

**TOWN OF BOSTON  
APPLICATION FOR  
USE OF TOWN MEETING FACILITY**

Name/Organization \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of person responsible for facilities \_\_\_\_\_

Title \_\_\_\_\_

Applicant Address \_\_\_\_\_

Applicant Daytime Phone # \_\_\_\_\_ # Of Attendees: \_\_\_\_\_

Date(s) Requested\* \_\_\_\_\_ Time \_\_\_\_\_ Type of Event \_\_\_\_\_

**I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)**

\_\_\_\_\_ Town Hall Community Room w/o Kitchen

\_\_\_\_\_ Planning Board Room

\_\_\_\_\_ Court Room

**I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds .**

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**Upon Completion, please submit to Town Clerk**

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APPROVED/DENIED : \_\_\_\_\_  
(date)

INSPECTION: \_\_\_\_\_  
(date)