

TOWN OF BOSTON – RESOLUTION NO. 2022-33

**DECLARING 2003 FORD F-550 SURPLUS
AND AUTHORIZING DISPOSAL THROUGH AUCTION**

WHEREAS, the Town of Boston Highway Superintendent has advised the Town Board that the Town's 2003 Ford F-550, VIN No. 1FDAF57P93ED42343, which is equipped with a chipper box fabricated by Town of Boston personnel, no longer meets the requirements of the Highway Department because of its age and condition; and

WHEREAS, the Highway Superintendent recommends that the vehicle be sold at auction, and the Town Board has determined that declaring the vehicle to be surplus property to be sold at auction is in the best interests of the Town;

NOW THEREFORE BE IT

RESOLVED, that the Town's 2003 Ford F-550, VIN No. 1FDAF57P93ED42343, equipped with a chipper box, hereby is declared surplus property and the Highway Superintendent shall oversee the sale of this surplus property at auction on behalf of the Town of Boston.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON - RESOLUTION NO. 2022-34

STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS, the New York State and Local Retirement System (“NYSLRS”) requires the adoption of a resolution regarding the standard work days for elected and appointed Town officials; and

WHEREAS, the form annexed hereto as Exhibit A is the one prescribed by NYSLRS; and

WHEREAS, the information contained on the annexed form is deemed complete and accurate to the best knowledge of the Town Board, except that Social Security Numbers are omitted from Exhibit A;

NOW THEREFORE BE IT

RESOLVED, that the Town of Boston hereby adopts the Standard Work Day and Reporting Resolution attached hereto as Exhibit A, that the Town Clerk is required to post this resolution on the Town website for 30 days, and that within 15 days after the 30-day posting period ends, after filling in the blanks for Social Security Numbers, the Standard Work Day and Reporting Resolution is to be filed with the Office of the State Comptroller.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 8/15)

BE IT RESOLVED, that the _____ / 30471 _____ hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Supervisor	6	Keding, Jason			<input type="checkbox"/>	1/1/2022-12/31/2025	14.56	<input type="checkbox"/>
Councilwoman	6	Lucachik, Jennifer			<input type="checkbox"/>	1/1/2022-12/31/2025	3.73	<input type="checkbox"/>
Councilwoman	6	Martin, Kelly			<input type="checkbox"/>	1/1/2020-12/31/2023	2.06	<input type="checkbox"/>
Appointed Officials								
Court Officer	6	Mulé, Daniel			<input type="checkbox"/>	1/1/2021-12/31/2021	1.54	<input type="checkbox"/>
Prosecutor	6	Calabrese, Calcedonio			<input type="checkbox"/>	1/1/2022-12/31/2022	3.42	<input type="checkbox"/>
Town Historian	6	Gamel, Frank			<input type="checkbox"/>	1/1/2022-12/31/2022	4.49	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Sandra L. Quinlan, secretary/clerk of the governing board of the _____, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

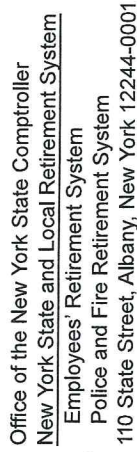
IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20____, 20____.

Affidavit of Posting: I, Sandra L. Quinlan, being duly sworn, deposes and says that the posting of the Resolution began on June 2, 2022 and continued for at least 30 days. That the Resolution was available to the public on the _____ (Date)

☒ Employer's website at www.townofboston.com

☒ Official sign board at 8500 Boston State Road, Boston, NY 14025

☐ Main entrance secretary or clerk's office at _____



(Rev. 8/15)

Employer _____
 Town of Boston
 Location Code 30471
 Page 2 of 2
 (use with form RS 2417-A)

TOWN OF BOSTON – RESOLUTION NO. 2022-35
AUTHORIZING LEASE OF MAIL ROOM COPIER

WHEREAS, the Town of Boston Town Clerk has identified a need for a new copier located in the mail room; and

WHEREAS, the Town performed due diligence in soliciting multiple quotes; and

WHEREAS, the Town has received a quote from _____ for a new _____ and

WHEREAS, the lease and maintenance of the new copier will be _____/month for the next__ months; and

WHEREAS, the lease that is being recommended has been determined the best value to the Town; and

NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Supervisor to enter into an agreement with _____ for a lease agreement for the _____.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Proposal Prepared Exclusively for
Town of Boston

Prepared by
Josh Piegay
Account Executive

March 18, 2022



411 Maryvale Drive
Buffalo, NY 14225
(716) 633-1883

WNY
Imaging

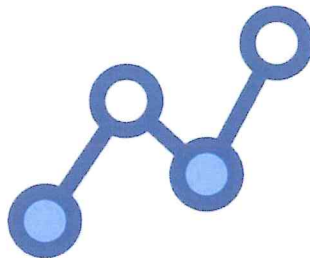
The contents of this proposal include confidential, trade-secret information this is intended solely for the use of the company listed above. The contents may not be reproduced without full specific, written permission from WNY Imaging Systems, Inc.

Pricing valid for 30 days

At WNY Imaging Systems we treat our relationships with our customers as a partnership. We know how important it is to have an efficient running office which is why we have a dedicated team that is known for providing the highest quality of service in WNY.

Mission Statement

To establish ourselves as a pillar of the Western New York business community by providing our customers with the highest quality of Document Imaging Solutions while adhering to our core values.



Our core values make us the best FIT for your business!

F We are **FLEXIBLE**

I We have **INTEGRITY**

T We are **TOTALLY Committed to You!**

WNY Imaging Systems, Inc.

Performance Guarantees

5 Year Total Satisfaction Guarantee

- WNY Imaging will fix or replace your copier with a like or better model within the five years of your active, and continuously maintained service agreement

15 Minute Response Time

- 15-minute confirmation of technical support
- 15-minute acknowledgement of parts availability
- 15-minute response to when a technician is anticipated to arrive

Technician Arrives in an Average of Two Hours

- One month of free maintenance-equivalent to contract allowance if WNY Imaging misses a maximum response time four hours when the copier is down
- Applies to all MFP Digital Equipment under WNY Imaging Maintenance Agreements

Maintenance Agreement Contracts Tailored to Your Needs

- Toner, rollers, drums, and parts are all included in the maintenance plan
- Flexibility to cancel within 30 days at any time, for any reason

Constant Support from your Account Executive and Customer Service Team

- Monthly, quarterly, or bi-annual reviews with your Account Executive ensures that the lines of communication stay open, and that the equipment provided continues to meet your needs
- No 1-800 numbers puts you in touch with a customer service representative to assist you the moment you call in

36 Month Lease Upgrade Policy

- Customer can upgrade to the latest technology of equal or higher capabilities through WNY Imaging Systems at any time
- Protection from potential obsolescence

Free loaner if Copier is Down for More than 24 hours

- We keep you up and running, even if we aren't able to immediately resolve your issue

Equipment Delivery, Installation, and Training Included

- Free product training for as long as you are under a WNY Imaging Maintenance Agreement
- Copier moves and additional IT work after the first 30 days is quoted out as billable work

NOTE: All warranties described above are guaranteed to all WNY Imaging Systems customers who purchase directly from WNY Imaging Systems, or utilize WNY Imaging Systems leasing company subsidiaries

Top Three Reasons to Partner with WNY Imaging Systems, Inc.

1. We are local

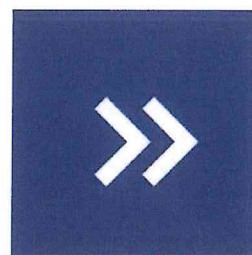
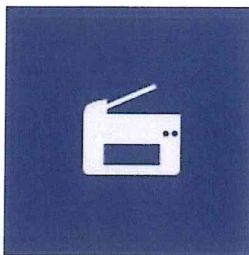
Everything you need, from service, sales, and support is handled at our company's office at 411 Maryvale Drive in Buffalo, NY

2. Our goal is not to be the largest digital office equipment provider in Western New York. Our goal is to be the best at what we do.

All companies will make mistakes, but at WNY Imaging Systems, we not only acknowledge the error, but we work on adjusting ourselves so we can prevent that mishap from taking place again.

3. All quotes and proposals are custom made, and uniquely tailored to fit each company's needs.

You will work with a dedicated solutions specialist from WNY Imaging Systems who is trained to propose the perfect application for your offices' paper based workflow.



Benefits to the Kyocera Product Line

Email – to – Print

- + Complimentary remote printing function of all MFPs and Printers.
- + Ideally suited for remote and field-based employees.
- + Easy to implement and deploy. Simply compose an email, attach your PDF, TIFF or JPEG, and click “send.”
- + Body of email can print as cover page.

KX Driver

- + Single – unified print driver for all Kyocera devices.
- + Graphical user interface provides simple job configuration.
- + Job Profiles allow common jobs to reproduced rapidly without long, complex configuration each run.
- + Includes PostScript Emulation and PDF creation features at no additional expense.

Color Optimizer

- + Complimentary plug-in for KX Driver.
- + Simple color matching tool for creating optimal output.
- + Reduces the dependency on expensive third-party solutions for basic color adjustments.
- + Users may define up to thirty color alternations within the plug-in.

Kyocera Fleet Services (KFS)

- + Extension of service department for real-time device diagnostics and alerts, reducing on-site service visits.
- + No middleware (i.e. agent) required to be installed in customer environment. Devices report directly to KFS Server over secure, encrypted channel.
- + Ability to perform scheduled, remote firmware updates.
- + Collects all meter and toner data then automatically reports data back to dealership.

ECO footPRINT Toner Recycling Program

- + Boxes are available upon request and come pre-labeled with a return shipping sticker.
- + Customer fills box with empty & waste toner containers until full then seals and sends.
- + 100% of contents are recycled, no contents go to landfill.
- + Customer facing brochure included in miscellaneous items area.

Kyocera Mobile Print

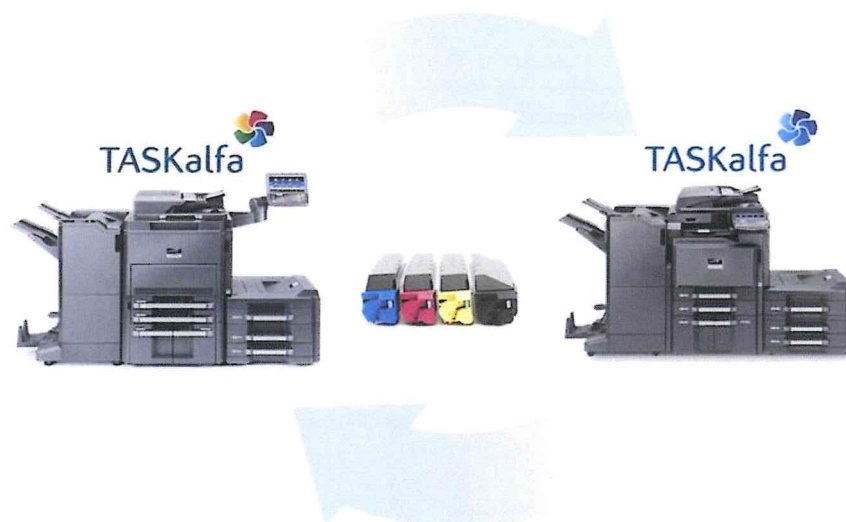
- + Complimentary application for iOS and Android (Includes NFC support) allowing wireless connectivity to devices on the local area network.
- + Allows printing of documents and photos stored on your device.
- + Scan documents and save them to your device or Dropbox, Evernote or Microsoft OneDrive.
- + Supports full functionality of device including staple, hole-punch, booklet capabilities, user login, job accounting, private print and more!
- + More information can be found here: <http://www.kyoceradocumentsolutions.com/support/mobileprint>

Kyocera MyPanel

- + Complimentary application for iOS and Android (Includes NFC support) allowing wireless connectivity to devices on the local area network.
- + Users can operate MFP without necessity of touching operation panel.
- + Configure Copy, Send and Fax functions utilizing both MFP and mobile device address books.
- + Store, Send & Print utilizing Custom Boxes.
- + Common jobs & settings may be stored as workflows for simple execution in the future.
- + More information can be found here:
https://www.kyoceradocumentsolutions.com/support/mypanel/index_en.html

Additional Benefits of the Kyocera Equipment

- Ceramic high-yield drums
 - Hardness is second only to diamonds
 - 600,000 impression yield leads to less replacement and less service
- Green initiative through reduced consumables
 - Empty monochrome toner container becomes the single waste container receptacle
 - Series of equipment utilize the same toner
- Embedded data capture application, Kyocera Fleet Services (KFS), for remote service, firmware updates, and supply replenishment
- Universal drivers for every product
- Unique Three-Tier color billing technology
 - Pay for the amount of color on the page
 - Reduce costs to less than two cents per color print
- Optional enhancements to scanning and printing through Kyocera developed applications
 - Secured queue printing and print job holding
 - Convert paper documents to searchable PDFs / editable MS Word and MS Excel (\$)
 - Follow me printing (\$)
 - One touch personalized scanning to network folders and applications (\$)
 - Ability to embed forms or letterhead into the Kyocera print driver (\$)

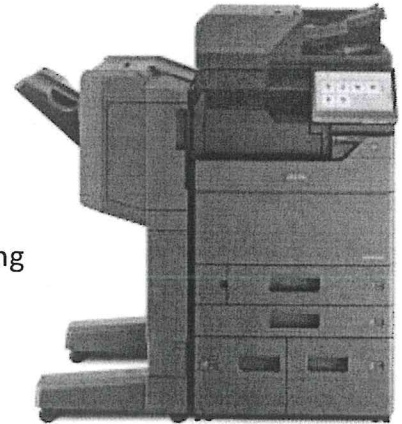


Proposal Prepared Exclusively for
Town of Boston

Proposed Solution:
Kyocera TASKalfa 4054ci

Specifications

- 40 pages per minute monochrome and color printing
- Standard network print, copy, color scan and fax
- Standard stackless duplexing
- 320 sheet Dual scan document processor (single pass scanning)
- (2) 500 sheet paper drawers
- 150 sheet multi-purpose tray
- Maximum paper size of 11" x 17"
- 1,000 Sheet finisher with stapling unit
- Quiet close paper drawer technology – less jamming and self-closing
- Eco-Friendly waste toner system
- Document box used for frequently printed forms
- Scan-to and print-from USB card Interface
- Customizable 10.1" color tablet like touch screen display
- Kyocera HyPAS business application technology (such as **Mobile Print**)



60-month usage plan: \$160.00 per month

Image Management Agreement:

- Use of new Kyocera TA-4054ci for term of the agreement
- Includes up to 4,000 monochrome prints per month at \$0.0065 overage
- Color cost per print is \$0.049 overage
- Includes all service, parts, and toner
- Includes Unlimited Scans
- Overages reconciled quarterly
- KFS – Kyocera Fleet Services software for automatic toner replenishment and meter readings
 - Proactive reporting for jams, firmware updates and service

Optional Accessories:

(2) 1,500 sheet paper trays: \$18.00 per month

4,000 Sheet finisher with stapling and folding capabilities: \$24.00 per month



**Imaging
Systems**

411 Maryvale Drive | Buffalo, NY 14225
P: 716.633.1883 | F: 716.633.1963
www.wnyimaging.com

Proposal Prepared Exclusively for
Town of Boston

Proposed Solution:
Kyocera TASKalfa 4004ci

Specifications

- 40 pages per minute monochrome and color printing
- Standard network print, copy, color scan and fax
- Standard stackless duplexing
- 320 sheet Dual scan document processor (single pass scanning)
- (2) 500 sheet paper drawers
- 150 sheet multi-purpose tray
- Maximum paper size of 11" x 17"
- 1,000 Sheet finisher with stapling unit
- Quiet close paper drawer technology – less jamming and self-closing
- Eco-Friendly waste toner system
- Document box used for frequently printed forms
- Scan-to and print-from USB card Interface
- Customizable 10.1" color tablet like touch screen display
- Kyocera HyPAS business application technology (such as **Mobile Print**)



60-month usage plan: \$130.00

Image Management Agreement:

- Use of new Kyocera TA-4004ci for term of the agreement
- Includes up to 4,000 monochrome prints per month at \$0.0065 overage
- Includes all service, parts, and toner
- Includes Unlimited Scans
- Overages reconciled quarterly
- KFS – Kyocera Fleet Services software for automatic toner replenishment and meter readings
 - Proactive reporting for jams, firmware updates and service

Optional Accessories:

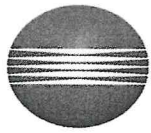
(2) 1,500 sheet paper trays: \$18.00 per month

4,000 Sheet finisher with stapling and folding capabilities: \$24.00 per month



**Imaging
Systems**

411 Maryvale Drive | Buffalo, NY 14225
P: 716.633.1883 | F: 716.633.1963
www.wnyimaging.com



KONICA MINOLTA

Proposal For:



Lineage

PRESENTED BY

Jim Migliaccio

Business Development Executive

Lineage Office Technologies

385 North French Road, Amherst, NY 14228





Giving Shape to Ideas



Who is Lineage?

Lineage is the largest local provider of Konica Minolta hardware and software solutions in WNY, as well as the largest independent Quadient dealer in the country.

Lineage helps companies save time and money on their business communications. Our goal is to make business communications seamless and efficient. Our communication solutions help you send, receive, print and connect internally and seamlessly with your customers. The solutions we provide are designed to move information forward in organizations of any size.

We bring together unparalleled advances in security, print quality, network integration, digital distribution, and dependability via our award-winning product lines and software solutions. Lineage provides a true end-to-end document workflow solution, from creation and print of a document-to-document distribution that no one else can offer.

Lineage (started in Buffalo, NY) has been in business since 1984. With offices in Buffalo and Rochester, New York, Charlotte and Greensborough, North Carolina, Kansas City, Kansas, and Little Rock, Arkansas. Locally we have acquired companies such as, Express Mailing, Progressive Business, and Central Business Systems, along with 13 other companies at our locations nationwide.

Our local customer support helpdesk team communicates real-time with our tenured service technicians via RemoteTech software. Our dispatch software improves service management by giving our technicians the ability to get service call information, manage service activities, and input data while out in the field using their mobile device or laptop.

As of today, Lineage employs approximately 110 employees and revenues over \$18,000,000. We are able to accomplish this by our loyal customer base of over 10,000 and growing.

When given a choice, companies select Lineage for their printing, mailing, and critical document distribution needs because we offer cutting-edge technology and services to keep your business ahead of the curve. We use comprehensive strategies for managing and deploying output devices within your organization. Lineage will design and implement an optimal environment to maximize your document output productivity and cost savings.

Equipment Specs



KONICA MINOLTA BIZHUB C450i

- ✓ 45 ppm copy/print speed
- ✓ Color multi-function device (option)
- ✓ Copy, print, scan
- ✓ Fax kit
- ✓ Single-pass dual-scan document feeder (holds 300 originals/scan speed 280 ipm)
- ✓ Intelligent Media Sensor with Paper Size/Weight Detection
- ✓ Double Feed Detection
- ✓ 50-sheet multi-position stapling finisher + saddle-stitch booklet maker (option)
- ✓ (2) 500-sheet paper drawers + 2,500-sheet large capacity drawer + manual bypass
- ✓ BIZHUB SECURE PLATINUM: *Konica Minolta's Full Security Suite*
- ✓ Quad-core processor
- ✓ Self-encrypting SSD (Solid State Drive)
- ✓ 10.1" floating touchscreen
- ✓ Max paper size 12x18
- ✓ LK-110 (searchable PDF / OCR capabilities)



Giving Shape to Ideas



LINEAGE
The Important Things Never Change.

Investment

LEASING OPTIONS (Fair Market Value)	
Bizhub 450i (monochromatic machine)	
Term	Payment
63-month	\$113.98
Add folding booklet-maker	\$123.32
39-month	\$163.89
Add folding booklet-maker	\$177.32
Pricing Guaranteed Until 6/30/2022	

LEASING OPTIONS (Fair Market Value)	
Bizhub C450i (color machine)	
Term	Payment
63-month	\$155.66
Add folding booklet-maker	\$165.00
39-month	\$223.82
Add folding booklet-maker	\$237.25
Pricing Guaranteed Until 6/30/2022	

MAINTENANCE

Platinum Plan - Includes parts, labor, toner and all supplies; excludes paper and staples.

CPC Rates:

\$.007 per BLK "click" and \$.045 per COLOR "click"

Billed monthly based on actual usage. No base charges or minimum payments



Giving Shape to Ideas



Lineage Professional Services

Lineage is proud to service thousands of accounts across Western New York from Buffalo to Rochester. The Buffalo region is supported by a local service team based in Amherst, NY. Our technicians are all factory trained and undergo continuous education to stay current with new advances from Konica Minolta. At their disposal is an estimated \$500,000 of parts and supplies held locally ensuring fast and efficient service to our customers. Lineage invested into RemoteTech, a software solution, to ensure our 4-hour response time. **In fact, during 2021 Lineage Buffalo averaged 1.74-hour response time.**

Remote Tech REMOTETECH™

RemoteTech™ is a service call management software our field technicians use. RemoteTech gives our service technicians the ability to get service call information, manage service activities and input service call data while out in the field using a laptop, tablet, or smart phone.

BIZHUB V-Care

Remote service that's always there for you

BIZHUB vCare™ is Konica Minolta's developed technology embedded in our products. It's remote diagnostic software that allows our trained service technicians to monitor, manage and service your bizhub multifunction products (MFP) over the Internet with no disruption to your device or business. It provides transparent 24/7 customer care, allowing our products to communicate to our central vCare diagnostic server for routine status updates, toner, and supply levels and meter reads, as well as urgent operational diagnostic messages when service is required. There are more than 250,000 Konica Minolta products connected and reporting their operational status — or "health" — to the vCare system nationwide. With vCare, there's less downtime and more productivity. Our vCare system has been collecting MFP meter and diagnostic information for more than eight years, providing our engineers with useful data they in turn use to improve product quality and design. And that provides you with an optimized level of product and account support for your Konica Minolta solutions.



Security Standards

- ✓ Machines comes equipped with bizhub SECURE PLATINUM security package
- ✓ Konica Minolta has no known successful attempts to hack into Bizhub devices
- ✓ Full-disk encryption (military grade)
- ✓ Spool to RAM not HDD
- ✓ Hard drive lock, data overwrite & data deletion
- ✓ All security features are certified by ISO, IEEE standards
- ✓ No hard drives in i-series; come equipped with self-encrypting solid-state drives (SSD)
- ✓ Konica Minolta writes its own code

Awards & Recognition

Lineage is very proud to be the largest local dealer of **Konica Minolta** equipment. Konica Minolta is recognized throughout the industry as a top-tier product with a huge focus on research and development. Konica Minolta is known for its reliability, color quality, scanning capabilities and full suite of security standards.



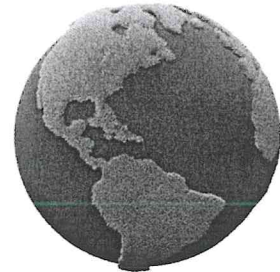
Hyland
Hyland

DIAMOND
SUPPORT PARTNER
2018
PLATINUM
PARTNER 2018



Environmental Sustainability

Protecting our planet is a top priority. We pursue a broad array of environmental initiatives – eliminating pollutants, reducing energy consumption and creating products and solutions that help our clients realize their own sustainability goals and strive to assist our clients to resolve their environmental issues.



- Eco Vision 2050 - our long-term environmental vision
- Solar Energy Initiative - installation of a solar panels to harness the power of the sun for pollution-free energy
- Earth Friendly Products - environmentally friendly innovations that consistently improve efficiencies in our print technologies
- EPEAT - proud to have the highest total of EPEAT points of any registered imaging equipment company in the world
- **Clean Planet - program for cost-free recycling of our consumables**
- Simitri® HD^E Toner - consumes less energy during production and CO₂, NO_x and Sox emissions are reduced by more than 1/3 during use
- Green Products Certification System
- Green Factory Certification System
- Green Marketing

clean
planet

To ensure efficient implementation of environmental management Konica Minolta is committed to the environment by operating its management systems based on ISO 14001.



Customer One Guarantee

We are so confident in the quality of our products that we guarantee your Konica Minolta MFP will (1) meet factory specifications and (2) be compatible with your network, or we'll replace it with an equivalent model:

- **First two years:** brand new MFP replacement
- **After two years:** new or refurbished replacement
- **Plus,** Konica Minolta will also provide a \$1,000 credit towards your next Konica Minolta MFP as a way to say "we're sorry for the inconvenience." **



Konica Minolta will maintain the equipment covered by this guarantee in good operating condition and necessary maintenance, service and repairs as specified by the terms of the written maintenance agreement. Should a workgroup unit be out of service, due to maintenance needs, for more than 16 consecutive business hours, or if a production print unit is out of service for more than 24 business hours, Konica Minolta shall provide a loaner unit of similar capabilities upon your request. Any unit that Konica Minolta determines cannot be properly repaired to manufacturer's specifications will be eligible for a replacement unit of substantially similar or greater capabilities, at no additional charge.



The best customer experience is one that avoids problems altogether which is why we've established remote monitoring and a rapid response process in conjunction with your local sales representative.

- Our Solutions & Support team will proactively monitor our installed MFP's performance, looking to identify potential issues before they become problems for our customers.
- Should a problem arise, our technical support, local service manager and advanced diagnostics team members are all empowered to authorize a replacement, allowing for a fast and easy resolution.



Date: May 19, 2022

Town Of Boston

Prepared By: Josh Snowden
joshua.snowden@xerox.com
(607)-382-2048

Executive Summary

Thank you for partnering with us as we worked to establish the state of your document environment. The following pages report on our co-authored findings. We are proud to offer you solutions to help your company achieve your specific goals.

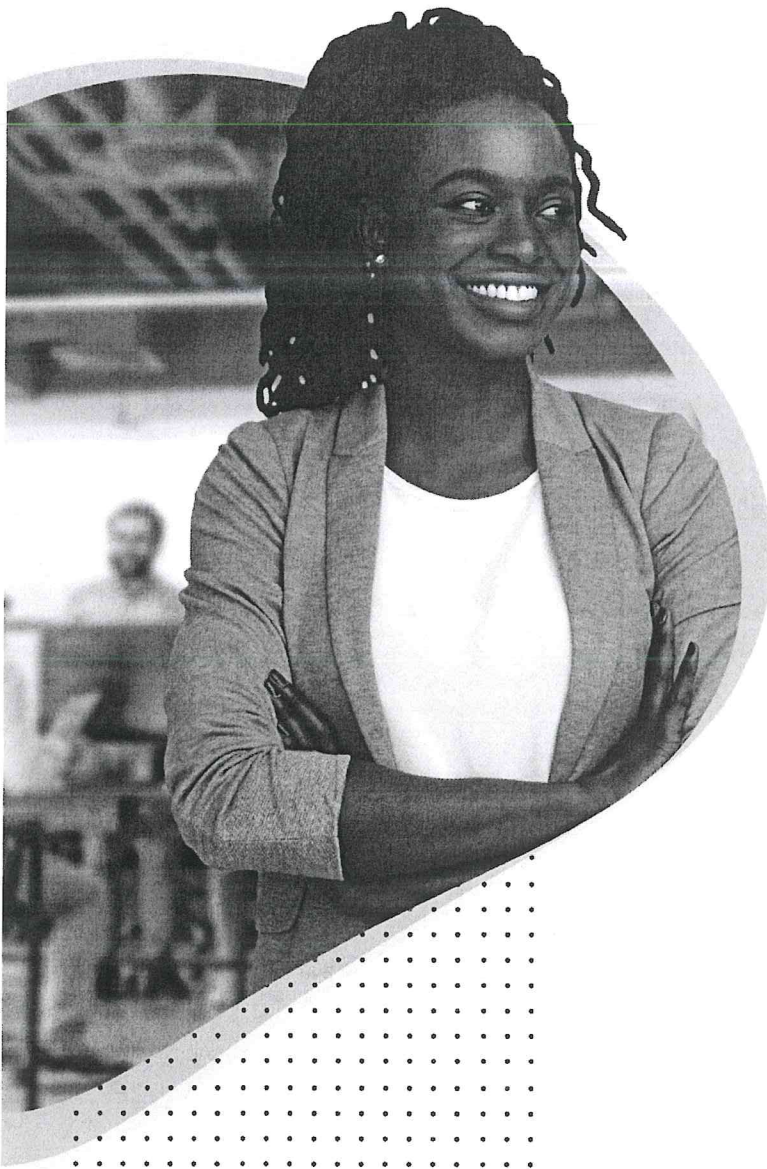
We truly have appreciated your time and willingness to communicate the goals of your organization throughout the process. We are committed to understanding your technology infrastructure as we simultaneously establish solutions to assist you with total operational expenditures, workflow efficiency and sustainability. We hope that the thoroughness of our assessment process verifies that our partnership is genuine and will be beneficial for you today and in the future.

I am available to you if you have any questions in regards to our presentation today. Thank you again for all the time you and your team have shared with me. You can count on us!

Best Regards,

Josh Snowden

Date: May 19, 2022



Who is

Xerox® Business Solutions?

We deliver digital transformations with the care and attention of a local partner

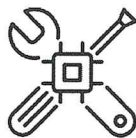
Our strategic mission is to help organizations and businesses improve the flow of work to enable greater performance, agility, and transformation. Staying true to our heritage, **Xerox Business Solutions (XBS)** solves business problems through diverse services, innovative technologies, and the expertise of local service and support. Our objective is to be the provider of choice for all our customers' business technology needs.

- XBS is your local partner for growth, efficiency, and productivity
- Local and live remote service to resolve problems, regardless of where your work is being done
- National and global reach as a division of Xerox®
- **We're here when you need us...wherever you need us**

Solutions to Benefit You



Local Customer Care advocates available for immediate assistance and support



Simple preventative maintenance routines to keep machines at peak performance



Fully stocked inventory to service your machines quickly



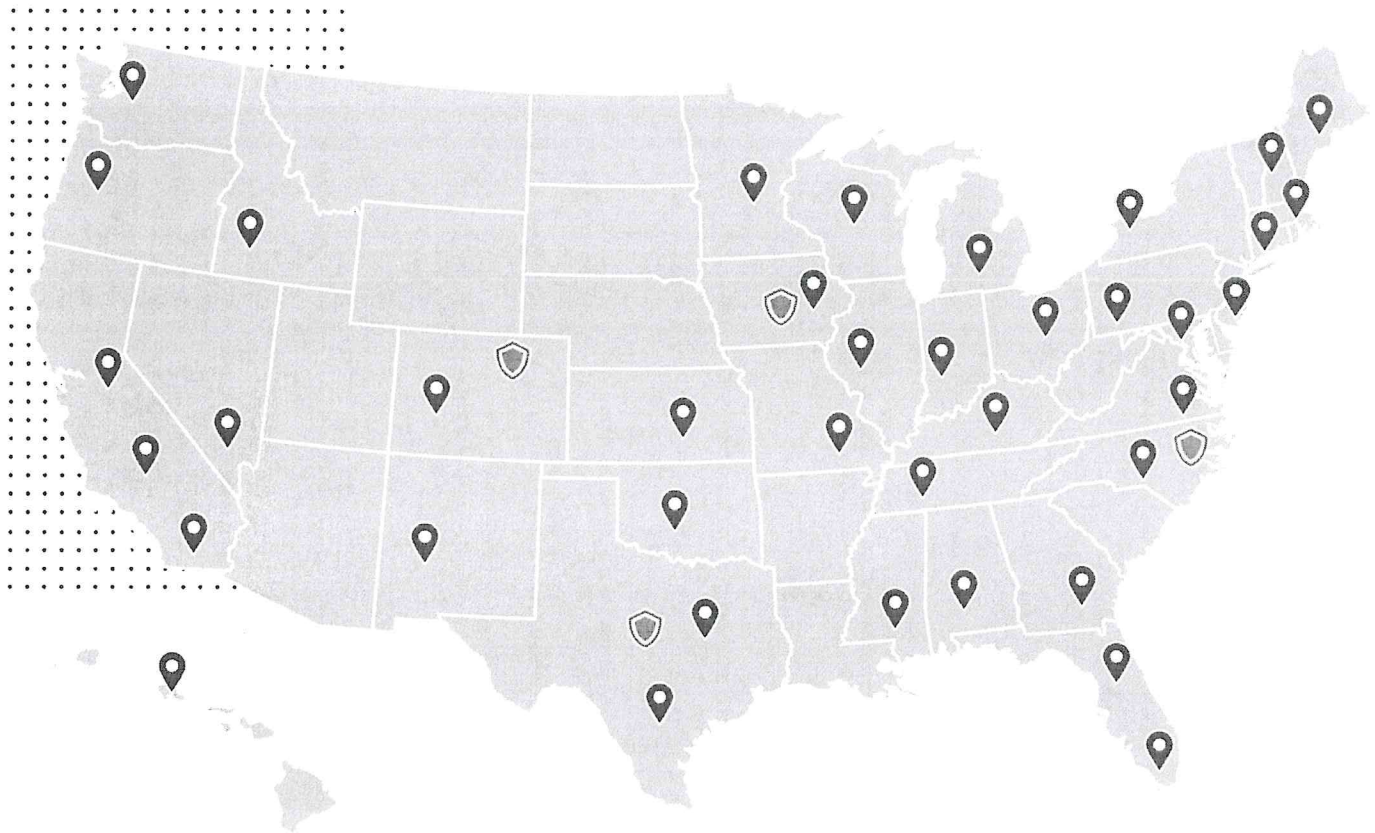
Auto Toner Replenishment and meter reads



A **xerox**™ Business Solutions Company

A LOCAL PARTNER YOU CAN RELY ON

Local Presence, National Reach and a Global Identity



Our teams are passionate about creating local relationships that go beyond a simple product. We are committed to guiding local businesses of all types and sizes towards making a digital transformation in the way they work.

Xerox Business Solutions provides a level of local account management that cannot be beat.



Xerox Business Solutions Office



Network Operations Center



A **xerox**™ Business Solutions Company

Focus on what you do best, we'll take care of the rest

360 Assessment



1. DEFINE

We want to understand your company culture to ensure we are able to accurately assess your organization. In the first meeting, we define the 360 Assessment and gather information on the strategic direction and objectives of your company.



4. IMPROVE

We walk through co-authored improvements for sustainable working practices. In many cases we are able to reduce workflow expenditures by up to 30%. Together, we develop guidelines for achieving your best workflow processes and true optimization.



2. MEASURE

Get clear visibility into your current technology and workflow infrastructure. We work with you to set the baseline measures aligned with your strategic direction.



5. CONTROL

Our suggested recommendations are built on actual data, not estimates or projections. We provide you with an action plan establishing critical metrics so you can continuously monitor, control, and analyze results for ongoing improvements.



3. ANALYZE

Working with your team, integrated tools and techniques are used to collect and analyze data in these core areas over a defined period of time:

- Review Workflow and Examine Processes
- Study Sustainability
- Inventory Technology and Mapping
- Analyze Usage
- Capture Costs

Observations of Customer Environment

Xerox® ConnectKey® Copiers and Printers

Cloud Connected, App Enabled Printers and Copiers

Give your team the power to collaborate and integrate everyday processes into existing apps and services with Xerox® ConnectKey® copiers and printers.

Xerox® ConnectKey® Technology is **transforming the experience of how people work**. It gives them the freedom to solve problems, be more sustainable and productive and take on new challenges. As a proven technology solution, ConnectKey® helps collaborators communicate, connect and work from anywhere.

Discover the **unmatched versatility** that is built into every Xerox® ConnectKey® copier, printer and multifunctional device.

Five Xerox® ConnectKey® Technology Attributes

- Intuitive User Experience
- Mobile and Cloud Ready
- Comprehensive Security
- Enables Intelligent Workplace Services
- Gateway to New Possibilities

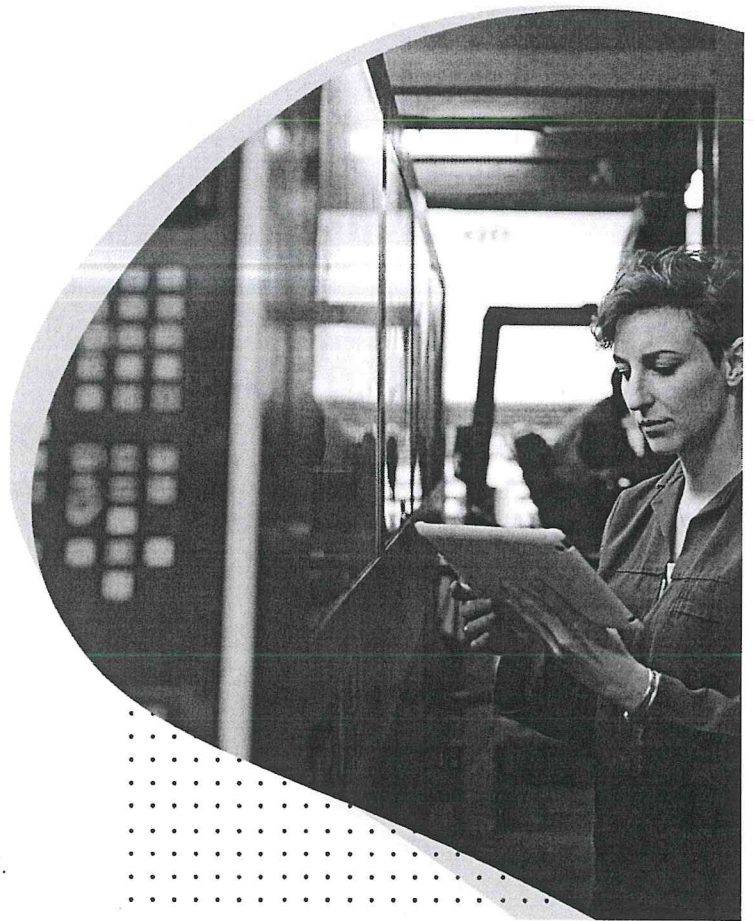


XEROX® IT SERVICES

Whatever your need, we've got IT covered

We make things with IT in mind. **Future-proof your organization**, while driving the digital transformation you need now. Automate processes and protect your infrastructure with leading-edge technology, services and solutions for IT departments big and small.

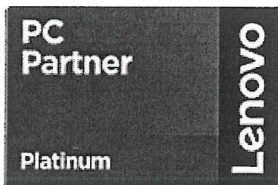
We are all living and working in the most advanced digital age yet, and that means information technology is more important than ever before. We go beyond delivering top-quality printers and scanners by offering secure and reliable IT services for small businesses and medium-size businesses.



Partnering with the Best in the Business

Bringing you award-winning technology with superior support

We offer 24/7/365 IT support services for your business with a personalized suite of IT solutions. Our offerings range from technology procurement and managed IT services to cloud migrations and critical information security management.



Proposed Solution



SALES REP
Josh Snowden

PO #

PAYMENT TERMS
Lease

SERVICE PAYMENT
Included in Lease

MPS PAYMENT
N/A

ORDER DATE
05/19/2022

LEASE PAYMENT
\$325.95

LEASE TERM
60 months

OF PAYMENTS
60

BILL TO		CONTACT	
CUSTOMER #		CONTACT	Sandra Quinlan
CUSTOMER NAME	TOWN OF BOSTON	PHONE	716-941-6113
ADDRESS	8500 BOSTON STATE ROAD BOSTON,NY 14025	EMAIL	townclerk@townofboston.com

EQUIPMENT INFORMATION					
QTY	ITEM #	DESCRIPTION	LOCATION	PRICE	EXTENDED PRICE
1	AltaLink C8155H2	AltaLink C8155H2 with Accessories	TOWN OF BOSTON - TOWN COURT 8500 BOSTON STATE ROAD BOSTON, NY 14025	Included on Lease	Included on Lease

<u>Software</u>	EQUIPMENT SUBTOTAL	See Lease
<u>Comments</u>	SOFTWARE SUBTOTAL	See Lease
	TAX	See Lease
	TOTAL	See Lease

Solution Comparison:



CURRENT MONTHLY COST

\$0.00



NEW MONTHLY COST

\$325.95

EQUIPMENT			
DESCRIPTION		CURRENT COST	PROPOSED COST
Equipment Total		\$0.00	\$252.18
MAINTENANCE AGREEMENT			
DESCRIPTION	CURRENT USAGE	CURRENT COST	PROPOSED COST
Black & White	0	\$0.00	\$28.40
Color	0	\$0.00	\$45.37
Maintenance Total		\$0.00	\$73.77
MANAGED PRINT SERVICES AGREEMENT			
DESCRIPTION	CURRENT USAGE	CURRENT COST	PROPOSED COST
Black & White	0	\$0.00	null
Color	0	\$0.00	null
MPS Total		\$0.00	null

TOWN OF BOSTON – RESOLUTION NO. 2022-36

**AUTHORIZING PROCUREMENT OF
INDEPENDENCE DAY CELEBRATION FIREWORKS DISPLAY**

WHEREAS, the Town of Boston desires appropriately to commemorate Independence Day and to include a Fourth of July Fireworks display in its commemoration; and

WHEREAS, the Town solicited proposals from fireworks display vendors for the display and received one proposal dated May 13, 2022 from Skylighters of New York LLC in the amount of \$10,000;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Town Supervisor to execute an agreement with Skylighters of New York LLC to produce a Fourth of July fireworks display for a total cost not to exceed \$10,000.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

THIS PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as "agreement"), made and entered into this 13th day of May, 2022 by and between SKYLIGHTERS of New York LLC. and Minnich Enterprises, Inc. (here in after referred to as "SELLER") and Town of Boston (Herein after referred to as "BUYER").

X This is a one year agreement.

 This is a three year agreement, starting on the below dates and time. Agreement binds BUYER to use SELLER as sole provider for pyrotechnic displays and services for three years, final compensation amount for years two and three of the agreement can be determined at original signing, or annually by January 31st of said year and will follow compensation specifications as outlined below. Three year agreement entitles BUYER to more product added to the display each year. (All product is based on current cost of that year and annual compensation amount.)

Any agreement paid in full by May 1st of the agreement year will entitle BUYER to % more Product added to that years display.

1. THE TIME AND PLACE: POSTPONEMENT/CANCELATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display at approximately 10pm on the day of July 4, 2022. BUYER is responsible for gaining access to the set up location on the SELLER'S behalf. The display will be executed at the following:

Location & Address: Town Park, 8500 Boston State Rd., Boston, NY 14025

Weather permitting. An alternative inclement weather day is hereby designated to be N/A the same time and place set forth, herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at the time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have exclusive right to postpone the starting time of the display and/or delay the display in its entirety; until conditions have improved and are appropriate for the safety of all involved, or until inclement weather date as set forth herein above.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER, BUYER and , to be insured and covered for \$5,000,000 Each Accident. \$5,000,000 General Aggregate, \$5,000,000 products-comp/ops Agg. In the event greater liability insurance limits are required, the additional cost is to be paid by BUYER.

3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following:
- Adequate security personnel;
 - Barricades, Ropes with flags, etc. to barricade all covered (dangerous) areas to spectators;
 - Traffic patrolmen;
 - As necessary:
 - security guards for crowd control and clean up personnel to remove litter left by spectators or any other persons other than SELLER;
 - Trash receptacles as necessary for spectators;
 - "No Parking" signs and directional signs;
 - Sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic display. Such space to be clear and free of all persons except those employed by SELLER; and clear of any and all equipment, vehicles, structures, or items of any other kind not authorized or put in place by SELLER.
4. LICENSES OR PERMITS: SELLER shall be responsible to obtain, for SELLER's benefit, any state, city or any other licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance, or any other items required by the licensing authorities for issuance of such licenses or permits.
5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows: 50% at the signing of this agreement, due no later than 90 days from the display date with the balance due before the service has been provided . The total amount of this contract is \$10,000.00
Our 3% cash/check discount will be removed for all credit card payments.
(*if three year contract, Year 1 \$_____, Year 2 \$_____, Year 3 \$_____). In the event of BUYER failure to pay all sums due within thirty days of display, SELLER shall be entitled to collect from BUYER its reasonable cost of collection, including interest and reasonable attorney's fees. If, for any reason other than as addressed herein above BUYER wishes to cancel this agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price hereunder for the cancellation of a one year contract; and an additional fifteen percent fee of the total contract price for each year cancelled with a undetermined budget for the cancellation of a three year contract; to be paid to or retained by SELLER. Any applicable state or local taxes will be payable by the BUYER. Should the setup of the display require a multi-day setup it is up to the BUYER to provide security for the display site.
6. PRICE ADJUSTMENTS: Pricing may be adjusted up to the date the services is provided, based on actual increases or decreases in U.S. Tariffs, product and shipping costs. SKYLIGHTERS of New York LLC, shall use its best commercial efforts to limit any increases as much as possible. SKYLIGHTERS of New York, LLC, is using every commercial efforts and delaying shipments to avoid the 300% markup on Freight. Our deadline to ship is April 1st. If shipping price does not come down by, contracts/displays will be need to be adjusted.
7. POINT OF CONTACT NAME & PHONE NUMBER: _____

This CONTRACT is binding only after it has been signed by all parties hereto and returned to the SELLER with the required deposit as forth herein above.

BY: _____

BY: _____

DATE: 5/13/2022

DATE: _____

SELLER

BUYER

TOWN OF BOSTON – RESOLUTION NO. 2022-37

**AUTHORIZING OF ADDITIONAL ACCESSORY BUILDING
AT 6290 PFARNER ROAD**

WHEREAS, pursuant to Boston Town Code Section 123-125, no more than one accessory building shall be constructed on a lot, except when authorized by the Town Board; and

WHEREAS, John Terzulli has requested permission to erect a second accessory building at his property located at 6290 Pfarner Road, Boston, New York; and

WHEREAS, the Code Enforcement Officer has advised the Town Board that the proposed tool shed otherwise meets Code requirements for size and location; and

WHEREAS, the proposed action is classified as a Type II action under Part 617.5(c)(9) of the State Environmental Review (SEQR) Act and no further SEQR action or determination is required with respect to the proposed action;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the proposed addition of a 12- by 14-square-foot accessory building at 6290 Pfarner Road, Boston, New York, subject to all other applicable requirements of Town Code, including issuance of a building permit.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

APPLICATION FOR PERMIT

Town of Boston; New York

OFFICE USE ONLY

Approved () Disapproved ()

Permit No. _____

Address _____

Date Issued _____

Permit Fee _____

Issued By _____

Single Family Dwellings, Farm Buildings,
Accessory Building, Additions

Owner John Terzulli
Address 6290 Pfanner Rd

Contractor Amish Sleds for Less
Address _____

Day Phone, _____

Day Phone _____

Application is hereby made for permission to: ☒ Erect ☐ Alter ☐ Repair ☐ Addition ☐ Move

CONSTRUCTED WITH: ☒ Frame ☐ Brick ☐ Brick Veneer ☐ Tile ☐ Stone ☐ Concrete Block ☐ Concrete Reinforced ☐ Steel ☐ Other

To be used as: ☐ Single Dwelling ☐ Farm Building ☐ Barn ☐ Solid-Fuel Burning ☐ Private Garage ☐ Swimming Pool ☐ Accessory Building

Address of Premises for Which Application is Made:

Section, Block, Lot 257-00-3-22-13 Current Zoning RA

Tax I.D. Number _____

() North

() South

() East

() West

Side of Pfanner, Size of Lot 215-57, 2113-56, 712
Street Name Frontage Dept Acreage

Distance of Building from lot lines. Front 2100ft, Rt. Side 211ft, Lt. Side 2206ft, Rear 22150

Size of completed ☒ Building, () Addition, feet wide 12, feet long 10, feet high 13

Sq. Ft. of: Basement _____, First Floor 192, Second Floor _____, Garage _____, Other _____

The estimated value of Structure exclusive of land is \$ 10,000

Total Square Footage of Lot 212 acres Percentage of Lot Coverage (All Bldgs) _____%

Deed Restrictions none

Type of Sewage Disposal Septic

Type of Water Supply well

NOTE: Approval of proposed system by County Health Dept. must be presented with application.

NOTE: Permit for Driveway Culvert must be presented with this application before Driveway Culvert is installed. Permit must be obtained from the Highway Department having jurisdiction (Town)(County)(State)

Attach Survey bearing the stamp of a licensed survey or engineer showing the location of all buildings with references to said lot including both existing structures and proposed structures, giving dimensions in feet.

PLANS FOR THE BUILDING INSPECTOR MUST BE SUBMITTED WITH THIS APPLICATION.
THEY MUST COMPLY WITH STATE UNIFORM BUILDING CONSTRUCTION CODE AND THE STATE ENERGY CONSERVATION CODE.

No person shall make any change in plans herewith submitted for specifications herein contained, or in the structural part of the building without written consent of the Building Inspector.

Sketch on reverse side of this application must be completed

The undersigned applicants do hereby affirm that the information herein supplied is true and correct.

Applicant/Owner _____

John Terzulli
Applicant/Owner

Date _____

Date 5/25/22

() Approved

() Disapproved

Date _____

Reason _____

Building Inspector
Town of Boston

APPLICATION FOR PERMIT

Town of Boston; New York

Single Family Dwellings, Farm Buildings,
Accessory Building, Additions

OFFICE USE ONLY

Approved () Disapproved ()

Permit No. _____

Address _____

Date Issued _____

Permit Fee _____

Issued By _____

Owner John Terzulli
Address 6290 Pfanner Rd

Contractor Amish Sheds For Less
Address _____

Day Phone, _____

Day Phone _____ e. _____

Application is hereby made for permission to: ☒ Erect ☐ Alter ☐ Repair ☐ Addition ☐ Move

CONSTRUCTED WITH: ☒ Frame ☐ Brick ☐ Brick Veneer ☐ Tile ☐ Stone ☐ Concrete Block ☐ Concrete Reinforced ☐ Steel ☐ Other

To be used as: ☐ Single Dwelling ☐ Farm Building ☐ Barn ☐ Solid-Fuel Burning ☐ Private Garage ☐ Swimming Pool ☒ Accessory Building

Address of Premises for Which Application is Made:

Section, Block, Lot 257.00-3-12-13 Current Zoning RA
Tax I.D. Number _____

() North
() South
(☒) East
() West

Side of Pfanner, Size of Lot 215.57, 2,613.56, 2/12
Street Name Frontage Dept Acreage

Distance of Building from lot lines. Front 2160 ft, Rt. Side 2155 ft, Lt. Side 230 ft, Rear 22415 ft
Size of completed ☒ Building, () Addition, feet wide 12, feet long 14, feet high 8
Sq. Ft. of: Basement _____, First Floor 168, Second Floor _____, Garage _____, Other _____
The estimated value of Structure exclusive of land is \$ 5,020
Total Square Footage of Lot 212 acrs Percentage of Lot Coverage (All Bldgs) _____ %
Deed Restrictions none
Type of Sewage Disposal septic
Type of Water Supply well

NOTE: Approval of proposed system by County Health Dept. must be presented with application.

NOTE: Permit for Driveway Culvert must be presented with this application before Driveway Culvert is installed. Permit must be obtained from the Highway Department having jurisdiction (Town)(County)(State)

Attach Survey bearing the stamp of a licensed survey or engineer showing the location of all buildings with references to said lot including both existing structures and proposed structures, giving dimensions in feet.

PLANS FOR THE BUILDING INSPECTOR MUST BE SUBMITTED WITH THIS APPLICATION.
THEY MUST COMPLY WITH STATE UNIFORM BUILDING CONSTRUCTION CODE AND THE STATE ENERGY CONSERVATION CODE.

No person shall make any change in plans herewith submitted for specifications herein contained, or in the structural part of the building without written consent of the Building Inspector.

Sketch on reverse side of this application must be completed

The undersigned applicants do hereby affirm that the information herein supplied is true and correct.

Applicant/Owner _____

John Terzulli
Applicant/Owner

Date

5/25/22
Date

() Approved () Disapproved

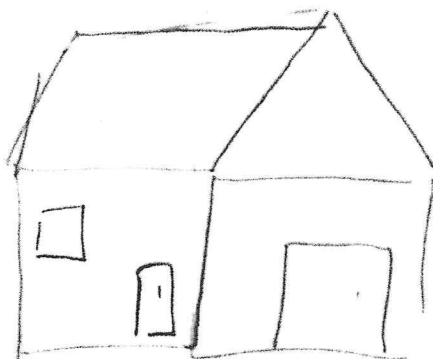
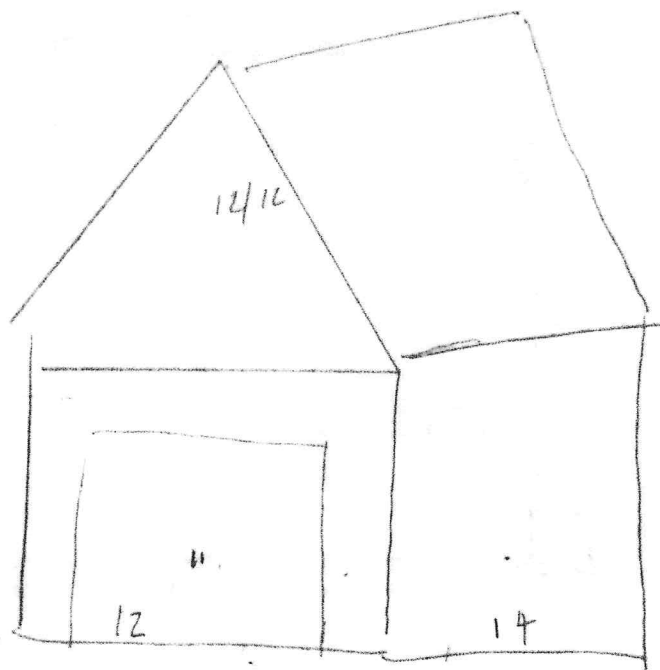
Date _____

Reason _____

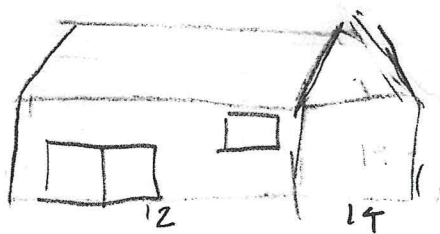
Building Inspector
Town of Boston

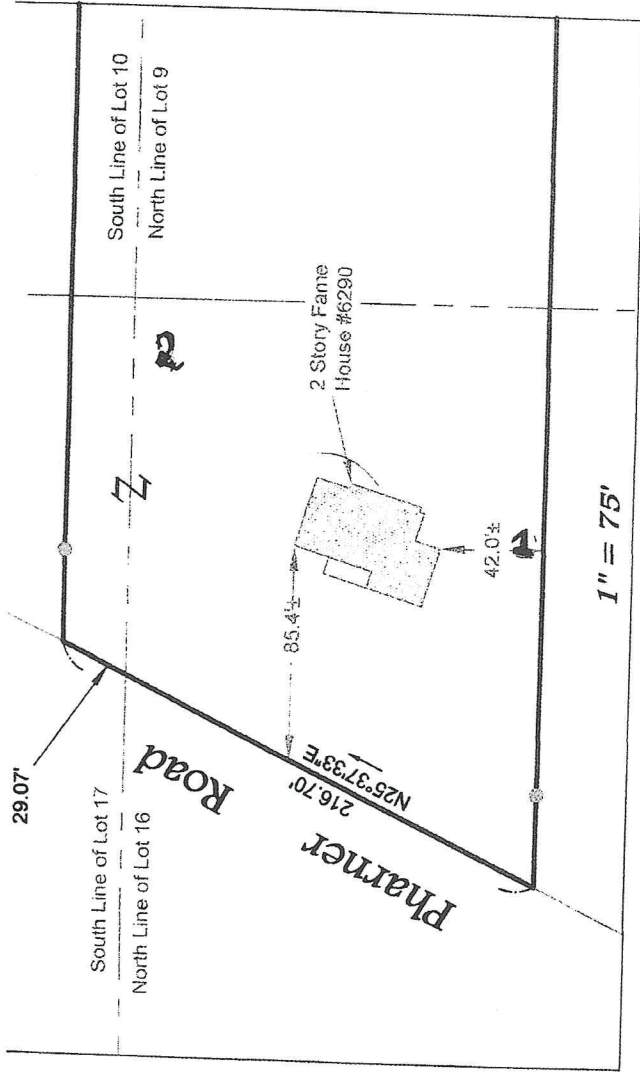
1

1



2





Survey Statement

SS1

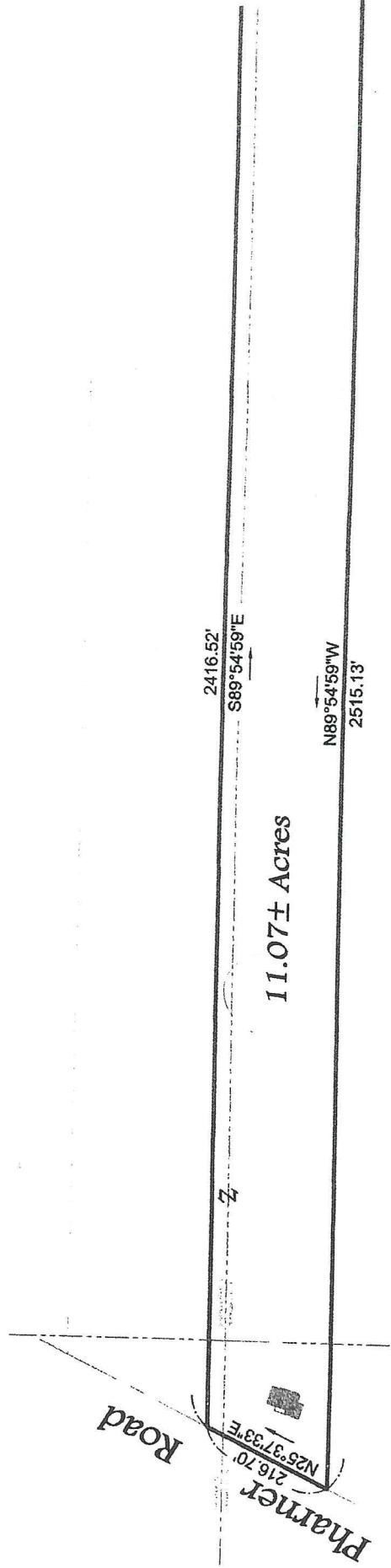
A survey not shown to have been based on the Original Survey, is inconclusive in determining boundaries. The Surveyors duty is to relocate the best evidence obtainable the courses and lines at the same place where the HOLLAND LAND COMPANY originally Surveyed.

SS2

Farmers fences are NOT based on title, old occupied farmers fence lines subsequently surveyed and recorded into perpetuity don't always satisfy title requirements.

SS3

Using Aerial Photographs to locate physical evidence and using original Holland Land Company field notes and maps is the only way a Licensed Land Surveyor can Relocate the Holland Land Companies title surveys.



Reference Data

RT1 Maps and notes from the Holland Land Company Survey.

Copyright Information

① This Survey is Published in many different colors. Any Black and White

2416.52'

SOUTH LINE OF LOT 10
NORTH LINE OF LOT 9

2515.76' MEAS.

PARALLEL TO THE NORTH LINE OF BOASBERG
AND MILLER BY RECORD ONLY

NO IRONS SET OR FOUND AT PROPERTY
CORNERS UNLESS NOTED HEREON.

This survey was prepared without the benefit of an abstract of title and is subject to any state of fact that may be revealed by an examination of title.

Unauthorized alterations or additions to any survey, drawing, design, specification, plan or report is a violation of section 7209, provision 2 of the New York State Education Law.

PART OF LOT(S) 9, 10, 16 & 17		TOWNSHIP 10		RANGE 7	
LOCATION: TOWN OF BOSTON		COUNTY OF BEE		STATE OF NEW YORK	
KIND	DATE	LAW OFFICE OF DALE J. MCCABE	SCALE: 1"=100'	DRAWING NO. S-516	
SURVEY	08-12-11				
3556 Lake Shore Road Babylon, New York 11704 (718) 867-8800		REGISTERED BY JUL 11			

Hussong & Clark, Inc.
Engineers and Surveyors

Copyright © 2011 HUSSONG & CLARK, INC.

9130.57'
8.44'
228.95'
87°49'56"
FOUND IRON
FOUND IRON & OIL
EAST LINE OF MILLER
BY L5723AP.555
SET IRON
SOUTHEAST CORNER
OF L5723AP.555
FOUND IRON

TURNER ROAD

(66' WIDE)

215.57'

DE LOT 17
DE LOT 16

FOUND
IRON
0.3'N
0.6'W

TELE.
BOX
4.4'W
GAS
MARKER
9.0'E
65'14'26"

29.07'

115'32'32"

FOUND
IRON
0.4'N
0.7'W

R.O.W.

EAST LINE OF LOT 16
WEST LINE OF LOT 9

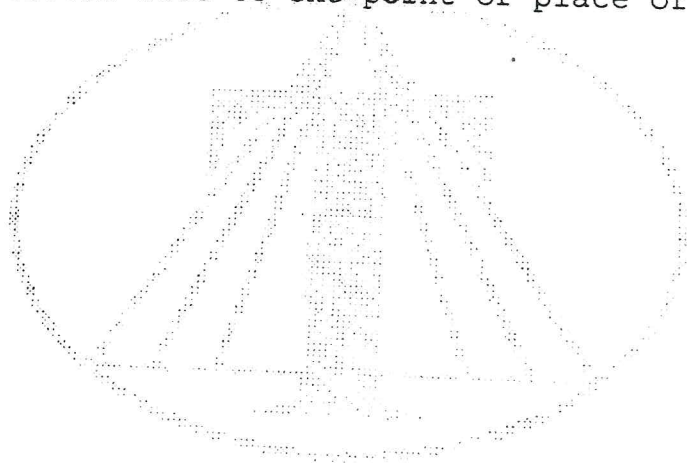
EAST LINE
WEST LINE

20.00' RIGHT OF WAY
ELECTRIC & GAS CO
IN LIBER 2856-1
FEBRUARY 20, 1939

U.P.

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Boston, County of Erie, and State of New York, being part of Lots Nos. 9, 10, 16 and 17, Township 8, Range 7 of the Holland Land Company's Survey, described as follows:

BEGINNING at a point on the center line of Pfarner Road, being a 66 foot wide road, said point being 29.07 feet north of the north line of Lot 16, running thence southerly along the center line of Pfarner Road, a distance of 215.57 feet to a point; running thence easterly along a line parallel with the north line of lands conveyed to Robert Boasberg and Henry G. Miller by deed recorded in the Erie County Clerk's Office in Liber 5220 of Deeds at page 23, a distance of 2613.56 feet record and a measured distance of 2515.76 feet to a point, being the east line of lands so conveyed to Boasberg and Miller; running thence northerly along said east line of lands of Boasberg and Miller, a distance of 228.95 feet to a point; running thence westerly at an interior angle of $91^{\circ} 30' 57''$, a distance of 2416.52 feet to the point or place of beginning.



TOWN OF BOSTON – RESOLUTION NO. 2022-38

ENGINEERING SERVICES FOR SENIOR CENTER HVAC UPGRADES

WHEREAS, the Town of Boston obtained grant funding through the Erie County Community Development Block Grant Program to offset part of the cost of replacing the HVAC system serving the Senior Center room; and

WHEREAS, it was originally contemplated that Erie County would handle the engineering work required successfully to complete the project, but the resources ultimately available through the County were not sufficient to complete the task pursuant to the Town's needs; and

WHEREAS, Town Engineer CPL assisted in completing the design and bidding for the project, and in order to properly account for expenses to be attributed to this project CPL has been requested to prepare a separate proposal for its fee in connection with the work;

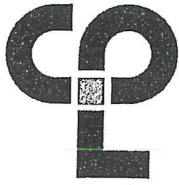
NOW THEREFORE BE IT

RESOLVED, that on behalf of the Town of Boston, the Town Supervisor hereby is authorized to accept CPL's May 5, 2022 proposal to perform the engineering services required to complete the Senior Center HVAC upgrade project for a total fee not to exceed \$12,500.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



ARCHITECTURE
ENGINEERING
PLANNING
CPLteam.com

May 5, 2022

Supervisor Jason Keding
Town of Boston
8500 Boston State Road
Boston, New York 14025

**RE: PROPOSAL FOR ENGINEERING SERVICES
TOWN OF BOSTON – SENIOR CENTER HVAC UPGRADES**

Dear Supervisor Keding:

As requested, we are providing this proposal for engineering design and bidding services related to HVAC improvements at the Senior Center in the Town of Boston. The project will remove the existing 4 condensing units that are ground mounted outside of the building as well as disconnect the existing unit ventilators (but leave their shells in place) inside the building. These will be replaced with 2 new exterior ground mounted heating and cooling units that will be connected by refrigerant and condensate lines to 2 new ceiling mounted cassette units inside the senior center. The design will also add ductwork for return and exhaust air. With the return air, a MERV 13 filter will be provided for air filtration. All electrical work and modifications to the existing electrical panels will be designed and shown on the plans. We will provide a full set of specifications for bidding the project. We will also attend a pre bid conference as well as the bid opening. We will evaluate the bids and provide our recommendations for award. During construction, we will review payment applications and advise on their payment. We do not include inspections services other than a final inspection once the work is complete.

The total cost for this work is \$12,500.

Very truly yours,
CPL

Steven R. Tanner, P.E.
Senior Project Manager

Proposal Accepted By:

Signature: _____
Town of Boston

Date: _____

TOWN OF BOSTON – RESOLUTION NO. 2022-39

**AWARDING BID FOR CONSTRUCTION OF
NORTH BOSTON TOWN PARK RESTROOM AND PAVILION**

WHEREAS, the Town of Boston was awarded \$100,000 in grant funding from the Erie County Community Development Program for construction of a new restroom and pavilion at the North Boston Town Park; and

WHEREAS, the Town, through LaBella Associates, D.P.C., solicited sealed bids for the necessary work and on May 12, 2022 a total of four bids were received; and

WHEREAS, LaBella recommends that the Town award the contract for the restroom and pavilion to the low bidder, Sicoli Construction Services, Inc., for that firm's \$466,700 base bid including allowance;

WHEREAS, funds are available through the American Rescue Plan Act (ARPA) allotment received by the Town to cover the cost of this work that exceeds the \$100,000 grant; and

WHEREAS, the American Rescue Plan act funds received by the town were required to be booked as a liability until the point where expenditures were made;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby awards the bid for the North Boston Town Park restroom and pavilion project to Sicoli Construction Services, Inc., for a total cost not to exceed \$466,700, and authorizes the Town Supervisor to execute any necessary documents in connection with the award of this bid;

AND FURTHER BE IT RESOLVED, that the Town of Boston 2022 Budget be amended to allow for the revenue recognition and transfer of funds to the Capital Projects Fund Account H-7110.2 "North Boston Shelter" up to the current agreed upon cost of \$366,700 in ARPA funds and \$100,000 in CDBG funds.

On June 1, 2022, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Bid Tabulation**North Boston Town Park Restroom & Pavilion****Project No. 2190909.24****Bid Opening May 12, 2022 at 2:00 pm**

Contractor Name	Proposed Bid	Bond	Alternate #1	Alternate #2	Alternate #3
North Spur Construction 156 Garrison Road Buffalo, NY 14221	Base Bid = \$479,900 + \$10,000 allowance \$489,900	x	x	x	x
Willett Builders, Inc. 180 Genesee St Corfu, NY 14036	Base Bid = \$537,000 + \$10,000 allowance \$547,000	x	x	x	x
Sicoli Construction Services, Inc. 4800 Hyde Park Boulevard Niagara Falls, NY 14305	Base Bid = \$456,700 + \$10,000 allowance \$466,700	x	x	x	x
Ehrhart Construction Management 161 Main Street Hamburg, NY 14075	Base Bid = \$533,000 + \$10,000 allowance \$543,000	x	x	x	x



May 16, 2022

Jason Keding
Supervisor
Town of Boston
8500 Boston State Road
Boston, NY 14025

**RE: North Boston Town Park Restroom & Pavilion
Bid Results and Recommendation**

Dear Jason:

LaBella Associates, is pleased to submit the following bid tabulations of 5-12-2022 from 2:00 pm bid opening:

General Contractors:

Base Bid Price Including Allowance:

North Spur Construction 156 Garrison Road Buffalo, NY 14221	\$489,900
Willett Builders, Inc. 180 Genesee St Corfu, NY 14036	\$547,000
Sicoli Construction Services, Inc. 4800 Hyde Park Boulevard Niagara Falls, NY 14305	\$466,700
Ehrhart Construction Management 161 Main Street Hamburg, NY 14075	\$543,000

Sicoli Construction Services, Inc. is the apparent low bidder. LaBella Associates has worked on successful projects with Sicoli Construction Services, Inc.

I spoke to Benjamin Sicoli, owner of Sicoli Construction Services, Inc. to review the project with him. Ben feels his company can begin 3 weeks after Notice to Proceed is issued. He does not see any long lead items not being able to be met in time to finish the project in approximately 4 months.

It was discussed that perhaps the Highway Department would consider trenching the water line portion of the project which includes trenching 300 feet to complete that portion of the project. As LaBella looked into this, we do not recommend the Highway Department doing the trenching. The site contractor is required to follow NYS codes per pitch and slope, that a trained site contractor working with water line installation will know how to perform. If we revised the drawings to exclude this trenching from the project, contractors could be swayed against bidding, due to coordinating the code performance with the Highway Department.

On behalf of LaBella Associates, we recommend the Town of Boston to award North Boston Town Park Restroom & Pavilion Project to Sicoli Construction Services, Inc.



If you have any questions or require further clarification, please contact me at (716) 710-3041. We appreciate the opportunity and we look forward to moving forth with this project.

Sincerely,

ABELLA ASSOCIATES, D.P.C.

Kathleen Kogut
Project Manager

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use. *****

Name/Organization Town of Boston Conservation Advisory Council Date 05 / 01 / 2022

Name of person responsible for facilities Caitlin Tucker

Title Member, Conservation Advisory Council

Applicant Address [REDACTED]

Applicant Daytime Phone # [REDACTED] # Of Attendees: 125

Date(s) Requested* 9/10/2022 Time 10:00-3:00 PM Type of Event Community Outreach

Set Up 8:30 AM-10:00 AM Take Down 3:00 PM -4:30 PM

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/ Mike Bellagamba	716-225-7936	Soccer—Jessica Blesy	716-809-0121

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> South Boston Park Shelter | <input type="checkbox"/> Boston Town Park |
| <input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen
And Bathroom Facilities | <input checked="" type="checkbox"/> Lions Shelter
And Bathroom Facilities |
| <input type="checkbox"/> North Boston Park Fields | <input type="checkbox"/> Small Shelter |
| | <input type="checkbox"/> Town Fields |

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Parade | - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application) |
| <input type="checkbox"/> Parking
(over 50) | - Please submit parking Plan: _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |
| <input type="checkbox"/> Rides | (Certificate of Insurance from your insurance company must be submitted 1 week before use begins) |
| <input type="checkbox"/> Fireworks | (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event) |
| | -Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application) |
| <input type="checkbox"/> Vendors
(over 5) | - Please submit Layout _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol?
Are you having a Private Party?
Are you having a Public Special Event?

☐ Yes ☒ No
☐ Yes ☒ No
☐ Yes ☒ No

PLEASE NOTE: ALL parties must submit a Certificate of Insurance 1 week before your event.
Public Special Events serving alcohol must also submit a copy of your NYS Liquor
License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: Caillin Tucker

Upon Completion, please submit to Town Clerk

FEE REC'D _____ APPROVED/DENIED : _____
(date) (date)