and conditions of New York State General Municipal Law § § 122 and 122-b are incorporated by reference as if fully stated in this Contract.
5. The Town shall pay to the Squad the total sum of fifty nine thousand four hundred twenty four dollars (\$59,424). This sum is allocated as follows: \$36,000.00 for general operation costs; \$9,000.00 to cover liability insurance premium (as noted in section 12); and \$14,424 as the Annual Installment due on September 29, 2022 to Evans Bank for Ambulance Unit #815. The Town shall pay one-half of the annual cash amount (\$22,500.00) on or before the 1st day of February, 2022, and the remaining one-half of said annual sum (\$22,500.00) on or before the 1st day of April 2022. Town is liable for repayment of outstanding bank loan to cover 2016 purchase of Ambulance Unit #815.
6. In arriving at the determination of the annual payment for the furnishing of ambulance service, the Town shall consider as a proper expense any reimbursement paid to a member of the Squad authorized responder for reasonable wage or economic loss incurred in responding as a witness to a Subpoena, including reasonable charges for outside legal services in connection therewith, arising from his or her duties as a member of the Squad. However, the Squad agrees to utilize the Town's Law Department, within reason, as long as the issues involved do not represent a conflict between the Town and the Squad.
7. The Town agrees to furnish, without charge, an adequate structure with garage for Squad operations and training including the housing of ambulances and equipment, and further, the Town assumes the cost of utilities for said structure. The Town will maintain a camera security system in the Squad's building covering outside perimeter and ambulance bay.
8. The Town further agrees to furnish, without charge, dispatching service for the Squad through Hamburg Fire Control.
9. The Town will reimburse the Squad for fuel used by the Squad's ambulances in an amount not to exceed \$2,000. When available, the Squad agrees to use the Town's gas pumps. In the event the Town's gas pumps are not available, the Squad will be responsible for presenting proof of its not-for-profit status in order to avoid payment of sales tax; in no event will the Town reimburse the Squad for sales taxes paid on fuel purchases. Reimbursements will be made within 45 days following presentment of proof of fuel purchases with certification on Squad letterhead that the fuel purchased was purchased for ambulance use.
10. The Town shall make an annual contribution to an ambulance reserve fund for the Squad in an amount of \$40,000. Replacement ambulance cost will be paid for by the Ambulance District. (Unit #816 was secured on FEMA grant in 2008 – Unit #815 purchased in 2016 and financed through Town bank loan).
11. The Squad members' required testing, physical examinations and recommended immunizations are to be paid for by the Town in the same manner as it is currently doing.

12. In the event of an accident or injury covered by compensation or disability benefits, or serious injury, the Squad member shall immediately inform the Squad who shall inform the Town Supervisor who shall notify the Town's Worker's Compensation Carrier. The member affected shall not return to active duty until a release in writing is obtained from his/her doctor and presented to the Squad, who shall notify the Town Supervisor, who shall notify the Town's Worker's Compensation Carrier.
13. The Town shall pay all premiums under the NYS Workers Compensation/Volunteer Ambulance Workers' Benefits Law to cover Squad members. The Town further agrees to defray the expense of any premium or premiums for compensation of members and personnel of the Squad, and authorized responders, for medical expenses, lost wages, compensation benefits, or other claims arising by reason of injury to, or death of, a member of the Squad or authorized responder sustained while answering, attending or returning from any such call, or while engaged in any other volunteer duty within the terms of this Contract and, in the event the Squad shall be compelled or required to pay any such claim, the Town shall reimburse the Squad the amount within thirty (30) days upon the Squad presenting the Town written notice that the Squad made any such payment. The Squad further agrees to effect and pay the expense of the following insurance for the benefit of the Squad, its members, and authorized responders, with the Town listed as a co-insured, as follows:
- a. Automobile non-ownership coverage to the extent of \$ 1,000,000.00;
 - b. Comprehensive General Liability Insurance including incidental malpractice coverage to the extent of 1,000,000.00;
 - c. Fidelity Bond coverage of President and Treasurer of the Squad to the extent of \$5,000.00; and
 - d. Medical Equipment Floater in the amount of \$5,000.00 subject to \$100.00 deductible.
14. The Squad agrees to furnish the Town Board a written, itemized and certified financial statement of its disbursements and expenses no later than September of each year during the term of this Contract and a copy of its Federal 990 Form.
15. This Contract shall supersede any and all prior such contracts or agreements between the Squad and the Town. This Agreement shall be deemed effective January 1, 2022 and shall expire at 12:00 midnight on December 31, 2022. Upon expiration date of this Contract, the same shall nevertheless be extended for additional terms of one year per extension unless either party presents written notice to the other of intent to terminate this Contract no later than the 20 day of September of the year of expiration. If either party elects to terminate this contract as such, a new contract may be formed pursuant to the Town Law of the State of New York.
16. The Town shall have no liability under this Contract to the Boston Emergency Squad, Inc. or anyone else beyond funds appropriated and available for this Contract.

* SIGNATURES ON NEXT PAGE *

IN WITNESS THEREOF, the parties herein have duly executed and delivered this contract the day and year above as written.

**THE TOWN BOARD OF THE TOWN OF BOSTON,
COUNTY OF ERIE, STATE OF NEW YORK**

BY:

JASON A. KEDING, Supervisor

ATTEST:

SANDRA QUINLAN, Town Clerk

BOSTON EMERGENCY SQUAD, INC. BY:

BY:

DONALD O'BRYANT, President
ATTEST:

SANDRA QUINLAN, Town Clerk

TOWN OF BOSTON

<u>2022 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Karen Miller	Court Clerk, FT	12/31/22
Rebecca Neudeck	Court Clerk, PT	12/31/22
John Sibenik	Court Officer, PT	12/31/22
Daniel Mulé	Court Officer, PT	12/31/22
Kyle Calabrese	Prosecutor, PT	12/31/22
Ashley Karmazyn	Assessment Clerk, PT	12/31/22
Margaret Derk	Deputy Town Clerk, FT	12/31/22
Constance Berwaldt	Deputy Town Clerk, PT	12/31/22
Thomas Murphy	Code Enforcement Officer, FT	12/31/22
William Ferguson	Code Enforcement Officer, PT	12/31/22
Jennifer Cavarello	Board Clerk, PT	12/31/22
Maryann Cumming-Robel	Highway Clerk, PT	12/31/22
Linda Sherry	Dog Control Officer, PT	12/31/22
Sharon Bulger	Nutrition Prog. Director, PT	12/31/22
Lori Valentine	Asst. Nutrition Director, PT	12/31/22
Patricia Hice	Asst. Nutrition Director, PT	12/31/22
Donna Lenau	Sub Asst. Nutrition Director, PT	12/31/22
Shawn Vanderdoes	Town Hall Laborer, PT	12/31/22
Robert Telaak	Parks Superintendent	12/31/22
Scott Fellows	Parks Laborer, FT	12/31/22
Barry Decker	Parks Laborer, FT	12/31/22
Amanda Jensen	Parks Laborer, FT	12/31/22
Matthew Whiting	Emergency Manager	12/31/22
Allison Koczur	Event Coordinator	12/31/22
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/22
Sandra Quinlan	Marriage Officer	12/31/22
Sandra Quinlan	Records Management Officer	12/31/22
Sandra Quinlan	Registrar of Vital Statistics	12/31/22
Margaret Derk	Deputy Registrar of Vital Statistics	12/31/22
Sarah DesJardins	Town Planner	12/31/22

Supervisor Keding made the following appointments:

Allison Koczur	Assistant to Supervisor, FT	12/31/22
Ellie Pericak	Bookkeeper/Budget Director, FT	12/31/22
Richard Hawkins	Deputy Supervisor	12/31/22
Frank Gamel	Town Historian, PT	12/31/22

2022 COMMITTEE APPOINTMENTS

AUDIT COMMITTEE - Town Board Members & Drescher Malecki

TRAFFIC SAFETY & ROADWAYS Chairman-Councilwoman Selby

INSURANCE Chairman- Councilwoman Lucachik, Attorney for the Town Costello, Town Clerk Quinlan

I.T. COMMITTEE Chairman- Councilwoman Martin, Supervisor Assistant Koczur

INVESTMENT ADVISORY Chairman- Councilman Cartechine, Attorney for the Town Costello, Town Board, Designated Representatives from Boston, N. Boston, & Patchin Fire Companies

SOLID WASTE & REFUSE Chairman-Councilwoman Selby, Town Clerk Quinlan

INSPECTION Chairman- Code Enforcement Officer, Town Board

CABLE TV Chairman-Councilwoman Lucachik, Attorney for the Town Costello

DRAINAGE Chairman-Councilwoman Selby, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW Chairman- Town Prosecutor, Councilwoman Martin, Code Enforcement Officer, Zoning Chairwoman Rood

SAFETY Chairwoman-Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik, Councilman Cartechine

RECREATION Chairman- Councilman Cartechine, Hwy Supt. Telaak, Councilwoman Martin

RECORDS MAAGEMENT Chairwoman-Town Clerk Quinlan

DEFERRED COMPENSATION Chairwoman- Bookkeeper Pericak, Supervisor Keding, Town Clerk Quinlan, Councilman Cartechine

CAPITAL IMPROVEMENT Chairman- Supervisor Keding, Town Grant Writer, Attorney for the Town Costello, Town Engineer, Councilwoman Selby

OFFICE OF EMERGENCY MGMT Director- Matthew Whiting, Supervisor Keding, Councilwoman Martin, Councilman Cartechine

CHRISTMAS LIGHTING - Councilman Cartechine, Parks Superintendent Telaak,

GRANT WRITER LIAISON – Councilwoman Lucachik

2022 Liaison Assignments:

Jennifer Lucachik

Planning Board, Boston Community Foundation, Haz-Mat, Insurance, Parks and Recreation, Cable TV, Safety Committee

Michael Cartechine

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

Kathy Selby

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste, Water Districts

Kelly Martin

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

2022 SALARY SCHEDULE

Position

Salary

Assistant to the Supervisor, FT	41,595/Yr.
Bookkeeper, FT	52,894/Yr.
Deputy Supervisor	1,092/Yr.
Budget Director	3,640/Yr.
Event Coordinator	2,600/Yr.
Court Clerk, FT	47,282 /Yr.
Court Clerk, PT	18.24/Hr.
Court Officer, PT (2)	6,131/Yr.
Prosecutor	16,852/Yr.
Assessor, FT	51,770/Yr.
Assessment Clerk, PT	18.24/Hr.
Deputy Town Clerk, FT	37,954/Yr.
Deputy Town Clerk, PT	18.24/Hr.
Code Enforcement Officer, FT	25.00/Hr.
Code Enforcement Officer, PT	23.50/Hr.
Hwy Clerk/Secretary, PT	18.24/Hr.
Dog Control Officer, PT	13,706/Yr.
Nutrition Program Director	14.32/Hr.
Asst. Nutrition Program Director (2)	14.32/Hr.
Laborer, PT - Town Hall	18.24/Hr.
Parks Superintendent	9,165/Yr.
Parks Laborer, FT	20.09/Hr.
Parks Laborer, FT (2)	18.24/Hr.
Cobblehill Cemetery Liaison	300/Yr.
Town Historian	3,692/Yr.

Highway Department

Per Collective Bargaining Agreement

Elected Officials

Supervisor	\$41,371/Yr.
Councilmen (4)	\$9,100/Yr.
Highway Superintendent	\$72,430/Yr.
Town Clerk	\$50,644/Yr.
Town Justices (2)	\$20,264/Yr.

Set Payment of Salaries:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Bookkeeper, Court Clerks, Assessor, Assessment Clerk, Board Clerk, Code Enforcement, Nutrition Directors, Town Hall Laborer, Parks Laborers, Highway Superintendent, Highway Clerk, M.E.O.'s, Truck Drivers, and Highway Laborers. All other positions are paid on a monthly basis.

Designation of Depositories:

North Boston Branch of the Evans National Bank for the Supervisor, Town Clerk, Tax Collector, and Town Justices.

Participation in New York Cooperative Liquid Assets Security System (NYCLASS) for the Supervisor, Town Clerk and Tax Collector

Schedule Dates and Times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting: First and third Wednesday of the month at 7:30 pm

Agenda Review: First and third Wednesday of the month at 6:00 pm

Designate Official Newspaper:

The Hamburg Sun

Appointment to NEST Solid Waste Management Board:

Supervisor Jason Keding

Refuse Collectors Annual Licenses:

Direct Town Clerk to send letters to refuse collectors that annual licenses are due.

Authorization of Surplus Monies:

Authorize the Supervisor and the Tax Collector to invest surplus monies. This authorization includes participation in New York Cooperative Liquid Assets Security System (NYCLASS).

Investment Policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to Section 39 of the General Municipal Law is as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.
3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Signature Stamp for the Supervisor:

Authorize the use of.

Rate Per Mile:

Set at the 2022 IRS rate of 58.5 cents per mile.

Lending Funds:

Authorize the Supervisor to lend funds from one account to another.

Workdays & Retirement Reporting (Part Time):

Assign the following to be reported for New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices	Councilman
Supervisor	Deputy Supervisor
Code Enforcement Officer, PT	Deputy Town Clerk, PT
Prosecutor	Board Clerk, PT
Assessment Clerk	Court Officer
Highway Clerk	Court Clerk, PT
Town Hall Laborer	Dog Control Officer
Nutrition Program Director	Event Coordinator
Historian	

Work Days & Retirement Reporting (Full Time):

Assign the following work days to be reported for New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk	Deputy Town Clerk, FT
Bookkeeper	Assistant to Town Supervisor
Superintendent of Highways	Court Clerk, FT
Assessor	

Assign the following work days to be reported for New York State Retirement purposes for elected and appointed Town Personnel as full time based on an eight (8) hour workday for New York State Retirement purposes:

Parks Laborer
Highway M.E.O.'s, Truck Drivers, and Laborers

Petty Cash Funds:

Town Clerk	\$300
Town Justice	\$300

TOWN OF BOSTON

2022 EMPLOYEE HOLIDAYS

MARTIN LUTHER KING JR. DAY	JANUARY 17	MONDAY
PRESIDENT'S DAY	FEBRUARY 21	MONDAY
GOOD FRIDAY	APRIL 15	FRIDAY
MEMORIAL DAY	MAY 30	MONDAY
JUNETEENTH - OBSERVED	JUNE 20	MONDAY
INDEPENDENCE DAY	JULY 4	MONDAY
LABOR DAY	SEPTEMBER 5	MONDAY
COLUMBUS DAY / INDIGENOUS PEOPLES' DAY	OCTOBER 10	MONDAY
ELECTION DAY	NOVEMBER 8	TUESDAY
VETERAN'S DAY	NOVEMBER 11	FRIDAY
THANKSGIVING DAY	NOVEMBER 24	THURSDAY
DAY AFTER THANKSGIVING	NOVEMBER 25	FRIDAY
CHRISTMAS EVE - OBSERVED	DECEMBER 23	FRIDAY
CHRISTMAS - OBSERVED	DECEMBER 26	MONDAY
NEW YEAR'S DAY - OBSERVED	JANUARY 2, 2023	MONDAY

****THIS HOLIDAY SCHEDULE DOES NOT APPLY TO HIGHWAY EMPLOYEES.
PLEASE REFER TO THE COLLECTIVE BARGAINING AGREEMENT.**

Agreement to Spend Highway Funds (284 Agreement) – do not have this from highway as of 12/30/21.

TOWN OF BOSTON – RESOLUTION NO. 2022-01

PROCUREMENT POLICY

At a Regular Meeting of the Boston Town Board Erie County, New York, conducted remotely through the use of telephone conference, on the 5th day of January, 2022 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilwoman Kathleen Selby

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$20,000 in the fiscal year; or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3.

- 1) All estimated purchases of supplies or equipment of less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than \$10,000 but greater than \$5,000 require an oral request/fax quotes from at least two vendors; less than \$5,000 but greater than \$1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than \$1,500 are left to the discretion of the Purchaser.
- 2) All estimated public works contracts of less than \$35,000 but greater than \$20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than \$20,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least two contractors; \$10,000 but greater than \$3,000 require a written request for proposal (RFP) and fax/proposals from 2 contractors; less than \$3,000 are left to the discretion of the Purchaser.

- 3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.
- 4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4.

4.1 Purpose

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

4.2 Award based on low bid or best value.

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

4.3 Applicability

The provisions of this chapter apply to Town purchase contracts or contracts for services involving an expenditure of more than \$10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

4.4 Standards for best value

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

4.5 Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

4.6 Procurement policy superseded where inconsistent.

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.
- (j) Purchases pursuant to State or county bid, or local or federal bid.

Guideline 7. Any Town official designated by resolution as responsible for purchasing can approve purchases up to \$1500. Purchases \$1500 to \$5000 require written approval by the Supervisor. Purchases over \$5000 must be approved by the Town Board. Purchases over \$300 require a P.O. as specified in the Capital Asset Policy.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Town Supervisor	Town Clerk
Court Clerk	Board Secretary
Town Assessor	Cobble Hill Cemetery Liaison
Code Enforcement Officer	Dog Control Officer
Highway Superintendent	Nutrition Site Coordinator
Parks Superintendent	Town Hall Laborer

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON - RESOLUTION 2022-02

ADOPT SCHEDULE OF FEES

At a Regular Meeting of the Boston Town Board Erie County, New York, conducted remotely through the use of telephone conference, on the 5th day of January, 2022 at 7:30 pm Eastern Prevailing Time there were:

Present: Supervisor Jason A. Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin and Councilwoman Kathleen Selby

NOW THEREFORE BE IT RESOLVED, that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED, that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Construction	Fee
Residential New	
One, Two & Multiple Family Dwellings	\$0.25 Sq. Ft.
NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	
Non-Residential Buildings (Commercial)	\$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
Additions (Residential)	
Up to 100 Square Feet	\$50
Each additional Square Foot	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit (not subject to Site Plan Approval)	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100

Subject	Fee
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Unified Solar Permit	\$100
Fill Permit	\$150
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	No fee
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No fee
Wall identification signs	\$50
Ground Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	No fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost

Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	including Local Fee & NYS Surcharge
Spayed/Neutered	1 Year \$8 / 2 Year \$16 / 3 Year \$24
Unspayed/Unneutered	1 Year \$16 / 2 Year \$32 / 3 Year \$48
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Town Impoundment Fees	(1 st) \$25, (2 nd) \$50, (3 rd) \$75, and continue in additional \$25 increments for subsequent impoundments
Boarding Fees	\$25 per day
Civil Fines, NYS Minimum	(1 st) \$25, (2 nd) \$50, (3 rd) \$75
Woodburning Fireplaces/Stoves	
Permit	\$50
Cert. Of Occupancy / Zoning Compliance	
Permit	\$25
Zoning Board of Appeals	
Application for Variance	\$150
Appeal	\$150
Public Hearing Fee	\$100
Planning Board-Subdivision Development	
Minor Sub Preliminary Plat Approval	\$200 per lot
Minor Sub Final Plat	No Fee
Major Sub Preliminary Plat Approval	\$750 + \$300/lots>4
Major Sub Final Plat	No Fee
Special Use Permit	\$ 200
Rezoning Application	
< 1 acre	\$250
1.0 acres up to 5.0 acres	\$500
5.0 acres up to 10.0 acres	\$1000
10.0 acres up to 50.0 acres	\$2500
> 50 acres	\$5000
Application – Site Plan Review	
up to 1.0 acre	\$250
over 1.0 up to 2.0 acres	\$500
over 2.0 acres up to 5.0 acres	\$500 + \$250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	\$1000 + \$250 for any acre or fraction over 5.0 acres
over 10 acres	\$2500 + \$250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	\$250
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150

Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
Adult Use Registration	
Processing Fee	\$500
Use of Facility	
Maintenance Fee	\$75
Permits For Which There Is No Established Fee	\$50

TOWN OF BOSTON – RESOLUTION NO. 2022-03

CLARK PATTERSON LEE TO SERVE AS PRIMARY TOWN ENGINEER

WHEREAS, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

WHEREAS, Clarke Patterson Lee has presented a proposal to provide municipal engineering services to the Town; and

WHEREAS, Clarke Patterson Lee has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Clarke Patterson Lee for Town engineering needs, at the rates set forth in that firm's proposal, and

IT IS FURTHER RESOLVED, that Clarke Patterson Lee shall be the duly-designated Engineer for the Town of Boston through December 31, 2022 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2022-04

LABELLA ASSOCIATES TO SERVE AS TOWN ENGINEER

WHEREAS, pursuant to Town Law § 20(2)(b), the Town of Boston may contract with an engineering services firm to give it such professional service and advice as it may require; and

WHEREAS, LaBella Associates had presented a proposal dated September 17, 2018 to provide municipal engineering services to the Town; and

WHEREAS, LaBella Associates has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage LaBella Associates for Town engineering needs, at the rates set forth in that firm's September 17, 2018 proposal, and

IT IS FURTHER RESOLVED, that LaBella Associates shall be a duly-designated Engineer for the Town of Boston through December 31, 2022 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Town Engineer pursuant to the Town of Boston Code.

On January 5, 2021, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2022-05

CONNIE D. MINER & CO. GRANT CONSULTANT TO SERVE AS GRANT WRITER

WHEREAS, the Town of Boston may contract with a Grant Writer to give it such professional service and advice as it may require; and

WHEREAS, Connie D. Miner & Co. Grant Consultants has presented a proposal to provide municipal grant writing services to the Town totaling \$16,500 per year, payable everymonth at \$1,375.00; and

WHEREAS, Connie D. Miner & Co. Grant Consultants has the experience, resources, and qualifications to handle the specific municipal grant needs of the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Connie D. Miner & Co. Grant Consultants for Town grant needs, at the rates set forth in that firm's proposal, and

IT IS FURTHER RESOLVED, that Connie D. Miner & Co. Grant Consultants shall be the duly-designated grant writer for the Town of Boston through December 31, 2022 or until further Resolution of the Town Board, and shall perform those specific tasks and duties as are required of the Grant Writer.

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

CONNIE D. MINER & CO. GRANT CONSULTANTS
"Focusing on Grants for Municipalities, School Districts & Non-Profit Organizations"

December 28, 2021

The Honorable Jason Keding
Supervisor
Town of Boston
8500 Boston State Road
Boston, New York 140225

Dear Supervisor Keding:

Enclosed please find a one-year grant consulting contract that I have prepared for the Town of Boston, covering the period January 1, 2022 through December 31, 2022. As you know, in addition to work related to grant consulting, I also provide many additional services, such as grant administration, which are outside of my consulting duties.

I am requesting a modest increase in my contractual fee, from \$15,000 to \$16,500 annually, which is \$125 more per month. I have not requested an increase since 2008 despite increases in operations costs over the past 14 years.

Two copies of the contract are enclosed for your review. With your approval and that of the Town Board, I ask that you sign both copies and return one copy to me. Should you have any changes to the contract, please contact me at 632-2397, so that we can discuss your changes.

I am certain that the Town of Boston will benefit from consistent and sustained grant procurement efforts. I hope to continue serving you and the Boston Town Board in the coming years. In advance, thank you for your consideration.

Sincerely yours,



Connie D. Miner
Enclosure

267 TROY-DEL-WAY • WILLIAMSVILLE/NEW YORK • 14221-3306
PHONE: 716.632.2397 • CELLULAR: 716.491.7262
FAX: 716.633.1827 • E-MAIL: minerconni@verizon.net

CONNIE D. MINER & CO. GRANT CONSULTANTS

267 Troy-Del-Way

Williamsville, New York 14221

(716) 632-2397

THIS AGREEMENT, made this _____ day of **January, 2022** by and between **Connie Miner & Co. Grant Consultants** having its principal place of business at 267 Troy-Del-Way Williamsville, New York 14221, hereinafter referred to as "**THE CONSULTANT**" and the **TOWN OF BOSTON**, having its principal place of business at Boston Town Hall, 8500 Boston State Road, Boston, New York 14025, hereinafter referred to as "**THE ORGANIZATION**".

WITNESSETH:

WHEREAS, THE CONSULTANT is engaged in the business of grant consultation; and

WHEREAS, THE ORGANIZATION is desirous of retaining the professional services of THE CONSULTANT;

NOW, in consideration of the mutual promises and covenants contained herein, it is agreed between the parties hereto as follows:

1. That THE ORGANIZATION retains the professional services of THE CONSULTANT for a period of one (1) year commencing January 1, 2022 and ending December 31, 2022.
2. That THE ORGANIZATION agrees to pay THE CONSULTANT for professional services rendered hereunder, the sum of ***Sixteen Thousand Five Dollars (\$16,500)*** per year, payable as follows: the sum of One Thousand Three Hundred Seventy-Five Dollars (\$1,375.00) every month upon receipt of invoice for professional services performed by THE CONSULTANT.

3. ORGANIZATION RESPONSIBILITIES: The Organization shall give due consideration to all reports, proposals, and other information provided by THE CONSULTANT and shall make any decisions which it is required to make in connection therewith within a reasonable time so as not to delay the work of THE CONSULTANT.

The Organization shall, at the request of THE CONSULTANT, provide THE CONSULTANT with information and documents related thereto that are within the knowledge or possession of the Organization within a reasonable time so as not to delay the work of THE CONSULTANT except insofar as THE CONSULTANT is expressly required to furnish the same under the terms hereof.

4. In consideration of the sums to be paid by THE ORGANIZATION, THE CONSULTANT agrees to:

- (a) Conduct a needs assessment of the ORGANIZATION, in order, to identify potentially fundable programs;
- (b) Conduct an on-going review of available funding sources that allows the ORGANIZATION immediate knowledge of multiple funding sources;
- (c) Prepare organizational background statements, and formal letters of intent to submit to granting agencies;
- (d) Develop COMPLETE proposals into written form consistent with grant guidelines;
- (e) Provide the ORGANIZATION with an electronic copy of the submitted application;
- (f) Follow up on all grant applications that have been submitted on behalf of the ORGANIZATION;
- (g) Attend meetings with the ORGANIZATION, ORGANIZATION staff, ORGANIZATION board members, government officials and;
- (h) Prepare periodic status reports that keep the ORGANIZATION informed as to the progress of their grant activities.

5. This Agreement may be terminated by THE ORGANIZATION or THE CONSULTANT provided that written notice is given by certified mail, return receipt requested, at the addresses above set forth, to either party thirty (30) days prior to the end of any month then in progress. In the event of early termination, THE CONSULTANT shall be paid for the month then in progress. If THE CONSULTANT does not receive thirty days' notice prior to the end of any month, THE CONSULTANT shall be paid for the next month.

6. If the ORGANIZATION requests the presence of THE CONSULTANT at an out of town meeting, travel is billable at the IRS rate or coach class air fare (which ever is less). Out of town travel would be outside of the Western New York Area, or 200 miles round trip from the office of THE CONSULTANT [267 Troy-Del-Way, Williamsville, New York 14221], situated at the addresses here and above set forth.

Date: 4/29/2021

BY Connie D. Miner
CONNIE D. MINER, PRESIDENT
CONNIE D. MINER & CO.
GRANT CONSULTANTS

Date: _____

BY _____
JASON KEDING
SUPERVISOR
TOWN OF BOSTON

TOWN OF BOSTON – RESOLUTION NO. 2022-06

**AUTHORIZING CONTRACT FOR GENERAL AMBULANCE SERVICE WITH
BOSTON EMERGENCY SQUAD, INC.**

WHEREAS, the Town of Boston desires to provide by contract for general ambulance service and first aid for those persons who require such services within the boundaries of the Town; and

WHEREAS, Boston Emergency Squad, Inc., offers such services and is the current provider of such services for the Town; and

WHEREAS, the terms of the proposed agreement between the Town and Boston Emergency Squad, Inc., are set forth in a contract dated January 5, 2022; and

WHEREAS, a public hearing on the proposed agreement was held on January 5, 2022 and

WHEREAS, after due deliberation on the foregoing, the Town Board believes it to be in the best interest of the Town to execute the contract dated January 5, 2022;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston hereby authorizes the contract dated January 5, 2022 for general ambulance service and first aid with Boston Emergency Squad, Inc.

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2022 – 07

AGREEMENT WITH THE BOSTON FREE LIBRARY ASSOCIATION

WHEREAS, the Boston Free Library Association owns a certain building known as the Boston Free Library, which has a room, available for public assembly or use by organizations, known as a "Community Room," and

WHEREAS, the Boston Free Library's Community Room is from time to time unused, and

WHEREAS, the Town of Boston owns a Town Hall that has rooms, available for public assembly or use by organizations, which are frequently in demand by more than one group, organization or town governmental entity; and

WHEREAS, the Town of Boston, from time to time, receives documents that are maintained in the Office of the Town Clerk to be available for public inspection; and

WHEREAS, the Office of the Town Clerk is generally open during normal business hours Monday through Friday; and

WHEREAS, the Boston Free Library has regular hours that include three weekday evenings and Saturdays; and

WHEREAS, the Town Board of the Town of Boston has determined that it is in the public interest to arrange to have an additional Community Room available for public assembly and for qualified private organizations and to have a Depository for documents filed for public inspection that is open to the public outside normal business hours; and

WHEREAS, Education Law§ 256 permits the Town to grant money for the support of the cost of maintaining the Library;

NOW THEREFORE BE IT

RESOLVED, that the Supervisor hereby is authorized, on behalf of the Town of Boston, to enter into an agreement with the Boston Free Library Association for the period commencing January 1, 2022 through December 31, 2022 for the Boston Free Library to permit Town use of its Community Room and to serve as an additional Depository for documents filed for public inspection; and

****CONTINUED ON NEXT**

IT IS **FURTHER RESOLVED**, that in consideration of the above and to support themaintenance of the Library to provide meeting space and depository services for the Town, theTown hereby is authorized to pay to the Boston Free Library the sum of \$1,000.

On January 5, 2022, the question of the adoption of the foregoing Resolution was duly put to avote on roll cali, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

LEASE AND DEPOSITORY AGREEMENT

THIS **LEASE AND DEPOSITORY AGREEMENT** made the 5th day of January, 2022 by and between the BOSTON FREE LIBRARY ASSOCIATION, an association chartered by the Board of Regents of the State of New York, with its principal office located at 9475 Boston State Road, Boston, New York (hereinafter called the "Lessor" or "Depository") and the TOWN OF BOSTON, an incorporated Town, located in Erie County, State of New York, having its address at 8500 Boston State Road, Boston, New York 14025 (hereinafter called the "Lessee").

WITNESSETH:

WHEREAS, the Boston Free Library Association owns a certain building known as the Boston Free Library, which has a room, available for public assembly or use by organizations, known as a "Community Room," and

WHEREAS, the Boston Free Library's Community Room is from time to time unused, and

WHEREAS, the Town of Boston owns a Town Hall that has rooms, available for public assembly or use by organizations, which are frequently in demand by more than one group, organization or town governmental entity; and

WHEREAS, the Town of Boston, from time to time, receives documents that are maintained in the Office of the Town Clerk to be available for public inspection; and

WHEREAS, the Office of the Town Clerk is generally open during normal business hours Monday through Friday; and

WHEREAS, the Boston Free Library has regular hours that include three weekday evenings and Saturdays; and

WHEREAS, the Town Board of the Town of Boston has determined that it is in the public interest to arrange to have an additional Community Room available for public assembly and for qualified private organizations and to have a Depository for documents filed for public inspection that is open to the public outside normal business hours.

NOW THEREFORE, for good and valuable consideration, as outlined below, the Boston Free Library Association agrees to lease to the Town of Boston the Boston Free Library's Community Room from time to time during the period commencing January 1, 2022 through December 31, 2022 and to serve as an additional Depository for documents filed for public inspection subject to the further terms and conditions of this agreement.

1. Premises: The Lessor, in consideration of the rents to be paid and covenants to be made by the Tenant hereinafter provided, leases to the Lessee a certain premises commonly known as the Community Room of the Boston Free Library, located

on Boston State Road, Boston, New York 14025, which area is hereinafter referred to as "Premises"; said lease to be non-exclusive and to be applied for use of the Community from time to time in accordance with the further terms and conditions contained herein.

2. Term: The overall term during which these lease rights may be exercised shall be for twelve (12) months. The term shall commence on January 1, 2022 and terminate on December 31, 2022.

3. Rent: The Lessee agrees to pay rent and a fee for use of the Library as a Depository in the amount of One Thousand Dollars (\$1,000.00) for the term of this Lease and Depository Agreement, said amount to be paid in a lump sum prior on or before July 1, 2022.

4. Insurance: The Lessee will at its own expense maintain at all times general public liability insurance against claims for personal injury, death or property damage occurring upon, in or about the premises and arising out of the use thereof by the Lessee.

5. Use of Premises: The Lessee agrees that the Premises shall be used as a meeting room during the ordinary operating hours of the Boston Free Library and subject to the availability of the room, it being understood that the Library shall have priority in using the room for Library functions.

6. Repairs and Alterations: The Lessee shall not be responsible for any repairs to the premises and the Landlord shall be responsible for keeping the premises in good repair.

7. No Waiver: No delay or omission by either party hereto in the exercise of any right or power occurring upon any noncompliance or default by the other party with respect to any of the terms of this lease shall impair any such right or power or be construed to be a waiver thereof. A waiver by either party hereto of any of the covenants, conditions or agreements hereof to be performed by the other party shall not be construed to be a waiver of any succeeding or continuing breach thereof or of any other covenant, condition or agreement contained herein.

8. Destruction of Premises: In case of damage by fire or other casualty to the premises, if the damage is so extensive as to amount practically to the total destruction of the leased property, this Lease and Depository Agreement may cease, at the option of the Lessee, and the rent shall be apportioned to the time of the damage. In all other cases where the buildings on the leased property are damaged by fire or other casualty, the Lessor shall repair the damage with reasonable dispatch and, if the damage has rendered the leased property untenable, in whole or in part, there shall be an abatement of the rent until the damage has been repaired. In determining what constitutes reasonable dispatch, consideration shall be given to delays caused by strikes, adjustments of insurance, and other causes beyond the Lessor's control.

9. Depository for Public Documents: It is agreed by and between the Lessor and the Lessee that in consideration of the rental herein required the Lessor shall act as a depository for Town of Boston documents that are available for public inspection. The Lessor shall act as such a Depository during the term of this lease.

10. Notices: All notices to be given to the Lessor shall be in writing, deposited in the United States mail, certified or registered, with postage prepaid, and addressed to the Lessee at 8500 Boston State Road, Boston, New York 14025. Notices by the Lessee to the Landlord shall be in writing, deposited in the United States mail, certified or registered, with postage prepaid and addressed to the Lessor at P.O. Box 200, Boston, New York 14025. Notices shall be deemed delivered when deposited in the United States mail, as above provided. Change of address by either party must be by notice given to the other in the same manner as above specified.

11. Subordination: This lease is subject to and subordinate to all mortgages which may now or hereafter affect the leased premises and to all renewals, modifications, consolidations, replacements and extensions thereof.

12. Miscellaneous: (a) The paragraphs captions in this lease are for convenience only and shall not in any way limit or be deemed to construe or interpret the terms and provisions hereof; and

(b) This lease shall be construed and enforced in accordance with the laws of the State of New York.

13. Successors: All the terms, covenants and conditions hereof shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto.

14. Entire Agreement: This lease contains the entire agreement between the parties and shall not be modified in any manner except by an instrument in writing executed by the parties. If any term or provision of this lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of the lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this lease shall be valid and be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, the **Boston Free Library Association** and the **Town of Boston** have executed this Lease the 5th day of January, 2022.

Boston Free Library Association
Suzanne Borowicz, President

Town of Boston, New York
Jason A. Keding, Supervisor

STATE OF NEW YORK }
COUNTY OF ERIE }
TOWN OF BOSTON }

On this _____ day of January, 2022, before me, the undersigned, personally appeared **Jason A. Keding**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacity and that by his/her/their signature on the instrument, the individual(s) or the person(s) upon behalf of which the individual(s) acted, executed the same.

Notary Public

STATE OF NEW YORK }
COUNTY OF ERIE }
TOWN OF BOSTON }

On this _____ day of January, 2022, before me, the undersigned, personally appeared **Suzanne Borowicz**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacity and that by his/her/their signature on the instrument, the individual(s) or the person(s) upon behalf of which the individual(s) acted, executed the same.

Notary Public

Sandra Quinlan

From: Boston Fire <bostonvfc@gmail.com>
Sent: Friday, December 17, 2021 10:53 AM
To: Sandra Quinlan
Subject: Fwd: j. pitcher
Attachments: [Untitled].pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sandy,

I don't remember if I sent you notification but we voted in a new member, Jarriid Pitcher, at our October 6, 2021 general meeting. Attached is his drivers license photo.

Thanks

Ed Kane
Chief
Boston Fire Company Inc.

Hall/Fax: 716-941-6200

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITIES

RECEIVED
BOSTON TOWN CLERK

This Application is subject to Approval by the Town Board and MUST be received at least 1 week prior to Town Board meeting

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Renee Hadley Scott Date 12 / 8 / 2021

Name of person responsible for facilities Renee Hadley Scott
Title _____

Applicant Address _____

Applicant Daytime Phone # _____ # Of Attendees: Approx 60

Date(s) Requested* June 11, 2022 Time 2:00 pm Type of Event Family Communion Party
Set Up 12:30 pm Take Down 7:00 / 8:00 pm
Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick 649-6170 Football—Nick Jagow 725-9680
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input checked="" type="checkbox"/> Lions Shelter And Bathroom Facilities
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Small Shelter
	<input type="checkbox"/> Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

N/A Parade - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application)

N/A Parking (over 50) - Please submit parking Plan: _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application)

N/A Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)

N/A Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)

-Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application)

N/A Vendors (over 5) - Please submit Layout _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application)

RECEIVED
TOWN OF BOSTON BOSTON TOWN CLERK
APPLICATION FOR USE OF FACILITY

2021 DEC 20 PM 4:33

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Town of Boston Conservation Advisory Council Date 12 / 20 / 2021

Name of person responsible for facilities Caitlin Tucker

Title Member, Conservation Advisory Council

Applicant Address

Applicant Daytime Phone 1 # Of Attendees: 30

Date(s) Requested* 2/19/2022, Rain Date: 2/26 Time 10:00AM-2:00PM Type of Event Community Event
Set Up 9:00 AM Take Down 3:00 PM Snowshoes & Snowmen

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick 649-6170 Football—Nick Jagow 725-9680
Soccer—Jessica Blesy 809-0121 or Liz Cylka 319-8542

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

<input type="checkbox"/> South Boston Park Shelter	<input type="checkbox"/> Boston Town Park
<input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities	<input type="checkbox"/> Lions Shelter And Bathroom Facilities
<input type="checkbox"/> North Boston Park Fields	<input type="checkbox"/> Small Shelter
	<input type="checkbox"/> Town Fields

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

<input type="checkbox"/> Parade	- Who will provide traffic control? <u></u> (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Parking (over 50)	- Please submit parking Plan: <u></u> (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
<input type="checkbox"/> Rides	(Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
<input type="checkbox"/> Fireworks	(Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
	-Who will provide Fire Stand By? <u></u> (Submit proof in writing from that agency at time of application)
<input type="checkbox"/> Vendors (over 5)	- Please submit Layout <u></u> (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

TOWN OF BOSTON RECEIVED
BOSTON TOWN CLERK
APPLICATION FOR
USE OF TOWN MEETING FACILITY 2021 DEC 20 PM 4:02

Name/Organization Early Elementary Southtowns Homeschoolers Date 12 / 20 / 2021

Name of person responsible for facilities Amanda Kessler

Title Coordinator

Applicant Address [redacted] JK

Applicant Daytime Phone # [redacted] # Of Attendees: 20 - 30

Date(s) Requested* 1/10/2022 2/15/2022 3/15/2022 4/26/2022 5/16/2022 Time 1:30 pm Type of Event Homeschool
Social meet
project based

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

☒ Town Hall Community Room w/o Kitchen

☐ Planning Board Room

☐ Court Room

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds .

SIGNATURE OF APPLICANT: Amanda Kessler

Upon Completion, please submit to Town Clerk

APPROVED/DENIED : _____
(date)

INSPECTION: _____
(date)