

CAC meeting minutes  
12.05.2023

Attendees: Mitch Tucker, Caitlin Tucker, Pamela Zylinski

Absentee: Councilwoman Kelly Martin, Sharon Stuart

1. Call Meeting to Order by Mr. Tucker

Meeting to order at: 706pm

2. Comments from the floor – Mr. Tucker

Mr. Jackson talked about the wood for the bird houses with the board members.

3. Approval of minutes – November 09, 2023

Motion to approve the November minutes with corrections made by Mr. Tucker  
2<sup>nd</sup> by Ms. Zylinski

**APPROVED**

4. Liaison from Town Board – Councilwoman Kelly Martin

Ms. Martin not present

Nothing to share, provided by Mr. Jackson

5. Financial Report – Ms. Stuart

Ms. Stuart absent.

Mr. Tucker talked about the funds with the other board members.

Within budget for prizes and postcards

Expenses need to be submitted for yearend; before 12/20.

Budget marked to be the same as last year.

6. Boston Comprehensive Plan Update – Ms. Zylinski

No meeting for December. Start back up in January.

8. Correspondence – Mr. Tucker

Climate Smart – nothing

Mailers looking for donations received and sent around to the board members.

9. New Business – Mr. Tucker

10. Old Business

a. 2024 Programming Discussion

Will come back to this after the new year.

Snowshoe event in Feb – Ms. Tucker to pull a flyer to send out advertise

b. 5 year plan

Draft plan that was put together in 2019 shared with the board members.

Ms. Tucker discussed the new plan. The 2019 was not enacted but just a draft.

Do we want to commit to a 5 year plan, moving forward? Or take it year by year?  
Thoughts?

Ms. Zylinski suggested doing a 3 year plan since the Board terms are 2 years.

Ms. Tucker suggested to review the summary for the new plan.

Start fresh in 2025 for a new 3 year plan

Ms. Tucker went over the accomplishments action items from the previous 5 year plan review.

Ms. Tucker went over the unfinished action items.

c. Recruiting for CAC/CSC/Friends of the CAC

Email list to be updated

11. Adjournment by Motion

Motion to adjourn at 845pm by Ms. Zylinski

2<sup>nd</sup> by Ms. Tucker

**APPROVED**

Next meeting on Tuesday: 01/02/2024

2024 schedule:

2/6; 3/5; 4/2; 5/7; 6/4; 7/2; 8/6; 9/3; 10/1; 11/5-Election Day(reschedule); 12/3