

AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
JANUARY 17, 2024 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance and Opening Prayer
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from January 3, 2024
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Dog Control Officer Report for December 2023
2. Dog Seizure and Disposition Record 2023
3. Town Clerk's Monthly Report for December 2023
4. Town Clerk's 2023 Annual Report
5. Community Development Block Grant Report, 4/1/2023-12/31/2023
6. Compliance Training letter, Outstanding training requirements
7. Department of Environment & Planning, Division of Sewerage Management - reappointment of Supervisor Keding and 2024 Meeting Schedule
8. Northeast South Towns (NEST) Solid Waste Management Board Agenda for January 4, 2024 and meeting minutes November 2, 2023
9. David DiPietro, Assemblyman 147th District – letter to Boston Town Board
10. Letter from Art Services Inc. - Holly Grant

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Resolution 2024 - 17 Adopting Revised Schedule of Fees
3. Resolution 2024 - 18 Repair, Coating, and Striping of Sports Courts
4. Association of Towns 2024 Annual Training attendance request by Thomas Murphy

ITEM NO. V OLD BUSINESS

1. Resolution 2024 - 03 Attorney for the Town
2. Resolution 2024 - 16 Awarding Bid for Town Hall Entry Improvements

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT TOWN HALL
7:30 P.M.

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Attorney for the Town Costello, and Deputy Town Clerk Derk.

Supervisor Keding stated there are no Preliminary matters.

Regular business:

A motion was made by Councilwoman Selby and was seconded by Supervisor Keding to approve the minutes of the December 6, 2023 regular meeting.

Supervisor Keding	Yes	Councilman Cartechine	Abstain
Councilwoman Lucachik	Abstain	Councilwoman Selby	Yes
two (2) Yes	two (2) Abstain		Failed

Supervisor Keding stated for the record, Town Board meeting minutes do not technically need to be voted on or passed, it's just a matter of formality, something that we have adopted and done, so there is no negative effect with that motion not passing.

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby, upon review by the Town Board, that fund bills in the amount of \$181,769.07 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes
four (4) Yes			Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Town Clerk's Monthly Report for November 2023

Dog Control Officer Report for November 2023

November 2023 Income Statement

November 2023 Cash Balances

NYSEG & RG&E Press Release

2024 Waste Management Program Guide

Association of Towns 2024 Annual Meeting and Training School

Erie County Water Authority Extract of Minutes and Tariff Amendments, December 14, 2023

Application for Use of Town Meeting Facility - Southtowns Homeschoolers

Charter Communications - Upcoming Changes effective January 30, 2024

ORGANIZATIONAL BOARD MEETING
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DRAFT TOWN HALL
7:30 P.M.

Erie County Sewer District No. 3 – December 6, 2023 Minutes and 2024 Meeting Schedule

Erie County Water Authority Re: 2024/2025 Construction Projects, November 28, 2023

Erie County Water Authority Re: Contact List, December 6, 2023

Code Enforcement Officer Letter to Paul Black, Re: Restriction of access to easement appurtenant of record.

New business:

Supervisor Keding stated the floor is open for public comment.

The following person was heard:

Dave Magill

Supervisor Keding stated the floor is closed.

Supervisor Keding read the public hearing notice at 7:42 p.m.

PLEASE TAKE NOTICE that the Town Board of the Town of Boston, NY, will hold a Public Hearing for the purpose of considering a contract between the Town of Boston Ambulance District and Boston Emergency Squad, Inc. (“BES”), to provide general ambulance and first aid services in the Town of Boston for the period from Jan. 1, 2024 to December 31, 2024. The proposed contract includes a \$94,424 payment to BES to be allocated as follows: \$67,000 General Operating Costs, \$13,000 Liability Insurance, and \$14,424 as the annual Installment due on September 29, 2024 to Evans Bank for Ambulance unit #815, together with the Town’s agreement to furnish certain facilities and to reimburse certain expenses associated with providing ambulance service, including fuel for ambulances not to exceed \$8,000. The contract further calls for the Ambulance District to reimburse BES for the procurement of a replacement ambulance in an amount not to exceed \$273,213, using approximately \$219,000 previously set aside for that purpose, an additional \$40,000 to be raised through taxation pursuant to the Town’s approved 2024 budget, and with the remainder of the funds to be raised through a loan from the Town’s general fund and to be repaid by the District following collection of the 2025 taxes. Further, the proposed contract contemplates initiation of billing for certain services provided by the District through the contract with BES, and the District shall pay to BES as additional consideration under the contract the amount collected pursuant to the District’s fee policy. A copy of the proposed contract is available for inspection at the Town Clerk’s Office. The Public Hearing will be held at Boston Town Hall, 8500 Boston State Road, Boston, NY, on Wednesday, January 3, 2024, at 7:40 p.m. All persons interested in the matter shall be heard for or against at such time and place.

Dated: December 8, 2023

Published: December 15, 2023

An Equal Opportunity Provider & Employer

By Order of the Town Board

Sandra L. Quinlan, Town Clerk

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TOWN HALL
7:30 P.M.

Supervisor Keding stated the floor is open for public comment.

There were no comments from the public.

Supervisor Keding stated the public hearing is closed at 7:45 p.m.

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to appoint the following:

<u>2024 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Karen Miller	Court Clerk, FT	12/31/24
Rebecca Neudeck	Court Clerk, PT	12/31/24
John Sibenik	Court Officer, PT	12/31/24
Daniel Mulé	Court Officer, PT	12/31/24
Laurie Baker	Prosecutor, PT	12/31/24
TBD	Assessment Clerk, PT	12/31/24
Margaret Derk	Deputy Town Clerk, FT	12/31/24
Constance Berwaldt	Deputy Town Clerk, PT	12/31/24
Thomas Murphy	Code Enforcement Officer, FT	12/31/24
TBD	Assistant Code Enforcement, PT	12/31/24
Kelly Korzkowski	Clerk for Code, PT	12/31/24
Jennifer Cavarello	Board Clerk, PT	12/31/24
Maryann Cumming-Robel	Highway Clerk, PT	12/31/24
Linda Sherry	Dog Control Officer, PT	12/31/24
Sharon Bulger	Nutrition Prog. Director, PT	12/31/24
Dolores Valentine	Asst. Nutrition Director, PT	12/31/24
Patricia Hice	Asst. Nutrition Director, PT	12/31/24
Donna Lenau	Asst. Nutrition Director, PT	12/31/24
Tina Weisedel	Sub Asst. Nutrition Director, PT	12/31/24
Shawn Vanderdoes	Town Hall Laborer, PT	12/31/24
Patrick Francis	Cleaner, PT	12/31/24
Robert Telaak	Parks Superintendent	12/31/24
Scott Fellows	Parks Laborer, FT	12/31/24
Barry Decker	Parks Laborer, FT	12/31/24
Amanda Jensen	Parks Laborer, FT	12/31/24
Matthew Whiting	Emergency Manager	12/31/24
Allison Koczur	Event Coordinator	12/31/24
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/24
Sandra Quinlan	Marriage Officer	12/31/24
Sandra Quinlan	Records Management Officer	12/31/24
Sandra Quinlan	Registrar of Vital Statistics	12/31/24
Margaret Derk	Deputy Registrar of Vital Statistics	12/31/24

Supervisor Keding made the following appointments:

Allison Koczur	Assistant to Supervisor, FT	12/31/24
Ellie Pericak	Bookkeeper/Budget Director, FT	12/31/24
Allison Koczur	Deputy Supervisor	12/31/24
Frank Gamel	Town Historian, PT	12/31/24

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT

TOWN HALL
7:30 P.M.

Motion Con't:

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Supervisor Keding to appoint the following:

2024 Committee Appointments:

AUDIT COMMITTEE Town Board Members & Drescher Malecki

TRAFFIC SAFETY & ROADWAYS Chairman - Councilwoman Selby

INSURANCE Chairman - Councilwoman Lucachik, Attorney for the Town Costello,
Town Clerk Quinlan

I.T. COMMITTEE Chairman - Councilwoman Martin, Confidential Secretary Koczur

INVESTMENT ADVISORY Chairman - Councilman Cartechine, Attorney for the Town
Costello, Town Board, Designated Representatives from Boston, N. Boston, & Patchin
Fire Companies

SOLID WASTE & REFUSE Chairman-Councilwoman Selby, Town Clerk Quinlan

INSPECTION Chairman- Code Enforcement Officer Murphy, Town Board

CABLE TV Chairman-Councilwoman Lucachik, Attorney for the Town Costello

DRAINAGE Chairman-Councilwoman Selby, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW Chairman- Town Prosecutor, Councilwoman Martin, Code
Enforcement Officer Murphy, Zoning Chairwoman Rood

SAFETY Chairman-Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik,
Councilman Cartechine

RECREATION Chairman- Councilman Cartechine, Hwy Supt. Telaak, Councilwoman
Martin

RECORDS MANAGEMENT Chairman-Town Clerk Quinlan

DEFERRED COMPENSATION Chairman- Bookkeeper Pericak, Supervisor Keding,
Town Clerk Quinlan, Councilman Cartechine

CAPITAL IMPROVEMENT Chairman- Supervisor Keding, Town Grant Writer, Attorney
for the Town Costello, Town Engineer, Councilwoman Selby

OFFICE OF EMERGENCY MGMT Director- Matthew Whiting, Supervisor Keding,
Councilwoman Martin, Councilman Cartechine

CHRISTMAS LIGHTING Councilman Cartechine, Parks Superintendent Telaak,

GRANT WRITER LIAISON Councilwoman Lucachik

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2024 Liaison Assignments:

Jennifer Lucachik

Planning Board, Boston Community Foundation, Haz-Mat, Insurance, Parks and Recreation, Cable TV, Safety Committee

Michael Cartechine

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

Kathy Selby

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste, Water Districts

Kelly Martin

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby to establish the 2024 Salary Schedule:

<u>Position</u>	<u>Salary</u>
Assistant to the Supervisor, FT	45,422/Yr.
Secretary to the Supervisor, PT	19.92/hr
Bookkeeper, FT	57,761/Yr.
Deputy Supervisor	1,193/Yr.
Budget Director	3,976/Yr.
Event Coordinator	2,840/Yr.
Court Clerk, FT	51,633/Yr.
Court Clerk, PT	19.92/Hr.
Court Officer, PT (2)	6,696/Yr.
Prosecutor	18,404/Yr.
Assessor, PT	31.06/Hr.
Assessment Clerk, PT	19.92/Hr.
Deputy Town Clerk, FT	41,447/Yr.
Deputy Town Clerk, PT	19.92/Hr.
Code Enforcement Officer, FT	32.76/Hr.
Assistant Code Enforcement, PT	TBD (19.92 - 25.66/Hr.)
Clerk to Code Enforcement, PT	19.92/Hr.
Board Clerk, PT	19.92/Hr.
Hwy Clerk/Secretary, PT	19.92/Hr.
Dog Control Officer, PT	14,968/Yr.
Nutrition Program Director	15.64/Hr.
Asst. Nutrition Program Director (3)	15.64/Hr.

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Sub Assist. Nutrition Program Director	15.64/Hr.
Laborer, PT - Town Hall	19.92/Hr.
Cleaner, PT	19.92/Hr.
Parks Superintendent	10,009/Yr.
Parks Laborer, FT	21.94/Hr.
Parks Laborer, FT (2)	19.92/Hr.
Cobblehill Cemetery Liaison	300/Yr.
Town Historian	4,032/Yr.

Highway Department

Per Collective Bargaining Agreement

Elected Officials

Supervisor	\$45,177/Yr.
Councilmen (4)	\$9,555/Yr.
Highway Superintendent	\$79,093/Yr.
Town Clerk	\$55,304/Yr.
Town Justices (2)	\$22,129/Yr.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

Town Clerk Quinlan proceeded with the swearing in of all appointed employees present at the meeting.

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik to Set the Payment of Salaries as follows:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Bookkeeper, Court Clerks, Assessor, Assessment Clerk, Board Clerk, Code Enforcement, Nutrition Directors, Town Hall Laborer, Parks Laborers, Highway Superintendent, Highway Clerk, M.E.O.'s, Truck Drivers, and Highway Laborers. All other positions are paid on a monthly basis.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby, designation of depositories as follows:

North Boston Branch of the Evans National Bank for the Supervisor, Town Clerk, Tax Collector, and Town Justices.

Participation in New York Cooperative Liquid Assets Security System (NYCLASS) for the Supervisor, Town Clerk and Tax Collector.

ORGANIZATIONAL BOARD MEETING
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DRAFT TOWN HALL
7:30 P.M.

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to schedule dates and times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting:	First and third Wednesday of the month at 7:30 pm
Agenda Review:	First and third Wednesday of the month at 6:00 pm

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Supervisor Keding to Designate the Official Newspaper as follows:

Springville Journal

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Selby to appoint Supervisor Keding to the NEST Solid Waste Management Board.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to approve the Town Clerk to send letters to refuse collectors that annual licenses are due.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine to authorize the Supervisor and the Tax Collector to invest surplus monies. This authorization includes participation in New York Cooperative Liquid Assets Security System (NYCLASS).

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

Motion Con't:

four (4) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilman Cartechine to approve investment policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to section 39 of the General Municipal Law as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.
3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to authorize the use of a Signature Stamp for Supervisor Keding.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine to set the mileage rate at the 2024 IRS rate of 67 cents per mile.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

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JANUARY 3, 2024

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A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby to authorize the Supervisor to lend funds from one account to another.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to approve the workdays and retirement reporting:

Workday & Retirement Reporting (Part Time):

Assign the following to be reported by New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices

Supervisor

Prosecutor

Court Officer

Assessment Clerk

Assistant Code Enforcement

Highway Clerk

Dog Control Officer

Historian

Councilmembers

Deputy Supervisor

Board Clerk

Court Clerk, PT

Deputy Town Clerk, PT

Clerk for Code

Town Hall Laborer

Nutrition Program Directors

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Selby to approve the workdays and retirement reporting:

Workday & Retirement Reporting (Full Time):

Assign the following workdays to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk

Bookkeeper

Superintendent of Highways

Assessor

Deputy Town Clerk, FT

Assistant to Town Supervisor

Court Clerk, FT

Assign the following work days to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on an eight (8) hour workday for New York State Retirement purposes:

Parks Laborers

Highway M.E.O.'s, Truck Drivers, and Laborers

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT

TOWN HALL
7:30 P.M.

Motion Con't:

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine for Petty Cash Funds:

Town Clerk \$300
Town Justice \$300

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine, to table 284 Agreement to spend Town of Boston Highway Funds.

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to set the following 2024 Employee Holidays for the Town of Boston:

MARTIN LUTHER KING JR. DAY	JANUARY 15	MONDAY
PRESIDENT'S DAY	FEBRUARY 19	MONDAY
GOOD FRIDAY	MARCH 29	FRIDAY
MEMORIAL DAY	MAY 27	MONDAY
JUNETEENTH	JUNE 19	WEDNESDAY
INDEPENDENCE DAY	JULY 4	THURSDAY
LABOR DAY	SEPTEMBER 2	MONDAY
COLUMBUS DAY /	OCTOBER 14	MONDAY
INDIGENOUS PEOPLES' DAY		
ELECTION DAY	NOVEMBER 5	TUESDAY
VETERAN'S DAY	NOVEMBER 11	MONDAY
THANKSGIVING DAY	NOVEMBER 28	THURSDAY
DAY AFTER THANKSGIVING	NOVEMBER 29	FRIDAY
CHRISTMAS EVE	DECEMBER 24	TUESDAY
CHRISTMAS DAY	DECEMBER 25	WEDNESDAY
NEW YEAR'S DAY	JANUARY 1, 2025	WEDNESDAY

This holiday schedule does not apply to Highway employees. Refer to Collective Bargaining Agreement.

Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

Motion Con't:

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Supervisor Keding,

RESOLUTION 2024-01

PROCUREMENT POLICY

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$20,000 in the fiscal year; or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3.

- 1) All estimated purchases of supplies or equipment of less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than \$10,000 but greater than \$5,000 require an oral request/fax quotes from at least two vendors; less than \$5,000 but greater than \$1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than \$1,500 are left to the discretion of the Purchaser.
- 2) All estimated public works contracts of less than \$35,000 but greater than \$20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than \$20,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least two contractors; \$10,000 but greater than \$3,000 require a written request for proposal (RFP) and fax/proposals from 2 contractors; less than \$3,000 are left to the discretion of the Purchaser.
- 3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.
- 4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4.

4.1 Purpose

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

4.2 Award based on low bid or best value

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

4.3 Applicability

The provisions of this chapter apply to Town purchase contracts or contracts for services involving an expenditure of more than \$10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

4.4 Standards for best value

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

4.5 Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

4.6 Procurement policy superseded where inconsistent.

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.
- (j) Purchases pursuant to State or county bid, or local or federal bid.

Guideline 7. Any Town official designated by resolution as responsible for purchasing can approve purchases up to \$1500. Purchases \$1500 to \$5000 require written approval by the Supervisor. Purchases over \$5000 must be approved by the Town Board. Purchases over \$300 require a P.O. as specified in the Capital Asset Policy.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Town Supervisor
Court Clerk
Town Assessor
Code Enforcement Officer

Town Clerk
Board Clerk
Cobble Hill Cemetery Liaison
Dog Control Officer

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT

TOWN HALL
7:30 P.M.

Highway Superintendent
Parks Superintendent
Town Historian
Zoning Board Chairman
CAC Chairman

Nutrition Site Coordinator
Town Hall Laborer
Prosecutor
Planning Board Chairman

On January 3, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby,

RESOLUTION 2024-02

ADOPT SCHEDULE OF FEES

NOW THEREFORE BE IT RESOLVED that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

<i>Construction</i>	<i>Fee</i>
Residential New	
Application and Architectural Plan Review One, Two & Multiple Family Dwellings NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	\$250 \$0.25 Sq. Ft.
Plumbing Electric	\$50 + \$10/fixture \$50 Flat/Includes Generators
Amended Building Permit Minor Change Major Change (requires Planning Board review)	No Charge \$25
Renewal of Building Permit	6 months: ½ cost of original permit 2nd year: cost of original permit 3rd year: New Permit
Construction Inspections covered by Permit Fee After 2nd failure	\$50
Non-Residential Buildings (Commercial)	\$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated	

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

Separately.

DRAFT TOWN HALL
7:30 P.M.

Additions (Residential)	
Up to 100 Square Feet	\$50
Each additional Square Foot	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit	
(not subject to Site Plan Approval)	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100
Subject	Fee
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Unified Solar Permit	\$100
Fill Permit	\$150
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT TOWN HALL
7:30 P.M.

Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	No fee
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No fee
Wall identification signs	\$50
Ground Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	No fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	
Spayed/Neutered	1 Year \$8 / 2 Year \$16 / 3 Year \$24
Unspayed/Unneutered	1 Year \$16 / 2 Year \$32 / 3 Year \$48
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Town Impoundment Fees	(1 st) \$25, (2 nd) \$50, (3 rd) \$75, and continue in additional \$25 increments for subsequent impoundments
Boarding Fees	\$25 per day
Civil Fines, NYS Minimum	(1 st) \$25, (2 nd) \$50, (3 rd) \$75
Article I. Woodburning Fireplaces/Stoves	
Permit	\$50

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT

TOWN HALL
7:30 P.M.

Certificate of Occupancy	
Certificate of Compliance	\$50
Temporary Certificate of Occupancy	\$50
Certificate of Zoning Compliance	\$25
	\$200
Operating Permit	
Amending Operating Permit	\$100
Reissue or Renewal of Operating Permit	
Fire Safety and property maintenance inspections	\$100
	\$50 - \$200
Zoning Board of Appeals	
Application for Variance	\$200
Appeal	\$150
Public Hearing Fee	\$100
Planning Board-Subdivision Development	
Minor Sub Preliminary Plat Approval	\$200 per lot
Minor Sub Final Plat	\$75
Major Sub Preliminary Plat Approval	\$750 + \$300/lots>4
Major Sub Final Plat	\$500
Public Hearing Fee	\$100
Special Use Permit	\$200
Public Hearing Fee	\$100
Rezoning Application	
< 1 acre	\$250
1.0 acres up to 5.0 acres	\$500
5.0 acres up to 10.0 acres	\$1000
10.0 acres up to 50.0 acres	\$2500
> 50 acres	\$5000
Public Hearing Fee	\$100
Application – Site Plan Review	
up to 1.0 acre	\$250
over 1.0 up to 2.0 acres	\$500
over 2.0 acres up to 5.0 acres	\$500 + \$250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	\$1000 + \$250 for any acre or fraction over 5.0 acres
over 10 acres	\$2500 + \$250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	\$250
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250

ORGANIZATIONAL BOARD MEETING
JANUARY 3, 2024

DRAFT TOWN HALL
7:30 P.M.

Article II. Adult Use Registration		
	Processing Fee	\$500
Article III. Use of Facility		
	Maintenance Fee	\$75
	Sporting Field Reservations	\$50 per 3 hour block of time
Youth Sporting Leagues sponsored by not-for-profit organizations based in the Town of Boston which offer recreational opportunities to Town youth may make seasonal reservations.		\$250
	Waste Management Bag Sticker	\$3 each
Permits For Which There Is No Established Fee		\$50

On January 3, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine to table,

RESOLUTION 2024-03

ATTORNEY FOR THE TOWN

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby,

RESOLUTION 2024-04

CPL TO SERVE AS PRIMARY TOWN ENGINEER

WHEREAS, CPL has presented a proposal to provide municipal engineering services to the Town; and CPL has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston. The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Clark Patterson Lee for Town engineering needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik,

RESOLUTION 2024-05

**LABELLA ASSOCIATES TO SERVE
AS TOWN ENGINEER**

WHEREAS, LaBella Associates has presented a proposal to provide municipal engineering services to the Town; and LaBella Associates has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage LaBella Associates for Town engineering needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Supervisor Keding,

RESOLUTION 2024-06

**ROTELLO GRANT MANAGEMENT TO SERVE
AS TOWN GRANT WRITER**

WHEREAS, the Town of Boston may contract with a Grant Writer to give it such professional service and advice as it may require; and Rotella Grant Management has presented a proposal to provide municipal grant writing services to the Town totaling \$21,600 per year, payable every month at \$1,800.00; and Rotella Grant Management has the experience, resources, and qualifications to handle the specific municipal grant needs of the Town of Boston.

The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Rotella Grant Management for Town grant needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilman Cartechine,

RESOLUTION 2024-07

TOWN PLANNING CONSULTANT AGREEMENT

WHEREAS, the Town of Boston has for many years contracted with Sarah Desjardins to serve as its Planning Consultant; and the Planning Consultant is an independent contractor to the Town who receives no Town benefits and bills the Town for hours actually worked and Planning Board meetings attended; and the Planning Consultant has presented a draft agreement outlining the proposed scope of work and fees for services to be rendered for a term from January 1, 2024 to December 31, 2024, and thereafter continuing on a month-to-month basis until terminated by either party;

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor hereby is authorized, on behalf of the Town of Boston, to execute the proposed draft agreement with Planning Consultant Sarah Desjardins for an initial term of January 1, 2024 to December 31, 2024.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik,

RESOLUTION 2024-08 AGREEMENT WITH BOSTON FREE LIBRARY ASSOCIATION

WHEREAS, Education Law § 256 permits the Town to grant money for the support of the cost of maintaining the Library.

The Supervisor hereby is authorized, on behalf of the Town of Boston, to enter into an agreement with the Boston Free Library Association for the period commencing January 1, 2024 through December 31, 2024 for the Boston Free Library to permit Town use of its Community Room and to serve as an additional Depository for documents filed for public inspection; and that in consideration of the above and to support the maintenance of the Library to provide meeting space and depository services for the Town, the Town hereby is authorized to pay to the Boston Free Library the sum of \$1,000.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine,

RESOLUTION 2024-09 PAYMENT OF INSURANCE PREMIUM

WHEREAS, the Town of Boston has placed its various property and liability insurance coverages with the New York Municipal Insurance Reciprocal ("NYMIR"); and the Town has received a renewal insurance package for a policy term of January 1, 2024 to January 1, 2025 which enhances certain coverages with premiums as follows:

Commercial Property	\$21,538 + Fire Fee of \$109.41
Equipment Breakdown	\$3,123
Inland Marine	\$14,993
Crime & Fidelity	\$708
Commercial General Liability	\$13,254
Law Enforcement Liability	\$643
Public Officials Liability	\$6,224
Commercial Excess Liability	\$3,461
Commercial Auto	\$16,676 + MVR Fee of \$270

Owners & Contractors Protective Liability \$275

Total due for NYMIR coverages in the amount of \$81,274.41; and

WHEREAS, the Town has received a renewal on the fuel tank storage at a cost of \$1,950 from Great American Insurance Group; and

WHEREAS, the Town has received a quote for cyber liability at a cost of \$2,881 from Fusion;

The Town Board of the Town of Boston hereby authorizes payment, upon receipt of invoice, of the January 1, 2024 to January 1, 2025 insurance policy premiums plus fees totaling \$81,274.41 to NYMIR, \$1,950 to Great American Insurance Group, and \$2,881 to Fusion.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine,

RESOLUTION 2024-10 **AUTHORIZING CONTRACT FOR GENERAL
AMBULANCE SERVICE WITH BOSTON EMERGENCY SQUAD, INC.**

NOW THEREFORE BE IT RESOLVED, that the Town of Boston hereby authorizes the contract dated January 3, 2024 between the Town of Boston Ambulance District and Boston Emergency Squad, Inc., for general ambulance service and first aid to be provided in the Town of Boston.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik,

RESOLUTION 2024-11 **ADOPTING AMBULANCE DISTRICT BILLING
POLICY AND SCHEDULE OF FEES**

NOW THEREFORE BE IT RESOLVED, pursuant to Town Law § 198(10-f)(b), that on behalf of the Town of Boston Ambulance District the Town Board of the Town of Boston hereby adopts the attached billing policy dated January 1, 2024 and the attached Fee Schedule dated January 1, 2024, to be effective immediately with respect to services provided to the Ambulance District by Boston Emergency Squad, Inc., to be further regulated by the terms of the contract between the Ambulance District and Boston Emergency Squad, Inc., and subject to amendment or revision by further Resolution of the Town Board.

Supervisor Keding	Yes	Councilman Cartechine	Yes
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DRAFT

Motion Con't:

Councilwoman Lucachik Yes

Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine,

RESOLUTION 2024-12 FUNDS DESIGNATED FOR AMBULANCE PURCHASE

NOW THEREFORE BE IT RESOLVED:

- (1) That the capital reserve fund created pursuant to Resolution 2015-12 hereby is declared a nullity;
- (2) The funds contained in the reserve fund described in Resolution 2015-12 hereby are declared unanticipated 2024 revenue for the Town of Boston Ambulance District; and
- (3) The Town Board, as commissioners of the Town of Boston Ambulance District, hereby authorize the Town Supervisor to apply all unanticipated 2024 Ambulance District revenue as well as the \$40,000 to be raised through 2024 Ambulance District tax for ambulance replacement purposes, together with any other or further Ambulance District funds which are not otherwise designated, toward the District's 2024 contract commitment to pay to Boston Emergency Squad, Inc., a sum not to exceed \$273,213 for replacement of ambulance Unit #816; and
- (4) The Town Board hereby, for the Town and for the District, authorizes a loan if needed from the Town's General Fund to the Ambulance District not to exceed \$6,000 for the balance of the \$273,213 ambulance replacement commitment described above, to be repaid with applicable interest from funds raised through the 2025 Ambulance District tax.

Supervisor Keding Yes

Councilman Cartechine Yes

Councilwoman Lucachik Yes

Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Supervisor Keding,

RESOLUTION 2024-13 CLOUD PERMIT SOFTWARE-AS-A-SERVICE AGREEMENT

The Town Supervisor hereby is authorized, on behalf of the Town of Boston, to execute a Software-as-a-Service agreement with Cloudpermit, with a three-year subscription term at \$8,500 per year and a one-time implementation fee of \$6,000.

Supervisor Keding Yes

Councilman Cartechine Yes

Councilwoman Lucachik Yes

Councilwoman Selby Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2024-14

**REPLACEMENT OF BROKEN VALVE
AT TANGLEWOOD DRIVE AND ALLEN DRIVE**

The Town of Boston authorizes payment to the Erie County Water Authority in the amount of \$16,620.64 out of the Water District #2's 2023 budget.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilman Cartechine,

RESOLUTION 2024-15

**AUTHORIZING PURCHASE OF HOSE CRIMPING
MACHINE FOR HIGHWAY DEPARTMENT USE**

WHEREAS, the Town of Boston Highway Superintendent has identified a need for a new hose crimping machine; and the Highway Department has acquired the following quotes for a Universal Crimp Machine with Power Unit and Die Sets in the sizes 3/8 inch, 1/2 inch, and 3/4 inch:

Company	Quote
FPS Hydraulics	\$5,400.00
KrimpMaster	\$5,995.00
Power Drives (PDI)	\$7,661.09

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Boston hereby authorizes the procurement from FPS Hydraulics, of a Universal Hose Crimping Machine for a total price not to exceed \$5,400.00.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Selby to table,

RESOLUTION 2024-16

**APPROVE BID FOR TOWN HALL
ENTRYWAY IMPROVEMENTS**

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby to schedule a Public Hearing for February 7, 2024 at 7:35 p.m., Local Law No. 1. A Local Law to Amend the Boston Town Code to Add Chapter 94 "Short-Term Rentals" to require Owners of Short-Term Rentals to obtain a Short-Term Rental Permit.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to schedule a Public Hearing for February 7, 2024 at 7:40 p.m., for Special Permit, Live Entertainment License for Foxhole Farm Winery, 8325 Cole Road.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik to approve request from Allison Koczur to attend the Association of Towns 2024 Annual Training February 18-21, 2024.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby to approve request from Supervisor Keding to attend the Association of Towns 2024 Annual Training February 18-21, 2024.

Supervisor Keding	Abstain	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

three (3) Yes

one (1) Abstain

Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Selby to appoint Supervisor Keding as delegate for the Association of Towns 2024 Annual Business Meeting.

Supervisor Keding	Abstain	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

three (3) Yes

one (1) Abstain

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to approve the leave of absence request from Patricia Hice, Congregate Dining Program.

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Supervisor Keding to approve the leave of absence request from Dolores Valentine, Congregate Dining Program.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to approve the Use of Sporting Facility application from Southtowns Slammers, 4/15/2024 thru 9/30/2024, Town Hall Park, Diamond 1 and 4, and bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to approve the Use of Sporting Facility application from Buffalo Rake, 3/1/2024 thru start of Soccer and Football, South Boston Park, Diamond 3, and bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilman Cartechine and was seconded by Supervisor Keding to approve the Use of Sporting Facility application from Boston Patriots Football, 7/29/2024 to 12/1/2024, Town Hall Park, Football Practice Fields and Football Game Field, and bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik to approve the Use of Facility application from Hamburg Central School District, for Pre K Picnic, June 14, 2024, 8:00 am to 3:00 pm, Lions Shelter and bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

Motion Con't:

four (4) Yes

Carried

Old business:

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine to appoint Tina Weisedel and Vera Langhans as Substitute Assistant Nutrition Directors, rate of pay of \$15.64 an hour.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes

Carried

Reports and Presentations:

Highway Superintendent Telaak reported on the following:

Reminding all Town residents that Erie County and the Town Highway Department do not pick up Christmas trees. Residents must contact Waste Management directly to schedule a pick up.

As far as the 284 Agreement, this year we would like to Nova Chip some of the roads off of Back Creek; Homestead, Old Orchard, Cloverfield. Like we did off of Eckhardt Road, down East Lane and Keller four or five years ago. This past year we did Keller Road from Zimmerman Road to approximately down to the Eden Town Line, which is down by the bridge on Keller Road. It was approximately 2 miles and it cost \$144,000 to do just that one road. I hope that the sewer line doesn't go up Keller Road and rip up our new road. Hopefully that does not happen, but that is why I don't want to say what roads we are going to do and what process we are going to use at this point. I would like to thank the Board for approving the hose crimping machine. The one we have now is almost 30 years old. The problem is the fittings for the end of the hose are obsolete and we cannot get the fittings anymore, it is time to update the machine. The machine should last us a long time. It is a real convenience when the guys are out plowing weekends and nights, if they blow a hydraulic hose they go back to the shop and fix it, most of the hoses they can fix at this point. They are not able to fix certain ones that are large or ones with special fittings.

Councilwoman Selby reported on the following:

Happy New Year wishes to everyone. It's great to see some of the employees here tonight, congratulations and thanks for coming tonight, it is nice to see you. I would like to thank the taxpayers for putting me in office again. I look forward to another year of service and providing what we can do to move the Town ahead.

Councilman Cartechine reported on the following:

Thanked the Boston Fire Company for the invitation to the installation of their officers on Friday night at hall number two, off of Zimmerman Road. It was a very nice evening. Thanked the North Boston Fire Company for inviting me to their installation dinner, I will submit the R.S.V.P. Thank you to everyone for coming out tonight. Also congratulations my fellow elected officials on their re-election; Councilwoman Selby, Councilwoman Martin, Town Clerk Quinlan, and Highway Superintendent Telaak. It is a real pleasure to work with you all. I appreciate the hard work you do for the Town.

Councilwoman Lucachik reported on the following:

Congratulations to the re-elected candidates. Good Luck and it is great serving with you.

Town Clerk Quinlan reported on the following:

Report from yesterday's ConnectLife blood drive; 27 units collected, helped save the lives of 81 local patients. Next blood drive, Tuesday, February 6th in the community room from 2-7 pm. Town hall will be closed on Monday January 15th in observance of Martin Luther King Jr. Day. Waste Management will be sending out the Town of Boston Program Guide for 2024. If anyone is in need of a calendar for the schedule of garbage and recycling there are some on the table in the foyer. Thank you for putting your trust in me as your Town Clerk.

Supervisor Keding reported on the following:

Congratulations to everyone that won the election. It is great to work with everybody, we have a great team. It is nice to see people coming out to board meetings, sometimes all we see is one or two people in the audience. Nice to see the public getting involved with the board meetings. Congratulations to all the appointees of the Town, day in and day out, we could not do it without all of them. Covid-19 test kits are no longer available through Erie County. I know we used to offer them for free in the Town Clerk's office or through the congregate dining program. The County has their own pop-up sites, but to towns, cities, and villages across Erie County, they are no longer supplying those. The front porch bid opening was mid-December, it is just under \$50,000. It is going to be a total replacement of the front Town Hall steps, the columns, the bottom of the columns have disintegrated. The awing is pulling away from the top of the building. All those items will be under construction. Once the Town approves the bid, it will be put on the contractor's schedule. When we receive a date, it will be shared at the next board meeting. I did have the opportunity to congratulate Joyce Jensen turning 90 on December 21st. Joyce's daughter reached out and wanted me to do a proclamation for her 90th birthday. We brought in Judge Bender and some Town hall staff. Joyce worked in the Court

office, Town clerk's office, and other Town offices. It was nice to honor her on her 90th Birthday.

Buffalo Niagara Partnership meeting on January 11th, bipartisan group, elected officials invited, we discuss legislative priorities, will include the correspondence with next Board packet.

Thanked the Board members for the approval to go to NYC for the Association of Towns meeting. As a Certified Town Official need to keep up on certification credits, and there is a lot of information that comes back.

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to adjourn the meeting at 8:41 p.m.

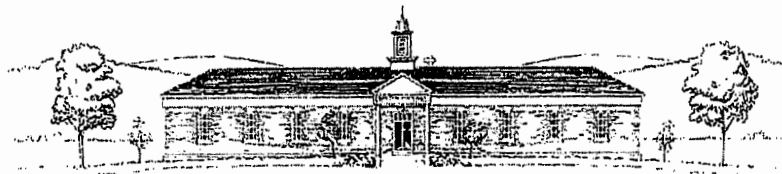
Supervisor Keding Yes
Councilwoman Lucachik Yes

Councilman Cartechine Yes
Councilwoman Selby Yes

four (4) Yes

Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK



TOWN OF BOSTON

Town Board Meeting: January 17, 2024

Abstract #1 – 2023 Payables	Journal #PA-4160	\$ 181,769.07
A Fund - Credit	Amazon	- \$ 148.00
		\$ 104,343.12

Abstract #2 – 2024 Payables	Journal #AP-4161	\$ 221,843.22
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Total Payables Due

\$ 326,334.34

Breakout by Fund:	2023	2024	Total
General (A) Fund:	\$ 25,793.19	\$ 120,927.84	\$ 146,721.03
Highway (DB) Fund:	\$ 42.43	\$ 41,742.58	\$ 41,785.01
Lighting (L30) Fund:	\$ 1,708.57	\$ -	\$ 1,708.57
Fire (SF) Fund:	\$ 2,400.00	\$ 14,020.00	\$ 16,420.00
Ambulance (SM) Fund:	\$ 460.41	\$ 45,152.80	\$ 45,613.21
Refuse & Garbage (SG) Fund:	\$ 74,086.52	\$ -	\$ 74,086.52
Water Funds:	\$ -	\$ -	\$ -
Trust & Agency (TA):	\$ -	\$ -	\$ -
Capital Projects (H):	\$ -	\$ -	\$ -

Total expenses submitted for approval:

\$ 104,491.12	\$ 221,843.22	\$ 326,334.34
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TOWN HALL, 8500 BOSTON STATE ROAD, BOSTON, NEW YORK 14025
PHONE: (716) 941-6113 FAX: (716) 941-6116 TDD: 1-800-662-1220

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

January 17, 2024 - A B S T R A C T – 2023 Payables

Town of Boston
Journal Proof Report
Fiscal Year: 2023

Created By: epericak

Journal Number: PA - 4160

Journal Desc: AP Batch 40

Account#	Account Description	Trans Description	Date	Journal Date: 12/31/2023 Reference	Account Period: 13 - Post Closing Debit	Credit	Status: Currently Active ENC/LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 Prior AP Account	12/31/2023	Fund A00 Prior AP Account	\$0.00	\$25,645.19	\$0.00	48
A00-0690-0000-0000	CLEARING ACCT-JUSTICE	OFFICE OF STATE COMPTROLLER 1430830-2023- 11-01 November 2023 - Justice Court Funds to State/County	12/31/2023	Vendor#: 178	\$5,737.00	\$0.00	\$0.00	28
A00-1010-4000-0000	TOWN BD-CONTR	East Aurora Advertiser 204501 Springville Journal - Xmas Insert (12/14/23)	12/31/2023	Vendor#: 1869	\$70.00	\$0.00	\$0.00	26
A00-1010-4000-0000	TOWN BD-CONTR	Lee Enterprises, Inc. 500018962 Acct. #90024921 - Order #69207 (Public Hearing Notice - EMS Contract)	12/31/2023	Vendor#: 2077	\$213.60	\$0.00	\$0.00	6
A00-1110-4000-0000	TOWN JUSTICE-CONTR	THOMSON REUTERS-WEST 849465349 McKinney's Consol Laws of NY Book 62A & 62B - Vehicle & Traffic Law Various Sections, Veteran Services Law, Indexes	12/31/2023	Vendor#: 1696	\$870.00	\$0.00	\$0.00	3
A00-1410-0401-0000	TOWN CLERK- CONTR	SANDRA L. QUINLAN 12/5/23 ECTCTCA's Monthly Meeting - 12/5/23 (Quinlan & Derk)	12/31/2023	Vendor#: 1437	\$42.00	\$0.00	\$0.00	46
A00-1460-0200-0000	RECORDS MGT- EQUIP	Toshiba America Business Solutions 3483745 DocuWare Cloud Storage (12 Months) + Installation and Migration of Existing Records (16-Months) + Project Management Labor (4- Months) - Resolution 2023-89	12/31/2023	Vendor#: 2080	\$7,600.00	\$0.00	\$0.00	47
A00-1620-0400-0000	BUILDINGS- CONTR	Shawn Vanderdoes Dec. 2023 Mileage Mileage Reimbursement - Dec. 2023 (43.3 miles x \$0.6550)	12/31/2023	Vendor#: 1926	\$28.36	\$0.00	\$0.00	27
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4173086319 Town Hall - Cleaning Supplies; Toilet Paper Refill	12/31/2023	Vendor#: 1758	\$18.48	\$0.00	\$0.00	33
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4173086319 Town Hall - Cleaning Supplies; Toilet Paper Refill	12/31/2023	Vendor#: 1758	\$40.86	\$0.00	\$0.00	34
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4174522161 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats	12/31/2023	Vendor#: 1758	\$176.85	\$0.00	\$0.00	35
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4173086380 Town Hall - (12) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2023	Vendor#: 1758	\$70.76	\$0.00	\$0.00	37
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4173086380 Town Hall - (12) mats; Floor Cleaner; Wet Mop; Air Freshener; Soap	12/31/2023	Vendor#: 1758	\$41.23	\$0.00	\$0.00	38
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	RUCKER LUMBER INC. BLDG Acct. - Dec. 2023 BLDG Acct. #1475 - Invoice #181808	12/31/2023	Vendor#: 24	\$6.49	\$0.00	\$0.00	24

**Town of Boston
Journal Proof Report
Fiscal Year: 2023**

Created By: epericak

Journal Number: PA - 4160

Journal Desc: AP Batch 40

Account#	Account Description	Trans Description	Date	Journal Date: 12/31/2023 Reference	Account Period: 13 - Post Closing Debit	Credit	Status: Currently Active ENC/LIQ	Seq #
A00-1650-0400-0000	CENT COMMUNICATIONS-CONTR	wynnetWorks 00005102 Dec. 2023 - IT Systems Support (11 hrs.); Town Clerk Splashtop	12/31/2023	Vendor#: 1703	\$1,375.00	\$0.00	\$0.00	9
A00-1650-0400-0000	CENT COMMUNICATIONS-CONTR	wynnetWorks 00005102 Dec. 2023 - IT Systems Support (11 hrs.); Town Clerk Splashtop	12/31/2023	Vendor#: 1703	\$75.00	\$0.00	\$0.00	10
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	WNY IMAGING SYSTEMS 307236 Kyocera/TASKalfa 4054ci (Mail Room) Printing Costs (10/13/23 - 1/12/24)	12/31/2023	Vendor#: 1239	\$81.50	\$0.00	\$0.00	4
A00-3510-0400-0000	DOG CONTROL- CONTR	BOSTON HIGHWAY DEPT. Dec. 2023 - DCO Dec. 2023 - DCO Gas (11.6 gallons)	12/31/2023	Vendor#: 90	\$30.74	\$0.00	\$0.00	29
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	WILLIAM DZIERZANOWSKI 2022 & 2023 Boot 2022 and 2023 Boot Allowance	12/31/2023	Vendor#: 250	\$242.99	\$0.00	\$0.00	32
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4178401013 Highway - Uniforms	12/31/2023	Vendor#: 1758	\$63.04	\$0.00	\$0.00	31
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4173086308 Highway - (7) Mats, (660) Shop Towels	12/31/2023	Vendor#: 1758	\$36.84	\$0.00	\$0.00	41
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4173086308 Highway - (7) Mats, (660) Shop Towels	12/31/2023	Vendor#: 1758	\$102.90	\$0.00	\$0.00	42
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4174522333 Highway - (1) Mats, (660) Shop Towels, (12) Centerpull Towels	12/31/2023	Vendor#: 1758	\$4.54	\$0.00	\$0.00	43
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4174522333 Highway - (1) Mats, (660) Shop Towels, (12) Centerpull Towels	12/31/2023	Vendor#: 1758	\$102.90	\$0.00	\$0.00	44
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4174522333 Highway - (1) Mats, (660) Shop Towels, (12) Centerpull Towels	12/31/2023	Vendor#: 1758	\$122.59	\$0.00	\$0.00	45
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4174522161 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats	12/31/2023	Vendor#: 1758	\$86.53	\$0.00	\$0.00	36
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 12/23 - Acct. #1001-0312-477 Acct. #1001-0312-469 - Highway Barn (2340 kwh Nov. + 2700 kwh Dec.)	12/31/2023	Vendor#: 37	\$328.80	\$0.00	\$0.00	17
A00-5132-0400-0000	GARAGE-CONTR	NYSEG 12/23 - Acct. #1001-0312-477 Acct. #1001-0312-469 - Highway Barn (2340 kwh Nov. + 2700 kwh Dec.)	12/31/2023	Vendor#: 37	\$509.58	\$0.00	\$0.00	18
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 12/23 - Acct. #1001-3627-426 Acct. #1001-3627-426 - St. Light Entire R2 (1547 kwh)	12/31/2023	Vendor#: 37	\$467.65	\$0.00	\$0.00	19
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 12/23 - Acct. #1001-3627-434 Acct. #1001-3627-434 - St. Light, Entire R3 (3710 kwh)	12/31/2023	Vendor#: 37	\$2,304.20	\$0.00	\$0.00	22
A00-5182-0400-0000	STREET LIGHTING-CONTR	NYSEG 12/23 - Acct. #1005-2715-660 Acct. #1005-2715-660 - 219 Lights (292 kwh)	12/31/2023	Vendor#: 37	\$77.20	\$0.00	\$0.00	23
A00-7110-0400-0000	PARKS- CONTR	Amazon Capital Services 1MRJ-6CRC-9N31 Parks - Manure Fork	12/31/2023	Vendor#: 2003	\$58.93	\$0.00	\$0.00	8

Sort run by: epericak

**Town of Boston
Journal Proof Report
Fiscal Year: 2023**

Created By: epericak

Journal Number: PA - 4160

Journal Desc: AP Batch 40

Account#	Account Description	Trans Description	Date	Journal Date: 12/31/2023 Reference	Account Period: 13 - Post Closing Debit	Credit	Status: Currently Active ENC/LIQ	Seq #
A00-7110-0400-0000	PARKS- CONTR	MSC INDUSTRIAL SUPPLY CO. 25863938 1 Box of Trash Bags for Parks	12/31/2023	Vendor#: 699	\$68.36	\$0.00	\$0.00	16
A00-7110-0400-0000	PARKS- CONTR	Amazon Capital Services 14MP- KMQV-C1MH Parks RETURN - Traffic Cones from Invoice #1FHD- VRY3-97WQ	12/31/2023	Vendor#: 2003	\$0.00	\$148.00	\$0.00	11
A00-8010-0400-0000	ZONING-CONTR	Lee Enterprises, Inc. 500018800 Acct. #900222428 - Order #67862 (Public Hearing Notice - Dec. ZBA)	12/31/2023	Vendor#: 2077	\$96.30	\$0.00	\$0.00	5
A00-8010-0400-0000	ZONING-CONTR	SARAH DESJARDINS Sept. - Dec. 2023 Sept. - Dec. 2023 - Planning Board Assistance (33.5 hrs & 3 Mtgs); Zoning Board Assistance (1 hr.)	12/31/2023	Vendor#: 1560	\$70.00	\$0.00	\$0.00	39
A00-8020-0400-0000	PLANNING- CONTR	SARAH DESJARDINS Sept. - Dec. 2023 Sept. - Dec. 2023 - Planning Board Assistance (33.5 hrs & 3 Mtgs); Zoning Board Assistance (1 hr.)	12/31/2023	Vendor#: 1560	\$2,795.00	\$0.00	\$0.00	40
A00-9050-0800-0000	UNEMPLOYMENT INSURANCE	NYS UNEMPLOYMENT INSURANCE 2023 Q4 Employer Reg No. 04-60383 6 - For Q4 2023 - Unemployment Benefit Reimbursement	12/31/2023	Vendor#: 213	\$1,720.40	\$0.00	\$0.00	7
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Lifetime Benefits Solutions, Inc. A021667-IN HRA Admin Fee - December 2023	12/31/2023	Vendor#: 2054	\$56.57	\$0.00	\$0.00	1
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 Prior AP Account	12/31/2023	Fund DB0 Prior AP Account	\$0.00	\$42.43	\$0.00	49
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Lifetime Benefits Solutions, Inc. A021667-IN HRA Admin Fee - December 2023	12/31/2023	Vendor#: 2054	\$42.43	\$0.00	\$0.00	2
L30-0600-0000-0000	ACCOUNTS PAYABLE	Fund L30 Prior AP Account	12/31/2023	Fund L30 Prior AP Account	\$0.00	\$1,708.57	\$0.00	51
L30-5182-0401-0000	CONTRACTS	NYSEG 12/23 - Acct. #1001- 3627-418 Acct. #1001-3627-418 - St. Light Dist. 1, R3 (2411 kwh)	12/31/2023	Vendor#: 37	\$1,547.70	\$0.00	\$0.00	20
L30-5182-0401-0000	CONTRACTS	NYSEG 12/23 - Acct. #1001- 3627-400 Acct. #1001-3627-400 - St. Light Dist. 1, R2 (482 kwh)	12/31/2023	Vendor#: 37	\$160.87	\$0.00	\$0.00	21
SF0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SF0 Prior AP Account	12/31/2023	Fund SF0 Prior AP Account	\$0.00	\$2,400.00	\$0.00	52
SF0-3410-0401-0000	CONTRACTS	Pinsky Law Group, PLLC LOSAP Audit - Pymt 2 of 2 Fire LOSAP Points Audit - Payment 2 of 2 (Res. 2023-41)	12/31/2023	Vendor#: 1998	\$2,400.00	\$0.00	\$0.00	25
SG0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SG0 Prior AP Account	12/31/2023	Fund SG0 Prior AP Account	\$0.00	\$74,086.52	\$0.00	50

January 17, 2024 - A B S T R A C T – 2023 Payables

Town of Boston
Journal Proof Report
Fiscal Year: 2023

Created By: epericak

Journal Number: PA - 4160

Journal Desc: AP Batch 40

Journal Date: 12/31/2023

Account Period: 13 - Post Closing

Status: Currently Active

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCILIQ	Seq #
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0021187-1342-5 December 2023 Curb Service & Hazardous Waste Collection / November 2023 Recycling (40.51 tons)	12/31/2023	Vendor#: 432	\$2,659.48	\$0.00	\$0.00	12
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0021187-1342-5 December 2023 Curb Service & Hazardous Waste Collection / November 2023 Recycling (40.51 tons)	12/31/2023	Vendor#: 432	\$64,084.02	\$0.00	\$0.00	13
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0021187-1342-5 December 2023 Curb Service & Hazardous Waste Collection / November 2023 Recycling (40.51 tons)	12/31/2023	Vendor#: 432	\$7,330.18	\$0.00	\$0.00	14
SG0-8160-0401-0000	GARBAGE CONTRACTUAL BFI	WASTE MANAGEMENT 0021187-1342-5 December 2023 Curb Service & Hazardous Waste Collection / November 2023 Recycling (40.51 tons)	12/31/2023	Vendor#: 432	\$12.84	\$0.00	\$0.00	15
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 Prior AP Account	12/31/2023	Fund SM0 Prior AP Account	\$0.00	\$460.41	\$0.00	53
SM0-4540-0400-0000	CONTRACTUAL	BOSTON HIGHWAY DEPT. Dec. 2023 - EMS Dec. 2023 - EMS Gas (105.3 gallons) & Diesel (51.3 gallons)	12/31/2023	Vendor#: 90	\$460.41	\$0.00	\$0.00	30

Total Number of 53 Transactions

No Errors

\$104,491.12

\$104,491.12

\$0.00

PA - 4160 Summary By Fund Number

Fund	Debit	Credit	ENCILIQ
A00	\$25,793.19	\$25,793.19	\$0.00
DB0	\$42.43	\$42.43	\$0.00
L30	\$1,708.57	\$1,708.57	\$0.00
SF0	\$2,400.00	\$2,400.00	\$0.00
SG0	\$74,086.52	\$74,086.52	\$0.00
SM0	\$460.41	\$460.41	\$0.00
Total	\$104,491.12	\$104,491.12	\$0.00

January 17, 2024 - A B S T R A C T – 2024 Payables

Town of Boston
Journal Proof Report
Fiscal Year: 2024

Created By: epericak

Journal Number: AP - 4161

Journal Desc: AP Batch 1

Account#	Account Description	Trans Description	Date	Journal Date: 1/17/2024 Reference	Account Period: 1 - Jan Debit	Credit	Status: Currently Active ENC/LIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	1/17/2024	Fund A00 AP Account	\$0.00	\$120,927.84	\$0.00	52
A00-1010-4000-0000	TOWN BD-CONTR	Fire Law Publishing, Inc. 1/11/24 FOIL & Open Meetings Law Manual (1) + Shipping	1/17/2024	Vendor#: 1997	\$290.00	\$0.00	\$0.00	4
A00-1110-4000-0000	TOWN JUSTICE-CONTR	NYSAMCC, Inc. 2024 Dues 2024 Membership Dues for Karen Miller & Rebecca Neudeck	1/17/2024	Vendor#: 1763	\$120.00	\$0.00	\$0.00	6
A00-1110-4000-0000	TOWN JUSTICE-CONTR	James Lembke 1/8/24 Substitute Court Officer (3 hrs @ \$30/hr)	1/17/2024	Vendor#: 1985	\$90.00	\$0.00	\$0.00	7
A00-1220-0400-0000	SUPERVISOR- CONTR	Jason Keding 2024 AOT (1) 2024 Association of Towns NYC Conference - Registration	1/17/2024	Vendor#: 1568	\$150.00	\$0.00	\$0.00	5
A00-1355-0401-0000	ASSESSOR- CONTR	NYSAA 2024 2024 NYSAA Membership Dues - T. Hornberger	1/17/2024	Vendor#: 850	\$125.00	\$0.00	\$0.00	24
A00-1460-0401-0000	RECORDS MGT- CONTR	BIEL'S 5091664-IN Annual Vault Storage Fee - Microfilm & CD's (Vital Stats) 1/1/24 - 12/31/24	1/17/2024	Vendor#: 285	\$303.63	\$0.00	\$0.00	32
A00-1620-0400-0000	BUILDINGS- CONTR	NATIONAL FUEL 01/2024 - Acct. #3237465 08 Acct. #3237465 08 - Town Hall - January 2024 (662 CCF)	1/17/2024	Vendor#: 726	\$552.65	\$0.00	\$0.00	21
A00-1620-0400-0000	BUILDINGS- CONTR	Charter Communications 141759701122123 Acct. #141759701 - Town Hall - Fax/Internet/Alarms (12/29/23 - 1/28/24)	1/17/2024	Vendor#: 1242	\$479.95	\$0.00	\$0.00	8
A00-1620-0400-0000	BUILDINGS- CONTR	Certified Pest Solutions 38702 (632) Jan. 2024 Pest Control Service - Town Hall	1/17/2024	Vendor#: 1811	\$55.00	\$0.00	\$0.00	15
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4178880650 Town Hall - Floor Cleaner, Wet Mop, Air Freshener, Soap	1/17/2024	Vendor#: 1758	\$41.23	\$0.00	\$0.00	42
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4178880680 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats, Cleaning Supplies, & Toilet Paper	1/17/2024	Vendor#: 1758	\$176.85	\$0.00	\$0.00	43
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4178880680 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats, Cleaning Supplies, & Toilet Paper	1/17/2024	Vendor#: 1758	\$18.48	\$0.00	\$0.00	44
A00-1620-0400-0000	BUILDINGS- CONTR	Cintas 4178880680 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats, Cleaning Supplies, & Toilet Paper	1/17/2024	Vendor#: 1758	\$40.86	\$0.00	\$0.00	45
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	Certified Pest Solutions 38703 (633) Jan. 2024 Pest Control Service - Boys & Girls Club	1/17/2024	Vendor#: 1811	\$55.00	\$0.00	\$0.00	16
A00-1620-0402-0000	BUILDING- CONTR-REC CENTER	NATIONAL FUEL 01/2024 - Acct. #6897553 08 Acct. #6897553 08 - Boys & Girls Club - January 2024 (292 CCF)	1/17/2024	Vendor#: 726	\$256.50	\$0.00	\$0.00	18

**Town of Boston
Journal Proof Report
Fiscal Year: 2024**

Created By: epericak

Journal Number: AP - 4161

Journal Desc: AP Batch 1

Account#	Account Description	Trans Description	Date	Journal Date: 1/17/2024	Account Period: 1 - Jan	Status: Currently Active
				Reference	Debit	Credit
						ENC/LIQ Seq #
A00-1620-0403-0000	BUILDING- CONTR- HIGHWAY	Certified Pest Solutions 38701 (631) Jan. 2024 Pest Control Service - Highway Department	1/17/2024	Vendor#: 1811	\$55.00	\$0.00 \$0.00 17
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Certified Pest Solutions 38704 (630) Jan. 2024 Pest Control Service - Trooper Barracks	1/17/2024	Vendor#: 1811	\$55.00	\$0.00 \$0.00 14
A00-1620-0404-0000	BUILDING- CONTR- TROOPER BARRACKS	Cintas 4178880633 Trooper Barracks - (16) Mats	1/17/2024	Vendor#: 1758	\$119.60	\$0.00 \$0.00 47
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	LiftOff LLC 7509RENEW24 Exchange Online Plan (21 Licenses) and M365 Apps for Enterprise (4 Licenses)	1/17/2024	Vendor#: 1607	\$1,008.00	\$0.00 \$0.00 10
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	LiftOff LLC 7509RENEW24 Exchange Online Plan (21 Licenses) and M365 Apps for Enterprise (4 Licenses)	1/17/2024	Vendor#: 1607	\$576.00	\$0.00 \$0.00 11
A00-1650-0400-0000	CENT COMMUNICATIONS- CONTR	Vaspian, LLC INV-010517 Jan. 2024 Billing - VOIP Phone Systems (31 extensions)	1/17/2024	Vendor#: 1947	\$632.40	\$0.00 \$0.00 3
A00-1670-0403-0000	CENT PRINT/MAIL- CONTR	Quadient Leasing USA, Inc. Q1087147 Postage Machine Lease (12/31/23 - 3/30/24)	1/17/2024	Vendor#: 1945	\$708.36	\$0.00 \$0.00 31
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 291890 Storage Tank Pollution Liab. 2024 - Policy #05-TOP-000045127 (12/7/2023 - 12/7/2024) - Res. 2024-09	1/17/2024	Vendor#: 1884	\$2,135.88	\$0.00 \$0.00 13
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 292869 Cyber Insurance 2024 - Policy #FLY-ICC-ERTU0B11W (1/1/24 - 1/1/25) - Res. 2024-09	1/17/2024	Vendor#: 1884	\$2,881.00	\$0.00 \$0.00 1
A00-1910-0000-0000	UNALLOCATED INSURANCE	The Evans Agency, LLC 292868 NYMIR Insurance Package 2024 - Policy #MCATBOS002 (1/1/2024 - 1/1/2025) - Res. 2024-09	1/17/2024	Vendor#: 1884	\$81,274.41	\$0.00 \$0.00 2
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	WNY STORMWATER COALITION 2024 Dues 2024 Membership Dues	1/17/2024	Vendor#: 876	\$1,800.00	\$0.00 \$0.00 23
A00-1920-0000-0000	MUNICIPAL ASSOCIATION DUES	Association of Erie County Governments 2024 Dues 2024 Annual Association Membership Dues	1/17/2024	Vendor#: 60	\$250.00	\$0.00 \$0.00 51
A00-1989-0400-0000	OTHER GENERAL GOV'T SUPPORT	Rotella Grant Management 2024002 January 2024 - Grant Writing Services	1/17/2024	Vendor#: 2056	\$1,800.00	\$0.00 \$0.00 33
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	NYS ASSOC TWN SUPT OF HWY INC. 2023-1442 2024 Membership Dues - R. Telaak	1/17/2024	Vendor#: 362	\$250.00	\$0.00 \$0.00 26
A00-5010-0400-0000	HIGHWAY SUPT-CONTR	THSAEC 2024 Dues 2024 Town HWY Superintendent Association Dues - R. Telaak	1/17/2024	Vendor#: 483	\$200.00	\$0.00 \$0.00 12

**Town of Boston
Journal Proof Report
Fiscal Year: 2024**

Created By: epericak

Journal Number: AP - 4161

Journal Desc: AP Batch 1

Journal Date: 1/17/2024

Account Period: 1 - Jan

Status: Currently Active

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC/LIQ	Seq #
A00-5132-0400-0000	GARAGE-CONTR	Charter Communications 144899501122123 Acct. #144899501 - HWY - Fax/Alarm/Cable (12/29/23 - 1/28/24)	1/17/2024	Vendor#: 1242	\$96.89	\$0.00	\$0.00	9
A00-5132-0400-0000	GARAGE-CONTR	NATIONAL FUEL 01/2024 - Acct. #3237464 10 Acct. #3237464 10 - Highway Garage - January 2024 (1518 CCF)	1/17/2024	Vendor#: 726	\$1,210.39	\$0.00	\$0.00	20
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4179107410 Highway - Uniforms	1/17/2024	Vendor#: 1758	\$63.04	\$0.00	\$0.00	48
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4179781484 Highway - Uniforms	1/17/2024	Vendor#: 1758	\$44.03	\$0.00	\$0.00	49
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4178880680 Town Hall/Highway - (12) Town Hall Mats, (6) Highway Mats, Cleaning Supplies, & Toilet Paper	1/17/2024	Vendor#: 1758	\$86.53	\$0.00	\$0.00	46
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4178880610 Highway - (1) Mats, (660) Shop Towels	1/17/2024	Vendor#: 1758	\$4.54	\$0.00	\$0.00	40
A00-5132-0400-0000	GARAGE-CONTR	Cintas 4178880610 Highway - (1) Mats, (660) Shop Towels	1/17/2024	Vendor#: 1758	\$102.90	\$0.00	\$0.00	41
A00-6772-0400-0000	PROGRAMS FOR AGING- CONTR	McCullagh Coffee 104488 Coffee for Nutrition Program, Coffee Filters	1/17/2024	Vendor#: 1768	\$93.90	\$0.00	\$0.00	22
A00-7270-0400-0000	BAND CONCERTS- CONTR	SESAC, Inc. 2024 License Fee 2024 Summer Concert Series Licensing	1/17/2024	Vendor#: 1906	\$581.00	\$0.00	\$0.00	50
A00-7989-0400-0000	OTHER CULTURE/REC- CONTR	BOSTON FREE LIBRARY 2024 2024 Lease & Depository Agreement (Resolution 2024-08)	1/17/2024	Vendor#: 364	\$1,000.00	\$0.00	\$0.00	39
A00-8010-0100-0000	ZONING- PER SVC	SARAH DESJARDINS 1/5/2024 January 2024 - ZBA Matters (1 hr.)	1/17/2024	Vendor#: 1560	\$70.00	\$0.00	\$0.00	36
A00-8020-0400-0000	PLANNING- CONTR	NY PLANNING FEDERATION 17682 2024 Membership Dues	1/17/2024	Vendor#: 366	\$295.00	\$0.00	\$0.00	25
A00-9040-0800-0000	WORKERS' COMPENSATION	NYS Municipal Workers' Compensation Alliance 2024 Contribution Workers Comp Funding Contribution 1/1/24 - 12/31/24	1/17/2024	Vendor#: 2048	\$16,032.00	\$0.00	\$0.00	27
A00-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Highmark BCBSWNY 231220281851 Health Insurance Premiums - January 2024	1/17/2024	Vendor#: 1378	\$4,746.82	\$0.00	\$0.00	34
DB0-0600-0000-0000	ACCOUNTS PAYABLE	Fund DB0 AP Account	1/17/2024	Fund DB0 AP Account	\$0.00	\$41,742.58	\$0.00	54
DB0-9040-0800-0000	WORKERS' COMPENSATION	NYS Municipal Workers' Compensation Alliance 2024 Contribution Workers Comp Funding Contribution 1/1/24 - 12/31/24	1/17/2024	Vendor#: 2048	\$36,463.00	\$0.00	\$0.00	28
DB0-9060-0800-0000	HOSPITAL AND MEDICAL INSURANCE	Highmark BCBSWNY 231220281851 Health Insurance Premiums - January 2024	1/17/2024	Vendor#: 1378	\$5,279.58	\$0.00	\$0.00	35

January 17, 2024 - A B S T R A C T – 2024 Payables

Town of Boston
Journal Proof Report
Fiscal Year: 2024

Created By: epericak

Journal Number: AP - 4161

Journal Desc: AP Batch 1

Journal Date: 1/17/2024

Account Period: 1 - Jan

Status: Currently Active

Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENC	LIQ	Seq #
SF0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SF0 AP Account	1/17/2024	Fund SF0 AP Account	\$0.00	\$14,020.00	\$0.00		55
SF0-9040-0800-0000	WORKERS COMP INSURANCE	NYS Municipal Workers' Compensation Alliance 2024 Contribution Workers Comp Funding Contribution 1/1/24 - 12/31/24	1/17/2024	Vendor#: 2048	\$14,020.00	\$0.00	\$0.00		29
SM0-0600-0000-0000	ACCOUNTS PAYABLE	Fund SM0 AP Account	1/17/2024	Fund SM0 AP Account	\$0.00	\$45,152.80	\$0.00		53
SM0-4540-0400-0000	CONTRACTUAL	BOSTON EMERGENCY SQUAD 2024 - 1st Payment EMS Contract 2024 - 1st Payment	1/17/2024	Vendor#: 430	\$27,000.00	\$0.00	\$0.00		37
SM0-4540-0400-0000	CONTRACTUAL	BOSTON EMERGENCY SQUAD 2024 - 1st Payment EMS Contract 2024 - 1st Payment	1/17/2024	Vendor#: 430	\$13,000.00	\$0.00	\$0.00		38
SM0-4540-0400-0000	CONTRACTUAL	NATIONAL FUEL 01/2024 - Acct. #3237466 06 Acct. #3237466 06 - EMS Building - January 2024 (359 CCF)	1/17/2024	Vendor#: 726	\$311.80	\$0.00	\$0.00		19
SM0-9040-0800-0000	WORKER'S COMP	NYS Municipal Workers' Compensation Alliance 2024 Contribution Workers Comp Funding Contribution 1/1/24 - 12/31/24	1/17/2024	Vendor#: 2048	\$4,841.00	\$0.00	\$0.00		30
Total Number of 55 Transactions			No Errors		\$221,843.22	\$221,843.22	\$0.00		

AP - 4161 Summary By Fund Number

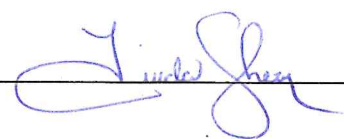
Fund	Debit	Credit	ENC	LIQ
A00	\$120,927.84	\$120,927.84	\$0.00	
DB0	\$41,742.58	\$41,742.58	\$0.00	
SF0	\$14,020.00	\$14,020.00	\$0.00	
SM0	\$45,152.80	\$45,152.80	\$0.00	
Total	\$221,843.22	\$221,843.22	\$0.00	

TOWN OF BOSTON DOG CONTROL OFFICER REPORT

RECORD
SECTION CLERK
2023 DEC 31 PM 10:00

MONTH OF: December 2023

<u>Dates of Month</u>	1st Week 1st-7th	2nd Week 8th- 14th	3rd Week 15th- 21st	4th Week 22nd- 31st	TOTALS
Phone Calls Received	5	4	3	2	14
Phone Calls Returned	5	4	3	2	14
Personal Calls Made	0	0	0	0	0
# Miles Patrolled	0	0	0	0	0
# of Gallon gas used	filled tank (Shaw)				
# of alive dogs Picked up	0	1	0	0	1
# of dead dogs Picked up	0	0	0	0	0
# of dogs Released to owner	0	1	0	0	1
***Fines Collected					
# of dogs euthenized	0	0	0	0	0
# of dogs adopted	0	0	0	0	0
# of dogs impounded	0	1	0	0	1

Signature of Dog Control Officer 

Date Submitted: 1-4-24

***Total Fines Collected for Month : _____

Submitted Fines to Bookkeeper: _____ Date: _____

Receipt# _____

TOWN CLERK'S MONTHLY REPORT

TOWN OF BOSTON, NEW YORK

DECEMBER, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>2</u>	DECALS	<u>2.59</u>
<u>14</u>	PHOTOCOPIES	<u>3.50</u>
<u>15</u>	DEATH CERTIFICATES	<u>150.00</u>
<u>18</u>	FAXES	<u>4.50</u>

TOTAL TOWN CLERK FEES

160.59

A1550

<u>1</u>	DISPOSITION OF DOG	<u>25.00</u>
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TOTAL A1550

25.00

A2025

<u>1</u>	USE OF FACILITY FEES	<u>75.00</u>
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TOTAL A2025

75.00

A2544

<u>42</u>	DOG LICENSES	<u>330.00</u>
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TOTAL A2544

330.00

A2555

<u>11</u>	BUILDING PERMITS	<u>2,911.00</u>
<u>1</u>	CERTIFICATE OF OCCUPANCY	<u>50.00</u>

TOTAL A2555

2,961.00

A2770

<u>3</u>	MISCELLANEOUS REVENUE	<u>95.00</u>
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TOTAL A2770

95.00

SR2130

<u>1</u>	REFUSE & GARBAGE	<u>5.35</u>
<u>45</u>	WM BAG STICKER	<u>135.00</u>
<u>3</u>	PRO ANNUAL FEE ADD. TOTE	<u>403.59</u>

TOTAL SR2130

543.94

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2023

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	3,646.59
PAID TO SUPERVISOR FOR REFUSE & GARBAGE	543.94
PAID TO NYSDEC FOR DECALS	44.41
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	54.00
TOTAL DISBURSEMENTS	4,288.94

JANUARY 2, 2024


_____, SUPERVISOR
JASON KEDING JAN 8th 2024

STATE OF NEW YORK, COUNTY OF ERIE, TOWN OF BOSTON

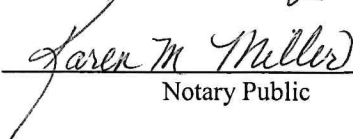
I, SANDRA QUINLAN, being duly sworn, says that I am the Clerk of the TOWN OF BOSTON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



Town Clerk

2nd day of January 2024



Notary Public

KAREN M. MILLER
Notary Public, State of New York
Reg. No. 01MI6385215
Qualified in Erie County
Commission Expires 12-31-2026

TOWN OF BOSTON

01/03/2024
13:53:10

TOWN CLERK'S 2023 ANNUAL REPORT

COPY

RECEIPTS

192	PHOTOCOPIES	48.00
4	BIRTH CERTIFICATES	40.00
225	DEATH CERTIFICATES	2,250.00
23	MARRIAGE CERTIFICATES	230.00
34	MARRIAGE LICENSES AND OFFICIANTS	1,360.00
	DECALS	12,001.00
275	FAXES	68.75
6	DISPOSITION OF DOG	175.00
14	USE OF FACILITY FEES	1,125.00
10	VARIANCE	2,000.00
1	GAMES OF CHANCE LICENSES	25.00
1	GAMES OF CHANCE PROCEEDS	281.88
3	REFUSE LICENSE	300.00
320	BUILDING PERMITS	33,225.10
2	SITE PLAN REVIEW	1,600.00
9	CERTIFICATE OF OCCUPANCY	425.00
7	PLANNING BD SUB DIV REV	3,300.00
7	PUBLIC HEARING FEE	700.00
1	LATE FEE ZONING LAW	250.00
2	SPECIAL PERMIT	50.00
2	SPECIAL USE PERMIT	400.00
1	PEDDLER PERMIT	20.00
7	MISCELLANEOUS REVENUE	220.00
8	REFUSE & GARBAGE	1,040.70
645	WM BAG STICKER	1,935.00
17	PRO ANNUAL FEE ADD. TOTE	1,364.51
716	DOG LICENSES	6,654.00

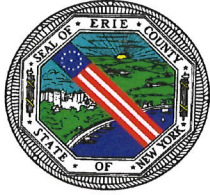
TOTAL RECEIPTS:**\$71,088.94****DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	53,644.04
PAID TO SUPERVISOR FOR REFUSE & GARBAGE	4,340.21
PAID TO NYSDEC FOR DECALS	11,397.69
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	927.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	765.00
PAID TO STATE COMPTROLLER FOR GAMES OF CHANCE LICENSES	15.00

TOTAL DISBURSEMENTS:**\$71,088.94**

SANDRA QUINLAN, TOWN CLERK

JANUARY 3, 2024



MEMORANDUM

COUNTY OF ERIE DEPARTMENT OF ENVIRONMENT AND PLANNING

TO: ERIE COUNTY COMMUNITY DEVELOPMENT - CONSORTIUM
FROM: PAUL J. D'ORLANDO, Principal Contract Monitor
DATE: January 5, 2024
SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT REPORT (Cumulative) - 04/01/23 - 12/31/23

The Memorandum of Understanding between Consortium Communities and Erie County indicates that the Department of Environment and Planning will issue quarterly reports to the municipalities. This document represents the report for the third quarter of our 2023 Program Year that extends from April 1, 2023 to December 31, 2023.

The report lists those projects (excluding administration) that have been completed and funds drawn down during the reporting period.

In the event you have any questions concerning this memorandum, please contact me at 858-2194.

A. COMMUNITY PROJECTS, ECONOMIC DEVELOPMENT, EMERGENCY SHELTER PROGRAMS, COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) AND HOMELESS PREVENTION AND RAPID RE-HOUSING

1. First Quarter Completions - 4/01/23 - 6/30/23
2. Second Quarter Completions - 7/1/23-9/22/23
 - a.) Grand Island - Utility Improvements and installation of ADA accessible sidewalks
 - b.) Village of Gowanda - Smart Growth - Sidewalk Improvements
3. Third Quarter Completions - 9/23/23-12/31/23
 - a.) City of Tonawanda - Grant and Stark Street Improvements \$100,000.00
 - b.) Village of Springville - Franklin Street Water Replacement \$148,000.00
 - c.) Village of Depew - Sidewalk Replacement \$143,344.00
 - d.) Town of Newstead - Equipment for Akron/Newstead Senior Center \$25,000.00
 - e.) Village of Gowanda - Smart Growth- Sidewalk Improvements \$155,000.00
 - f.) City Of Tonawanda - Sidewalk Improvements \$150,000.00
 - g.) Village of Alden - Elm Street Reconstruction \$100,000.00

B. HOUSING (CDBG AND HOME PROGRAMS)

Individual Cases - See Attached Table for Municipal Breakdown (Cumulative)

1. First Quarter Completed Cases = 17
2. Second Quarter Completed Cases = 22
3. Third Quarter Completed Cases = 17

ATTACHMENT A

Geographic Distribution of Investment

The following table lists by municipality the total number of households assisted, as defined by a completed case between April 1, 2023 and December 31, 2023. The table includes cases completed with either CDBG or HOME monies. It is non-CHDO projects.

MUNICIPALITY	(UCE) UTILITY CONNECTION	(RCE, RCL, RHB, RHE, RHW, RCW, RCF) HOME-OWNER REHAB	(RCR) RENTAL REHAB	(MCE) MOBILE HOME	(FHE, FHW, FHB) FTHB - EXISTING	(LCE) LEAD	(ECE) EMERGENCY	(RA2) TARGETED REHAB	(HCE) REHAB - HANDICAPPED	TOTALS
Akron				4						4
Alden (T)				2						2
Alden (V)										0
Angola										0
Aurora										0
Blasdell		3								3
Boston										0
Brant		1					1			2
Clarence				2						2
Colden		1								1
Collins				1						1
Concord		1								1
Depew (Lancaster portion)		1								1
East Aurora				1						1
Eden										0
Elma										0
Evans		8		3			2			13

ATTACHMENT A

MUNICIPALITY	(UCE) UTILITY CONNECTION	(RCE, RCL, RHB, RHE, RHW, RCW, RCF) HOME-OWNER REHAB	(RCR) RENTAL REHAB	(MCE) MOBILE HOME	(FHE, FHW, FHB) FTHB - EXISTING	(LCE) LEAD	(ECE) EMERGENCY	(RA2) TARGETED REHAB	(HCE) REHAB - HANDICAPPED	TOTALS
Farnham										0
Gowanda							1			1
Grand Island										0
Hamburg (T)		2								2
Hamburg (V)										0
Holland										0
Lackawanna			1	5		1				7
Lancaster (T)										0
Lancaster (V)										0
Marilla				2						2
Newstead										0
North Collins (T)										0
North Collins (V)		1	1				2			4
Orchard Park (T)										0
Orchard Park (V)										0
Sardinia										0
Springville						1				1
Tonawanda (C)		3					1			4
Wales										0
West Seneca	1	2				1				4
TOTALS:	1	23	2	20	0	3	7	0	0	56



JASON A. KEDING
Supervisor

MICHAEL A. CARTECHINE
JENNIFER L. LUCACHIK
KELLY L. MARTIN
KATHLEEN SELBY
Town Board

SANDRA L. QUINLAN
Town Clerk -Tax Collector

ROBERT J. TELAAK
Highway Supt.

DEBRA K. BENDER
KYLE CALABRESE
Town Justice

SEAN W. COSTELLO
Town Attorney

LAURIE BAKER
Prosecutor

THELMA HORNBERGER
Assessor

THOMAS C. MURPHY
Code Enforcement Officer



TOWN OF BOSTON

January 11, 2024

TO: Town Board Members, Town Clerk Quinlan

The individuals listed on the next page have outstanding items in regard to the New York State mandated compliance training and documentation for 2023. Due to the outstanding training requirements, the Town of Boston was not in compliance for 2023.

Name	Department	Bloodborne Pathogens	Right-to-Know	Workplace Violence	Harassment & Discrimination	HAZWOPER (HWY only)
Hon. Debra Bender	Justice Court	Complete	Complete	Complete		N/A
William Dzierzannowski	Highway					
Patty Hice	Nutrition					N/A
Ken Telaak	Highway					
Matt Whiting	Emergency Mgmt.					N/A
Sharon Stuart	Conservation Advisory Council	Complete	Complete	Complete		N/A
Robert Ballard	Zoning Board of Appeals	Complete		Complete	Complete	N/A

Please encourage employees to complete their training in 2024 so that we may once again be compliant with New York State regulations as an employer.

Sincerely,

Allison Koczur
Executive Assistant to Supervisor
supervisor@townofboston.com
716-941-6518

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call 1-866-632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or fax 202-690-7442 or e-mail at program.intake@usda.gov.



County of Erie

DANIEL CASTLE, AICP
Commissioner

DEPARTMENT OF ENVIRONMENT AND PLANNING
Division of Sewerage Management

JOSEPH FIEGL, P.E., BCEE
Deputy Commissioner

December 29, 2023

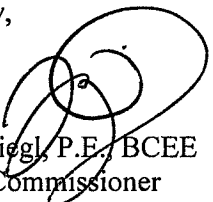
Hon. Jason Keding
Town of Boston
8500 Boston State Road
Boston, NY 14025

Dear Supervisor Keding:

It is my pleasure to inform you that you have been reappointed to the Erie County Sewer District No. 3 Board of Managers. Your appointment is for a two-year term which will expire on December 31, 2025. Enclosed for your use is a copy of the meeting schedule for 2024; please mark your calendars.

Thank you for serving on the Board during your past term. By agreeing to serve again, you are helping to respond to the needs of Erie County. I look forward to working with you in 2024.

Sincerely,



Joseph Fiegl, P.E., BCEE
Deputy Commissioner

Encl.
JLF:bp

BOARD OF MANAGERS
ERIE COUNTY SEWER DISTRICT NO. 3
2024 MEETING SCHEDULE

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
Wednesday, January 31	8:00 a.m.	Southtowns AWTF
Wednesday, April 17	8:00 a.m.	Southtowns AWTF
Wednesday, June 5	8:00 a.m.	Southtowns AWTF
Wednesday, June 12 (Budget)	8:00 a.m.	Southtowns AWTF
<i>Wednesday, July 3 (Combined Budget Mtg.)</i>	<i>8:00 a.m.</i>	<i>Southtowns AWTF*</i>
Wednesday, October 9	8:00 a.m.	Southtowns AWTF
Wednesday, December 4	8:00 a.m.	Southtowns AWTF

**Meeting only held if individual budgets do not pass*

Northeast South Towns (NEST) Solid Waste Management Board

Agenda

Thursday Jan 4, 2024 – Regular Meeting

4:00 pm

Hamburg Volunteer Fire Dept

301 Union St

1. Call to Order
2. Approval of Minutes –Nov 2, 2023
3. Approval of Treasurer's Reports Current 2023
4. Old Business
 - a. EC update on HHW events and program costs for NEST events
 - b. Approve/Table Budget 2024. See attached.
 - c. Approve/Table NEST to host HHW event 2024
 - d. Approve/Table NEST to supplement Composting bins cost. See attached.
 - e. Approve/Table Greensheen paint only event – support staff for traffic control
 - f. Approve/Table senior electronics pickup program
 - g. Resolution to remove non-compliant members from NEST and notify DEC
5. New Business
 - a. Erie County updates
 - b. NYSDEC Updates
 - c. Municipal Updates
6. Next Meeting – March 7, 2024 – 4 pm – Location Hamburg Volunteer Fire Dept
-301 Union St
7. Adjourn

Marc Shuttleworth (Village of Hamburg), Chair, called the meeting to order at 4:01 pm. Attendees representing the Towns of Cheektowaga, Collins, Eden, Holland, Lancaster and West Seneca and Villages of Angola, Hamburg, North Collins, Orchard Park and Springville were present. 11 municipalities were present and nine are needed for a quorum. Gary Carrel and Amy Arduino from EC and Marion Buckley from NYSDEC were also present.

Minutes from Sept 7, 2023 were approved a motion by Supervisor Ruffino (Lancaster) and seconded by Councilperson Wilhelm (Eden). Treasurer's Report for Sept 2023 was approved on a motion by Administrator Melock (V. Springville) and seconded by Councilperson Wilhelm (Eden).

Old Business:

Erie County Update on July 8th event – EC provided a chart showing the different municipalities and the number of vehicles for the event held in Elma on July 8th. Invoice from the EC was provided for the event and that gave more detail into the items collected. Fire extinguishers, corrosives, pesticides were large dollar items. \$7200 was the personnel costs form MXI for the event for 24 people.

Amy passed out the revised Biennial Report for DEC. If the figures were not provided by the municipality, she was able to get some of the data from the haulers. Marion said the DEC is hoping to get an electronic system for the data instead of paper reports and input into DEC's system.

Composting bins – Gary to speak to the vendor and get prices to see if NEST can sponsor some of the cost for compost bins and piggyback with Mary when she does the composting bins and rain barrel sale. Group is looking to make a decision on this at the Jan 4th meeting once the costs are known.

New Business:

Dues – 2023 dues sent out along with some that owed 2022. Follow with non-compliant members so at the Jan 4th meeting a resolution can be done to remove them from NEST and send that information onto DEC.

Lette from Treasurer Keding was read by Liz. Discussion on NEST events, compost bins and outreach. Budget to be discussed at Jan 4th meeting as costs of the events and bins should be available by then.

2024 Sponsored NEST event – looking at maybe two events – one in Depew/Lancaster and one south. Gary will have the dates at the Jan 4th meeting so the board will be able to decide the date(s) at the Jan 4th meeting.

Erie County Updates – County grant for permanent HHW site. Final determination was there will be no permanent site and EC is waiting for the remainder of the grant amount of \$700,000. They are working with the DOS for a regional composting site in the Town of Hamburg at the Highway Department property. Amy and Gary also suggested the project they ran with a moving company to remove electronics from seniors home. Gary to get the costs and location areas for the Jan 4th meeting to see if this is something NEST would like to sponsor. Pilot program in Tonawanda area was \$25,000 for 200 seniors' residences. Greensheen is looking for a paint only collection event. NEST would have to assist with staffing. Just need a location. More discussion on this at Jan 4th meeting.

NYS DEC – no report.

Municipal Updates – Clerk/Treasurer Ward (V N. Collins) informed the group that the Village and Town of N. Collins are working on setting up pain collection once a month through PaintCare. Discussion on how to dispose of the green small propane cylinders. Jason Renaldo (V Angola) informed the group that Norco in N. Collins takes the containers at no cost. Discussion on how to dispose of oxygen tanks took place. Airgas was also suggested as a possible location.

Next meeting is Jan 4, 2024 at Hamburg Volunteer Fire Dept at 301 Union St at 4 pm.

Adjournment – On a motion by Supervisor Ruffino (Lancaster) seconded by Councilperson Wilhelm (Eden) meeting was adjourned at 5:00 pm.

NEST Operating Budget for 2024

Fund Balance as of Nov 2, 2023 \$ 147,795.00

Revenues:	
Dues 2023	\$ 32,293.00
Interest	\$ 200.00
Total Revenues	\$ 32,493.00
Fund Balance Used:	\$ 20,250.00
Expenses:	
HHW &/or E-Waste Event	\$ 45,000.00
Erie County MOU-Salary 2024	\$ 10,125.00
Subsidize Composters	\$ 25,000.00
Education & Outreach	\$ 10,000.00
Office Supplies	\$ 50.00
Annual Dinner Mtg	\$ 3,000.00
Misc Reimbursements	\$ 200.00
Total Expenses	\$ 93,375.00
Fund Balance as of Dec 31, 2024	\$ 66,663.00

2022 & 2023 MOU Payment



THE ASSEMBLY
STATE OF NEW YORK
ALBANY

DAVID J. DIPIETRO
Assemblyman 147th District
Deputy Minority Whip

To the Town Board:

January 2nd, 2024

It is with great pleasure and humility that I extend my warmest greetings to each and every one of you as your Assemblyman. I am honored to serve this vibrant and dynamic community, and I look forward to collaborating with you all to foster positive growth and progress in this new year.

I am deeply committed to representing your voices and addressing the needs and aspirations of our town. Together, we can cultivate an environment where innovation thrives, where every individual's concerns are heard, and where our collective vision for a brighter future is realized.

As your assemblyman, I am dedicated to promoting transparency and effective communication. I encourage you to share your ideas and concerns with me. Your input is invaluable in shaping policies and initiatives that will benefit us all.

In the coming days, I intend to initiate community forums and town hall meetings to provide ample opportunities for us to engage in meaningful dialogue. Your active participation will be pivotal in shaping the direction of our town and ensuring that our actions are reflective of the community's needs and desires. If there are any meetings or initiatives you would like myself or my Community Liaisons to attend, please let me know!

I am here to serve you, and my door is always open. Please do not hesitate to reach out to share your thoughts, concerns, or simply to say hello. My staff will be available to set up any meeting or phone call.

Thank you for entrusting me with this responsibility. I am eager and excited to embark on this journey with all of you.

Warm regards,

David DiPietro, Assemblyman 147th District

Office Number 716-655-0951

Assembly Email: dipetrod@nyassembly.gov

From: Holly Grant <holly@asiwny.org>
Sent: Friday, January 12, 2024 9:27 AM
To: Holly Grant <holly@asiwny.org>
Subject: 2024 grant funding

Hi everyone,

I hope you all had a wonderful new year and a positive and productive 2024 so far!

We have spoken to many of you about the 2024 funding but I know we haven't been able to connect with everyone yet. I am reaching out to all SCR applicants over the past couple years to update you on why you haven't seen the SCR applications yet and what the plan is moving forward.

Last fall, we were notified by NYSCA (the New York State Council on the Arts) that SCR grants would not be distributed in our region for 2024. Because we know this funding is vital for so many of our nonprofits and individual creatives, we are working with the New York State Senate to develop a new fund to replace the SCR grants for 2024. However, the state moves slowly and at their own (usually inconvenient) pace.

Currently, we are waiting for the state to provide us with a contract and then the funding to give out. We have no idea when that will happen at this point. We are hoping to open the new fund applications within the next month or two even if we don't have the money in hand. The main priority for us is that we get a contract before we release the information and promise you all the funding. As soon as we get the contract, we will release the guidelines and open applications.

Our plan is to release the following grant opportunities:

- General Operating grants for small to mid-sized nonprofit arts and culture organizations
- Community-based arts program grants (similar to the SCR grants)
- Creation of new work grants (similar to the SCR grants)
- Micro grants to support individuals seeking arts & culture related training, certifications, mentorships, conferences, etc.

The total pot of funding we will have to give out will be quite a bit more than usual (\$750,000 spread between all four funding opportunities) but we do anticipate this will be a one-year opportunity only. Our hope is that NYSCA will want to give out SCR grants to our region again in 2025 and will provide more funding to our region since we have an obvious need for it.

I will make sure you all receive the information about these funds as soon as they become available. But please don't hesitate to reach out if you have any questions in the meantime.

Thank you all for your patience and for the amazing work you do for our incredible WNY community!

Holly

How are we doing? Please let us know what you think of ASI's work by completing our online survey [here](#).



Holly Grant

Grants & Programming Director

ARTS SERVICES INC.

www.asiwny.org

(716) 833-3004 ext. 512



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TOWN OF BOSTON – RESOLUTION NO. 2024-17

ADOPTING REVISED SCHEDULE OF FEES

WHEREAS, the Town Code Enforcement Officer has reviewed the Town’s fees and has recommended the adoption of a revised schedule of certain fees in order better to reflect the Town’s costs in processing certain applications relating to building permits and to bring those fees into line with fees charged by other municipalities;

NOW THEREFORE BE IT RESOLVED, that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Boston hereby adopts the revised fees recommended by the Town Code Enforcement Officer, all other fees to remain as previously established.

On January 17, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Construction	Fee
Residential New	
Application and Architectural Plan Review One, Two & Multiple Family Dwellings NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	\$250 \$0.25 Sq. Ft.
Plumbing Electric	\$50 + \$10/fixture \$50 Flat/Includes Generators
Amended Building Permit Minor Change Major Change (requires Planning Board review)	No Charge \$25
Renewal of Building Permit	6 months: ½ cost of original permit 2nd year: cost of original permit 3rd year: New Permit
Construction Inspections covered by Permit Fee After 2nd failure Non-Residential Buildings (Commercial)	\$50 \$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
Additions (Residential)	
Up to 100 Square Feet	\$50
Each additional Square Foot	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$150
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50

Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit	
(not subject to Site Plan Approval)	\$250
Swimming Pools	
In-Ground	\$250
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100
Subject	Fee
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$100
Renewal Application - Live Entertainment	\$100
Unified Solar Permit	\$100
Fill Permit	\$150
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments--	\$25 per year; renewable annually
R-1, R-2, R-3, R-4 Districts	
Temporary Political Signs, Banners	No fee

business promotion, etc.	
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No fee
Wall identification signs	\$50
Ground Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18'l	No fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	Including Local Fee & NYS Surcharge
Spayed/Neutered	1 Year \$8 / 2 Year \$16 / 3 Year \$24
Unspayed/Unneutered	1 Year \$16 / 2 Year \$32 / 3 Year \$48
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Town Impoundment Fees	(1 st) \$25, (2 nd) \$50, (3 rd) \$75, and continue in additional \$25 increments for subsequent impoundments
Boarding Fees	\$25 per day
Civil Fines, NYS Minimum	(1 st) \$25, (2 nd) \$50, (3 rd) \$75
Woodburning Fireplaces/Stoves	
Permit	\$50
Certificate of Occupancy	
Certificate of Compliance	\$50
Temporary Certificate of Occupancy	\$50
Certificate of Zoning Compliance	\$25
	\$200
Operating Permit	
Amending Operating Permit	\$100
Reissue or Renewal of Operating Permit	Same as Amended Building Permit
Fire Safety and property maintenance inspections	\$100
	\$50 - \$200
Zoning Board of Appeals	
Application for Variance	\$200
Appeal	\$150
Public Hearing Fee	\$100
Planning Board-Subdivision Development	
Minor Sub Preliminary Plat Approval	\$200 per lot
Minor Sub Final Plat	\$75
Major Sub Preliminary Plat Approval	\$750 + \$300/lots>4
Major Sub Final Plat	\$500
Public Hearing Fee	\$100
Special Use Permit	\$ 200
Public Hearing Fee	\$100

Rezoning Application	
< 1 acre	\$250
1.0 acres up to 5.0 acres	\$500
5.0 acres up to 10.0 acres	\$1000
10.0 acres up to 50.0 acres	\$2500
> 50 acres	\$5000
Public Hearing Fee	\$100
Application – Site Plan Review	
up to 1.0 acre	\$250
over 1.0 up to 2.0 acres	\$500
over 2.0 acres up to 5.0 acres	\$500 + \$250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	\$1000 + \$250 for any acre or fraction over 5.0 acres
over 10 acres	\$2500 + \$250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	\$250
Sitework Permit	\$500 \$10/acre
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
Adult Use Registration	
Processing Fee	\$500
Use of Facility	
Maintenance Fee	\$75
Sporting Field Reservations	\$50 per 3 hour block of time
Youth Sporting Leagues sponsored by not-for-profit organizations based in the Town of Boston which offer recreational opportunities to Town youth may make seasonal reservations.	\$250
Waste Management Bag Sticker	\$3 each
Permits For Which There Is No Established Fee	\$50

TOWN OF BOSTON – RESOLUTION NO. 2024-18

REPAIR, COATING, AND STRIPING OF SPORTS COURTS

WHEREAS, the hard-surface sports courts at the Town of Boston’s Town Park are in a state of disrepair, with cracked, uneven surfaces that no longer are properly striped; and

WHEREAS, the Town has obtained a proposal from Super Seal Sealcoating LLC dated October 27, 2023 to power-wash, repair cracks and low spots, coat the surface with colored material, and line stripe the Town’s hard-surface courts at Boston Town Park, which consist of one basketball court, two tennis courts, and two pickleball courts, for a total cost of \$83,200; and

WHEREAS, the Town can procure Super Seal’s services by “piggybacking” pursuant to General Municipal Law § 103(16) off Equalis Group public sector purchasing cooperative’s Master Agreement Contract No. COG-2138B with SportMaster for Sports Construction Services, as Super Seal Sealcoating is an authorized dealer pursuant to the SportMaster Master Agreement; and

WHEREAS, the Town Board wishes to restore the Town’s hard-surface sports courts to allow residents to fully benefit from these amenities;

NOW THEREFORE BE IT

RESOLVED, that Town Board of the Town of Boston hereby authorizes the procurement from Super Seal Sealcoating LLC of repairs, coating, and striping of the sports courts at Boston Town Park, as described in that firm’s October 27, 2023 proposal and for a total cost not to exceed \$83,200.

On January 17, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

Super Seal Sealcoating LLC

PO Box 925

Penfield, NY 14526



Proposal

Phone: 585-248-5770

Fax: 585-248-5951

Name / Address		Date	10/27/2023	Proposal #	7857
Town of Boston 8500 Boston State Road Boston NY 14025		Job Name:	2024 Court Repairs		
		Phone/Fax:			
We Submit Specifications & Estimates for:				Total	
<p>Proposal to power-wash, provide long-term crack repair to existing cracks, color-coat courts and line stripe courts. Per discussion, this proposal includes line striping for one basketball court, two tennis courts, and two pickleball courts. An option that to have permanent net posts installed for the two pickleball courts is listed in this proposal, but it is not included in total price of this project.</p> <p>1. Proposal includes washing entire court, surface preparation is important for adhesion of coating. Clean playing surface using CYCLONE TR5500 and the CYCLONE CY210 unit for pressure washing. This unit produces hot water and is equipped with a rotating high pressure washing unit capable of producing 4,000 PSI while controlling waste water. Property owners are responsible for a water source for power washer.</p> <p>2. Fill Bird Baths, will reduce puddling but will not eliminate bird baths completely.</p> <p>3. Install RITE WAY CRACK REPAIR SYSTEM UP TO _1091_LF. RITEWAY CRACK REPAIR SYSTEM prevents the cracks from reflecting through only where it is installed. It does not prevent cracking from occurring in other areas of the court, or if existing cracks get longer beyond repair area. RITE WAY CRACK SYSTEM is designed to bridge the existing crack while staying permanently adhered to the court. This prevents the repair from humping. The fabric system is flexible and designed to expand & contract. Depending on the movement, a surface hair line cracks may occur, this is normal and is not a structural defect.</p> <p>4. Apply one (1) coat acrylic resurfacer with 60 mesh sand to entire area</p> <p>5. Apply two (2) coats color with 80 mesh sand to entire area.</p> <p>6. Stripe court with 2' white lines in accordance with USTA. Price includes striping for 2 tennis, 1 basketball, and two pickleball courts.</p> <p>7. Thoroughly clean work area.</p> <p>8. All work done by hand.</p> <p>9. Colors to chosen by owners.</p> <p>**** Optional installation of two (2) sets of pickleball sleeves, and center strap anchors is additional \$6,000.00 not included in proposal price</p>				83,200.00	
Please Sign & Return if Job is Accepted.					

Subtotal:

Sales Tax: (8.0%)

Total:

Super Seal Signature

Super Seal Sealcoating LLC

PO Box 925

Penfield, NY 14526



Proposal

Phone: 585-248-5770

Fax: 585-248-5951

Name / Address		Date	10/27/2023	Proposal #	7857
Town of Boston 8500 Boston State Road Boston NY 14025		Job Name:	2024 Court Repairs		
		Phone/Fax:			
We Submit Specifications & Estimates for:				Total	
Please Note: This proposals through the Equalis Group COOP and SportMaster Sports Surfaces publicly procured contract vehicle. It will require the Town to become a member of the Equalis Group. It is a 5 minute application to qualify for the COOP Purchasing Program. Super Seal will provide you additional information on the COOP.					
Please Sign & Return if Job is Accepted.					

There shall be 1 year guarante on material & workmanship, except as applied to cracks. The guarantee shall be limited to the replacement of material & application of same. The RITE WY CRACK REPAIR SYSTEM could have hair line cracks on outer edge of system. No warranties applied with system

Customer

Signature _____

Subtotal: \$83,200.00

Sales Tax: (8.0%) \$0.00

Total: \$83,200.00

Super Seal Signature _____



SUPER SEAL

PO BOX 925 1 PENFIELD, NY 14526



Partial List of Sport Surfacing Completed Recently 10/12/22

Addison Central School	Elmira College	Naples CSD	Town of Henrietta
Alexander CSD	Fredonia College	Nazareth College	Town of Mendon
Allendale Columbia Sch	Frewsburg Central CSD	Newfane Central CSD	Town of Ogden
Albion Central School	Gates Chili CSD	Niagara Falls CSD	Town of Owasco
Attica Central School	Greece Central Schools	Palmyra Macedon CSD	Town of Penfield
Aquinas Institute	Harley School	Pavilion Central CSD	Town of Perinton
Avon Central School	Hilton CSD	Phelps Clifton Springs	Town of Perry
Beaver Hollow Center	Hobart College	Penfield Central School	Town of Riga
Binghamton University	Homer Central School	Penfield Country Club	Town of Victor
Bristol Harbour Village	Honeoye Central CSD	Penn Yan CSD	Town of Williamson
Brockport Central CSD	Honeoye Falls-Lima CSD	Perinton Parks Fellows Rd	Victor Central School
City of Canandaigua	Houghton College	Pittsford Parks Thornell Rd	Village of Brockport
City of Fredonia	Irondequoit Ctry Club	Pittsford Mendon School	Village of Caledonia
City of Elmira	Jamesville Dewitt CSD	Roberts Wesleyan	Village Clifton Springs
City of Oneida	JCC of Rochester	Royalton Hartland CSD	Village of Fairhaven
City of Olean	Keshequa Ctl School	Rush Henrietta CSD	Village of LeRoy
City of Rochester	Kendall Central CSD	St. John Fisher College	Village of Manchester
Colgate University	Ken-Ton Schools	Southern Cayuga CSD	Village of Mendon
Cortland SUNY	Keuka College	SUNY Genesee	Village of Perry
County of Monroe	Locust Hill Ctry Club	Tennis Clb of Rochester	Village of Shortsville
Ctry Clb of Rochester	Lyons CSD	Town of Brighton	Village of Silver Creek
Cuba Rushford CSD	Marcellus Central CSD	Town of Chili	Wayne Central School
Dundee Central School	Marion CSD	Town of Cuba	Webster Central School
Dunkirk Central CSD	McQuade High Sch	Town of E. Bloomfield	West Irondequoit School
East Bloomfield CSD	Mid-Town Athletic Club	Town of Farmington	Wilson Central School
	Mid Vale Country Club	Town of Gates	Williamsville CSD
	Mendon Ponds Tennis	Town of Greece	York Central School

585-248-5770

WWW.SUPERSEALCO.COM





Super Seal Sealcoating

P.O.Box 925 ~ Penfield, NY 14526 ~ Phone: (585) 248-5770
Fax: (585) 248-5951 ~ supersealco.com ~ info@supersealco.com



*Greg Duffy, Owner &
Avid Tennis Player*

Satisfied Customers:

City of Canandaigua

City of Rochester

Colgate University

Cortland SUNY

Country Club of Rochester

Fredonia College

Keuka College

McQuaid High School

Midtown Athletic Club

Mendon Ponds Tennis

Monroe Country Club

Penfield Central School

Pittsford Mendon School

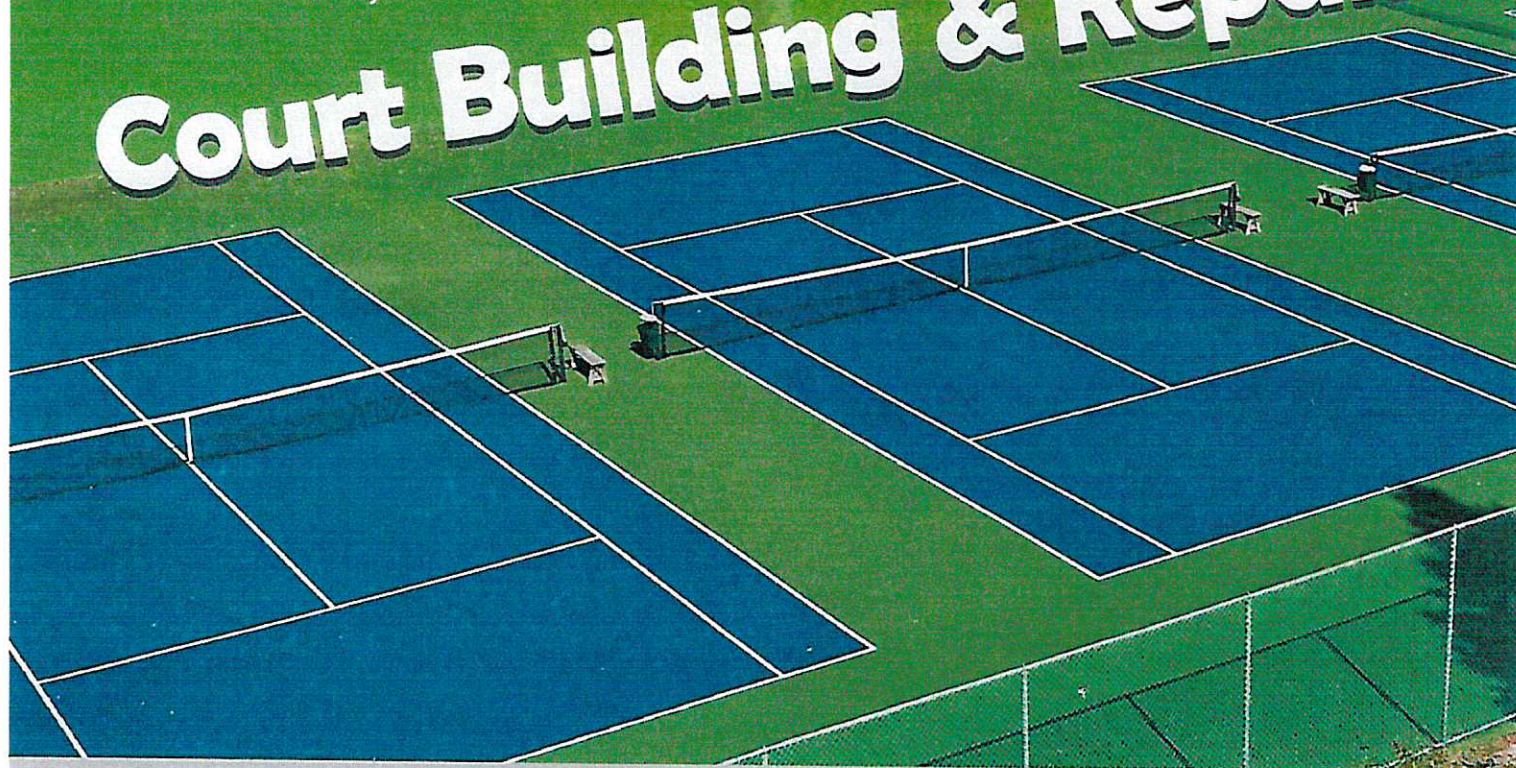
Roberts Wesleyan

St. John Fisher College

Tennis Club of Rochester

Transit Valley Country Club

Court Building & Repair



Serving **BUFFALO ~ ROCHESTER ~ SYRACUSE ~ SOUTHERN TIER** since 1986

Created by Public Sector Organizations for Public Sector Organizations



Who is Equalis Group?

Equalis Group is a Member-Driven, Supplier-Centric organization that embodies the power of partnership. Equalis Group operates with the guiding principle that when the objectives of buyers and sellers are aligned, sustainable value is created, transcending that of the typical short-term transactional relationship. With this differentiated approach, Equalis Group is not just a cooperative purchasing organization; we are a family.

We leverage Equalis Group members' combined buying power to command better pricing and favorable contract

terms from suppliers. We develop and administer a diverse portfolio of cooperative purchasing programs that cover a wide range of products and services and provide our members with a legal and compliant exemption to the bid/request for proposals (RFP) process.

Each program in our rapidly growing portfolio provides our members with contracting compliance and the ability to configure the solution that best meets their individual needs while achieving the lowest Total Cost of Ownership.

Time Saved through Equalis Group = More Resources for You to Invest

How many hours and over how many weeks or months does your team invest in a typical solicitation process? How many solicitations does your organization publish each year? How much time and effort can your organization save by leveraging Equalis Group's already-procured portfolio of programs? In what ways can you re-invest that saved time and energy to fulfill your organization's purpose?

Your Solicitation Process Today



Your Implementation Process with Equalis Group



Become a Member of Equalis Group

If you are not already a member, you can join Equalis Group in just minutes and immediately access our portfolio of cooperative purchasing programs. Simply visit www.equalisgroup.org/member-registration to get started. There are no dues, fees, or obligations.



Equalis Group Delivers *Public Sector Compliance*

Remain in Compliance with Equalis Group

The Public Sector procurement process is riddled with nuances and regulatory considerations established to safeguard how taxpayer dollars are spent. It is often overwhelming and confusing as purchasers navigate strict guidelines and a combination of local, state, and federal statutory requirements, but it doesn't have to be.

There are three compliant avenues for Public Sector entities to spend taxpayer dollars: 1) conducting stand-alone bids/RFPs/RFQs; 2) purchasing through State Term contracts; and, 3) buying through the types of competitively solicited cooperative agreements Equalis Group offers.

We leverage our extensive Public Sector procurement acumen and decades of experience to ensure our members remain compliant when utilizing our publicly procured cooperative agreements to save time and money.

Equalis Group partners with Lead Agencies, Region 10 Educational Service Center (**Region 10 ESC**) in Texas and The Cooperative Council of Governments (**CCOG**) in Ohio, to conduct rigorous and transparent competitive public sector procurement processes for critical products and services. Winning suppliers, distributors, and manufacturers are selected based on both qualitative criteria and pricing. We then establish compliant already-procured Master Agreements with these winning vendors that are available to public agencies nationwide.

Equalis Group's Compliant Solicitation Process

Step 1



Prepare Solicitation

Lead Agency identifies member needs

Step 2



Publish Solicitation

Lead Agency publicly advertises & proactively distributes solicitation

Step 3



Open Proposals

Vendors submit proposal responses

Step 4



Evaluate & Award

Lead Agency evaluates responses using transparent criteria & issues contract awards

Step 5



Establish Master Agreement

Lead Agency negotiates final contract & posts on www.EqualisGroup.org



In short, Equalis Group collaborates with our Lead Agencies to deliver compliant, publicly procured cooperative agreements that Public Sector entities across the country can utilize to: *i)* quickly acquire the products and services they need; *ii)* receive better pricing through the collective buying power of Equalis Group Members; and, *iii)* save time through Equalis Group's legal and compliant alternative to conducting their own resource-consuming solicitation process.



SportMaster & Equalis Group Publicly Procured Master Agreement Contract #COG-2138B

The Cooperative Council of Governments (**CCOG**), an Equalis Group Lead Agency, issued RFP #COG-2138 for Sports Construction Services on 10/7/2022 and subsequently entered into Contract #COG-2138B with SportMaster as the lowest responsive and responsible bidder. Super Seal Sealcoating is an authorized dealer of the SportMaster Master Agreement.

Contract Information

Effective Date: 1/1/2023
Renewable Through: 12/31/2032

Additional information regarding the procurement process and contract award can be found on the [SportMaster Page](#) at the Equalis Group website, including the SportMaster products and services available through the Master Agreement, RFP and scoring documents, the Master Agreement between CCOG and SportMaster, and pricing/discount model.

Entities Eligible to Purchase from SportMaster through the Master Agreement

This contract vehicle is immediately available to existing Equalis Group Members.

Not a Member yet? Any public sector entity in the country can join Equalis Group and begin utilizing any Equalis Group competitively solicited master agreement by completing the [membership registration form](#). New Members receive a fully executed copy of their completed membership form via email immediately and will receive their Equalis Group membership number within one-to-two days. There are no dues, fees, or obligations and completing the form takes less than five minutes.

Help with Membership, Procurement Questions & Navigating Our Contract Portfolio

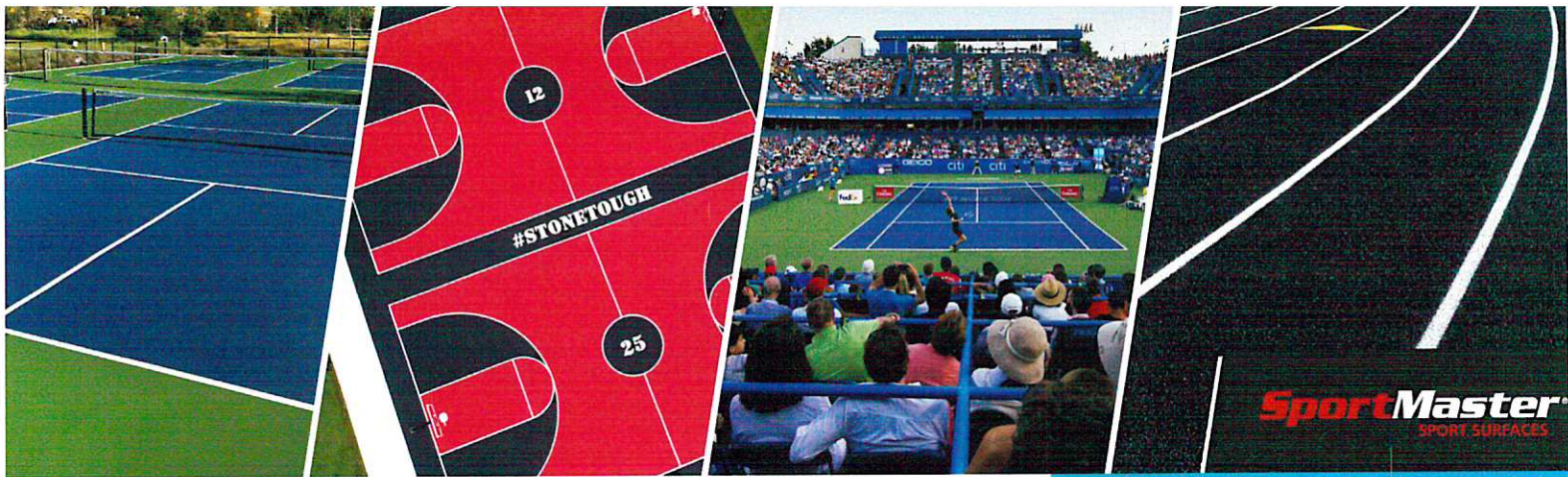
Equalis Group's dedicated Member Engagement Team exists to support our Members. The team is readily accessible and is prepared to answer questions about membership, public sector purchasing compliance, Equalis Group's procurement and contracting processes, and our portfolio of more than 100 already-procured contract vehicles. Current and prospective Members can find their Member Engagement Team point person and direct contact information [here](#).

View all Equalis Group contracts and download a sortable Excel file with key information about each contract in our ever-expanding portfolio [here](#).

About Equalis

Equalis Group is a Public Sector purchasing cooperative. We deliver compliant, publicly procured cooperative agreements that Public Sector entities across the country can utilize to: *i)* quickly acquire the products and services they need; *ii)* receive better pricing through the collective buying power of Equalis Group Members; and, *iii)* save time through Equalis Group's legal and compliant alternative to conducting their own resource-consuming solicitation process.

Equalis Group partners with two primary Lead Agencies, Region 10 Education Service Center (**Region 10**) in Texas and The Cooperative Council of Governments (**CCOG**) in Ohio, to conduct rigorous and transparent competitive public sector procurement processes for critical products and services. Winning suppliers, distributors, and manufacturers are selected based on both qualitative criteria and pricing. We then establish compliant already-procured Master Agreements with the winning vendors.



SportMaster
SPORT SURFACES

equalis
GROUP

Super Seal Sealcoating & SportMaster & Equalis Group *Publicly Procured Contract Vehicle*

SportMaster - Super Seal Sealcoating Contract Highlights

- SportMaster is a leading manufacturer of acrylic sport surfaces for tennis, pickleball, basketball, roller hockey, and running tracks.
- Our installers can perform sport surface repairs and surfacing throughout the US.
- There are nearly 100 colors to choose from in our Sport Surfacing Systems, as well as custom logos, windscreen, and other accessories.
- SportMaster is the official surface of USA Pickleball & the United States Professional Tennis Association.
- All 5 ITF (International Tennis Federation) surface paces are available for tennis court surfaces that play slow, medium-slow, medium, medium-fast, or fast.
- With SportMaster representatives nationwide, we can create a free project scope and install all our surfacing systems at the discounted co-op rate.

Who is Super Seal Sealcoating?

Super Seal is the largest locally independent owned company in N.Y. state that provides coloring of tennis, basketball, pickleball & inline parks. We also have a sealcoating division that can do hot crack filling, sealcoating & striping of parking lots.

Who is SportMaster?

SportMaster Sport Surfaces is a leading brand of acrylic sport surfacing products, made in the USA. SportMaster is stocked and available through the SealMaster franchise system, with over 115 locations nationwide & 50 plus years in business.

Save Time... we've done the procurement work so you don't have to.

Save Money... your dollar goes further with the collective buying power of Equalis Group.

Stay Legal... our competitive procurement process delivers statutory compliance in every state.

Contract #: COG-2138B

Lead Agency: CCOG

Effective Date: 01.01.2023

Renewable Through: 12.31.2032

Contact Super Seal Sealcoating:

Name: Greg Duffy

Email: info@supersealco.com

Phone: 585-248-5770

GET STARTED

Learn more about how we can help you achieve your procurement goals while Saving Time, Saving Money & Staying Legal. Email Engage@EqualisGroup.org or visit EqualisGroup.org/Map to connect with your dedicated Member Engagement Resource today.



Membership FAQ

Save Time. Save Money. Stay Legal. That's our commitment to our members.

Why Become A Member Of Equalis Group?

Your organization receives immediate access to our [expanding portfolio](#) of compliant, already-procured contract vehicles. These contracts are designed to achieve the lowest Total Cost of Ownership for our members, delivering the best possible overall value. Our contracts feature enhanced contract terms and conditions and aggressive pricing not typically available to individual entities purchasing independently. There is strength in numbers when it comes to buying products and services.

How Does Equalis Group Work?

Equalis Group collaborates with our Lead Agencies to deliver compliant, publicly procured cooperative agreements that Public Sector entities across the country can utilize to: *i)* quickly acquire the products and services they need directly from our awarded suppliers; *ii)* receive better pricing through the collective buying power of Equalis Group Members; and, *iii)* save time through Equalis Group's legal and compliant alternative to conducting their own resource-consuming solicitation process.

What Types Of Entities Are Eligible To Join?

Equalis Group membership is available to federal, state, and local government agencies; public and private educational institutions, including K-12 schools, colleges, and universities; non-profit organizations; and private sector companies. Typically, any individual within an organization who is authorized to sign documents on behalf of the organization can complete the membership form without any formal board action, although approval requirements do vary from state to state.

What's The Catch?

There is no catch. There is no cost to join Equalis Group, and there are no membership dues or obligations of any kind. Joining Equalis Group is like getting a library card – membership simply ensures your organization has access to our contract portfolio. You decide which contracts to utilize and when.

How Do I Join?

Joining Equalis Group online takes less than five minutes. Simply visit our [Join Page](#) and follow the instructions provided.

If you would rather send us a hard copy of the Membership Agreement, download the Agreement from our [Join Page](#) and email the signed PDF to Membership@EqualisGroup.org.

What Happens After Joining?

Immediately after completing the [membership registration form](#) you will receive an email confirmation letting you know that your membership is being processed. Within one to two business days, Equalis Group will email your welcome kit, which includes your membership number. To begin purchasing, simply provide your membership number to an Equalis Group awarded supplier and you will receive the improved pricing and other benefits of our competitively solicited contracts.

Who Do I Contact For Questions Or To Begin Utilizing Equalis Group Contracts?

If you have any questions about the membership process, would like to learn more about any of our already-procured contracts, or want to start purchasing through one or more of our publicly procured agreements, visit www.EqualisGroup.org/Map to connect with your dedicated Member Engagement Resource today or send an email to Engage@EqualisGroup.org.

TOWN OF BOSTON – RESOLUTION NO. 2024-03

ATTORNEY FOR THE TOWN

WHEREAS, the Town of Boston previously abolished the salaried office of Town Attorney to save the costs associated with a Town employee and to secure efficient, responsive, competent professional legal services from a contract Attorney for the Town pursuant to Town Law § 20(2)(b); and

WHEREAS, Sean W. Costello, Esq., with assistance from his affiliated law firm, Rupp Pfalzgraf LLC, and Joseph Burns, Esq., has served as Attorney for the Town from 2018 through 2023 pursuant to the terms of a retainer agreement dated January 3, 2018 as extended; and

WHEREAS, by way of a letter proposal dated January 11, 2024, Sean W. Costello and Rupp Pfalzgraf LLC have offered a further extension of the retainer agreement to serve as Attorney for the Town on a month-to-month basis, with rates held firm through December 31, 2025;

NOW THEREFORE BE IT

RESOLVED, that the Town Supervisor hereby is authorized, on behalf of the Town of Boston, to extend the Town’s contract with Sean W. Costello, Esq., and Rupp Pfalzgraf LLC on a month-to-month basis with rates held firm through December 31, 2025 by executing the January 11, 2024 proposal, and

IT IS FURTHER RESOLVED, that Sean W. Costello shall continue to be the duly-designated attorney for the Town of Boston, and shall, in addition to any other contractually specified duties, perform those specific tasks and duties as are required of the Town Attorney pursuant to the Town of Boston Code.

On January 17, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

January 11, 2024

Town Board
Town of Boston
8500 Boston State Road
Boston, New York 14025

Dear Town Board:

Re: Attorney for the Town – Extension of Retainer Agreement

It has been a great honor to serve the Board as Attorney for the Town for the past four years. The Town offers interesting and diverse legal issues, and it is a pleasure to work with engaged elected officials, talented staff, and passionate residents. Please accept this letter as our proposal to continue our contractual relationship on a month-to-month basis on the same terms as originally set forth in our January 3, 2018 engagement letter with rates held firm through December 31, 2025, with the following exception: we will continue to hold firm on the monthly flat fee rate (meaning there will have been no increase for six straight years), but the hourly rate for my work on matters not covered by the flat fee will increase from \$150 to \$165. This represents a considerable discount from my standard hourly rate of \$350 and is by far the lowest rate I bill to any client.

I have already have signed this agreement on behalf of myself individually and on behalf of Rupp Pfalzgraf. If the Town authorizes Supervisor Keding to sign this extension agreement, a binding and enforceable agreement will exist between the Town, Rupp Pfalzgraf, and me.

Sincerely,



Sean W. Costello

**APPROVED OF, ACCEPTED, AND AGREED TO:
TOWN OF BOSTON**

By: _____ Date: _____
Jason A. Keding, Supervisor

TOWN OF BOSTON – RESOLUTION NO. 2024-16

AWARDING BID FOR TOWN HALL ENTRY IMPROVEMENTS

WHEREAS, the Town Board previously approved an agreement with CPL to prepare design and bidding documents for the repair of deteriorating columns above the front entryway to the Town Hall, together with other improvements to the front entry; and

WHEREAS, sealed bids were solicited for the necessary work; and

WHEREAS, a total of five bids were received, and Double A Services LLC submitted the low bid for the required work, with a total base bid of \$46,525; and

WHEREAS, after reviewing Double A Services LLC’s qualifications and references, CPL recommends that the Town award the bid to that contractor;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby accepts the bid received from Double A Services, LLC, in the amount of \$46,525 and awards the contract for construction of the Town Hall Entry Improvements project to that firm.

On January 17, 2024, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



January 2, 2024

Jason Keding, Town Supervisor
Town of Boston
8500 Boston State Road
Boston, NY 14025

**RE: TOWN OF BOSTON
TOWN HALL ENTRY IMPROVEMENTS
RECOMMENDATION OF AWARD**

Dear Supervisor Keding:

The bids for the above referenced project were opened on December 14, 2023. A copy of the bid tabulation is enclosed for your review and information.

A total of six (6) contractors obtained the bidding documents. Five (5) bids were received. The low bidder was Double A Services LLC of Eden, New York in the amount of \$46,525.00.

Double A Services LLC submitted a comprehensive and competitive bid of \$46,525.00 meeting the project requirements. We have discussed their bid and spoken with several references they provided, including the Town of Hamburg. They completed a similar project for the Batavia Post Office that included front entry concrete steps. We feel their bid is an accurate representation of costs to complete the work and that Double A Services LLC is qualified to complete this project.

We recommend that the Town Board pass a resolution **“Accepting the Bid received from Double A Services LLC in the amount of \$46,525.00 and awarding the Contract for the Town Hall Entry Improvements project to them.”**

Should you have any questions or require additional information, please do not hesitate to contact me at (585) 260-4970 or ewies@cplteam.com.

Very truly yours,

CPL

Eric C. Wies, P.E.
Vice President

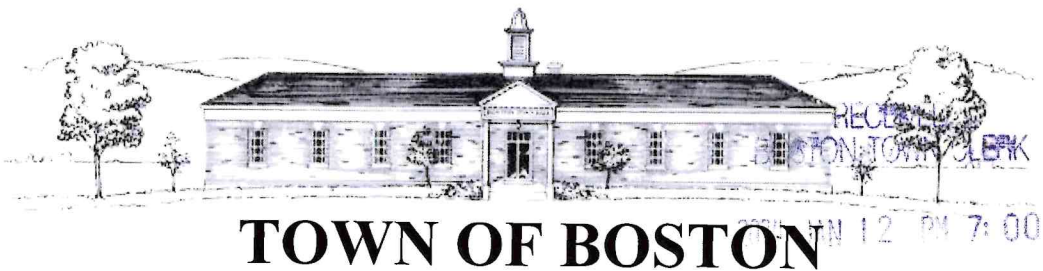
Enclosure

Town of Boston

Town Hall Entry Improvements

Bid Opening: December 14, 2023 @11:00 am

[illegible]



TOWN OF BOSTON

January 12, 2024

Distinguished Members of the Town Board of Boston, New York,

I would like to ask your permission to attend the Association of Towns 2024 annual meeting and training school in New York City from February 18-21. Last year was a tremendous opportunity for me to expand my education and knowledge with in-person seminars and lectures as well as making important connections all the way up to the Department of State.

The conference costs \$150. The hotel for three nights at the discounted Association of Towns rate was \$900 last year. Last year's round-trip train fare from Utica to NYC was \$181. I will incur 400 miles (\$260) on the NYS Thruway between here and Utica, where I will stay with my son for two nights, one preceding and one after the conference. This amounts to \$1491.00. Please note that actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

If the last year in this position has taught me anything it is this: I am sorely lacking in the breadth and depth of knowledge necessary to properly operate this office. This conference goes a long way in teaching me not only the materials used to execute the New York State Family of Codes, the numerous departments of state governing the various areas under my purview but also the places to go to uncover the answers I require to correctly enforce the wide variety of laws that I am responsible to enforce.

Sincerely,

Thomas C. Murphy
Town of Boston, New York
Code Enforcement Officer

TOWN HALL
(716) 941-6113
Fax (716) 941-6116

TOWN SUPERVISOR
(716) 941-6518
Fax (716) 941-9264

TOWN COURT
(716) 941-6115
Fax (716) 941-5169

HIGHWAY GARAGE
(716) 941-5869
Fax (716) 941-3677

NUTRITION PROGRAM
(716) 941-5773

8500 Boston State Road Boston, New York 14025-9848

The Town of Boston is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call 1-866-632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or fax 202 690 7442 or e-mail program.intake@aphis.usda.gov.